

AIRPORT BOARD SPECIAL MEETING
AGENDA
WEDNESDAY, APRIL 27, 2016, 8:00 A.M.
ALASKA ROOM

I. CALL TO ORDER

II. ROLL CALL

III. UNFINISHED BUSINESS

A. **Rates and Fees Regulation** (Attachment #1): At the April 1, 2016, Airport Board meeting, the Board accepted the recommendation from the Finance Committee to forward the proposed Rates and Fees Regulation through the public process. The regulation was advertised from April 5, 2016, through April 26, 2016. The updated Rates and Fees Regulation would increase small aircraft Fuel Flowage Fees, large aircraft Landing Fees and Airline Fees for Passenger Security Screening. As of the publication of this agenda, the Airport received comments from the CBJ Law Department which were strictly grammatical. Staff has included these comments in the attached draft regulation. Staff will bring forward any further public comments it receives between the publishing of this agenda and the closure of public comment period at 4:30 pm Tuesday, April 26, 2016.

Board Action: *Forward the proposed Airport Rates and Fees Regulation (Attachment #1) to the Assembly for consideration and adoption at their May 2, 2016, meeting, for an effective date of July 1, 2016, with the exception of the Airline Fee for Passenger Security Screening which would become effective May 1, 2016.*

B. **FY 16 Projected Budget Update** (Attachments # 2, #3 and #4): At the April 1, 2016, Airport Board special meeting, the Board approved the FY16 Projected and FY17/18 Proposed budgets. After the Airport's presentation to the Assembly Finance Committee, the Fire Department was asked to confirm their budget for the personnel increase to Aircraft Rescue and Fire Fighting (ARFF) to Index C starting May 1, 2016. The FY17/18 budgets already have the increases factored in; however, after checking, the Fire Department had not accounted for the increase to personnel for the two months in FY16 (May/June). The Fire Department has now submitted the numbers for the increased fire fighters. The impact to the FY16 budget is \$74,600 which includes the bunker gear for the additional fire fighters. The attached Expense and Summary tables (Attachments #2 and #4) include the ARFF increases and show the impact to the bottom line of the Airport's FY 16 budget. Please note that there are no changes to Revenues (Attachment #3) from what was approved by the Board on April 1, 2016.

The Airport has sufficient projected revenues to cover the additional expenses, however, spending authority for 'FY16 Projected' (\$6,278,800) will need to be increased by \$53,100 from what was previously approved by the Assembly for FY16 'Updated' (\$6,225,700). The Board and Assembly will need to approve the \$53,100 Supplemental spending authority for FY16.

The increase to the FY 16 budget needs to be formally noted and supplemental spending authority approved before forwarding on to the Assembly. Note that FY16 is still projected to end in the black by \$201,200.

Board Motion: *Approve the bottom line Expense increase of \$74,600 for FY16, and request for supplemental spending authority in the amount of \$53,100 for FY16 as outlined in Attachments #2 and #4.*

IV. TIME AND PLACE OF NEXT MEETING: Airport Board, May 10, 2016, 6:00 p.m., Alaska Room

V. ADJOURN