

AIRPORT BOARD
AGENDA
6:00 P.M., TUESDAY, NOVEMBER 10, 2015
ALASKA ROOM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES: Regular Monthly Meeting of October 13, 2015
- IV. APPROVAL OF AGENDA
- V. ELECTION OF OFFICER: SECRETARY
- VI. PUBLIC COMMENTS
- VII. UNFINISHED BUSINESS
 - A. **City Land Management Plan – Future Airport Property Acquisition Priorities (Clarification):** At the October 13, 2015, Airport Board meeting, the Board approved the Operations Committee suggested five properties to add to the CBJ Land Management Plan for future acquisition. As this may not have been clear at the meeting, but was inferred, the Airport has no intention to use eminent domain to attain these parcels (there would need to be a compelling need to use eminent domain; and as a last resort). It would only be if the properties came available for sale, and if the Airport had the funding in place to purchase them. The listed properties are not a 'hit list'. CBJ Lands and Resources plans to clarify this question of land acquisition in the draft Land Management Plan. This discussion is for the record only due to the number of inquiries on this matter.
- VIII. NEW BUSINESS
 - A. **TEMSCO Request to Allow Helicopter Hull Storage in General Aviation Hangar:**

TEMSCO Helicopters contacted the Airport about the purchase of Jeannie Johnson's hangar, which is a general aviation hangar on the east end of the airport. The sole purpose is to store helicopter hulls. The majority of the storage is during winter time only, not summer. TEMSCO currently stores the helicopters outside or has to run them out of town to jockey them around as they perform maintenance in their own hangar. Because Ms. Johnson's hangar is for storage of private aircraft, this currently does not meet the use and need for these hangars and the master plan. In the past, tenants have received permission from the Board for 'commercial' use in a general aviation. Eric Main (TEMSCO) explored basic requirements including CBJ engineering for any structure changes (to a commercial owner), City code (for use) and insurance. The hangar is individually insured, so the condo style insurance is not a problem. TEMSCO has about \$20 million worth of helicopters that they would like to move inside for storage. The use of this hangar would need Board approval before TEMSCO could purchase and store their aircraft.

This request was vetted and unanimously approved by the Airport Board Operations Committee at their October 27 meeting, but this still requires final approval from the Board.

Board Motion: *Approve the sale of Block N, Lot 9 hangar to TEMSCO Helicopters for the purpose of commercial helicopter storage, as approved by the Airport Operations Committee.*

B. Cat 980G Loader Repair. The Airport needs to repair the hydraulic boom/lift and suspension system to the 2004 Cat 980G loader. The loader was a ‘stripped’ version without the suspension system and is showing signs of imminent failure to the boom/lift. This piece of equipment is heavily used in snow removal. The quote from NC Machinery (the exclusive local CAT distributor and repair facility) is \$17,032.74. The Airport will require authorization for this repair since it was not budgeted. The proposed funding for this repair will be from Airport Reserves.

Board Motion: *Approve the repairs to the 2004 Cat 980G loader hydraulic boom/lift and suspension system in the amount of \$17,032.74 through the use of Airport Reserve funds.*

C. Airport Manager’s Report:

1. Airport Engineer Report (Attachment #1)
2. Airport Architect Report (Attachment #2)

- IX. CORRESPONDENCE (Attachment #3): Letter from State of Alaska Department of Transportation (ADOT). The attached letter, received October 30, 2015, notifies Juneau Airport that ADOT will no longer provide the State match for Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grants. This was effective October 1, 2015. Airport staff is in the process of clarifying that this is for new (Federal Fiscal Year 2016) grants and will not impact grants already in the queue with FAA. Regardless, this will hinder our Capital Improvement Plan (CIP) and the Airport will need to look at how to fund the projected match for these projects. The Airport recently submitted its five-year plan to the FAA.
- X. COMMITTEE REPORTS
 - A. **Finance Committee:**
 - B. **Operations Committee:**
- XI. ASSEMBLY LIAISON
- XII. PUBLIC COMMENTS
- XIII. BOARD MEMBER COMMENTS
- XIV. ANNOUNCEMENTS
- XV. TIME AND PLACE OF NEXT MEETING:
 - A. Airport Board, 6:00 p.m., December 8, 2015, Alaska Room
- XVI. EXECUTIVE SESSION
- XVII. ADJOURN