

AIRPORT BOARD
AGENDA
6:00 P.M., TUESDAY, APRIL 12, 2016
ALASKA ROOM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES:
A. Regular Monthly Meeting of March 8, 2016
B. Special Board Meeting of April 1, 2016

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

A. **Royalties Appropriation:** The amount of royalties approved for the Runway Safety Area (RSA) project is \$2,015,325. So far, \$1,703,122 has been appropriated. Staff requests approval to appropriate the remaining \$312,203. These funds represent the In-Kind contribution of fill material (paid by the Federal Aviation Administration), used to match the Airport Improvement Project (AIP) grants on the RSA project.

Board Motion: *Approve appropriation of the remaining RSA royalties, in the amount \$312, 203.*

B. **AIP48 De-Appropriation:** Staff continues to work on closing the completed RSA grants. AIP48 and the State match are closed; the remaining budget of \$107,935 and \$2,840, respectively, must be de-appropriated. Staff requests approval to de-appropriate these funds. Two AIP grants remain open on this project.

Board Motion: *Approve de-appropriation of Federal funds in the amount of \$107,935, and State funds in the amount of \$2,840 from the RSA Capital Improvement Program.*

C. **RSA CIP De-Appropriation and Funding Transfer:** At the December 8 Board meeting, the Board approved repayment of \$1,844,457 to the Federal Aviation Administration (FAA), and \$48,511 to State of Alaska “for the relocation costs of the Snow Removal Equipment Facility (SREF) (to the northwest site) using CBJ Sales Tax dollars appropriated for the SREF project. Funds to be reimbursed when either the 2016 FAA SREF grant application is submitted or within 60 days of the next Airport Layout Plan submission which shows the Snow Removal Equipment Facility site in the northwest location, whichever comes first.”

While the Board approved the repayment and funding source, the ‘de-appropriation’ of funds and the ‘transfer’ of the SREF funds to repay this grant were not technically approved. This is a housekeeping measure to ensure that the motion originally passed has the full intent of what the Assembly will require to do for the repayment.

Both the grant application and the Airport Layout Plan are being prepared. Staff requests approval for two actions required for the project accounting: *de-appropriate* the amount of the repayments from the grant funding (AIP and State match), and *transfer* the Sales Tax funding from the SREF into the RSA project account to replace those funds.

Board Motion: *Approve de-appropriation of Federal funds in the amount of \$1,844,577, and State funds in the amount of \$48,511 from the RSA CIP, and transfer Sales Tax funds from the SREF to the RSA CIP to replace those funds.*

D. Airport Manager’s Report:

1. Delta Air Lines. The Airport received a call from Delta Air Lines Regional office regarding their decision to operate seasonally. The Airport will continue to talk to Delta about possible reconsideration of year-round operations.
2. Jetbridge 5 Repair. The contract is in place for Airport Mechanical Services (AMS). They plan to start the total reconfiguration/repair on Tuesday April 12 and anticipate completion by the end of the week (April 15). This will bring the jetbridge to original manufacturer specification and be easier to trouble-shoot, if necessary.
3. Airport Engineer Report (Attachment #1)
4. Airport Architect Report (Attachment #2)

VIII. CORRESPONDENCE:

- A. **E-mail from Doug Gardner re: Jordan Creek Airport Property** (Attachment #3)
- B. **E-mail from Patrick Anderson (Sealaska Corp.) re: Taxi Service at Airport** (Attachment #4)

IX. COMMITTEE REPORTS

A. **Finance Committee:** A Finance Committee meeting was held March 24, 2016, with a special Airport Board meeting held April 1, 2016, to pass the FY 17/18 budget, as well as increases to the Airport Rates and Fees Regulation. The proposed changes to the Airport Rates and Fees Regulation is currently out for public comment.

B. **Operations Committee:** A meeting is scheduled for April 11, 2016 at 9:00 a.m. in the Alaska Room.

X. ASSEMBLY LIAISON

XI. PUBLIC COMMENTS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS: Assembly Finance Committee Meeting (Airport Budget Presentation) April 13, 2016, meeting starts at 5:30 p.m. in Assembly Chambers.

XIV. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., May 10, 2016, Alaska Room (note a special Board meeting may be held the end of April to review any public comments for the proposed increases to the Airport Rates and Fees Regulation, prior to submitting to the Assembly)

XV. EXECUTIVE SESSION

XVI. ADJOURN



MEMO

TO: Patricia Wahto
JNU Airport Manager

FROM: Ken Nichols, P.E., C.M.
JNU Airport Engineer

RE: Engineer's Report

DATE: April 7, 2016

General

Project specific summaries of project status and activity presented below. Additionally, I have attached a table of project status information.

Airport Sustainability Master Plan

A series of meetings previously scheduled in April has been postponed to May to discuss project alternatives. The Airport and consultant team will hold a meeting on May 11 (mid-day) to review the airfield geometry (intersections) that are problematic with the FAA. This is part of compliance as well as Runway Incursion Mitigation (RIM). The consultant team will also present information to the Airport Board and Technical Advisory Committee scheduled for May 11 (afternoon and evening), and the Assembly Committee of the Whole on May 16. I met with the consultant project manager on March 28 to discuss the project alternatives to be presented in May.

Runway Safety Area (RSA) Expansion Phase IIA

Grant and project closeout efforts continue. The Airport Manager has signed the land transfer plat to finalize the transfer from the State to the City.

RSA Expansion Phase IIB

The consultant has prepared preliminary layouts for both the NE and NW development areas. Several meetings have been held in conjunction with the Snow Removal Equipment Facility (SREF) design to discuss layouts for the NW Development Area. I met with Federal Aviation Administration (FAA) April 7 on the funding possibilities and the bid strategy for the projects. Several bid schedules and additive alternates will be developed based on funding priorities for each project element.

Runway 8/26 Rehabilitation

Installation of the roaming maintenance station and some cleanup work was initiated last week. I met with Stantec April 7 regarding the as-built drawings. They will be submitted in the next couple of weeks.

In-pavement light fixture damage is still under investigation. I received a report from Lucas Schneller (Stantec) on the results of his site visit. Further investigation and follow-up will be required. I also recommend that Airfield Maintenance purchase a specialty plow blade (with a non-metallic running surface) as recommended by the lighting equipment manufacturer.

ATTACHMENT #1

Previously identified deficiencies in the runway safety area grades, as well as grading around FAA equipment (VASI, RVR, etc.), will be the subject of a separate future project. Unfortunately, I was unable to discuss this with FAA Airports District Office staff. I will work with them in the near future to develop an action plan.

Air Cargo Hard Stand

A discussion of the hardstand position will be held with the Airport Board Operations Committee on April 11, to finalize the bid package for this project for construction in the 2016 summer season.

Runway 26 Medium Intensity Approach Lighting System with Runway Alignment Indicator Lights (MALSR)

State grant funds will be used to proceed with permitting for the construction in the wetlands. No action was taken on this project in March.

Alaska Department Environmental Conservation Storm Water Multi-Sector General Permit

I performed a facility inspection and collected samples from select locations March 15, 2016, for laboratory analysis. Laboratory results of the sampling were received on March 28, 2016. The results show that there were exceedances of benchmark guidelines at three locations. In addition, the effluent limit for ammonia was exceeded at Outfall 3, which is from the ditch behind the shop that drains into Duck Creek. I have completed the required notifications by telephone and e-mail.

ATTACHMENT #1
AIRPORT ENGINEER'S PROJECT STATUS REPORT
Ken Nichols, Airport Engineer

Project	Status	Schedule	Contractor	Notes
Air Cargo Hardstand				
Design	In Progress	March 2016	Stantec	Design is 95% Awaiting Airport Board Operations Committee
Construction	Future	Spring 2016	tbd	
Runway 8/26 Rehabilitation				
Closeout	In Progress	Spring 2016	Secon	Installation of Roaming Laptop Initiated
North RSA Grading				
Survey	Complete	tbd	R&M	Combine with RWY 9/27 Conversion
Runway 9/27 Conversion				
Planning and Coordination	In Progress	2016	staff	FAA will likely delay implementation
Construction	Future	tbd	tbd	
Runway Safety Area Phase I				
Closeout	In Progress	Construction Complete	AIC	
Runway Safety Area Phase IIA				
Closeout	In Progress	Construction Complete	Secon	
Runway Safety Area Phase IIB				
Design	In Progress	Spring 2016	DOWL	NE and NW Development Areas
Construction	Future	2016 & 2017	tbd	
Runway 26 MALSR				
Planning and Permitting	Not started	Begin Spring 2016	staff	
Sustainability Master Plan				
Alternatives Development	In Progress	May 2016	AECOM	Alternatives presentation in March
Taxiway A & F Rehab, Taxiway C, D, E RIM				
Planning and Coordination	In Progress	RFP Spring 2016	staff	Design consultant tbd
Design	Future	Fall/Winter 2016	tbd	
Construction	Future	2018-2019	tbd	

ATTACHMENT #2



MEMO

TO: Patricia Wahto,
JNU Airport Manager

DATE: April 6, 2016

FROM: Catherine Fritz, AIA
JNU Airport Architect

RE: Architect's Report of March 2016 Activity

During March, the design team began preparing bid documents for the Aircraft Rescue and Fire Fighting (ARFF) Building Modifications project. The goal is to complete drawings and specifications in May 2016. The Federal Aviation Administration (FAA) recently indicated that grant funding for this project could be ready soon, and the local/state matches are already in place. It is a priority to begin construction as soon as possible to take advantage of summer construction and minimize impacts to operations, so the design team will tighten their schedule and complete the documents as soon as possible. Production of the ARFF truck is coming along well. The photos below were recently received from the manufacturer, Rosenbauer.



The Snow Removal Equipment Facility's (SREF) geothermal loop field design process is underway. Engineering details of the system (such as depth and spacing of bore holes, size of piping, and routing of piping) are currently being considered. Construction documents are scheduled to be complete in June 2016.

The SREF design team is developing a multi-phase concept to meet the long-term facility needs. The challenge is to meet the immediate needs of the initial Phase 1-a Equipment Garage while

ATTACHMENT #2

developing an overall 'master plan' of the building that can accommodate additional build-outs over time. Phase I-a is the focus of the upcoming Airport Improvement Program grant and will provide heated storage for FAA approved snow removal equipment. Future components such as the maintenance and operational support spaces will be constructed as funding becomes available. However, the design of these latter elements must be considered to a limited degree now to ensure that the future complete facility will function effectively. The FAA grant schedule requires that construction documents be ready for bidding in June, so once the concept is confirmed, the design team will work aggressively to produce the drawings and specifications.

Renovation of the first floor women's toilet room is nearly complete. Tile was installed during the last week of March, plumbing fixtures will be set, and partitions will be installed next. The restroom is expected to reopen by the end of April 2016, slightly ahead of schedule. The men's room will be renovated later in the summer.

The construction contract for the Airfield Shop Roof Replacement was awarded to Silverbow Construction on March 8, 2016, and the pre-construction conference was held the following day. The contractor has indicated an on-site start date of April 21, 2016. Submittals and shop drawings are being processed, and the contractor is in the process of completing all security badging. The JNU Airfield Maintenance crew has relocated snow removal equipment to temporary locations to provide space for the contractor next to the building. Substantial completion is scheduled for June 10, 2016.

The Request for Proposals (RFP) for a new contract for the advertising concession was forwarded to the CBJ Purchasing Department on March 16, 2016, and we are awaiting a schedule for advertising the RFP.



New lavatory wall is ready to receive counter top and sinks.

ATTACHMENT #3

Pam Chapin

Subject: Jordan Creek Airport Property - April Board Packet

From: Rob Steedle
Sent: Wednesday, March 09, 2016 9:26 AM
To: Patty Wahto (deLaBruere); Teri Camery
Subject: Jordan Creek Airport Property

Patty,
I'd like to start with an important point of clarification. Potential code modifications addressing variances, including variances to streamside setbacks, are not yet in Law, CDD needs to articulate the policies that Law will draft into an ordinance for review by the Planning Commission and the Assembly. That is the next piece of legislation that we will pass to Law, and I don't think that they will see it for another couple of months - it's complicated. And, at the end of the day, there is no guarantee that the Assembly will see fit to permit variances to streamside setbacks. I will keep you apprised of our progress on this.
I wish I could give you a different response. As you know, the issue of homeless people living in camps is endemic to the urban areas of the borough, and I don't see relief from the root causes anytime soon.

Rob

-----Original Message-----

From: Patty Wahto (deLaBruere)
Sent: Wednesday, March 9, 2016 8:54 AM
To: Rob Steedle; Teri Camery
Subject: Jordan Creek Airport Property

Good Morning.
See Doug Gardner's email below.
The green belt area is getting overrun again. Our crew is finding camps, stolen goods and drug paraphernalia. People are hiding under the large tree boughs near the creek, but the whole area is scary. I know we were waiting for Law to rewrite an ordinance for a waiver, but this is only getting worse; with community complaints. But safety is on hold.
Thanks.
Patty

Patty Wahto (formerly deLaBruere)
Airport Manager
Juneau International Airport
(907) 789-7821

ATTACHMENT #3

-----Original Message-----

From: Chris Burke
Sent: Wednesday, March 09, 2016 5:49 AM
To: Patty Wahto (deLaBruere); Scott Rinkenberger
Subject: Jordan Creek Airport Property

Hello,

Here is the email I discussed with Scott this morning. If there is anything I can do to help with this problem let me know.

Thanks,

Christopher Burke
Sergeant – Airport Division
Juneau Police Department
6255 Alaway Ave
Main 586-0600
Desk 586-0850
Cell 957-0414

-----Original Message-----

From: Doug Gardner [<mailto:pipeband64@live.com>]
Sent: Sunday, March 06, 2016 12:28 PM
To: Chris Burke; Jim Quinto
Subject: Jordan Creek Airport Property

Chris, Jim and I walked the airport property near the footbridge over Jordan Creek today and I showed Jim three homeless camps under the trees. Garbage condoms and some of what appears to be stolen luggage are in and around those locations. I would like to discuss what private volunteers and airport maintenance might be able to accomplish to address this safety issue. My number is 957-2878. If you would like me to show you the sites I can do that. I think some garbage haul out which we can do combined with city limping might be a solution. Doug Gardner.

Sent from my iPhone

ATTACHMENT #4

Pam Chapin

Subject: Airport transportation

From: Patty Wahto (deLaBruere)
Sent: Monday, April 04, 2016 2:44 PM
To: Pam Chapin
Subject: Airport transportation

----- Original message -----

From: Patrick Anderson <patrick.anderson@sealaska.com>
Date: 03/29/2016 9:44 PM (GMT-09:00)
To: Borough Assembly <BoroughAssembly@juneau.org>
Subject: Airport transportation

Ladies and gentlemen,

After a number of trips to Juneau, I am rapidly becoming a Capitol move advocate. I can't tell you how frustrating it is to fly in and be unable to get transportation to your hotel. I lived here for years and have supported keeping the Capitol in Juneau for over 30 years. I am rapidly changing your mind. You apparently care only about tourists and not those of us who come in 10 to 12 times a year.

As a Sealaska Board Member I am considering a resolution recognizing how little the Juneau government values its visitors.

Patrick Anderson
(907) 748-3361

Sent from my iPhone