

MINUTES of
AIRPORT BOARD SPECIAL MEETING
April 27, 2017
Alaska Room, 1:00 p.m.

I. **CALL TO ORDER:** Chair Joe Heueisen called the meeting to order at 1:00 p.m.

II. **ROLL CALL:**

Members Present:

Dennis Bedford
David Epstein
Jerry Godkin

Dennis Harris
Joe Heueisen

Martin Myers
Angela Rodell

Staff/CBJ Present:

Patty Wahto, Airport Mgr.
John Coleman, Airport Business Mgr.
Catherine Fritz, Airport Architect

Ken Nichols, Airport Engineer
Loren Jones, Assembly Liaison

III. **APPROVAL OF AGENDA:** *Angela Rodell moved, Marty Myers seconded, approval of the agenda. The motion passed by unanimous consent.*

IV. **PUBLIC COMMENTS:** None.

V. **NEW BUSINESS:**

A. **Passenger Facility Charge (PFC) #8 Amendment #3.** Airport Manager Patty Wahto she said there are time-sensitive matters with the Airport's PFCs. A phone call was received from the Federal Aviation Administration (FAA) last week stating that the collections of PFC 8 were happening quicker than anticipated. What that meant is with the last quarterly report, it showed that the collection time would be three months earlier. Due to the timing on PFC 9, the Airport would not be set for collection of PFC 9 until January. According to the FAA, the Airport could extend one or more projects on the list by up to 25% of the total original PFC amount. PFC 8 has been amended twice, but the Airport could go up to \$281,020. This will correspond to a three-month collection time, which would cover the Airport up to the next PFC collection. PFC 8 needs to be amended in the amount of \$281,020. Due to 14CFR Part 158.37, the Airport can simply amend the PFC by approval by the Board and send to the FAA for their approval. This increase will be sent to the airlines as an FYI. This is what the Finance Committee approved yesterday and now requires the Board approval. *Jerry Godkin moved, David Epstein seconded, to approve Passenger Facility Charge 8, Amendment #3 which increases the collections of PFC8 by \$281,020, for the funding of the Northwest Quadrant Apron Construction project previously approved in the original PFC; and submit to the Federal Aviation Administration for approval. The motion passed by unanimous consent.*

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- B. Passenger Facility Charge #9 New Application** (Attachment #1). Mrs. Wahto said the Airport is beginning the process of PFC 9 application. Attachment #1 outlines the projects the Airport is looking to put into the PFC application. The Finance Committee reviewed and approved this list yesterday. Presuming this will pass today, the Airport will be meeting with the air carriers at the very end of May, which then gives the airlines 30 days to look over the list. Some items on the list were discussed. Board Member Angela Rodell said that one of the items that came out at the Finance Committee is that the Airport is being asked to self-fund all of these projects in a way that it has never been asked to before. She said the Airport cannot look to the State or the City & Borough to supplement the funding that is generated through the Federal or our own revenue generation. Many sources of funding will have limitations as to what can and cannot be done. She said the Airport is trying to maximize the full value of the sources of the funds it has because it does not have the flexibility of general fund monies coming from the State or the City to provide the in-fill that it once had. The Airport continues to push for a raise to the PFC cap through the City's Washington, D.C., lobbyist. *David Epstein moved, Marty Myers seconded, that the Board approve the draft list of Passenger Facility Charge #9 projects as detailed in Attachment #1 and continue with the new application PFC public process. The motion passed by unanimous consent.*
- VI. **INTRODUCTION:** Chair Heueisen introduced Dennis Bedford as the newest Board Member. Mr. Bedford comes to the Board well qualified from the aviation industry. For the time being, Mr. Bedford will be on the Operations Committee.
- VII. **PUBLIC COMMENTS:** None.
- VIII. **TIME AND PLACE OF NEXT MEETING:** The next regular Airport Board meeting will be held on May 9, 2017, at 6:00 p.m. in the Alaska Room.
- IX. **ADJOURN:** *David Epstein moved to adjourn. The meeting adjourned by unanimous consent at 1:25 p.m.*