



# LOCAL EMERGENCY PLANNING COMMITTEE AGENDA

June 14, 2023 at 12:00 PM

In-Person with Zoom Capabilities

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**LOCATION: Nat'l Guard Armory/UAS Rec Center (12300 Mendenhall Loop Rd - Room 116)**

**Virtual ZOOM Meeting Information:**

<https://juneau.zoom.us/j/99118835453> or 1-253-215-8782 Webinar ID: 991 1883 5453

Questions Call: 907-209-9207 or e-mail [city.clerk@juneau.gov](mailto:city.clerk@juneau.gov)

**A. CALL TO ORDER** - Chairman Ed Willilams

**B. ROLL CALL**

Establish Quorum - Michelle Brown

Welcome & Introductions

New Members - None

**C. APPROVAL OF AGENDA** - June 14, 2023

**D. APPROVAL OF MINUTES**

1. April 12, 2023 Draft Minutes of the Juneau Local Emergency Planning Committee

2. May 10, 2023 Draft Minutes of the Juneau Local Emergency Planning Committee

**E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS (15 Minutes)**

**F. STAFF REPORTS**

Elected Official - Wade Bryson

Emergency Programs

CCFR

JPD

Red Cross

Hospital

Alaska Native Tribal

Other Member Reports

NWS Weather and Preparedness Update

**G. NEW BUSINESS**

Congratulations to Nicole Ferrin with NWS on her promotion to her position as Warning Coordination Meteorologist (WCM)

**H. UNFINISHED BUSINESS**

3. **LEPC Future Monthly Meetings Discussion** - Michelle Brown

Phil Adams, deputy Manager, JNU Airport - Alaska Room available starting Spring 2024

Use of this facility would require a time change to 2 pm or date change from 2nd Wednesday of each month.

LEPC Committee members and participants are tasked with determining if they would like to change meeting time or date and getting their recommendations to Michelle Brown

**4. LEPC RECRUITMENT**

Committee members, participants, and community partners are encouraged to apply and/or recruit to fill LEPC seats.

**Open Seats:**

We have no open seats at this time.

**5. New Tactical EMS/Rescue Vehicle presentation** by JPD & CCFR - deferred to future meeting

**6. All Hazard Mitigation & Whole Community Input Planning** - Tom Mattice

**7. CERT Program Update** - Corey Padron

Ongoing Item-Reactivation of Juneau CERT Program. Seeking leadership collaboration, partners, and strong partnership between Tribal Government, CCFR, and JPD. Corey Padron, through Tlingit & Haida, plans to coordinate a resurgence of the CERT Program in the Juneau area.

**I. ACTION ITEMS**

**J. INFORMATION ITEMS**

**K. NEXT MEETING DATE**

**Wednesday, July 12, 2023**

Hybrid Meeting w/ZOOM Capabilities

Location: Nat'l Guard Armory/UAS Rec Center Joint Use Facility - Room 116

**PLEASE ATTEND IN-PERSON WHENEVER POSSIBLE**

\*Regular meetings are held on the 2nd Wednesday of each month.

**L. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.org](mailto:city.clerk@juneau.org).



# LOCAL EMERGENCY PLANNING COMMITTEE MINUTES

April 12, 2023, at 12:00 PM

Zoom Webinar

## VIRTUAL MEETING INFORMATION

<https://juneau.zoom.us/j/99118835453> or 1-253-215-8782 Webinar ID: 991 1883 5453

Questions Call: 907-209-9207 or e-mail [city.clerk@juneau.org](mailto:city.clerk@juneau.org)

**A. CALL TO ORDER:** Chairman Ed Williams 12:00pm

**B. ROLL CALL:**

**Establish Quorum:** Michelle Brown confirmed quorum was present

### Welcome & Introductions:

**New Members:** Welcomed Ken Murphey (DOT-Alternate Haz/Mat seat), Jamie Bursell (SE AK Surgery Center-Alternate Healthcare System seat), Travis Wolfe (CCFR-Alternate Fire seat)

**Members Present:** Scott Erickson, Travis Wolfe, Destiny Sargeant, Evan Price, Britta Tonnessen, Ryan Sand, Ed Williams, Jeff Garmin, Ken Murphy, Eileen Hosey, Corey Padron, Sabrina Boone, Elaine Hickey, Jamie Bursell, Tom Mattice, Michelle Brown

**Members Absent:** Wade Bryson, David Campbell, Ed Quinto, Louisa Phillips, Tonia Montez, Jennifer Pemberton, Warren Russell, Loren Jones, Chris Russell, Karen Wood, Erin Walker-Tolles,

**Others Present:** Emily McMahan, J. Thayer, Jason Bluhm, Joe Zarlengo, Sean Smack, Zach Fisher

**C. APPROVAL OF AGENDA:** April 08, 2023 - Agenda approved with no changes

**D. APPROVAL OF MINUTES:**

1. March 08, 2023, Minutes of the Juneau Local Emergency Planning Committee unanimously approved.

**E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS (15 Minutes):**

**F. STAFF REPORTS**

**Emergency Programs Report-Tom Mattice** Community ALICE training continues with JPD and Tlingit & Haida. Awaiting Federal grant funding release to proceed with community all hazard planning.

**BRH-Evan Price** advised that BRH is interested in hosting the MGT-488 training for staff, community, and SE AK partners. They have not yet assigned a POC to further this project.

**Elected Official Report-Wade Bryson** no report.

**CCFR-** Travis Wolfe reported that extensive hiring efforts were in place, they are working at critical levels and need more firefighters. 3 USAR and NFPA courses funded through grants are scheduled.

**JPD-**Scott Erickson, hiring priority campaign is in process to fully staff JPD.

**Alaska Native Tribal-Corey Padron-**Strong tribal participation in the upcoming full-scale exercise and training in Ketchikan. They are doing a Prince of Wales EMS Sheltering Exercise June 9, 2023. Communication tower is up. Encouraged including local HAMM in communication plans, training, and exercise opportunities. Facilitating a community hearing aid distribution. Facilitating Alice trainings, HLS Tribal & Port Security Grant application is being prepared. Wildland Firefighter Type II team is being developed in Juneau.

**Haz/Mat-Ken Murphy (DOT)**-advised that Drone capabilities are being put in place for observation & explosive delivery. Lidar capabilities assist in response, prevention, and preparedness.

**Red Cross-Britt Tonnessen**- Red Cross supplies and installs smoke detectors and provides preparedness training. Bed shakers are available for those without hearing. April 13 from 11 to 1 at the HUB at JCC church is the first quarterly meeting of the Faith Community Disaster Preparedness Group, Emergency Programs and other partners presenting. Reach out to B Tonnessen if you know of individuals or organizations that would be interested. Extreme events are surging worldwide. More volunteers are needed, please help with recruiting.

**NWS Weather and Preparedness Update**-Jeff Garmin, NWS advised that the position vacated by Jon Suk would be filled within the next three weeks. A Kodiak Earthquake base tsunami test was planned.

#### G. NEW BUSINESS

2. **New Tactical EMS/Rescue Vehicle presentation by JPD & CCRF** – Bumped to May to allow time to familiarize with equipment before presenting it publicly.

#### H. UNFINISHED BUSINESS

3. **LEPC Recruitment**  
Committee and community partners are encouraged to apply and/or recruit to fill these positions.  
**Open Seats:**  
We have no open seats currently.
4. **LEPC Future Monthly Meetings Discussion-** by Michelle Brown, Deputy Airport Manager Phil Adams reached out to offer the Alaska Room at the Juneau Airport for future meetings. They would waive parking fees. This would be available in the fall of 2023 once parking renovations are completed. The Rotary currently uses this room at the same date and time as the LEPC meetings. We would need to change the date or time of our LEPC meetings to take advantage of this. Tasked LEPC to check their schedules and make recommendations at the May 10 meeting.
5. **All Hazard Mitigation & Whole Community Input Planning-Tom Mattice**  
Awaiting Federal funding release and award of funding before hiring a consultant to coordinate and develop a new AHMWC Plan for all of Juneau. Many partners are necessary to assure we capture the information needed to end up with the comprehensive plan we need. Currently coordinating advisory team to begin meeting after the LEPC meetings from 1 to 2 pm. Additional meetings may be required once we begin working with the contractor.
6. **CERT Program (Ongoing Item-Inactive)** Seeking leadership, partners, and a strong partnership with CCFR, JPD, and Tribal Government. Corey Padron advised that he, through Tlingit & Haida; plan to coordinate a resurgence of the CERT program for Juneau area. Corey had no progress update. Need to meet with CCFR and JPD to begin process.

#### I. ACTION ITEMS - None

#### J. INFORMATION ITEMS

**PAO/PIO Training for Active Shooter Exercise** sponsored by the AK Area Maritime Security Committee.  
Date: April 25, 2023  
8:00 to 11:30 Followed by an invitation for participants to observe the exercise in the JIC/EOC/MAC  
Location: Ketchikan City Point Conference Center in Landing Hotel  
POC: Michael Pierson, USCG/AK AMSC  
Email: Michael.F.Pierson2@uscg.mil  
(907) 463-2497

**Active Shooter Full Scale Exercise** sponsored by the AK Area Maritime Security Committee.

Date: April 26, 2023

Location: Ketchikan

POC: Michael Pierson, USCG/AK AMSC

Email: Michael.F.Pierson2@uscg.mil

(907) 463-2497

**K. SUPPLEMENTAL MATERIALS**

Minutes, March 08, 2023, LEPC Meeting

**L. NEXT MEETING DATE**

**Wednesday, May 10, 2023, Noon to 1pm – Please attend in-person when possible.**

Hybrid Meeting w/ZOOM Webinar Capabilities

Location: Nat'l Guard Armory/UAS Rec Center Joint Use Facility. Room 116

**M. ADJOURNMENT – 12:50 pm**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org.



# LOCAL EMERGENCY PLANNING COMMITTEE MINUTES

May 10, 2023, at 12:00 PM

Zoom Webinar

## VIRTUAL MEETING INFORMATION

<https://juneau.zoom.us/j/99118835453> or 1-253-215-8782 Webinar ID: 991 1883 5453

Questions Call: 907-209-9207 or e-mail [city.clerk@juneau.org](mailto:city.clerk@juneau.org)

**A. CALL TO ORDER:** Chairman Ed Williams 12:00pm

**B. ROLL CALL:**

**Establish Quorum:** Michelle Brown confirmed quorum was present.

**Welcome & Introductions:**

**New Members:**

**Members Present:** Scott Erickson, Ed Quinto, Destiny Sargeant, Louisa Phillips, Evan Price, Jennifer Pemberton, Britt Tonnessen, Loren Jones, Chris Russell, Ed Williams, Ken Murphy, Eileen Hosey, Corey Padron, Sabrina Boone, Jamie Bursell, Michelle Brown

**Members Absent:** Wade Bryson, David Campbell, Travis Wolfe, Warren Russell, Ryan Sand, Karen Wood, Jeff Garmin, Erin Walker-Tolles, Elaine Hickey, Tom Mattice

**Others Present:** Celeste Lopez, Charles Wisner, Daniel Blount, Emily McMahan, Michael Pierson, Sean Smack

**C. APPROVAL OF AGENDA:** May 10, 2023 - Agenda approved

**D. APPROVAL OF MINUTES:**

1. April 12, 2023, Minutes of the Juneau Local Emergency Planning Committee moved to June meeting for approval.

**E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS (15 Minutes):**

**USCG,** Michael Pierson provided a brief about the Ketchikan Full-Scale Active Shooter Multi-Agency Exercise. Multiple capabilities were tested with a variety of partners. It was a very successful event and provided actionable lessons learned. He offered special thanks for the 7 SE AK external partners who participated including AST, CCFR, and Tlingit & Haida Tribal Emergency Preparedness. The complete after-action report will be available in late July or early August. Michael will provide this information to the Juneau LEPC.

**F. STAFF REPORTS**

**Emergency Programs Report- Michelle Brown** Still, awaiting Federal grant funding release to proceed with community all hazard planning revisions. She advised that the State Emergency Management Conference in Anchorage provided excellent presentations and training opportunities. One focused on developing a successful drone program, where multiple partners could collaborate closely to provide a wide range of disaster/emergency services. She informed the group that JPD reached out to advise that they require more time to train and develop outreach to introduce the mission capabilities of the new BearCat Response & Rescue vehicle to the LEPC and public. Michelle advised the committee that she had reached out to Louisa Phillips to confirm her interest in accepting the LEPC recorder position to help with minutes and monthly meetings. Louisa agreed to accept the LEPC recorder position. Chairman Williams added it to Action Items.

**BRH-Evan Price** advised that BRH recently finalized their partnership with Wildflower Court. He is looking for individuals who know what is out there, and what is needed to strengthen Wildflower Court. BRH is interested in participating in and possibly co-hosting the MGT-488 training for staff, community, and SE AK partners. Because of staffing shortages, they have not yet assigned a POC to further this project.

**Elected Official Report-Wade Bryson** no report.

**CCFR- Ed Quinto** reported that extensive hiring efforts were in place, they are working at critical levels and need more firefighters. CCFR is currently testing a Firefighter 1 team that will be trained to assist with interior firefighting. There is a focus on out the road rescue and off-road training with partners.

**JPD-Scott Erickson** introduced Celeste Lopez in her new role as Dispatch Supervisor, she is now attending LEPC meetings as her schedule allows. The hiring campaign is still a priority to fully staff JPD. He tasked the LEPC with encouraging individuals to apply at JPD. JPD is looking to engage past CERT graduates in volunteer roles such as citizens academy and citizen patrol.

**Alaska Native Tribal-Corey Padron** reported that they had strong tribal participation for the 1<sup>st</sup> time in full-scale exercise and training in Ketchikan resulted in many lessons learned. Arianna was Acting Safety Officer and learned a lot. Rights and Authorities is one of the actionable items identified that needs improvement. Upcoming on June 9, 2023, is a Prince of Wales EMS Sheltering Exercise. The Juneau Community Emergency Response Team (CERT) is intended to be a whole community CERT team including Tribal and their neighbors. **Sabrina Boone** went to WA to learn about the WA Tribal Recovery Team. It was very informative. T&H is almost ready to roll out an Emergency Planning course.

**Haz/Mat-Ken Murphy (DOT)**-advised that Drone capabilities are being put in place for observation & explosive delivery. Lidar capabilities assist in response, prevention, and preparedness.

**Red Cross-Britt Tonnessen**- RC is currently preparing for response to support spring break-up. Damage assessment training was hosted in Juneau to be ready to assist. Extreme events are surging worldwide. More volunteers are needed, please help with recruiting. Red Cross supplies and installs smoke detectors and provides preparedness training. Bed shakers are available for those without hearing. April 13 from 11 to 1 at the HUB at JCC church is the first quarterly meeting of the Faith Community Disaster Preparedness Group, Emergency Programs and other partners presenting. Reach out to B Tonnessen if you know of individuals or organizations that would be interested.

**General Public-Louisa Phillips, Nat 'I Guard** spoke to the group about Team Red White Blue. A program organized to support the assimilation of veterans into the community with an emphasis on physical and mental health. It is a strong program elsewhere in the U.S., but new to Juneau. Anyone can join or participate in free and low-cost events. In celebration of Memorial Day there are two-day walks planned leading up to Memorial Day. She invited the group to participate and spread the word.

## G. NEW BUSINESS

2. **Aviation Safety presentation by FAA Chip Wisner** – started his presentation by inviting those interested in the group to attend future FAA Aviation Safety meetings that are held twice a year on the last week of March and September. Aviation Safety meetings and trainings are all about air safety and the reduction of accidents to save lives. Presentations in the March 2023 Safety meetings included special guests and partners from USCG, FAA, NWS, and Traffic Control. One important consideration for all individuals is carbon monoxide poisoning. In Alaska there is a large geographical area to cover. Chip gave a special thanks to First Responders for putting their life on the line to save others. The group was provided copies of the FAA safety magazine which contained helpful articles and information. He advised that there is an L.E.A.P. program to enhance understanding of drone usage. If interested in this program, contact Chip and he can coordinate bringing it to Juneau.

3. **Nat 'I Guard Armory/UAS Rec – Joint Use Center Facility Tour by SSG, Sean Smack** – our group was provided a tour of the facility. In the event of a local emergency/disaster there is sheltering capacity which could be utilized to house emergency/disaster partners temporarily in our community to assist. If the Nat 'I Guard were part of the response or otherwise using the facility, their needs would come before others.

#### H. UNFINISHED BUSINESS

4. **New BearCat EMS Response/Rescue Vehicle presentation by JPD & CCFR** – deferred to future meeting.
  5. **LEPC Future Monthly Meetings Discussion by Michelle Brown**, Deputy Airport Manager Phil Adams reached out to offer the Alaska Room at the Juneau Airport for future meetings. They would waive parking fees. This would be available in the spring of 2024 once parking renovations are completed. The Rotary currently uses this room at the same date and time as the LEPC meetings. We would need to change the date or time of our LEPC meetings to take advantage of this. Tasked LEPC participants to check their schedules and send recommendations to Michelle Brown, michelle.brown@juneau.org.
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- I. **ACTION ITEMS** – Louisa Phillips was nominated and accepted the nomination for the role of Recorder for the Juneau LEPC. Motion was made to approve the nomination. Motion passed unanimously.

#### J. INFORMATION ITEMS

**Wear Your Life Jacket to Work Day**

Date: May 19, 2023

Local Sponsor: NWS

**National Safe Boating Week**

Date: May 20-26, 2023

Local Sponsor: NWS

Educational Safety Information: <https://www.weather.gov/safety/safeboating-week>

#### K. SUPPLEMENTAL MATERIALS

Minutes, March 08, 2023, LEPC Meeting

#### L. NEXT MEETING DATE

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