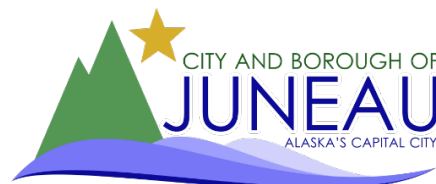


AIRPORT MANAGER HIRING COMMITTEE MINUTES

May 13, 2025 at 12:00 PM

Zoom Webinar only



A. CALL TO ORDER

Chair Alicia Hughes-Skandijs called the meeting to order at 12:02p.m.

B. ROLL CALL

Committee members present: Jerry Godkin, Katie Koester, Vice Chair Robert Barr, Chair Alicia Hughes-Skandijs

Committee members absent: Chris Peloso

Airport Board members present: David Epstein, and Angela Rodell

CBJ Staff present: Municipal Clerk Beth McEwen, HR/RM Director Dallas Hargrave

All Airport Board of Directors members were invited to participate in the Committee meeting, including the executive session.

C. APPROVAL OF AGENDA

Mr. Godkin moved to approve the agenda as presented. Hearing no objection, the agenda was approved by unanimous consent.

D. APPROVAL OF MINUTES

1. May 2, 2025 Airport Manager Hiring Committee DRAFT Minutes

Mr. Godkin moved to approve the May 2, 2025 minutes as presented. *Hearing no objection, the minutes were approved by unanimous consent.*

E. AGENDA TOPICS

Mr. Hargrave provided a process update to the committee. The consultants from ADK, Rod Dinger and Dan Sprinkle present and would be giving the committee an update in Executive Session on the status of candidate numbers and suggested interview schedules

Executive Session to discuss applicants with the ADK contractor and narrow the list of candidates to schedule interviews.

Mr. Godkin asked Chair Hughes-Skandijs if she anticipated that the committee would return into open session after they had adjourned the executive session portion of the meeting. Ms. Hughes-Skandijs stated that due to the confidential nature of the recruitment information they would be discussing, she did not see a need to return to public session after the completion of the executive session.

MOTION by Mr. Godkin for the committee to recess into Executive Session to discuss confidential recruitment information for the Airport Manager position and asked for unanimous consent. *Hearing no objection, the meeting recessed into executive session at 12:07p.m.*

F. **NEXT MEETING DATE** At the call of the Chair, depending on when interviews are scheduled for executive session.

G. ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 1:18 p.m.