



## **PARKS & RECREATION ADVISORY COMMITTEE AGENDA**

**July 7, 2026 at 5:30 PM**

**Assembly Chambers/Zoom Webinar**

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<https://juneau.zoom.us/j/94184441385> Or 1-669-444-9171 | Webinar ID: 941 8444 1385

**A. CALL TO ORDER**

**B. LAND ACKNOWLEDGEMENT** We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

**C. ROLL CALL**

**D. APPROVAL OF AGENDA**

**1. Directors Report**

**E. APPROVAL OF MINUTES**

**2. Minutes from May 5, 2026**

**F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

**G. AGENDA TOPICS**

**3. Juneau Mountain Bike Alliance Project Updates**

**4. Draft Ordinance on Ebikes in Parks & Recreation Areas**

**5. Amendment to Trail Management MOU with Alaska State Parks**

**6. Treadwell Scheduling Policy**

**7. PRAC FY26 Annual Report**

**H. STAFF REPORTS**

**I. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS**

**J. NEXT MEETING DATE - AUGUST 4**

**K. ADJOURNMENT**

ADA accommodations available upon request: contact the Clerk's Office (907)586-5278 or [city.clerk@juneau.gov](mailto:city.clerk@juneau.gov) at least 36 hours prior to a meeting, to request ADA arrangements.



**TO:** Parks & Recreation Advisory Committee  
**FROM:** Marc Wheeler, Parks & Recreation Director  
**DATE:** July 3, 2026  
**RE:** July 7 Meeting

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## DIRECTOR'S REPORT

Please find enclosed the information supporting your agenda topics for this meeting. The meeting is anticipated to last 90 minutes and will take place in the Assembly Chambers at City Hall and over Zoom Webinar at <https://juneau.zoom.us/j/94184441385> or call 1-669-444-9171. **Webinar ID:** 941 8444 1385.

### **AGENDA ITEMS**

#### **Juneau Mountain Bike Alliance**

Reid Harris from the Juneau Mountain Bike Alliance will present an update on their activities improving the Under Thunder Mountain Bike Park and brief the committee on issues regarding e moto bikes on CBJ parks and trails.

#### **Draft Ordinance on electric or motorized bicycle use in parks**

During the past few years, we have seen increased use of electric bicycles (e bikes) on CBJ parks and trails. These bicycles have gotten much faster in recent years and have the potential to create damage to trails and parks and can create significant public safety hazards.

We have been working with the CBJ Law Department to draft legislation to regulate e bikes on our parks and trails. The attached ordinance is in line with regulations set forth by Alaska State Parks and follows the typical approach by states and municipalities around the country.

The draft ordinance limits e bike use to those areas currently open to bicycles and allows only Class 1 e bikes. These are bicycles that only create propulsion while a rider is pedaling and the motorized assistance stops when the bicycle reaches 20 mph. All other e bikes will be prohibited on all CBJ parks and trails closed to motorized use.

#### **SUGGESTED MOTION:**

*The Parks & Recreation Advisory Committee recommends that the draft language regarding electric and motorized bicycle use be incorporated into an ordinance and forwarded to the CBJ Assembly for consideration and adoption.*

### **Amendment to MOU with Alaska State Parks**

Parks and Recreation staff met with Brad Garasky, Southeast Region Park Superintendent for Alaska State Parks back in March. Superintendent Garasky asked to clarify the trail maintenance authority in our existing MOU with State Parks regarding Mt. Juneau and Granite Basin trails. The existing MOU refers to “certain DNR lands and resources within or adjacent to the Perseverance Trail.”

In our discussions, Superintendent Garasky indicated that the State of Alaska has a vested interest in the maintenance of the North Bridget Cove Beach Access Trail, given its importance for accessing the Camping Cove cabin within Point Bridget State Park. The State of Alaska is willing to assume maintenance responsibility for this trail on CBJ land.

We are proposing an amendment of our existing MOU with Alaska State Parks to clarify our maintenance of the Mt Juneau and Granite Basin trails on State land and to authorize State Parks to maintain the North Bridget Cove Beach Access Trail on CBJ land. While we have some near-term budget challenges, we feel consolidating our trail maintenance within the Gold Creek watershed makes operational sense. And as the furthest CBJ trail from our Park Maintenance shop, maintaining the North Bridget Cove Beach Access Trail requires more resources to maintain than trails closer to town. We feel that this transition of trail management makes sense for both organizations and the community.

#### **SUGGESTED MOTION:**

*The Parks & Recreation Advisory Committee recommends that the Department proceed with amending its Memorandum of Understanding with Alaska State Parks as proposed.*

### **Treadwell Arena Scheduling Policy**

Treadwell Arena staff have worked with user groups to develop a scheduling policy for the arena. This policy provides guidance on allocating ice time among organized user groups and the general public.

#### **SUGGESTED MOTION:**

*The Parks & Recreation Advisory Committee recommends that the Department adopt the Treadwell Arena Scheduling Policy, as proposed.*

### **PRAC Annual Report**

Every year, the CBJ Assembly asks the PRAC to submit an annual report summarizing its activities during the fiscal year. Chair O'Shaughnessy has prepared a draft report for your review.

### **SUGGESTED MOTION:**

*The Parks & Recreation Advisory Committee approves the FY26 Annual Report as presented and forwards it to the Assembly Human Resources Committee.*

### **INFORMATION ITEMS**

#### **CBJ Budget**

The Assembly finalized their budget cuts at the June 8 Assembly meeting. Included in these cuts are a reduction of \$75,000 to the Parks and Landscape Maintenance budget and a reduction of \$41,100 to the Jensen Olson Arboretum budget. To implement these reductions, we reduced our contract with Trail Mix by \$75,000 to eliminate brushing on CBJ owned trails in FY2027 and reduced our staffing at the arboretum from 1.79 FTE to 1.39 FTE, laying off one PTL employee and reducing hours on our remaining PTL. The Assembly also approved moving out of Mt. Jumbo School and selling the property. We will be moving our gym activities and our Facilities Maintenance Division to Marie Drake this fall and winter.

There will be a question on the October ballot to add a 1% sales tax from April 1 to September 30. The intent of this ballot measure is to "help fund indoor and outdoor recreation in Juneau." While only the Assembly can appropriate funds, this language is intent language and is similar to language behind our other sales taxes.

#### **Upcoming Events**

We are hosting a public meeting on the 35-Mile OHV Park on Thursday, July 9, from 6 to 7:30 pm at the Valley Public Library. We will be updating the public on the project and asking for volunteers.

The Hank Harmon Public Range is hosting a range day on Sunday, July 12. There will be free BBQ, vendors, demonstrations, and displays at this free, family-friendly community event from 11 am to 2 pm.

This year's Month of Play is taking place July 10 through August 2. Participants complete activities, get free admission to Parks & Rec facilities, and join the in-person events. All activities are free, and this is our way of saying thank you to Juneau. Learn more at the [Month of Play webpage](https://bit.ly/monthofPLAY) (bit.ly/monthofPLAY).

This year, Month of Play events and activities include:

- Dive-in Movie: Shark Tale (PG) at Augustus G. Brown Pool, July 10 at 6:30 p.m.

- Free Equipment Rental, July 10 - 31
- Food Drive at the Zach Gordon Youth Center, July 13 - 18
- Goosechase Scavenger Hunt, July 14 - August 2
- Free Field House Day, July 15
- Trucks N' Stuff at Dimond Park, July 18 from 1 - 5 p.m.
- StoryPath at Overstreet Park, July 20 - August 2
- Free Swim at Dimond Park Aquatic Center, July 25 from 12:30 - 2 p.m. and 2:30 - 4 p.m.
- Family Skate at Treadwell Arena, July 31 from 5 - 6:30 p.m.
- Disco Skate at Treadwell Arena, July 31 from 7 - 8:30 p.m.
- Movie in the Park: Zootopia 2 (PG) at Dimond Park Field House, August 1 at 1 p.m. and 4 p.m.
- Building with Boxes at the Douglas Library, August 2 from 1 - 4 p.m.



## PARKS & RECREATION ADVISORY COMMITTEE

**DRAFT MINUTES**

May 5, 2026 at 5:30 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/94184441385> Or 1-669-444-9171 | Webinar ID: 941 8444 1385

- A. CALL TO ORDER** PRAC Chair Ryan O'Shaughnessy called the meeting to order at 5:38 p.m.
- B. LAND ACKNOWLEDGEMENT** We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!
- C. ROLL CALL**
- Present:** Ryan O'Shaughnessy, Josh Anderson, Jennifer Gross, Kaasáank' Andrew Williams, Paulette Schirmer, Susan Crandall
- Absent:** Danika Swanson, Emma Van Nes, Ren Scott
- Staff Present:** Marc Wheeler, Parks & Recreation Director, Lauren Verrelli, Parks & Recreation Deputy Director; Christine Woll, Assembly Liaison; & Annie Carroll, Parks & Recreation Staff Liaison
- D. APPROVAL OF AGENDA**
- MOTION** by Ms. Schirmer to approve the agenda and ask for unanimous consent. *Seeing no objections, the agenda was approved.*
- 1. Director's Report**
- E. APPROVAL OF MINUTES**
- 2. Minutes from April 7, 2026**
- MOTION** by Ms. Schirmer to approve the minutes from April 7, 2026, and ask for unanimous consent. *No objections were heard, and the minutes were approved.*
- F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS - NONE**
- G. AGENDA TOPICS**
- 3. Jackie Renninger Park Redevelopment – 35% Design – Presented by Chris Mertl, Corvus Design, and Tyler Bradshaw, PND Engineering**

Chris Mertl of Corvus Design and Tyler Bradshaw of PND Engineering presented the 35% design update for Jackie Renninger Park. Mr. Mertl provided background on the project, noting that the Lower Mendenhall Valley is underserved by Parks & Recreation facilities, and that the approximately 5-acre park is currently home to the Pipeline Community Skate Park, a restroom facility, an RV dump

station, and forested land. The project began as a master planning effort in 2023 with extensive public engagement, including meetings with the public, youth, and the skating community, and participatory design activities at Zach Gordon Youth Center and local schools.

Based on public input, the most requested amenities were a playground, pickleball courts, community event space, an improved skate park, rock climbing, cultural and arts features, adult fitness equipment, trails, a dog area, and additional restrooms. Three master plan alternatives were developed and presented to the community. The community selected Concept 3, with modifications: demolishing the Pipeline building, replacing covered pickleball with an uncovered configuration, adding a covered playground, and including a dog park. For the skate park, the community preferred Concept A, emphasizing features under shelter and improved flow between covered and uncovered elements.

The refined preferred master plan includes eight regulation pickleball courts utilizing the existing concrete pad from the Pipeline with noise-attenuation fencing on sides facing residential properties, a new style skate park designed by New Line Skateparks in collaboration with the local skating community, three playground areas, a climbing boulder for all ages, a fenced dog park, a multi-use artificial turf court, a six-hole disc golf course through the wooded perimeter, a loop trail of approximately one quarter mile with six exercise stations, a community gathering plaza, day-use picnic shelters, and a new restroom with security camera and lighting infrastructure.

Mr. Mertl noted that a key design goal was improving visibility and safety, as the current park suffers from single-use isolation and limited sightlines. Bringing multiple user groups together is intended to create natural self-policing of the space. A community design event is planned for Saturday, June 6th, from noon to 5:00 p.m. at the park, featuring a design open house, community barbecue, skate clinic, skate jam, and a competition with participation from Kanten Russell, a former professional skater and New Line team member. Borderline skate shop has also partnered with the event.

Mr. Bradshaw presented the cost estimates and phasing plan. The total construction cost estimate at 35% design is approximately \$14.5 million. Understanding the current budget climate, the team developed a phased approach:

**Phase 1: High Priority Infrastructure**

- *Scope:* Pickleball courts, covered skate park, and restroom facilities.
- *Construction Estimate:* \$9.2 million.
- *Projected Total Cost (2028 Build):* \$11.8 million (includes escalation, design completion, construction administration, and CBJ internal costs).
- *Add Alternates:* \$1.6 million (for dog park, expanded courtyard, and parking improvements).

**Phase 2: Playgrounds**

- *Scope:* Tot lot and playground structures.
- *Construction Estimate:* \$3.5 million.
- *Projected Total Cost:* \$4.6 million.

**Phase 3: Periphery Amenities**

- *Scope:* Disc golf course, multi-use court, loop trail, and covered picnic shelters.
- *Construction Estimate:* \$2.6 million.
- *Projected Total Cost:* \$3.3 million.

If all phases were constructed simultaneously in 2028, the estimated total construction cost would be approximately \$14.5 million, compared to approximately \$21 million if built incrementally over multiple years, due to escalation and repeated contractor mobilization.

Mr. Wheeler noted that the plan is to hold at the 35% design level while assessing future funding opportunities, including a potential park bond and the 1% temporary sales tax renewal coming before voters in 2027. Approximately \$600,000 remains in the current CIP for this project; the department intends to preserve those funds for advancing to 100% design when the time is right.

Ms. Gross asked about the hockey community's interest in an ice facility. Mr. Wheeler noted that infrastructure for ice hockey is not currently within the budget scope. Mr. Mertl noted that the multi-use court could potentially support a temporary ice rink with a portable chiller and roll-out mats, and that JDIA (Juneau Douglas Ice Association) and JAHA (Juneau Adult Hockey Association) have expressed interest in exploring partnership opportunities.

Ms. Schirmer asked whether the skate park footprint is larger than the existing Pipeline structure. Mr. Mertl confirmed it is significantly larger, and clarified that the design works within the existing property boundaries, preserving perimeter trees and buffer vegetation.

Mr. Kaasáank' asked about baseball and softball use of the multi-use court. Mr. Mertl noted the rectangular field is not suited for baseball or softball gameplay, though some throwing and pitching drills could occur there.

Ms. Crandall asked why the playground, a top community-requested amenity, was placed in Phase 2 rather than Phase 1. Mr. Mertl explained that the department made a commitment to the skating community that the Pipeline would remain operational until a replacement is built. Phase 1 must therefore include the new skate park before Pipeline can be decommissioned. Additionally, while a playground is a high need, other playgrounds exist in the broader area, whereas the skate park and pickleball facilities will be community-wide resources serving users from across the borough.

Mr. O'Shaughnessy expressed a preference for building the park in full rather than in phases, noting the significant cost savings of a single construction mobilization. Mr. Bradshaw and Mr. Mertl concurred on the cost efficiency of a single build while acknowledging that the multi-season construction timeline and phasing flexibility are still being refined. Mr. Wheeler suggested a combination of a bond measure and the 1% sales tax could potentially fund the project in one effort, and invited the PRAC to serve as community champions for the project.

Ms. Woll confirmed that the current budget environment makes a near-term bond measure difficult to pursue, given competing priorities including school deferred maintenance, water and wastewater infrastructure, and flood mitigation bonding. She agreed that park bonds tend to be popular and expressed optimism for future timing.

Mr. Anderson expressed support for the project while cautioning that new capital investments should not come at the expense of maintaining existing parks and recreation facilities and referenced recent discussions about potential pool closures.

Ms. Gross asked what specific actions could be taken to pursue partnerships. Mr. Mertl suggested approaching Rotary (covered shelters), the Juneau Soccer Club (multi-court), nonprofit organizations

such as the Juneau Community Foundation, and tribal organizations. He encouraged exploring a parks foundation model and noted that JDIA and JAHA could potentially fund a portable ice chilling unit. He also cautioned against waiting too long at 35% design, as grant funders typically seek projects at a more advanced stage of design and with more refined cost estimates.

Mr. Kaasáank' noted his connections to tribal organizations and the Juneau Community Council and suggested that incorporating Indigenous cultural elements into the park design could strengthen community and tribal support for the project and for associated funding efforts.

**4. Waterfront Development – Elizabeth Peratrovich Plaza – Presented by Carl Uchytel, Port Director, Docks and Harbors**

Carl Uchytel, Port Director, Docks and Harbors, presented planned improvements to the Elizabeth Peratrovich Plaza waterfront area, with a focus on the proposed new public restroom facility along the Seawalk.

The project originates from the Marine Park to Taku Dock Urban Design Plan developed in 2018, completed following construction of the new cruise ship berths (16B). A Downtown Waterfront Improvement Project Phase 1; a \$12.5 million timber deck-over project and bus staging area was completed in 2021. Phase 2 was paused at the direction of the city manager to allow time to evaluate whether the Juneau–Douglas City Museum could be relocated to the waterfront. That relocation has since been determined infeasible. The adjacent Archipelago property has been sold to a private developer planning a 4D flight-and-dive simulator attraction, which will be approximately 55 feet tall. With those circumstances resolved, Docks and Harbors has requested \$3.5 million through the Marine Passenger Fee process for the restroom project.

The proposed facility would be centrally located along the Seawalk as envisioned in the 2018 Urban Design Plan. The building design, led by architect James Bibb of Northwind Architects, draws inspiration from Juneau's industrial heritage, including the old cold storage building, the Taku smokeries, and the Treadwell Mine office, featuring exposed trusses and simple industrial exterior materials. The project is at approximately 35% design. The design team includes Docks and Harbors, PND Engineering, Corvus Design, and Northwind Architects.

The facility would include a covered, enclosed waiting room of approximately 1,400 square feet capable of accommodating approximately 180 people, to be climate-controlled and open during the cruise season as a gathering space for tour groups and visitors; 17 toilet fixtures; and charging and water refilling stations. The design intent is to keep the space as open and accessible as possible during the season, while exploring year-round use options in the off-season.

A Lone Sailor statue proposed by the Pioneers of Alaska for this location was removed from consideration following opposition from the Alaska Native Sisterhood. The Pioneers of Alaska will identify an alternative site along the seawalk.

Ms. Gross asked about the dimensions of the enclosed space and why it would be enclosed. Mr. Uchytel explained that shoulder-season and rainy conditions make a climate-controlled enclosure preferable to a simple covered structure, and that the goal is to provide a comfortable place for

visitors and locals alike.

Ms. Schirmer noted support for additional restrooms but expressed reservations about year-round operation, citing vandalism and security issues that have caused park restrooms in the valley to be locked. Other committee members echoed concerns about the challenges of maintaining public restrooms.

Mr. Kaasáank' noted his experience living aboard at Aurora Harbor and the challenges of keeping restrooms secure without a consistent on-site presence. He suggested the waiting room space could potentially generate revenue through rental arrangements, which might also help fund maintenance and security. He also suggested that integrating Indigenous cultural programming or artwork, such as presentations by local storytellers, could enhance the space and strengthen community support. He noted the strong connection between Indigenous community members and military service as a potential way to find common ground on the Lone Sailor statue discussion.

Ms. Crandall asked whether tour operators had been consulted. Mr. Merti, who attended the public open house on April 7th, noted that tour operators were present and expressed enthusiasm about having a central gathering space for walking tour groups and smaller van-based operators who use the adjacent B-zone parking.

Mr. O'Shaughnessy expressed support for expanded waterfront restroom access, noting he frequently walks the docks in winter and off-season. He also asked that sight lines to the Elizabeth Peratrovich mural be carefully considered in the building's placement and height.

Mr. Uchtyl confirmed that the Assembly will act on the Marine Passenger Fee request the following day, and that if funding is appropriated, Docks and Harbors intends to move quickly toward a design and construction timeline targeting completion before the 2027 cruise season. He noted that the restroom is the immediate priority, and that broader redevelopment of Peratrovich Plaza can be revisited once the restroom project is further along.

## 5. Naming Amalga Meadows Public Use Cabin #2

Mr. Wheeler presented a request for the PRAC to formally name the new public use cabin being constructed at Amalga Meadows (Cabin No. 2). He noted that the department has been working with Sealaska Heritage Institute to incorporate Tlingit names into parks and trails, and collaborated with Will Geiger to identify an appropriate name for the cabin and the surrounding area.

The recommended name is the Tlingit word *Eeyák'w*, meaning "Little Rapids," referring to the location where saltwater flows into the Amalga Harbor area. Mr. Kaasáank' provided the Tlingit pronunciation.

Mr. Wheeler noted that naming of parks and recreation facilities is among the duties of the PRAC as specified in the municipal code, and that the committee has the authority to make this determination without Assembly approval.

Mr. Wheeler noted the cabin is being constructed this summer in partnership with Trail Mix,

using a workforce development grant, with lumber from Icy Strait Lumber and Hoonah. Completion is targeted for the end of summer 2026, with reservations available in fall 2026. He noted strong anticipated demand, consistent with high utilization rates at the existing Amalga Meadows cabin.

**MOTION** by Mr. Kaasáank' for The Parks & Recreation Advisory Committee to recommend that the Department proceed with naming the cabin the "Eeyák'w Cabin" and ask for unanimous consent. *No objections were heard, and the motion passed.*

#### H. STAFF REPORTS

#### I. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

**Ms. Schirmer** reported from the Lands, Housing, and Economic Development Committee. Topics discussed included: a new Coast Guard vessel class arriving in Juneau and related Coast Guard housing; renewal of the CARES lease; and ongoing deliberation regarding short-term rental legislation, including fee schedules and definitions, which has been in committee for several consecutive meetings.

**Ms. Woll** provided a budget update. She noted the Assembly is in the midst of difficult budget deliberations stemming from a significant deficit following the December election. The City Manager's proposed budget, which addressed departmental reductions and increased user fees, still carried an approximately \$7 million deficit being covered by savings. The Assembly asked members to identify \$2 million in potential cuts. Proposals included potential closures or reductions at recreational facilities, including pools, the Fieldhouse, Treadwell Arena, and Eaglecrest, as well as non-Parks items. She noted a strong community response in support of Parks & Recreation and library services. Next steps include refining the list of potential cuts through the end of May, with a final public hearing in June ahead of the budget adoption deadline. She acknowledged the difficulty of the situation and thanked community members for their engagement.

**Mr. Kaasáank'** shared a Tlingit word from his ongoing language series: *hintaak waḡdáanaa*, meaning "swimming goggles." He noted the animation featuring his grandson as voiceover narrator was delayed due to illness but would be completed soon.

**Mr. Anderson** reported on the Youth Activities Board (YAB). Approximately two weeks prior, the YAB met with all grant applicants to review scores and allocations. The board subsequently awarded approximately \$300,000+ to youth activities across the community, with the sports committee awarding approximately \$211,000. A small number of contingency grants for travel and qualifying events may be awarded over the summer, but the YAB will otherwise be quiet until the fall cycle.

#### J. NEXT MEETING DATE - JUNE 2, 2026

#### K. ADJOURNMENT With no further business to discuss, the committee adjourned at 7:34 p.m.

*Respectfully submitted by Annie Carroll on 05/29/2026*

(Source: <https://theroundup.org/e-bike-classifications-explained/>)

Electric bikes, or e-bikes for short, are a great way to reduce your carbon footprint while getting around town. But with all of the different **types and e-bike classifications** on the market, it can be tough to know which one is right for you.

In this guide, I'll break down all of the different types of e-bikes and explain what each one is best suited for.

So whether you're just starting out and deciding on [your first eco-friendly electric bike](#), or you're looking to upgrade your current ride, read on for all the information you need to choose the perfect e-bike!

**Contents** [\[show\]](#)

## Understanding the Three E-Bike Classes

If you're not familiar with the term, an electric bike is basically a bicycle equipped with a motor. The electric motor power can provide help when pedaling (known as pedal assistance) or can move the bike entirely on its own (known as throttle assistance).

There are currently three classes of electric bikes on the market today: Class 1, Class 2, and Class 3.

What's the Difference?  
**E-BIKE CLASSIFICATIONS**





**Class 1**  
20MPH

Pedal Assisted  
No assistance without pedaling  
Same rules & access rights as regular bikes



**Class 2**  
20MPH

Throttle Assisted  
Can be ridden without pedaling  
Same rules & access rights as regular bikes



**Class 3**  
28MPH

Pedal Assisted / Optional Throttle  
No assistance without pedaling  
Age limit applies  
Usage areas restricted

THEROUNDUP.ORG

Anything that has a higher motor wattage than a class 3 electric bike is actually classified as an electric moped. These are then subject to the same laws as motorized vehicles, meaning they need to be taxed and insured.

Legislation from congress, known as the [e-bike act](#), is aimed at classifying electric bikes and has now served to clarify where each type can and cannot be used. Most importantly, it states that **electric bikes are not motor vehicles**, so they can be treated more like mountain bikes and therefore be used in places where they couldn't previously.

Each of the e-bike classes has its own set of specifications, speed limits, and characteristics that make it suitable for certain types of riders.

## Class 1 E-Bikes

A class 1 e-bike is a low-speed electric bicycle with pedal assistance, that delivers a top speed of up to 20 miles per hour.

Most class 1 e-bikes (which are also known as pedelecs, or pedal electric bikes) have an electric motor that's integrated into the frame, and they're designed for light to moderate riding on level ground.

Class 1 e-bikes are a great option if you're looking for a little boost to help you get up hills or ride longer distances. They are permitted anywhere a normal pedal bike would be - on roads, bike lanes, on and off-road bike paths, or mountain bike trails.

They're also perfect for commuting since you can easily avoid traffic congestion simply by pedaling faster. And since most class 1 e-bikes have built-in lights and reflectors, they're also safe to ride at night or in bad weather conditions.

## Specifications

- Pedal assistance - requires pedaling to move
- Max Speed 20mph
- Motor max 750W
- Same rules and access rights as conventional bikes

## Class 2 E-Bikes

A Class 2 e-bike has a throttle and is capable of reaching speeds of up to 20 mph.

This class of electric bike is a throttle-assist bicycle that enables the rider to cycle without pedaling. It may also have pedal assistance.

So what does this mean in practical terms? Essentially, the difference is that you do not need to start pedaling in order for the bike to move. It will operate using the throttle alone.

However, if you do choose to pedal, the throttle will not cut out.

An e-bike throttle is used to provide a boost of power when needed. For example, when starting from a standing start or climbing a hill. This extra power assist is provided by the motor, meaning that the rider doesn't need to expend as much energy themselves to maintain higher speeds.

Class 2 e-bikes are great for people who want a little help getting up hills or carrying heavy loads, but don't want or need the extra power or speed of a Class 3 e-bike.

## Specifications

- Throttle assistance - can be ridden without pedaling
- Pedal assistance - provides extra power when pedaling
- Max Speed 20mph
- Motor max 750W
- Same rules and access rights as conventional bikes

## Class 3 E-Bikes

A class 3 e-bike is the most powerful of the electric bike classes. It has a motor (which must be less than 750W) and has a maximum speed of up to 28 mph.

These bicycles are pedal-assist only. They may have an optional throttle assist as well, although this is not permitted in certain states, including

California. Where throttle assist is permitted, it is limited to 20mph, with pedal assist then available up to the 28mph top speed.

These are great for getting around town and keeping up with urban traffic. However, due to their speed, there are certain restrictions in place.

Class 3 e-bikes are not permitted on off-road bike paths. There are minimum age requirements that vary by state (between 14 and 16). All riders of any age must wear a helmet.

## Specifications

- Pedal assistance - requires pedaling to move
- Max Speed 28mph
- Must have a speedometer fitted
- Minimum age requirement (varies by state)
- Wearing a helmet is mandatory
- Motor max 750W
- Restricted from some bike lanes and paths

# Mom faces involuntary manslaughter after son's e-motorcycle crash kills man

Orange county resident Tommi Jo Mejer's son was illegally riding e-motorcycle when he ran into 81-year-old

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*Guardian staff and agencies*

Sat 2 May 2026 14.05 EDT

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A southern **California** woman is facing an additional charge of involuntary manslaughter after an 81-year-old man died from his injuries after being struck by the woman's teen son while he was riding an e-motorcycle, prosecutors said on Friday.

On 16 April, Tommi Jo Mejer's 14-year-old son was riding a Surrón e-motorcycle and doing wheelies when he hit Ed Ashman, according to prosecutors. Ashman, a former captain in the US Marine Corps, was walking home from his job as a substitute teacher at a high school in Lake Forest.

He was critically injured and died on Thursday, and Mejer, of Aliso Viejo in Orange county, was charged with involuntary manslaughter as a result on top of a previous count of felony child endangerment.

"This mother essentially handed her 14-year-old son a deadly weapon, and despite multiple warnings of the dangers, continued to let him illegally ride an e-motorcycle until he finally killed someone," the Orange county district attorney, Todd Spitzer, said in a statement.

Mejer has not yet appeared in court, and there was no public defender listed in records for her. The district attorney's office gave the Associated Press the name of a private attorney who may be representing Mejer; that person did not immediately respond to an email seeking comment.

Mejer was also charged with felony accessory after the fact and misdemeanor counts of contributing to the delinquency of a minor and providing false information to an officer. She could be sentenced to up to seven years and eight months in prison if convicted on all counts, prosecutors said.

In June 2025, prosecutors said, Mejer called the sheriff's department to complain that someone was posting pictures of her son riding the e-motorcycle. In an interaction with deputies that was recorded by body camera, she said she bought the vehicle and "knew that he drove it recklessly".

She was warned by deputies that she could face criminal charges for letting him ride it illegally, prosecutors said.

A bike is classified as an e-motorcycle under state law if it has an electric motor with more than 750 watts of power or can reach speeds above 20mph (32km/h) without having to pedal. Riders are required to be at least 16 years old and have a motorcycle license.

The boy's e-motorcycle is the 2025 Surron Ultra Bee capable of reaching a top speed of 56mph, [according to the manufacturer](#).

In the hours after the April collision, Mejer told deputies that neither she nor her son owned a Surron e-motorcycle or had access to one, prosecutors said.

The district attorney's office said it could not discuss whether the boy will face prosecution because it is a juvenile case.

Orange county prosecutors have filed child endangerment charges against three parents this year for letting children ride e-motorcycles illegally. And in Contra Costa county, in northern California, parents were charged after their child crashed into a minivan.

In the past, prosecutions of parents were typically seen in truancy cases since the law specifically mentions their liability, said Lawrence Rosenthal, a law professor at Chapman University.

But parental criminal liability in other circumstances has gained attention in recent years, especially in prosecutions and convictions related to shootings committed by minors.

“This is a very new theory. There’s not a long, robust history,” Rosenthal said.

In the cases involving shootings, prosecutors have to prove that the parent committed some act of “criminal negligence” that led to a death, such as providing access to a gun, according to Rosenthal.

However, the legal theories that were used might be more difficult to prove in e-motorcycle cases, Rosenthal said. Prosecutors will have to show that parents knew the risk of an e-motorcycle when letting their child ride one, and firearms represent a “far easier-to-grasp threat to human life”.

“Is it reasonably foreseeable that a child’s going to kill somebody?” Rosenthal said.

*The Associated Press contributed reporting*

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Add a new section:

72.02.430 Electric or motorized bicycle use in parks and recreation areas

- (a) Other than that allowed in subsection (b), the use of any electric or motorized bicycles is prohibited in City and Borough of Juneau Parks and Recreation areas that are closed to motorized vehicles, unless otherwise posted.
- (b) A person may ride a Class-1 electric bicycle on any City and Borough of Juneau Parks and Recreation trail that is open to the use of bicycles, unless otherwise posted.
- (c) A person who violates (a) or (b) of this section is guilty of an infraction.

72.28.010 - Definitions of words and phrases.

Add:

\*\*\*

Class 1 Electric Bicycle - means a bicycle equipped with an electric motor that provides assistance only when the rider is pedaling and ceases to provide assistance when the speed of the bicycle reaches or exceeds 20 miles per hour.

\*\*\*

CBJC 03.30.070, Violations; civil fines, is amended to read:

- (a) Notwithstanding any provision of the CBJ Code to the contrary, the offenses listed in the table below shall be considered violations subject to a civil fine not to exceed that set forth in the table below; payment of the listed civil fine shall be accepted in satisfaction of the violation; and the violation shall be subject to the procedure set forth in CBJ 03.30.075—03.30.085:

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CBJ	Type of Violation	Civil Fine
***		
	<b>TRAFFIC VIOLATIONS</b>	
***		
<u>72.02.430</u>	<u>Electric or Motorized bicycle use on trails and parks and recreation areas</u>	<u>25.00</u>

# TRAIL MIX, INC.

Bringing people together for  
Juneau's trails

📍 5723 Concrete Way, Juneau, Alaska 99801

☎ (907) 302-5695

✉ info@trailmixinc.org

🌐 www.trailmixinc.org



Dear Parks and Recreation Advisory Committee Members,

On behalf of Trail Mix, Inc., I am writing in support of the proposed ordinance establishing regulations for electric and motorized bicycle use in City and Borough of Juneau Parks and Recreation areas. Trail Mix supports allowing Class 1 electric bicycles on trails currently open to bicycles while prohibiting Class 2 and Class 3 electric bicycles in Parks and Recreation areas.

Juneau's trail system is designed and maintained for a variety of non-motorized recreational uses, and the higher speeds and increased power associated with Class 2 and Class 3 e-bikes have the potential to accelerate trail wear and tear and shorten the lifespan of trail infrastructure. These impacts increase maintenance needs and costs while diminishing the quality of the trail experience for all users. Both the Cope Park Pump Track and Under Thunder Bike Park have been a tremendous undertaking for professional trail crews and dedicated volunteers from Juneau Mountain Bike Alliance. Those trails were designed to be bike-specific and long-lasting; however, their lifespan will drastically decrease if they are frequently exposed to higher speed e-bikes and incorrect usage of the trail system. It has been observed that those with class 2 and class 3 e-bikes have utilized the power of their bike to access the Under Thunder Trails and ride the courses upwards, which is incredibly dangerous as the tracks are designated downhill only.

Additionally, higher-speed motorized bicycles can increase the likelihood of conflicts between trail users, including hikers, runners, dog walkers, and traditional cyclists. Many of Juneau's bike trails are narrow, have limited sightlines, and traverse steep or challenging terrain, creating safety concerns for both riders and other recreationists when higher-powered e-bikes are present. We believe this ordinance strikes an appropriate balance by allowing recreational access through Class 1 e-bikes while protecting trail resources, preserving user experiences, and maintaining public safety. Thank you for your consideration of this important measure.

Sincerely,

A handwritten signature in black ink, appearing to read 'Meghan Tabacek', is written over a light blue horizontal line.

Meghan Tabacek  
Executive Director  
Trail Mix, Inc.

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY AND BOROUGH OF JUNEAU  
AND  
STATE OF ALASKA  
THE DEPARTMENT OF NATURAL RESOURCES  
DIVISION OF PARKS AND OUTDOOR RECREATION

This agreement is entered into by and between the City and Borough of Juneau (hereinafter “CBJ”), acting through the City and Borough Manager, and the Department of Natural Resources, State of Alaska (hereinafter “DNR”), acting through its Commissioner.

**ARTICLE I – BACKGROUND AND OBJECTIVES**

The objective of this agreement is to establish the terms and conditions under which CBJ will exercise management responsibility for certain DNR lands and resources within or adjacent to the Perseverance Trail. The preservation of historical structures and sites and scenic values and provision of recreational opportunities for the enjoyment of visitors to the trail are public purposes, and it is in the furtherance of the interest of CBJ and of benefit to DNR.

**ARTICLE II – AUTHORITY**

Significant portions of the Perseverance Trail are owned by the State and under the jurisdiction of DNR. DNR has assigned management responsibility for these lands to the Alaska Division of Parks and Outdoor Recreation through ILMT 65585 (October, 1977). The legal descriptions of lands covered by this agreement are contained in ILMT #65585, ILMA #65585, and subject to any subsequent amendments. The authorities contained in AS 38.05.020, AS 38.05.027, AS 38.05.295, AS 38.05.300, AS 41.20.020, and AS 41.35.030 authorize DNR to enter into this agreement.

**ARTICLE III – STATEMENT OF WORK**

A. CBJ agrees to:

1. Provide management and protection on the subject DNR lands and to do what may be necessary to administer, protect, improve, and maintain the lands and associated resources; subject to available funds.
2. Except that hunting, fishing and trapping will continue to be managed and allowed pursuant to Alaska State law.

3. Submit any studies of, or plans associated with the historic, prehistoric, natural or archaeological resources of the trail to the Key DNR Official or his/her designee for review. CBJ shall obtain approval in advance from the Key DNR Official or designee before any excavation, gathering, or removal from the natural state, of any historic, prehistoric, or archaeological objects on subject DNR lands (as provided in AS 41.35.080 and 36 CFR Part 800)
4. Collect fees allowed under state and/or federal, city law, and use these fees for maintenance of the trail and lands covered by this agreement.

**B. DNR agrees to:**

1. Authorize CBJ to perform necessary routine or emergency maintenance or repairs on the Perseverance Trail
2. Provide CBJ with any studies of, or plans or activities to be undertaken by the State, which are associated with the historic, prehistoric, natural or archaeological resources of the trail to review.

**C. The parties further agree as follows:**

1. Within the boundaries of the Perseverance Trail, both parties will cooperate in matters relating to planning, development, use and construction of structures for the purpose of providing appropriate protection and enhancement of the historic values, scenic qualities, and recreational opportunities available to the public.
2. Improvements made by CBJ on State owned land will not accrue to the value of the property should CBJ acquire the property in the future.
3. If feasible, both parties will cooperate in the acquisition of lands by consolidating land management through land exchange suitable and necessary for fulfilling the purposes of the trail.
4. An annual meeting between representatives of DNR and CBJ shall be scheduled to review the management and operation of the subject DNR lands.

**ARTICLE IV – TERM OF AGREEMENT**

This General Agreement shall be in perpetuity subject to review by both parties.

**ARTICLE V – KEY OFFICIALS**

All communications and notices regarding this Agreement will be directed to the following key official(s) for each party:

**A. For CBJ:**

Director of Parks and Recreation  
155 S. Seward street  
Juneau, Alaska 99801

**B. For DNR:**

Southeast Area State Park Superintendent  
Division of Parks and Outdoor Recreation  
400 Willoughby Avenue  
Juneau, Alaska 99801  
(907) 465-4563

**ARTICLE VI – REPORTS AND/OR OTHER DELIVERABLES**

Upon request and to the full extent permitted by applicable law, the parties will share with each other final reports of incidents involving both parties.

**ARTICLE VII – PROPERTY UTILIZATION**

Unless otherwise agreed to in writing by the parties, any property furnished by one party to the other will remain the property of the furnishing party.

**ARTICLE VIII – MODIFICATION AND TERMINATION**

- A. Any changes or additions to this agreement must be in writing, approved and signed by the Key Officials or designees.
- B. Either party may terminate this agreement by providing the other party with one year's advance written notice.

**ARTICLE IX – STANDARD CLAUSES**

A. Civil Rights - Pursuant to Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975 and Title IX of the Education Amendments of 1972, no person shall, on the grounds of race, color, national origin, age, or disability, be excluded from participation in or be subjected to discrimination in any program or activity funded in whole or in part by federal funds.

C. Drug-free Workplace Act – The ADNR, by signing this agreement, certifies that they will provide a drug-free workplace.

D. Workers Compensation Insurance - The CBJ shall provide and maintain, for all CBJ employees engaged in work under this agreement, coverage as required by AS 23.30.045, and,

where applicable, any other statutory obligations including but not limited to Federal U.S.L.&H. and Jones Act requirements.

E. If the CBJ handles hazardous materials on the site, the CBJ agrees to employ adequate procedures for safely storing, dispensing, and otherwise handling hazardous materials in accordance with applicable federal, state, and local laws.

In the event of a hazardous materials spill by the CBJ or the public using the site, the CBJ shall act promptly, to contain the spill, repair any damage, absorb and clean up the spill area, and restore the site to a condition satisfactory to the DNR and in accordance with applicable federal, state, and local laws. The CBJ shall be the lead agency in requesting additional funds from the legislature to cover the cost of spill clean up. DNR shall support such requests.

If contamination of the site occurs as a result of the CBJ's negligent management of the site, the CBJ shall indemnify, defend, and hold harmless the DNR from any and all claims, judgments, damages, penalties, fines, costs, liabilities, or losses.

F. Nothing in this agreement shall obligate either agency to the expenditure of funds or future payments of money in excess of those herein agreed upon or authorized by law.

- . Nothing in this agreement transfers title or land jurisdiction other than set forth herein.
- . All contracts to perform work under this agreement shall require the contractor to indemnify, hold harmless and defend the State of Alaska from and against any claim of, or liability for error, omission or negligent act of the contractor.
- . Both parties agree to comply with all applicable federal and state laws regulating ethical conduct of public officers and employees.
- . Each agency will comply with all applicable laws, regulations, and executive orders relative to Equal Employment Opportunity.
- . Nothing herein is intended to conflict with federal, state, or local laws or regulations. If there are conflicts, this agreement will be amended at the first opportunity to bring it into conformance with conflicting laws or regulations.
- . This agreement is complete and has no other encumbrances, addenda, attachments, or amendments.

**ARTICLE X – PUBLIC INFORMATION RELEASE**

Both CBJ and DNR will obtain prior approval from the Key Officials (Article V) for any public information release which refers to this Agreement, including any bureau, park unit, or employee (by name or title) thereof. The specific text, layout, photographs, etc. of the proposed release must be submitted with the request for approval.

**ARTICLE XI – SIGNATURES**

**IN WITNESS HEREOF**, the parties hereto have executed this Agreement on the date(s) set forth below.

**FOR THE CITY AND BOROUGH OF JUNEAU:**

Signature: Kimberly A. Kiefer

Name: Kimberly A. Kiefer

Title: Deputy City Manager

Date: May 9 2006

**FOR THE ALASKA DEPARTMENT OF NATURAL RESOURCES:**

Signature: Verone E. Lewansky

Name: Verone E. Lewansky

Title: Director

Date: 5/4/06

**AMENDMENT # 1**  
**MEMORANDUM OF UNDERSTANDING BETWEEN**  
**THE CITY AND BOROUGH OF JUNEAU**  
**AND**  
**STATE OF ALASKA**  
**THE DEPARTMENT OF NATURAL RESOURCES**  
**DIVISION OF PARKS AND OUTDOOR RECREATION**

**PART I: PARTIES**

This Memorandum of Understanding ("MOU") is entered into by and between the City & Borough of Juneau ("CBJ") and the Department of Natural Resources, State of Alaska ("DNR").

**PART II: AGREEMENT BEING AMENDED**

This is Amendment #1 to the underlying original MOU entered into by and between the City & Borough of Juneau ("CBJ") and the Department of Natural Resources, State of Alaska ("DNR") dated May 9, 2006. It amends the MOU concerning management of lands associated with the Perseverance Trail ("MOU"). The original MOU and all attachments thereto are incorporated by this reference. Except for the modifications set forth below, the original MOU remains unchanged and in full force and effect under the same terms and conditions, subject to available funds.

**PART III: CONTRACT AMENDMENT**

The parties wish to amend the MOU to add CBJ management and maintenance responsibility for the Mt. Juneau Trail and the Granite Basin Trail, in exchange for DNR management and maintenance responsibility for the CBJ North Bridget Cove Beach Access Trail and Trailhead. The MOU is hereby amended as follows:

**ARTICLE III - STATEMENT OF WORK**

The Statement of Work is amended to read:

A. CBJ agrees to:

1. Provide management and protection on the subject DNR lands and to do what may be necessary to administer, protect, improve, and maintain the lands and associated resources; subject to available funds.

2. Except that hunting, fishing and trapping will continue to be managed and allowed pursuant to Alaska State law.
3. Submit any studies of, or plans associated with the historic, prehistoric, natural or archaeological resources of the trail to the Key DNR Official or his/her designee for review. CBJ shall obtain approval in advance from the Key DNR Official or designee before any excavation, gathering, .or removal from the natural state, of any historic, prehistoric, or archaeological objects on subject DNR lands (as provided in AS 41.35.080 and 36 CFR Part 800)
4. Authorizes DNR to manage and perform necessary routine or emergency maintenance or repairs on the North Bridget Cove Beach Access Trail, including any CBJ-managed lands traversed by or directly associated with that trail corridor, to include the Trailhead.
5. Allow for DNR to install and maintain signage to DNR/DPOR standards for informational and regulatory purposes.

B. DNR agrees to:

1. Authorize CBJ to manage and perform necessary routine or emergency maintenance or repairs on Perseverance Trail, Mt. Juneau Trail, and Granite Basin Trail.
2. Provide CBJ with any studies of, or plans or activities to be undertaken by the State, which are associated with the historic, prehistoric, natural or archaeological resources of the trail to review.

C. The parties further agree as follows, is amended to add:

1. Within the boundaries of the trails mentioned in this agreement, , both parties will cooperate in matters relating to planning, development, use and construction of structures for the purpose of providing appropriate protection and enhancement of the historic values, scenic qualities, and recreational opportunities available to the public.
2. Improvements made by CBJ on State owned land will not accrue to the value of the property should CBJ acquire the property in the future.
3. If feasible, both parties will cooperate in the acquisition of lands by consolidating land management through land exchange suitable and necessary for fulfilling the purposes of the trails.
4. An annual meeting between representatives of DNR and CBJ shall be scheduled to review the management and operation of the lands subject in this agreement.

**ARTICLE X - PUBLIC INFORMATION RELEASE**

Public Information Release is amended to add:

2

*CBJ & DNR, Amendment No. 1 to Perseverance Trail MOU*

## **Public Records**

DNR acknowledges and understands that CBJ is subject to CBJ Code 01.70.010 (Public Records) and to the Alaska Public Records Act (AS 40.25.120) and that all documents received, owned, or controlled by CBJ in relation to this MOA must be made available for the public to inspect upon request, unless an exception applies. It is DNR sole responsibility to clearly identify any documents DNR believes are exempt from disclosure under the Public Records Act by clearly marking such documents “Confidential.” Should CBJ receive a request for records under CBJ Code or the Alaska Public Records Act applicable to any document marked “Confidential” by DNR, CBJ will notify DNR as soon as practicable prior to making any disclosure. DNR acknowledges it has five (5) calendar days after receipt of notice to notify CBJ of its objection to any disclosure, and to file any action in the Superior Court for the State of Alaska at Juneau as DNR deems necessary in order to protect its interests. Should DNR fail to notify CBJ of its objection or to file suit, DNR shall hold CBJ harmless for any damages incurred by DNR as a result of CBJ disclosing any of DNR’s documents in CBJ’s possession. Additionally, DNR may not promise confidentiality to any third party on behalf of CBJ, without first obtaining express written approval by CBJ.

## **ARTICLE XI - SIGNATURES**

The parties acknowledge that precise legal descriptions of the State-owned and CBJ-managed lands associated with the Mt. Juneau Trail, Granite Basin Trail, and North Bridget Cove Beach Access Trail have not been fully incorporated into this Amendment. The parties agree to cooperate in good faith to identify, document, and attach as an exhibit the applicable legal descriptions and any relevant references within 180 days of the effective date of this Amendment. Until such descriptions are finalized, management and maintenance responsibilities shall be understood to apply to the recognized trail corridors as currently maintained and publicly used only.

CBJ and DNR agree and sign below. This MOU is not effective until signed by CBJ. DNR represents that the person signing below on its behalf has the authority to do so and that it is a valid and binding agreement enforceable in accordance with its terms.

FOR THE CITY AND BOROUGH OF JUNEAU:

By: \_\_\_\_\_

Katie Koester

City & Borough of Juneau Manager



**CITY & BOROUGH OF JUNEAU**  
**PARKS & RECREATION DEPARTMENT POLICY MANUAL**

<b>Policy No.</b> 600-001	<b>Title:</b> Treadwell Arena Scheduling Policy	
<b>Date Reviewed by PRAC:</b> July 7, 2026 <b>Date Approved:</b> May 29, 2026		<b>Last Reviewed:</b>
<b>CBJ Code / Regulation:</b>		<b>Other Reference:</b>
<b>Purpose &amp; Need:</b> To provide guidance in allocating use of the Treadwell Arena among organized groups and the general public.		

**Policy Statement**

It is the policy of the CBJ Parks and Recreation Department:

1. To operate and maintain Treadwell Arena for the benefit of the public, and to maximize use of the facility in a safe and fiscally responsible manner.
2. To deliver high-quality programs and recreational services that are responsive to the community’s needs.
3. To work in partnership with user groups, the Juneau School District (JSD) and community organizations to accommodate youth and adult sports and activities.

**Procedures**

The following procedures apply to periods during which ice is available for public use. These procedures do not apply when ice is not available. All users must abide by all rink rules and policies, which are posted at Treadwell Arena.

**I. Annual Schedule Meetings**

The purpose of these meetings is to provide an opportunity for all core user groups – Juneau Adult Hockey Association (JAHA), Juneau Douglas Ice Association (JDIA), Juneau School District (JSD) and Juneau Skating Club (JSC) – to coordinate their scheduling needs to avoid conflicts. If two or more user groups are unable to reach an agreement at the Annual Schedule Meeting, priority will be given according to this policy.

The Treadwell Arena Manager shall convene two (2) mandatory scheduling meetings annually, one in June and one in October, for all user groups, including Juneau School District (JSD), using



## CITY & BOROUGH OF JUNEAU PARKS & RECREATION DEPARTMENT POLICY MANUAL

the arena in the upcoming season.

The June meeting will be dedicated to discussing and finalizing the first half of the schedule for the upcoming season through the end of December. The October meeting will focus specifically on finalizing the second half of the upcoming season, January through the end of ice season, typically early May. Each organization must ensure that a minimum of one (1) designated member attends every meeting, without exception.

In accordance with this policy, notice of these meetings shall be provided to the President and scheduler of each user group by email, with a minimum of 14 days' advance notice before the scheduled meeting date.

It is the sole responsibility of each organization President to promptly provide the Treadwell Arena Manager with their current contact information within one (1) week of assuming their position via email. This ensures effective and efficient communication, and failure to comply may result in delays or miscommunication regarding arena operations and scheduling. Presidents must make this a priority to maintain seamless coordination between their organization and arena management.

Any organization that fails to attend, or attends unprepared\*, an Annual Scheduling Meeting shall automatically forfeit scheduling priority. Such organizations will be assigned the lowest priority in the third priority group for schedule requests, and the provisions outlined in Section IV: Prioritization of Use shall be rendered null and void for that scheduling cycle.

***\*For purposes of this policy, an organization is considered unprepared if it fails to provide all required documentation, proposed schedules, or any other materials requested in advance of the Annual Schedule Meeting. An organization is also deemed unprepared if it does not send a designated representative with the authority to make binding scheduling decisions on its behalf. This definition is not exhaustive, and the Treadwell Arena Manager retains final authority to determine an organization's preparedness for the meeting.***

### II. Schedule Submission

Each user group (JAHA, JDIA, JSC, JSD) is required to submit a preliminary full-season draft schedule including games, clinics, tournaments, shows, etc. via email to the Treadwell Arena Manager, in the approved format, no later than May 1 for the upcoming season. This submission is intended as a rough draft for planning purposes. The Treadwell Arena Manager will review all submissions to evaluate and address any conflicts among user groups.



## CITY & BOROUGH OF JUNEAU PARKS & RECREATION DEPARTMENT POLICY MANUAL

Final schedule requests must be submitted via email to the Treadwell Arena Manager by the following deadlines:

- August through December schedules: due by June 1
- January through May schedules: due by October 1

All schedule submissions must use the format provided in Appendix I. Submissions that do not follow this format will not be accepted. Failure to comply with the required format or submission deadlines may result in reduced scheduling priority or denial of the request.

### III. **Public Use**

To ensure consistent and equitable access to Treadwell Arena for the general public, a minimum of 13 hours per week shall be reserved exclusively for Parks & Recreation Department public programming. This public allocation shall include drop-in sessions such as Open Skate, Pond Hockey, Stick-and-Puck, and other Parks & Recreation-run programs.

At minimum, the following time blocks must be maintained for public use:

- A total of 3 hours each weekend (Saturday and Sunday), scheduled between 10:00 a.m. and 8:00 p.m.
- A total of 10 hours each week (Monday through Friday), scheduled between 8:00 a.m. and 8:00 p.m.

These public access hours are mandatory and shall take scheduling precedence over user group requests during the defined timeframes.

### IV. **Prioritization of Use**

Following the allocation of time for public use, as outlined in Section III, all remaining ice time at Treadwell Arena shall be scheduled according to the priority levels defined below. This prioritization ensures fair, consistent, and mission-aligned use of the facility.

User groups are expected to request only the ice time reasonably necessary to support their programming needs. The scheduling process depends on good-faith participation from all groups, and requests that appear designed to maximize time at the expense of other users are inconsistent with this policy.

**Important:** Ice time allocated in any given season is not guaranteed in future seasons. All groups must reapply annually, and scheduling will be based on current priorities and availability. If two (2) or more user groups request the same time frame, and the user groups cannot work it out amongst themselves, preference will be given based off of a five (5) year history.



## **CITY & BOROUGH OF JUNEAU PARKS & RECREATION DEPARTMENT POLICY MANUAL**

### **First Priority – Juneau School District (JSD)**

Highest scheduling priority is granted to school groups, interscholastic tournaments, competitions, and related practice sessions hosted by the Juneau School District. These activities take precedence over all other uses during the school year hockey season (October-February), including recurring or traditional events hosted by other user groups.

### **Second Priority – Youth Programs Supporting Arena Operations**

The second level of priority is reserved for youth-focused ice activities that directly support the operational funding of the arena. This includes, but is not limited to: games, practices, tournaments, and exhibitions.

### **Third Priority – Adult Programs Supporting Arena Operations**

Adult ice activities that contribute to the arena's operational revenue fall under third priority. This includes, but is not limited to: adult games, practices, tournaments, and exhibitions. Allocation is dependent on availability after first and second priority scheduling has been completed.

### **Fourth Priority – Private and Casual Rentals**

The lowest priority is assigned to private facility rentals, including informal or casual user groups. These rentals may only be scheduled after all higher-priority users have been accommodated. Access is limited strictly to remaining open times not reserved for first, second, or third-priority users.

## **V. Permits & Fees**

It is the responsibility of each organization to ensure contact information is up to date and to monitor communications accordingly.

### **Permits & Invoices**

Draft permits will be emailed to the organization's President, Treasurer, and Scheduler between the 1<sup>st</sup> and 10<sup>th</sup> of each month for the following month's rentals. User groups will have five (5) business days to review and request changes in writing to the Treadwell Arena Manager. If no response is received within five (5) business days, the draft permit will be considered approved, finalized, and an invoice will be issued for the coming month.



## CITY & BOROUGH OF JUNEAU PARKS & RECREATION DEPARTMENT POLICY MANUAL

### **Payment Schedule & Late Fees**

Monthly payments are due in full by the 25<sup>th</sup> of the month preceding the scheduled ice time (e.g., payment for August ice time is due by July 25).

Failure to make payment by the required deadline will result in the following monthly late fees:

1. \$50.00 for the first month
2. \$100.00 for the second month
3. \$150.00 for the third month and any following months

Ice time will not be guaranteed or held for any user group with an outstanding balance or incomplete payment. Any organization that fails to pay invoices will be prohibited from scheduling additional facility use until all outstanding balances have been fully satisfied.

### **Cancellation Policy**

If ice time is already purchased, a credit on account will be given if notification is received at least 14 days prior to the reservation date. If notification is less than 14 days prior, a \$25 service charge per returned hour will be applied. Refund requests are not accepted.

### **Payment Fee Waiver**

Two fee waivers are granted each fiscal year:

- One cancellation fee waiver (for cancellations with less than 14 days' notice or a no-show)
- One late fee waiver on a monthly invoice

### **Exceptions to this policy**

Requests for exceptions will be considered only on a case-by-case basis and must be submitted in writing to the Treadwell Arena Manager.

Exceptions may be granted in the event of natural disasters, emergencies, or unforeseen circumstances that substantially impact a group's ability to meet its obligations. Supporting documentation may be required. Additionally, if Treadwell Arena or Parks & Recreation closes the facility due to circumstances outside of the user group's control, a credit on account will be issued for any affected reservations.

## **VI. Additional Requirements**



## CITY & BOROUGH OF JUNEAU PARKS & RECREATION DEPARTMENT POLICY MANUAL

### **Tournament Ice Time**

Tournament ice time must be paid in full either at the time of reservation or no later than 45 days prior to the scheduled start date of the tournament. Failure to meet this payment requirement will result in the forfeiture of the reserved tournament ice time.

### **User Agreements & Certificates of Insurance (COI)**

All user groups are required to submit a signed User Agreement form along with a valid COI to the Treadwell Arena Manager on or before July 1 of each calendar year for the upcoming season. Any organization that fails to provide the required documentation by this deadline will not be granted access to facility ice time.

COI requirements and specifications will be detailed within the User Agreement form.

### **Definitions**

**Casual User Groups:** Casual user groups are defined as individuals or loosely organized participants engaging in one-time or infrequent recreational use of the facility, without formal organizational structure, governance, or seasonal programming commitments. These groups do not maintain ongoing contracts, established schedules, or recognized affiliations with sanctioned user organizations.

**Priority Level:** A Priority Level is the assigned ranking of user groups for scheduling purposes, determining the order in which requests are considered. Priority status is granted only to groups that align with organizational objectives and must be exercised within reasonable limits. It does not guarantee approval of all requests and remains subject to availability, operational constraints, equitable access standards and the Treadwell Arena Manager's discretion.

**Private Rentals:** Private facility rentals are defined as any reserved use of the facility by individuals, businesses, or organizations for exclusive access, including but not limited to private events, parties, lessons, or commercial activities. Such rentals are contractual in nature, limited in duration, and do not constitute recurring or priority-based seasonal use.

**Public Use:** Public Use Time refers to designated periods in the schedule that are reserved for general community access, without exclusive allocation to any specific user group.

**User Groups:** User groups are defined as formally organized organizations or associations that have an established structure, identified leadership, and a recurring or seasonal presence within the facility. These groups are recognized by the Treadwell Arena through an approved User Agreement and are required to meet all administrative, scheduling, and insurance requirements, including submission of a valid Certificate of Insurance (COI). User groups are eligible to participate in the structured scheduling process and may be assigned priority in accordance with established facility policy.



# CITY & BOROUGH OF JUNEAU

## PARKS & RECREATION DEPARTMENT POLICY MANUAL

### Appendix I: Approved Submission Format

Time	21-Sep Monday	22-Sep Tuesday	23-Sep Wednesday	24-Sep Thursday	25-Sep Friday	26-Sep Saturday	27-Sep Sunday	Time
5:45AM								5:45AM
6:00AM					6:00			6:00AM
6:15AM					FMHC			6:15AM
6:30AM								6:30AM
6:45AM								6:45AM
7:00AM								7:00AM
7:15AM								7:15AM
7:30AM								7:30AM
7:45AM								7:45AM
8:00AM								8:00AM
8:15AM	ICE				ICE			8:15AM
8:30AM	MAINTENANCE				MAINTENANCE			8:30AM
8:45AM								8:45AM
9:00AM								9:00AM
9:15AM								9:15AM
9:30AM								9:30AM
9:45AM								9:45AM
10:00AM		10:00	10:00	10:00				10:00AM
10:15AM								10:15AM
10:30AM								10:30AM
10:45AM								10:45AM
11:00AM								11:00AM
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### Appendix II: Treadwell Arena User Agreement



# TREADWELL ARENA USER AGREEMENT

## Organization Information

Organization Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Tax Exempt # \_\_\_\_\_

For non-profit and government agencies only

Activity Planned:      Hockey              Skating              Other

Expected Number of Participants/Rental \_\_\_\_\_

## Contact Information

Organization Representative \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

## Rental Fees

### RENTAL RATES

- Ice \$275/hour + tax
- Summer \$140/hour + tax

### RESERVATION POLICIES

- **Reservations:** August - December requests must be submitted to the Treadwell Arena Manager in writing by June 1; January - May requests by October 1.
- **Scheduling Meeting:** A representative from each organization needs to be present at scheduling meetings. User groups that are not present do not get to submit requests to change the schedule after the meeting.
- **Agreement Contract:** A User Agreement Contract signed by the organization's President is due by July 1.
- **Permits/Invoices:** Draft permits will be emailed to the organization between the 1<sup>st</sup> and 10<sup>th</sup> of each month for the following month's rentals. User groups will have ten (10) business days to review and request changes in writing to the Treadwell Arena Manager. The revised permit will be the final invoice for that month.
- **Payments:** Monthly invoice payments are due in full by the 25<sup>th</sup> of the month prior to your requested ice time (example: September invoice is due August 25).
- **Late Fees:** 1<sup>st</sup> late payment \$50; 2<sup>nd</sup> late payment \$100; 3<sup>rd</sup> and subsequent late payments \$150. **\*PLEASE INITIAL\*** \_\_\_\_\_
- **No-Shows:** No-shows to a scheduled rental time will not receive a refund or credit on account. **\*PLEASE INITIAL\*** \_\_\_\_\_
- **Cancellations:** If ice time is already purchased, a credit on account will be given if notification is received at least 14 days prior to the reservation date. If notification is less than 14 days prior, a \$25 service charge per returned hour will be applied. Request for refunds are not accepted. **\*PLEASE INITIAL\*** \_\_\_\_\_

## Rules, Waivers, and Signature

More on the reverse. Please turn over to complete.

### OFFICE USE ONLY

Received by: \_\_\_\_\_ Date Received: \_\_\_\_\_ Insurance Received: \_\_\_\_\_

FY \_\_\_\_\_

Receipt #: \_\_\_\_\_ Permit #: \_\_\_\_\_

## RENTAL POLICIES

- Users must abide by all Treadwell Arena rules and policies posted at the facility.
- All rentals must start and end as scheduled on the approved permit. Facility doors open 30 minutes before first ice time and close 30 minutes after last ice time each day. Groups that arrive late will not have time added to compensate.
- The sound system may be used to play music over the speakers. Music must be approved by the Treadwell Arena staff (lyrics must not contain profanity or contain illegal messages – drugs, gangs, etc.).
- Rental time and location are outlined in the permit and does not include exclusive use of the remainder of the facility; unrented areas are open to the public.
- The facility and equipment must be left in the same condition as it was found. The user group will be held responsible for any repair, replacement, or extra cleaning costs incurred.
- Misuse of the facility or failure to conform to the rules and policies of this permit will be sufficient reason for denying future facility rentals.

## VENDING PERMITS

**Alcohol Sales, Catering and/or Merchandise sales require a permit.** The vendor/caterer must have a valid CBJ permit displayed on site at your event. Violation or failure by the vendor to follow any permit condition is a violation of CBJ 67.01.090(i) and is punishable by a fine of up to \$300 and is grounds for administrative penalties consisting of suspension of all permits issued under Chapter 11 and denial of the right to apply for a new permit for a period of 30 days.

**\*PLEASE INITIAL\*** I agree to abide by this requirement if a permit is required for any activities.

## GENERAL LIABILITY INSURANCE

Commercial General Liability Insurance shall cover all operations by, or on behalf of, the Applicant providing insurance for bodily injury and property damage liability including coverage for premises and operations, products and completed operations, contractual liability, broad form property damage, and personal injury liability. Coverage shall be written on an occurrence based form. The minimum limits of liability shall be:

- \$1,000,000 each occurrence
- \$2,000,000 General Aggregate

The City and Borough of Juneau shall be named as an Additional Insured for this policy.

**\*PLEASE INITIAL\*** Proof of insurance will be submitted with this reservation form.

## WAIVER AND RELEASE

**NOTICE:** Occasionally, Parks & Recreation photographs participants enrolled in recreation programs, events, or on Parks & Recreation property. These photographs are used for Parks & Recreation purposes only and may be included in future Parks & Recreation media. Your presence is your consent, without compensation from Parks & Recreation or the City and Borough of Juneau, to use your likeness.

**WAIVER AND RELEASE: I agree to hold the City and Borough of Juneau, including its employees, volunteers, and insurers, with respect to any action, claim, or lawsuit arising out of or related to injury or damage to persons or property suffered in connection with the permittee's activities unless such injury or damage is caused by the gross negligence of the City and Borough of Juneau.**

I certify the information contained in this application is true to the best of my knowledge. As group representative, I hereby agree to take responsibility to inform and assure that all group members follow the above rules and the Recreation Area Ordinance of the City and Borough of Juneau. (Chapter 67.01, available upon request.)

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Organization President



# TREADWELL ARENA RULES & CODE OF CONDUCT

## General

### GENERAL RULES

- PARTICIPATE AT YOUR OWN RISK.
- No off-ice stick play.
- Youth 10 and under must be accompanied by an adult at all times.
- No one allowed on the ice during resurfacing. Zamboni doors must be closed before skaters enter the ice surface.
- Food and drink (except water) are not permitted on the ice, players benches, penalty boxes, or locker rooms.
- No spitting, gum chewing or nasal blowouts.
- Drug and tobacco use is not allowed on the premises.
- Possession or consumption of alcoholic beverages is prohibited (CBJ Ordinance 20.25.080(d)).
- Persons who appear to be under the influence of alcohol or other substances are not permitted in the arena.
- No animals permitted inside the facility (except certified service animals).
- Treadwell Arena is not responsible for lost, stolen, or damaged items.
- Anyone not following the Treadwell Arena rules is subject to removal.

## On-Ice

### ON-ICE RULES

- Skates are required; helmets and protective safety gear are strongly recommended.
- Do not carry children.
- No horseplay: tag, chain skating, throwing snowballs, racing, weaving through skaters, intentionally sliding, etc.
- Center ice (inside the blue circle) is reserved for jumps and spins unless crowd size poses a safety issue. Skaters using center ice must exercise caution at all times.
- Hockey sticks and pucks are not allowed during open skates.

## Code of Conduct

### CODE OF CONDUCT

- Demonstrate good sportsmanship.
- No foul, abusive, racial or derogatory language.
- No disorderly conduct, physical or verbal abuse against employees, players, officials or patrons.
- Clean up after yourself and treat the facility, equipment, and other users in a respectful manner.

**As group representative, I hereby agree to take responsibility to inform and assure that all group members follow the above rules and Code of Conduct.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Organization President



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**TO:** Assembly Human Resources Committee  
**FROM:** Ryan O'Shaughnessy, Chair, Parks & Recreation Advisory Committee  
**DATE:** July 7, 2026  
**SUBJECT:** PRAC Annual Report FY26

The Parks & Recreation Advisory Committee advises the Assembly and the Parks & Recreation Department on policies, projects, facilities, and recreational opportunities throughout the City and Borough of Juneau. This report primarily covers activity from fiscal year 2026.

## Membership

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The committee remained largely stable throughout the year. Christine Woll was appointed as the Assembly Liaison to PRAC in October 2025. Chair Ryan O'Shaughnessy and Vice Chair Josh Anderson were reappointed to one-year leadership terms in November 2025. The committee continued to benefit from a diverse membership representing interests in trails, recreation facilities, organized sports, outdoor recreation, and community development.

## Topics of Public Interest

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- **Pickleball Courts**

The Floyd Dryden outdoor pickleball courts remained one of the most discussed topics before PRAC. The committee received multiple project updates and continued to monitor progress on a project that has generated significant public interest over several years.
- **Trails and Outdoor Recreation**

PRAC received updates from Trail Mix and reviewed annual work plans, trail development projects, and ongoing maintenance priorities. The committee continues to strongly support partnerships that leverage volunteer labor, workforce development, and community stewardship to expand recreational opportunities while maintaining existing infrastructure.
- **Recreation Facilities**

The committee received updates on the Dimond Park Aquatic Center, Dimond Park Field House, and other recreation facilities throughout the year. Members toured the Dimond Park Aquatic Center and discussed facility improvements, operational challenges, and long-term capital needs.
- **Parks and Open Space**

PRAC reviewed proposals involving public land, easements, and park property, including requests involving Meander Way, Dimond Park, and CBJ parkland. The committee remains

committed to balancing community development opportunities with preservation of public recreational assets and access to open space.

- **Capital Planning**

The committee reviewed both the Capital Improvement Program and legislative capital priorities. PRAC continues to view long-term investment in parks, trails, recreation facilities, and public access infrastructure as essential to maintaining Juneau’s quality of life.

## Looking Ahead

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Several significant projects continue to move forward, including the Floyd Dryden pickleball courts, Jackie Renninger Park redevelopment, playground improvements, trail projects, and recreation facility upgrades. PRAC looks forward to working with Parks & Recreation staff and the Assembly to support these efforts and help ensure recreational opportunities remain accessible to residents of all ages and abilities. We are particularly interested in exploring potential future bond measures with the Assembly to help fund these projects.

Juneau’s parks, trails, recreation programs, pools, arenas, athletic fields, and community spaces contribute significantly to the health, well-being, and quality of life of our community. The committee appreciates the work of Parks & Recreation staff, volunteers, partner organizations, and Assembly members who continue to support these important public resources.

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*Respectfully submitted,*

**Ryan O’Shaughnessy, Chair**  
Parks & Recreation Advisory Committee

*Attachment: FY26 Attendance Record*

## PARKS AND RECREATION ADVISORY COMMITTEE (PRAC)

ATTENDANCE July 2025 – June 2026 Assembly Chambers & Zoom Webinar

Tuesdays @ 5:30 pm unless specified	7/1 2025	8/5 2025	9/2 2025	10/7 2025	11/4 2025	12/2 2025	1/6 2026	2/3 2026	3/3 2026	4/7 2026	5/5 2026	6/2 2026
<b>Ryan O'Shaughnessy</b> Chair 11/04/2024	C	P	P	P	P	P	C	P	C	A	P	C
<b>Josh Anderson</b> Vice-Chair 11/04/2025	C	P	A	P	P	A	C	P	C	P	P	C
<b>Ren Scott</b>	C	A	P	P	P	P	C	P	C	P	A	C
<b>Kaasáank' Andrew Williams</b>	C	A	A	P	A	P	C	P	C	P	P	C
<b>Danika Swanson</b>	C	P	A	P	P	P	C	P	C	P	A	C
<b>Emma Van Nes</b>	C	P	P	P	A	P	C	P	C	P	A	C
<b>Paulette Schirmer</b>	C	P	P	P	P	A	C	P	C	P	P	C
<b>Jennifer Gross</b>	C	A	P	P	P	P	C	P	C	P	P	C
<b>Susan Crandall</b>	C	P	P	P	A	P	C	P	C	P	P	C

LEGEND: **A** – Absent, **P** – Present, **C** – Canceled, **X** – not on PRAC

### Committee member notes

- 10/28/2025 – Christine Woll Appointed as Assembly Liaison to PRAC
- 11/04/2025 – PRAC chair Ryan O'Shaughnessy, and Vice Chair Josh Anderson are reappointed for a term of 1 year.

### Meeting Details:

- July 1, 2025 – Meeting canceled, next scheduled meeting August 5, 2025.
- October 7, 2025 – Meeting held on Zoom because the Municipal Clerks were using the Assembly chambers for election.
- January 6, 2026 – Meeting canceled. A full briefing will be presented to the committee at the February meeting.
- March 3, 2026 – Meeting canceled. Tour of Dimond Park Aquatic Center (DPAC) scheduled 3/12/26.
- June 2, 2026 – Meeting canceled. A full briefing will be presented to the committee at the July meeting.