

AIRPORT BOARD
AGENDA
6:00 P.M., WEDNESDAY, JANUARY 14, 2015
ALASKA ROOM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: Regular Monthly Meeting of December 10, 2014

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS

VI. UNFINISHED BUSINESS

A. **Proposed Marijuana Ban at Airport:** At the December 2014 Board meeting, the Board approved a motion to ban the possession of marijuana at the Airport terminal and vicinity. The State is finalizing the statute language and the City Attorney has been able to review what it means to the Airport's proposed ban. The language essentially allows for a person to have marijuana on their person (although not smoke publicly). A ban at the Airport would be unconstitutional until such time that the State 'tightens up' the language. Because this appears to be in conflict between what the State law allows and the Federal Law about transport, our attorney thought it would be best to hold on the ban ordinance and simply post signs that notify travelers that it is a federal offense to transport controlled substances, including marijuana, on a commercial air carrier. At this time, we will place signs alerting passengers of the federal law and hold off on the ban until the State tightens their language.

B. **Concession Expansion – Terminal Departure Lounge (Attachment #1):** At the July 9, 2014, Airport Board meeting, the Board elected to concentrate the terminal remodel efforts on the north wing (small air taxi end) of the terminal rather than the more expensive central 'knuckle' portion of the terminal. As we developed the CIP funding plan this winter and identified funding sources, there is still a gap in the funding needs to move this project forward. The Airport has talked with CBJ Engineering to discuss the strategies for City assistance. Staff is continuing forward with the funding plans discussed at the October 22 and November 12, 2014, meetings. In the meantime, Airport project office has taken a second look at the concession expansion that was the focus of terminal remodel discussion prior to July. Rather than a large project, a smaller step in the concession plan could be done while waiting for the north end remodel funds to solidify. It would get the Airport a step closer to the long-term concept, as well as create potential additional revenue.

Attachment #1 memo details the concept as well as pro/cons and estimated costs associated with the proposed concession expansion, and proposes to use terminal renovation project funds. Further discussion will be held at the meeting. Staff endorses

this concept and it has the support from Kathy Smith with Alaska Airlines and our food/beverage concessionaire, Jacobsen/Daniels Associates.

Board Motion: *“Approve the use of terminal renovation project funds for food and beverage concession area expansion in the departure lounge which includes the relocation of Alaska Airlines’ administration offices to the current ‘Juneau Room’ and renovate a portion of the former dining room into a new meeting room; as outlined in the January 8, 2015, memo (Attachment #1).”*

VII. NEW BUSINESS

A. Recent Runway Closure and Friction Devices: Cold temperatures followed by freezing rain forced the Airport to intermittently close the runway due to nil braking action on January 6 and 7. The crew has dealt with this in the past and they work hard to get the right combination of chemicals, sand and equipment to reopen the runway. However, this was recently compounded with the Airport friction measuring devices breaking down at the same time. We have redundancy on the friction system (three separate friction measuring devices), but one was broken and sent for repairs and the other two failed the evening of January 6. The Airport was able to get one of the units patched and working around the time that the runway was regained. One ‘patched’ unit is outside our comfort zone to keep the Airport open and operational. The Airport is currently borrowing a friction testing unit from Ketchikan Airport until we can get the other units repaired and/or replaced. Friction measuring equipment is mandatory for certificated airports. The Airport received a quote of \$2055 for a new Tapley unit (very basic unit) and will be ordering two devices immediately. Additionally, the Airport is looking at an electronic decelerometer which is priced at \$4,500. Most of our current friction equipment is well over 20 years old. The Airport extends its thanks to the Ketchikan Airport for expediting their spare to Juneau for use. Additionally, the State of Alaska was helping to locate a friction device the night of January 6. We appreciate everyone’s concern and assistance.

B. Airport Manager’s Report:

1. Certification Inspection. The Airport had their FAA annual certification inspection with Airport Inspectors David Wahto and Matt Stearns. The week-long inspection went very well. The Letter of Correction contained a few items that the Airport either corrected while the inspectors were here or will be corrected when the runway rehabilitation project is completed. Additionally, there were some recommendations by the inspectors. As always, we appreciate their thoroughness and expertise in making the Airport safe.
2. SREF Relocation Update. The Airport sent further analysis and justification on the costs to relocate the SREF to the FAA in October. On January 9, 2015, FAA Airport’s Division Mr. Huffman reported that they were working with FAA Headquarters to give their response. We will provide updates as they are received.

3. Legislative Reception. A reminder that the annual Legislative Reception will take place on Thursday, January 22, 2015, from 5:00 p.m. to 6:30 p.m. All are invited. Airport staff plans to have a summary of talking points and facts available to Board members prior to attending the event.

4. SkyWest/Delta Visit. SkyWest crew will be bringing an aircraft up January 21-22 (weather permitting) to speak with staff and complete some approaches for their procedures. SkyWest will be flying between Juneau and Seattle for Delta due to JNU's runway rehabilitation work this year. Delta representative will also be in Juneau on January 15 to discuss summer operations and scheduling.

5. Assembly Retreat. The Assembly will hold a half day retreat in Assembly Chambers on January 14 starting at noon. The focus is goal-setting and priorities. Staff hopes to report the results of the retreat at the Board meeting that night.

6. Action Line Guest Spot. Pete Carran is back on-air hosting Action Line. Pete has asked the Airport to be on his program on January 26. Patty deLaBruere and Ken Nichols will be joining Pete to discuss Airport projects.

7. Airport Engineer Report (Attachment #2)

8. Airport Architect Report (Attachment #3)

VIII. CORRESPONDENCE:

IX. COMMITTEE REPORTS

A. **Finance Committee**: TBD. Staff is working on FY15/16 budget updates and projections and tentatively planning to hold a meeting the first part of February.

B. **Operations Committee**:

X. ASSEMBLY LIAISON

XI. PUBLIC COMMENTS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS

XIV. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., February 11, 2015, Alaska Room

XV. EXECUTIVE SESSION

XVI. ADJOURN