

AIRPORT BOARD
AGENDA
6:00 P.M., TUESDAY, JANUARY 9, 2018
ALASKA ROOM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES: Regular Monthly Meeting of December 12, 2017
- IV. APPROVAL OF AGENDA
- V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS
- VI. UNFINISHED BUSINESS
- VII. NEW BUSINESS
 - A. **Finance: Capital Improvement Projects (CIP) Update and Passenger Facility Charge (PFC) Consolidation/Amendments (Attachments #1, #2 and #3).** The Airport Board Finance Committee met on January 4, 2018, to review the cash flow for CIP project matches including the use of 2017 Sales Tax and PFCs. Attachment #1 is the CIP spreadsheet with project, years and anticipated funding sources, Attachment #2 is a summary of the projects requiring match to federal grants, and the uses of 2017 Sales Tax Ballot funds as well as disbursement of PFC9 dollars, and Attachment #3 is the CBJ's proposed disbursement of 2017 Sales Tax Ballot funds (coincides with Attachment #2 summary of matches). There were two motions considered/approved by the Finance Committee.

First, was the consideration to close out the old PFC7 and PFC8 collections. Some of these were projects that did not require as much funding/match as projected and one was to omit the land acquisition from PFC 7.

At this time we show the following amounts in the following PFCs that have not been spent (at a minimum):

PFC7 (Land Acquisition) collected 5/1/2005 – 8/31/2008	\$ 966,000 <i>approx.</i>
PFC7 (Part 121 Ramp) collected 5/1/2005 – 8/31/2008	\$ 60,000 <i>approx.</i>
PFC8 (Runway Safety Area-RSA) collected 9/1/2008 – 12/31/2017	\$ 215,000 <i>approx.</i>
Total	\$1,241,000 <i>approx.</i>

The close out of these residual collections would result in approximately \$1,241,000 (plus interest and any unspent encumbered amounts) of PFC7 & PFC8 funds being carried forward into the new PFC Application (PFC9). This would be beneficial to the Capital Improvement Project (CIP) cash flow, and reduce the PFC9 collection period by more than a year. It would also allow matches to Airport Improvement Project (AIP) grants in a timely manner.

As noted, these totals may also have some accrued interest and unspent encumbered amounts that would be added in once the PFCs have been amended and closed out.

The Finance Committee recommended the following:

Board Motion: *“Approve the amendments and close-outs of PFC7 and PFC8 (approximately \$1,241,000 plus accrued interest and unspent encumbered amounts), and carry forward the unexpended collections into PFC9 collections.”*

The second consideration/approval was to amend amounts within PFC9, as well as the projected (earlier) collection end-date. Some project matches will not be needed in PFC9 due to Sales Tax providing match (Float Pond, RSA NE/NW Apron). Other items such as Snow Removal Equipment Facility (SREF) match will need to increase (see Attachment #2). This increase for PFC-eligible matches allows other local funds (2012 Sales Tax and State Legislative Grant) to provide funding for FAA ineligible portions of the SREF (phase 1b). An amendment within the PFC will request the funding changes to specific projects, but not the bottom line. PFC9 is actually projected to decrease at this time. Additionally, the Airport would need to amend the projected collection period end-date of approximately October 2025. The early collection end-date is contingent upon the consolidation and carry forward of funds from PFCs 7 and 8 into PFC9 (earlier motion, above).

Board Motion: *“Approve the projected PFC9 amended amounts, and the collection end-date of PFC9 to October 2025.”*

While both of these actions require FAA amendment and approval, neither of these actions increases or lengthens the collection period, so they do not require airline/public process; they are fairly quick to complete.

B. Food & Beverage Concession Contract. A final draft of the Food & Beverage Concession Agreement is being finalized with Tailwind JNU LLC, to be executed following Board approval. The Agreement is for 10 years with the following concession fees (revenue to the Airport):

Concession Fee: Concessionaire shall pay to the Airport an annual Concession Fee as follows:

1st Contract Year—7% of Gross Sales up to \$1,500,000, then 8% of Gross Sales above \$1,500,000.

2nd Contract Year—8% of Gross Sales.

3rd through 10th Contract Year—8% of Gross Sales up to \$1,500,000, then 9% of Gross Sales above \$1,500,000.

Minimum Annual Guarantee (MAG) The following Minimum Annual Guarantee (MAG) shall apply:

1st Contract Year—\$36,000.

2nd through 10th Contract Year—MAG shall be 75% of the Concession Fee due in each preceding year.

Staff anticipates revenue to the Airport will be \$100K year 1, \$110K year 2, \$120K years 3-10. In accordance with Airport regulation, the Airport Board needs to approve basic terms of the contract including the outlined concession fees, outlined above, and the 10-year agreement.

Board Motion: *“Approve the concession fees outlined above, and a 10-year term for the Food & Beverage Concession Agreement, with Tailwind JNU, LLC.”*

C. Airport Manager’s Report:

1. Airfield Vehicle Inspection Day – Invite. On Friday, January 26, 2018, the airfield crew will be doing a complete vehicle inspection (weather permitting) as they prepare for the annual certification inspection. The crew invites Board members to come out for the inspection and see what they do during the comprehensive inspection.
2. The Airport is scheduled for their annual FAA certification inspection January 29-31, 2018. The Airport always looks at inspections as a learning experience and looks for ways to make the Airport safer and better.
3. The 2018 Juneau Legislative Welcome Reception will be held Wednesday, January 17, 2018, from 5:00 to 6:30 p.m. at Centennial Hall.
4. Martin Klein, Northern Regional Manager for Republic Parking, reported automated transaction usage (stand-alone credit card machine at second booth) in Juneau has been running in the 3-5% range. In looking at the last four months, the usage is trending slightly upwards – approximately 2.5% of the transactions in September vs. 3.9% in December. Those tickets represent roughly 5.3% of the revenue for December. It appears there will be about 350 transactions through that equipment in December.
5. Airport Engineer Report (Attachment #4): We are currently out for recruitment for a full-time Engineer.
6. Airport Architect Report (Attachment #5)

VIII. CORRESPONDENCE:

IX. COMMITTEE REPORTS

A. **Finance Committee:** See VII A. for a report/action on CIP/PFCs at the January 4, 2018, Airport Board Finance Committee Meeting.

B. **Operations Committee:**

X. ASSEMBLY LIAISON

XI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS

XIV. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., January 9, 2018, Alaska Room

XV. EXECUTIVE SESSION: Airport Manager Mid-Year Evaluation

XVI. ADJOURN

ATTACHMENT #1

UPDATE W/1% SALES TAX (\$3M) FOR MATCH

Juneau International Airport (JNU)
CAPITAL IMPROVEMENT PLAN

01/03/2018

Airport Department Projects: CBJ Capital Improvement Plan

Project #	Project Name	Anticipated Project Cost										Source of Funds												
			2017	2018	2019	2020	2021	2022	2023	2024	2025+	FEDERAL			STATE		LOCAL							
												AIP Entitlements	AIP Discretionary	Other Federal Funding Sources ¹	State DOT Matching Funds DISCONT 2017	State Legislative Grant	2012 General Obligation Bond	Other Unidentified Funds	Passenger Facility Charge (PFC) ²	Future Passenger Facility Charge (PFC) #9	2012 Ballot Measure Sales Tax	2017 Ballot Measure Sales Tax	M & O Budget	Local Capital Budget ³
1	RSA NE/NW(Ph 12) Construct Aprons, Fencing	\$10,800,000	\$10,800,000									\$134,336	\$9,990,664								\$1,075,000			
2	Design Taxiway A, Realign TWY E and Relocate TWY D-1 (RIM)	\$2,111,000	\$2,111,000									\$1,979,062									\$131,938			
3	Float Pond Improvements (Flow Control Valve)	\$816,000	\$816,000									\$765,000									\$51,000			
4	Replace Snow Removal Equipment	\$5,145,122	\$5,145,122										\$4,823,551								\$321,570			
5	Ramp Lighting Energy Grant	\$256,000	\$256,000										\$240,000								\$16,000			
6	First Floor Men's Restroom Renovation	\$40,000	\$40,000															\$40,000						
7	Terminal East End Doors/Vestibule	\$75,000	\$75,000															\$75,000						
8	Design/Const. Passenger Boarding Bridge Gate 2	\$2,000,000		\$2,000,000								\$1,875,000									\$125,000			
9	Design/Const. Terminal Renovation Phase 2 Including Departure Lounge Exit Lane	\$1,300,000		\$1,300,000								\$743,800					\$494,950				\$61,250			
10	Design SREF Phase 2 Sand/Chemical Storage/Fuel	\$300,000		\$300,000								\$281,200									\$18,800			
11	Space Reconfig (old dining rm/kitn) Tenants & Admin	\$250,000		\$250,000														\$250,000						
12	Terminal Camera Surveillance system Design & install	\$200,000		\$200,000										\$200,000										
13	26 MALSR (FAA F&E Project)	\$3,750,000		\$3,750,000										\$3,750,000		\$93,750								
14	Const. Taxiway A Rehab	\$17,000,000			\$17,000,000							\$2,900,000	\$13,037,500						\$1,062,500					
15	Const. Taxiway E Realignment (Geometry)	\$2,000,000			\$2,000,000								\$1,875,000						\$125,000					
16	Const. Taxiway D-1 Relocation (RIM)	\$1,000,000			\$1,000,000								\$937,500						\$62,500					
17	Multi-Modal Feasibility Planning	\$10,000			\$10,000																		\$10,000	
18	Const. Terminal Renovation Phase 2	\$15,000,000				\$15,000,000						\$2,900,000					\$6,900,000	\$2,677,048	\$223,333	\$5,199,619	\$223,000			
19	Replace Trash Compactors and Pads	\$100,000				\$100,000																\$100,000		
20	SREF Building Phase II Sand /Chemical Storage, Fuel	\$10,300,000					\$10,300,000					\$2,878,398	\$6,777,852						\$643,750					
21	Passenger Terminal Parking Lot Rehab	\$3,000,000						\$3,000,000										TBD				TBD	TBD	
22	Terminal Area (121) Apron Rehabilitation	\$3,500,000						\$3,500,000				\$3,000,000	\$281,250								\$227,500			
23	Terminal Area (135) Apron Rehabilitation	\$6,000,000						\$6,000,000					\$5,625,000								\$375,000			
24	Emergency Vehicle Access Road (EVAR) extendDesign/construct	\$500,000						\$500,000					\$468,750										\$31,250	
25	Acquire Wetlands Access Vehicle (w/CCFR)	\$250,000						\$250,000					\$234,375										\$15,625	

UPDATE W/1% SALES TAX (\$3M) FOR MATCH

10/20/2017

Juneau International Airport (JNU)

CAPITAL IMPROVEMENT PLAN

Airport Department Projects: CBJ Capital Improvement Plan

ATTACHMENT #1

Project #	Project Name	Anticipated Project Cost										Source of Funds												
												FEDERAL			STATE		LOCAL							
												AIP Entitlements	AIP Discretionary	Other Federal Funding Sources ¹	State DOT Matching Funds DISCONT 2017	State Legislative Grant	2012 General Obligation Bond	Other Unidentified Funds	Passenger Facility Charge (PFC) ²	Future Passenger Facility Charge (PFC) #9	2012 Ballot Measure Sales Tax	2017 Ballot Measure Sales Tax	M & O Budget	Local Capital Budget ³
26	Replace Snow Removal Equipment	\$5,000,000						\$5,000,000					\$4,687,500						\$312,500					
27	NE Development Area Sewer Infrastructure	\$100,000						\$100,000										\$0						
28	Phase IC SREB (remainder of maintenance shop) non -FAA elig.	\$5,500,000						\$5,500,000																\$5,500,000
29	Design & Reconstruct Alex Holden Way, Cessna and Renshaw	\$2,200,000							\$2,200,000															\$2,200,000
30	Design & Construct Terminal Renovation Phase 3 (Knuckle)	\$24,000,000							\$24,000,000			\$3,000,000									\$200,000			\$21,000,000
31	Design/Const. Taxiway C Reconfiguration	\$5,000,000								\$5,000,000		\$3,000,000	\$1,687,500								\$312,500			
32	Design/Const. Safety Area Grading @ RW Shoulder and NAVAIDs (2025)	\$3,300,000									\$3,300,000	\$3,000,000	\$93,750						\$118,750		\$87,500			
33	Design/Const. Conversion of Runway 8/26 to 9/27 - MAGVAR (2025)	\$200,000									\$200,000		\$187,500					\$12,500						
34	Reconstruct West GA Taxilanes (2026)	\$2,500,000									\$2,500,000	\$187,500	\$2,156,250					\$156,250						
35	Reconstruct West Tiedown Apron (2026)	\$3,000,000									\$3,000,000	\$2,812,500	\$0					\$187,500						
36	Replace ARFF truck (2026)	\$1,000,000									\$1,000,000		\$937,500					\$62,500						
37	Reconstruct East GA Taxilanes (2027)	\$2,000,000									\$2,000,000		\$1,875,000					\$125,000						
38	Reconstruct East Tiedown Apron (2027)	\$3,000,000									\$3,000,000		\$2,812,500					\$187,500						
39	Reconstruct E-1 Ramp (2027)	\$5,500,000									\$5,500,000	\$3,000,000	\$2,156,250					\$343,750						
40	Terminal Expansion Planning - Baggage, Departure Loounge	\$600,000									\$600,000													\$600,000
41	Parking Garage	\$20,000,000									\$20,000,000													
42	Snow Removal Equipment Acquisition	\$5,000,000									\$5,000,000	\$3,000,000												
43	ARFF Truck Replacement	\$1,000,000									\$1,000,000	\$937,500												\$62,500
44	Demolish (old) Sand/Chem Facility	\$300,000									\$300,000							\$300,000						
45	Terminal Infrastructure Replacement	\$5,000,000									\$5,000,000							\$5,000,000						
46	Airport Master Plan Update	\$1,200,000									\$1,200,000	\$1,125,000												\$75,000
47	Relocate/Construct FAA ATCT	\$50,000,000									\$50,000,000			\$50,000,000										
48	Terminal Expansion Construction	\$10,000,000									\$10,000,000							\$10,000,000						
49	Landside Access Roads Pavement Rehab	TBD									TBD	TBD												

Airport Department Projects: CBJ Capital Improvement Plan

ATTACHMENT #1

Project #	Project Name	Anticipated Project Cost										Source of Funds												
												FEDERAL			STATE		LOCAL							
												AIP Entitlements	AIP Discretionary	Other Federal Funding Sources ¹	State DOT Matching Funds DISCONT 2017	State Legislative Grant	2012 General Obligation Bond	Other Unidentified Funds	Passenger Facility Charge (PFC) ²	Future Passenger Facility Charge (PFC) #9	2012 Ballot Measure Sales Tax	2017 Ballot Measure Sales Tax	M & O Budget	Local Capital Budget ³
50	Airfield Pavement Rehab	TBD									TBD		Project Budgets and Sources of Funds Will Be Defined At A Later Date To Be Determined											
51	Civil Air Patrol Hangar Relocation	\$0									TBD		These Projects May Move Forward As Project Funds Are Identified and Secured											
52	Fish & Wildlife Service Hangar Relocation	\$0									TBD													
	TOTAL	\$218,010,000	\$0	\$3,950,000	\$20,010,000	\$15,100,000	\$10,300,000					31,740,898	\$45,830,977	\$53,950,000	\$0	\$93,750	\$6,900,000	\$19,052,048	\$223,333	\$7,524,619	\$223,000	\$1,202,500	\$100,000	\$29,494,375

ATTACHMENT #2

PFC/ SALES TAX MATCH SUMMARY

PFC/ SALES TAX MATCH SUMMARY						Assume use of old PFC funds PFC 7/8 at \$1.241M PFC Collect/ Disburse Est \$1M/year								Note: Based on new amounts and rollover of PFC7/8 collections, PFC9 collections would be complete by 3rd Qtr 2025. This would end PFC 9 collections early and can start PFC10.	
Year	Project Description	Amount \$ Needed	FAA PFC9 Approved Amt \$9,153,351	PFC Allocation Proposed	Sales Tax 2017 Ballot	year 1	year 2	year 3	year 4	year 5	year 6	year 7	year 8		
Reimburse	Rehabilitate Runway 8/26		\$724,667	\$724,667								\$724,667			
Reimburse	Conduct Master Plan Study		\$61,227	\$61,227		\$61,227									
Reimburse	Rehabilitate Twy A & Twy E		\$43,750	\$43,750		\$43,750									
Reimburse	Rehabilitate Airport Access Road		\$64,610	\$64,610		\$64,610									
Reimburse	Construct NE & NW Aprons		\$47,231	\$47,231		\$47,231									
Reimburse	Rehabilitate ARFF Building		\$50,000	\$50,000		\$50,000									
Reimburse	Construct SREB	\$412,855	\$72,750	\$412,855		\$412,855								Increase by \$340,105	
Reimburse	Install ADA Passenger Ramp		\$1,997	\$1,997		\$1,997									
2017	Design--Rehabilitate Twy A / E	\$131,938	\$80,000	\$0	\$131,938	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	part of TWY work see below...may req incr at constr	
2017	Construct NE & NW Aprons	\$675,000	\$675,000	\$0	\$1,075,000	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Delete/decrease by \$675,000	
2017	Rehabilitate Float Pond	\$51,000	\$31,250	\$0	\$51,000	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Delete/decrease by \$31,250	
2017	Acquire Snow Removal Equipment	\$321,750	\$312,500	\$0	\$321,570	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	See below, use for 2022 SRE Acquisition	
2017	Ramp LED Lighting Engergy Eff.			\$0	\$16,000										
2018	Rehab Terminal Bldg PBB	\$125,000		\$0	\$125,000	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		
2018	Terminal design/construct Ph 2	\$61,250		\$0	\$61,250	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		
2018	Design Sand & Chem Building	\$18,750	\$18,800	\$0	\$18,800	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	hold see construction sand/chem/ do not decreas at this time	
2019	Construct--Rehabilitate Twy A & Tw	\$1,062,500	\$1,001,250	\$1,062,500		\$1,062,500								PFC TWY total \$1,125,000. Use \$43,750 reimb (above)	
2019	TWY E Construct realign	\$125,000		\$125,000		\$125,000								Plus all 3 TWYs, will require add'I \$ 248,750	
2019	TWY D-1 Construst realign	\$62,500		\$62,500		\$62,500									
2020	Terminal north/other non-FAA		\$5,199,619	\$5,199,619			\$353,080	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$275,333	\$571,206		
2021	Construct Sand & Chem Building	\$643,750	\$643,700	\$643,750		\$309,330	\$334,420								
2022	Snow Removal Equipment Acquisiti	\$312,500		\$312,500			\$312,500								
2022	Apron Rehab 121 ramp	\$218,750			\$227,500	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		
2022	Apron Rehab 135 ramp	\$375,000			\$375,000	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		
2022	EVAR extend design/construct	\$31,250	future pfc												
2023	Terminal Ph 3 central	\$187,500			\$200,000	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		
2024	Design/Construct TWY C Reconf	\$187,500	future pfc		\$312,500	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		
2025	RWY 9/27 MAGVAR change	\$12,500	future pfc												
2025	Improve Runway Safety Area	\$206,250	\$125,000	\$118,750	\$87,500								\$118,750	hold..do not adjust at this time	
						\$2,241,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$689,956		
PFC projects must start construction w/in 2 yrs of PFC application, or reimburse on subsequent PFC application						Total collections PFC9						\$8,930,956			

ATTACHMENT #3



Engineering & Public Works Department

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: November 20, 2017

TO: Loren Jones, Chair
Public Works and Facilities Committee

FROM: Roger Healy, PE, Director
Engineering and Public Works Department

SUBJECT: Proposed Schedule – Proposition One - 1% Sales Tax Distribution

Attached is the proposed schedule for allocation of Proposition One – 1% Sales Tax – over Fiscal Years 2019 to 2024.

Staff requests that the PWFC review and recommend this schedule, amended as requested, to the CBJ Finance Committee for approval.

cc: Rorie Watt, City Manager
Bob Bartholomew, Finance Director

Preliminary FY19 - FY24 1% Sales Tax Project Funding Schedule
14-Nov-2017

<u>Department</u>	<u>Project & Total Cost</u>	<u>Allocation (Millions)</u>	Prior ST Extension	3 Mo.	FY19 - 24					3 Mo.
			FY18	FY19	FY19	FY20	FY21	FY22	FY23	FY24
Public Works	Wastewater Existing Infrastructure Mtnc	13.5			2	2.6	0.5	4	2.4	2
Parks & Rec	Building Maintenance - CBJ Owned	3.5			0.5	0.7	0.7	0.7	0.7	0.2
Public Works	Water Existing Infrastructure Mtnc	2				1	1		0	
Airport	Airport FAA Project Match	3	1.8					0.6	0.6	
Parks & Rec	P&R Augustus Brown Pool Deferred Mtnc	5						1.4	3.6	
Parks & Rec	P&R Centennial Hall Upgrade/Deferred Mtnc	4.5				1.7	2.8			
School District	Building Maintenance - JSD Major Mtnc / Match	5			0.8	1	1	1	1	0.2
Hospital	BRH - Rainforest Recovery Center Upgrades	2.5	0.7		1.8					
Manager	IT - Infrastructure Upgrades	2		0.4	0.4	0.4	0.4	0.4		
Public Works	Waste - RecycleWorks Waste Diversion Program	2	0.6	0.2	0.2	0.4	0.4	0.2		
Manager	Housing	2			0.4	0.4	0.4	0.4	0.4	
Parks & Rec	Parks	0.5				0.5				
Harbors	Harbor - Aurora Harbor Rebuild Phase III	1.5					1.5			
Totals:		\$47,000,000	3.1	0.6	6.1	8.7	8.7	8.7	8.7	2.4
Estimated Available Sales Tax:		47	3.1	0.6	6.1	8.7	8.7	8.7	8.7	2.4



DATE: January 5, 2018

Monthly Engineer Projects Report

General

Ken Nichols has transitioned into part-time as of January 8, 2018. We are actively recruiting for the full-time Engineer position at this time. No summary status table is included with this report.

Airport Sustainability Master Plan

The next steps are 1) complete and submit the final Airport Layout Plan to the Federal Aviation Administration (FAA); 2) complete Draft Final document and circulate for public comment. Just before the holidays, we checked with AECOM on the status. They were finalizing the updates to staff comments on the initial draft, and finalizing the financial analysis.

Runway Safety Area Expansion Phase IIB

Final completion will occur in the spring (e.g., final acceptance of the seeding). DEC was notified of the extended completion date for the stormwater permit coverage.

Runway 8/26 Rehabilitation

The project was physically complete in 2015; however, final payment cannot be made until the final paperwork is received from the Department of Labor and Secon. There has been no change since last month. Final payments are less than \$30K.

Air Cargo Hard Stand

The project was physically complete on July 15. Final payment and closeout are expected soon. There has been no change since last month. Final payments are less than \$10K.

Alaska Department of Environmental Conservation Storm Water Multi-Sector General Permit

Inspections were conducted in both December and January by the Airfield crew as required by the permit. However, due to the frozen conditions (no runoff) no sampling was completed in November. Frozen conditions are an acceptable reason to delay sampling under the permit. December and January provided plenty of run-off.

Float Pond Improvements

Airport Engineer met with the design team in December. PND will have design documents ready for April/May bid opening. The construction work is scheduled for winter 2018/19, with completion by March/early-April 2019.

ATTACHMENT #4

Taxiway A Rehabilitation Planning and Taxiway C, D, E Runway Incursion Mitigation (RIM)

The final RIM report was circulated to the panel in December. Panel participants have until January 9, 2018 to provide a response of concurring or dissenting opinion with comments back to the study team. If no response is received by the deadline, it will be documented as '*no dissenting opinion*'.

Taxiway A Rehabilitation, Taxiway E Realignment, Taxiway D-1 Relocation Design

Initial survey and geotechnical investigation field work has been completed. A kick-off meeting with PDC (design team), along with Airport staff and Air Traffic Control was held on December 11. The meeting went over project goal, scope and lessons learned from the runway rehab project. The proposed construction schedule is to have bid documents ready by December 31, 2018, and award/begin prep work in the spring of 2019. This is anticipated to be a two-construction season project; completion in late 2020.

Maplesden Access

Staff is working with downtown to arrange for an appraisal of the site. Once the appraisal is in-hand, the Airport will forward the land disposal request to the FAA for consideration.

Emergency Vehicle Access Road Extension

This project has been moved to 2022 or later in the airport capital improvement program.

Lavatory Waste Dump Station

Completion of the design for this project will be transferred to a consulting firm.

Disadvantaged Business Enterprise (DBE) Program

Airport staff worked on new calculations in December to update the current program goals reflecting the FFY 2018 projects that are funded by FAA grants. The three-year program will be updated as well. The plan must first be approved by the FAA prior to goal-setting.



ATTACHMENT #5

MEMORANDUM

TO: Patty Wahto,
JNU Airport Manager

DATE: January 4, 2018

FROM: Catherine Fritz, AIA
JNU Airport Architect

RE: Architect's Report of December 2017 Activity

Work at the Snow Removal Equipment Building (SREB) is pushing hard toward Substantial Completion, currently scheduled for January 15, 2018. Overall, the project is approximately 85% complete. The Contractor has requested that some finish components of the building (e.g., exterior painting and sealing) be extended until Spring 2018 due to weather concerns; project staff is reviewing this request. The Change Order for constructing the Wash Bay and a maintenance work area (Phase 1B) is currently being developed; work is planned to begin in April 2018. Funding for the Wash Bay will come from the 2013 state of Alaska legislative grant.

A change order for the Radio Coverage Improvements Project was executed in December following approval of a supplementary state grant for the increased costs of the project. The Contractor, Juneau Electric, is working diligently to complete the project.

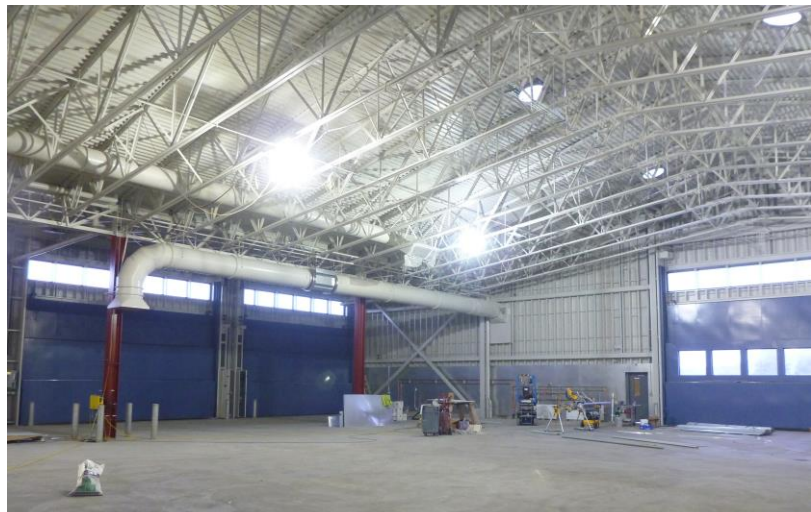
The vehicle exhaust system installation for the Airfield Rescue & Fire Fighting (ARFF) facility was completed in December. Testing, instruction, and final acceptance of the project is currently underway. The total project will be completed within appropriated funding; close-out will begin in January 2018.

JNU staff has continued to refine the scope and funding plan for the Terminal Reconstruction Phase 2 project. Feedback from tenants regarding the concept to replace regional air taxi services with privately developed buildings continues to be very positive. The Pre-Proposal meeting for the Request for Proposals (RFP) for planning, design, and construction administration services was held on December 18, 2017. It was well attended by consultants interested in the project. Proposals are due by January 18, 2018.

On December 12, 2017, a meeting was held with John Hudson of the SE Alaska Watershed Coalition who is preparing a grant application to restore habitat and improve safety in the Jordan Creek greenbelt along the north boundary of the airport. The scope of the grant request will include repairs to the pedestrian bridge and trails, removal of invasive plant species, and debris clean-up. The project will collaborate with several organizations; the Airport's role will be to provide in-kind services such as labor and equipment.

Terminal maintenance and tenant improvement projects during December included:

- TSA Breakroom was completed for occupancy.
- Considered design options for replacing north vestibule doors.



SREB interior of northwest corner.