



REGULAR ASSEMBLY MEETING 2026-17 AGENDA

September 14, 2026 at 6:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/91515424903> or 1-253-215-8782 Webinar ID: 915 1542 4903

Submitted by:

Katie Koester, City Manager

A. FLAG SALUTE

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

D. SPECIAL ORDER OF BUSINESS

1. USS Ted Stevens Recognition Days Proclamation
2. National Drive Electric Month Proclamation

E. APPROVAL OF MINUTES

1. 2026-08-17 Regular Assembly Meeting Minutes - Draft

F. MANAGER'S REQUEST FOR AGENDA CHANGES

G. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS (Limited to no more than 20 minutes, with each speaker limited to a length of time set by the Mayor not to exceed three minutes.)

H. CONSENT AGENDA

1. Public Request for Consent Agenda Changes Other Than Ordinances for Introduction
2. Assembly Request for Consent Agenda Changes
3. Assembly Action
 - A) Ordinances for Introduction

1) Ordinance 2026-01(b)(G) An Ordinance Appropriating \$302,490 to the Manager for Fiscal Year 2027 Airport Operations; Funding Provided by Airport Funds.

This ordinance would appropriate \$302,490 of Airport fund balance for the Airport Movement Area Marking term contract. Historically this work has been ineligible for AIP dollars and has instead been funded by Airport user fees. Effective in FY27, the FAA is anticipated to reimburse 93.75% of the cost of this work. This ordinance appropriates the authority for this contract in the Airport's FY27 operating budget. Upon anticipated award at the end of September, the FAA grant will be appropriated and the use of Airport fund balance will be deappropriated from the operating budget.

The Airport Board approved this request at the [August 13, 2026 meeting](#).

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

2) Ordinance 2026-01(b)(H) An Ordinance Appropriating \$75,000 to the Manager for the Air Traffic Control Tower Capital Improvement Project; Funding Provided by Airport Funds.

This ordinance appropriates \$75,000 from Airport fund balance for the Air Traffic Control Tower CIP. The project will replace the existing tower roof, roof hatch, and access ladder, all of which date back to the original 1987 tower construction. This appropriation will provide forward funding for project design in 2026. Construction is expected in 2027. The FAA is anticipated to fund 93.75% of both design and construction. These funds will be returned to Airport fund balance upon appropriation of the FAA grant.

The Airport Board will review this request at the [September 10, 2026 meeting](#).

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

3) Ordinance 2026-01(b)(I) An Ordinance Appropriating \$11,154,002 to the Manager for the Aurora Harbor Drive Down Float Capital Improvement Project; Grant Funding Provided by the United States Department of Transportation Maritime Administration (MARAD) Port Infrastructure Development Program (PIDP).

This ordinance would appropriate \$11,154,002 of grant funds from the US Department of Transportation Maritime Administration's Port Infrastructure Development Program. This funding will be used to construct a drive-down float and vehicle bridge at Aurora Harbor and procure two new float-mounted electric cranes, each with a maximum lift capacity of three tons. This grant requires a local match of \$4,182,750. \$2,800,000 of this amount is met by previously appropriated funds in the Aurora Harbor Drive Down Float CIP. The remaining \$1,382,750 will be provided by future project closeout transfers from the Aurora Harbor Improvements and Taku Harbor

Improvements CIPs, as well as an Alaska Department of Transportation and Public Facilities' Harbor Facility Grant Program award.

The Docks and Harbors Board reviewed this request at the [August 27, 2026 meeting](#).

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

4) Ordinance 2026-41 An Ordinance Amending Title 67 to Add Prohibitions Related to Electric Bicycles in Parks and Recreation Areas, and Providing for a Penalty.

This ordinance amends Title 67 to establish regulations for electric bicycle use in CBJ parks, trails, and recreation areas and on designated Eaglecrest trails. The ordinance generally prohibits electric and motorized bicycles on parks and trails where motorized vehicles are prohibited. Class 1 electric bicycles and powered adaptive bicycles may be used on trails that are open to bicycles, unless otherwise posted. The ordinance also updates the Parks and Recreation fine schedule to establish a \$150 civil fine for violations.

This ordinance was reviewed and forwarded to the Assembly by the Lands, Housing, & Economic Development Committee at its [August 31, 2026 meeting](#). It was also reviewed by the Parks and Recreation Advisory Committee at its [July 7, 2026 meeting](#).

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

5) Ordinance 2026-42 An Ordinance Amending CBJC 57.05.022, Disposition of State Subventions, by Removing the State-shared Revenue from the Raw Fish Tax.

During the FY27 budget cycle the City Manager was tasked with evaluating all new and current revenue sources with the objective of increasing revenue in the general fund. As part of this review, the State Shared Fisheries Business Tax (also known as "raw fish tax") was determined to be eligible for general government purposes and was therefore reallocated to the general fund. This housekeeping ordinance aligns CBJ code with the approved appropriation of these revenues by removing the specification in CBJ Code [57.05.022\(b\)\(2\)](#) that this revenue be deposited in the harbor fund and used for harbor purposes.

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

6) Ordinance 2026-43 An Ordinance Repealing CBJC 57.05.027, Sustainability Fund, in its Entirety.

CBJ has not utilized a distinct Sustainability Fund for over 20 years. This housekeeping ordinance repeals the existence of this fund from CBJ code in its entirety. Sustainability

efforts and projects are budgeted and performed through Maintenance and Capital Improvement Projects.

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

7) Ordinance 2026-01(b)(J) An Ordinance Appropriating \$80,000 to the Manager for the Juneau Arts and Humanities Council Regranting Programs; Funding Provided by General Funds.

At its [September 2, 2026](#) meeting, the Assembly Finance Committee approved the Juneau Arts and Humanities Council's request to substantially redirect FY27 funding from regranting programs to operational support as a one-time deviation from regranting. To mitigate the impact on the artist community that has historically benefited from the JAHC's regranting programs, the AFC directed staff to draft an ordinance appropriating \$80,000 to restore FY27 funding for the affected regranting programs.

This ordinance would appropriate funding for the following programs:

- Major Grants - \$60,000
- Individual Artist Grants - \$7,000
- Catalyst Grants - \$3,000
- Rental Costs for Small Organizations - \$10,000

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

B) Resolutions

1) Resolution 4061 A Resolution Expressing Support for the United States Department of Justice, Office of Justice Programs, FFY25 Edward Byrne Memorial Justice Assistance Grant (JAG).

The Juneau Police Department has been awarded \$35,092 in grant funding from the U.S. Department of Justice for equipment to enhance officer safety and operational effectiveness. This grant will provide funding for life jackets and firearm support equipment, specifically sights and holsters. No local match is required for this grant. The required 30-day public comment period for the FFY25 JAG grant spending plan ended September 11, 2026. No public comments were received.

The City Manager recommends the Assembly adopt this Resolution.

2) Resolution 4062 A Resolution Adopting the City and Borough of Juneau Debt Policy for Governmental Debt.

This policy is intended to guide the CBJ in meeting its obligations under applicable statutes, regulations, and documentation associated with publicly offered and

privately placed securities, as well as other forms of indebtedness, such as loans from the State of Alaska. This policy defines the roles and responsibilities of CBJ participants in the debt issuance, the credit objectives, reserve policies, the purpose, type and use of debt, bond term and structuring considerations, guidelines for refunding bonds, the method of sale of bonds, and the use of professionals and service providers. This policy applies to all debt obligations of the City and Borough, including, but not limited to, bonds, loans, notes, and financing contracts.

The proposed policy was reviewed by the Assembly Finance Committee on [September 2, 2026](#). The policy presented with this resolution reflects the direction provided by the Finance Committee.

The City Manager recommends the Assembly adopt this Resolution.

3) Resolution 4063 A Resolution Adopting the City and Borough of Juneau Tax and Securities Law Compliance Policy for Governmental Debt.

This policy is intended to guide the CBJ in meeting its obligations associated with publicly offered and privately placed securities, as well as other forms of indebtedness. This policy addresses obligations of the CBJ that arise during and will continue following the issuance of securities. These obligations may arise as a result of federal tax law and securities laws, or as a result of contractual commitments made by the CBJ. This policy outlines obligations that may be applicable to each issue of securities and identifies the party to be responsible for monitoring compliance. This policy is intended to supplement the City and Borough Debt Policy.

The proposed policy was reviewed by the Assembly Finance Committee on [September 2, 2026](#). The policy presented with this resolution reflects the direction provided by the Finance Committee.

The City Manager recommends the Assembly adopt this Resolution.

C) Liquor/Marijuana Licenses

These liquor and marijuana license actions are before the Assembly to either protest or waive its right to protest the license actions.

Liquor License – Renewals

Licensee: Barnaby Brewing Company, LLC d/b/a Barnaby Brewing Company

License Type: Brewery Retail License: #15149 Location: 165 Shattuck Way

Licensee: Hospitality Group, LLC d/b/a Frontier Suites Hotel

License Type: Beverage Dispensary Tourism License: #3824 Location: 9400 Glacier Hwy.

Licensee: YC Juneau Hotel, LLC d/b/a Baranof Hotel

License Type: Beverage Dispensary License: #648 Location: 127 N. Franklin St.

Marijuana License — Renewal

Licensee: The Mason Jar, LLC d/b/a The Mason Jar, LLC

License Type: Retail Marijuana License: #13279 Location: 2771 Sherwood Lane Unit E

Staff from the Police, Finance, Fire, Public Works (Utilities) and Community Development Departments reviewed the above licenses and recommended the Assembly waive its right to protest these applications. Copies of the documents associated with these licenses are available in hard copy upon request to the Clerk's Office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor and marijuana license actions.

I. PUBLIC HEARING

1. Ordinance 2026-32(b) An Ordinance Amending the Uniform Sales Tax Code Exemptions Under CBJC 69.05.040.

Ordinance 2026-32(b) revises the sales tax exemptions applicable to qualifying nonprofit organizations. The ordinance narrows the existing exemption for sales, services, and rentals involving nonprofit organizations, while establishing limited exemptions for qualifying social services and intermittent fundraising activities. The changes are intended to more clearly define the nonprofit activities eligible for exemption and limit the exemption to activities that serve the public purposes identified in the ordinance.

The ordinance also amends the municipal exemption provisions to specifically include Juneau-Douglas City Museum sales, services, and rentals among the listed municipal activities exempt from sales tax.

The ordinance would become effective January 1, 2027.

This ordinance was initially reviewed by the Assembly Finance Committee at its [May 13, 2026](#), the original ordinance discussed has been included. The Assembly Finance Committee made multiple changes at its [June 3, 2026](#) meeting before being introduced on [June 8, 2026](#), receiving public hearing on [July 27, 2026](#) where it was then referred back to the Assembly Finance Committee. The Assembly Finance Committee subsequently reviewed the ordinance, amended it, and forwarded it to the Assembly at its [September 2, 2026](#) meeting. The Systemic Racism Review Committee also reviewed the ordinance at its [June 9, 2026](#) meeting.

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

2. Ordinance 2026-01(b)(F) An Ordinance Appropriating \$582,000 to the Manager for the HESCO Barriers Additional Phases Capital Improvement Project; Grant Funding Provided by Tlingit Haida Regional Housing Authority.

Tlingit Haida Regional Housing Authority (THRHA) was awarded a \$600,000 US Department of Housing and Urban Development Indian Community Development Imminent Threat grant. CBJ has entered into an agreement with THRHA to act as the subrecipient of this grant with a subaward in the amount of \$582,000. During the August

2024 glacial outburst flood, 173 tribally owned residential structures affecting 470 families were affected by the flooding. This grant would contribute toward the repair of 1,300 linear feet of riverbank along the Mendenhall River that was damaged by the 2024 glacier lake outburst flood to protect homes from additional loss and damage.

This ordinance was reviewed and forwarded to the Assembly by the Assembly Public Works & Facilities Committee at its [August 3, 2026 meeting](#). The Systemic Racism Review Committee reviewed this ordinance at its [August 18, 2026 meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

3. Ordinance 2025-01(b)(AR) An Ordinance Appropriating \$427,990 to the Manager for 2024 Glacier Lake Outburst Flood Response and Repairs; Funding Provided by the United States Federal Emergency Management Agency (FEMA).

CBJ was awarded \$427,990 in Federal Emergency Management Agency (FEMA) funding for response and repair costs related to the August 2024 glacier lake outburst flood.

The FEMA grant awards reimburse the following eligible response and repair costs:

Antler Way embankment armoring (\$406,000)

Emergency protective measures: staff overtime incurred responding to disaster (\$21,990)

Additional funding applications related to the August 2024 flood remain under FEMA review and, if approved, may provide further reimbursement of eligible response and recovery costs.

This ordinance was reviewed and forwarded to the Assembly by the Assembly Public Works & Facilities Committee at its [August 3, 2026 meeting](#). The Systemic Racism Review Committee reviewed this ordinance at its [August 18, 2026 meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

4. Ordinance 2026-01(b)(D) An Ordinance Transferring \$500,000 from CIP D14-101 Outburst Flooding Improvements to the Lands Fund to Establish a Reserve Account for Restoration of Riverbank Property Appurtenances Following Future Removal of HESCO Barriers; Funding Provided by Restricted Budget Reserve Funds.

Ordinance 2024-40(am)(b) Section 8 stipulates that \$500,000 in reserve funds will be placed in an account to be used upon the removal of the HESCO barrier to rebuild any appurtenance removed by the CBJ on riverbank properties. This appropriation establishes this account and funds the required balance with unspent Restricted Budget Reserve funds from CIP D14-101 Outburst Flooding Improvements. These funds will be held in reserve until future removal of the HESCO barriers and formal enactment of the restoration program.

This ordinance was reviewed and forwarded to the Assembly by the Assembly Finance Committee at its September 2, 2026 meeting. The Systemic Racism Review Committee reviewed this ordinance at its [August 18, 2026 meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

5. Ordinance 2026-01(b)(E) An Ordinance Transferring \$4,033,711 from CIP D14-101 Outburst Flooding Improvements to the Debt Service Fund to Establish a Reserve Account for Future Repayment of the Alaska Department of Environmental Conservation HESCO Barrier Loan; Funding Provided by General Funds and Restricted Budget Reserve Funds.

This ordinance would establish a reserve of \$4,033,711 in the Debt Service Fund using available funds from CIP D14-101 Outburst Flooding Improvements to partially offset the future debt service obligation associated with ADEC Loan #445441, which financed the installation, reinforcement, and rehabilitation of HESCO barriers. The loan, in the original principal amount of \$25,845,000, provides for 50% principal forgiveness upon entry into repayment, resulting in a maximum principal debt obligation for the CBJ of \$12,922,500, excluding accrued interest. The reserved funds will be available for the future payment of a portion of the loan debt service obligation.

This ordinance was reviewed and forwarded to the Assembly by the Assembly Finance Committee at its [September 2, 2026 meeting](#). The Systemic Racism Review Committee reviewed this ordinance at its [August 18, 2026 meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

J. UNFINISHED BUSINESS

K. NEW BUSINESS

1. Hardship and Senior Citizen/Disabled Veteran Late-Filed Real Property Tax Exemption Applications

There are eight (8) property owners that have requested the Assembly authorize the Assessor to consider a late-filed exemption for their property assessment. The Assembly should consider each request separately and determine whether the property owner was unable to comply with the April 30 filing requirement. A.S. 29.45.030(f); CBJC 69.10.021(d). The burden of proof is upon the property owner to show the inability to file a timely exemption request. If the Assembly decides to accept one or more late-filed exemption requests, those applications will be referred to the Assessor for review and action.

Clerk's Note: Due to the personal nature of the back-up documents, those will be provided

to the Assemblymembers only.

The City Manager recommends the Assembly act on each of these applications individually.

L. STAFF REPORTS

- 1. Village Street Cleanup**

M. ASSEMBLY REPORTS

- 1. Mayor's Report**
- 2. Committee, Liaison Reports, Assemblymember Comments and Questions**
- 3. Presiding Officer Reports**

N. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

O. EXECUTIVE SESSION

- 1. Executive Session for City Manager and City Attorney Evaluation and Compensation Process**

Suggested Motion: *I move that the Assembly enter into Executive Session for the purpose of discussing personnel matters which may tend to prejudice the reputation or character of those persons being discussed, namely City Manager Katie Koester and City Attorney Emily Wright.*

P. SUPPLEMENTAL MATERIALS

Q. INSTRUCTION FOR PUBLIC PARTICIPATION

The public may participate in person or via Zoom webinar. Testimony time will be limited by the Mayor based on the number of participants. **Members of the public that want to provide oral testimony via remote participation must notify the Municipal Clerk prior to 4pm the day of the meeting by calling 907-586-5278 and indicating the topic(s) upon which they wish to testify.** For in-person participation at the meeting, a sign-up sheet will be made available at the back of the Chambers and advance sign-up is not required. Members of the public are encouraged to send their comments in advance of the meeting to BoroughAssembly@juneau.gov.

R. ADJOURNMENT

ADA accommodations available upon request: contact the Clerk's Office (907)586-5278 or city.clerk@juneau.gov at least 36 hours prior to a meeting, to request ADA arrangements.