



ASSEMBLY HUMAN RESOURCES COMMITTEE AGENDA

August 17, 2026 at 5:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

155 Heritage Way - Assembly Chambers

A. CALL TO ORDER

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. 2026-06-08_Asembly-HRC_Minutes - Draft
2. 2026-06-24_Full-Assembly-HRC_Minutes - Draft

F. AGENDA TOPICS

1. Parks & Recreation Advisory Committee (PRAC) Annual Report
2. Historic Resources Advisory Committee (HRAC) Appointments

Per [Ordinance 2025-16](#), the Historic Resources Advisory Committee (HRAC) shall consist of seven (7) members appointed by the Assembly for three-year terms. To the extent possible, committee membership shall consist of archaeologists, historians, architects, people knowledgeable in the customs and language of the Tlingit and Haida people, owners of locally recognized historic property and the general public. HRAC shall meet on an as-needed basis and at least four times annually.

Current HRAC Roster

There are three seats with terms running July 1, 2026 – June 30, 2029; one incumbent has reapplied, along with two members of the general public who've applied.

Suggested Motion: *that the Assembly Human Resources Committee forward to the full Assembly for approval, the reappointment of [Robin Brenner] and the appointment of [Elizabeth Kell] and [Anjuli Grantham], all to terms beginning immediately (July 1, 2026) and ending June 30, 2029 to the Historic Resources Advisory Committee and ask for unanimous consent.*

3. Utility Advisory Board (UAB) Appointments

Per [Resolution 2299](#), the seven-member Utility Advisory Board is established. To the extent possible, appointments shall be made with the following considerations: one engineer registered with the State of Alaska with experience in utility system design and operation, one accountant with utility financial management, one general contractor with experience in water/wastewater utility systems, two commercial customers of the CBJ water/wastewater utility, one residential customer of the CBJ and one member of the general public.

Current UAB Roster

There are (3) seats up for action with terms beginning June 1, 2026, and ending May 31, 2029. All three incumbents continue to serve and all three have submitted their applications for reappointment. No other applications have been received.

Suggested Motion: *that the Assembly Human Resources Committee forward to the full Assembly for approval, the recommendation to reappoint [Janet Schempf], [Grant Ritter] and [Stuart Cohen] to their Utility Advisory Board current seats, all for terms beginning immediately (June 1, 2026) and ending May 31, 2029, and ask for unanimous consent.*

4. Juneau Commission on Sustainability (JCOS) Appointments

Per [Resolution 2755](#), the Commission shall be comprised of nine members appointed by the Assembly, plus one liaison from the Assembly and one from the Planning Commission. The liaisons shall not have the power to vote and shall not be counted in determining whether a quorum of the Commission is present. Membership shall reflect environmental, social, economic and governmental perspectives, unified by the common interest in sustainability.

Current JCOS Roster

There are four seats for various terms; incumbent James Powell has reapplied to continue serving in his seat, and two members of the general public have applied.

Suggested Motion: *I move that the Assembly Human Resources Committee forward to the full Assembly for approval, the reappointment of [James Powell], and the appointments of [Conor Lendrum] and [Flannery Ballard] to the Juneau Commission on Sustainability; all to terms beginning immediately and ending June 30, 2029 and ask for unanimous consent.*

5. Local Emergency Planning Committee (LEPC) Appointments

Per [Resolution 2974](#) and [AS 26.23.071](#) the Local Emergency Planning Committee (LEPC) serves as a community coalition advising staff on emergency management issues, reviews the emergency response plan for CBJ and functions, when necessary, as the LEPC under SARA Title III. The Assembly nominates applicants, and final appointments are made by the State Emergency Response Commission.

LEPC Current Roster

There are three seats up for action on this HRC agenda, with one applicant for each seat.

Suggested Motion: *I move the Assembly Human Resources Committee forward to the full Assembly for approval, the recommendation to forward to the State of Alaska Emergency Response Commission the reappointment of Loren Jones, American Red Cross Seat 7a, to a full term beginning immediately and ending December 31, 2028; and the appointments of Mark A. Smith, General Public Seat 4, and Tara Stephen, Bartlett Regional Hospital Seat 5a, both to unexpired terms running immediately and ending December 31, 2026 and full terms running January 1, 2027 through December 31, 2029 since both seats are within six months of reappointment; all to the Local Emergency Planning Committee and ask for unanimous consent.*

6. Youth Activities Board (YAB) Appointments

Per [Resolution 4026](#), the Youth Activities Board (YAB) consists of nine members as follows: one member of the Parks & Recreation Advisory Committee, two members 19 years old or younger; and six members of the general public. After 29 years of service between PRAC and YAB, Chair Rutecki is not applying for reappointment. However, he has agreed to stay on until a replacement can be appointed to his seat, or when there are enough applicants to provide YAB with a quorum.

Current YAB Roster

The YAB Annual Report will be on a future Assembly HRC agenda once the board is able to meet, compile and approve the FY26 YAB Annual Report.

Suggested Motion: *I move the Assembly Human Resources Committee forward to the full Assembly for approval, the appointment of [Emily Ferry] to a general public seat for a full term running September 1, 2026 to August 31, 2029 and the appointment of [Jake Price] to a general public seat for an unexpired term beginning immediately and ending August 31, 2028, and the appointment of [Levi Spaulding] to a Youth 19 or Younger seat for an unexpired term beginning immediately and ending August 31, 2027, all to the Youth Activities Board an ask for unanimous consent.*

7. 4th of July Discussion

G. STAFF REPORTS

1. Planning Commission vacant seat — how would the Assembly like to proceed per the revised Assembly Rules of Procedure [Resolution 4057](#).

H. COMMITTEE MEMBER COMMENTS

- I. NEXT MEETING DATE September 14, 2026 at 5pm, Assembly Chambers/Zoom Webinar

J. ADJOURNMENT

ADA accommodations available upon request: contact the Clerk's Office (907)586-5278 or city.clerk@juneau.gov at least 36 hours prior to a meeting, to request ADA arrangements.