

AIRPORT BOARD
AGENDA
6:00 P.M., WEDNESDAY, OCTOBER 8, 2014
ALASKA ROOM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: Regular Monthly Meeting of September 10, 2014

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS

VI. UNFINISHED BUSINESS

A. **Water/Wastewater Regulation (Attachment #1):** A draft of the proposed changes to 07 CBJAC 15, Juneau International Airport Water and Wastewater System Regulation (Attachment #1) incorporates the rate changes which will correspond to the City rates, and language changes to reflect the City water/sewer code. The Finance committee approved the changes at the August 5, 2014 meeting, and the Board approved the changes at the August 13, 2014 meeting. The 21-day public comment period for the proposed regulation change commenced on September 5, 2014 and ended on September 29, 2014. The Airport received no public comments. The effective date of the regulation change is January 1, 2015. Staff recommends forwarding the water/wastewater regulation to the Assembly for final regulation action.

Board Motion: *“Airport Board moves for approval of the proposed changes to 07 CBJAC 15, Juneau International Airport Water and Wastewater System Regulation, as outlined in Attachment #1, and to forward to the Assembly for final approval and adoption.”*

VII. NEW BUSINESS

A. **Capital Improvement Plan (CIP):** Staff has already submitted varying levels of its CIP: State request for special (legislative) grants (DCCED) submitted to the City in August and Airport Capital Improvement Projects (ACIP) to the Federal Aviation Administration (FAA) to move forward on grant applications. The comprehensive CIP is a more in-depth look at all projects, regardless of the funding, as well as a narrative of the projects. This CIP should be reviewed by the Board. A Board meeting will be set for the 2nd or 3rd week in October to review and finalize the Airport’s CIP list prior to final submission to the City.

B. **Airport Manager’s Report:**

1. State of Alaska DEC Multi-Sector General Permit (Storm Water Discharge): The DEC published their draft discharge permit language and will be taking public comment until October 15, 2014. Airports are only one section (Section 11.S) of this

proposed permit. The permit changes are to reflect the EPA standards set in 2012. The Airport has sent in their comments and hopes to effect some changes or waivers regarding the use of urea at the airport.

2. Parking Lot Exit Booths: Republic Parking has noted extreme disrepair of the exit booths at the parking lot (structural and electrical). The Airport owns these booths and allows Republic to use them. Republic and the Airport will note the deficiencies and see if repairs can be done or if we need to plan for a bigger project.

3. Art Policy: The Airport worked with the CBJ Law Department to finalize the art policy and forms at the Airport. This is for two-dimensional art in the meeting rooms.

4. AIP Grant Funding Audit: During a grant audit a few months ago, the FAA advised the Airport of items that were non-allowable for reimbursement. That is, a contractor may purchase for a project, but not an airport (per grant assurance guidelines). The Airport repaid \$36,854.18 from Grant 51 (Snow Removal Equipment Facility) in June. The FAA also advised the Airport that general-use vehicles are non-allowable expenses. The Airport identified five vehicles that were purchased under the Runway Safety Area (RSA) grants that must be reimbursed to the FAA. On the other hand, the airport can purchase these vehicles through other funding mechanisms, then rent or use (and depreciate) them in a project. Rent or use is eligible for reimbursement in an FAA funded project. The Airport is in the process of reimbursing the FAA \$133,585.20 for the five vehicles purchased under the RSA grants. In return, the Airport will bill FAA \$116,140.92 for vehicle rent during the RSA. These vehicles will also be rented to the Runway Rehabilitation project. By the time the bookkeeping is completed, it is estimated that the reimbursement to the FAA will equal the rental payments and we will recoup the full amount.

5. SREF Relocation Update (see Architect's report): Staff is finalizing the square footage and new proposed location footprint for the FAA. This will also give us an idea as to how much RSA grant funding would have to be reimbursed (if any) to the FAA.

6. Airport Engineer Report (Attachment #2)

7. Airport Architect Report (Attachments #3 and #4)

VIII. CORRESPONDENCE:

IX. COMMITTEE REPORTS

A. **Finance Committee**

B. **Operations Committee**: Meeting scheduled for Monday, October 6, 2014, at 1:00 p.m. in the Alaska Room.

C. **Art Committee**

X. ASSEMBLY LIAISON

- XI. PUBLIC COMMENTS
- XII. BOARD MEMBER COMMENTS
- XIII. ANNOUNCEMENTS
- XIV. TIME AND PLACE OF NEXT MEETING:
 - A. Airport Board, 6:00 p.m., November 12, 2014, Alaska Room
 - B. CIP meeting in mid-October - TBD
- XV. EXECUTIVE SESSION
- XVI. ADJOURN