



ASSEMBLY HRC MEETING MINUTES

April 6, 2026 at 5:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899
155 Heritage Way - Assembly Chambers

A. CALL TO ORDER

Chair Kelly called the Assembly Human Resources Committee Meeting to order in the Assembly Chambers and via Zoom at 5:00 p.m.

B. LAND ACKNOWLEDGEMENT – Read by Assemblymember Brooks

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

HRC Members Present: Chair Paul Kelly, Christine Woll, Maureen Hall, and Nano Brooks

HRC Members Absent: None

Staff/Others Present: Deputy Municipal Clerk Di Cathcart, Meeting Tech Kevin Allen, Mayor Weldon, & Municipal Clerk Breckan Hendricks

D. APPROVAL OF AGENDA – Agenda approved as presented.

E. APPROVAL OF MINUTES – Minutes approved as presented.

1. 2026-03-09 Assembly-HRC Minutes - Draft

F. AGENDA TOPICS

1. Systemic Racism Review Committee (SRRC) Appointment

This agenda topic was postponed until the Assembly HRC can discuss next steps for SRRC.

2. Resolution XXXX A Resolution Repealing and Reestablishing the Assembly Rules of Procedure.

This resolution was brought forward at the March 9, 2026 Assembly Human Resources Committee (HRC) by Assemblymember Brooks for discussion. There was a motion to keep this draft resolution in committee for discussion at a future HRC meeting.

Assemblymember Brooks spoke to his resolution recommendations, noting that allowing people in the community the opportunity and expectation to give public testimony at more of the meetings, while still caring for the Chair's ability to have public testimony provisions in place and maintain control over meetings. These changes would allow a baseline for the public

to have the assumption they can come and give testimony at just about any meeting would be good for rebuilding the public trust and spirit of transparency and make it easier for people to come and speak to their elected officials.

Assemblymember Hall commented that while she understood the reasons behind Assemblymember Brooks request to have as much engagement as we can with the public, and the opportunity for them to have face time with the Assembly, she reached out to former CBJ City Clerk, Beth McEwen for her insight. Ms. McEwen shared with Ms. Hall that work sessions are just that, a way for the Assembly to work on items or topics that are often not fully formed ideas yet and staff are looking to the Assembly for direction. Assemblymember Hall continued that before the Assembly invites public testimony, we should have something for them to actually weigh in on, and noted the other consideration was that most of our standing committee meetings are very time constrained due to holding them during the lunch hour or just prior to a Regular Assembly meeting or Committee of the Whole meeting which doesn't leave much time for the work needing to get done during the meeting and allowing enough time for public testimony. As Ms. Hall has stated before, there are already opportunities for the public to engage with the Assembly through emails, one on one meetings, calling us, and testifying during already scheduled public testimony at meetings.

Mayor Weldon appreciated Ms. Hall reaching out to Ms. McEwen, since she's definitely an expert in the field. Mayor Weldon stated that she had reached out to several mayors and noted that most communities do not have the standing committees that we have, however they do have work sessions. Those communities do not allow public comment unless specifically noticed, and they invite public comment on a topic. She said the Assembly currently does that as well at a committee chair's discretion. The Assembly also moves items from committee to an Assembly meeting for public comment, then back to a committee for additional work before moving back to an Assembly meeting for final action. So, instead of the current practice of allowing the Chair to call for public comment, the proposed changes would put the Chair in a position to have to say no to public comment, which doesn't seem fair to put that on the Chair. We are no different than other communities that don't allow time for public comment when the Assembly is trying to form an idea.

Assemblymember Brooks elaborated on the intention behind bringing these changes forward. Noting it is specifically in the instances where the Assembly is formulating an idea that he believed the Assembly owed it to the community to let the community have more of a part in those discussions. He said there are plenty of people in this community who are smarter, more capable, and who have contributed more to this community than all of us. Having the opportunity available for the public to speak is a best faith effort in trying to make meetings as inclusive, transparent, and led by the people as possible. The work sessions are definitely a great opportunity so, the intention isn't to overburden anyone or make it harder for us to do our jobs but to instead get input from our amazing and capable community, which will result in us, as the Assembly, being able to do a better job for them.

MOTION: by Assemblymember Brooks to forward Resolution xxxx to the full Assembly for public testimony and asked for unanimous consent.

Objection by Chair Kelly for the purposes of an amendment. Chair Kelly passed the gavel to Assemblymember Hall.

Amendment (1): by Chair Kelly to add the following language [on agenda items] pertaining to lines 155-157 of the draft resolution: except as set forth in *Rule 14, public testimony on agenda items will be provided for at standing committee meetings unless otherwise noticed by the chair of the committee at the time of packet publication or earlier. **Hearing no objection, amendment 1 passed.***

Amendment (2): by Chair Kelly to strike and amend language within lines 330-339 of Resolution xxxx; striking A. *the hearing will be conducted by the Mayor as chair*; and for B. through I. replacing the word 'Mayor' with 'Chair' and the word 'Assembly' with 'body'.

There were objections for purposes of clarification and comments related to whether this section was specifically referencing regular Assembly meetings or committees in general.

Objections were removed and ***Amendment 2 passed with unanimous consent.***

Amendment (3): by Chair Kelly related to lines 434-436 of Resolution xxxx, adding the following language to B. *A time for public testimony on agenda items will be provided for at all standing committee meetings listed in Rule 5 unless noticed otherwise by the chair of the committee at the time of packet publication, or earlier. The time limit for public comment at committee meetings will be two minutes per person, unless extended by a majority of the body.*

Amendment 3 passed as amended.

Discussion by committee members regarding defining allowable time for public testimony.

Amendment to Amendment (3): by Assemblymember Woll to change the last sentence of the amendment to say *The time limit for public comment at committee meetings will be 10 minutes, unless extended by a majority of the body. **The Amendment to Amendment 3 passed with unanimous consent.***

MAIN MOTION: by Assemblymember Brooks to forward Resolution xxxx to the full Assembly for public testimony. ***Motion passed as amended.***

3. Resolution 2686 Advisory Board Rules of Procedure — Updating Language on Serving Past Term End Date

Staff recommendations will be added to the packet as supplemental material by Monday morning 4/6.

Excerpt from Clerk's April 6, 2026 Memo

STAFF RECOMMENDATION

Clerk staff recommends adding the following (or similar) language to the Assembly Rules of Procedure Resolution under:

Rule 5 COMMITTEES – C. Human Resources Committee

Using (d) or (e) reserved:

In the event of an unexpected resignation, removal, or vacancy on an Empowered Board, the Assembly may appoint a replacement member from either a recent applicant pool or former boardmember. Applicants interviewed by the Full Assembly sitting as the HRC, within six (6) months of being interviewed will be part of a candidate list the Assembly may choose to pull from and appoint to the vacated seat for either a specific timeframe or until which time the Full Assembly meets to make annual appointments to that board. If there are no interested or suitable candidates from this pool, the Assembly may consider appointing a former boardmember to serve until the annual appointments for that board are completed. Review of previous candidates or former boardmembers would be discussed during a regular or special Assembly meeting under executive session, with the Assembly returning to open session to make the appointment(s).

MOTION: by Assemblymember Woll to direct staff to bring back a resolution that would change the Assembly Rules of Procedure based on the recommended language in staff's memo included in the HRC packet and bring that resolution to the full Assembly for review. ***Hearing no objection, motion passed.***

G. STAFF REPORTS

1. Setting Tentative Dates for Empowered Board Interviews/Appointments

Recommend looking at June 10-11 as possible dates to hold interviews and appointments for the Airport, Docks & Harbors, and Eaglecrest Boards.

Committee members had no conflicts with June 10th or 11th to look at holding Empowered Board interviews and appointments. Chair Kelly will bring those two dates forward to the full Assembly for final determination. Dates may need to be adjusted by one week if the application deadline needs to get extended due to a low number of applications.

H. NEXT MEETING DATE May 18, 2026 at 5:00pm, Assembly Chambers/Zoom

I. SUPPLEMENTAL MATERIALS

1. 2026 Clerks Memo on Empowered Boards Terms and Appointments

J. ADJOURNMENT

With no further business to come before the committee, meeting adjourned at 5:39 p.m.