

AIRPORT BOARD  
AGENDA  
6:00 P.M., TUESDAY, NOVEMBER 12, 2019  
AIRPORT GLACIER FIRE DEPARTMENT TRAINING ROOM  
1700 Crest Avenue, Juneau Valley

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES: Regular Monthly Meeting of October 8, 2019
- IV. APPROVAL OF AGENDA
- V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS
- VI. UNFINISHED BUSINESS
- VII. NEW BUSINESS

**A. Airport Manager's Report:**

1. FAA Annual Certification Inspection. Federal Aviation Administration (FAA) Airport Inspector Randy Kuehler was in Juneau October 8-11, 2019 for our annual airport certification inspection. The Inspector wrote up two items for correction: fire extinguisher training records for an FBO which was corrected on the spot, and a fuel truck that had an old placard for emergency fuel shut off which was corrected the following week. Inspector Kuehler also wrote up some recommendations for additional fire department (inspection) and movement area training, as well as recommendations for herbicide weed and brush removal in runway safety areas. Staff is looking into all recommendations.

2. Airport Fund Balance (AFB) and Capital Revolving Account (CIP) Balance (Attachment #1). Attached are the monthly AFB and CIP balances. The temporary transfer of \$412,277 total from the CIP Revolving Account funds (Taxiway project) has been deleted since PFC9 funds for FY20 have now been appropriated for this project and the Terminal project.

Funding for the Terminal Project is now in place. In April 2019, the Airport approved the transfer of \$675,000 from the CIP Revolving account to forward fund some of the pre-construction work and remaining design work for the Terminal. This was not needed and can be transferred back to the CIP Revolving account. Once the CBJ Finance Department has transferred this back (housekeeping transfer), it will be credited to the revolving account and the account will be fully restored to \$819,246.

3. Hot Topics. The following is a list of on-going topics that staff is working on in addition to the regular Architect and Engineering Project Reports:

- *Gate 2 Passenger Board Bridge (PBB) Warranty Issue.* An issue has come up on the Gate 2 PBB just shy of the one-year warranty date. Staff is working with the contractor to get this resolved with the manufacturer. This involves the left side vertical screw ball joints which allows one side of the PBB to go up/down.
- *Egan/Yandukin Intersection Improvements Project.* Alaska Department of Transportation (ADOT) has been holding public open houses and community focus groups to assist in the planning of the intersection. The Airport Manager and Airport Board Chair participated in the first community focus group on November 5, 2019. ADOT asked focus group members to spread the word about upcoming public open houses and encourage everyone to attend or visit the ADOT website to learn more facts about the intersection/project, and encourage public comment. There will be a **public open house Tuesday, November 19, 2019, from 4 pm – 7 pm at the Nugget Mall Community Room.** Please visit ADOT website on this project at <http://dot.alaska.gov/eganyandukin>. Also any comments or concerns may be emailed to [eganyandukin@alaska.gov](mailto:eganyandukin@alaska.gov).
- *Coastal Helicopter Light Flights Fundraiser.* Coastal Helicopters is planning their annual Night Light Flights fundraiser on December 20, 2019. More details will be provided at the December Board meeting.
- *FAA Compliance Land Use/Financial Letter (January 2019).* The Airport submitted follow-up reports and updates on October 7, 2019. The Airport and Fire Department finalized their Letter of Agreement (LOA) for services in-lieu of rent. This item is in compliance. Staff continues to work on the remaining compliance items and will bring items back to the Board for action as necessary.
- The Airport, through Airports Council International – North America, also went on record with the FAA to show our *support/need to raise the Passenger Facility Charge (PFC) caps*. No further updates are available.
- *Transportation Security Administration (TSA) has begun replacing their bag screening equipment.* It will be a two phase replacement, with the first already completed this fall, and the second piece scheduled for spring 2020. No disruption to screening is anticipated at this time. Equipment in the passenger screening checkpoint will also be replaced in the near future.
- State of Alaska Department of Environmental Conservation (ADEC) has approved the *testing plan* with Cox Environmental for the *Aqueous Film Forming Foam (AFFF) contamination*. Some existing monitoring wells will be used for some of the tests (upstream parameters), and some new wells will be drilled for testing will begin the week of November 11, 2019. Staff will provide updates to the Board when the first test results are received.
- *Alaska Occupational Safety & Health (AKOSH) citation mitigation and safety purchases of \$34,000 in-lieu of penalties* were approved by AKOSH. Staff is purchasing the last emergency stair evacuation track. This will allow us to close out the AKOSH citation by the end of November.
- *Exit Lane System.* Staff is currently developing bid documents for a design/bid/build project. This should be ready to go out to bid in November 2019 and ready for the summer 2020 season. As a reminder, the \$380,000 cost for this system was already appropriated using Airport Fund Balance.

- *Badging and Security system upgrades:* Upgrades to the Millennium System began the week of November 4, 2019. There was a lot of prep work for the badges and system, as well as ensuring that there was redundancy (running two parallel systems at the same time), in case the system had to revert back to the old system. There have been a few hiccups with the badges themselves (color, etc.), but the access control appears to be up and running; there have been no reported access issues. Staff will continue to monitor and run dual systems until all bugs are worked out. Staff is also looking into its camera/surveillance system due to recent federal restrictions.
- *Honsinger Pond/Access* (work in progress) with State Department of Transportation, Bicknell, and the CBJ. The City has received a request for preliminary plat approval for a 15-lot subdivision. Comments to CBJ were originally due by October 25, 2019 for the October 29, 2019 Public Hearing. This was postponed. Comments are now due by December 6, 2019, with the **Public Hearing rescheduled for December 10, 2019 at 7 p.m. in Assembly Chambers.** Staff has submitted comments including the request for covenants on the property for Land Use Compliance near Airports. (*Note: the Hearing date falls on the same night as the Airport Board meeting.*)
- *Terminal Reconstruction:*
  - o Funding sources are in place for the project and awaiting final construction estimates, bids and FAA Airport Improvement Program (AIP) grant application for FFY20. Bonds were sold on October 22, 2019. Bid packets are estimated to be out later this month.
  - o Terminal Design Team McCool Carlson Green (MCG) has been working with the artists selected for the One Percent for Art and incorporating into the project construction.
  - o FAA equipment relocation: reimbursable agreement with FAA has been executed. Staff is working with the FAA for the relocation of equipment.
  - o Gift Shop relocation. A lease amendment with the gift shop has been executed to temporarily relocate during construction to 582 square feet of space across from the Delta Air Lines counter. This lease will be extended through April 2021. Staff will continue to review the gift shop concept for the new section of the terminal. The Gift Shop will stay in its current location until December 31, 2019.
  - o The temporary relocation of space for FAA Air Traffic Control Administration, Airport Administration, Airport Project office, TSA breakroom and Tailwind food storage have been built out and are ready for occupancy/relocation. **REMINDER: Airport Board meeting location moved to the Glacier Fire Station Training Room in August 2019.**
  - o Review of leases and contracts affected by construction.
  - o Reconfiguration of lobby space/check-in kiosks for Alaska Airlines.
  - o FAA grant application for four years of AIP entitlement dollars. Staff is working on the grant application.
- *Taxiway A, E and D-1 Construction.* The Airport will begin the two-year construction on the rehabilitation/relocate and lighting of Taxiway A, E and D-1. This will be two construction seasons (2020-2021) with the possibility of limited

work this fall and ordering parts/equipment. There will be a lot of information and NOTAMs issued. This will cause a lot of congestion on the ramps and require a lot of coordination with contractor, staff, Air Traffic and air carriers. Bid was awarded to Secon. FAA grant and all match funds (PFC) have been appropriated.

- *An FAA Safety Risk Management (SRM) Review* took place on August 28, 2019, for the Taxiway A construction. Risks were found to be low probability based on safety officers, NOTAMS and good communication. This SRM panel will meet again in fall 2020 for assessing Phase 2 of the construction.
- *CBJ Title 49 (Jordan Creek Greenbelt)* allowance to limb/clean-up adjacent to the creek is still in review. Staff hopes to see the adopted changes by the end of the year. Related to the Jordan Creek area, there has been a resident beaver constructing a dam complex in the culvert under Yandukin. Airfield crew, USDA Wildlife Services and Alaska Fish & Game have been working to remove the dam (condo complex) that prevents proper downstream drainage and backs up water into the valley. A State licensed trapper is also on board to capture the beaver. The trapper was referred by CBJ Streets and ADOT.
- *Tenant insurance reminders* continue to be sent out. Several certificates have lapsed in our records.
- *Notice of Default letters* have been sent out for those tenants who have reportedly been using hangars and tie downs for non-aviation purposes. This was also addressed in the September 26, 2019 Operations Committee. Staff has met with one hangar owner to get their issue resolved and we expect compliance within the next month. Roughly half (6) of the tie down tenants are working on resolving their non-compliance matter.
- *Runway 26 Medium Intensity Approach Lighting System with Runway Alignment Indicator Lights (MALSR)* approach lighting discussions with FAA. Staff submitted permit continuance requests to State and Corps of Engineers to keep current.
- *Elevator contingency protocol.*
- *Maintenance Programs refinement (roofs, heat pump equipment, baggage systems, etc.).* Staff continues to look at a tracking system for all building component preventative maintenance programs. There are several companies that offer similar cloud based systems. At this time, staff is collecting current basic system, and needs, and will plan to talk to each of the companies to see what they offer and how much per year or per user of the system.

4. Airport Project Manager Report (Attachment #2)

5. Airport Architect Report (Attachment #3)

#### VIII. CORRESPONDENCE:

#### IX. COMMITTEE REPORTS

A. **Finance Committee:**

B. **Operations Committee:**

- X. ASSEMBLY LIAISON
- XI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS
- XII. BOARD MEMBER COMMENTS
- XIII. ANNOUNCEMENTS
- XIV. TIME AND PLACE OF NEXT MEETING:
  - A. Airport Board, 6:00 p.m., December 10, 2019, Glacier Fire Department Training Room
- XV. EXECUTIVE SESSION
- XVI. ADJOURN

**ATTACHMENT #1**
**AIRPORT FUND BALANCE**

| Date    | Fund Balance       | Reimbursed Amount (+) | Forward Fund Amount (-) anticipate reimbursement | Encumbered Amount (-) permanent/ <u>no</u> reimbursement | Operating Budget +/- (to balance or residual budget-end) | Description                                         |
|---------|--------------------|-----------------------|--------------------------------------------------|----------------------------------------------------------|----------------------------------------------------------|-----------------------------------------------------|
|         | <b>\$2,804,325</b> |                       |                                                  |                                                          |                                                          |                                                     |
| Aug-18  |                    | \$1,801,875           |                                                  |                                                          |                                                          | PBB Gate 2 FAA grant rec'd - fwd fund project       |
| Aug-18  |                    | <b>\$131,938</b>      |                                                  |                                                          |                                                          | TWY A Design match, deappropriate - used Sales Tax  |
| Jul-18  |                    | \$500,000             |                                                  |                                                          |                                                          | RWY Rehab Construct Unused contingency portion      |
|         |                    | \$10,922              |                                                  |                                                          |                                                          | RWY Rehab Construct Unused portion                  |
|         | <b>\$5,249,060</b> |                       |                                                  |                                                          |                                                          |                                                     |
| Aug-18  |                    | <b>\$43,750</b>       |                                                  |                                                          |                                                          | PFC9 reimburse TWY A/E Design match                 |
| Aug-18  |                    | <b>\$37,789</b>       |                                                  |                                                          |                                                          | PFC9 reimburse Master Plan match (portion)          |
| Aug-18  |                    | \$64,610              |                                                  |                                                          |                                                          | PC9 reimburse Alex Holden/cargo road rehab          |
| Aug-18  |                    | <b>\$228,251</b>      |                                                  |                                                          |                                                          | PFC9 reimburse RSA NE/NW Apron Des/construct match  |
| Aug-18  |                    | <b>\$50,000</b>       |                                                  |                                                          |                                                          | PFC9 reimburse ARFF Bldg match (portion)            |
|         | <b>\$5,623,460</b> |                       |                                                  |                                                          |                                                          |                                                     |
|         |                    | \$13,501              | <b>(\$13,501)</b>                                |                                                          |                                                          | RWY Rehab match (portion) anticipate 2019 reimbur   |
|         |                    | \$17,573              | <b>(\$17,573)</b>                                |                                                          |                                                          | RWY Rehab match (portion) anticipate 2019 reimbur   |
|         |                    |                       |                                                  | <b>(\$380,000)</b>                                       |                                                          | Replace Exit Lane System CIP funding (No Reimb)     |
| FY18end |                    |                       |                                                  |                                                          | \$274,672                                                | FY 18 year close out/ increase to fund balance      |
|         | <b>\$5,487,058</b> |                       |                                                  |                                                          |                                                          |                                                     |
| Jul-19  |                    |                       |                                                  | <b>(\$800,000)</b>                                       |                                                          | Terminal Reconstruct local match                    |
|         |                    |                       |                                                  |                                                          |                                                          |                                                     |
|         |                    |                       |                                                  |                                                          |                                                          |                                                     |
|         |                    |                       |                                                  |                                                          |                                                          |                                                     |
|         |                    |                       |                                                  |                                                          | <b>(\$136,000)</b>                                       | *FY19 contribution to balance proposed budget       |
|         |                    |                       |                                                  |                                                          | <b>(\$234,500)</b>                                       | *FY20 contribution to balance proposed budget       |
|         |                    |                       |                                                  |                                                          | <b>(\$1,906,000)</b>                                     | *3-mo Operating Reserve (based on budget) FY20      |
|         | <b>\$2,441,632</b> |                       |                                                  |                                                          |                                                          | <i>represents usable amount/available fund cash</i> |

\* varies by budget year

**ATTACHMENT #1**
**AIRPORT CAPITAL REVOLVING ACCOUNTS (combined)**

| Date   | CIP<br>Revolving<br>Balance* | Reimbursed<br>Amount (+) | Forward<br>Fund Amount<br>(-) anticipate<br>reimbursement | Encumbered<br>Amount (-)<br>permanent/ <u>no</u><br>reimbursement | Description                                                              |
|--------|------------------------------|--------------------------|-----------------------------------------------------------|-------------------------------------------------------------------|--------------------------------------------------------------------------|
|        | <b>\$819,246</b>             | -                        | -                                                         | -                                                                 | <b>BUDGET</b>                                                            |
| Aug-18 |                              | \$23,438                 | (\$23,438)                                                |                                                                   | PFC9 reimburse Master Plan match (portion)                               |
| Feb-16 |                              | \$3,000                  | (\$3,000)                                                 |                                                                   | SREF Geothermal remaining encumbrance                                    |
| Jan-14 |                              | \$39,063                 | (\$39,063)                                                |                                                                   | RWY Rehab match (portion) anticipate 2019 reimbur                        |
| Apr-15 |                              | \$32,849                 | (\$32,849)                                                |                                                                   | RWY Rehab match (portion) anticipate 2019 reimbur                        |
| Jul-18 |                              | \$310,000                | (\$310,000)                                               |                                                                   | Sand/Chem/Fuel Design.                                                   |
| Nov-18 |                              | \$21,988                 | (\$21,988)                                                |                                                                   | Sand/Chem/Fuel Construct match antic 2019 reimb (org \$106,250)          |
| Apr-19 |                              |                          | (\$675,000)                                               | **                                                                | <i>NO LONGER NEEDED Terminal Recon Prep/construct desgin forwar fund</i> |
| Oct-19 |                              |                          |                                                           |                                                                   |                                                                          |
|        |                              |                          |                                                           |                                                                   |                                                                          |
|        | <b>\$144,246</b>             |                          |                                                           |                                                                   | <b>AVAILABLE BUDGET</b>                                                  |

\*Represents all 3 Capital Accounts: Airport Revolving Captial Reservce Acct (ARCRA), Airport Construction Contingency Reserve, Project Design

\*\*Since terminal bonds have bee sold and all funding is in place, the temp forward funded \$675K will be removed once Controller's office has applied

## ATTACHMENT #2



### MEMORANDUM

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TO: Patty Wahto, Airport Manager

FROM: Mike Greene, JNU Airport Project Manager

RE: Engineering Projects Monthly Report

DATE: November 7, 2019

Project specific summaries of project status and activity are presented below.

**Runway Safety Area (RSA) Expansion Phase IIC:** The project has been determined to be Substantially Complete, and both Juneau International Airport (JNU) and DOWL continue to work with the Contractor (SECON) on project close-out documentation. Final payment has not yet been made to SECON.

As the engineers of record, DOWL continues to provide construction administration and inspection services for this work.

**Float Pond Improvements:** The project has been determined to be Substantially Complete, and both JNU and PND Engineers continue to work with the Contractor (Southeast Earthmovers) on project close-out documentation. Final payment has not yet been made to Southeast Earthmovers.

As the engineers of record, PND Engineers continues to provide construction administration and inspection services for this work.

**Taxiway (TW) A Rehabilitation, Taxiway D-1 Relocation and Taxiway E Realignment:** The Federal Aviation Administration (FAA) has issued its concurrence to award the TWY A-D1-E project bid to SECON. CBJ Engineering has not yet issued the Notice-of-Award, Notice-to-Proceed because of an unresolved tax compliance issue with one of SECON's subcontractors.

DOWL has been awarded the contract to provide Construction Administration & Inspection (CA&I) services during all project work phases. DOWL will fill the role of Project Engineer through all phases of construction and will coordinate directly with SECON, with Air Traffic Control, with the project Airfield Safety Officer and with airfield users in all project related matters. JNU continues to negotiate with DOWL to establish a fee proposal for this work. The costs associated with the CA&I work have been determined by the FAA to be Airport Improvement Program (AIP) eligible and allowable for AIP participation.

As the project Engineers of Record, PDC Engineers has been retained to provide limited Construction Administration services during all construction phases. PDC Engineers will coordinate with JNU and with DOWL to insure that all work completed by the construction

## **ATTACHMENT #2**

Contractor complies with the requirements outlined within the project construction documents. PDC Engineers will review all submittals, including the Contractors Safety Plan Compliance Document, will develop all Request for Proposals as may be needed to address changes in the scope of work, will conduct periodic inspections at major milestones, will review and compile project as-built documentation and assist with project close-out. The costs associated with this work have been determined by the FAA to be AIP eligible and allowable for AIP participation.

The construction phasing for all work remains as follows:

### **Phase 0 – Initial Project Start-Up – 2019 Construction Season:**

This phase begins on the date of issuance of the Owner's Notice-to-Proceed (NTP) which is now estimated to be mid-November 2019. Work to be completed in this phase will include the completion of administrative and materials submittals and the ordering and shipping of construction materials. The Contractor has elected to not start work on the construction of the Airfield Lighting Regulator Vault (ALRV) addition to the existing Snow Removal Equipment Building (SREB) during this initial project phase. Anticipated duration: Up to 184 days or 26 weeks (from NTP to start of Phase 1).

### **Phase 1: ELEVEN Work Sub-Phases – 2020 Construction Season:**

This phase begins on or before April 1, 2020 and shall be Substantially Complete on or before July 18, 2020. Final Completion shall be achieved on or before September 30, 2020. Work will include the installation of temporary facilities to use Taxiway H as an active Taxiway, the relocation of Taxiway D1, the rehabilitation of the Taxiway H pavements by mill and overlay method, extension of Taxiway H and the completion of the new ALRV addition. Winter shut-down will take place between Phase 1 and Phase 2. Anticipated duration: 108 calendar days or 15.5 weeks.

### **Phase 2: TEN Work Sub-Phases – 2021 Construction Season:**

This project phase begins on or before April 1, 2021 and shall be Substantially Complete on or before September 29, 2021. Final Completion shall be achieved on or before October 29, 2021. Work will include: the Realignment of Taxiway E, replacement of the Jordan Creek culvert under Taxiway A, rehabilitation of the Taxiway A pavements by mill and overlay method, airfield lighting controls cut-over from the existing ALRV to the new ALRV, airfield lighting improvements and restoration of temporary facilities to final configuration. Anticipated duration: 181 calendar days or approximately 26 weeks.

**PFAS Site Assessment:** The final Sampling & Analysis Plan has been approved by the Alaska Department of Environmental Conservation. This Sampling & Analysis Plan outlines the proposed methodology for the installation of six new ground water monitoring wells that will be placed along the west, south and east sides of the airfield. The plan also outlines the procedures for the sampling and analysis of groundwater from the new wells, and from 16 existing wells, for the presence of petroleum contamination and to screen for polyfluoroalkyl substances (PFAS) remaining from the use of airfield firefighting foam (AFFF) in past airfield training operations. Cox Environmental (subcontractor) will be drilling the groundwater sampling and monitoring wells in the five areas identified by JNU as known locations where AFFF has been released in the past. The drilling work will take place the week of Nov 11-15, 2019.

**Ward Air Hangar Expansion:** Ward Air started work on the construction of their new maintenance hangar. Work is expected to continue through the winter.

## **ATTACHMENT #2**

**Lavatory Waste Dump Site:** There has been no advancement on the development of a schematic design of the upgraded lavatory waste dump site.

**Parking Lot Repairs:** There have been no advancements in the revisions as proposed by Republic Parking for the short term parking lot. Martin Klein with Republic Parking recently advised that he is working with ALCAN Electric to evaluate power requirements associated with the proposed replacement of the exit booths that are located in the southeast corner of the public pay-parking lot. Republic has not yet submitted a proposed plan for these revisions for review by JNU.

The Republic Parking proposal is not expected to address other needed repairs in the public pay parking lot. These repairs include: numerous potholes, deteriorated asphalt paving, damaged concrete curbing and settlement of the sub-base and base course materials that are creating areas of ponding.

The cold-patch work placed by JNU Airfield Maintenance in the potholes that had formed in the public parking lots remains in place. This work represents a short-term fix. Many areas within these asphalt paving installations are exhibiting "alligatoring" which is indicative of subbase settlement and a precursor to the failure of the asphalt paving. In addition to asphalt paving repairs, the short-term, long-term and staff areas of the large parking lot are in need of general repairs. These repairs include the removal and replacement of large portions of the concrete curbs and gutters, upgrades to the storm water collection and drainage system, upgrades to the exterior lighting and the installation of new signage and striping. JNU has general parking lot repairs on its Capital Improvement Plan but does not currently have any money to address any of these repairs.

**Ramp Lighting Upgrades:** A light fixture product has been identified that meets the FAA's Buy American requirements, and JNU is proceeding with the development of this project. The scope of the project is being coordinated with the Terminal Reconstruction project, and revised to eliminate the proposed new light fixtures on the Airfield Maintenance Building and Alaska Air Cargo area, and to introduce site lighting at the aircraft wash-down area in the Northwest Development Area. The costs associated with this work have been determined by the FAA to be AIP eligible and allowable for AIP participation.

## ATTACHMENT #3



## MEMORANDUM

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TO: Patty Wahto,  
JNU Airport Manager

DATE: November 5, 2019

FROM: Catherine Fritz, AIA  
JNU Airport Architect

RE: Architect's Report of October 2019 Activity

**Sand/Chemical Building & Fueling Station.** JNU began loading chemical and sand into the new facility on October 8, 2019. Occupancy has occurred over the past several weeks, allowing punch list items to be completed and allowing Airfield Maintenance crew to incorporate the move into the new facility with other work duties. The chemical mixing system is scheduled for start-up, testing, and owner training on November 6, 2019. The Fueling Station is expected to be ready for use by mid-November.

**Sand Shed Removal.** Airport Projects staff reviewed additional structural information, hired a consultant to perform hazardous materials sampling, and hired a consultant to perform a field survey to verify site boundaries and structural components at the old sand shed. Once the sand is completely removed, the structural engineer will be able to finalize constructability details to isolate the adjacent building from portions that are scheduled for demolition. All of this information will contribute to the development of a demolition plan in the near future.

**Terminal Reconstruction.** JNU Projects staff met with the design team on October 28-29, 2019, to conduct a final coordination review of the terminal reconstruction bid documents. The contract conditions portions of the specifications are now being prepared, and the project is scheduled to begin bidding in mid-November. The construction cost estimate is nearly complete and must be reconciled against the bid documents to ensure that sufficient funding exists before the bid period can begin. The funding plan for the terminal project was reviewed and updated with City & Borough of Juneau Finance Department, and the revenue bonds have been sold.

Construction of temporary spaces for tenants and JNU Airport Administration continued through October. The planning and design work for a temporary gift shop was completed and construction will begin in November. The Weather Service will soon move into an office space in the southeast corner of the Bag Well, which will free-up the use of the trailer they have been occupying for JNU Building Maintenance crew usage. Electrical construction work to relocate the trash compactors began in October and is scheduled to be complete by November 7, 2019. This will allow the trash compactors to be relocated and the space made available to Alaska Seaplanes for temporary trailers that will support their operations. The Aurora Room was turned over to Alaska Seaplanes for their use on November 4, 2019. They will soon be submitting plans for short-term modifications to the Aurora Room; JNU staff will provide demolition assistance with interior walls if needed.

### ATTACHMENT #3



The Electrical Service project continued through October. The utility yard's underground conduit, slabs, and fenced enclosure are complete and ready to receive the electrical equipment.

Underground conduit in utility alcove.



Utility alcove ready for service equipment.

**Secure Exit Lane Replacement.** During October, it was determined that the best option for procurement of the new exit lane system is to use the traditional design-bid-build approach for this project. Bid documents are being developed to make modest modifications to the walls and electrical system of the existing exit lane area that will allow new exit lane equipment to be installed. The project is expected to be ready to advertise for bids in November 2019 with the goal of having the new system operational for the summer 2020 season.

**Other** projects/issues worked on by architectural projects staff during October included:

- Began receiving annual activity reports from contractors and consultants for the Disadvantaged Business Enterprise (DBE) program.
- Participated in discussions of access controls and camera system upgrades.