



ASSEMBLY HUMAN RESOURCES COMMITTEE AGENDA

September 14, 2026 at 5:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

155 Heritage Way - Assembly Chambers

A. CALL TO ORDER

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. 2026-08-17_Asembly-HRC_Minutes - Draft

F. AGENDA TOPICS

1. Douglas Advisory Board (DAB) Appointments

Per [Resolution 2331](#), the Douglas Advisory Board is a seven-member board appointed by the Assembly; and to be appointed to the DAB must reside on Douglas Island. The purposes of the board shall be to advise the Assembly and the City and Borough administration on matters which affect Douglas Island and its facilities and residents.

[DAB CURRENT ROSTER](#)

There are currently two seats up for action for full terms running October 1, 2026 through September 30, 2029 and both incumbents have applied for reappointment.

Suggested Motion: *I move that the Assembly Human Resources Committee forward to the full Assembly for approval, the reappointment of _____ and _____ both to the Douglas Advisory Board for terms running October 1, 2026 to September 30, 2029, and ask for unanimous consent.*

2. Juneau Commission on Sustainability (JCOS) Appointment

Per [Resolution 2755](#), the Commission shall be comprised of nine members appointed by the Assembly, plus one liaison from the Assembly and one from the Planning Commission. The liaisons shall not have the power to vote and shall not be counted in determining whether a quorum of the Commission is present. Membership shall reflect environmental,

social, economic and governmental perspectives, unified by the common interest in sustainability.

JCOS CURRENT ROSTER

There is one vacant seat for an unexpired term running immediately — June 30, 2028.

There are two applications in the packet for consideration.

Suggested Motion: *I move that the Assembly Human Resources Committee forward to the full Assembly for approval, the appointment of _____ to the Juneau Commission on Sustainability; for an unexpired term beginning immediately and ending June 30, 2028 and ask for unanimous consent.*

3. Juneau Human Rights Commission (JHRC) Appointments

Per [Resolution 4000](#), the Juneau Human Rights Commission is a five-member commission appointed by the Assembly for staggered three-year terms. Members shall be selected to provide the most balanced representation possible.

JHRC CURRENT ROSTER

After a summer hiatus, the JHRC has reconvened. There are currently three seats up for action; the three incumbents have continued to serve and have applied for reappointment; no other members of the public have applied.

Suggested Motion: *I move, that the Assembly Human Resources Committee forward to the full Assembly for approval, the reappointment (or appointment) of _____, _____ and _____ all to the Juneau Human Rights Commission for terms beginning immediately (6/1/2026) and ending May 31, 2029, and ask for unanimous consent.*

4. Local Emergency Planning Committee (LEPC) Appointment

Per [Resolution 2974](#) and [AS 26.23.071](#), the Local Emergency Planning Committee (LEPC) serves as a community coalition advising staff on emergency management issues, reviews the emergency response plan for CBJ and functions, when necessary, as the LEPC under SARA Title III. The Assembly nominates applicants, and final appointments are made by the State Emergency Response Commission.

LEPC CURRENT ROSTER

There is one seat up for action; the only applicant for the seat is the incumbent who has continued to serve past her term end date.

Suggested Motion: *I move the Assembly Human Resources Committee forward to the full Assembly for approval, the recommendation to forward to the State of Alaska Emergency Response Commission the reappointment of Eileen Hosey, Vulnerable Populations Seat 11, to a full term beginning immediately and ending December 31, 2028 to the Local Emergency Planning Committee and ask for unanimous consent.*

5. Systemic Racism Review Committee (SRRC) Appointment(s)

Per [Resolution 4058](#), the Systemic Racism Review Committee (SRRRC) is a five-member committee appointed by the Assembly. Members shall be selected to provide the most balanced representation possible. Members shall have experience identifying unlawful discrimination—including based on race, color, or national origin—experience identifying social justice inequity, or intimate knowledge of local cultures and practices, including tribal culture and practices.

[SRRRC CURRENT ROSTER](#)

There are two incumbents who have applied for reappointment and continue to serve past their term end date; no other members of the public have applied. The Clerk's Office continues to advertise the one vacant seat for an unexpired term.

Suggested Motion: *I move that the Assembly Human Resources Committee forward to the full Assembly for approval, the reappointment of _____ and _____ both to the Systemic Racism Review Committee both to terms running immediately (July 1, 2026) to June 30, 2029, and ask for unanimous consent.*

G. STAFF REPORTS

1. Setting a Date for Planning Commission vacant seat Interviews, any evening after October 26, 2026

Standard 5:15 or 5:30pm start via Zoom; possible dates:
Tuesday 10/27 or Thursday 10/29 or 11/5

H. COMMITTEE MEMBER COMMENTS

I. NEXT MEETING DATE November 16, 2026 (no Oct. mtg due to Elections)

J. SUPPLEMENTAL MATERIALS

K. ADJOURNMENT

ADA accommodations available upon request: contact the Clerk's Office (907)586-5278 or city.clerk@juneau.gov at least 36 hours prior to a meeting, to request ADA arrangements.



ASSEMBLY HUMAN RESOURCES COMMITTEE MINUTES - DRAFT

August 17, 2026 at 5:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

155 Heritage Way - Assembly Chambers

- A. **CALL TO ORDER** Chair Kelly called the Assembly Human Resources Committee Meeting to order in the Assembly Chambers and via Zoom at 5:00 p.m.

- B. **LAND ACKNOWLEDGEMENT** – read by Assemblymember Brooks

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

- C. **ROLL CALL**

HRC Members Present: Chair Paul Kelly, Christine Woll, Maureen Hall, and Nano Brooks

HRC Members Absent: None

Staff/Others Present: Municipal Clerk Breckan Hendricks, Municipal Attorney Emily Wright, Tech Clerk Kevin Allen, & PRAC Chair Ryan O'Shaughnessy

- D. **APPROVAL OF AGENDA** - agenda approved as presented

- E. **APPROVAL OF MINUTES** - both sets of minutes approved as presented

1. **2026-06-08_Assembly-HRC_Minutes - Draft**

2. **2026-06-24_Full-Assembly-HRC_Minutes - Draft**

- F. **AGENDA TOPICS**

1. **Parks & Recreation Advisory Committee (PRAC) Annual Report**

PRAC Chair Ryan O'Shaughnessy gave a brief overview of what PRAC has been working on over the last year. PRAC has heard on a number of different topics from the P&R Departments as well as the community; especially relating to Pickleball and the request to create more courts and gym time. Continued partnerships with Trail Mix for trail brushing, the Juneau Mountain Bike Association in the creation of the Under Thunder Bike Park. This park has been hugely successful, rain or shine there is always someone utilizing it. The next main focus of the committee is the Jackie Renninger Skate Park redesign and master plan. The HRC members thanked Mr. Shaughnessy and his fellow PRAC members for the annual report update and the work they are doing.

2. **Historic Resources Advisory Committee (HRAC) Appointments**

Per [Ordinance 2025-16](#), the Historic Resources Advisory Committee (HRAC) shall consist of

seven (7) members appointed by the Assembly for three-year terms. To the extent possible, committee membership shall consist of archaeologists, historians, architects, people knowledgeable in the customs and language of the Tlingit and Haida people, owners of locally recognized historic property and the general public. HRAC shall meet on an as-needed basis and at least four times annually.

Current HRAC [Roster](#)

There are three seats with terms running July 1, 2026 – June 30, 2029; one incumbent has reapplied, along with two members of the general public who've applied.

MOTION: by Assemblymember Woll that the Assembly Human Resources Committee forward to the full Assembly for approval, the reappointment of Robin Brenner and the appointment of Elizabeth Kell and Anjuli Grantham, all to terms beginning immediately (July 1, 2026) and ending June 30, 2029 to the Historic Resources Advisory Committee and asked for unanimous consent. *Hearing no objection, motion passed.*

3. Utility Advisory Board (UAB) Appointments

Per [Resolution 2299](#), the seven-member Utility Advisory Board is established. To the extent possible, appointments shall be made with the following considerations: one engineer registered with the State of Alaska with experience in utility system design and operation, one accountant with utility financial management, one general contractor with experience in water/wastewater utility systems, two commercial customers of the CBJ water/wastewater utility, one residential customer of the CBJ and one member of the general public.

Current UAB [Roster](#)

There are (3) seats up for action with terms beginning June 1, 2026, and ending May 31, 2029. All three incumbents continue to serve and all three have submitted their applications for reappointment. No other applications have been received.

MOTION: by Assemblymember Brooks that the Assembly Human Resources Committee forward to the full Assembly for approval, the recommendation to reappoint Janet Schempf, Grant Ritter and Stuart Cohen to their Utility Advisory Board current seats, all for terms beginning immediately (June 1, 2026) and ending May 31, 2029, and asked for unanimous consent. *Hearing no objection, motion passed.*

4. Juneau Commission on Sustainability (JCOS) Appointments

Per [Resolution 2755](#), the Commission shall be comprised of nine members appointed by the Assembly, plus one liaison from the Assembly and one from the Planning Commission. The liaisons shall not have the power to vote and shall not be counted in determining whether a quorum of the Commission is present. Membership shall reflect environmental, social, economic and governmental perspectives, unified by the common interest in sustainability.

Current JCOS [Roster](#)

There are four seats for various terms; incumbent James Powell has reapplied to continue serving in his seat, and two members of the general public have applied.

MOTION: by Assemblymember Hall that the Assembly Human Resources Committee forward to the full Assembly for approval, the reappointment of James Powell, and the appointments of Conor Lendrum and Flannery Ballard to the Juneau Commission on Sustainability; all to terms beginning immediately and ending June 30, 2029 and asked for unanimous consent. *Hearing no objection, motion passed.*

5. Local Emergency Planning Committee (LEPC) Appointments

Per [Resolution 2974](#) and [AS 26.23.071](#) the Local Emergency Planning Committee (LEPC) serves as a community coalition advising staff on emergency management issues, reviews the emergency response plan for CBJ and functions, when necessary, as the LEPC under SARA Title III. The Assembly nominates applicants, and final appointments are made by the State Emergency Response Commission.

[LEPC Current Roster](#)

There are three seats up for action on this HRC agenda, with one applicant for each seat.

MOTION: by Assemblymember Woll that the Assembly Human Resources Committee forward to the full Assembly for approval, the recommendation to forward to the State of Alaska Emergency Response Commission the reappointment of Loren Jones, American Red Cross Seat 7a, to a full term beginning immediately and ending December 31, 2028; and the appointments of Mark A. Smith, General Public Seat 4, and Tara Stephen, Bartlett Regional Hospital Seat 5a, both to unexpired terms running immediately and ending December 31, 2026 and full terms running January 1, 2027 through December 31, 2029 since both seats are within six months of reappointment; all to the Local Emergency Planning Committee and asked for unanimous consent. *Hearing no objection, motion passed.*

6. Youth Activities Board (YAB) Appointments

Per [Resolution 4026](#), the Youth Activities Board (YAB) consists of nine members as follows: one member of the Parks & Recreation Advisory Committee, two members 19 years old or younger; and six members of the general public. After 29 years of service between PRAC and YAB, Chair Rutecki is not applying for reappointment. However, he has agreed to stay on until a replacement can be appointed to his seat, or when there are enough applicants to provide YAB with a quorum.

Current YAB [Roster](#)

The YAB Annual Report will be on a future Assembly HRC agenda once the board is able to meet, compile and approve the FY26 YAB Annual Report.

MOTION: by Assemblymember Brooks that the Assembly Human Resources Committee forward to the full Assembly for approval, the appointment of Emily Ferry to a general public seat for a full term running September 1, 2026 to August 31, 2029 and the appointment of Jake Price to a general public seat for an unexpired term beginning immediately and ending August 31, 2028, and the appointment of Levi Spaulding to a Youth 19 or Younger seat for an unexpired term beginning immediately and ending August 31, 2027, all to the Youth Activities Board and asked for unanimous consent. *Hearing no objection, motion passed.*

7. 4th of July Discussion

Attorney Wright discussed that during the July 27th Assembly meeting there was a lot of public testimony regarding the Juneau 4th of July parade, and whether, people were allowed to march after one gentleman was not allowed to by parade organizers. Law was asked to take a look at what was going on, and what the relationship between the different 4th of July Committees and the CBJ Assembly is. It was great to hear the testimony from the public and review the resolution from 2004. In 2004, the Douglas and Juneau Fourth of July Committees had a strong relationship with the CBJ Assembly. There were a couple times over the years that rules had been changed, or issues had come up, and the Department of Law had to advise those committees that, per the resolution, they are a part of the CBJ and need to follow the rules set forth by the CBJ. Over the years the Juneau 4th of July Committee has changed and shifted. However, the Douglas 4th of July Committee has remained very steady, they have insurance and provide us with their roster, and CBJ has been working with them in the same manner since 2004. While the resolution also states the two groups would provide fireworks, that has never actually been the case. There has always been a separate firework volunteer committee, which is a different issue. Currently, there is no connection between the Juneau 4th of July Parade organization and the CBJ so at the minimum an update to the resolution is needed since it's unclear whether that organization even exists in the manner that CBJ originally had a relationship with them. She noted that as of August 10th or 11th it appears that the organization has completely disbanded; there are no more members and the various iterations the organization has taken – the Juneau 4th of July Parade Committee, or Juneau Festival Association no longer exist.

Attorney Wright stated that Law will redraft legislation to establish relationships with whatever organizations do exist. However, the question for the Assembly is what type of relationship do they want to have with these organizations. She explained that when CBJ has a close relationship with an organization, they are bound by the constitutional rules which worked well for many years, or the Assembly could choose to take a more hands-off approach. Law looked at different cities throughout Alaska and with many of those cities, the Chamber of Commerce organizes the 4th of July parade. In Anchorage there is a separate civic organization from the city, however they comply with all constitutional rules. So, it is up to the Assembly to think about how it would like to proceed so Law and the Manager's Office can effectuate that decision.

Chair Kelly asked for thoughts and questions from committee members.

Ms. Woll asked if there was an organization running the parade under one of those names, would CBJ have any ability to limit or not limit what the organization chose to allow in the parade. Attorney Wright stated that assuming both organizations existed under those names, then the resolution is still good because we have a formal relationship with those organizations. CBJ would have the ability, and has in the past, to tell them that because you have an association with CBJ and are receiving support from the Assembly through government funds being expended, such as insurance, thus, they are bound by all of the constitutional requirements that the CBJ is bound by.

Ms. Woll asked for clarification that if there was no signed agreement or money exchanged with an organization, they could do their own thing and not be bound by CBJ. Attorney Wright responded that Ms. Woll was correct. A good example would be the permits that happen for road closures at the Capitol Building or other locations for demonstrations, events, or protests. CBJ provides police presence to make sure everyone's safe and oversee the road closure. However, there is no association with whatever the event is other than to ensure public safety. The 4th of July is a bit different because it's fundamentally a patriotic government event but if an organization doesn't take money from CBJ or has formal recognition or an agreement, they are not bound by government action issues.

Mr. Brooks asked if the city assuming responsibility and facilitation of street closure for the time period be the same as that kind of transaction that creates the link. Attorney Wright stated there is some argument that there is that link, however there is clear case law that just providing public safety to engage in a parade does not necessarily trigger government action.

Miss Hall asked if CBJ needs to reactivate Resolution 2265 that the Douglas 4th of July Committee is currently operating under; and if that would take care of the concerns brought forward during this year's parade. Attorney Wright, correct, the Manager's Office is hoping that the Chamber of Commerce, Downtown Business Association, or some other civic-minded organization would take on the Juneau 4th of July parade. If that is the case, then we would reactivate Resolution 2265 with correct committee names and that would ensure they are bound by the rules that a government is bound by.

Chair Kelly asked if there was any action the committee wanted to see from staff or, wait to see if we have community organizing around putting on a parade before looking at next steps.

Mr. Brooks asked Attorney Wright if could add a contingency to any permit that stated user must uphold the Constitution. Attorney Wright responded that she'd be happy to look in to adding that language and is hearing the Assembly say that for this event they'd like to figure out a way to have that relationship so that the organization is bound by the confines of the Constitution.

Chair Kelly asked what the right path forward would be to notify the community that CBJ is actively looking for a group to replace the dissolved committee. Attorney Wright replied that City Manager Koester would get back to Chair Kelly on that question since this is information CBJ is just now aware of, and Manager Koester is working on next steps.

Chair Kelly noted that no action by the Assembly was needed at this time and thanked Attorney Wright for attending this evening and providing updates.

G. STAFF REPORTS

1. Planning Commission vacant seat — how would the Assembly like to proceed per the

revised Assembly Rules of Procedure [Resolution 4057](#).

HRC members discussed and agreed to hold interviews for the vacant Planning Commissioner seat in late October. The Clerks Office will reach out to previous applicants to see if they are still interested in serving, in addition to general advertising for the vacant seat.

H. COMMITTEE MEMBER COMMENTS - None

I. NEXT MEETING DATE September 14, 2026 at 5pm, Assembly Chambers/Zoom Webinar

J. ADJOURNMENT

With no further business to come before the committee, meeting adjourned at 5:36 p.m.

Presented by: HRC
Introduced: 04/23/2007
Drafted by: J.W. Hartle

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2331

A Resolution Reestablishing and Renaming the Douglas Service Area Advisory Board, and Repealing Resolution Nos. 210 and 1665.

WHEREAS, a temporary Advisory Board for Douglas Service Area, Service Area No. 2, was established by the Charter in Section 16.8(d); and

WHEREAS, the Douglas Service Area Advisory Board has continued to function under authority granted by the Assembly; and

WHEREAS, it is desirable that this board continue to function, and that it be renamed.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. The Douglas Service Area Advisory Board, shall be known as the Douglas Advisory Board

Section 2. The board shall consist of seven members appointed by the Assembly for staggered three-year terms.

Section 3. Any person appointed to serve on the Douglas Advisory Board must be a qualified voter of the City and Borough residing on Douglas Island.

Section 4. The purposes of such board shall be to advise the City and Borough Assembly and the City and Borough administration on matters which affect Douglas Island and its facilities and residents.

Section 5. Repeal of Resolutions. Resolution Nos. 210 and 1665 are repealed.

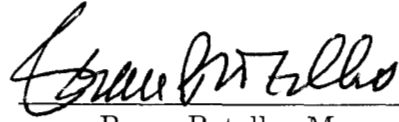
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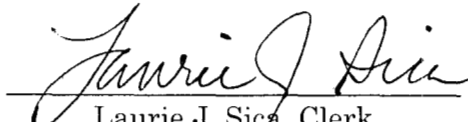
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Section 6. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this 23rd day of April, 2007.


Bruce Botelho, Mayor

Attest:


Laurie J. Sica, Clerk

Douglas Advisory Board Roster – September 2026

Douglas Advisory Board is Governed by [Resolution 2331](#) and members must reside on Douglas Island.

Term Length: 36 months, **Number of Positions:** 7, **Meeting Frequency:** every other month on the 3rd Wednesday at Douglas Library Meeting Room

Staff Liaison: Municipal Clerk's Office 907-586-5278 or city.clerk@juneau.gov

Douglas Advisory Board [Website](#)

DAB CURRENT ROSTER:

Ed Schoenfeld: Chair/Public Seat, Partial Term (3/1/2021-9/30/2023), 1st Term/Current (10/1/2023-9/30/2026)

Joyce Vick: Public Seat, Partial Term (1/12/2009-9/30/2011), 1st Term (10/1/2011-9/30/2014), 2nd Term (10/1/2014-9/30/2017), 3rd Term (10/1/2017-9/30/2020), 4th Term (10/1/2020-9/30/2023), 5th Term/Current (10/1/2023-9/30/2026)

Shannon Crossley: Public Seat, Partial Term (12/12/2023-9/30/2024), 1st Term/Current (10/1/2024-9/30/2027)

Matt Catterson: Public Seat, 1st Term/Current (10/1/2024-9/30/2027)

Carmen Katasse: Public Seat, Partial Term (5/19/2025-9/30/2025), 1st Term/Current (10/1/2025-9/30/2028)

Laurel Shoop: Public Seat, Partial Term/Current (1/12/2026-9/30/2028)

Michael Beasley: Public Seat, Partial Term/Current (1/12/2026-9/30/2028)

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Ed Schoenfeld

First Name Middle Initial Last Name

[Redacted]

Email Address

[Redacted]

Home Address

[Redacted]

Suite or Apt

[Redacted]

[Redacted]

City

State

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Retired

Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Douglas 99824

Residence State

Ak

Residence Postal Code

99824

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Douglas Advisory Board: Appointed

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. *[Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]*

Please explain, with specificity, your reasons for applying to serve on this particular board.

I've lived in Douglas for close to 40 years, most of my adult life. As a journalist, and a resident, I became very familiar with our island community and its residents and issues. I've volunteered at Gastineau School, on island trail repair projects and with a food bank that helps Head Start families in need. I've researched and presented programs on true crime topics from Douglas (and other parts of Juneau) and take on anyone who tries to call our crossing the Juneau-Douglas Bridge. I've also written and performed songs about Douglas for adults and kids. We raised our daughters here and, though retired, have no plans to leave. I also run a Facebook group, I Live in Douglas, with almost 1,000 members.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

None.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

See first listing.

Education/Training: Please list both formal and informal education & training experiences:

I've trained hundreds of journalists statewide and locally. I attended UAS and a Lower-48 school. And I've attended dozens of trainings in my profession.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

The following information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

From: domadmin@iuneau.org
To: [CBJ Boards; Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Tuesday, August 12, 2025 9:58:07 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Joyce Vick
Residence Address
Douglas, Alaska 99824 United States
Mailing Address
Same as Residence
Primary Phone
Email
Board, Commission, Committee
Planning Commission
Current of Prior Experience on CBJ Boards/Commissions/Committees
I am currently servicing on the following boards/committees: * Douglas Advisory Board (since 2009) I have also served on the following boards/committees: * Douglas Steering Committee through the whole process, first as the vice-chair and then as the chair. * Youth Activities Board, as the vice-chair for 3 terms.
Reasons for Wanting to Serve
After being involved in the Douglas Steering Committee and watching the process of the Planning Commission, I realized that I would like to get involved in the planning process to make sure that Douglas is represented in planning decisions. I was born and raised up north and met my husband in Prudhoe Bay before moving to Douglas. I have lived in Douglas for over 40 years and raised 2 boys here. I believe that a community is only as strong as the people who live, work, and volunteer to make the community a place that people can live, grow and help each other out to the best of their ability. I would be pleased to be appointed to the planning commission.
Experience/Professional Expertise/Education
I have a Batchlor of Science in Administration with an emphasis in Finance from the University of Alaska, Southeast.

I have worked in the fields of construction with Juneau Ready Mix and Taku Plumbing and Heating, public housing with Tlingit Haida Regional Housing Authority, and government with the State of Alaska, Department of Administration.

Civic Activities, Memberships or Non-profits Involved With

I am also active in the community and am involved in the following committees/organizations:

- * Douglas 4th of July Committee, as the Vice President
- * Treadwell Historical Society, as the secretary
- * Pioneers of Alaska, member
- * Juneau Chapter 7 of the Eastern Star, member
- * Valley Toastmasters Club, as the VP of Education
- * Taku Toastmasters Club, as the Treasurer
- * Advancing Alaska Toastmasters Club, based in Anchorage, AK
- * Citizens of the World, Toastmasters Club based in Anchorage, AK
- * District 2 Division E Director, covering Alaska and Western Washington

Meeting Schedule and Attendance

Yes

Ethnicity

Caucasian, Daughter-in-Law is a member of Goldbelt and Sealaska

Gender

Female

Acknowledgement/Certification

Joyce Vick

Presented by: The Manager
Introduced: 05/02/2016
Drafted by: A. G. Mead

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2755

A Resolution Reestablishing the Juneau Commission on Sustainability, and Repealing Resolution 2718.

WHEREAS, the City and Borough of Juneau is committed to a sustainable future that meets today's needs without compromising the ability of future generations to do the same, and that:

- Supports a stable, diverse, and equitable economy;
- Protects the quality of the air, water, land and other natural resources;
- Conserves native vegetation, fish, wildlife habitat, and ecosystems;
- Minimizes human impacts on local and worldwide ecosystems; and
- Minimizes energy usage and the release of greenhouse gases; and

WHEREAS, the CBJ Comprehensive Plan provides that it is the policy of the CBJ to build a sustainable community that endures over generations and that is sufficiently far-seeing and flexible to maintain the vital and robust nature of its economic, social, and environmental support systems; and

WHEREAS, communities throughout the nation, both large and small, have promoted sustainability through focusing on such issues as reducing dependence on fossil fuels; promoting fuel-efficient technologies; investing in the local economy for the long-term; adopting and enforcing land-use policies that reduce sprawl, promote infill, preserve open space, and create compact, walkable urban communities; promoting transportation options such as bicycle trails, incentives for car pooling and public transit; making energy efficiency a priority through building code improvements, retrofitting municipal facilities with energy efficient technologies, and urging employees to conserve energy and save money; practicing and promoting sustainable building practices; increasing the fuel efficiency of municipal fleet vehicles and reducing the number of vehicles; increasing recycling rates in municipal operations and in the community; and educating the public, business, and government about sustainability; and

WHEREAS, by Resolution 2397(b), the CBJ joined the International Council for Local Environmental Initiatives (ICLEI) and committed itself to complete the five milestones of the Cities for Climate Protection Campaign to reduce greenhouse gas and air pollution emissions; and

WHEREAS, the Assembly finds that it is in the public interest to create a panel to research and advise the Assembly on community sustainability, including but not limited to the items listed above; and

WHEREAS, the Juneau Commission on Sustainability has requested that the Assembly revise the Commission's governing legislation to specify that the Planning Commission and Assembly members be non-voting members and not be counted in determining whether a quorum of the Commission is present.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Establishment. There is established a Juneau Commission on Sustainability.

Section 2. Composition. The Commission shall be comprised of nine members appointed by the Assembly, plus one liaison from the Assembly and one from the Planning Commission. The liaisons shall not have the power to vote and shall not be counted in determining whether a quorum of the Commission is present. Commission membership shall reflect environmental, social, economic and governmental perspectives, unified by the common interest of sustainability. Commission members serving three year staggered terms at the time of adoption of this resolution shall serve out their terms.

Section 3. Duration. The Commission shall have an indefinite duration.

Section 4. Public policy and purpose. A sustainable community seeks to advance the economic social, environmental and governmental well-being of the community without compromising the quality of life of future generations. The mission of the CBJ Commission on Sustainability is to promote the economic, social, environmental, and governmental well-being of Juneau and all its inhabitants, now and in the future.

Section 5. Powers and Duties.

1. To coordinate, propose, and promote sustainability initiatives among residents, businesses, government, and non-governmental agencies and educational organizations through education and outreach programs.
2. To make recommendations to the Juneau Assembly and CBJ Boards and Commissions on policies and programs that promote sustainability.
3. To research and apply for grants or other funds or gifts from public or private agencies for the purpose of carrying out any of the provisions or purposes of this resolution.
4. To serve as an advisory group to the CBJ in reducing greenhouse gas emissions to target levels as adopted by the CBJ Assembly.

5. To act as liaison between the public and the CBJ Assembly on sustainability related issues.

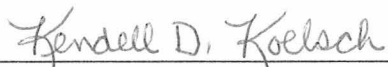
Section 6. Staff Liaison. The Manager shall designate a staff liaison to the Commission.

Section 7. Procedure. The Commission shall operate pursuant to the CBJ Advisory Board Rules of Procedure as they may be amended from time to time.

Section 8. Repeal. Resolution 2718 is repealed.

Section 9. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this 2nd day of May, 2016.



Kendell D. Koelsch, Mayor

Attest:


for Laurie J. Sica, Municipal Clerk

Juneau Commission on Sustainability September Roster 2026

Governing Legislation: [Resolution 2755 – A Resolution Reestablishing the Juneau Commission on Sustainability](#)

Term Lengths: 36 months **Number of Positions:** 9 member board **Meeting Frequency:** 1st Wednesday of the month

Staff Liaison: City Clerk's Office 907-586-5278 or city.clerk@juneau.gov

JCOS [Website](#)

JCOS CURRENT ROSTER:

Griffin Plush: Co-Chair/Public Seat, 1st Term/Current (7/29/2024-6/30/2027)

Marian Call: Vice-Chair/Public Seat, 1st Term (7/11/2022-6/30/2025), 2nd Term/Current (7/1/2025-6/30/2028)

James Powell: Public Seat, Partial Term (7/9/2018-6/30/2020), 1st Term (7/1/2020-6/30/2023), 2nd Term (7/1/2023-6/30/2026), 3rd Term/Current (7/1/2026-6/30/2029)

Jessica Barker: Public Seat, Partial Term (8/8/2022 – 6/30/2024), 1st Term/Current (7/1/2024-6/30/2027)

Brennen McCulloch: Public Seat, 1st Term/Current (7/29/2024-6/30/2027)

Ariel Hasse-Zamudio: Public Seat, Partial Term/Current (11/17/2025-6/30/2028)

Conor Lendrum: Public Seat, 1st Term/Current (7/1/2026-6/30/2029)

Flannery Ballard: Public Seat, 1st Term/Current (7/1/2026-6/30/2029)

Vacant Seat: Unexpired Term (immediately – 6/30/2028) [previously N. Waldo's seat resigned 6/10/2026]

From: domadmin@juneau.org
To: [CBJ Boards](#); [Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Wednesday, August 26, 2026 9:53:58 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Julius Adolfsson
Residence Address

Mailing Address
Same as Residence
Primary Phone

Email

Board, Commission, Committee
Juneau Commission on Sustainability
Current of Prior Experience on CBJ Boards/Commissions/Committees
I do not have any experience serving on CBJ boards/commissions/committees, however, I have served on other boards and coalitions. I served on the Juneau Nordic Ski Club board for several years. I was responsible for member communications, membership surveys, merchandise and many more things. Through my profession, I currently chair the Alaska Statewide Active Transportation Coalition, a collective impact network striving to enhance, inform and encourage more Alaskans to walk and roll.
Reasons for Wanting to Serve
I have for a long time been interested in serving on JCOS. I am interested in joining to offer my expertise as a transportation planner to better understand how people in the community move and to strengthen CBJs commitment to being a bicycle friendly city. Through this commitment we can get reduce emissions, improve public health and stimulate the local economy.
Experience/Professional Expertise/Education
Bachelor in International Crisis and Conflict Management 2010-2013 Masters in Leadership for Sustainability 2017-2018 Masters in Communication for Development 2018-2020
Civic Activities, Memberships or Non-profits Involved With

Juneau Nordic Ski Club - Former board member, current youth and adult ski coach
Alaska Active Transportation Coalition - current chair and founder
Other numerous groups that aim to foster safety on our roadways

Meeting Schedule and Attendance

Yes

Ethnicity

White

Gender

Male

Acknowledgement/Certification

Julius Adolfsson

From: domadmin@juneau.org
To: [CBJ Boards](#); [Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Monday, August 24, 2026 10:39:54 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Gretchen Bishop
Residence Address
[REDACTED]
Mailing Address
Included Below
Mailing Address
[REDACTED]
Primary Phone
[REDACTED]
Email
[REDACTED]
Board, Commission, Committee
Juneau Commission on Sustainability
Current of Prior Experience on CBJ Boards/Commissions/Committees
None
Reasons for Wanting to Serve
Lots of ideas, time to share.
Experience/Professional Expertise/Education
EDUCATION BS, Fisheries, Humboldt State University; Arcata, CA, 1982 MS, Fisheries, Tokyo University of Fisheries; Tokyo, Japan, 1987 No Degree, University of Alaska; Fairbanks, AK, 1997 WORK Alaska Department of Fish and Game, Commercial, Sport, FRED, and Subsistence Divisions ; 1977 - 2014

ENVIRONAID, 1987 - 1989
Commercial Fishing, 1987 - 1989
National Park Service, Glacier Bay National Park; 1992 - 1994

Civic Activities, Memberships or Non-profits Involved With

None currently, previous volunteer work at:
Jensen-Olsen Arboretum
Southeast Alaska Food Bank
Juneau Animal Rescue
Trail Mix
Juneau Symphony
Aware Shelter

Previous member of:
Juneau Nordic Ski Club
Juneau Community Garden
Juneau Quaker Meeting

Meeting Schedule and Attendance

Yes

Date of Birth

██████

Ethnicity

White

Gender

Female

Acknowledgement/Certification

Gretchen H Bishop

Presented by: HRC
Presented: 04/07/2025
Drafted by: Law Department

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 4000

A Resolution Reestablishing the Juneau Human Rights Commission for the Purpose of Amending the Number of Commission Members, and Repealing Resolution No. 2946.

WHEREAS, the Assembly of the City and Borough of Juneau established the Human Rights Commission in 1992, by Resolution No. 1615am, to address the issue of discrimination and harassment within the City and Borough of Juneau; and

WHEREAS, the Assembly re-established the Commission in 2003 by Resolution 2209, in 2008 with Resolution 2436, in 2016 with Resolution 2738; and again in 2021 with Resolution 2946; and

WHEREAS, the Assembly's purpose in establishing the Human Rights Commission, as stated in Resolution Nos. 1615am, 2209, 2436, 2738, and 2946 remains unchanged: the Assembly finds discrimination against an inhabitant of the municipality because of any characteristic unrelated to merit is a matter of public concern, threatening the peace, order, health, safety, and general welfare of the municipality and its inhabitants; and

WHEREAS, it continues to be the policy of the municipality to eliminate and prevent discrimination and harassment; and

WHEREAS, the Human Rights Commission has requested that its membership be modified from seven members to five members.

BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Human Rights Commission re-established.

- (a) There is established a human rights commission consisting of five persons, which shall be known as the City and Borough of Juneau Human Rights Commission.

- (1) The Assembly shall appoint members of the Commission to staggered three-year terms. Members shall be selected to provide the most balanced representation possible. A member of the Commission shall be eligible for reappointment.
- (b) The Commission is charged to:
 - (1) Develop educational and informational programs designed to bring about the prevention and elimination of all forms of discrimination, including hate crimes.
 - (2) Promote harmonious intergroup relations within the City and Borough of Juneau by making connections and enlisting the cooperation of racial, religious and nationality groups, business, community, labor and governmental organizations, fraternal and benevolent associations, education, and other groups concerned with human rights.
 - (3) Examine sources of tension, practices of discrimination, hate crimes, and acts of prejudice in the City and Borough of Juneau.
 - (4) Advise the Assembly concerning solutions to specific problems of prejudice or discrimination, including hate crimes.
 - (5) Recommend to the Assembly the action, policies, and legislation to be considered by state and local governments.

Section 2. Procedure. The Commission's procedure shall be governed by the Advisory Board Rules of Procedure, and as such may be amended from time to time.

Section 3. Officers, Meetings, Quorum. In accordance with the Advisory Board Rules of Procedure, the Commission shall select its own officers and shall hold regular meetings on a schedule established by the Commission, as well as such special meetings as required to conduct business. The presence of three members constitutes a quorum and any action of the Commission requires three or more affirmative votes to be approved.

Section 4. Staff Assistance. Staff support to the Commission shall be provided by the City Manager as available and appropriate.

Section 5. Repeal of Resolution. Resolution No. 2946 is repealed.

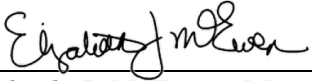
Section 6. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this 19th day of May, 2025.



Beth A. Weldon, Mayor

Attest:



Elizabeth J. McEwen, Municipal Clerk

Juneau Human Rights Commission September Roster 2026

Resolution 4000 *A Resolution Reestablishing the Juneau Human Rights Commission for the Purpose of Amending the Number of Commission Members, and Repealing Resolution No. 2946*

Term Length: 36 months **Number of Positions:** 5 member board **Meeting Frequency:** 1st & 3rd Tuesdays of the month with a summer hiatus until Sept.

Staff Liaison: City Clerk's Office 907-586-5278 or city.clerk@juneau.gov

JHRC Website

JHRC CURRENT ROSTER:

Haifa Foroughi: Chair/Public Seat, Partial Term (2/11/2013-5/31/2014), 1st Term (6/1/2014-5/31/2017), 2nd Term (6/1/2017-5/31/2020), 3rd Term (6/1/2020-5/31/2023), 4th Term/Current (6/1/2023-5/31/2026) – *applied for reappointment*

Mary Wegner: Public Seat, Partial Term (3/21/2021 – 5/31/2021), 1st Term (6/1/2021 – 5/31/2024), 2nd Term/Current (6/1/2024-5/31/2027)

Lance Mitchell: Public Seat, Partial Term (4/4/2022-5/31/2023), 1st Term/Current (6/1/2023-5/31/2026) – *applied for reappointment*

Alison Gottschlich: Public Seat, 1st Term/Current (9/16/2024-5/31/2027)

Wendy Todd: Public Seat, Partial Term/Current (immediately – 5/31/2026) – *applied for reappointment*

From: domadmin@juneau.org
To: [CBJ Boards](#); [Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Wednesday, July 1, 2026 6:21:57 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Haifa Foroughi
Residence Address
Mailing Address
Same as Residence
Primary Phone
Email
Board, Commission, Committee
Juneau Human Rights Commission
Current of Prior Experience on CBJ Boards/Commissions/Committees
Juneau Human Rights Commission
Reasons for Wanting to Serve
Serving on JHRC provides an opportunity to educate, advise, and foster constructive dialogue on issues that affect our community.
Acknowledgement/Certification
Haifa Foroughi

From: domadmin@juneau.org
To: [CBJ Boards](#); [Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Thursday, June 18, 2026 3:21:49 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Lance Mitchell
Residence Address
Mailing Address
Same as Residence
Primary Phone
Email
Board, Commission, Committee
Juneau Human Rights Commission
Current of Prior Experience on CBJ Boards/Commissions/Committees
City and Borough of Juneau Human Rights Commission — 2022–present City and Borough of Juneau Human Rights Commission — 2022–2026 (2nd term)
Reasons for Wanting to Serve
Continued commitment to preventing discrimination and promoting human rights in Juneau, matching the JHRC’s mission. Desire to build on work started during his partial term and provide continuity through a full term. Increase community outreach and education (town halls, informational programs) using experience from earlier meetings. Use institutional knowledge to help shape policy recommendations or responses to local human-rights issues. Represent and amplify public perspectives as a community (public seat) member. Gain further leadership or advocacy experience and strengthen his public service record.
Experience/Professional Expertise/Education
Lance Mitchell is an active Juneau community radio host, arts promoter, and musician. Public records and media show him producing and appearing on radio segments (including KTOO features and a hip-hop/community show), hosting or appearing on Problem Corner and KRNN broadcasts (noted as airing Thursday nights at 7 p.m.), and conducting artist interviews (e.g., Garden of Agony in October 2018 and ODYC in April 2019). He has organized and performed at local events (including a pre-Wu-Tang rapper performance in December 2019) and is credited as an actor, singer, music composer, manager/executive producer (with Garden of Agony in late 2017–early 2018), and collaborator with local acts.

He has also been active in civic programming and the Juneau Human Rights Commission. He served a partial JHRC term from 4/4/2022–5/31/2023, was present at commission meetings on 4/5/2022 and 4/19/2022, and is listed for a subsequent term from 6/1/2023–5/31/2026. Mitchell participated in JHRC Black History Month programming (including a play reading and a March 4, 2023 event) and his public activities span roughly 2017 through at least 2025 across radio, events, music, and community human-rights engagement.

Civic Activities, Memberships or Non-profits Involved With

I'm a master mason

Meeting Schedule and Attendance

I understand

Date of Birth

████████

Ethnicity

Black

Gender

Male

Acknowledgement/Certification

Lance Mitchell

From: domadmin@juneau.org
To: [CBJ Boards](#); [Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Wednesday, July 1, 2026 12:17:16 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Wendy Todd
Residence Address
Mailing Address
Same as Residence
Primary Phone
Email
Board, Commission, Committee
Juneau Human Rights Commission
Current of Prior Experience on CBJ Boards/Commissions/Committees
1. Served on JHRC 2025-2026
Reasons for Wanting to Serve
I would like to continue serving on the JJHRC as I remain committed to promoting equity, inclusion, & respect for all members of the Juneau community. My professional & volunteer experiences in education, community engagement, & cross-cultural collaboration have reinforced the importance of creating spaces where every person feels valued & heard. Serving on the Commission has been a meaningful opportunity to contribute to conversations that strengthen our community, support human rights, & encourage constructive dialogue across diverse perspectives. I hope to continue bringing thoughtful leadership, a collaborative approach, & a commitment to fairness as we work together to advance the Commission's mission for the benefit of all Juneau residents.
Experience/Professional Expertise/Education
2024–Present: Member, Juneau Human Rights Commission. *Organized April 2026 Townhall 2023–Present: Assistant Professor of Natural Sciences, UAS, where I develop & teach courses that emphasize equity, Indigenous knowledge systems, inclusive education, & community engagement. 2022–Present: President, Xaadas Kil Kuyaas Foundation, leading initiatives that promote educational access, cultural revitalization, & community partnerships serving Indigenous & diverse populations. 2016–Present: National leadership in science, education, & equity through service with organizations

including the American Association for the Advancement of Science, the National Academies of Sciences, Engineering, & Medicine, & Indigenous education initiatives focused on increasing access & opportunity.

Education: Ph.D. in Geosciences, with research & professional work centered on community-engaged scholarship, cross-cultural collaboration, & expanding access to STEM education for historically underserved communities.

My academic, professional, & volunteer experiences have provided extensive experience working across cultures, facilitating respectful dialogue, addressing issues of equity & inclusion, & collaborating with community organizations to improve opportunities for all.

Civic Activities, Memberships or Non-profits Involved With

2024–Present: Member, Juneau Human Rights Commission.

2023–Present: President, Xaadas Kil Kuyaas Foundation (501(c)(3)), supporting Indigenous education, cultural revitalization, youth leadership, & community partnerships.

2023–Present: Faculty Advisor, AISES (American Indian Science & Engineering Society), University of Alaska SE Student Chapter, mentoring Indigenous & underrepresented students pursuing STEM careers.

2024–26: AAAS Section Q (Education) Committee Member-at-Large, advancing equitable access to science education & educational opportunity.

2023–Present: Member, Indigenous Food Knowledge Network, collaborating with Indigenous scholars & communities to promote ethical research, knowledge sharing, & community engagement.

Ongoing: Volunteer mentor for Alaska Native & Indigenous undergraduate interns, high school students, & educators across SE Alaska, supporting educational opportunity, workforce development, & culturally responsive mentorship.

Ongoing: Community collaborator with Southeast Alaska Tribal governments, Alaska Native organizations, & educational institutions to strengthen partnerships that promote inclusion, educational access, & community well-being.

Meeting Schedule and Attendance

Yes

Date of Birth

████████

Ethnicity

Alaska Native

Gender

Femal

Acknowledgement/Certification

Wendy Francis Todd

Local Emergency Planning Committee (LEPC) September 2026 Roster

[AS 26.23.071 & 26.23.073](#) & CBJ [Resolution 2974](#) *A Resolution Re-establishing the Local Emergency Planning Committee*

Term Length: 36 Months **Number of Positions:** 13 Primary/13 Alternate board members **Meeting Frequency:** 2nd Wednesday of the Month at Noon

LEPC/Emergency Programs [Website](#)

State of Alaska SERC [Website](#)

LEPC CURRENT ROSTER:

Jeremy Weske: Peace Officer Seat 2, Partial Term/Current (7/29/2024-12/31/2027)

Krag Campbell: Peace Officer Seat 2a, 1st Term/Current (1/1/2024-12/31/2026)

Theresa Ross: Firefighter EMS Seat 3, Partial Term (7/29/2024-12/31/2025), 1st Term/Current (1/1/2026-12/31/2028)

Travis Wolfe: Firefighter EMS Seat 3a, 1st Term (3/20/2023-12/31/2025), 2nd Term/Current (1/1/2026-12/31/2028)

Mark A. Smith: General Public Seat 4, Partial Term/Current (8/17/2026-12/31/2026), Upcoming (1/1/2027-12/31/2029)

Louisa Phillips: General Public Seat 4a, Partial Term (2/27/2023-12/31/2023), 1st Term/Current (1/1/2024-12/31/2026)

Jacob Thayer: Bartlett Regional Hospital Seat 5, Partial Term/Current (3/3/2025-12/31/2026)

Tara Stephen: Bartlett Regional Hospital Seat 5a, Partial Term/Current (8/17/2026-12/31/2026), Upcoming (1/1/2027-12/31/2029)

Justin Shoman: Media Seat 6, 1st Term/Current (1/1/2025-12/31/2027)

Warren Russell: Media Seat 6a, 1st Term (1/1/2019-12/31/2021), 2nd Term (1/1/2022-12/31/2024), 3rd Term/Current (1/1/2025-12/31/2027)

Britta Tonnessen: American Red Cross Seat 7, 1st Term (1/1/2020-12/31/2022), 2nd Term (1/1/2023-12/31/2025), 3rd Term/Current (1/1/2026-12/31/2028)

Loren Jones: American Red Cross Seat 7a, Partial Term (1/1/2022-12/31/2022), 1st Term(1/1/2023-12/31/2025), 2nd Term/Current (1/1/2026-12/31/2028)

Christopher Russell: Chair/Right to Know Act of 1988 Seat 8, 1st Term (1/1/2022-12/31/2024), 2nd Term/Current (1/1/2025-12/31/2027)

Evan Price: Right to Know Act of 1988 Seat 8a, 1st Term/Current (4/7/2025-12/31/2027)

Thomas Young-Bayer: Community Group Seat 9, 1st Term/Current (7/28/2025-12/31/2027)

Ed Williams: Vice Chair/Community Group Seat 9a, 1st Term (3/9/2009-12/31/2011), 2nd Term (1/1/2011-12/31/2013), 3rd Term (1/1/2014-12/31/2015), 4th Term (1/1/2016-12/31/2018), 5th Term (1/1/2019-12/31/2021), 6th Term (1/1/2022-12/31/2024), 7th Term/Current (1/1/2025-12/31/2027)

Nicole Ferrin: Haz/Mat Transporter Seat 10, Partial Term (7/10/2023-12/31/2023), 1st Term/Current (1/1/2024-12/31/2026)

Kenneth Murphy: Haz/Mat Transporter Seat 10a, Partial Term (3/20/2023-12/31/2023), 1st Term/Current (1/1/2024-12/31/2026)

Eileen Hosey: Vulnerable Populations Seat 11, 1st Term/Current (1/1/2023-12/31/2025) *Continuing to serve until reappointment by Assembly HRC on 9/14/2026*

Rhys Mateo: Vulnerable Populations Seat 11a, Partial Term/Current (11/18/2024-12/31/2026)

Sabrina Grubitz: AK Native Tribal Representative Seat 12, Partial Term (12/1/2023-12/31/2024), 1st Term/Current (1/1/2025-12/31/2027)

Rhonda Butler: AK Native Tribal Representative Seat 12a, Partial Term (3/14/2022-12/31/2024), 1st Term/Current (1/1/2025-12/31/2027)

Elaine Hickey: Healthcare Systems Seat 13, 1st Term (4/4/2022-12/31/2024), 2nd Term/Current (1/1/2025-12/31/2027)

Vacant Seat: Healthcare Systems Seat 13a, Partial Term (immediately-12/31/2027) *(previously held by Jamie Bursell 3/20/2023-7/10/2025)*

Ryan O'Shaughnessy: Manager's Designee Seat 14, Staff Term: 1/1/2025 - Current

Teri Rehfeldt: Manager's Designee Seat 14a, Staff Term: 1/1/2025 - Current

2025-2026 Assembly Liaison: Nano Brooks



OFFICE OF THE MUNICIPAL CLERK

155 Heritage Way, Juneau AK 99801

Phone: (907)586-5278

email: di.cathcart@juneau.gov

MEMORANDUM

DATE: September 11, 2026

TO: Assembly Human Resources Committee

FROM: Diane Cathcart, Deputy Municipal Clerk

cc: Emergency Programs Staff Liaisons Ryan O'Shaughnessy, & Teri Rehfeldt

RE: (LEPC) Seat Assignment/Nomination

Per [Resolution 2689](#), the Local Emergency Planning Committee (LEPC) has primary and alternate seats. I ask the Assembly Human Resources Committee to forward to the Assembly for recommended appointment, the nomination of the following applicant.

Reappointment to Full Term: Immediately (Jan. 1, 2026) - Dec. 31, 2028

Seat 11 – Vulnerable Populations Seat [Primary Member] Full Term (1/1/2026-12/31/2028) currently held by Elaine Hosey (Ms. Hosey has continued to serve past her term and notified staff that she would like to continue for another term)

Recommended Assembly HRC Motion:

I move the Assembly Human Resources Committee forward to the full Assembly for approval, the recommendation to forward to the State of Alaska Emergency Response Commission the reappointment of Eileen Hosey, Vulnerable Populations Seat 11, to a full term beginning immediately and ending December 31, 2028 to the Local Emergency Planning Committee and ask for unanimous consent.

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

████████████████████

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Local Emergency Planning Committee: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

As a case manager for seniors and elders, i have been made aware of their special needs in a time of emergency or natural disaster.

Please select the type of board seat for which you are applying *

☒ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

AARP Juneau Action Committee Cancer Connection Board Shepherd of the Valley Lutheran Church Council

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Employed as case manager since 2009, now starting my 14th year interacting with seniors and elders.

Education/Training: Please list both formal and informal education & training experiences:

52 year resident of Juneau. BLA UAS Juneau 1992

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

current first aid, ,CPR, and AED certification

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 4058

A Resolution Repealing Noncode Ordinances Nos. 2020-32(c)(am) and 2023-20(b), and Reestablishing the Systemic Racism Review Committee.

WHEREAS, the Systemic Racism Review Committee was established by Ordinance No. 2020-32(c)(am) and subsequently amended by Ordinance No. 2023-20(b); and

WHEREAS, the Systemic Racism Review Committee is set to sunset on August 31, 2026; and

WHEREAS, the Assembly wishes to establish the Systemic Racism Review Committee as a permanent committee.

BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Establishment. There is established a Systemic Racism Review Committee consisting of five individuals.

- (1) The Assembly shall appoint members of the Committee to staggered three-year terms. Members of the Committee shall serve at the pleasure of the Assembly. Terms shall commence on July 1. Appointments to fill vacancies shall be for the unexpired term. In the event a seat has six months or less remaining to the unexpired term, the Assembly, at its discretion, may choose to appoint the member to the remainder of the current term as well as to the full term immediately following the expiration date of the unexpired term. No member who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply if there are no other qualified applicants at the time reappointment is considered by the Assembly.
- (2) Members shall be selected to provide the most balanced representation possible. Members shall have experience identifying unlawful discrimination—including based on race, color, or national origin—experience identifying social justice inequity, or intimate knowledge of local cultures and practices, including tribal culture and practices.

Section 2. Duties. The Committee is charged with:

- (1) Developing criteria to advise whether legislation, policies, or procedures likely include systemic racism implications. The Committee must present proposed review criteria to the Assembly before substantively reviewing policies, procedures, or legislation.
- (2) Reviewing legislation, selected at the discretion of the Committee to advise whether the ordinance likely includes a systemic racism policy or implication.
- (3) Reviewing current policies, selected at the discretion of the Committee, to advise whether the policies likely perpetuate systemic racism.
- (4) Reviewing current procedures, selected at the discretion of the Committee, to advise whether the procedures likely perpetuate systemic racism.
- (5) Presenting options for curing the potential or likely systemic racism or implications.
- (6) Presenting the Committee's analysis and conclusions timely to the Assembly in a short statement for each item of legislation.
- (7) Meeting with the Assembly in a joint meeting at least once a calendar year.

Section 3. Procedure. The Committee's procedure shall be governed by the Advisory Board Rules of Procedure, as such may be amended from time to time. Nothing in this Resolution shall be read to preclude the Assembly from acting upon emergency ordinances and resolutions.

Section 4. Officers, Meetings, and Quorum. In accordance with the Advisory Board Rules of Procedure, the Committee shall select its own officers, and shall hold regular meetings on a schedule established by the Committee, as well as such special meetings as required to conduct business. The presence of three members constitutes a quorum and any action of the Committee requires three or more affirmative votes to be approved.

Section 5. Staff Assistance. Staff support to the Committee shall be provided by the City Manager, or designee, as available and appropriate.

Section 6. Legislation Procedure. The Committee should meet and send the legislative report to the Manager at least six days before the Assembly meeting (i.e. Wednesday for a Monday meeting). However, legislation may be scheduled for public hearing and the Assembly may adopt legislation that has not been reviewed by the Committee. If the Assembly adopts legislation before the Committee has reviewed it, the Committee should review the adopted legislation as soon as possible.

Section 7. Repeal of Ordinances. Noncode Ordinances Nos. 2020-32(c)(am) and 2023-20(b) are hereby repealed.

Section 8. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this 27 day of July, 2026.


Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks
Breckan L. Hendricks, Municipal Clerk

Systemic Racism Review Committee September Roster 2026

Resolution 4058 *A Resolution Repealing Non-code Ordinances Nos. 2020-32(c)(am) and 2023-20(b) and Reestablishing the Systemic Racism Review Committee.*

Term Lengths: 36 months

Number of Positions: 5 member board

Meeting Frequency: Tuesdays @ Noon following a Regular Assembly Mtg night.

Staff Liaisons: Municipal Clerk's Office 907-586-5278 or city.clerk@juneau.gov

SRRC CURRENT ROSTER:

Ephraim Froehlich: Chair/Public Seat, 1st Term(8/25/2022-6/30/2025), 2nd Term/Current (7/1/2025-6/30/2028)

Jennifer Pemberton: Public Seat, 1st Term/Current (7/1/2023-6/30/2026)

AnaVera Morato: Public Seat, 1st Term/Current (7/1/2023-6/30/2026)

Melody Musick: Public Seat, Partial Term/Current (2/9/2026-6/30/2027)

Vacant Seat: Public Seat, Term runs from 7/1/2025-6/30/2028

2025-2026 Assembly Liaison: Neil Steininger

From: domadmin@juneau.org
To: [CBJ Boards; Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Tuesday, August 4, 2026 11:11:55 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Jennifer Pemberton
Residence Address

Mailing Address
Same as Residence
Primary Phone

Email

Board, Commission, Committee
Systemic Racism Review Committee
Current of Prior Experience on CBJ Boards/Commissions/Committees
Local Emergency Planning Committee, Media Seat, 2021 - 2023 System Racism Review Committee, 2023 - Present
Reasons for Wanting to Serve
I joined the SRRC in 2023 after running the largest newsroom in the community for many years, which gave me experience identifying incidents of social injustice every day. But shining a light on the stories of people who Juneau overlooks, underserves or harms was never enough of a solution for me. The SRRC can scrutinize policies and make specific recommendations to our elected officials, encouraging them to do better when it comes to making Juneau a safer and more equitable place to live. I have enjoyed the work of the committee over the past three years and remain committed to it. I recently represented the SRRC and testified to the Assembly in support of not sunseting the committee.
Civic Activities, Memberships or Non-profits Involved With
Haa Tóoch Lichéesh, Board Vice President, 2025 - present
Meeting Schedule and Attendance
Yes
Ethnicity
Latina

Gender
Female
Acknowledgement/Certification
Jennifer Pemberton