

AIRPORT BOARD SPECIAL MEETING
AGENDA
1:00 P.M., THURSDAY, APRIL 27, 2017
ALASKA ROOM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PUBLIC COMMENTS
- V. NEW BUSINESS

A. **Passenger Facility Charge (PFC) #8 Amendment #3.** In accordance with 14 CFR Part 158.37 Amendment of Approved PFC, Juneau International Airport has requested an increase to the total PFC approved collection amount for application number 08-08-C-02-JNU (PFC#8). The requested increase, in the amount \$281,020.00, will be used as match to Airport Improvement Program (AIP) grant #66, and other construction costs in the Northwest Quadrant (NW Quad) apron construction project that were previously approved in PFC#8 project list. The current Charge Expiration Date, January 1, 2018, will not change. The Federal Aviation Administration (FAA) may approve up to a 25% increase to a PFC without airline consult pursuant to:

14 CFR Part 158.37

(b) The public agency must file a request to the Administrator to amend the FAA's decision with respect to an approved PFC. The request must include or demonstrate:

(1)

(ii) No further consultation with air carriers and foreign air carriers or public comment is required by a public agency in accordance with §§ 158.23 and 158.24 when applying for an amendment in the following situations:

(C) To institute an increase of 25 percent or less of the original approved amount if the amount was more than \$1,000,000;

PFC #8 (2008) original amount:	\$8,142,712	
Amendment #1 (2008) increase:	\$1,763,158	(21.65% increase)
Amendment #2 (2009) decrease:	\$ (8,500)	(0.1% decrease)
Proposed Amdt #3 (2017) increase:	\$ 281,020	(3.45% increase)

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PFC #8 Total: \$10,178,390

The Airport Board Finance Committee reviewed and approved this amendment to PFC#8 at the April 26, 2017 Airport Board Finance meeting.

Board Motion: *'Approve Passenger Facility Charge #8, Amendment #3 which increases the collections of PFC#8 by \$281,020, for funding the Northwest Quadrant Apron Construction project previously approved in the original PFC; and submit to the Federal Aviation Administration for approval.'*

B. **Passenger Facility Charge #9 New Application** (Attachment #1). The Airport is looking at the next PFC application (PFC#9). A preliminary project list was reviewed and discussed by the Airport Board Finance Committee at the July 18, 2016, meeting, and again at the April 26, 2017, meeting. Current PFC #8 is estimated to end by January 2018 (as amended) and ideally, PFC#9 would commence immediately after PFC# 8 fund collection is satisfied. It is preferred by all parties that collection of PFCs is continuous (no break between PFC collections). Staff is suggesting collection of PFC #9 funds for:

- local match to AIP grants
- projects that are eligible by FAA but not expected to receive AIP grants

The process, projects and schedule are set out as follows:

By End of April 2017:

Board Approval of Proposed Projects

Air Carriers Meeting Notification (send)

By End of May 2017:

Air Carriers Meeting (30 days to comment)

Public Notice on Website (30 days)

By End of June 2017:

Submit Application to FAA (FAA review 120 days)

Post-FAA approval (approximately end of October)

Air Carrier Notification (send following post-FAA approval)

Approximately January 1, 2018: (60 days after Notice)

PFC9 Collections Begin

The PFC funding eligibility follows the same requisite as AIP grants and is commensurate with the size of airport (non-hub, small hub, etc.). All projects outlined in Attachment #1 are eligible. The majority of these PFC projects are local match, some of which are reimbursement for past projects. This will allow the various forward-funding sources to be reimbursed. The other projects on the list are new and planned in accordance with JNU's Capital Improvement Program (CIP). Following Board approval, the project list, descriptions and costs will be forwarded to the airlines for review and comment as part of the PFC process.

The Airport Board Finance Committee reviewed and approved the new draft list for PFC#9 projects (Attachment #1) at the April 26, 2017 Airport Board Finance meeting.

Board Motion: *'Approve the draft list of Passenger Facility Charge #9 projects as detailed in Attachment #1 and continue with the new application PFC public process.'*

VI. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., May 9, 2017, Alaska Room

VII. PUBLIC COMMENTS

VIII. ADJOURN