

AIRPORT BOARD
AGENDA (updated)
6:00 P.M., WEDNESDAY, JUNE 10, 2015
ALASKA ROOM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: Regular Monthly Meeting of May 13, 2015

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS

A. Special Recognition: Airport Board Member Jerry Godkin for his service of three 3-year terms.

VI. UNFINISHED BUSINESS

A. **Airfield Shop Roof Repairs:** The Airport Architect met with Mike Sturrock, Island Contractors (currently under contract to do the Departure lounge concession build-out), to look at the shop leaks. There is an area near the active leaks that is highly suspect. However, the entire hot mop roof is brittle with many cracks, flashings are poor, roof drains need rebuilding, etc. In short, it needs an entire new roof. There are two options for emergency repairs:

1. Have Island Contractors layer patches over the worst areas, recognizing that this is not a real fix and the possibility of successfully eliminating all leaks is highly questionable. This might get us through the winter, giving time for design and bidding of a new roof through standard procurement.

2. Proceed with a roof replacement for total replacement now. Sufficient design work using standard details could be done quickly to get an understanding of scope between contractor and owner, and secure a building permit. We propose a Carlisle EPDM with tapered insulation, similar to the terminal roof. But staff will continue to look at other options.

Option 2 is the most realistic option. We could establish a “Not to Exceed” amount based on standard details estimated at \$300,000. This requires a lot of active construction management, but has the best chance of getting done within the current summer.

VII. NEW BUSINESS

A. **Air Freight Ramp Repair (Attachment #1):** The current position of the Alaska Airlines cargo and mail jets have created severe rutting on the apron. Several years ago, PFC funds were collected for the installation of a cargo hardstand, but the exact location was never agreed upon. Alaska Airlines has put down steel plates where the Cochrane loader sits, but there is already substantial damage to the pavement. This has become a safety issue. Alaska Airlines has agreed to pay for the pavement repair caused by their freighter operations. This is a very opportune time since Secon is on site with a batch plant for the runway rehabilitation project. The Airport will contract out with Secon

through a Supplemental Agreement (Runway Rehabilitation project contract) for these repairs. The Airport can forward fund this through the cargo hardstand project funds then submit the final bill to

Alaska Airlines to reimburse that account. The cost for paving is \$39,970 (per attachment), plus the estimated restriping for an estimated total cost of \$45,000 for the project.

Board Motion: *“Approve a Supplemental Agreement with Secon for \$45,000, for the repair and striping of the asphalt at the air cargo aircraft parking area, with forward funding provided by the air cargo hardstand project and to be reimbursed by Alaska Airlines after repairs are completed.”*

B. Board Meeting Night Discussion: Since the Airport Board was established, the monthly meetings have been held on the second Wednesday of each month. This schedule conflicts with CBJ Assembly committee meetings (especially during budget time) which prohibits the Assembly liaison from attending Airport Board meetings. Further discussion of the Airport Board meeting day will occur during this meeting.

C. Airport Manager’s Report:

1. Airport Engineer Report (Attachment #2)
2. Airport Architect Report (Attachment #3)

VIII. CORRESPONDENCE:

- A. Alaska Airlines Letter dated May 27, 2015 (Attachment #4)

IX. COMMITTEE REPORTS

- A. **Finance Committee:**
B. **Operations Committee:**

X. ASSEMBLY LIAISON

XI. PUBLIC COMMENTS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS

XIV. TIME AND PLACE OF NEXT MEETING:

- A. Airport Board, 6:00 p.m., July 8, 2015, Alaska Room

XV. EXECUTIVE SESSION: Airport Manager Annual Review – Board Motion: *That the Airport Board enter into executive session to discuss the Airport Manager’s annual evaluation. This is a subject that could tend to prejudice the reputation and character of the Airport Manager.*

XVI. ADJOURN