



**DOCKS AND HARBORS BOARD  
MEETING AGENDA  
June 25, 2026 at 5:00 PM**

**Port Office Conference Room/Zoom Webinar**

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<https://juneau.zoom.us/j/84600348003> or Dial: 1-833-548-0276 Meeting ID: 846 0034 8003

- A. CALL TO ORDER : 5:00 PM in Port Office and via Zoom**
- B. ROLL CALL :** (James Becker, Tyler Emerson, Clayton Hamilton, Robert Horchover, Matthew Leither, Nick Orr, Annette Smith, Mark Ridgway, and Shem Sooter)
- C. PORT DIRECTOR REQUESTS FOR AGENDA CHANGES**
- D. APPROVAL OF THE AGENDA AS PRESENTED OR AMENDED**
- E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS :** (Not to exceed five minutes per person, or twenty minutes total)
- F. SPECIAL ORDER OF BUSINESS**
- G. APPROVAL OF MINUTES**
  - 1. April 30, 2026 Minutes**
- H. CONSENT AGENDA**
  - 1. Public Requests for Consent Agenda Changes**
  - 2. Board Member Requests for Consent Agenda Changes**
  - 3. Items for Action**
    - A) DIPAC Submerged Property Needs – Amalga Harbor  
Presentation by Port Director**

RECOMMENDATION: TO PURSUE ADNR SUBMERGED LANDS FOR FUTURE LEASE TO DIPAC
    - B) Uninsured Vessel Surcharge – FY2027 Change  
Presentation by Harbormaster**

RECOMMENDATION: TO REDUCE THE FY27 UNINSURED VESSEL SURCHARGE FROM \$1.50 TO \$1.00 PER LINEAR FOOT
    - C) 2028 ADOT Harbor Facility Grant Application  
Presentation by Port Director**

RECOMMENDATION: THE ASSEMBLY APPROVE TWO RESOLUTIONS OF SUPPORT

FOR ADOT HARBOR FACILITY GRANT AT ECHO COVE AND STATTER PHASE 4

**D) ACTION RECOMMENDATION:**

TO APPROVE THE CONSENT AGENDA AS PRESENTED OR AMENDED

**I. ITEMS FOR INFORMATION/DISCUSSION**

**1. Conditional Use Permit - Tracy's Crab Shack Art**

Presentation by Port Director

- a. Board Discussion
- b. Public Comment

**2. Review of Docks & Harbors ByLaws & CBJC 85.02.030 (Vacancies)**

Presentation by Port Director

- a. Board Discussion
- b. Public Comment

**J. STAFF, COMMITTEE, AND MEMBER REPORTS**

**1. Visitor Industry Task Force - Liasion**

**2. Assembly Liason**

**3. Harbormaster**

**4. Port Engineer**

**5. Port Director**

**K. COMMITTEE ADMINISTRATIVE MATTERS**

**1. Next Board Meeting: July 30, 2026 (Annual Board Meeting)**

**L. ADJOURNMENT**

**CBJ DOCKS & HARBORS BOARD**  
**BOARD MEETING MINUTES**  
**Thursday, April 30, 2026**

**A. Call to Order:** Mr. Sooter called the Regular Board meeting to order at 5:00 pm in the Port Office and via Zoom.

**B. Roll Call :** The following members were present in person or via zoom - Clayton Hamilton, Matthew Leither, Nick Orr, Mark Ridgway, Annette Smith, and Shem Sooter.

**Absent** – James Becker, Tyler Emerson, and Robert Horchover.

Also in Attendance – Carl Uchtyl – Port Director, Matthew Creswell – Harbormaster, Matthew Sill – Port Engineer, and Leah Narum – Administrative Officer.

**C. Port Director requests for Agenda changes** – No Changes

**MOTION By MR. RIDGWAY: TO APPROVE THE AGENDA AS PRESENTED AND ASK UNANIMOUS CONSENT.**

**D. Public Participation on Non-Agenda Items** - None

**E. Approval of Minutes**

1. March 26, 2026 minutes - Hearing no objection the minutes are approved as presented.

**F. Consent Agenda**

A. Public Requests for Consent Agenda Changes - None

B. Board Member Requests for Consent Agenda Changes – Yes, see below.

C. Items for Action

2. Launch Ramp Permit Donation Application

Mr. Orr requested a change on page 3 of 36, he would like it to read in Juneau or Juneau area instead of Juneau or Southeast Alaska Community. He said if the money is going to be spent in Juneau, we should keep the money here.

Mr. Uchtyl took note and will change the wording on page 3.

RECOMMENDATION: TO ADOPT APPLICATION PROCESS TO OFFER FIVE DONATED LAUNCH RAMP PERMITS ON AN ANNUAL BASIS

**MOTION By MR. RIDGWAY: TO APPROVE THE CONSENT AGENDA AS AMENDED AND ASK UNANIMOUS CONSENT.**

Motion passed with no objection.

**G. ITEMS FOR INFORMATION/DISCUSSION**

## **CBJ DOCKS & HARBORS BOARD MEETING MINUTES**

**For Thursday, April 30 , 2026**

### **6. FY28 ADOT Harbor Facility Grant Application**

Mr. Uchytel said the Board focuses on projects twice a year. At the fall Board retreat, we typically look for big ticket projects, and in May, ADOT will issue a notice they are looking for applications for the Alaska Department of Transportation Harbor Facility Grant Program. The applications are due in August. This is a good opportunity for the Board to direct staff to apply for any Harbor grants.

Mr. Uchytel went over pages 26 to 35 from the packet:

Page 26 - The Harbor grant is a 50/50 match and has been around since 2006. The whole idea for this grant is to incentivize recapitalization of formerly State owned harbors.

There are two Tiers. Every previously State owned Harbor facility will get a Tier One grant and a Tier Two is for all other Harbors whether they have been owned by the State or not. The maximum amount that can be issued right now is \$5M per project.

Page 27 - Shows what the eligible items are for the grant and he read those items. It is for construction only, and you can not use this for the design or permitting.

Page 28 - Shows the items that are ineligible, and he read those.

Page 29 - Shows all the grants that have been awarded since 2006. Docks & Harbors has received close to \$20M since 2009 and he read all the grants we received.

Page 30 - Shows how ADOT ranks the projects and Mr. Uchytel explained how the ranking works.

The application process that starts in May of this year will be for funding projects in FY28.

Page 31 - Shows what the zinc anodes looked like at Douglas Harbor. This was from the 2020 ADOT Harbor facility grant.

Page 32 – Shows Statter Harbor Phase I was completed in 2013 and the cathodic protection has not been installed. Docks & Harbors submitted an application for the ADOT grant in 2025 for \$500K to complete the cathodic protection.

Page 33 – Shows a potential project at Statter Harbor “Horseshoe” replacement Phase IV. Mr. Uchytel said on the high end it will be a \$2M project.

Page 34 – Shows the Echo Cove Launch Ramp which is approximately a \$1M project to have the floats installed. We currently have an application into Fish & Game for a Pitman Robertson Hunter Access Grant. He said he is unsure when they will decide if we will receive funding or not. This is a 75/25 matching grant. Our local match would be \$250K. There is a potential we could get \$125K from the State to go toward our \$250K local match.

Mr. Uchytel said he would like the Board to be thinking about the three projects on pages 32 to 34. It is not allowed to have two applications for the same facility. We would not be allowed to apply for the Zinc Anode project at Statter Harbor and the Horseshoe replacement project at Statter Harbor.

Page 35 – We are asking for Board direction for submitting a ADOT Harbor Facility Grant.

### **Board Discussion**

Mr. Hamilton said the zinc anodes seems obvious and nothing else matters.

Mr. Ridgway asked how this overlays with the Board project priority list?

## **CBJ DOCKS & HARBORS BOARD MEETING MINUTES**

### **For Thursday, April 30 , 2026**

Mr. Uchytel commented how does a project become a project. This is trying to leverage grant money when we can. He said zinc anodes has always been a top priority of the Board, but the “Horseshoe” area is an aging part of our infrastructure and needs to be looked at moving into the next phase at Statter Harbor.

Mr. Leither said he would prefer the zinc anodes as a priority. He asked if it would be better to apply for everything we want or devote our energy to just one project and hope we get it.

Mr. Uchytel said there is a Project Evaluation Board that is convened by ADOT. We have more than ten facilities we could apply for. It should not matter if we submit one or ten applications. It also should not matter that Juneau has been very successful with this program over the years.

Ms. Smith said she believes zinc anodes should be our top priority. She said regarding the “Horseshoe” area, she knows there has been requests for handicapped loading areas and she was wondering if this area could be made into a handicapped loading area.

Mr. Creswell said just today Mr. Norbryhn worked with a newly assigned stall holder that is handicapped. They will be removing a portion of the bullrails and adding handrails to accommodate them.

Mr. Sill said when the floats are engineered, we always incorporate an area for ADA floats. Making the whole “Horseshoe” area a handicapped loading area would be a management challenge more than anything.

Mr. Uchytel said the “Horseshoe” floats are from the 60’s and they did not think about handicapped accessibility. If we were to start over, and knew that was a design requirement, we could have those amenities built in.

Mr. Leither asked if we would get an advantage if we would say we were building this for handicapped or is that something they do not care about.

Mr. Sill said the American Disabilities Act is the law of the land. He said he does not believe you will get extra points for complying with the law. If you are building a new float facility, you need to build some accommodations regardless.

Mr. Orr said talking about projects, he would like the launch ramp in Douglas extended.

Mr. Hamilton said he would like work done on the Douglas launch ramp as well.

Mr. Ridgway said we have a larger Board priority list somewhere, why is the zinc anodes, the “Horseshoe” replacement float, and the Echo cove launch ramp float chosen for the Harbor grant and other projects are not?

Mr. Hamilton said Mr. Uchytel drives the agenda and he is happy to work with his lead.

## **CBJ DOCKS & HARBORS BOARD MEETING MINUTES**

### **For Thursday, April 30 , 2026**

Mr. Orr said these projects were ranked at the retreat. Mr. Uchytel pursues grants to fund the projects.

Mr. Leither asked if when this comes back we could get a list of the Boards priority list so we can compare it directly with these projects.

Mr. Ridgway said he just wanted to make sure he did not miss anything. His priority is the zinc anodes project.

Mr. Hamilton asked Mr. Ridgway if he would like to see a more diverse offering of projects to chose from at this juncture from Board members.

Mr. Ridgway said again, he just wanted to make sure he didn't miss anything.

Mr. Hamilton commented that we have deficiencies in our system and some of those deficiancies that he brings up everytime are ineligiable on this list already. Unless he is incorrect in his understanding, there is no way to get bathroom money from this grant.

Mr. Uchytel said this is an informational item and he brought this list for discussion. This is not due right now but for the Board to think about.

Ms. Smith said she wanted to go back to the "Horseshoe" handicapped accessibility. The request from a handicapped person was to have an area with a sling or ability to get someone who is challenged in their mobility into and out of a boat.

Mr. Ridgway requested to put this on the next Operations meeting.

Mr. Uchytel said last year we did not apply for a ADOT Harbor Facility Grant.

**Public Comment - None**

#### **7. 2026 Board Member Attributes – for Assembly Interview**

Mr.Uchytel said every year the City Clerk advertises for Board openings. This year there are three openings. They will ask what our Board make up is and what attributes we are looking for. He tries to capture the Board members professional experience and whatever the Board feels appropriate with communicating with the Assembly. This is something he said he will bring back next month. They will start interviews late May or early June.

#### **Board Discussion**

Mr. Leither asked who's term is up this year?

Mr. Uchytel said Mr. Hamilton, Mr. Emerson, and Mr. Sooter.

Mr. Hamilton commented that there should be more fisherman on the Board. We should also have a liveaboard on the Board.

# **CBJ DOCKS & HARBORS BOARD MEETING MINUTES**

## **For Thursday, April 30 , 2026**

Mr. Sooter pointed out that we need to get people to apply.

Mr. Uchytel said only three people applied last year but in the past we have had as much as ten.

**Public Comment - None**

### **H. Staff, Committee, and Member Reports**

**Assembly Liaison – None**

#### **Visitor Industry Task Force – Liaison**

Mr. Sooter reported not a lot of major discussion.

#### **Harbormaster –**

##### **Mr. Creswell report –**

- Summer start up is dominating everything staff is doing right now.
- Port Staff was ready for the first ship on Monday. Saturday is the next day we will have a ship at our docks. There is a little more work to do before that ship arrives. A little behind due to the late snow melt.
- Still working on staffing, we have six vacancies right now. Three Harbor Techs, three Part Time Limited Techs, and an Administrative Assistant.
- Harbor Sea Trials – Douglas Harbor boat owners that had extensions last year were given 72 hr notices, we are moving into Harris next and will have a list that need to do sea trials. This is our second trip through Harris so it should be easier. We have been through all the harbors now so it should start getting easier.
- Went down to Taku Harbor last week and it is a beautiful project. He will be sending staff prior to the ribbon cutting to clean everything up.
- Paid parking starts tomorrow.

#### **Port Engineer -**

Mr. Sill reported -

- Taku Harbor – We had our substantial completion last week. Trucano installed 280' of new aluminum cat walk connecting the shore to our floats. It is open to the public and ready to use. It is a very successful project. That was a match with the Dingell-Johnson Act.
- Statter Harbor – The uplands paving and baywalk, they are doing asphalt tomorrow. This is the first asphalt of the season and the last on this project. In the make ready lane, there is a yard hydrant and there will be water at that location and available for washdown. After paving there is just striping, landscaping, and shrubs.
- Aurora Harbor – We had our substantial completion a couple of weeks ago and we area moving boats in tomorrow into the north end. This is a good looking facility and we are very proud of it. We are working through some electrical issues so there may be some minor outages.

## **CBJ DOCKS & HARBORS BOARD MEETING MINUTES**

**For Thursday, April 30 , 2026**

- The Little Rock Dump – The secure storage project kicked off. Island Contractors started work this week. They are cutting down all the alders and getting rid of the junk/garbage. Next will be to level out a pad and put a fence around it. They will also improve the road to the storage site. That area is also home to ADOT avalanche warning system so we worked closely with ADOT to make sure we were not disabling their warning system when they still needed it. Yesterday they came and took out their sensors that were impacted by the project because they did not need it anymore this year.

Mr. Ridgway pointed out that Mr. Sill juggles all this work and does a great job.

Mr. Leither asked with all these coming to a close, where is your next priority?

Mr. Sill said there is always more to do. He said he does have someone working for him. We are still focused on the big projects, but we also have the projects under \$50,000 that we can get done with our term contracts. As the big projects are winding down, we are hoping to get caught up on our smaller projects.

Mr. Leither asked about our role in the Dock Electrification?

Mr. Sill said we have received the 15% design set up plans for dock electrification and they are working on the 35% design. Our role is coordination. While they have South Franklin tore up, we want to make sure we get the infrastructure in the ground. It doesn't take a lot of time but there are big coordination issue we have to get right. This is a huge and expensive project and we want to make sure it is done correctly.

Mr. Hamilton asked Mr. Sill what the appropriate way is to bring a project to discussion.

Mr. Sill said get some support for the project and get it on the agenda. There is the Board priority list, and then there is opportunities that do not always fit nicely with the list. There are also things that come up that can be done with our term contractors or in house. If a project fits a certain criteria and fits our bandwidth, and we can find grant funding, there is this matrix.

Mr. Ridgway said from his past experience is to talk to the Operations Chair to get it on the agenda to talk about at the Operations Meeting.

Mr. Sill said it might be helpful to have a discussion offline about a project before putting it on the Operations agenda. He said he could give helpful information to determine if a project could gain traction based on money, bandwidth and capabilities.

Mr. Leither asked if Mr. Sill would just provide information if a project could be done rather than if it is a good project or not.

Mr. Sill said that is not his call if it is a good project or not, he would just provide useful information.

# **CBJ DOCKS & HARBORS BOARD MEETING MINUTES**

## **For Thursday, April 30 , 2026**

### **Port Director**

#### **Mr. Uchytel reported –**

- Next month we are going to have 65% design review of the drive down float, which is the MARAD grant. It's going well but the most frustrating thing is a Title 6 review and that has to do with the ADA. The MARAD reviewer is saying we do not have a process for complaints for violations of the ADA. We will figure it out but that is what is hanging us up.
- Dock Electrification – We think when the State dissolved the Ranger program, they were collecting money but not funding it. He believes they are going to push that money back to Alaska cruise port communities for Shore Power.
- May 6<sup>th</sup>, the Assembly is going to approve the Marine Passenger fees request. We think we will get \$3.5M for the bathrooms. He said the issues have been resolved with Tlingit and Haida and they will speak with the Alaska Native Sisterhood to let them know that the Pioneers of Alaska elected to move the Lone Statue away from Peratrovich Plaza.  
We may also get \$3M for releveling the settlement issues along the Seawalk.
- Staff is working on a RFP for Aurora Harbor Office Rebuild and a RFP for North Douglas Expansion
- Next Monday, Trucano Construction will have their barge out and Discovery Drilling will be doing geotechnical work for the Statter Harbor Breakwater. They will then move over and do the six holes at North Douglas. We will get Facebook announcements out on that.
- Ribbon Cuttings – Week of May 18<sup>th</sup>, National Infrastructure week:
  - Taku Harbor – Funding; We leveraged 1% sales tax money with Fish & Game Dingell-Johnson money, nothing came out of Harbor Enterprise. (Wednesday 20<sup>th</sup>)
  - Statter Harbor IIID – Finished up curb and gutter, landscaping, and lighting – Funding; We used Dock money, nothing came out of Harbor Enterprise. (Tuesday 19<sup>th</sup>)
  - Aurora Harbor Phase IV – Funding; 1% sales tax money and DOT Munciple Harbor Grant, nothing came out of the Harbor Enterprise. (Friday 22<sup>nd</sup>)

Mr. Uchytel said we are saving our money for match for future projects.

- Thursay the 21<sup>st</sup>, there will be a presentation at the Assembly Chambers on the 2025 Alaska American Society of Civil Engineers report card.
- The National Guard Gangway has been placed on Public Surplus and the deadline is Friday May 8<sup>th</sup>. Miniumum bid is \$25,000 and as of yesterday there were no bidders.
- Melissa Morgan resigned from Docks & Harbors and we have an Administrative Assistant vacancy. She has taken a job to take care of a person with special needs.

Mr. Hamilton asked if the bathrooms are \$3.5M.

**CBJ DOCKS & HARBORS BOARD MEETING MINUTES**  
**For Thursday, April 30 , 2026**

Mr. Uchytel said yes.

Mr. Hamilton asked what the process is when the price changes.

Mr. Uchytel said it has not changed. We do not have an estimate from our consultants yet but it will be twice as much as the Statter Harbor restroom.

Mr. Hamilton said he understands that nothing is set in stone but when you talked about this before it was \$3M and now you are saying \$3.5M.

Mr. Uchytel said he is using \$3M or \$3.5M rough numbers when it is still at a conceptual level. We are asking for \$3.5M as a rough order of magnitude. If it comes in more than that we will ask them to make it smaller or change something.

Mr. Hamilton said he thought when the list first went before the Board, the bathrooms were on the list for \$2.7M and now it is \$3.5. He is trying to keep up and does not understand how the amount keeps changing.

Mr. Uchytel said if we are getting \$3.5M that is what he got approved through this Board. He said the Assembly could still change the amount we asked for but it is looking good for the \$3.5M.

Mr. Hamilton asked if we will have another opportunity to approve the \$3.5M ask?

Mr. Uchytel said he brings every project over \$100K to this Board for approval. If you don't want to approve the project after the design and bid that is the prerogative of the Board.

**I. Board Administrative Matters**

Ribbon Cutting Events

May 19<sup>th</sup>, May 20<sup>th</sup>, and May 22<sup>nd</sup>

Operations Meeting – May 20th

Regular Board Meeting - May 28th

**J. Adjournment – The Meeting adjourned at 6:22pm.**



**Douglas Island Pink and Chum, Inc.**

2697 Channel Drive ◦ Juneau, Alaska 99801

(907) 463-5114 ◦ [www.dipac.net](http://www.dipac.net)

City & Borough of Juneau - Land Lease Oversight Departments,

DIPAC currently has many leases and permits in the vicinity of Amalga Harbor for the sake of rearing and releasing salmon for the common property fishermen as well as for cost recovery to support all DIPAC's programs. DIPAC's hatchery permits do not expire for this planned program and has strict oversight from the Alaska Department of Fish and Game (attachment 1).

One of the current land leases encompasses two plots of land and will expire in 2031. This lease was originally signed with the State of Alaska, but it was transferred to CBJ and currently is managed through the CBJ – Parks and Rec. Department. DIPAC submits annual payments to CBJ. This lease is summarized in attachments 2-4. The original appraisal for this lease can be found in attachment 5.

In the same vicinity of this lease, DIPAC has lease agreements with the State of Alaska DNR for use outside the designated area (attachments 6 & 7).

As most tidelands are managed by CBJ Docks & Harbors department, DIPAC has met with Docks & Harbors to discuss a large land conveyance from the State of Alaska & assumption of all these CBJ & DNR leases. This would include a transfer of the two parcels currently managed by CBJ – Parks & Rec Department to Docks & Harbors, then an additional land conveyance from the State of Alaska DNR.

Attachment 8 describes the land area which would make the most sense to convey to encompass the entire area of use.

As the CBJ is seeking additional revenue during this difficult financial time, DIPAC would like to work with the CBJ to become an additional revenue source in this way.

Thank you for your consideration and interest in this matter.

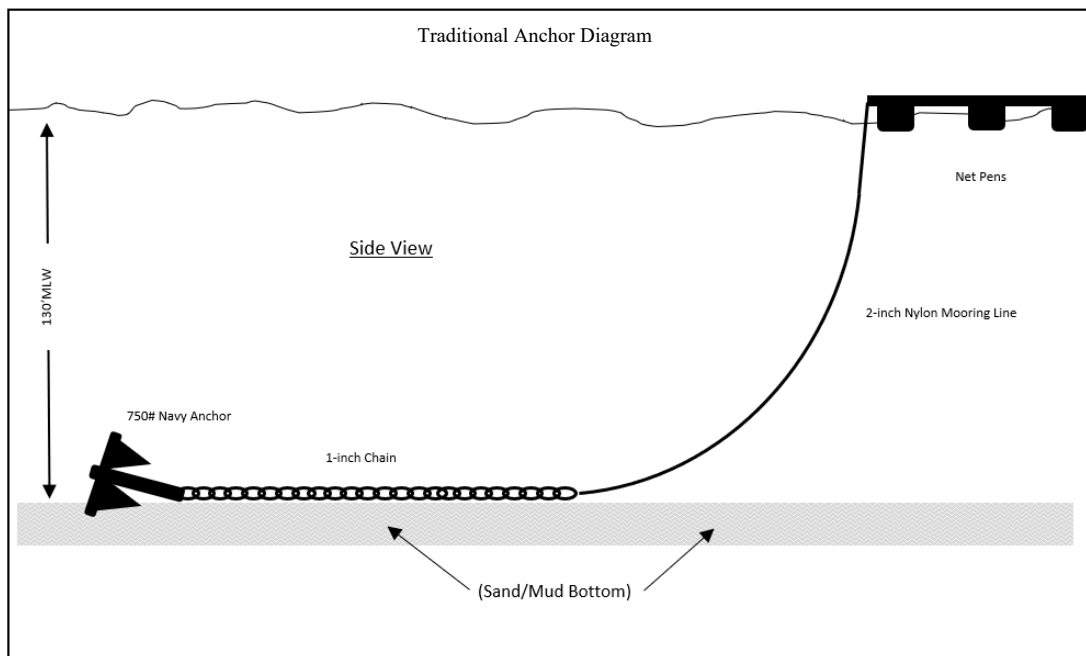
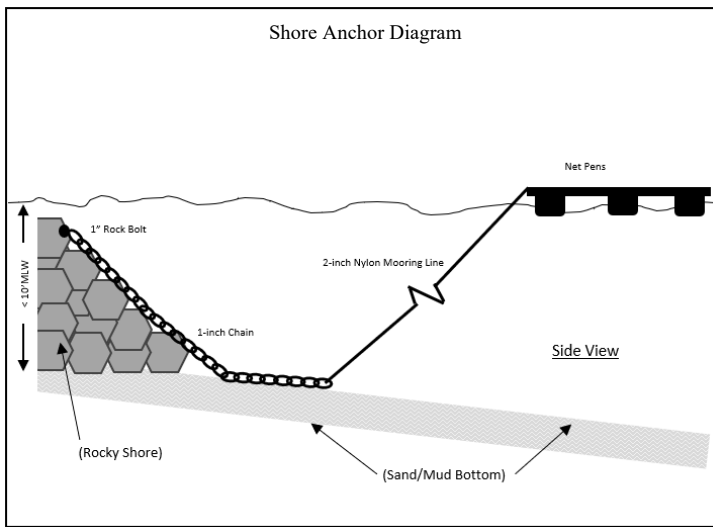
A handwritten signature in black ink, appearing to read "Katie Harms".

Katie Harms

DIPAC – Executive Director

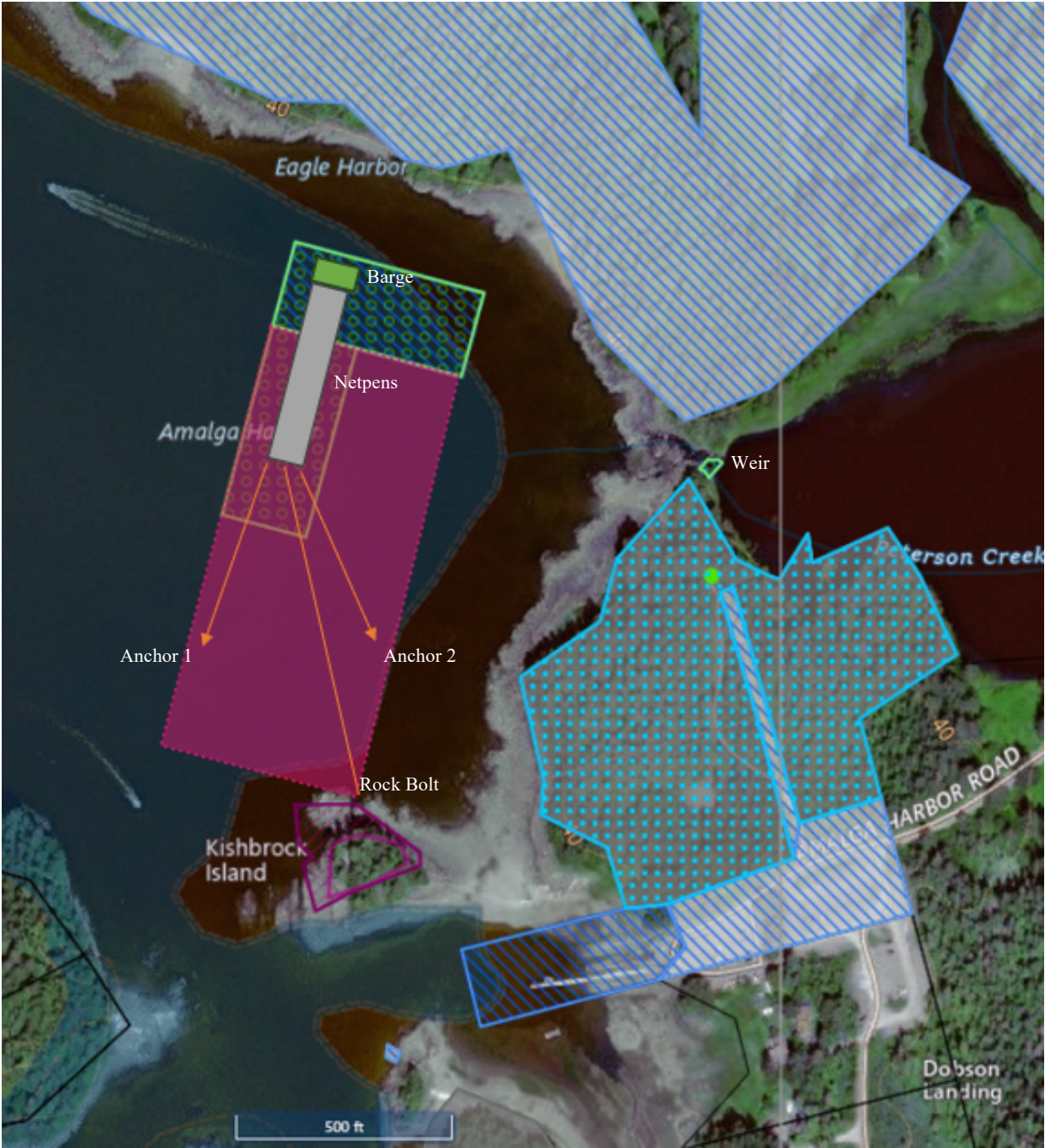
907-463-5114

**SITE DEVELOPMENT DIAGRAM**



Date Prepared: March 1, 2026	Applicant's Name: Douglas Island Pink & Chum, Inc. (DIPAC)
<b>ALASKA DEPARTMENT OF NATURAL RESOURCES</b>	
<b>DIV. OF MINING, LAND, WATER</b>	
<b>LAND USE PERMIT</b>	
<b>SITE DEVELOPMENT DIAGRAM</b>	
Sec.(s) 14	T. 39S S., R. 64E E., CR M
SHEET 1 OF 2	LAS # 27473

LOCATION MAP



Date Prepared: March 1, 2026	Applicant's Name: Douglas Island Pink & Chum, Inc. (DIPAC)
<b>ALASKA DEPARTMENT OF NATURAL RESOURCES DIV. OF MINING, LAND, WATER LAND USE PERMIT</b>	
<b>SITE DEVELOPMENT DIAGRAM</b>	
Sec.(s) 14	T. 39S S., R. 64E E., CR M
SHEET 2 OF 2	LAS # 27473

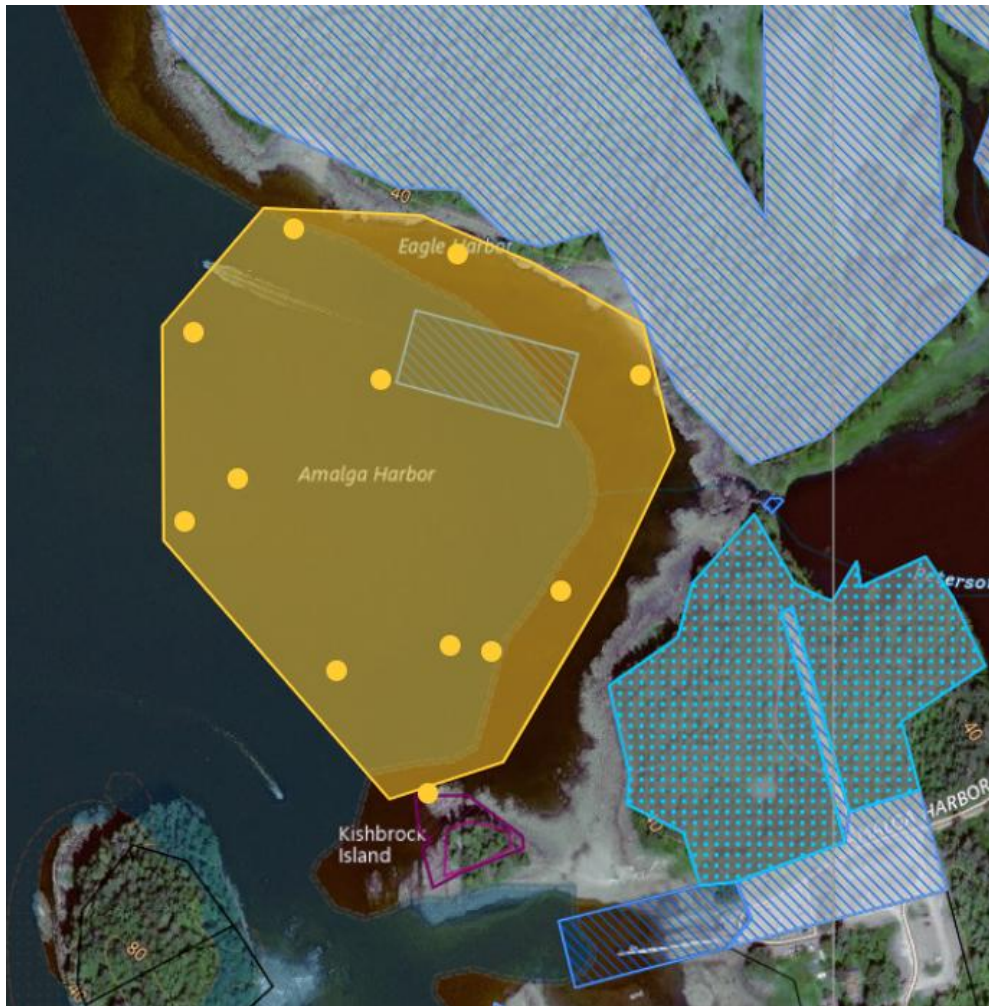
## Amalga Tidelands

Original Lease Mooring and Weir. ATS 1560 ADL 106356 Conveyed to CBJ in 2001 (ADL 106678 2.1ac). We pay \$895 annually to CBJ. 30-year lease. Expires 2031.

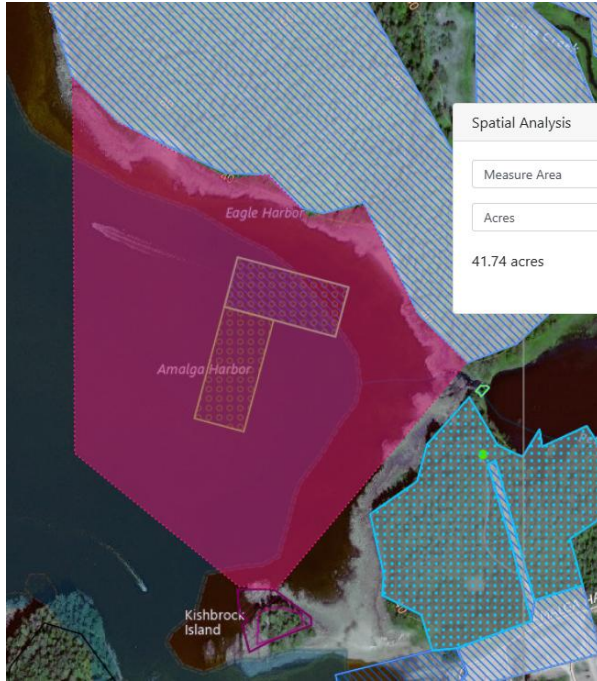
Swing Lease LAS 27473 (3.0ac) Still with SOA DMLW. Applied for in 2009. Rock anchor and chain in 2012 #15. We paid \$840 annually to SOA. 5 Year lease. In 2026 we expanded the swing lease to better reflect actual footprint (10ac) and change to keeping anchors deployed all year. We pay \$3,000 annually to SOA. 5 Year lease. Will expire 2031.

Tideland CBJ valued \$425/ac

Current min footprint 33 acres (\$14,025)



To follow existing CBJ boundaries and include all anchoring systems 42 ac (\$17,850). To include weir site 43 ac total (\$18,275).





# Port of Juneau

155 S. Seward Street • Juneau, AK 99801  
(907) 586-0292 Phone • (907) 586-0295 Fax

**From:** Harbormaster  
**To:** Docks & Harbors Board  
**Via:** Port Director  
Docks & Harbors Operations-Planning Committee  
**Date:** June 9<sup>th</sup>, 2026  
**Re:** UNINSURED VESSEL SURCHARGE – 05 CBJAC 35.060, 05 CBJAC 40.010

1. Effective January 2025, Docks & Harbors established a new uninsured vessel surcharge (UVS) applicable to patrons with preferential moorage (05 CBJAC 40.010) and transient moorage (05 CBJAC 35.060). The UVS language is identical in both regulations and requires the Board to approve any new changes to the rate.

### ***05 CBJAC 35.060 - Fees.***

*Persons using transient moorage must pay fees in accordance with CBJ Administrative Code Title 05, Chapter 20 and as set forth below.*

#### *(a) Uninsured vessel surcharge.*

*(1) Prior to obtaining a moorage assignment, CBJAC [40.035](#), 050, 055, or 065, the owner of a vessel must:*

*(i) Provide the Harbormaster with proof of current marine insurance showing, at a minimum, the owner's name, information identifying the vessel, and the dates of insurance coverage; or*

*(ii) Pay a non-refundable moorage surcharge of \$1.50 per foot per month.*

*A. As of January 1, of each year, should the actual vessel disposal costs vary more than 20 percent from the annual amount collected, Docks and Harbors will adjust the rate to no less than \$1.00 per foot per month and no more than \$3.00 per foot per month to make up for the difference. The new rate must be approved by the board no less than 30 days prior to implementation.*

*(iii) Vessels paying the daily moorage rate are exempt from paying this surcharge.*

*(2) The funds collected from the moorage surcharge under this regulation will be used to pay for the unrecoverable costs attributable to vessel salvage and disposal activities in the small boat harbors.*

*(3) This regulation does not relieve an owner from the responsibility to pay fees as set out in CBJ Ordinance [Title 85](#) or regulations adopted thereunder and does not constitute marine insurance.*

**2.** The current UVS is \$1.50 per linear foot. In CY2025, the Harbors Enterprise collected \$114,107.94 in UVS from vessels without insurance. In CY2025, our expenses to dispose of vessels was \$77,082.37. This was discussed in January with the Board indicating a desire to reduce the UVS to the minimum amount of \$1.00 per linear foot. **I recommend the Board, by motion, approve the new FY27 UVS to be \$1.00 per linear foot.**

#

Presented by:  
Introduced: 06/23/2026  
Drafted by: Port Director

**RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA**

**Serial No. 40XX**

**A Resolution Expressing Assembly Support for an Application for Funding from the Alaska Department of Transportation and Public Facilities Through its Harbor Facility Grant Program in the Amount of \$500,000 for Echo Cove Launch Ramp – Float Installation Project.**

WHEREAS, the State of Alaska, Department of Transportation and Public Facilities (ADOT&PF) administers the Harbor Facility Grant Program; and

WHEREAS, the City and Borough of Juneau owns and maintains Echo Cove Launch Ramp is eligible for a Harbor Facility Grant; and

WHEREAS, the City and Borough of Juneau has the required 50 percent in local matching funds for construction Echo Cove Launch Ramp – Float Installation Project per the Harbor Facility Grant Program; and

WHEREAS, the City and Borough of Juneau is capable of completing the Echo Cove Launch Ramp – Float Installation Project within 18 months after award of a Harbor Facility Grant; and

WHEREAS, the Echo Cove Launch Ramp is critical to the City and Borough of Juneau.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

**Section 1.** The Assembly of the City and Borough of Juneau strongly supports the Echo Cove Launch Ramp – Float Installation Project and requests that the Alaska Department of Transportation and Public Facilities provide matching Harbor Facility Grant funding for the project.

**Section 2. Effective Date.** This resolution shall be effective immediately after its adoption.

Adopted this 27th day of July, 2026.

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Beth Weldon, Mayor

Attest:

Breckan Hendricks, City Clerk

Presented by:  
Introduced: 06/23/2026  
Drafted by: Port Director

**RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA**

**Serial No. 40XX**

**A Resolution Expressing Assembly Support for an Application for Funding from the Alaska Department of Transportation and Public Facilities Through its Harbor Facility Grant Program in the Amount of \$2,000,000 for Phase IV of the Statter Harbor Improvements Project.**

WHEREAS, the State of Alaska, Department of Transportation and Public Facilities (ADOT&PF) administers the Harbor Facility Grant Program; and

WHEREAS, the City and Borough of Juneau owns and maintains Don D. Statter Harbor Facility and Statter Harbor is eligible for a Harbor Facility Grant; and

WHEREAS, the City and Borough of Juneau has the required 50 percent in local matching funds for construction of Statter Harbor Improvements Phase IV per the Harbor Facility Grant Program; and

WHEREAS, the City and Borough of Juneau is capable of completing the Statter Harbor Improvements Phase IV within 18 months after award of a Harbor Facility Grant; and

WHEREAS, the Statter Harbor Improvements Phase IV is critical to the City and Borough of Juneau.

Now, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

**Section 1.** The Assembly of the City and Borough of Juneau strongly supports Phase IV of the Statter Harbor Improvements Project and requests that the Alaska Department of Transportation and Public Facilities provide matching Harbor Facility Grant funding for the project.

**Section 2. Effective Date.** This resolution shall be effective immediately after its adoption.

Adopted this 27th day of July, 2026.

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Beth Weldon, Mayor

Attest:

Breckan Hendricks, City Clerk



**City & Borough of Juneau, Alaska**  
155 Heritage Way Juneau, AK 99801

Plan NO.: **USE20260006**  
Plan Type: **PL - USE - Conditional Use Permit**  
Work Classification: **Commission Approval (Final)**  
Plan Status: **In Review**  
Apply Date: **05/21/2026**  
Expiration: **[None Listed]**

**Location Address**

**108 PEOPLES WHARF, JUNEAU, AK 99801**

**Parcel Number**

**1C070K830070**

**Contacts**

Tracy LaBarge, TRACYS KING CRAB SHACK , JUNEAU, AK 99802 (907) 790-2722 [REDACTED]@kingcrabshack.com	<b>Applicant</b>	William Heumann, Polar Properties  (907) 723-4540 [REDACTED]@msn.com	<b>Owner</b>
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**Description:** Art Installation of Crab Legs extending out from 2nd story of building

Fees	Amount	Payments	Amt Paid
Public Notice Sign Fee	50.00	<b>Total Fees</b>	<b>\$650.00</b>
Public Notice Sign Deposit	100.00	Credit Card	\$550.00
Class II Use Fee	500.00	Credit Card	\$100.00
<b>Total:</b>	<b>\$650.00</b>	<b>Amount Due:</b>	<b>\$0.00</b>

**Additional Information:**

**Note:** Only answered questions are listed below. For a full view of all application questions see Civic Access More Info Tab:

<https://cityandboroughofjuneauak-energovweb.tylerhost.net/apps/selfservice#/plan/ba530939-4a7c-489b-8b6f-24cbb071fd0?tab=moreinfo>



**City & Borough of Juneau, Alaska**  
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Apply Date: **05/21/2026**  
Expiration: **[None Listed]**

**Pre-Application Case Number:** APC20260017

**Describe the Project:** A seasonal art installation of king crab legs crawling out of the top story, exterior facade windows on the building.

**Describe the Project Purpose:** This installation is meant to honor the Crabbing/Fishing Industry and celebrate 20 years of business in town. We have commissioned a seasoned, museum quality sculptural art installation

**Describe the Project Site Circulation:** The legs will come out of our offices on the second floor of the building. The legs will not be branded, no logo, no advertising or lights. We believe it will serve as a meaningful cultural landmark, photographic destination for all who visit Juneau.

**Describe the Project Traffic:** I don't anticipate traffic to be any different than a busy day on the cruise ship docks. It will be landmark for Juneau and people will post pictures, enhance the visitors experience and provide a cultural and photographic moment on the Juneau waterfront.

**Describe the Project Site Drainage:** Waterfront dock

**Describe the Project Site Snow Storage:** No storage

**Describe the Project Site Vegetation:** City planter flower boxes

**Describe Any Other Project Details:** We have commissioned world class movie production designers with 30 years' experience in installations in amusement parks, sporting events, commercials. They are used to working with difficult conditions such as wind. The legs will be taken down in the winters to preserve quality.

**Comprehensive Plan:** Similar to other art around town such as Taku Smokeries Crab, Alaska native art on buildings.

**Accessory Apartment?:** No

**Total Area of Lot (Sq. Ft):** 10000

**Total Area of Existing Structure(s) (Sq.Ft.):** 10000

**Total Area of Proposed Structure(s) (Sq. Ft.):** 572

**Total Lot Coverage Existing Structure(s) (Sq. Ft.):** 10000 sf

**Total Lot Coverage Proposed Structure(s) (Sq. Ft.):** 572 sf

**Current use of land or building(s):** Restaurant and gift shops with offices and apartments

**Proposed use of land or building(s):** Extending legs out of our office on the second floor.

**Project includes proposed lighting?:** No

**Existing lighting to remain?:** N/A

**CBJ Water Available?:** On Site

**CBJ Sewer Available?:** On Site

**Class I Use:** No

**Class II Use:** No

**Class III Use:** No

**Class IV Use:** No

**Class V Use:** No

# CRAB LEG SCULPTURAL INSTALLATION

## SEASONAL PUBLIC ART INSTALLATION

### CONCEPT

- Seasonal public art
- Celebrates local crab industry
- Enhances visitor experience

### SEASONAL & TEMPORARY

This is a seasonal, temporary public art installation installed during peak tourism months and fully removed and stored during the off-season.

- ✔ No permanent alteration to the building
- ✔ No long-term maintenance burden
- ✔ If issues arise, it's removable

### TOURISM / SEASONAL

Designed to enhance the visitor experience during peak cruise season while celebrating local industry.

### EXTREME WEATHER PLAN

- Remove trigger plan:
- Removed before winter storm season
  - Designed for X wind load

### INSTALL PROTOCOL

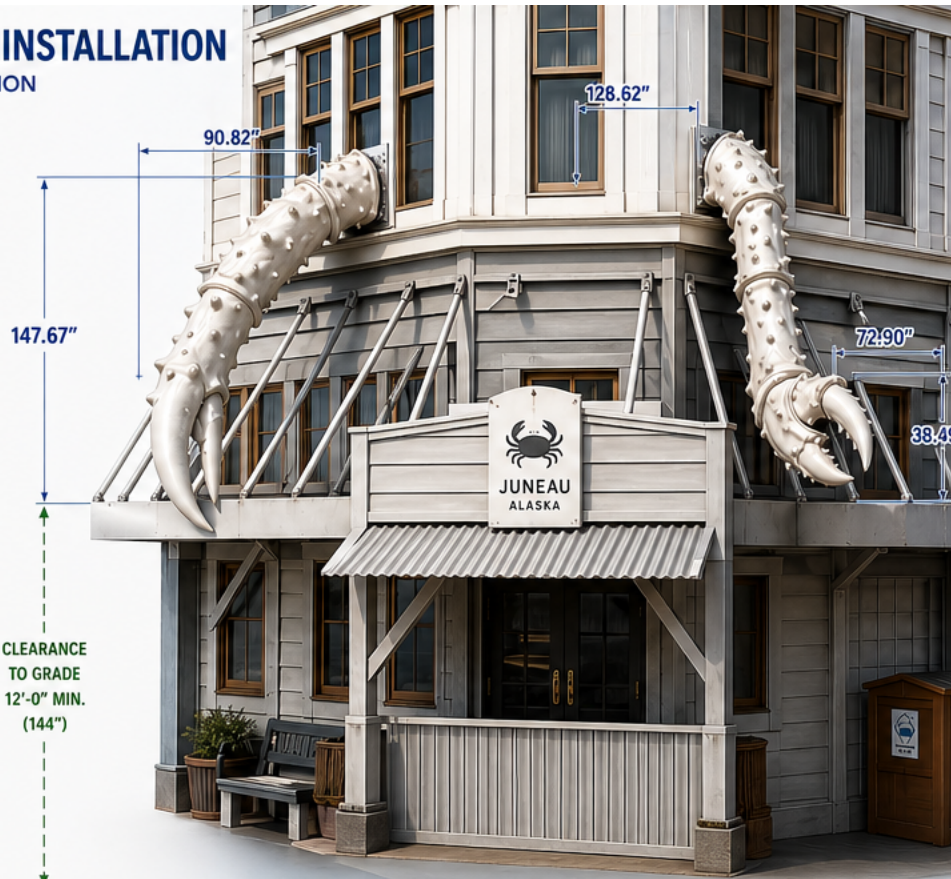
Each season includes a documented install and inspection process, including structural check, mounting verification, and surface condition review prior to public exposure.

### CLEARANCE / PUBLIC SAFETY

The crab leg and claw are installed well above code-required clearance and are not low enough to be interactive or climbable.

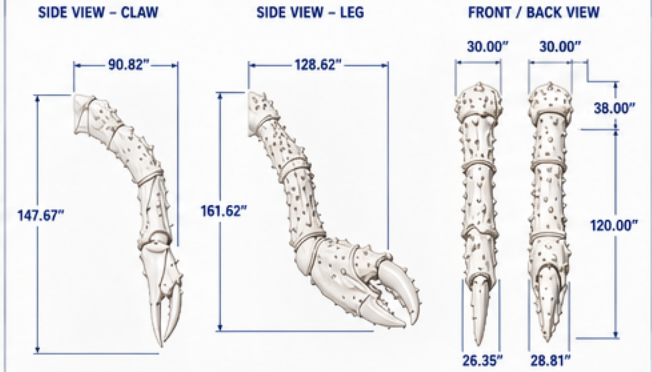
**Out of reach / above code-required clearance**

Because of the cantilevered form, we're working with an engineer to ensure wind load and moment forces are fully accounted for in the mounting system.



CLEARANCE TO GRADE  
12'-0" MIN.  
(144")

### DIMENSIONS – CRAB LEG ELEMENTS



### CONSTRUCTION & MATERIALS

#### FOAM CORE (LIGHTWEIGHT)

Sculpted EPS foam core reduces overall weight.

#### 4X4 ALUMINUM STRUCTURAL ARMATURE

4x4 aluminum structural tubing (engineered gauge based on load requirements) provides internal strength and rigidity.

#### HARD-COATED SHELL

Creates a rigid, impact-resistant, sealed exterior.

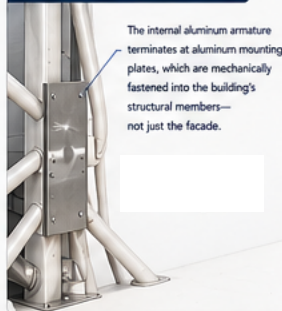
#### McKINNON HP URETHANE COATING

2 component system  
Chemical resistant  
UV stable  
ISO fire rated  
Zero VOC

**ALUMINUM MOUNTING PLATE**  
Mechanically fastened to building structural members using aluminum hardware.

**MARINE ENVIRONMENT COMPATIBLE MATERIALS**  
All materials selected for maximum performance in coastal conditions.

### MOUNTING & ENGINEERING



The internal aluminum armature terminates at aluminum mounting plates, which are mechanically fastened into the building's structural members—not just the facade.

### MATERIAL SYSTEM OVERVIEW

- FOAM CORE (LIGHTWEIGHT)**  
EPS foam core keeps overall weight low, reducing load on the building.
- 4X4 ALUMINUM STRUCTURAL ARMATURE**  
Carries structural forces and provides the engineering backbone.
- McKINNON HP URETHANE COATING**  
2 component system, Chemical resistant, UV stable, ISO fire rated, Zero VOC.
- RESULT**  
Creates a hardened, impact-resistant shell suitable for exterior public installation.

### PERFORMANCE & DURABILITY

- LIGHTWEIGHT + STRONG**  
Foam core reduces load; aluminum armature provides strength.
- DURABLE & WEATHER RESISTANT**  
Sealed, waterproof, impact-resistant exterior—similar to systems used in themed environments and public displays.
- BUILT FOR COASTAL CONDITIONS**  
Designed to withstand a full season of coastal weather—rain, salt air, and temperature shifts.
- FIRE-RATED & ZERO VOC**  
Meets ISO fire rating requirements and uses zero-VOC materials for public safety and environmental responsibility.

### SAFETY + ENGINEERING INTENT

- ✔ Temporary installation
- ✔ Engineered mounting system
- ✔ Wind + environmental consideration
- ✔ Annual inspection protocol
- ✔ All materials marine environment compatible
- ✔ Removable with no permanent alteration to the building

### LOGISTICS

- INSTALL TIMELINE**  
Installed prior to peak cruise season (May – June)
- REMOVAL TIMELINE**  
Removed before winter storm season (Sept – Oct)
- STORAGE PLAN**  
Elements are cleaned, inspected, and stored indoors for off-season protection.

### KEY SPECIFICATIONS

- Base (Core): EPS foam, lightweight
- Structure: 4x4 aluminum structural tubing (engineered gauge)
- Coating Structure: Hardened shell
- Coating / Paint: McKinnon HP urethane coating (2 component system)
- Wind Rated To: Designed for X wind load (final to be engineered)

### PROVEN SYSTEM. PROVEN RESULTS.

We selected this system specifically because it's commonly used in theme park and public installations where safety, durability, and fire compliance are critical. This reframes it from an "art experiment" to a proven industry approach.

### COMPLIANCE & STANDARDS

- Designed and reviewed by structural engineer
- Materials selected for marine environment compatibility
- Fire rated (ISO)
- Zero VOC materials
- Built for public safety and durability



(907) 586-0715  
CDD\_Admin@juneau.gov  
www.juneau.org/community-development  
155 Heritage Way • Juneau, AK 99801

**COMMUNITY DEVELOPMENT DEPARTMENT - REQUEST FOR AGENCY COMMENT**

**DEPARTMENT:** Docks & Harbors

**STAFF PERSON/TITLE:** Carl Uchytel, Port Director

**DATE:** 6/25/2026

**APPLICANT:** Tracy's King Crab Shack

**TYPE OF APPLICATION:** Conditional Use Permit Amendment

**PROJECT DESCRIPTION:**

An amendment to a Conditional Use Permit's (USE2006 0042) ongoing conditions for the Channel-facing side of the building to allow a façade-mounted art installation in a Waterfront Commercial (WC) zone.

**LEGAL DESCRIPTION:** TIDELANDS ADDITION BL 83 LTS 9

**PARCEL NUMBER:** 1C070K830070

**PHYSICAL ADDRESS:** 108 People's Wharf

**SPECIFIC QUESTIONS FROM PLANNER:**

**AGENCY COMMENTS:**

Docks & Harbors discussed this CU Amendment at the June 25, 2026 regular Board meeting. The Docks & Harbors Board does not object to the art installation at Tracy's Crab Shack as long as it does not impede emergency vehicle access and that is sufficiently designed to withstand wind loads in accordance with applicable design criteria.

**CITY AND BOROUGH OF JUNEAU  
DOCKS AND HARBORS BOARD  
BYLAWS**

**ARTICLE I. NAME, DUTIES, AND POWERS**

1. NAME. The governing body of the City and Borough of Juneau Docks and Harbors shall be known as the City and Borough of Juneau Docks and Harbors Board, hereafter referred to as the Board.
2. DUTIES AND POWERS OF THE BOARD. The duties and powers of the Board regarding the operation of the municipally owned and operated port and harbor facilities are established by Charter Section 3.21 and Chapter 85.02 of the Code of the City and Borough of Juneau.

**ARTICLE II. BOARD MEMBERSHIP AND APPOINTMENT**

1. NUMBER OF DIRECTORS. The Board shall consist of nine (9) members.
2. APPOINTMENT. All Board members shall be appointed by the City and Borough of Juneau Assembly as provided by Section 85.02.010 of the Code of the City and Borough of Juneau.
3. TERM OF APPOINTMENT. As provided in Section 85.02.010, Board members shall be appointed for staggered three-year terms and until their successor is appointed. Appointment terms will not violate the conditions set forth in Section 85.02.010.
4. VACANCIES. When the conditions set forth in Section 85.02.030 of the Code of the City and Borough of Juneau occur, the Chair will notify the Clerk's Office that a vacancy exists.

Vacancies on the Board shall be filled by the City and Borough of Juneau Assembly as provided by Section 85.02.030 of the Code of the City and Borough of Juneau and the Assembly Rules of Procedure.

A member filling a vacancy shall be seated immediately upon the call of the roll at the first Board meeting after the new member is appointed.

5. MEMBERS. The duties and responsibilities of the Board members shall include but are not limited to those set forth in Sections 85.02.060, 85.02.063, and 85.02.065.

**ARTICLE III. OFFICERS**

1. OFFICERS. Officers of the Board shall consist of a Chair, Vice Chair, and any other officers as the Board may from time to time deem necessary.

**CITY AND BOROUGH OF JUNEAU  
DOCKS AND HARBORS BOARD  
BYLAWS**

2. ELECTION OF OFFICERS. Officers shall be elected at the annual Board meeting or at such time as offices become vacant.
3. TERM. Each officer shall serve for a term as provided in CBJC 85.02.010 and CBJC 85.02.030.
4. REMOVAL. Any officer may be removed from his or her office. Removal may be recommended by an affirmative vote of at least six (6) Board members at a meeting called for that purpose; final removal will be decided by the Assembly in accordance with CBJC 85.02.010 or 85.02.030.
5. CHAIR. The Chair shall preside at all Board meetings, unless participating remotely.

The Chair may assign tasks to Board members and committees and is charged with ensuring that all business of the Board is carried out.

The Chair shall act as spokesperson for the Board and will have such other duties and responsibilities as delegated to him or her by the Board.

6. VICE CHAIR. The Vice Chair shall act as the Chair in the absence of the Chair, including when the Chair is participating remotely.

**ARTICLE IV. COMMITTEES**

1. STANDING COMMITTEE. There shall be the following standing committee of the Board:

\* Operations & Planning

The Board or the Chair, upon ratification of the Board, shall appoint a Board member to serve as the committee Chair.

2. SPECIAL COMMITTEES. The Board or the Chair, upon ratification of the Board, may establish special committees to facilitate any Board business.

The Board or the Chair, upon ratification of the Board, shall appoint a Board member to serve as the committee Chair of each special committee.

A special committee shall serve for a period of time or for the accomplishment of a particular task or tasks as determined by the Chair. No special committee shall serve beyond the annual Board meeting unless reconstituted by the newly elected Chair.

**CITY AND BOROUGH OF JUNEAU  
DOCKS AND HARBORS BOARD  
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**ARTICLE V. MEETINGS**

1. REGULAR. The Board shall meet at least once each month at a place and time designated by the Chair.

2. ANNUAL. An annual meeting shall be held on the last Thursday of July each year.

The annual Board meeting may be postponed by the Board to a certain day.

At the annual meeting, a Chair, a Vice Chair, and other such officers as the Board shall deem necessary, shall be elected.

3. Reserved.

4. SPECIAL. Special Board meetings may be called at any time by the Chair or any three (3) Board members for good cause, which must be reaffirmed at the beginning of any special meeting. Any special meeting must provide at least 24-hours public notice of the meeting and the agenda, except in an emergency.

Only business identified in the notice of the meeting may be transacted at a special Board meeting.

5. COMMITTEE. Committee meetings may be called at any time by a committee Chair or by a majority of the committee's membership. Committee meetings must provide at least 24-hours public notice of the meeting and the agenda.

Any topic or item may be discussed that falls within the purview of the committee's charge as determined by the Chair, committee Chair, or a majority of the committee's membership.

6. QUORUM. For all Board meetings, a quorum shall consist of five (5) members in attendance or participating remotely. For all committee meetings, a quorum shall consist of a majority of the membership.

7. ADJOURNMENT, CONTINUATION, AND POSTPONEMENT OF MEETINGS. If a quorum is not present at a meeting, the Chair or committee Chair may adjourn such meeting to a time and place he or she determines most appropriate; provided that notice of the time and place of the adjourned meeting and the meeting agenda shall be given to each Board or committee member and the general public at least twenty-four (24) hours prior to such meeting.

If a quorum is present at a meeting, such meeting may be continued or adjourned from day to day and no additional notice of such continuation or adjournment need be given.

**CITY AND BOROUGH OF JUNEAU  
DOCKS AND HARBORS BOARD  
BYLAWS**

8. VOTES. No person other than a Board member is entitled to vote at any Board or committee meeting, except appointed members of special committees within those committees.

Each Board member shall be entitled to one (1) vote. No proxy votes may be used to constitute a quorum, transact business, or otherwise. To register a vote, the Board member must be present at the meeting or participating remotely at the time the vote is taken.

An affirmative vote of at least five (5) Board members is required for a main motion to pass the Board. An affirmative vote of the majority of committee membership is required for a main motion to pass a committee. The prevailing vote requirement may be reduced per CBJ Charter 3.16(e).

9. ORDER OF BUSINESS. The following order of business shall be observed at all regular, annual, or special Board meetings and committee meetings insofar as practicable or necessary:

- Call to Order
- Calling of the Roll
- Port Director Request's for Agenda Changes
- Public Participation on Non-agenda Items
- Approval of the Previous Meeting Minutes
- Consent Agenda
- Unfinished Business
- New Business
- Items for Information
- Staff, Committee and Member Reports
- Board Administrative Matters
- Adjournment

As the first order of business after the calling of the roll at the annual Board meeting or at the first regular or special meeting after an officer vacancy has been recognized by the Board, the Chair, Vice Chair and/or other officers shall be elected.

The Port Director may include under the consent agenda:

- A. Actions to Propose Regulations for Public Comment
- B. Bid awards that have received Committee concurrence
- C. Resolutions
- D. Other items requiring Board action which do not involve substantial public policy questions.

**CITY AND BOROUGH OF JUNEAU  
DOCKS AND HARBORS BOARD  
BYLAWS**

10. BOARD MEETINGS PUBLIC. All Board and committee meetings are open to the public, except that executive sessions may be held in accordance with AS 44.62.310.

11. CONFLICT OF INTEREST. No Board member shall vote or deliberate on any question in which he or she has a conflict of interest as defined by Chapter 01.45 of the Code of the City and Borough of Juneau.

Such a Board member shall not be counted in determining the quorum for such a vote.

12. REMOTE PARTICIPATION.

A. Board members are encouraged to participate in meetings by attending in person when possible. However, a member may participate remotely in a Board or Committee meeting, if the member declares that circumstances prevent physical attendance at the meeting. If the Chair chooses to participate remotely, the Vice chair shall preside.

B. The member shall notify the Board secretary, if reasonably practicable, at least four hours in advance of a meeting which the member proposes to attend remotely.

C. At the meeting, the Board or Committee secretary shall establish a remote connection when the call to order is imminent.

D. A member participating remotely shall be counted as present for purposes of quorum, discussion, and voting.

E. The member participating remotely shall make every effort to participate in the entire meeting. From time to time during the meeting, the presiding officer shall confirm the connection.

F. The member participating remotely may ask to be recognized by the presiding officer to the same extent as any other member.

G. If the remote connection cannot be made or is made then lost, the meeting shall commence or continue as scheduled and the Board secretary shall attempt to establish or restore the connection, provided that if the member participating remotely is necessary to achieve a quorum, the meeting shall be at ease, recess, or adjourn as necessary until the connection is established or restored.

H. Any member of the public present remotely shall be allowed to speak to the same extent he/she would if physically present at the meeting.

**CITY AND BOROUGH OF JUNEAU  
DOCKS AND HARBORS BOARD  
BYLAWS**

ARTICLE VI. PUBLIC HEARINGS, RULES FOR PUBLIC PARTICIPATION, AND APPEALS

1. PUBLIC HEARINGS AND RULES FOR PUBLIC PARTICIPATION. The Board may hold public hearings in accordance with established City and Borough of Juneau procedures to take public or other testimony on any issue dealing with Board duties or responsibilities. Public testimony will be conducted according to the following rules, which will be available at the meeting:

- A. The presiding Chair of the meeting will conduct the hearing.
- B. The presiding Chair will open the hearing by summarizing its purposes and reemphasizing the rules of procedure.
- C. The presiding Chair may set a time limit for public testimony, for individual speakers, or both if it appears necessary to gain maximum participation and conserve time, and may for the same reason disallow all questions from the Board members to members of the public. A majority of the Board or Committee may extend the time limit. The time limit for individual speakers shall be uniform for all speakers and shall be strictly enforced. Speakers shall not have the right to transfer their unused time to other speakers, but the presiding officer may grant additional time to a person speaking on behalf of a group present at the meeting.
- D. Citizens will be encouraged to submit written presentations and exhibits to the Board via email at: [HarborBoard@juneau.gov](mailto:HarborBoard@juneau.gov).
- E. The presiding Chair will set forth the item to be discussed and will rule non-germane comments out of order.
- F. All speakers, public and members of the Board, must be recognized by the presiding Chair.
- G. Members of the public will precede their remarks by stating their names and organizational affiliation (if applicable), and unless otherwise allowed by the presiding Chair, the area of town they reside in.
- H. Members of the Board will be recognized by their surnames.
- I. Members of the Board will not direct questions to each other or to the Chair during public participation except as to the conduct of the hearing.
- J. Members of the Board may direct questions to a member of the public only to obtain clarification of the material presented. The questions may not be argumentative, nor may they have the effect of unreasonably extending the time limit applicable to public speakers.

**CITY AND BOROUGH OF JUNEAU  
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K. The public may direct questions to the Board or the administration. However, the Chair shall have discretion as to the appropriate manner and time for a response. In no case shall the Board engage in debate with the public.

L. The Port Director may participate in the same manner as members of the Board.

M. Reasonable accommodation is available upon request. To the extent allowed by law, a spokesperson designated by a person with a disability wishing to provide oral public testimony should advise the Board. Please contact the Clerk's office prior to any meeting, preferably 36 hours ahead, so arrangements can be made if other accommodation requests like closed captioning or sign language interpreter services are desired. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [City.Clerk@juneau.gov](mailto:City.Clerk@juneau.gov).

2. APPEALS TO THE BOARD. The Board will, in those instances allowed by the Code of the City and Borough of Juneau and under procedures established by the City and Borough of Juneau, hear and adjudicate public appeals regarding the application of Harbor rules, policies, and procedures.

**ARTICLE VII. PORT DIRECTOR**

1. PORT DIRECTOR. The Port Director serves at the pleasure of the Board as identified in Section 85.02.080 of the Code of the City and Borough of Juneau.

The Port Director shall have the duties and responsibilities, including but not limited to those, identified in Section 85.02.090, 85.02.110, and 85.02.130 of the Code of the City and Borough of Juneau.

**ARTICLE VIII. EFFECTIVE DATE AND AMENDMENTS**

1. EFFECTIVE DATE OF BYLAWS. These Bylaws, as amended, are effective December 11, 2023.

2. AMENDMENTS. Any of these Bylaws may be amended upon recommendation by the Board to the Assembly, by an affirmative vote of six (6) Board members at any properly noticed regular or special meeting.

Adopted this 11<sup>th</sup> day of December 2023, by Resolution No. 3021.



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Attested by Elizabeth J. McEwen, Municipal Clerk

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### **85.02.030 Vacancies.**

- (a) A vacancy in the City and Borough Docks and Harbors Board shall exist under the following conditions:
  - (1) If a person appointed to membership fails to qualify and take office within 30 days of appointment;
  - (2) If a member departs from the City and Borough with the intent to remain away for a period of 90 or more days;
  - (3) If a member submits his or her resignation to the board or assembly;
  - (4) If a member fails to attend three consecutive regular board meetings, unless excused by the board;
  - (5) If a member misses more than 40 percent of the regular board meetings in a 12-month period; or
  - (6) If a member is removed by the assembly, in its sole discretion, for the convenience of the City and Borough.
- (b) For the purposes of counting attendance, a member participating telephonically in accordance with the Assembly Rules of Procedure shall be counted as present.
- (c) The chair of the City and Borough Docks and Harbors Board shall notify the clerk's office of any vacancy on the board. Upon notification, the assembly shall appoint a new member for the unexpired term.

(Serial No. 2004-03b, § 2, 3-9-2004; Serial No. 2005-03(d), § 10, 6-13-2005; Serial No. 2010-36, § 2, 1-10-2011)