

AIRPORT BOARD
AGENDA
6:00 P.M., WEDNESDAY, SEPTEMBER 8, 2015
ALASKA ROOM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES:
 - A. Committee of the Whole Meeting of July 28, 2015
 - B. Regular Monthly Meeting of August 12, 2015
- IV. APPROVAL OF AGENDA
- V. PUBLIC COMMENTS
- VI. COMMITTEE ASSIGNMENTS
 - A. **Finance Committee**
 - B. **Operations Committee**
- VII. SPECIAL PRESENTATION:

Greg Chaney with CBJ Lands Department will present the Draft Lands Management Plan (Attachments #1 and #2). As this is a very large handout, handouts for the public will be provided at the meeting, or at the following link:
<http://www.juneau.org/lands/documents/DraftLandManagementPlan.pdf> .

The Airport should consider what property acquisitions would be a high priority for the Airport to obtain in the future. Additionally, there are Airport lands depicted on the maps that show up as CBJ Parks & Recreation that will get sorted out with the Lands Department.
- VIII. UNFINISHED BUSINESS
 - A. **Street Dedication - Pete Carlson Way:** At the August 12, 2015, Airport Board meeting, the Board approved naming the south Float Pond Road Pete Carlson Way. Airport staff received final approval on the name from the CBJ Community Development Department (CDD), as well as approval to move forward without the public process or further planning. This road is inside the fence and does not have public access, so no further process is required. The signs will be shown at the meeting. The Airport honors Pete Carlson for his longtime service on the Airport Board, as an Aircraft Owner and Pilot Association (AOPA) volunteer, as an Alaska Airmen's Association representative and his dedication to aviation in Alaska.
 - B. **Snow Removal Equipment Facility (SREF) Update:** The SREF Special Committee met on August 26 to look at a revised scope of the building that could be funded with the projected FAA dollars and the local funds already in place. Some space was decreased, while some space was deferred until a later phase of the SREF. The idea was to get as

much of the facility that is 100% (or close to it) FAA eligible and defer the spaces that were not eligible (or very low eligibility participation). This plan has sent to the FAA for concurrence (although federal funding is never guaranteed until a grant is awarded). We hope to come to a workable consensus with the FAA and be able to move this adjusted scope forward for redesign and bid for federal fiscal year 2016 grant application.

C. Runway Rehabilitation Grant (AIP '60) Amendment: As the main construction portion of the Runway 8/26 rehabilitation nears completion, the engineers are compiling the adjustments to the work. Funding added to Secon's contract through this grant amendment include: material quantity adjustments, the installation of the taxiway edge lights (the actual light purchases were on a previous grant amendment), repainting of the runway (commonly done with new pavement due to 'bleeding') and north side runway safety area survey work. The total for these items is \$562,327.86; with FAA participation at \$527,182.37, State Department of Transportation (ADOT) match of \$17,572.74 and local match of \$17,572.75 funded by the Airport Operating Reserve (to be reimbursed by a future Passenger Facility Charge (PFC)). As a reminder, there will be work continuing on this grant into the summer of 2017 due to the addition of the Runway 9/27 Conversion work approved by the FAA.

Board Motion: *"Approve appropriation of additional funds to Airport CIP A50-079 (Runway 8/26 Rehabilitation) from: FAA AIP grant amendment in the amount of \$527,182.37, ADOT match in the amount of \$17,572.74, and local match in the amount of \$17,572.75 from the Airport Operating Reserves (to be reimbursed with a future PFC application)."*

D. Jordan Creek Greenbelt Update (letter from ADFG, Attachment #3): Staff continues to meet with CBJ Community Development (CDD) staff on this issue. One of the suggestions from CDD staff was to have scientific evaluation of the area based on the limblings that occurred. Habitat Biologist, Greg Albrecht, Alaska Department of Fish & Game, provided his evaluation on the area in the attached report. The U.S. Corps of Engineers also located the 1992 permit for this area, noting the trail was mitigation for other airport projects (taxiway extension and Jordan Creek culvert work). Airfield crew continues to find trash and encampments in the area that appear on a regular (daily/weekly) basis. Update only at this time.

E. AECOM (formerly URS) Master Plan Airport Forecast of Aviation Demand (Attachment #4): The Juneau Airport Master Plan Consultant has prepared forecasts for aviation and passenger activities. These forecasts must be submitted to the FAA for approval to move forward with the Master Plan. These forecasts were discussed with the Technical Advisory Committee (TAC) and at a public open house, and revised accordingly from comments. The air carrier passenger traffic and aircraft operations show a little over 1% increase per year for the planning horizon. This is a conservative forecast compared to national forecasts. The on-demand air taxis show a 3% (unconstrained) increase per year.

Board Motion: *Approve the Juneau International Airport Sustainability Master Plan Chapter 3: Forecast of Aviation Demand, as presented and forward on to the Federal Aviation Administration (FAA) for their subsequent approval.*

IX. NEW BUSINESS

A. **Airport Manager's Report:**

1. Employee Changes. Christine Millay, from the badging office, resigned. Her last day was September 3. We are actively recruiting for the position and may go to a second position next spring. Our Airfield crew is recruiting for one full-time and one seasonal equipment operator at this due to retirements earlier this year. The Airfield may be facing additional retirements within the next year.

2. Airport Engineer Report (Attachment #5)

3. Airport Architect Report (Attachment #6)

X. CORRESPONDENCE: Jon Ahlgren Letter dated August 28, 2015, regarding location of SREF (Attachment #7).

XI. COMMITTEE REPORTS

A. **Finance Committee:**

B. **Operations Committee:**

XII. ASSEMBLY LIAISON

XIII. PUBLIC COMMENTS

XIV. BOARD MEMBER COMMENTS

XV. ANNOUNCEMENTS

XVI. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., October 13, 2015, Alaska Room

XVII. EXECUTIVE SESSION

XVIII. ADJOURN