

AIRPORT BOARD
AGENDA (updated)
6:00 P.M., WEDNESDAY, JUNE 10, 2015
ALASKA ROOM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: Regular Monthly Meeting of May 13, 2015

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS

A. Special Recognition: Airport Board Member Jerry Godkin for his service of three 3-year terms.

VI. UNFINISHED BUSINESS

A. **Airfield Shop Roof Repairs:** The Airport Architect met with Mike Sturrock, Island Contractors (currently under contract to do the Departure lounge concession build-out), to look at the shop leaks. There is an area near the active leaks that is highly suspect. However, the entire hot mop roof is brittle with many cracks, flashings are poor, roof drains need rebuilding, etc. In short, it needs an entire new roof. There are two options for emergency repairs:

1. Have Island Contractors layer patches over the worst areas, recognizing that this is not a real fix and the possibility of successfully eliminating all leaks is highly questionable. This might get us through the winter, giving time for design and bidding of a new roof through standard procurement.

2. Proceed with a roof replacement for total replacement now. Sufficient design work using standard details could be done quickly to get an understanding of scope between contractor and owner, and secure a building permit. We propose a Carlisle EPDM with tapered insulation, similar to the terminal roof. But staff will continue to look at other options.

Option 2 is the most realistic option. We could establish a "Not to Exceed" amount based on standard details estimated at \$300,000. This requires a lot of active construction management, but has the best chance of getting done within the current summer.

VII. NEW BUSINESS

A. **Air Freight Ramp Repair (Attachment #1):** The current position of the Alaska Airlines cargo and mail jets have created severe rutting on the apron. Several years ago, PFC funds were collected for the installation of a cargo hardstand, but the exact location was never agreed upon. Alaska Airlines has put down steel plates where the Cochrane loader sits, but there is already substantial damage to the pavement. This has become a safety issue. Alaska Airlines has agreed to pay for the pavement repair caused by their freighter operations. This is a very opportune time since Secon is on site with a batch plant for the runway rehabilitation project. The Airport will contract out with Secon

through a Supplemental Agreement (Runway Rehabilitation project contract) for these repairs. The Airport can forward fund this through the cargo hardstand project funds then submit the final bill to

Alaska Airlines to reimburse that account. The cost for paving is \$39,970 (per attachment), plus the estimated restriping for an estimated total cost of \$45,000 for the project.

Board Motion: *“Approve a Supplemental Agreement with Secon for \$45,000, for the repair and striping of the asphalt at the air cargo aircraft parking area, with forward funding provided by the air cargo hardstand project and to be reimbursed by Alaska Airlines after repairs are completed.”*

B. Board Meeting Night Discussion: Since the Airport Board was established, the monthly meetings have been held on the second Wednesday of each month. This schedule conflicts with CBJ Assembly committee meetings (especially during budget time) which prohibits the Assembly liaison from attending Airport Board meetings. Further discussion of the Airport Board meeting day will occur during this meeting.

C. Airport Manager’s Report:

1. Airport Engineer Report (Attachment #2)
2. Airport Architect Report (Attachment #3)

VIII. CORRESPONDENCE:

- A. Alaska Airlines Letter dated May 27, 2015 (Attachment #4)

IX. COMMITTEE REPORTS

- A. **Finance Committee:**
B. **Operations Committee:**

X. ASSEMBLY LIAISON

XI. PUBLIC COMMENTS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS

XIV. TIME AND PLACE OF NEXT MEETING:

- A. Airport Board, 6:00 p.m., July 8, 2015, Alaska Room

XV. EXECUTIVE SESSION: Airport Manager Annual Review – Board Motion: *That the Airport Board enter into executive session to discuss the Airport Manager’s annual evaluation. This is a subject that could tend to prejudice the reputation and character of the Airport Manager.*

XVI. ADJOURN

ATTACHMENT #1



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Bellevue, Washington 98004
(425) 827-3193
Fax (425) 576-5113

P.O. Box 32159
Juneau, Alaska 99801
(907) 780-5145
Fax (907) 780-5896

P.O. Box 7035
Ketchikan, Alaska 99901
(907) 225-6491
Fax (907) 225-6492

May 30, 2015

Ed Johnson
PND Engineers
9360 Glacier Highway Suite 100
Juneau, AK 99801

Re: JNU RW 8/26 Rehabilitation Contract No. E14-259/AIP 3-02-0133-60-2014
Letter S96 – RFP 27 response AK Air Cargo Pavement Repair

Mr. Johnson,

Secon is pleased to provide the following lump sum quote for apron pavement repairs at Alaska Air Cargo. The project is anticipated to encompass an entire day at the Air Cargo location. This work could occur in the third of June after runway paving is completed.

Lump sum total cost is **\$39,970.00**, painting new markings is excluded. A breakdown is provided below for your information.

ACTIVITY	QTY	UNIT	PRICE	EXTENDED PRICE
Asphalt Removal, Tack, Crafco	996	SY	\$ 7.50	\$ 7,470.00
2" lift Asphalt Concrete	120	TN	\$ 225.00	\$ 27,000.00
Survey	1	LS	\$1,000.00	\$ 1,000.00
Supervision	1	LS	\$ 1,000.00	\$ 1,000.00
Mobilization/demob	1	LS	\$ 3,500.00	\$ 3,500.00
LUMP SUM				\$ 39,970.00

Sincerely,

A handwritten signature in blue ink that reads "Maureen A. Hansen".

Maureen A. Hansen, P.E.
Project Manager

Cc: Steve Stichler, Superintendent-Project Manager
Craig Dudley, Operations Manager



MEMO

TO: Patricia deLaBruere
Airport Manager

DATE: June 4, 2015

FROM: Ken Nichols, P.E., C.M.
Airport Engineer

RE: Engineer's Report

General

In the past month, the projects office worked on several construction and planning projects. Project specific summaries are presented below.

Airport Sustainability Master Plan

The next series of meetings will be held June 9-10. Technical Advisory Committee presentations and Working Papers are posted to the project website.

RSA Expansion Phase IIA

Secon has some punch list items remaining (vault lids).

Runway 8/26 Rehabilitation

This project is progressing very fast and is on-schedule overall. The main runway will be reopened to aircraft operations July 1. Paving is 75% complete. Installation of runway edge and centerline lights is approximately 50% complete. There will be additional construction time for the reopening of Alpha Taxiway and the removal of Taxiway Hotel.

Air Cargo Hard Stand

After discussions with Alaska Airlines staff and considering the timing of this project with the Master Plan update, I suggest that this project be put on hold until the location of the hardstand can be determined. I suggest that the ruts and dimples in the current parking position be repaired with a mill and inlay. A cost proposal has been prepared by Secon and will be presented to the board for action on forward funding the work.

Runway 26 MALSR

No new details are available for this project at this time.

NE Development Area Apron

Recent discussions with FAA staff have revealed the need for documentation that the EIS is still valid for continuing work on the area. FAA environmental staff is researching what will be required. The RFP for design services is on hold until the scope of environmental work can be better defined.

ATTACHMENT #3



MEMO

TO: Patricia deLaBruere,
JNU Airport Manager

DATE: June 5, 2015

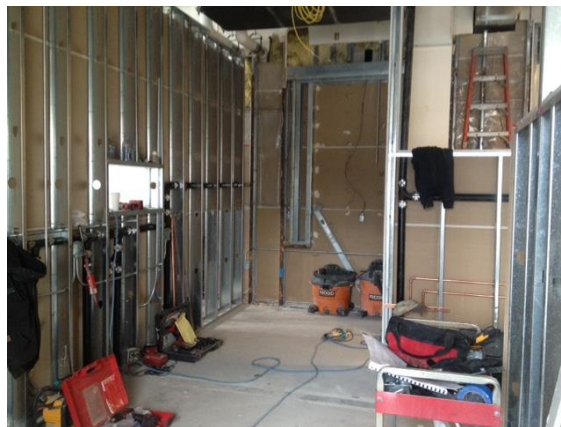
FROM: Catherine Fritz, AIA
JNU Airport Architect

RE: Architect's Report of May 2015 Activity

The Concessions Expansion project is proceeding well. Framing is complete, and electrical and mechanical rough-ins are 80% complete. Plumbing pressure tests are underway today to allow for code inspection and authorization to cover walls. A few change order items have emerged due to existing conditions that were not known during design, and due to changes requested by the concessionaire to support operations. The new commercial equipment for the Prep Kitchen and Bar will arrive at the airport on June 8, 2015. This order includes owner-furnished equipment such as the 3-compartment sink and the bar equipment, which will be installed and trimmed out by the contractor. Purchasing the equipment under a separate contract assured that the construction schedule could be met. At this time, it appears that the project will come in close to the expected budget, and be completed within the contract time. Operations in all areas are expected by July 3rd.



Heat pump #35 set in place.



Prep Kitchen area.



Mike Sturrock installs gyp.

ATTACHMENT #3

The Welcome to JNU Airport/Welcome to Juneau sign was completed in May, and installed by Airport staff. The CBJ Parks & Recreation Landscape Division immediately planted flowers in the existing flower box. The result has received many compliments.



The Airport Improvement Program grant application for a new Airport Rescue and Fire Fighting (ARFF) truck and design for ARFF building modifications was submitted to Federal Aviation Administration (FAA) on May 29, 2015. Specification writing for the new truck began in May and included meetings with ARFF staff and detailed review of truck options from multiple manufacturers. FAA's bid forms will be used for procurement, but there are options to be selected by owner, and general bid conditions to be written prior to issuance for bid advertising. Once the FAA grant is signed, the bid documents can be forwarded to CBJ Purchasing Division for public bidding, and the Request for Proposals for design services will be sent to the CBJ Engineering Contracts office for advertisement. This design may be done in two grants.

A request for space in the airport terminal from TSA, relocation of airport staff to accommodate an expanded tenant lease, and addressing space needs of the badging office have resulted in a more detailed look at possible uses for former dining and kitchen spaces on the second floor. Possibilities for long-term leases need to be weighed against short- and long-term renovation plans. Multiple concepts will be developed over the coming weeks.

Investigation of the Airfield Maintenance shop roof leaks will occur soon. A small contract has been issued to Island Contractors to review conditions and suggest possible short-term repairs to hold through the next 10 months before a roof replacement can be designed, bid, and constructed. Repairs to the Gate 6 roof will also be done by Island Contractors within the next few weeks.

ATTACHMENT #4



May 27, 2015

Ms. Patty deLaBruere
Airport Manager
Juneau International Airport
1873 Shell Simmons Drive
Juneau, AK 99801

RECEIVED

JUN - 1 2015

Juneau International
Airport

Dear Patty,

On May 13th, J.D. Power and Associates ranked Alaska Airlines highest in airline customer satisfaction among traditional carriers for the 8th consecutive year. We are honored to win this prestigious award and extremely proud of our employees who made this happen.

The J.D. Power achievement recognizes the dedication and commitment of people working together to achieve something great. This includes not only Alaska employees, but also our airport partners.

As we look forward, our focus continues to be on the value proposition we provide our collective customer. We are excited to work with your leadership team to thoughtfully focus on the customer experience and drive purposeful investment that provides a high quality and affordable experience. This award is confirmation of the success we enjoy working together and the importance of your influence.

We truly appreciate your collaborative and business focused approach in working with the airlines and airport tenants. Your leadership and dedication to transparency and communication ensures a bright future for Juneau International Airport.

We are proud of our partnership and we thank you for all you do to help make our airline the best in the business!

With appreciation,

A blue ink signature of Karen A. Gruen, consisting of a stylized 'K' followed by a series of loops and a long horizontal stroke.

Karen A. Gruen
Vice President, Corporate Real Estate
Alaska Airlines, Inc.

A blue ink signature of Kathy Smith, written in a cursive style.

Kathy Smith
Director, Airport Affairs
Alaska Airlines, Inc.

DON YOUNG
CONGRESSMAN FOR ALL ALASKA
WASHINGTON OFFICE:
2314 RAYBURN BUILDING
WASHINGTON, DC 20515
202-225-5765

ATTACHMENT #5



Congress of the United States
House of Representatives
Washington, D.C. 20515

May 14, 2015

COMMITTEE ON
NATURAL RESOURCES
CHAIRMAN, SUBCOMMITTEE ON
INDIAN AND ALASKA NATIVE AFFAIRS
COMMITTEE ON
TRANSPORTATION & INFRASTRUCTURE
REPUBLICAN
POLICY COMMITTEE

The Honorable Michael P. Huerta
Administrator
Federal Aviation Administration
800 Independence Avenue, SW
Washington, DC 20591

Dear Administrator Huerta:

I write in support of Juneau International Airport's (JNU) Medium-Intensity Approach Lighting System (MALSR) as a strong candidate for funding from the \$3 million provided for the Approach Lighting System Improvement Program (ALSIP) in the Consolidated and Further Continuing Appropriations Act, 2015 (P.L. 113-235). In addition, I ask for an accounting of how the aforementioned funding has been spent to date.

As you know, there is great need at Alaska airports for this type of funding, including at JNU. The FAA has previously provided \$1 million in ALSIP Facilities and Equipment funding to JNU's 26 MALSR project, which has allowed for partial installation. Already the project has received praise from pilots who are able to land instead of diverting the aircraft in inclement weather.

The 26 MALSR project requires an additional \$3 million to complete. Upon completion, this improved safety system will reach 2400 feet. It will include five additional sets of steady burning lamps and five sequenced flashers at 200 foot intervals. The State of Alaska, recognizing the project's importance, is providing \$93,750 toward the 26 MALSR's completion. Given the critical nature of this project and past federal investment to get the project started, the JNU 26 MALSR should be considered a strong candidate for additional ALSIP funding.

Thank you for providing information on how the FAA is proceeding with the funding provided for the ALSIP and keeping in mind the approach lighting needs of airports in Alaska.

Sincerely,

A handwritten signature in blue ink that reads "Don Young".

DON YOUNG
Congressman For All Alaska