

AIRPORT BOARD
AGENDA
6:00 P.M., TUESDAY, DECEMBER 8, 2015
ALASKA ROOM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES: Regular Monthly Meeting of November 10, 2015
- IV. APPROVAL OF AGENDA
- V. PUBLIC COMMENTS
- VI. UNFINISHED BUSINESS

A. **Snow Removal Equipment Facility (SREF) Design** (Attachment #1). The Airport has been working with the Federal Aviation Administration (FAA) on the funding and phasing for the SREF. This project has morphed based on funding availability, FAA allowable space, site location work, and most recently, State match termination. Staff has revised the scope of the project to maximize the current funding plan and get the SREF started. This includes phasing the SREF building and separating out the snow removal equipment storage/maintenance from the general maintenance equipment. This follows new Advisory Circulars for allowable space while providing a funding plan that the FAA can program in for 2016. The concept looked good to the FAA; however, the final funding is not approved until a grant is received. The attached narrative outlines the SREF revised scope and funding. The Assembly will require a briefing on this project at their December 16 Assembly Finance Meeting due to the use of Sales Tax dollars for repayment to the FAA (for the relocation). This plan would get the SREF project underway.

Based on this proposed plan, and if the CBJ Finance Committee agrees to the methodology with the Sales Tax dollars, formal approval for the reimbursement of \$1,844,457 to the Federal Aviation Administration (FAA) and \$48,661 to the State of Alaska Department of Transportation (ADOT) for the relocation of the SREF is required. The total reimbursement of \$1,893,118 to be paid out of Snow Removal Equipment Facility (SREF) Sales Tax dollars when either: the 2016 FAA SREF grant application is submitted or within 60 days of submission of the next Airport Layout Plan (ALP) which shows the SREF site in the northwest location, whichever comes first. Estimated repayment would be late Spring or early Summer 2016.

The Airport Operations Committee met on November 19 to review the attachment and the methodology conceptually approved by the FAA. The Committee approved the concept. The next step is to formalize the repayment process and send on to the CBJ Assembly Finance Committee for their December 16 briefing.

Airport Board Motion: *Approve the reimbursement of \$1,844,457 to the Federal Aviation Administration (FAA) and \$48,661 to the State of Alaska Department of Transportation (ADOT) for the relocation costs of the Snow Removal Equipment Facility (SREF) (to the northwest site) using CBJ Sales Tax dollars appropriated for the SREF project. Funds to be reimbursed when either the 2016 FAA SREF grant application is submitted or within 60 days of the next Airport Layout Plan (ALP) submission which shows the SREF site in the northwest location, whichever comes first.*

B. State Of Alaska Department of Transportation (ADOT) Letter on Airport Improvement Program (AIP) Match. As stated at the November 10, 2015, Airport Board meeting, the State wrote a letter notifying Juneau Airport that they would no longer support the 3.125% match on airport improvement projects. The Airport has been in contact with ADOT Deputy Commissioner of Aviation (John Binder), and followed up with an email to reconsider the match for 2016 which would have been included in the budget passed by the State. Staff will keep the Board updated. At this time, the presentation to the Assembly Finance Committee on December 16 will show the State match in place for 2016.

VII. NEW BUSINESS

A. **RED Leasing Request to Allow Aircraft Storage in General Aviation Hangar.**

RED Leasing (Ward Air) owns a hangar across from the Ward Air lease lot. They have had this private hangar and lease space for a number of years. RED Leasing came forward to formally request storing (Ward Air) leased aircraft in this facility. Staff vetted this before the Operations Committee at their November 19, 2015, meeting without objection. The Committee also requested that staff assess all similar commercial use 'general aviation' hangar and bring them forward as one request in the future.

Airport Board Motion: *Approve the use of RED Leasing, Block L, Lot 7 hangar for the purpose of commercial aircraft storage.*

B. **Airport Manager's Report:**

1. Alaska Municipal League (AML) Alaska Community Award of Excellence. In October, the Airport submitted the Runway Rehabilitation project as a candidate for AML award in infrastructure improvements. The Airport was notified that it won the award for Best in Local Government Innovation. The project received national attention with its temporary runway landings on the taxiway and airport modifications that were 'outside the box'. The City received several awards at the ceremony.

2. Airport Magazine Article on Juneau International Airport (JNU) Runway Rehabilitation. The October/November 2015 issue of Airport Magazine featured an article on the Juneau Airport Safety During Runway Rehabilitation. The article addresses the innovative ideas and complications for a single-runway project. JNU runway rehab was on the national spotlight with FAA and Airport Construction Advisory Council (ACAC) during this construction project. The article for this project can also be found on-line at:

http://mobileservices.texterity.com/airportmagazine/october_november_2015?folio=23&lm=1447088464000&article_id=692108&linkImageSrc=/airportmagazine/october_november_2015/data/imgpages/mobile_tn2/0025_qtjxfq.png&pg=25#pg25

3. Annual Certification Inspection. Matt Stearns, Certification Inspector for the FAA Airports Division, will be in Juneau the week January 4, 2016, to perform our annual inspection and recertification of the Airport.

4. Christmas Lights Flights Fundraiser. The annual Christmas Lights Flight fundraiser will be taking place Friday, December 18 from 4:30 p.m. to 7:30 p.m. (weather permitting) at the north end of the terminal. This has been a great fundraiser for Children's Tumor Foundation and Lions Sight Project. These night helicopter tours are a well-attended event in the community. Airport tenants donate their time, equipment and fuel for this event and it is sponsored by Coastal Helicopters, Petro Marine and Mendenhall Flying Lions.

5. Airport Engineer Report (Attachment #2)

6. Airport Architect Report (Attachment #3)

VIII. CORRESPONDENCE:

IX. COMMITTEE REPORTS

A. **Finance Committee:**

B. **Operations Committee:** The Operations Committee met on November 19 to take up the SREF design and funding strategy, and the request from RED Leasing (Ward Air) to utilize a private hangar that they own for commercial use (of the land). Both of these items are before the Board as action items elsewhere on this agenda.

X. ASSEMBLY LIAISON

XI. PUBLIC COMMENTS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS

XIV. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., January 12, 2016, Alaska Room

XV. EXECUTIVE SESSION

XVI. ADJOURN