

AIRPORT BOARD
AGENDA
6:00 P.M., TUESDAY, FEBRUARY 13, 2018
ALASKA ROOM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: Regular Monthly Meeting of January 9, 2018

IV. APPROVAL OF AGENDA

V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

A. **Terminal Project Reimbursement.** General Services Administration (GSA), the government contracting agency for the Transportation Security Administration (TSA), is processing a lump-sum reimbursement to the Airport in the amount of \$30,000 for the build-out of their new TSA breakroom. When the funds are received, it will need to be appropriated back into the Terminal Rehab Capital Improvement Program (CIP), which forward-funded the build-out.

Board Motion: *“Approve appropriation of the \$30,000 payment from General Services Administration for the Transportation Security Administration breakroom build-out, to reimburse the Terminal Rehab Capital Improvement Program account.”*

B. Airport Manager’s Report:

1. FAA Annual Certification Inspection. The Airport hosted FAA (Federal Aviation Administration) Certification Inspector Randy Kuehler on January 29-31. The inspection went very well with deficiency corrections made ‘on the spot’, allowing for a close-out on the inspection. A special thanks to Marc Cheatham who headed up the compliance/administration end for an outstanding lead on this inspection; Scott Rinkenberger for the airfield/operation side, and Tyler Adams on the Wildlife Hazard Management Program. The FAA is always impressed by JNU’s professionalism, its high safety standards and the innovative ideas.

2. Airport Architect/Engineer Positions. The Airport has been out for continuous recruitment for the Airport Architect for several years, and for the Airport Engineer (full time) since December. The Airport was advised by the City Human Resources department that it can retain Catherine Fritz as a regular full-time employee for the Architect position. The Airport may cast a wider net and look at contracting out for a Professional Services Consulting contract for the Engineer position. Staff is working

diligently on rectifying the Engineer vacancy since it is critical to the Airport's Capital Improvement Program.

3. Airport Update to Assembly (Presentation). The Airport is scheduled to give a department update to the Assembly on March 7, 2018. The meeting is scheduled to start at 5:30 p.m. This is an overall update to brief the Assembly on what the Airport is working on.

4. Transportation Security Administration PreCheck. The Airport is working with the airlines and TSA to move TSA PreCheck forward. However, there may be delays in implementation.

5. Airport Engineer Report (Attachment #1)

6. Airport Architect Report (Attachment #2)

VIII. CORRESPONDENCE:

IX. COMMITTEE REPORTS

A. **Finance Committee**

B. **Operations Committee**

X. ASSEMBLY LIAISON

XI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS

XIV. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., March 13, 2018, Alaska Room

XV. EXECUTIVE SESSION

XVI. ADJOURN

XVII. TOUR OF NEW SNOW REMOVAL EQUIPMENT BUILDING (SREB)

ATTACHMENT #1



MEMORANDUM

TO: Patricia Wahto
JNU Airport Manager

FROM: Ken Nichols, P.E., C.M.
Airport Engineer

RE: Monthly Report

DATE: January 7, 2018

General

Project specific summaries of project status and activity are presented below. Projects that have been moved to future years in the Capital Improvement Program are omitted from the summary.

Airport Sustainability Master Plan

AECOM has indicated that they are still awaiting the final financial chapter from their subconsultant Leibowitz & Horton Airport Management Consultants, Inc. The master plan document cannot be finalized until the chapter is complete.

RSA Expansion Phase IIB

Secon will return in the spring for final seeding. DOWL has submitted a Draft Final Engineers Report.

RSA Expansion Phase IIC

DOWL has submitted a 90% complete set of plans specifications and estimates for review. The project will be bid in spring for summer 2018 construction.

Runway 8/26 Rehabilitation

The grant closeout process is proceeding. Secon is continuing to work with Alaska Department of Labor to finalize documents to allow final payment and closeout of the project. Final payment to Secon is \$12,800.

Air Cargo Hard Stand

The project closeout process is proceeding. Secon is continuing to work with Alaska Department of Labor to finalize documents to allow final payment and closeout of the project. Final payment to Secon is \$5,000.

Alaska Department of Environmental Conservation Storm Water Multi-Sector General Permit

Airfield maintenance staff completed inspections and sampling as required by the permit.

Float Pond Improvements

PND has submitted a 90% complete set of plans specifications and estimates for review. The project will be bid in spring for winter 2018/2019 construction.

ATTACHMENT #1

Taxiway A and F Rehabilitation, Taxiway C, D, E Runway Incursion Mitigation

The final permit from Alaska Department of Natural Resources is expected in February. Final documentation of the SRM (Safety Risk Management) Panel was circulated in January.

Taxiway A Rehab and Taxiway E Realignment Design

PDC is proceeding with design efforts. Weekly progress calls have been scheduled with the consultant team.

Maplesden Access

The Airport is waiting for an appraisal to be done prior to submitting the application for land disposal to the Federal Aviation Administration (FAA) for consideration. At this time, it is unknown which party will fund/order the appraisal.

Lavatory Waste Dump Station

Completion of the design for this project will be transferred to a consulting firm.

Disadvantaged Business Enterprise (DBE) Program

Airport staff continued work on new calculations to update the current-year and three-year program goals reflecting the projects that are expected to be funded by FAA grants. The goals will be submitted to FAA for review prior to publishing for public comment.



ATTACHMENT #2

MEMORANDUM

TO: Patty Wahto, JNU Airport Manager

FROM: Catherine Fritz, AIA, JNU Airport Architect

RE: Architect's Report of January 2018 Activity

DATE: February 6, 2018

The Snow Removal Equipment Building (SREB) achieved Substantial Completion on January 31, 2018! The long awaited building will be a tremendous asset to snow removal operations. JNU airfield crew is moving equipment into the facility while the punch list items are completed by the Contractor. A change order for constructing the Wash Bay has been negotiated at a cost of \$2,058,922. This work will begin in April 2018 and is scheduled for completion by the end of the summer. Additional project components will continue through the next several months as I work with the Federal Aviation Administration (FAA) to determine grant eligibility.

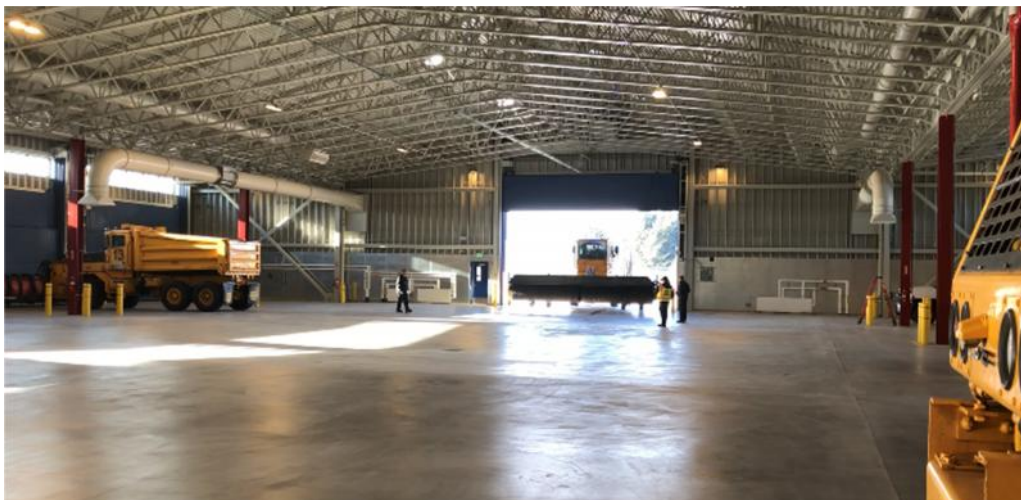
The revised equipment for the Radio Coverage Improvements Project is currently being fabricated. The Contractor, Juneau Electric, is working with JNU staff to identify antenna locations.

Five proposals were received from design teams interested in working on the next phase of terminal reconstruction. The team that was selected by the Evaluation Committee as being the most qualified is led by MCG Architects from Anchorage, and includes civil, electrical, mechanical, and construction inspection subconsultants from Juneau. Scope and fee negotiations began on January 31, 2018. Once the contract is in place, a planning work session will be scheduled. Preliminary land survey work in the vicinity of proposed lease lots is also underway.

JNU Airport was named as a partner with the SE Alaska Watershed Coalition in a grant application to restore habitat and improve safety in the Jordan Creek greenbelt along the north boundary of the airport. The grant was submitted on January 31, 2018; the airport's role will be to provide in-kind services, such as labor and equipment.

Terminal maintenance projects during January included:

- Completion of Gate 6 flooring repairs.
- Made minor repairs to north vestibule doors; planning replacement with salvaged doors from east wall door removal project if the repairs do not hold up.
- Removed derelict equipment from old kitchen.
- Miscellaneous interior painting in the terminal.



Equipment moving into SREB at west end.