



ASSEMBLY HUMAN RESOURCES COMMITTEE AGENDA

August 17, 2026 at 5:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

155 Heritage Way - Assembly Chambers

A. CALL TO ORDER

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. 2026-06-08_Asembly-HRC_Minutes - Draft
2. 2026-06-24_Full-Assembly-HRC_Minutes - Draft

F. AGENDA TOPICS

1. Parks & Recreation Advisory Committee (PRAC) Annual Report
2. Historic Resources Advisory Committee (HRAC) Appointments

Per [Ordinance 2025-16](#), the Historic Resources Advisory Committee (HRAC) shall consist of seven (7) members appointed by the Assembly for three-year terms. To the extent possible, committee membership shall consist of archaeologists, historians, architects, people knowledgeable in the customs and language of the Tlingit and Haida people, owners of locally recognized historic property and the general public. HRAC shall meet on an as-needed basis and at least four times annually.

Current HRAC Roster

There are three seats with terms running July 1, 2026 – June 30, 2029; one incumbent has reapplied, along with two members of the general public who've applied.

Suggested Motion: *that the Assembly Human Resources Committee forward to the full Assembly for approval, the reappointment of [Robin Brenner] and the appointment of [Elizabeth Kell] and [Anjuli Grantham], all to terms beginning immediately (July 1, 2026) and ending June 30, 2029 to the Historic Resources Advisory Committee and ask for unanimous consent.*

3. Utility Advisory Board (UAB) Appointments

Per [Resolution 2299](#), the seven-member Utility Advisory Board is established. To the extent possible, appointments shall be made with the following considerations: one engineer registered with the State of Alaska with experience in utility system design and operation, one accountant with utility financial management, one general contractor with experience in water/wastewater utility systems, two commercial customers of the CBJ water/wastewater utility, one residential customer of the CBJ and one member of the general public.

Current UAB Roster

There are (3) seats up for action with terms beginning June 1, 2026, and ending May 31, 2029. All three incumbents continue to serve and all three have submitted their applications for reappointment. No other applications have been received.

Suggested Motion: *that the Assembly Human Resources Committee forward to the full Assembly for approval, the recommendation to reappoint [Janet Schempf], [Grant Ritter] and [Stuart Cohen] to their Utility Advisory Board current seats, all for terms beginning immediately (June 1, 2026) and ending May 31, 2029, and ask for unanimous consent.*

4. Juneau Commission on Sustainability (JCOS) Appointments

Per [Resolution 2755](#), the Commission shall be comprised of nine members appointed by the Assembly, plus one liaison from the Assembly and one from the Planning Commission. The liaisons shall not have the power to vote and shall not be counted in determining whether a quorum of the Commission is present. Membership shall reflect environmental, social, economic and governmental perspectives, unified by the common interest in sustainability.

Current JCOS Roster

There are four seats for various terms; incumbent James Powell has reapplied to continue serving in his seat, and two members of the general public have applied.

Suggested Motion: *I move that the Assembly Human Resources Committee forward to the full Assembly for approval, the reappointment of [James Powell], and the appointments of [Conor Lendrum] and [Flannery Ballard] to the Juneau Commission on Sustainability; all to terms beginning immediately and ending June 30, 2029 and ask for unanimous consent.*

5. Local Emergency Planning Committee (LEPC) Appointments

Per [Resolution 2974](#) and [AS 26.23.071](#) the Local Emergency Planning Committee (LEPC) serves as a community coalition advising staff on emergency management issues, reviews the emergency response plan for CBJ and functions, when necessary, as the LEPC under SARA Title III. The Assembly nominates applicants, and final appointments are made by the State Emergency Response Commission.

LEPC Current Roster

There are three seats up for action on this HRC agenda, with one applicant for each seat.

Suggested Motion: *I move the Assembly Human Resources Committee forward to the full Assembly for approval, the recommendation to forward to the State of Alaska Emergency Response Commission the reappointment of Loren Jones, American Red Cross Seat 7a, to a full term beginning immediately and ending December 31, 2028; and the appointments of Mark A. Smith, General Public Seat 4, and Tara Stephen, Bartlett Regional Hospital Seat 5a, both to unexpired terms running immediately and ending December 31, 2026 and full terms running January 1, 2027 through December 31, 2029 since both seats are within six months of reappointment; all to the Local Emergency Planning Committee and ask for unanimous consent.*

6. Youth Activities Board (YAB) Appointments

Per [Resolution 4026](#), the Youth Activities Board (YAB) consists of nine members as follows: one member of the Parks & Recreation Advisory Committee, two members 19 years old or younger; and six members of the general public. After 29 years of service between PRAC and YAB, Chair Rutecki is not applying for reappointment. However, he has agreed to stay on until a replacement can be appointed to his seat, or when there are enough applicants to provide YAB with a quorum.

Current YAB Roster

The YAB Annual Report will be on a future Assembly HRC agenda once the board is able to meet, compile and approve the FY26 YAB Annual Report.

Suggested Motion: *I move the Assembly Human Resources Committee forward to the full Assembly for approval, the appointment of [Emily Ferry] to a general public seat for a full term running September 1, 2026 to August 31, 2029 and the appointment of [Jake Price] to a general public seat for an unexpired term beginning immediately and ending August 31, 2028, and the appointment of [Levi Spaulding] to a Youth 19 or Younger seat for an unexpired term beginning immediately and ending August 31, 2027, all to the Youth Activities Board an ask for unanimous consent.*

7. 4th of July Discussion

G. STAFF REPORTS

1. Planning Commission vacant seat — how would the Assembly like to proceed per the revised Assembly Rules of Procedure [Resolution 4057](#).

H. COMMITTEE MEMBER COMMENTS

- I. NEXT MEETING DATE September 14, 2026 at 5pm, Assembly Chambers/Zoom Webinar

J. ADJOURNMENT

ADA accommodations available upon request: contact the Clerk's Office (907)586-5278 or city.clerk@juneau.gov at least 36 hours prior to a meeting, to request ADA arrangements.



ASSEMBLY HUMAN RESOURCES COMMITTEE MINUTES - DRAFT

June 8, 2026 at 5:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899
155 Heritage Way - Assembly Chambers

A. CALL TO ORDER

Chair Kelly called the Assembly Human Resources Committee Meeting to order in the Assembly Chambers and via Zoom at 5:00 p.m.

B. LAND ACKNOWLEDGEMENT *Read by Assemblymember Brooks*

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

HRC Members Present: Chair Paul Kelly, Christine Woll, Maureen Hall, and Nano Brooks

HRC Members Absent: None

Staff/Others Present: Deputy Municipal Clerk Di Cathcart, Meeting Tech Kevin Allen, Municipal Clerk Breckan Hendricks, and SRRC Vice-Chair Jennifer Pemberton (via Zoom)

D. APPROVAL OF AGENDA Agenda approved as presented.

E. APPROVAL OF MINUTES

Minutes approved as amended (noting Assemblymember Hughes-Skandijs in attendance at the 5/18/2026 HRC meeting).

1. 2026-05-18_Assembly-HRC_Minutes - Draft

F. AGENDA TOPICS

1. Parks & Recreation Advisory Committee Appointments

Per [Ordinance 2022-64\(b\)\(am\)](#) members shall be appointed by the Assembly. Members shall be appointed to staggered three-year terms. A new member shall be seated upon appointment and serve until their term ends or until their successor is

appointed. The PRAC shall advise the Assembly regarding all Parks and Recreation Department managed lands, facilities, and services including, but not limited to, the Treadwell Arena, the Aquatics Facilities, and the Jensen-Olson Arboretum.

There are three seats up for action on the Parks & Recreation Advisory Committee and all three incumbents have applied for reappointment; no other applications have been received.

Suggested Motion: I move the Assembly Human Resources Committee forward to the full Assembly for approval, the reappointment of _____, _____, and _____ all to full-terms on the Parks & Recreation Advisory Committee beginning Immediately (May 1, 2026) and ending April 30, 2029 and ask for unanimous consent.

MOTION: by Assemblymember Hall that the Assembly Human Resources Committee forward to the full Assembly for approval, the reappointment of Susan Crandall, Emma Van Nes, and Jennifer Gross all to full-terms on the Parks & Recreation Advisory Committee beginning Immediately (May 1, 2026) and ending April 30, 2029 and asked for unanimous consent.

Hearing no objections, motion passed.

2. Systemic Racism Review Committee Discussion — *Committee is due to sunset effective August 31, 2026*

Deputy Clerk Cathcart shared that the Systemic Racism Review Committee (SRRC) is an HRC agenda topic because that committee is due to sunset August 31, 2026 unless some other Assembly action is taken. Included in the HRC packet are memos from HRC Chair Kelly, and Deputy City Manager Barr, the current SRRC roster, and ordinance, as well as minutes from the joint HRC/SRRC meeting that took place in December 2025. Ms. Cathcart noted SRRC Vice Chair Jennifer Pemberton was available via Zoom for any questions the committee may have.

Chair Kelly gave a review of his memo, outlining four possible options (allow SRRC to sunset, change the charge and size of SRRC, fold SRRC into the Juneau Human Rights Commission, allow SRRC to continue as is) along with suggested motions for each option as a way to start the discussion.

Ms. Woll thanked Ms. Pemberton for joining the meeting and asked if she could summarize the joint meeting the Systemic Racism Review Committee had with the Juneau Human Rights Commission and if those two bodies could move forward in collaboration. Ms. Pemberton shared that the meeting was mostly introductory in nature with introductions and bringing each committee up to speed on what the other committee has been working on. JHRC Chair Foroughi planned to attend a future SRRC to listen in on SRRC process. There seemed to be some topics that both committees could work together on, but nothing specific was decided.

Chair Kelly asked if there was discussion around creating a subcommittee with members from both committees to work on topics that touch both committees. Ms. Pemberton stated that nothing was created, noting that it was a challenge to create a subcommittee when SRRC struggles with meeting quorum for regular meetings with the four current members and the JHRC takes a summer hiatus, so perhaps the discussion could be continued in the fall.

Ms. Woll commented that part of the reason this discussion is before the HRC is the upcoming sunset date for the SRRC, and the Assembly's need to act if we wish to reverse that. She noted the committee has been challenged with membership but assumed the SRRC would like to continue its work. She asked if Ms. Pemberton had thoughts or if the SRRC had talked about the committee continuing or any changes you or the committee hoped to see happen.

Ms. Pemberton, personally, does not want to see the committee go away. In December, when the SRRC came before the Assembly to give an update on the work the committee had accomplished, we stated that we consider our work crucial and an asset to the city. We have brought issues forward to the Assembly that help inform decisions and spotlight areas or policies that should be cared for or reviewed to avoid the potential of perpetuating systemic racism. She noted that the members would all like to stay and keep working. One of the things the SRRC has worked on pretty aggressively for more than a year, is talking about recruitment, retention, and engagement for all boards and committees. It has been challenging since our committee is one of the ones that continues to struggle with membership, and the irony of that struggle hasn't gotten past us, but we're still really committed to the work. Many of the municipalities that created these types of review committees after the summer of 2020 have now sunset or are no longer active. Ms. Pemberton shared that it is unique to still have the SRRC and something to be proud of as a community; she would like to see more support from the City or the Assembly to make sure the work continues, perhaps by combining with another committee or reducing membership vs. sunsetting the committee.

Ms. Hall thanked Ms. Pemberton for being available for questions. She agreed the work the SRRC is doing is important and needed and asked if merging with the Juneau Human Rights Commission would still allow the SRRC the independence to do the work that needs to be done within the committee. Ms. Pemberton acknowledged that she would need to think about Ms. Hall's question. When the SRRC was first created, its charge was just to review legislation moving through the Assembly, which was a very limited charge for our committee. That charge was expanded in 2023 to review additional areas within CBJ for potential systemic racism, such as board recruitment, retention and outreach. When the SRRC met with the JHRC, we recognized overlaps or common areas that both SRRC and JHRC were working on and could work on together in the future. She would prefer the SRRC not just get absorbed into the JHRC, since review of legislation and the ability to share comments or recommendations to the Assembly is important.

Chair Kelly asked Ms. Pemberton what her thoughts were about reducing the SRRC's membership size to four or five members, which would require three members for quorum. Would that be enough committee members to get the work done that SRRC is currently

charged with. Ms. Pemberton responded that going down to five from seven would take some of the pressure off since not making quorum is what is currently limiting our ability to get work done.

With no further questions for Ms. Pemberton, Chair Kelly thanked her for joining the meeting and entertained a motion from the committee.

Ms. Woll offered up a motion and spoke to it. She would like to see the work of the SRRC continue and didn't see the need to continue to extend the sunset date, which wouldn't prevent the Assembly from changing that in the future. It would be great for the SRRC and the JHRC to continue to explore their relationship to see if it's in their best interests to come together. She noted that it would be nice to get feedback from the SRRC on reducing the number of seats, and she imagined the Assembly would want to talk about this.

MOTION: by Ms. Woll that the Assembly Human Resources Committee forward to the COW an ordinance extending the mandate of the SRRC indefinitely and reducing the membership to five seats and asked for unanimous consent. ***Hearing no objection, motion passed.***

G. STAFF REPORTS

1. Update on Empowered Board Applications & Assembly Finalizing Interview/Appointment Meeting Nights

The application deadline is still open through the close of business 6/8. The number of applicants scheduled for interviews will be updated at the meeting.

Airport Board (4 seats/various terms):

Docks & Harbors Board (3 seats):

Eaglecrest Board (3 seats/various terms):

The Assembly needs to set interview dates with the Full Assembly as the Human Resources Committee for board applicant interviews, followed by a Special Assembly meeting for board appointments. Depending on the final number of applicants, the meeting could start at 5:00pm and include all three boards in one evening.

Potential dates are as follows:

Monday, June 15th or 22nd

Wednesday, June 17th or 24th

All dates worked for the HRC members; Chair Kelly will bring these dates forward to the full Assembly during committee reports at the Regular Assembly meeting.

H. STANDING COMMITTEE TOPICS-FOR DISCUSSION AS MEETING TIME ALLOWS *None*

I. COMMITTEE MEMBER COMMENTS

Chair Kelly noted that after reading through the minutes, he was reminded that Ms. Hall was interested in starting to get regular reports from CCFR Chief Hatley, similar to quarterly reports, so we will get those scheduled for future HRC's.

J. NEXT MEETING DATE July 27, 2026

K. SUPPLEMENTAL MATERIALS *None*

L. ADJOURNMENT

With no further business to come before the committee, meeting adjourned at 5:31 p.m.



FULL ASSEMBLY AS HUMAN RESOURCES COMMITTEE MINUTES

DRAFT

June 24, 2026 at 5:15 PM

Zoom Webinar Only

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

Immediately followed by a Special Assembly Meeting for Empowered Board Appointments

A. CALL TO ORDER

Chair Kelly called the Full Assembly sitting as the Human Resources Committee Meeting to order via Zoom at 5:15 p.m.

B. LAND ACKNOWLEDGEMENT - Read by Assemblymember Hall

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

Assemblymembers Present: HRC Chair Paul Kelly, Mayor Beth Weldon, Deputy Mayor Greg Smith, Alicia Hughes-Skandijs, Christine Woll, Ella Adkison, Neil Steininger, Maureen Hall, and Nano Brooks

Assemblymembers Absent: None

Staff Present: Deputy Municipal Clerk Di Cathcart

D. APPROVAL OF AGENDA - Agenda approved as presented.

E. AGENDA TOPICS

1. Airport Board Interviews

Per CBJ Code [05.01.010\(b\)](#), the Juneau International Airport Board consists of seven members appointed by the Assembly to serve without compensation for staggered three-year terms. No more than three members of the airport board may be a tenant under a lease with the airport, including a subtenant and an officer or employee of a tenant under lease with the airport. However, the Assembly—by resolution—and for good cause—may temporarily waive the three-tenant rule and appoint a fourth tenant.

The following is a breakdown of terms for the Airport Board Seats up for action:

2 full-terms (7/1/2026-6/30/2029)

1 unexpired term (7/1/2026-6/30/2027){1 yr}[*currently held by interim member Godkin*]

1 unexpired term (7/1/2026-6/30/2028){2 yr}[*currently held by interim member Epstein, he's applied to complete this term*]

<u>Interview Time</u>	<u>Applicant</u>
5:20pm	David Epstein - interim incumbent
5:30pm	Nolan Davis - current tenant liaison
5:40pm	Jerry Kvasnikoff
5:50pm	Michael Neussl
6:00pm	Jordan Kesler

CURRENT AIRPORT BOARD [ROSTER](#)

ASSEMBLY 5-MINUTE BREAK BETWEEN BOARD INTERVIEWS

Five applicants were considered for the various Airport Board seats up for action. After interviewing the applicants, the HRC recessed into executive session per a motion by Mayor Weldon at 8:12 p.m. and reconvened into open meeting session by a motion from Mayor Weldon at 9:48 p.m.

MOTION: by Mayor Weldon for the Assembly Human Resources Committee to recommend to the Assembly the following appointments to the Airport Board, appoint David Epstein and Michael Neussl to full terms running July 1, 2026 to June 30, 2029, appoint Jordan Kesler to an unexpired term running July 1, 2026 to June 30, 2028, clarifying the appointment of Jerry Godkin to finish out his term which ends June 30, 2027, and reappointing Nolan Davis to the Airport Board Tenant seat for a term running July 1, 2026 to June 30, 2027 and asked for unanimous consent. ***Hearing no objection, motion passed.***

2. Docks & Harbors Board Interviews

Per [CBJ Code 85.02.010](#), the Docks & Harbors Board is a nine-member board appointed by the Assembly to serve without compensation for staggered three-year terms. To the extent possible, appointments to the board shall include persons having marine, engineering, financial, or other skills relevant to port and harbor matters.

There are three seats up for action with terms running from July 1, 2026 to June 30, 2029.

<u>Interview Time</u>	<u>Docks & Harbors Board Applicants</u>
6:15pm	Thomas 'Tyler' Emerson - incumbent
6:25pm	Shem Sooter - incumbent

6:35pm	Don Etheridge
6:45pm	Josh Anderson
6:55pm	Steve Box

CURRENT DOCKS & HARBORS BOARD ROSTER

ASSEMBLY 5-MINUTE BREAK BETWEEN BOARD INTERVIEWS

Five applicants were considered for the Docks and Harbors Board seats up for action. After interviewing the applicants, the HRC recessed into executive session per a motion by Mayor Weldon at 8:12 p.m. and reconvened into open meeting session by a motion from Mayor Weldon at 9:48 p.m.

MOTION: by Mayor Weldon for the Assembly Human Resources Committee to recommend to the Assembly the following appointments to the Docks and Harbors Board, reappoint Shem Sooter and Thomas 'Tyler' Emerson to full terms running July 1, 2026 to June 30, 2029 and to appoint Steven Box to a full term running July 1, 2026 to June 30, 2029 and asked for unanimous consent. ***Hearing no objection, motion passed.***

3. Eaglecrest Ski Area Board Interviews

Per CBJ Code [67.05.010](#), the Eaglecrest Board consists of seven members appointed by the Assembly to serve without compensation for staggered three-year terms. No board member, or member of a board member's immediate family or household, may be employed by the Eaglecrest ski area.

The following is a breakdown of terms for the Eaglecrest Board Seats up for action:

2 full-terms (7/1/2026-6/30/2029)

1 unexpired term (7/1/2026-6/30/2027)

<u>Interview Time</u>	<u>Applicant</u>
7:10pm	John Krapek Sean O'Neill - Incumbent
7:20pm	Kevin Krein - incumbent
7:30pm	Kaitlyn Conway
7:40pm	Sandy Hussain
7:50pm	Sean O'Neill - Incumbent

EAGLECREST BOARD CURRENT ROSTER

Five applicants were considered for the Eaglecrest Board seats up for action. After interviewing the applicants, the HRC recessed into executive session per a motion by Mayor Weldon at 8:12 p.m. and reconvened into open meeting session by a motion from Mayor Weldon at 9:48 p.m.

MOTION: by Mayor Weldon for the Assembly Human Resources Committee to recommend to the Assembly the following appointments to the Eaglecrest Board; the reappointment of Kevin Krein to a full term running July 1, 2026 to June 30, 2029, the appointment of Sandy Hussain to a full term running July 1, 2026 to June 30, 2029 and the reappointment of Sean O'Neill to a partial term running July 1, 2026 to June 30, 2027, and asked for unanimous consent. ***Hearing no objection, motion passed.***

F. EXECUTIVE SESSION

1. Motion to Move Into Executive Session

Suggested Motion: *"I move we recess into executive session to discuss matters which may tend to prejudice the reputation or character of any person, specifically to deliberate on the qualifications of applicants and ask for unanimous consent"*

MOTION: by Mayor Weldon that the Assembly Human Resources Committee recess into executive session at 8:12 p.m. to discuss matters which may tend to prejudice the reputation or character of any person, specifically to deliberate on the qualifications of applicants and asked for unanimous consent. ***Hearing no objection, motion passed.***

MOTION: by Mayor Weldon to reconvene into open session at 9:48 p.m. and asked for unanimous consent. ***Hearing no objection, motion passed.***

G. ADJOURNMENT

There being no further business to come before the committee meeting adjourned at 9:51 p.m.



TO: Assembly Human Resources Committee
FROM: Ryan O'Shaughnessy, Chair, Parks & Recreation Advisory Committee
DATE: July 7, 2026
SUBJECT: PRAC Annual Report FY26

The Parks & Recreation Advisory Committee advises the Assembly and the Parks & Recreation Department on policies, projects, facilities, and recreational opportunities throughout the City and Borough of Juneau. This report primarily covers activity from fiscal year 2026.

Membership

The committee remained largely stable throughout the year. Christine Woll was appointed as the Assembly Liaison to PRAC in October 2025. Chair Ryan O'Shaughnessy and Vice Chair Josh Anderson were reappointed to one-year leadership terms in November 2025. The committee continued to benefit from a diverse membership representing interests in trails, recreation facilities, organized sports, outdoor recreation, and community development.

Topics of Public Interest

- **Pickleball Courts**

The Floyd Dryden outdoor pickleball courts remained one of the most discussed topics before PRAC. The committee received multiple project updates and continued to monitor progress on a project that has generated significant public interest over several years.

- **Trails and Outdoor Recreation**

PRAC received updates from Trail Mix and reviewed annual work plans, trail development projects, and ongoing maintenance priorities. The committee continues to strongly support partnerships that leverage volunteer labor, workforce development, and community stewardship to expand recreational opportunities while maintaining existing infrastructure.

- **Recreation Facilities**

The committee received updates on the Dimond Park Aquatic Center, Dimond Park Field House, and other recreation facilities throughout the year. Members toured the Dimond Park Aquatic Center and discussed facility improvements, operational challenges, and long-term capital needs.

- **Parks and Open Space**

PRAC reviewed proposals involving public land, easements, and park property, including requests involving Meander Way, Dimond Park, and CBJ parkland. The committee remains

committed to balancing community development opportunities with preservation of public recreational assets and access to open space.

- **Capital Planning**

The committee reviewed both the Capital Improvement Program and legislative capital priorities. PRAC continues to view long-term investment in parks, trails, recreation facilities, and public access infrastructure as essential to maintaining Juneau's quality of life.

Looking Ahead

Several significant projects continue to move forward, including the Floyd Dryden pickleball courts, Jackie Renninger Park redevelopment, playground improvements, trail projects, and recreation facility upgrades. PRAC looks forward to working with Parks & Recreation staff and the Assembly to support these efforts and help ensure recreational opportunities remain accessible to residents of all ages and abilities. We are particularly interested in exploring potential future bond measures with the Assembly to help fund these projects.

Juneau's parks, trails, recreation programs, pools, arenas, athletic fields, and community spaces contribute significantly to the health, well-being, and quality of life of our community. The committee appreciates the work of Parks & Recreation staff, volunteers, partner organizations, and Assembly members who continue to support these important public resources.

Respectfully submitted,

Ryan O'Shaughnessy, Chair

Parks & Recreation Advisory Committee

Attachment: FY26 Attendance Record

PARKS AND RECREATION ADVISORY COMMITTEE (PRAC)

ATTENDANCE July 2025 – June 2026 Assembly Chambers & Zoom Webinar

Tuesdays @ 5:30 pm unless specified	7/1 2025	8/5 2025	9/2 2025	10/7 2025	11/4 2025	12/2 2025	1/6 2026	2/3 2026	3/3 2026	4/7 2026	5/5 2026	6/2 2026
Ryan O'Shaughnessy Chair 11/04/2024	C	P	P	P	P	P	C	P	C	A	P	C
Josh Anderson Vice-Chair 11/04/2025	C	P	A	P	P	A	C	P	C	P	P	C
Ren Scott	C	A	P	P	P	P	C	P	C	P	A	C
Kaasáank' Andrew Williams	C	A	A	P	A	P	C	P	C	P	P	C
Danika Swanson	C	P	A	P	P	P	C	P	C	P	A	C
Emma Van Nes	C	P	P	P	A	P	C	P	C	P	A	C
Paulette Schirmer	C	P	P	P	P	A	C	P	C	P	P	C
Jennifer Gross	C	A	P	P	P	P	C	P	C	P	P	C
Susan Crandall	C	P	P	P	A	P	C	P	C	P	P	C

LEGEND: **A** – Absent, **P** – Present, **C** – Canceled, **X** – not on PRAC

Committee member notes

- 10/28/2025 – Christine Woll Appointed as Assembly Liaison to PRAC
- 11/04/2025 – PRAC chair Ryan O'Shaughnessy, and Vice Chair Josh Anderson are reappointed for a term of 1 year.

Meeting Details:

- July 1, 2025 – Meeting canceled, next scheduled meeting August 5, 2025.
- October 7, 2025 – Meeting held on Zoom because the Municipal Clerks were using the Assembly chambers for election.
- January 6, 2026 – Meeting canceled. A full briefing will be presented to the committee at the February meeting.
- March 3, 2026 – Meeting canceled. Tour of Dimond Park Aquatic Center (DPAC) scheduled 3/12/26.
- June 2, 2026 – Meeting canceled. A full briefing will be presented to the committee at the July meeting.

Presented by: The Manager
Presented: 05/19/2025
Drafted by: Law Department

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-16

An Ordinance Amending the City and Borough Code Relating to the Historic Resources Advisory Committee.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJC 19.01.202, Definitions, is amended as follows:

19.01.202 Definitions.

Unless a different meaning is clearly intended, the following words and phrases shall have the meanings ascribed below whenever used in this title and shall supersede definitions of such words or phrases set forth in any technical code adopted under this title:

Historic building means a structure which has been placed on or nominated for placement on the National Register of Historic Places; a contributing property within a designated historic district which has been placed on or nominated for placement on the National Register of Historic Places; a contributing property within a designated historic district which has been recognized by the state or the City and Borough; a property which has been declared architecturally significant by City and Borough historic building surveys; a property which possesses characteristics of nationally or locally recognized historic styles of architecture as

determined by the historic district advisory committee; or a locally designated or recognized historically significant structure.

Section 3. Amendment of Section. CBJC 49.10.410, Historic resources advisory committee, is amended as follows.

49.10.410 Historic resources advisory committee.

- (a) *Establishment.* There is established the Juneau historic resources advisory committee.
- (b) *Membership.* The committee shall consist of seven ~~nine~~ members appointed by the assembly. Members shall be appointed for a term of three years. The assembly shall invite applications for membership from archaeologists, historians, architects, people knowledgeable in the customs and language of the Tlingit and Haida people, and owners of locally recognized historic property, ~~people familiar with the operations and issues relating to the city museum, teachers,~~ and the general public.
- (c) *Officers.* The committee shall select its own officers.
- (d) *Meetings.* The committee shall meet on an as needed basis and at least four times annually ~~monthly~~.
- (e) *Staffing.* The community development ~~and library~~ departments ~~shall~~ may provide ~~such staff support and assistance as to the committee at the director's may require~~ discretion to the extent that capacity allows ~~funds are available~~. Community

1
2 development will maintain a system for HRAC for periodic and on-demand review
3 sessions, ensuring that reviews and recommendations are made promptly.

4
5 (f) Duties. HRAC is an advisory, as-need committee. The duties of the committee ~~shall~~
6 include:

- 7 (1) Reviewing and making recommendations about local projects that might
8 affect properties identified in the local historic preservation plan;
- 9 (2) Reviewing and developing nominations to the National Register of Historic
10 Places for properties within the City and Borough;
- 11 (3) Engage with property owners in the historic district, encourage participation
12 in preservation activities, facilitate educational opportunities, and provide
13 resources and guidance on best practices for maintaining historical integrity
- 14 (4) Provide an annual report to the Assembly on its activities, including updates
15 on the outreach to property owners in the historic district, preservation
16 education opportunities offered, nominations made to the National Register
17 of Historic Places, and projects reviewed.

18
19
20 ~~(3)~~(5) Cooperating and consulting with the assembly, the historic district
21 commission, the community development department and the state historic
22 commission on matters concerning historical districts and historic,
23 prehistoric and archaeological preservation in the City and Borough;

24
25 ~~(4) Reviewing and making recommendations about the collections, exhibitions,~~
~~educational programs, long range plans, and other pertinent activities of the~~
~~Juneau-Douglas City Museum;~~

1
2 ~~(5) Cooperating and consulting with the library department on matters~~
3 ~~concerning the Juneau-Douglas City Museum; and~~

4 ~~(6) Performing other actions which are necessary and proper to carry out the~~
5 ~~above duties.~~
6

7 **Section 4. Amendment of Section.** CBJC 69.10.005, Definitions, is amended as
8 follows:

9 **69.10.005 Definitions.**

10 The following words, terms and phrases, when used in this chapter or in an applicable state
11 statute, shall have the meanings ascribed to them in this section, except where the context
12 clearly indicates a different meaning or they are, for the purpose of property taxation, defined
13 differently in applicable law:
14

15 ***

16 *Historic property* means a structure which has been placed on or nominated for placement
17 on the National Register of Historic Places; a contributing property within a designated historic
18 district which has been placed on or nominated for placement on the National Register of
19 Historic Places; a contributing property within a designated historic district which has been
20 recognized by the state or the City and Borough; a property which has been declared
21 architecturally significant by City and Borough historic building surveys; a property which
22 possesses characteristics of nationally or locally recognized historic styles of architecture as
23 determined by the City and Borough historic district advisory committee; or a locally
24 designated or recognized historically significant structure.
25

1
2 **Section 5. Amendment of Section.** CBJC 69.10.025, Repair and rehabilitation
3 exemption qualification, is amended as follows:

4 **69.10.025 Repair and rehabilitation exemption qualification.**

5 (a) An exemption under subsection 69.10.020(6) or subsection 69.10.020(8) shall be in an
6 amount equal to the value of qualifying work as defined and computed in accordance
7 with this section. The exemptions shall be granted only if an application for the
8 exemption is filed with the building official prior to final completion of the work
9 permitted by an applicable building permit and the building official certifies that the
10 work has been completed in accordance with applicable building codes. Applications for
11 an exemption under subsection 69.10.020(6) shall be reviewed by the community
12 development ~~department~~ director for determination as to whether the property is
13 "historic property" as defined in subsection 69.10.005. The decision of the community
14 development ~~department~~ director may be appealed to the planning commission. ~~The~~
15 ~~commission shall refer the matter to the historic district advisory committee for review~~
16 ~~and a recommendation before hearing the appeal.~~

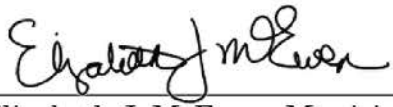
17
18
19 ***

20 **Section 6. Repeal of Resolution.** Resolution Serial No. 1195, a resolution repealing
21 and reenacting Resolution Serial No. 527 relating to the establishment of the Juneau Historic
22 District Advisory Committee and the designation of the Assembly as the Juneau Historic
23 District Commission, is repealed in its entirety and the Committee is dissolved.

24 **Section 6. Effective Date.** This ordinance shall be effective 30 days after its
25 adoption.

Adopted this 9th day of June, 2025.

Attest:


Elizabeth J. McEwen, Municipal Clerk


Beth A. Weldon, Mayor

Historic Resources Advisory Committee August 2026 Roster

Ordinance 2025-16 An Ordinance Amending the City & Borough Code Relating to the Historic Resources Advisory Committee

Governing Legislation for HRAC: CBJ Code [49.10.410](#)

Term Length: 36 months **Number of Positions:** 7 member board **Meeting Frequency:** As Needed/Minimum of 4 Times Annually

Staff Liaison: Community Development Department 907-586-0715

HRAC [Website](#)

HRAC CURRENT ROSTER:

Dorene Lorenz: Acting Chair/Public Seat, Partial Term (4/22/2019-6/30/2021), 1st Term – (7/1/2021-6/30/2024), 2nd Term/Current (7/1/2024-6/30/2027)

Shannon Crossley: Secretary/Public Seat, 1st Term (8/13/2018-6/30/2021), 2nd Term – (7/1/2021-6/30/2024), 3rd Term/Current (7/1/2024-6/30/2027)

Cheryl Jebe: Public Seat, 1st Term/Current (9/16/2024-6/30/2027)

Cameron Pike: Public Seat, Full Term/Current (7/1/2025 to 6/30/2028)

Robin Brenner: Public Seat, Partial Term/Current (9/16/2024-6/30/2026) – *applied for reappointment*

Vacant Seat: Public Seat, Full Term runs 7/1/2026-6/30/2029

Vacant Seat: Public Seat, Full Term runs 7/1/2026-6/30/2029

From: domadmin@juneau.org
To: [CBJ Boards](#); [Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Monday, June 22, 2026 1:10:47 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Robin Brenner
Residence Address
Mailing Address
Select
Primary Phone
Email
Board, Commission, Committee
Historic Resources Advisory Committee
Current of Prior Experience on CBJ Boards/Commissions/Committees
Historic Resources Advisory Committee
Reasons for Wanting to Serve
I enjoy learning and preserving the history of Juneau. As our city continues to grow. I want to continue as member of HRAC., because it gives me the opportunity to learn and be more involved .in my community. Since I volunteered, I've learned more about Juneau and how even with moving forward to build our community we still keep our history as much as possible. I've lived here for many years, and I love seeing do do you know history. I moved here in 1973 with my family from Michigan. At that time my dad, Terry Brenner worked for the city planning as engineer and surveyor. Some of his blueprints and photos are preserved in the Juneau Douglas City Museum. He was also on the HRAC in the past. We are a unique city, and I want to be a part of continuing what I'm doing. to keep history as we grow. Thank you for your time
Experience/Professional Expertise/Education
High school, 1973-1978

UAS 1998- ? Can't remember ends but about 3 years
2022~2024 UNC 2 years
certification rural interpreting for Deaf HH in rural interpreting in my area

Civic Activities, Memberships or Non-profits Involved With

Im a member of Pioneers of Alaska as first vice president. Member for 8 years I stay involved in my community volunteering for things such as putting in the princess Sophia memorial,, working with preserving and restoring our cemeteries
Sharing the history of Juneau and volunteering as an interpreter at various events so Deaf community can be involved.
Involved in fundraisers with Pioneers of Alaska, two better places within our community and restore them.

Date of Birth

████████

Ethnicity

White

Gender

Female

Acknowledgement/Certification

Robin Lee Brenner

From: domadmin@juneau.org
To: [CBJ Boards](#); [Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Tuesday, June 30, 2026 12:03:44 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Elizabeth Kell
Residence Address
Mailing Address
Same as Residence
Primary Phone
Email
Board, Commission, Committee
Historic Resources Advisory Committee
Current of Prior Experience on CBJ Boards/Commissions/Committees
While I have worked at the City for 31ish years - I have not served on any specific CBJ Boards/Commissions/Committees. While I was in the School System here I did serve as president, lead, and captain of ASAA and JSD Recognized Clubs and Activities for all 4 years of High School (I graduated in 2016) such as; TMHS Gay-Straight Alliance, Pep Band, Senior Band Corp, Drama Debate and Forensics (DDF), and Model United Nations.
Reasons for Wanting to Serve
I would like to serve on this board because I value Juneau's history and believe I can contribute a perspective that complements the experience already represented on the board. As someone from a younger generation with more recent academic training in anthropology, Alaska history, Tlingit language and culture, and cultural resource management, I hope to bring current knowledge while also learning from the expertise of long-serving members. I believe the strongest preservation efforts come from combining different experiences, backgrounds, and perspectives to work toward the shared goals of protecting and promoting our community's history. If on the board I would like to help explore different avenues of how we get others to engage with the process. I would also like to help see the board continue expanding community awareness and collaboration with organizations that are actively preserving and sharing local history, including FilCom, SEAGLA, Friends of Juneau-Douglas City Museum, Douglas Indian Association, ANS/ANB, the Gastineau Historical Society, and the Girl Scouts of America. Throughout my life, I have seen the Historic Resources Advisory

Committee support and promote meaningful projects such as the Empty Chair Memorial and Historic Resource Surveys, and I would welcome the opportunity to contribute to similar efforts in the future between the board, the City, and the Community.

My background in public history, research, museum education, and community-based preservation has prepared me to communicate history in ways that are engaging and accessible. Serving on this board would allow me to use those skills to further historic preservation while helping strengthen public understanding and appreciation of Juneau's unique history.

Experience/Professional Expertise/Education

I earned a Bachelor of Arts in Anthropology with a minor in Alaska History and an emphasis in Tlingit Language & Culture through the University of Alaska system, graduating in Spring 2024! As the daughter of a State Archaeologist, I grew up surrounded by the field of Cultural Resource Management (CRM) most of my life, which inspired me to pursue Alaska-focused CRM coursework at the University of Alaska Anchorage under Dianne Hanson, while I was there.

As part of my Alaska History coursework, I completed mock Historical Survey reports and National Register nomination project descriptions, earning A grades and highly positive feedback from my instructor, State Historian Katie Ringsmuth.

From 2020 to 2023, I worked at the Anchorage Museum, where I answered visitors' questions about Alaska's history and culture on a daily basis. I also led morning private tours for educational groups and adult scholars organizations, specializing in tours of THE Smithsonian Arctic Studies Center (which houses one of the largest collections of Alaska Native cultural items in the state and the Smithsonian Institution's largest long-term loan collection in the United States.)

I have presented twice at the Alaska Anthropological Association conference, most recently at the joint Alaska Anthropological Association and Western Washington conference in Bellingham in March 2026, where I presented to a full audience.

I regularly assist family & community members with historical and cultural research projects, ranging from the care and documentation of Clan At.óowu to locating archival articles, photographs, and other historical resources.

Several of my historical articles have been published via magazines and through UAScholars, including a significant publication in December 2025. I also have an upcoming article scheduled for publication in the Gastineau Historical Society newsletter in either Fall 2026 or Spring 2027.

Since 2024, I have been one of the two members of TakuForTwo, a community history and media preservation project dedicated to digitizing, restoring, preserving, and researching Alaska and Juneau-Douglas history/community moments through obsolete media formats such as VHS, U-Matic, Betamax, vinyl records, cassette tapes, and more. In addition to producing educational content/a spot for Community Memories through our YouTube channel, we assist community members with the digitization and preservation of their personal collections. Through this work, TakuForTwo has contributed to the JAHMI Look-Back Project, the Rain Country Retrospective documentary, and MANA's Tambayan at Kwentuhan exhibit at the Juneau Arts & Culture Center by providing historical analog equipment for display. Our work has also been featured in articles by David Reamer in the Anchorage Daily News and in the Chilkat Valley News over the past two years.

Through my education, museum experience, research, publications, conference presentations, and community preservation work, I have become recognized by many both within Southeast Alaska and beyond as a "public historian" dedicated to preserving and sharing Alaska's history and one who doesn't shy away from exploring the more complex/harder topics.

Civic Activities, Memberships or Non-profits Involved With

- Member of the Gastineau Historical Society (As of April 2025)
- Volunteer for the Lawson Creek Cemetery Cleaning Up and Restoration (Ongoing since 2023)
- Most of what TakuForTwo does is by our own Voluntary means (Ongoing since 2024)
- On Call Community Researcher [Basically I volunteer to do things like take photos of monuments/graves and or take photos/get scans of items or Newspapers at the Museums; People I have done this for include The Bellingham Good Time Girls History Group, Dr. Michael Livingston, and descendants of Chief Kawa.ée & Aanyálahaash] (Been doing this type of thing since at least 2016 or 2018)

- While not a member attending regularly, I also have a long history of assisting and volunteering with the Methodist Church as well that is lifelong.

Acknowledgement/Certification

Elizabeth M. Kell

From: domadmin@juneau.org
To: [CBJ Boards](#); [Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Friday, August 14, 2026 9:17:09 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Anjuli Grantham
Residence Address
Mailing Address
Same as Residence
Primary Phone
Email
Board, Commission, Committee
Historic Resources Advisory Committee
Current of Prior Experience on CBJ Boards/Commissions/Committees
Juneau Commission on Sustainability, 2019-2022
Reasons for Wanting to Serve
I'm a public historian, a scholar in the field of heritage studies, and a citizen dedicated to caring for places that matter. I've worked as a curator and with historic preservation organizations across Alaska. I co-authored the recent historic resource survey of the Juneau Townsite.
Experience/Professional Expertise/Education
2026: PhD in Museum and Heritage Studies, Ulster University 2011: MA in Public History, University of South Carolina
Civic Activities, Memberships or Non-profits Involved With
2012-2016: Board member of the Alaska Historical Society
Meeting Schedule and Attendance
Yes
Ethnicity
white

Gender
woman
Acknowledgement/Certification
Anjuli Grantham

Presented by: PWFC
Introduced: 02/28/2005
Drafted by: J.W. Hartle

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2299

A Resolution Establishing a Utility Advisory Board.

WHEREAS, in February, 2004, Mayor Botelho established the Ad Hoc Utility Advisory Board with the purpose of making recommendations to the Assembly and Manager concerning operation and management policies of the municipally-owned utilities, specifically the Water Utility and Wastewater Utility; and

WHEREAS, state and federal grant availability has declined and is predicted to further decline in the future; and

WHEREAS, an ongoing review of water and sewer utility rates and fees for sufficiency and equity is necessary and in the public interest; and

WHEREAS, at the January 10, 2005, meeting of the Public Works & Facilities Committee, a motion was adopted to forward to the Human Resources Committee the Ad Hoc Utility Board's recommendation of creating a full time utility advisory board; and

WHEREAS, at the February 7, 2005, meeting of the Human Resource Committee a motion was adopted to forward a resolution to the Assembly establishing the Utility Advisory Board; and

WHEREAS, the Assembly has determined that a utility advisory board should be established to review and make recommendations to the Assembly and the CBJ administration on water and sewer rate structures and policy issues involving the utilities.

///

//

//

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Utility Advisory Board Established. There is established the City and Borough of Juneau Utility Advisory Board, which shall comprise seven members appointed by the Assembly.

Section 2. Membership Qualifications. To the extent practicable, appointments shall be made as follows:

- (a) one engineer registered in the State of Alaska, preferably with training and experience in water, wastewater, and/or utility systems design and operation;
- (b) one accountant, preferably experienced with utility financial management practices;
- (c) one general contractor, preferably experienced in the construction of water and/or wastewater utility systems;
- (c) two commercial customers of the City and Borough water and/or wastewater utility;
- (e) one residential customer of the City and Borough water and/or wastewater utility; and
- (f) one member of the general public.

Section 3. Utility Advisory Board Purposes. The purpose of the Utility Advisory Board is to advise the Assembly on issues relating to water and wastewater utilities. The board is encouraged to gather relevant information from all sources available, and hold public hearings as necessary on issues under review, and to report to the Assembly on an annual basis, at a minimum, concerning the status of water and wastewater utility issues as follows:

- (a) Review and make recommendations to the Assembly and Manager on all matters pertaining to the operation of the water system and the wastewater system, to the end that the consuming public is provided with the best possible service consistent with good utility management and cost containment;
- (b) Review annual budgets and funding plans and make recommendations for the efficient and economical operation of the water system and the wastewater system including bond issues, staffing, fiscal matters, and public relations;

- (c) Make recommendations on long-range planning for system expansion replacement, and priorities to meet future needs of the water and wastewater systems;
- (d) Make recommendations on water and wastewater utility rates to ensure that the rates are equitable and sufficient to pay for operation, maintenance, debt reduction, system replacement, and utility reserves necessary to ensure sustainable public utilities;
- (e) Make recommendations on measures to increase the efficiency and cost effectiveness of the water and wastewater utility operations; and
- (f) Perform such other duties and functions related to the utilities as the Assembly or the Manager may request.

Section 4. Procedures. The rules of procedure for Assembly advisory committees established by resolution, shall govern the conduct of business by the Utility Advisory Board.

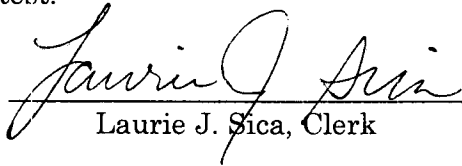
Section 5. Staff Assistance. Staff support and assistance to the Utility Advisory Board shall be provided by the City and Borough Public Works, Engineering, Finance, and such other departments as available and appropriate.

Section 6. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this 28th day of February, 2005.


Bruce Botelho, Mayor

Attest:


Laurie J. Sica, Clerk

Utility Advisory Board June 2026 Roster

Resolution 2299 *A Resolution Establishing a Utility Advisory Board*

The Utility Advisory Board is charged with the following:

- (a) Review and make recommendations to the Assembly and Manager on all matters pertaining to the operation of the water system and the wastewater system, to the end that the consuming public is provided with the best possible service consistent with good utility management and cost containment;
- (b) Review annual budgets and funding plans and make recommendations for the efficient and economical operation of the water system and the wastewater system including bond issues, staffing, fiscal matters, and public relations; -2- Res. 2299
- (c) Make recommendations on long-range planning for system expansion replacement, and priorities to meet future needs of the water and wastewater systems;
- (d.) Make recommendations on water and wastewater utility rates to ensure that the rates are equitable and sufficient to pay for operation, maintenance, debt reduction, system replacement, and utility reserves necessary to ensure sustainable public utilities;
- (e) Make recommendations on measures to increase the efficiency and cost effectiveness of the water and wastewater utility operations; and (f) Perform such other duties and functions related to the utilities as the Assembly or the Manager may request.

Term Lengths: 36 Months **Number of Positions:** 7 board members

Meeting Frequency: 2nd Thursday of the Month

Staff Liaisons: Utilities Superintendent Brian McGuire 907-586-0393 or brian.mcguire@juneau.gov

UAB CURRENT ROSTER:

Andrew Campbell: Chair/Public Seat, Partial Term (5/23/2016-5/31/2018), 1st Term (6/1/2018-5/31/2021), 2nd Term (6/1/2021-5/31/2024), 3rd Term/Current (6/1/2024-5/31/2027)

Geoffrey Larson: Large Commercial User Seat, Partial Term (4/1/2005-5/31/2006), 1st Term (6/1/2006-5/31/2009), 2nd Term (6/1/2009-5/31/2012), 3rd Term (6/1/2012-5/31/2015), 4th Term (6/1/2015-5/31/2018), 5th Term (6/1/2018-5/31/2021), 6th Term (6/1/2021-5/31/2024), 7th Term/Current (6/1/2024-5/31/2027)

Janet Hall Schempf: Retired State Habitat Biologist Seat, 1st Term (4/1/2005-5/31/2008), 2nd Term (6/1/2008-5/31/2011), 3rd Term (6/1/2011-5/31/2014), 4th Term (6/1/2014-5/31/2017), 5th Term (6/1/2017-5/31/2020), 6th Term (6/1/2020-5/31/2023), 7th Term/Current (6/1/2023-5/31/2026)

Grant Ritter: Residential/Public Seat, Partial Term (1/27/2014-5/31/2014), 1st Term (6/1/2014-5/31/2017), 2nd Term (6/1/2017-5/31/2020), 3rd Term (6/1/2020-5/31/2023), 4th Term/Current (6/1/2023-5/31/2026)

Elizabeth Pederson: Public/Accountant Seat, Partial Term (1/25/2021-5/31/2022), 1st Term (6/1/2022-5/31/2025), 2nd Term/Current (6/1/2025-5/31/2028)

Stuart Cohen: Public Seat, Partial Term (1/25/2021-5/31/2023), 1st Term/Current (6/1/2023-5/31/2026)

Ethan Roemeling: Engineer Seat, 1st Term/Current (6/1/2025-5/31/2028)

From: domadmin@iuneau.org
To: [CBJ Boards; Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Thursday, April 30, 2026 2:11:46 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Janet Schempf
Residence Address
[REDACTED]
Mailing Address
Same as Residence
Primary Phone
[REDACTED]
Secondary Phone
[REDACTED]
Email
[REDACTED]
Board, Commission, Committee
Other
Provide Name of Board/Commission/Committee
Utility Advisory Board
Current of Prior Experience on CBJ Boards/Commissions/Committees
Ad hoc utility committee, February 2004 - February 2025
UAB: Continuously since formation, February 2025
Reasons for Wanting to Serve
I want to continue to serve because water and sewer infrastructure are essential for a thriving community, and I believe the Board continues to be relevant to CBJ staff and the Assembly.
Experience/Professional Expertise/Education
Ad hoc UAB, 2004 - 2005 UAB, 2005 - present
Meeting Schedule and Attendance

Yes.
Date of Birth
Ethnicity
Northern European and mixed
Gender
Female
Acknowledgement/Certification
Janet Schempf

From: domadmin@iuneau.org
To: [CBJ Boards; Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Thursday, July 2, 2026 9:39:41 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Grant Ritter
Residence Address
[REDACTED]
Mailing Address
Included Below
Mailing Address
[REDACTED]
Primary Phone
[REDACTED]
Email
[REDACTED]
Board, Commission, Committee
Utility Advisory Board
Current of Prior Experience on CBJ Boards/Commissions/Committees
I've been on the board (UAB); for several years...not sure how many .
Reasons for Wanting to Serve
Serving on the board has been quite a journey. I serve on the board in the interest of the public. I took my job at the Water Utility (then Public Works) to be able to be of service the community; which I did for more than 30 years. Serving on the board allows me to continue in that vain.
Experience/Professional Expertise/Education
Water/Wastewater Utilities: 45 years experience in most forms of underground utility work. Familiarity with both systems pump stations and the layout and locations of the entire systems.

Dates: 1962 - 2007

Training: Everything required of the positions I held. Due to ADEC...too many certificates to mention here.

Civic Activities, Memberships or Non-profits Involved With

None.

Meeting Schedule and Attendance

I am fully aware of the rules regarding attendance.

Date of Birth

██████████

Ethnicity

Caucasian

Gender

Male

Acknowledgement/Certification

Grant Ritter

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Stuart A Cohen

First Name Middle Initial Last Name

[Redacted]

Email Address

[Redacted]

Home Address

[Redacted]

Suite or Apt

[Redacted]

City

[Redacted]

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Self: Invisible World Owner

Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Utility Advisory Board: Appointed

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

A forward-looking city should always be monitoring, assessing and improving the efficiency of every aspect of its operations. Our water and sewage systems consume a great deal of energy, not only in processing and moving water and sewage, but also in the way Juneauites consume water. As a business person, taxpayer and a parent very concerned about climate change, I'd like to support the City in looking for efficiencies, conservation measures and other means of reducing our carbon footprint and meeting our Juneau Renewable Energy Strategy goals. The Utilities Advisory Board is one way to do this. I currently run a small global ecommerce business (Invisible World) that sources product in South America and Asia and sells online in North America, Europe and Australia. We sell on multiple platforms in five languages and use about seventeen interrelated software programs. We have a complex supply chain and manage global logistics and tax compliance in 9 countries. This is only to say that I have a decent ability to understand and manage complex systems. I hope to be able to put these skills to use alongside the other members of the Utility Advisory Board.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Co-Chair, Alaska Interfaith Power and Light. 2015-Present. We work to organize people of faith to respond to climate change as a moral and religious obligation.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

I have had my own business, Invisible World, since 1984. Korean Karate Academy, Downtown Branch: For twenty years I have been the principle instructor of the downtown branch of Korean Karate Academy. Past Treasurer for Congregation Sukkat Shalom

Education/Training: Please list both formal and informal education & training experiences:

BA, English, Columbia University. Self taught expertise in Ecommerce, including Google Adwords and Facebook advertising, Search Engine Optimization, website development, Amazon listing. Global logistics and tax compliance.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

The following information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

None Selected

Gender

None Selected



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Presented by: The Manager
Introduced: 05/02/2016
Drafted by: A. G. Mead

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2755

A Resolution Reestablishing the Juneau Commission on Sustainability, and Repealing Resolution 2718.

WHEREAS, the City and Borough of Juneau is committed to a sustainable future that meets today's needs without compromising the ability of future generations to do the same, and that:

- Supports a stable, diverse, and equitable economy;
- Protects the quality of the air, water, land and other natural resources;
- Conserves native vegetation, fish, wildlife habitat, and ecosystems;
- Minimizes human impacts on local and worldwide ecosystems; and
- Minimizes energy usage and the release of greenhouse gases; and

WHEREAS, the CBJ Comprehensive Plan provides that it is the policy of the CBJ to build a sustainable community that endures over generations and that is sufficiently far-seeing and flexible to maintain the vital and robust nature of its economic, social, and environmental support systems; and

WHEREAS, communities throughout the nation, both large and small, have promoted sustainability through focusing on such issues as reducing dependence on fossil fuels; promoting fuel-efficient technologies; investing in the local economy for the long-term; adopting and enforcing land-use policies that reduce sprawl, promote infill, preserve open space, and create compact, walkable urban communities; promoting transportation options such as bicycle trails, incentives for car pooling and public transit; making energy efficiency a priority through building code improvements, retrofitting municipal facilities with energy efficient technologies, and urging employees to conserve energy and save money; practicing and promoting sustainable building practices; increasing the fuel efficiency of municipal fleet vehicles and reducing the number of vehicles; increasing recycling rates in municipal operations and in the community; and educating the public, business, and government about sustainability; and

WHEREAS, by Resolution 2397(b), the CBJ joined the International Council for Local Environmental Initiatives (ICLEI) and committed itself to complete the five milestones of the Cities for Climate Protection Campaign to reduce greenhouse gas and air pollution emissions; and

WHEREAS, the Assembly finds that it is in the public interest to create a panel to research and advise the Assembly on community sustainability, including but not limited to the items listed above; and

WHEREAS, the Juneau Commission on Sustainability has requested that the Assembly revise the Commission's governing legislation to specify that the Planning Commission and Assembly members be non-voting members and not be counted in determining whether a quorum of the Commission is present.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Establishment. There is established a Juneau Commission on Sustainability.

Section 2. Composition. The Commission shall be comprised of nine members appointed by the Assembly, plus one liaison from the Assembly and one from the Planning Commission. The liaisons shall not have the power to vote and shall not be counted in determining whether a quorum of the Commission is present. Commission membership shall reflect environmental, social, economic and governmental perspectives, unified by the common interest of sustainability. Commission members serving three year staggered terms at the time of adoption of this resolution shall serve out their terms.

Section 3. Duration. The Commission shall have an indefinite duration.

Section 4. Public policy and purpose. A sustainable community seeks to advance the economic social, environmental and governmental well-being of the community without compromising the quality of life of future generations. The mission of the CBJ Commission on Sustainability is to promote the economic, social, environmental, and governmental well-being of Juneau and all its inhabitants, now and in the future.

Section 5. Powers and Duties.

1. To coordinate, propose, and promote sustainability initiatives among residents, businesses, government, and non-governmental agencies and educational organizations through education and outreach programs.
2. To make recommendations to the Juneau Assembly and CBJ Boards and Commissions on policies and programs that promote sustainability.
3. To research and apply for grants or other funds or gifts from public or private agencies for the purpose of carrying out any of the provisions or purposes of this resolution.
4. To serve as an advisory group to the CBJ in reducing greenhouse gas emissions to target levels as adopted by the CBJ Assembly.

5. To act as liaison between the public and the CBJ Assembly on sustainability related issues.

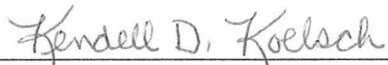
Section 6. Staff Liaison. The Manager shall designate a staff liaison to the Commission.

Section 7. Procedure. The Commission shall operate pursuant to the CBJ Advisory Board Rules of Procedure as they may be amended from time to time.

Section 8. Repeal. Resolution 2718 is repealed.

Section 9. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this 2nd day of May, 2016.



Kendell D. Koelsch, Mayor

Attest:


for Laurie J. Sica, Municipal Clerk

Juneau Commission on Sustainability August 2026 Roster

Governing Legislation: [Resolution 2755 – A Resolution Reestablishing the Juneau Commission on Sustainability](#)

Term Lengths: 36 months **Number of Positions:** 9 member board **Meeting Frequency:** 1st Wednesday of the month

Staff Liaison: City Clerk's Office 907-586-5278 or city.clerk@juneau.gov

JCOS Website

JCOS CURRENT ROSTER

Marian Call: Co-Chair/Public Seat, 1st Term (7/11/2022-6/30/2025), 2nd Term/Current (7/1/2025-6/30/2028)

Griffin Plush: Co-Chair/Public Seat, 1st Term/Current (7/29/2024-6/30/2027)

James Powell: Public Seat, Partial Term (7/9/2018-6/30/2020), 1st Term (7/1/2020-6/30/2023), 2nd Term/Current (7/1/2023-6/30/2026)

Jessica Barker: Public Seat, Partial Term (8/8/2022 – 6/30/2024), 1st Term/Current (7/1/2024-6/30/2027)

Brennen McCulloch: Public Seat, 1st Term/Current (7/29/2024-6/30/2027)

Ariel Hasse-Zamudio: Public Seat, Partial Term/Current (11/17/2025-6/30/2028)

Vacant Seat: Unexpired Term (immediately – 6/30/2028)

Vacant Seat: Full Term (7/1/2026-6/30/2029)

Vacant Seat: Full Term (7/1/2026-6/30/2029)

2026 Planning Commission Liaison: *Karinne Wiebold*

2025-2026 Assembly Liaison: *Nano Brooks*

Previous JCOS Members:

Nick Waldo: Public Seat, 1st Term (8/8/2022-6/30/2025), 2nd Term/Resigned (7/1/2025-6/30/2026)

David Teal: Public Seat, 1st Term (7/1/2020-6/30/2023), 2nd Term/Completed (7/1/2023-6/30/2026)

Laura Achee: Public Seat, Partial Term (1/30/2023-6/30/2023), 1st Term/Completed (7/1/2023-6/30/2026)

From: domadmin@juneau.org
To: [CBJ Boards; Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Wednesday, August 5, 2026 11:17:09 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
James Powell
Residence Address

Mailing Address
Same as Residence
Primary Phone

Email

Board, Commission, Committee
Juneau Commission on Sustainability
Current of Prior Experience on CBJ Boards/Commissions/Committees
During my year nine term (1995-2004) on the CBJ Assembly I was on several CBJ Boards and Committees (Hospital Board, Sales Tax Committee etc.) I am currently on JCOS and served two terms.
Reasons for Wanting to Serve
Juneau Sustainability has been a passion of mine since 1992 when I was participated in the UN 1992 Earth Summit as an accredited observer for the Northern Forum NGO. Since that time I have been involved in several community organizations that promote local sustainability.
Experience/Professional Expertise/Education
I received a PhD in Natural Resources and Sustainability from UAF in 2012. Since that time I have received several US National Science Foundation and Belmont Forum grants to study local sustainability in Alaska and other Arctic communities. I have published several book chapters on sustainability and indicators.
Civic Activities, Memberships or Non-profits Involved With
None
Meeting Schedule and Attendance

None
Date of Birth
Ethnicity
White
Gender
Male
Acknowledgement/Certification
James Edward Powell

From: domadmin@juneau.org
To: [CBJ Boards; Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Friday, June 26, 2026 1:54:49 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Conor Lendrum
Residence Address
[REDACTED]
Mailing Address
Same as Residence
Primary Phone
[REDACTED]
Email
[REDACTED]
Board, Commission, Committee
Juneau Commission on Sustainability
Current of Prior Experience on CBJ Boards/Commissions/Committees
N/a
Reasons for Wanting to Serve
I am really interested in giving back to my community and having a greater understanding of Juneau's beurocratic and governmental machinery. Additionally, I am keenly aware every day of the limits on our landfill, and the world's resource mismanagement at large. I would love to see how I can bring my experience to bear in my community to address sustainability in Juneau.
Experience/Professional Expertise/Education
Comms/development at SEACC 2019-2021.
Meeting Schedule and Attendance
I am not currently aware of the meeting schedule, but I have a lot of control of my schedule and will be able to prioritize JCOS.
Date of Birth
[REDACTED]

Ethnicity
Caucasian
Gender
Male
Acknowledgement/Certification
David C Lendrum

From: domadmin@juneau.org
To: [CBJ Boards; Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Tuesday, December 2, 2025 11:58:43 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Flannery Ballard
Residence Address
Mailing Address
Same as Residence
Primary Phone
Email
Board, Commission, Committee
Juneau Commission on Sustainability
Current of Prior Experience on CBJ Boards/Commissions/Committees
I have not yet served on a CBJ board/ commission/ committee. The drop down list did not allow for multiple selections. I would be interested in serving on a number of boards including: the planning commission, the commission on sustainability, the parks & rec advisory committee. I would consider other boards/committees if needed.
Reasons for Wanting to Serve
I am interested in getting more involved in local issues and better understanding the policies and procedures we follow to make decisions and shape the future of our community.
Experience/Professional Expertise/Education
I hold a BA in environmental science from the University of Virginia, and an MSc in environmental economics from the University College of Dublin where I wrote my master's thesis on the economic valuation of natural resources in Alaska, advocating for the balancing of resources for long term community prosperity. I have lived and worked in southeast Alaska since 2015 (in both Ketchikan and Juneau). I have worked in a number of tourism related industries; the legislature; and have worked for the Alaska Department of Environmental Conservation since 2021. I lead the state's Brownfields Program where we help communities/tribes/municipalities cleanup abandoned or contaminated properties for public reuse/ redevelopment. My education and my professional experience makes me a ideal candidate to support a range of CBJ boards and committees.
Civic Activities, Memberships or Non-profits Involved With

In my role as the Brownfields Program Coordinator for the state of Alaska, I coordinate daily with non-profits, communities, tribes etc, with the shared goal of site cleanup and reuse. In college, I served as the membership vice president of Alpha Phi Omega co-ed fraternity, where community service was centered.

Meeting Schedule and Attendance

I have reviewed the schedule and can commit. Could you clarify if attendance by zoom is allowed or if all meetings are to be attended in person?

Date of Birth

[REDACTED]

Ethnicity

white

Gender

female

Acknowledgement/Certification

Flannery Ballard



OFFICE OF THE MUNICIPAL CLERK

155 Heritage Way, Juneau AK 99801

Phone: (907)586-5278

email: di.cathcart@juneau.gov

MEMORANDUM

DATE: August 10, 2026

TO: Assembly Human Resources Committee

FROM: Diane Cathcart, Deputy Municipal Clerk

cc: Emergency Programs Staff Liaisons Ryan O'Shaughnessy, & Teri Rehfeldt

RE: (LEPC) Seat Assignments/Nominations

Per [Resolution 2689](#), the Local Emergency Planning Committee (LEPC) has primary and alternate seats. I ask the Assembly Human Resources Committee to forward to the Assembly for recommended appointments, the nominations of the below applicants.

Reappointment to Full Term: Immediately (Jan. 1, 2026) - Dec. 31, 2028

Seat 7a – American Red Cross Seat [Alternate Member] **Applicant: Loren Jones**

(Mr. Jones continues to serve on the LEPC until he can be reappointed)

Unexpired Terms: Immediately - Dec. 31, 2026 & Full Terms Running Jan. 1, 2027 - Dec. 31, 2029

Since both seats have terms ending within six months, the Assembly can recommend to appoint members to fill the unexpired term as well as an upcoming full 3-year term.

Seat 4 – General Public Seat [Primary Member] *Partial Term (immediately – 12/31/2026 followed by a full term 1/1/2027-12/31/2029)* **Applicant: Mark A. Smith**

Seat 5a – Bartlett Regional Hospital Seat [Alternate Member] *Partial Term (immediately – 12/31/2026 followed by a full term 1/1/2027-12/31/2029)* **Applicant: Tara Stephen**

Other Seats Awaiting Action and/or Vacant (FYI Only - No Action Needed at this Time)

Seat 11 – Vulnerable Populations Seat [Primary Member] *Full Term (1/1/2026-12/31/2028) currently held by Elaine Hosey (waiting for application for reappointment)*

VACANT: Seat 13a – Healthcare Systems Seat [Alternate Member] *Partial Term (immediately – 12/31/2027), previously held by Jamie Bursell*

Recommended Assembly HRC Motion:

I move the Assembly Human Resources Committee forward to the full Assembly for approval, the recommendation to forward to the State of Alaska Emergency Response Commission the reappointment of Loren Jones, American Red Cross Seat 7a, to a full term beginning immediately and ending December 31, 2028; and the appointments of Mark A. Smith, General Public Seat 4, and Tara Stephen, Bartlett Regional Hospital Seat 5a, both to unexpired terms running immediately and ending December 31, 2026 and full terms running January 1, 2027 through December 31, 2029 since both seats are within six months of reappointment; all to the Local Emergency Planning Committee and ask for unanimous consent.

Local Emergency Planning Committee August 2026 Roster

[AS 26.23.071 & 26.23.073](#) & CBJ [Resolution 2974](#) *A Resolution Re-establishing the Local Emergency Planning Committee*

Term Length: 36 Months **Number of Positions:** 13 Primary/13 Alternate board members **Meeting Frequency:** 2nd Wednesday of the Month at Noon

LEPC/Emergency Programs [Website](#)

State of Alaska SERC [Website](#)

LEPC CURRENT ROSTER

Jeremy Weske: Peace Officer Seat 2, Partial Term/Current (7/29/2024-12/31/2027)

Krag Campbell: Peace Officer Seat 2a, 1st Term/Current (1/1/2024-12/31/2026)

Theresa Ross: Firefighter EMS Seat 3, Partial Term (7/29/2024-12/31/2025), 1st Term/Current (1/1/2026-12/31/2028)

Travis Wolfe: Firefighter EMS Seat 3a, 1st Term (3/20/2023-12/31/2025), 2nd Term/Current (1/1/2026-12/31/2028)

VACANT SEAT: General Public Seat 4, Partial Term (1/1/2026-12/31/2026), Followed by a Full Term (1/1/2027-12/31/2029)

Louisa Phillips: General Public Seat 4a, Partial Term (2/27/2023-12/31/2023), 1st Term/Current (1/1/2024-12/31/2026)

Jacob Thayer: Bartlett Regional Hospital Seat 5, Partial Term/Current (3/3/2025-12/31/2026)

VACANT SEAT: Bartlett Regional Hospital Seat 5a, Partial Term/Current (3/3/2025-12/31/2026), Followed by a Full Term (1/1/2027-12/31/2029)

Justin Shoman: Media Seat 6, 1st Term/Current (1/1/2025-12/31/2027)

Warren Russell: Media Seat 6a, 1st Term (1/1/2019-12/31/2021), 2nd Term (1/1/2022-12/31/2024), 3rd Term/Current (1/1/2025-12/31/2027)

Britta Tonnessen: American Red Cross Seat 7, 1st Term (1/1/2020-12/31/2022), 2nd Term (1/1/2023-12/31/2025), 3rd Term/Current (1/1/2026-12/31/2028)

Loren Jones: American Red Cross Seat 7a, Partial Term (1/1/2022-12/31/2022), 1st Term/Current (1/1/2023-12/31/2025) – Applied for reappointment for a Full Term (1/1/2026-12/31/2028)

Christopher Russell: Chair/Right to Know Act of 1988 Seat 8, 1st Term (1/1/2022-12/31/2024), 2nd Term/Current (1/1/2025-12/31/2027)

Evan Price: Right to Know Act of 1988 Seat 8a, 1st Term/Current (4/7/2025-12/31/2027)

Thomas Young-Bayer: Community Group Seat 9, 1st Term/Current (7/28/2025-12/31/2027)

Ed Williams: Vice Chair/Community Group Seat 9a, 1st Term (3/9/2009-12/31/2011), 2nd Term (1/1/2011-12/31/2013), 3rd Term (1/1/2014-12/31/2015), 4th Term (1/1/2016-12/31/2018), 5th Term (1/1/2019-12/31/2021), 6th Term (1/1/2022-12/31/2024), 7th Term/Current (1/1/2025-12/31/2027)

Nicole Ferrin: Haz/Mat Transporter Seat 10, Partial Term (7/10/2023-12/31/2023), 1st Term/Current (1/1/2024-12/31/2026)

Kenneth Murphy: Haz/Mat Transporter Seat 10a, Partial Term (3/20/2023-12/31/2023), 1st Term/Current (1/1/2024-12/31/2026)

Eileen Hosey: Vulnerable Populations Seat 11, 1st Term/Current (1/1/2023-12/31/2025)

Rhys Mateo: Vulnerable Populations Seat 11a, Partial Term/Current (11/18/2024-12/31/2026)

Sabrina Grubitz: AK Native Tribal Representative Seat 12, Partial Term (12/1/2023-12/31/2024), 1st Term/Current (1/1/2025-12/31/2027)

Rhonda Butler: AK Native Tribal Representative Seat 12a, Partial Term (3/14/2022-12/31/2024), 1st Term/Current (1/1/2025-12/31/2027)

Elaine Hickey: Healthcare Systems Seat 13, 1st Term (4/4/2022-12/31/2024), 2nd Term/Current (1/1/2025-12/31/2027)

VACANT SEAT: Healthcare Systems Seat 13a, Partial Term (immediately-12/31/2027) (*previously held by Jamie Bursell 3/20/2023-7/10/2025*)

Ryan O'Shaughnessy: Manager's Designee Seat 14, Staff Term: 1/1/2025 – Current

Teri Rehfeldt: Manager's Designee Seat 14a, Staff Term: 1/1/2025 – Current

2025-2026 Assembly Liaison: Nano Brooks

From: domadmin@juneau.org
To: [CBJ Boards; Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Monday, April 13, 2026 2:25:44 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Tara Stephen
Residence Address
[REDACTED]
Mailing Address
Same as Residence
Primary Phone
[REDACTED]
Secondary Phone
[REDACTED]
Email
[REDACTED]
Board, Commission, Committee
Local Emergency Planning Committee
Current of Prior Experience on CBJ Boards/Commissions/Committees
None- new to my position a and Juneau AK
Reasons for Wanting to Serve
As a newly appointed Director of Nursing Administration at the hospital, I want to contribute my healthcare and leadership perspective to local emergency preparedness efforts. Although I am new to the community, I am committed to building strong partnerships and ensuring coordinated, effective responses to emergencies.
Experience/Professional Expertise/Education
As a newly appointed Director of Nursing Administration at the hospital, I want to contribute my healthcare and leadership perspective to local emergency preparedness efforts. Although I am new to the community, I am committed to building strong partnerships and ensuring coordinated, effective responses to emergencies.
Civic Activities, Memberships or Non-profits Involved With
Since I have only recently relocated to this community, I am not currently involved with any local groups or organizations related to this committee but am eager to become actively engaged. I can provide my

resume/CV of previous activities from other roles I have held within other communities upon request.

Ethnicity

white

Gender

female

Acknowledgement/Certification

Tara Stephen

From: domadmin@juneau.org
To: [CBJ Boards; Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Thursday, April 9, 2026 2:24:42 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
MARK A. SMITH
Residence Address
[REDACTED]
Mailing Address
Same as Residence
Primary Phone
[REDACTED]
Secondary Phone
[REDACTED]
Email
[REDACTED]
Board, Commission, Committee
Local Emergency Planning Committee
Current of Prior Experience on CBJ Boards/Commissions/Committees
SALES TAX BOARD OF APPEALS JUNEA SCHOOL DISTRICT BUDGET COMMITTEE
Reasons for Wanting to Serve
Hope to add value
Experience/Professional Expertise/Education
SALES TAX BOARD OF APPEALS 9 Tto current School Board budget FY 12 and FY 13
Civic Activities, Memberships or Non-profits Involved With
NA
Meeting Schedule and Attendance
Can not attend

Date of Birth
██████████
Ethnicity
white
Gender
male
Acknowledgement/Certification
MARK A. SMITH

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Loren Jones

First Name Middle Initial Last Name

Email Address

Home Address

City

Suite or Apt

State

Postal Code

Primary Phone

Alternate Phone

Retired

Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Juneau

Residence State

Alaska

Residence Postal Code

99801

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Hospital Board: Submitted
Planning Commission: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

☒ 2

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Question applies to multiple boards

How many hours per month are you able to serve?

25

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

While on Assembly I served as Liaison several years and attend many meetings out of interest. I feel I could serve on the PC well as I am familiar with Title 49, PC rules and procedures, and I know many of the Commissioners. Served on BRH Board 1990-94 and 2004-2010

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Family Promise Board United Way Board Red Cross Alaska leadership team

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

See above for current Catholic Community Services Hospice and Home Care before integration into CCS
State Boards: Marijuana Control Board

Education/Training: Please list both formal and informal education & training experiences:

BA and MA in Sociology

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

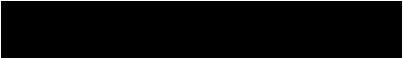
The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male


Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Presented by: The Manager
Introduced: 8/18/2025
Drafted by: Law Department

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 4026

A Resolution Amending the Youth Activity Board Membership.

WHEREAS, The Assembly first implemented Youth Activities Board ("Board") policies by adopting Resolution No. 1804 establishing the Youth Activities Board, Resolution No. 2033 amending its membership, Resolution No. 2071 extending the Board sunset date, Resolution 2410 repealing the sunset date entirely and providing for the indefinite continuation of the Board, Resolution 2761 setting criteria for allocation of funds for youth activity programs, and Resolution 2820 modifying the Board makeup.

BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Youth Activities Board Membership.

- (a) The Board shall consist of nine members who shall serve without compensation. The board membership shall consist of:
- (1) One member from the Parks and Recreation Advisory Committee, nominated by the Committee;
 - (2) Two members 19 years old or younger; and
 - (3) Six members of the general public.

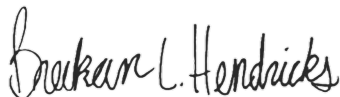
Section 2. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this 18 day of August, 2025.



Beth A. Weldon, Mayor

Attest:



Breckan L. Hendricks, Municipal Clerk

Youth Activities Board August 2026 Roster

Resolution 4026 – A Resolution Amending the Youth Activity Board Membership and **Resolution 2820** Reestablishing YAB

Term Length: 36 Months **Number of Positions:** 9 member board **Frequency of Meetings:** 2nd Tuesday of the Month

Staff Liaisons: Recreation Coordinator III Amanda Lovejoy 907-586-5635 x 4156 or amanda.lovejoy@juneau.gov or Parks & Recreation 907-586-5226 or parks.rec@juneau.gov

YAB Website

P&R Youth Scholarship Program Webpage

YAB CURRENT ROSTER:

Tom Rutecki: Chair/Public Seat, 1st Term (9/1/2020-8/31/2023), 2nd Term/Current (9/1/2023-8/31/2026) *(previously sat on YAB as the PRAC Representative 2012-2020). After 29 years on PRAC and/or YAB, [Mr. Rutecki is not applying for reappointment but will continue to stay briefly on YAB until his seat can be filled and/or the board is able to have enough members to reach quorum]*

Josh Anderson: PRAC Representative Seat, 1st Term (9/1/2023-8/31/2025), 2nd Term/Current (9/1/2025-8/31/2028)

Misuri (Missouri) Smyth: Public Seat, Partial Term (2/3/2025-8/31/2025), 1st Term/Current (9/1/2025-8/31/2028)

Jaylynn Martin: Youth 19 or Younger Seat, 1st Term/Current (9/1/2025-8/31/2028)

Vacant Seat: Public Seat/Full Term (9/1/2026-8/31/2029) *(previously held by E. Blastad)*

Vacant Seat: Public Seat/Full Term (9/1/2026-8/31/2029) *(previously held by T. Ferguson Hayes)*

Vacant Seat: Public Seat/Partial Term (immediately – 8/31/2027) *(previously held by A. D'Cafango)*

Vacant Seat: Public Seat/Partial Term (immediately – 8/31/2028) *(previously held by B. Nelson)*

Vacant Seat: Youth 19 or Younger Seat/Partial Term (immediately – 8/31/2027) *(previously held by V. Peimann)*

From: domadmin@iuneau.org
To: [CBJ Boards; Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Saturday, June 13, 2026 1:03:29 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Levi spaulding Levi
Residence Address

Mailing Address
Same as Residence
Primary Phone

Email

Board, Commission, Committee
Youth Activities Board
Current of Prior Experience on CBJ Boards/Commissions/Committees
I have not been in any other cbj's
Reasons for Wanting to Serve
. 1 I want to help my city by any means . 2 I want to tell about what the youth want our money to be used for . 3 I want to heard from the adults in this job so I can understand
Experience/Professional Expertise/Education
- I graduated 8th grade on May 20th 2026 - I volunteered for a podcast group - I worked at the mini-con at the museum
Civic Activities, Memberships or Non-profits Involved With
I volunteered for alaska robotics on may 9th 2026
Meeting Schedule and Attendance
Yes I understand
Date of Birth

Ethnicity
I am white
Gender
Boy
Acknowledgement/Certification
LJS

From: domadmin@juneau.org
To: [CBJ Boards; Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Saturday, July 18, 2026 7:52:32 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Emily Ferry
Residence Address

Mailing Address
Same as Residence
Primary Phone

Email

Board, Commission, Committee
Youth Activities Board
Current of Prior Experience on CBJ Boards/Commissions/Committees
N/A
Reasons for Wanting to Serve
My three kids, currently 18, 16, and 16, have benefited from Youth Activities through the CBJ. I deeply understand the importance of having many opportunities for youth to be active and connected, and would like to see as many opportunities for as many youth in our community as possible.
Experience/Professional Expertise/Education
I work for the Association of Alaska School Boards, a statewide education non-profit that advocates for youth. In that role, I have become very familiar with the research supporting youth activities and engagement, equity and barriers to participation, and reaching families. I am also a trained facilitator and have knowledge of running effective meetings.
Civic Activities, Memberships or Non-profits Involved With
I have previously been a youth soccer coach for CBJ (~2014 and ~2022) and a youth hockey coach for the Juneau Douglas Ice Association (~2016). I have participated in the Southeast Alaska Early Childhood Coalition. And I have been part of my children's schools' Site Council for over a dozen years, usually as president.

Meeting Schedule and Attendance

I am aware that the Youth Advisory Board usually meets on the second Tuesday of the month. I have shared with Jordan Nigro that I will have a conflict on that day this year. She indicated that I should apply and that the committee may look at adjusting the meeting schedule.

Date of Birth

[REDACTED]

Ethnicity

White

Gender

Femal

Acknowledgement/Certification

Emily Ferry

From: domadmin@juneau.org
To: [CBJ Boards; Di Cathcart](#)
Subject: New submission from CBJ Board Application
Date: Tuesday, July 28, 2026 11:49:38 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Jake Price
Residence Address
4 [REDACTED]
Mailing Address
Same as Residence
Primary Phone
[REDACTED]
Secondary Phone
[REDACTED]
Email
[REDACTED]
Board, Commission, Committee
Youth Activities Board
Current of Prior Experience on CBJ Boards/Commissions/Committees
N/A
Reasons for Wanting to Serve
I want to serve on the Youth Activity Board because I care about the programs and activities available for teens in Juneau, and I want to help make them better. I see what youth actually use, what's missing, and what could be improved, so I believe my perspective would be helpful. I'm responsible, I show up, and I like being involved in things that support our community. Being on the board would give me a chance to represent other teens and ensure our needs are included in decisions and funding decisions. I'm also interested in building a future career in politics, and I think starting with local government in my hometown is the best way to learn how things really work. Serving on the board would help me understand how decisions are made and give me real experience making a positive impact. I want to help create better opportunities for youth because we're the future, and I want to be part of shaping that.
Experience/Professional Expertise/Education
Education: • IDEA Homeschool, 2024–present

- Currently a high school student in Juneau

Experience:

- Owner of Juneau Outdoor Services (landscaping business)
 - Manage my own schedule, customers, and work while balancing school
 - Built strong time management, reliability, and problem-solving skills
 - Work outdoors year-round in Juneau conditions
- Former Civil Air Patrol Cadet
 - Served as flag bearer in ceremonies
 - Learned discipline, teamwork, and public responsibility

These experiences have given me a clear understanding of the time, effort, and support that youth programs need to succeed.

Civic Activities, Memberships or Non-profits Involved With

- Volunteer in the IT Department with local church ministry
- Attended the 2025 Year Entrepreneur School camp
- Attended the JDHS 2023 Huskies Football Camp
- Civil Air Patrol Cadet – flag bearer in ceremonies
- Attended the 2026 Year Trade School camp
- Involved in youth programs in Juneau

Meeting Schedule and Attendance

I'm aware.

Date of Birth

████████

Ethnicity

White & Alaskan Native

Gender

Male

Acknowledgement/Certification

Jake Joshua Price

MEMORANDUM

DATE: August 14, 2026

TO: Paul Kelly, Chair HRC
Katie Koester, City Manager
Robert Barr, Deputy City Manager

FROM: Emily Wright, City Attorney

SUBJECT: Juneau 4th of July Parade



LAW DEPARTMENT
155 Heritage Way
Juneau, AK 99801
Ph: (907) 586-5242
Fax: (907) 586-4567

Based on the testimony of members of the public provided July 27, 2026, you asked for updated information regarding the legal status of the Juneau Fourth of July Committee and its relationship with the CBJ.

In 2004, the CBJ Assembly passed Resolution 2265 which created an official relationship between the “Juneau and Douglas Fourth of July Committees.” These non-profits were tasked with providing parades, celebratory events, and a fireworks display. Each was asked to provide an annual roster to the CBJ and the Resolution indicates that the CBJ will “endeavor to secure” insurance for the Committees.

The CBJ currently provides funding annually to the Douglas Fourth of July Committee to cover the cost of event insurance. The Douglas Fourth of July Committee provided a draft program with committee members. It is possible that CBJ provided some funds or insurance to the Juneau Committee in the early 2000’s, but no records remain. The Juneau Fourth of July Committee requested a copy of CBJ’s insurance as part of their State and JPD permit process. CBJ does not appear to provide them with funds or provide coverage under our insurance. The Juneau Fourth of July Committee declined to provide a roster.

The Juneau Fourth of July Committee appears to have changed its name to the Juneau Festival Association at some point, but it is not clear when. The Juneau Committee’s facebook page indicates that their name is the “Juneau 4th of July Parade” and lists the organization type as a non-profit (the Resolution also indicates that they are a non-profit). As of July 22, 2026, no organization matching any of these names is listed as a registered non-profit in Juneau. When the CBJ reached out to the Juneau Fourth of July Committee in early August, the Manager’s Office was told that no committee members remained and that the committee/association/organization no longer exists.

This leads us to the Assembly for guidance.

With the changes to the Juneau Fourth of July Committee, Resolution 2265 needs to be repealed and replaced. Of note, the Resolution also indicates that these committees are responsible for fireworks, which has not been the case for a very long time.

In speaking with the City Manager and Deputy City Manager, it is likely, and they are hopeful, that there are community organizations who are willing to take on the task of spearheading the Juneau Fourth of July parade.

NEXT STEPS

What type of relationship would you like to see regarding Fourth of July activities in Juneau?
What information do you need from the Manager’s Office to make a decision?
What type of legislation from CBJ Law would you like to see, if any?