



# AIRPORT BOARD AGENDA

November 10, 2022 at 6:00 PM

Airport Alaska Room/Zoom

<https://juneau.zoom.us/j/82856995400?pwd=YUNld2p1OFI3TnY3NUpKa3BRQmFidz09>  
or Dial: 1-833-548-0276, Meeting ID: 828 5699 5400, Passcode: 697369

**TO TESTIFY: CONTACT PAM CHAPIN, 586-0962**  
**BY 3:00 PM ON NOVEMBER 9, 2022**

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. APPROVAL OF MINUTES**
- D. APPROVAL OF AGENDA**
- E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**
- F. UNFINISHED BUSINESS**

1. **Public Seating for the Terminal.** At the April 13, 2022, Airport Board meeting, the Board approved several projects from the CARES 'wish list', as recommended by the Airport Finance Committee. One of those items was the public seating for the airport terminal at an estimated cost of \$100K. The Airport has lacked seating for some time and with the new layout more seating is needed. The departure lounge is severely lacking sufficient seating. Staff plans to pull out all the soft seating from the departure lounge (which takes up too much room and encourages sleeping where seating is limited), place that in the second level waiting area (old dining area) and add the traditional sling back seating in the departure lounge. Configuring this new layout would allow for an addition of more than 100 seats in the departure lounge, plus additional seats that that would take the place of the soft seating.

Staff has been investigating options for seating and decided that the sling back seating (also known in the trade as beam lounges) is the best option for durability, cleaning, to increase seating capacity in the Departure Lounge, and for the rest of the terminal. It was not known what type of seating or how many seats would be needed until a seating layout (including clearances) was completed. Maximizing configuration and spacing would require purchasing 21 two-seater, 33 four-seater, and 17 five-seater units; for a total of 259 new seats for the terminal. Some of the units omit arms between seats for additional space or families. Two quotes were received for budgeting purposes only, ranging from \$180K to \$380K for the various 'lines' of seating. The quotes are for high quality furnishings specifically intended for airports, rail terminals, and other high-traffic public waiting spaces. There are additional costs for shipping and added features (in-seat charging stations). The line for the \$380K is the same seating (Herman Miller) that we currently have in the departure lounge/terminal. This line has lasted a long time with only fabric replacement on a ten-year cycle. The less expensive lines are similar with some stylistic differences and an unknown useful life cycle.

Staff is reupholstering the soft seating for the old dining area, and acquired benches for the main entrance. Procurement could go through a Cooperative Purchasing Agreement for quick ordering or putting it out to bid for possible competition, which would be a lengthy process. Staff would like to pursue the furniture order now so that any delays do not impact the sunset date of CARES funding for long lead items. Staff would like Board approval to purchase the number of chairs needed including some in-seat charging stations where electrical is available, rather than stay within the \$100K range.

***Motion: The Board approve an additional \$350K in funding for the slingback terminal seating and charging features, funding provided by the Airport CARES funds.***

**G. NEW BUSINESS**

2. Airport Manager's Report
3. Projects Update - Mike Greene
4. Projects Update - Ke Mell
5. Airfield Update - Andres Delgado

**H. CORRESPONDENCE**

**I. COMMITTEE REPORTS**

6. Finance Committee
7. Operations Committee

**J. ASSEMBLY LIAISON**

**K. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

**L. BOARD MEMBER COMMENTS**

**M. ANNOUNCEMENTS**

**N. NEXT MEETING DATE:** December 8, 2022

**O. EXECUTIVE SESSION**

**P. RED FOLDER: SUPPLEMENTAL MATERIAL**

8. **Setbacks for Alaska Seaplanes New Building:** Alaska Seaplanes' new building immediately north of the JNU terminal building has been subject to extensive negotiations to ensure that the new building meets the needs of JNU, Alaska Seaplanes, and is in the public interest. JNU and Alaska Seaplanes agree that the public interest would be best served by a waiver of the 5 foot setback from lease lot lines for Lease Lots 1 and 2 leased by Alaska Seaplanes, per CBJ Title 5 Chapter 5.20 Airport Lands [05.20.020(l)]. This would allow their building to line up with the terminal as well as the in-place canopy that Alaska Seaplanes purchased from the Airport Terminal renovation project.

*Board Motion: "Approve to waive the 5 foot setback from lease lot lines for Lease Lots 1 and 2 leased by Alaska Seaplanes for their new building immediately north of the JNU terminal building, per CBJ Title 5 Chapter 5.20 Airport Lands [05.20.020(l)]."*

**Q. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org.