

MINUTES of
AIRPORT BOARD MEETING
July 11, 2017
Alaska Room, 6:00 p.m.

- I. **CALL TO ORDER:** Chair Joe Heueisen called the meeting to order at 6:00 p.m.
- II. **ROLL CALL:**
Members Present:
Dennis Bedford Jerry Godkin (via phone) Angela Rodell
David Epstein Joe Heueisen
- Members Absent:
Dennis Harris Martin Myers
- Staff/CBJ Present:
Patty Wahto, Airport Mgr. Trinidad Contreras, CBJ Law
Marc Cheatham, Dep. Airport Mgr. Scott Rinkenberger, Airport M&O Sup't
Catherine Fritz, Airport Architect Keith Walker, Fire Department
Ken Nichols, Airport Engineer
- Public Present:
Irene Gallion, DOWL Mike Kruse, Alaska Airlines
Kathy Smith, Alaska Airlines
- III. **APPROVAL OF MINUTES:** *David Epstein moved, Angela Rodell seconded, approval of the minutes of the June 13, 2017, Board meeting as presented. The motion passed by unanimous consent.*
- IV. **APPROVAL OF AGENDA:** *David Epstein moved to approve the agenda of this evening's meeting as presented. Airport Manager Patty Wahto removed the Special Introduction from the agenda. The motion passed by unanimous consent.*
- V. **PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:** None.
- VI. **ELECTION OF OFFICERS:** *Angela Rodell nominated David Epstein as Airport Board Chair and Joe Heueisen as Vice Chair. The nomination passed by unanimous consent. Jerry Godkin nominated Angela Rodell in the position of Secretary. The nomination passed by unanimous consent.*
- VII. **UNFINISHED BUSINESS:**
A. **Terminal Renovation Phase II Planning:** Airport Manager Patty Wahto said staff is looking at the next phase of the terminal planning. Renditions have been brought before the Board in the past. She said staff would like to look at what the Board had approved by moving forward with the next phase, but similar to the Snow Removal Equipment

AIRPORT BOARD MEETING

July 11, 2017

Page 2

Building (SREB), staff would like to get the most bang for the buck. A planning committee needs to be formed; in particular, a liaison is needed from the Board to work with staff and start ramping this up as the Airport moves forward on the project. There are possibly 2018 entitlement funds for public circulation area and Passenger Facility Charges (PFC) going into place; therefore, this is the time to move forward with planning. Chair Heueisen appointed himself as the Board liaison. Any decisions and updates will continue to be brought back before the Board.

B. Passenger Facility Charge #9 Status: The application is currently in the FAA's (Federal Aviation Administration) hands. Meetings have been held, the list was open for public comment and Mrs. Wahto thanked Alaska Airlines for their letter of support. As the initial discussions began with the FAA, a couple of projects needed to come off because they may slow up the process with the PFC. They were not huge projects: radio design match, terminal camera and the emergency vehicle access road continuation. This type of project – collect and use PFC – means the Airport has to have the environmental done on that, which has a ways to go. This would definitely hold up the application for quite a while. The rest of the programs will move forward. It is hoped that the Airport will go right from PFC #8 to PFC #9, without a gap.

VIII. NEW BUSINESS:

A. **Airport Manager's Report:**

1. Another CDL Graduate: One of the Laborers, Chris O'Brien, recently passed his Commercial Driver's License. In addition, he celebrates his 21st birthday today and did his first solo cross-country trip. Congratulations on all accounts for a future snow removal equipment operator.

2. CBJ 1% Sales Tax Request/Ballot Measure: The Airport did a presentation to the Assembly Finance Committee on June 14. Three projects were presented: a match for projects (formerly the state match), Phase 1C of the Snow Removal Equipment Building (SREB) and Parking Lot Improvements. These projects totaled \$11.3 million. They asked which project would be the Airport's priority, which was the \$5 million non-FAA-eligible portion of the SREB. There were over \$100 million requests for a \$47 million five-year collection period. Another meeting will be held on Thursday to further discuss this item. The IBEW did support several projects that were listed; two of them are Airport projects.

When asked what the parking lot improvements consisted of, Airport Architect Catherine Fritz replied that the long-term plan is to reconstruct the parking lot in a way for more capacity. Right now, it is to make improvements in drainage and circulation by making some modest realignment of parking spaces and taking advantage of space that was from the old pre-911 configuration, a few more spaces can be obtained; a covered walkway; get a more prominent transit location; and improving accessibility for ADA. This project was one of the lower Assembly

AIRPORT BOARD MEETING

July 11, 2017

Page 3

priorities. Mrs. Wahto said some of the items for Assembly priority included match funds to go with projects and what payback does it have for the City.

3. Airport Engineer Report (Attachment #1): Airport Engineer Ken Nichols said he expects the Master Plan will be discussed next month, which is an important task. The Airport is moving forward with construction on the Northwest Development Area. The cargo hard stand should be finished up this week. The Airport is waiting on dry weather for striping. He met with PND on the Float Pond Improvements. He submitted his comments for the consultant on the Taxiway A Design Project to Engineering. He expected to hear from Engineering on whether they have reached a conclusion on a consultant for that. There are several projects going forward with grants: Taxiway A Design, Float Pond Improvements, the continuation of the Northwest Development Area and the Northeast Development Area. Some parking layouts have been developed for the Transportation Networking Companies.

Board Member Dennis Bedford noted a concern for the roadway by the new cargo hard stand. Mr. Nichols said the roadway will be moved on the east side of where the aircraft is parked. The operation will be fully utilized by the air cargo folks. There will not be a roadway in the middle. The location of that was looked at by several different groups – the Master Plan group, a consultant hired by Alaska Airlines – with the intention that the roadway will move to the other side. Mr. Bedford noted another problem is that the main gear causes a low spot and then the aircraft has to pull a lot of power to get out of there. Mr. Nichols said the concrete pad is large enough so that all of the aircraft wheels are on the concrete, as well as loader operations – both the Cochran loader, as well as the other loader, are on concrete. It feels little, but once it is striped, it will look different.

4. Airport Architect Report (Attachment #2): Airport Architect Catherine Fritz reported the vehicle exhaust system is not yet in place in the Aircraft Rescue Fire Fighting (ARFF) Building. A change order has been issued to get this work corrected, but it will take a few weeks to get the equipment here. They have just about finished every other item to get the facility usable. The total contract amount was about \$1.825 million with very low change orders. The above-noted change order is the largest one and it is in the vicinity of \$8,000. The change orders for this job are less than one percent.

The SREB is going very well. A lot of the work this past month has been underground, both on the outside of the building with the storm drain and sewer realignment and inside the building – trenches for the underground plumbing and the main lines out of the building. The realign of the sewer is one of the main projects. No finalized costs have been received from the contractor. The Federal Aviation Administration (FAA) has been in the loop. They realize that this was an unforeseen condition and staff anticipates that the work will be eligible for the AIP grant. Staff

AIRPORT BOARD MEETING

July 11, 2017

Page 4

has begun working on SREB 1B phase. An amendment has been negotiated with the consultants and the design is being worked to allow for a bid in October/November.

The Gate 2 Passenger Boarding Bridge (PBB) has had a lot of attention. A detailed list was reviewed earlier in the day. It will be ready at the end of the month for bid. It is expected to have a bid in hand and award for the current fiscal year.

The radio improvement project came in a little bit over budget. Even though this wasn't a project of the Airport, the Airport will benefit from it. She said that Patty is working on finding a temporary fund. They will be requesting additional grant funds, but there is no guarantee that they will get them. For a modest effort, some significant improvements will be done on the radio coverage throughout the airfield and airport buildings.

The letters for the "Juneau International Airport" sign on the front of the building are in her office. A contract has been signed for the installation.

IX. **CORRESPONDENCE:** None.

X. **COMMITTEE REPORTS:**
A. **Finance Committee:** None.

B. **Operations Committee:** None.

XI. **ASSEMBLY LIAISON COMMENTS:** None.

XII. **PUBLIC COMMENTS:** Kathy Smith, Alaska Airlines, said that some delays have been taken due to TSA (Transportation Security Administration) both with bag screening and checkpoint. She said she knew there was correspondence going around about adding a pre-check line. She said they would support that and would be happy to help with how to get it done. She felt that a second line could be added. She thought that it would be done a lot better if TSA D.C. was involved. She wanted to partner with the Airport to ensure TSA is opening the checkpoint line in a timely manner. There is also a problem with the CT80s going down. This same problem was handled in Fairbanks. There was a redo of the baggage system. In the meantime, at times both machines were down during Thanksgiving and Christmas. If these things are not escalated pretty hard, then they tend not to be very responsive. She said they are very concerned about it and will be happy to help in any way they can. Mrs. Wahto requested information from Ms. Smith on how many flights have been delayed over the past several weeks. This will help as the Airport moves forward on trying to impress this with TSA in D.C.

AIRPORT BOARD MEETING

July 11, 2017

Page 5

XIII. **BOARD MEMBER COMMENTS:**

A. David Epstein thanked Mr. Heueisen for his service over the last couple of years. Mr. Heueisen has exhibited great leadership and he has learned a lot from him. He thanked him for what he has done.

B. Angela Rodell also thanked Mr. Heueisen for his service.

C. Joe Heueisen said he would not be attending the next meeting.

XIV. **ANNOUNCEMENTS:** None.

XV. **TIME AND PLACE OF NEXT MEETING:** The next regular Airport Board meeting will be held on August 8, 2017, at 6:00 p.m. in the Alaska Room.

XVI. **EXECUTIVE SESSION:** None.

XVII. **ADJOURN:** *Angela Rodell moved to adjourn the meeting. The meeting adjourned by unanimous consent at 6:33 p.m.*