

AIRPORT BOARD
AGENDA
6:00 P.M., TUESDAY, JULY 11, 2017
ALASKA ROOM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES: Regular Monthly Meeting of June 13, 2017
- IV. APPROVAL OF AGENDA
- V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS
- VI. ELECTION OF OFFICERS
- VII. SPECIAL INTRODUCTION

VIII. UNFINISHED BUSINESS

A. **Terminal Renovation Phase II Planning.** As we move forward with the next phase of the terminal renovations, staff would like to take the approach that we did with the Snow Removal Equipment Building (SREB) – match the needs with the type of funding. The Airport has some funding in place (2012 General Obligation Bond), as well as proposed funding with Airport Improvement Project (AIP) entitlement funds and proposed future Passenger Facility Charge #9 (PFC9), which is currently in the application stage. The next step is to identify how we can get the biggest bang for the buck. *Staff recommends that a Board Member be appointed to work with project staff to develop an approach for the next phase of terminal renovations.*

B. **Passenger Facility Charge #9 Status.** The application for Passenger Facility Charge #9 has been forwarded on to the Federal Aviation Administration (FAA) for review and eligibility assessment. The public comment and air carrier comment period ended the end of June. The FAA has four months (end of October) to complete their review and issue their approval. At that time, the air carriers are given a two-month notice of the new collection (collection start date January 2018, upon completion of PFC 8 collections). During FAA's initial review, there were a couple projects (local match funding) that were due to additional requirements that would be needed to process the PFC application. These would have held up PFC9 application process and delayed collection start date (and a gap between PFC8 and PFC9 collections). The Radio Planning and Design project (\$9K) and the Terminal Cameras reimbursement (\$50K) would have required supporting documentation from Transportation Security Administration (TSA). The Emergency Vehicle Access Road project match (\$31K) was removed after the FAA advised that they wanted the environmental clearance performed prior to submitting the application. It is possible to add these projects on a future PFC application. These reductions change the

collection period by one month (one month less collection period). The total application is now at \$9,788,001.

IX. NEW BUSINESS

A. **Airport Manager's Report:**

1. Another CDL Graduate. Chris O'Brien, Airfield Maintenance and Operations crew, has been working as a Laborer on the Airfield for a couple years and working toward his Commercial Driver's License. He passed his CDL in June.



2. CBJ 1% Sales Tax Request/Ballot Measure. On June 14, 2017, the Airport presented its request for the October 2017 Ballot Measure (1% Sales Tax) to the Assembly Finance Committee. There are a lot of departments and groups vying for the five-year collection or possible bond initiative. The Airport presented three items for consideration: \$5.5M Snow Removal Equipment Building Phase 1c (non-FAA eligible), \$3M Airport Terminal Parking Improvements, and \$3M Airport CIP Match Program through 2022 (that portion formerly contributed by the State of Alaska Department of Transportation). The Assembly has a lot to weigh out and decide what to put forward on the ballot.
3. Airport Engineer Report (Attachment #1)
4. Airport Architect Report (Attachment #2)

- X. CORRESPONDENCE:
- XI. COMMITTEE REPORTS
 - A. **Finance Committee:**
 - B. **Operations Committee:**
- XII. ASSEMBLY LIAISON
- XIII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS
- XIV. BOARD MEMBER COMMENTS
- XV. ANNOUNCEMENTS
- XVI. TIME AND PLACE OF NEXT MEETING:
 - A. Airport Board, 6:00 p.m., August 8, 2017, Alaska Room
- XVII. EXECUTIVE SESSION
- XVIII. ADJOURN