

AIRPORT BOARD
AGENDA
6:00 P.M., TUESDAY, APRIL 12, 2016
ALASKA ROOM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES:
A. Regular Monthly Meeting of March 8, 2016
B. Special Board Meeting of April 1, 2016

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

A. **Royalties Appropriation:** The amount of royalties approved for the Runway Safety Area (RSA) project is \$2,015,325. So far, \$1,703,122 has been appropriated. Staff requests approval to appropriate the remaining \$312,203. These funds represent the In-Kind contribution of fill material (paid by the Federal Aviation Administration), used to match the Airport Improvement Project (AIP) grants on the RSA project.

Board Motion: *Approve appropriation of the remaining RSA royalties, in the amount \$312, 203.*

B. **AIP48 De-Appropriation:** Staff continues to work on closing the completed RSA grants. AIP48 and the State match are closed; the remaining budget of \$107,935 and \$2,840, respectively, must be de-appropriated. Staff requests approval to de-appropriate these funds. Two AIP grants remain open on this project.

Board Motion: *Approve de-appropriation of Federal funds in the amount of \$107,935, and State funds in the amount of \$2,840 from the RSA Capital Improvement Program.*

C. **RSA CIP De-Appropriation and Funding Transfer:** At the December 8 Board meeting, the Board approved repayment of \$1,844,457 to the Federal Aviation Administration (FAA), and \$48,511 to State of Alaska “for the relocation costs of the Snow Removal Equipment Facility (SREF) (to the northwest site) using CBJ Sales Tax dollars appropriated for the SREF project. Funds to be reimbursed when either the 2016 FAA SREF grant application is submitted or within 60 days of the next Airport Layout Plan submission which shows the Snow Removal Equipment Facility site in the northwest location, whichever comes first.”

While the Board approved the repayment and funding source, the ‘de-appropriation’ of funds and the ‘transfer’ of the SREF funds to repay this grant were not technically approved. This is a housekeeping measure to ensure that the motion originally passed has the full intent of what the Assembly will require to do for the repayment.

Both the grant application and the Airport Layout Plan are being prepared. Staff requests approval for two actions required for the project accounting: *de-appropriate* the amount of the repayments from the grant funding (AIP and State match), and *transfer* the Sales Tax funding from the SREF into the RSA project account to replace those funds.

Board Motion: *Approve de-appropriation of Federal funds in the amount of \$1,844,577, and State funds in the amount of \$48,511 from the RSA CIP, and transfer Sales Tax funds from the SREF to the RSA CIP to replace those funds.*

D. Airport Manager’s Report:

1. Delta Air Lines. The Airport received a call from Delta Air Lines Regional office regarding their decision to operate seasonally. The Airport will continue to talk to Delta about possible reconsideration of year-round operations.
2. Jetbridge 5 Repair. The contract is in place for Airport Mechanical Services (AMS). They plan to start the total reconfiguration/repair on Tuesday April 12 and anticipate completion by the end of the week (April 15). This will bring the jetbridge to original manufacturer specification and be easier to trouble-shoot, if necessary.
3. Airport Engineer Report (Attachment #1)
4. Airport Architect Report (Attachment #2)

VIII. CORRESPONDENCE:

- A. **E-mail from Doug Gardner re: Jordan Creek Airport Property** (Attachment #3)
- B. **E-mail from Patrick Anderson (Sealaska Corp.) re: Taxi Service at Airport** (Attachment #4)

IX. COMMITTEE REPORTS

A. **Finance Committee:** A Finance Committee meeting was held March 24, 2016, with a special Airport Board meeting held April 1, 2016, to pass the FY 17/18 budget, as well as increases to the Airport Rates and Fees Regulation. The proposed changes to the Airport Rates and Fees Regulation is currently out for public comment.

B. **Operations Committee:** A meeting is scheduled for April 11, 2016 at 9:00 a.m. in the Alaska Room.

X. ASSEMBLY LIAISON

XI. PUBLIC COMMENTS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS: Assembly Finance Committee Meeting (Airport Budget Presentation) April 13, 2016, meeting starts at 5:30 p.m. in Assembly Chambers.

XIV. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., May 10, 2016, Alaska Room (note a special Board meeting may be held the end of April to review any public comments for the proposed increases to the Airport Rates and Fees Regulation, prior to submitting to the Assembly)

XV. EXECUTIVE SESSION

XVI. ADJOURN