

MINUTES of
AIRPORT BOARD MEETING
April 10, 2018
Alaska Room, 6:00 p.m.

I. **CALL TO ORDER:** Chair David Epstein called the meeting to order at 6:00 p.m.

II. **ROLL CALL:**

Members Present:

Dennis Bedford	Jerry Godkin	Joe Heueisen
David Epstein	Dennis Harris	Angela Rodell

Member Absent:

Marty Myers

Staff/CBJ Present:

Patty Wahto, Airport Mgr.	Aaron Dean, Airport Senior Equip. Operator
Marc Cheatham, Dep. Airport Mgr.	Lumpy Riddle, Airport Senior Equip. Operator
Scott Rinkenberger, Airport Sup't	Chris O'Brien, Airport Equip. Operator I
Catherine Fritz, Airport Architect	Brennon Thomas, Airport Equip. Operator I
Teresa Bowen, CBJ Law	Chris Childers, Airport Equip. Operator II
Keith Walker, Fire Department	Mary Becker, CBJ Assembly

Public Present:

Tyler Adams, USDA Wildlife Svcs.	Kelsey Childers, Harris Air
Carl Ramseth, Alaska Seaplanes	Mike Wilson, Coastal Helicopters
Rob Glasen, Alaska Airlines	Ron Swanson, General Aviation
Rob Breffeilh, Hangar Owner	Courtney Wendell, Public
Jim Becker, Public	

III. **APPROVAL OF MINUTES:** *Angela Rodell moved approval of the minutes of the March 13, 2018, meeting. The motion passed by unanimous consent.*

IV. **APPROVAL OF AGENDA:** *Dennis Harris moved to approve the agenda as presented. The motion passed by unanimous consent.*

V. **PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:** None.

VI. **PRESENTATION:** **Airfield Update** (Attachment #3): Airport Superintendent Scott Rinkenberger presented an update on winter operations and airfield observations (see Attachment #3).

VII. **UNFINISHED BUSINESS:**

A. **Airport Sustainability Master Plan:** Airport Manager Patty Wahto reported the Airport Sustainability Master Plan is out for review. It is the final draft review and is

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available through a link on the Airport's website. She encouraged people to read through the plan and give comments by mail or e-mail at jnu.airport@jnuairport.com. Comments must be received by close of business on May 18, 2018. This has been a three-year process.

B. Front Curb Enforcement: Mrs. Wahto said that this issue was brought before the Board last summer. This was forwarded to the Operations Committee who met in September and brought guidance to the Board. There have been public meetings, radio talk shows, and information from the City's Communication Officer to try to educate people as to why they cannot stay on the front curb. The Operations Committee suggested a fine increase to the Board. The Airport Board approved the increase to the fine to \$100 and pass it on through the City Law Department to get the ordinance changed. When it went to the Assembly through the consent agenda in January, it was pulled from the consent agenda with the idea to come back before the Assembly in April, but not before going to the Assembly Committee of the Whole on March 7. This was discussed there, but it was advised that the Airport rethink this, look at the fine again, and try education again. Staff is bringing it back to the Board to either look and send it back to the Operations Committee or lower the fine to \$50. *Dennis Harris moved to send this back to the Assembly with no changes.* Board Member Dennis Harris thought the Board had done a good job explaining to the Assembly at the Committee of the Whole meeting exactly why it needs to be done. He said \$50 is not high enough to make any difference. In Seattle, you get instantly towed if you get out of your vehicle. In Anchorage, the same thing occurs. He would have gone for a higher amount if he thought it would pass. Board Member Jerry Godkin said Mr. Harris named a couple of the reasons why. He thought with the FAA grant assurances, the Board has a better pulse what it means to the Airport Board – that they have entrusted the operations of the Airport with their Manager. He did not believe \$50 would be reliable. A bigger statement of how serious this is needs to be made to the public. The education has been done. He did not believe the can can be kicked down the road. Chair Epstein asked Ms. Becker where the \$100 fine might go with the Assembly. Ms. Becker understood this going back to the Assembly with the Board's approval. She wished the Board good luck. *The motion passed by unanimous consent.*

VIII. NEW BUSINESS:

A. Emergency Vehicle Access Road (EVAR – a/k/a Dike Trail) Issues. Mr. Rinkenberger presented concerns regarding the Emergency Vehicle Access Road. He showed a video made from a recent Aircraft Rescue/Fire Fighting (ARFF) drill and said that it took more than 4.5 minutes to get to the end of the $\frac{3}{4}$ mile trail. Mrs. Wahto explained that the Airport has a 3-minute response time. Mr. Rinkenberger made suggestions for signage and gates on the EVAR. Concerns were also noted regarding the EVAR parking lot and activity occurring in this area. Mrs. Wahto said this EVAR has been paid for by FAA funds. They will only fund a road. They will not pay for pull outs or anything needed for pedestrians. The road was widened as part of the Runway Safety Area project and was built for the new wider equipment.

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Board Member Angela Rodell suggested Parks and Recreation should reset and restate how they talk about the EVAR on their website. Mrs. Wahto said there will be a new director soon, and she will discuss this with him. Mr. Harris asked to have this referred to the Operations Committee.

B. Airport Manager's Report:

1. Lamar Riddle Retirement: Mrs. Wahto thanked Lumpy (Lamar) Riddle for almost 29 years of service at the Airport. He has seen a lot of changes and co-workers supporting him. April 30 will be his last day. He has been a terrific mentor and supervisor for all of the crew.

2. Tailwind JNU, LLC: Tailwind JNU began operations for the Airport's food and beverage concession on April 1. The food has been very good. They are a top-notch operation. The Airport appreciated JDA's working with them during the transition. Tailwind is still working on their liquor license. They are getting more and more up to speed with their products. Changes are seen almost daily. The Airport looks forward to working with them.

3. City & Borough of Juneau (CBJ) and Marine Engineers Beneficial Association (MEBA) Union Agreement: Mrs. Wahto reported that the negotiations resulted in a request for a 2% increase. This request was ratified by the Assembly and will go into place on July 1 or FY19. The last two years, MEBA requested an economic opener, but accepted lump sum payouts. This is the first time in several years that the City had a percentage request that was approved. The Airport budget will be impacted by \$39,200 in FY19 and carrying that forward, \$40,400 in FY20.

4. Snow Removal Equipment Building (SREB) Ribbon Cutting: The date for the ribbon cutting is Thursday, April 19, at 4:00 p.m. This is a long time in coming. The crew moved into the building in February and is very happy with the building. The public is invited but are asked to call the Airport Manager's Office to get an escort to the property. This is out on the news.

5. Airport Engineer Report (Attachment #1): Mrs. Wahto reported that Mr. Nichols was not able to join the meeting. A lot of projects are going on for tenants, but the FAA requires the Airport to do environmental studies, reviews or, in some cases, categorical exclusions with regards to the environmental impacts. Any time a shovel touches the ground or a fence is going in, the Airport has to get permission. She said tenants are complying with contacting the Airport and the Airport is working on getting categorical exclusions.

The Master Plan is out for review. Comments are due by May 18. One of the big projects that will go out for bid is paving in the northeast quadrant between TEMSCO and the Wings hangar. This went out for bid last fall, but was outside of the amount the

FAA would pay for. This should be going out for bid shortly. There was a late afternoon update for the Passenger Boarding Bridge at Gate 2 – the FAA called to approve the project. The grant is out approximately three weeks or so. The dump station is still on hold; however, the facility has been designed.

6. Airport Architect Report (Attachment #2): Airport Architect Catherine Fritz reported staff was working behind the scenes and getting ready for spring construction start up. The contractor for the SREB wash bay has a tentative start date. Staff is close to having the Purchasing documents ready for the wash bay equipment.

Staff has been doing planning work for the next terminal reconstruction. She appreciated the input from stakeholder groups and everyone who has participated. There will be one more meeting at the May Board meeting, which will include the presentation of scope, budget and schedule for the next phase of work which will hopefully be done within the \$15 million funding the Airport currently has or expects to have. The cultural resources document was finished and sent to the FAA, who then sent it to SHPO (State Historic Preservation Office). This has to do with the environmental clearances discussed by Mrs. Wahto earlier. There is an aged building that the Airport plans to remove included in this report. The SHPO has returned some questions to the FAA, who is working with the consultant.

The Notice of Award for Gate 2 has not yet been issued. The Assembly took action on April 2 for the temporary funding, which allowed the Airport to proceed, but there are some internal things that still need to happen. As there is a long lead time for the bridge, it is hoped to get the go-ahead to allow the contractor to place the order.

Mrs. Wahto said that during the period of time New Deal (the new deicing chemical) is being used, the Airport is not required to run certain tests for the Multi-Sector Storm Water Prevention Pollution Plan Permit.

IX. **CORRESPONDENCE:** None.

X. **COMMITTEE REPORTS:**

A. **Finance Committee:** Committee Chair Angela Rodell had nothing to report from the Finance Committee, other than the Assembly Finance Committee is meeting tomorrow at 5:30 p.m. to take up the Airport budget.

B. **Operations Committee:** None.

XI. **ASSEMBLY LIAISON COMMENTS:** Assembly Liaison Mary Becker said it is nice to be back at the Board meeting. She has been medically released to attend meetings. She requested the Board tell her what they need and she will get back to them. She is excited to go to the open house on the 19th. She noted the dike trail is a very popular place for the

community. Safety for the passengers and airplanes sets the priority. The joy of the trail is a very positive thing, too.

- XII. **PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:** Courtney Wendell thanked the Board for entertaining her as a public member to comment on the EVAR. She asked when the last drill was conducted on the EVAR. Mrs. Wahto replied that the last live drill was done in 2013 on the EVAR and was before Scott, which is when Gate X-ray was installed. She said she uses the EVAR quite a bit to walk her dog. She has never seen any vehicles, aside from Scott, trying to drive it. For other people who aren't there as often, it may not be in their mind that this is a road. She was in favor of having drills multiple times a week for multiple weeks at varying times of the day. She felt it should be done on a sunny Saturday afternoon, and in the morning when the retired folks are walking, or in the middle of the day when there are lunch walkers. It should be done after work when you get people on the trail that got off at 5:00 or 5:30. It should be done in the evening for people who work swing shifts. It should be all demographics for several weeks so that people would know what this road is for. She uses the EVAR as it is a low perceived risk place. She would not be in favor of closing the road at night as it is used at all times of the day.
- XIII. **BOARD MEMBER COMMENTS:** Dennis Harris said the new food vendor has had three positive comments in a Facebook group that is usually very strong on criticism. He wanted to mention this as it is a positive thing.
- XIV. **ANNOUNCEMENTS:** None.
- XV. **TIME AND PLACE OF NEXT MEETING:**
A. Assembly Finance Committee regarding Airport Budget on April 11, 2018, at 5:30 p.m. in the Assembly Chambers

B. The next regular Airport Board meeting will be held on May 8, 2018, at 6:00 p.m. in the Alaska Room.
- XVI. **EXECUTIVE SESSION:** None.
- XVII. **ADJOURN:** *Dennis Harris moved to adjourn. The meeting adjourned by unanimous consent at 7:40 p.m.*