



REGULAR ASSEMBLY MEETING 2026-07 AGENDA

April 6, 2026 at 6:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/91515424903> or 1-253-215-8782 Webinar ID: 915 1542 4903

Submitted by:

Katie Koester, City Manager

A. FLAG SALUTE

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

D. SPECIAL ORDER OF BUSINESS

1. Proclamation Recognizing Public Service Recognition Week – May 3-9, 2026
2. Proclamation Recognizing National Public Safety Telecommunicators Week - April 12-18, 2026

E. APPROVAL OF MINUTES

1. 2026-01-07 Special Assembly Meeting No. 2026-01 Minutes - Draft
2. 2026-03-09 Regular Assembly Meeting No. 2026-05 Minutes - Draft
3. 2026-04-01 Special Assembly Meeting No. 2026-06 Minutes - Draft

F. MANAGER'S REQUEST FOR AGENDA CHANGES

G. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS (Limited to no more than 20 minutes, with each speaker limited to a length of time set by the Mayor not to exceed three minutes.)

H. CONSENT AGENDA

1. Public Request for Consent Agenda Changes Other Than Ordinances for Introduction
2. Assembly Request for Consent Agenda Changes

3. Assembly Action

A) Ordinances for Introduction

- 1) **Ordinance 2026-17 An Ordinance Authorizing the Manager to Convey Less than 1 Acre of Property with the Legal Description of ASLS 78-171 LT 3A FR on Mendenhall Peninsula Road to Mark Sams for Fair Market Value.**

Applicant requests a Property Disposal Review for the purchase of less than 1 acre of City & Borough of Juneau-owned land (PAD2025 0001).

At the Regular Planning Commission [meeting on January 27, 2026](#), the Planning Commission adopted the Director's analysis and findings and recommended approval of the proposed property disposal to the Assembly, with an additional finding to address drainage. The Director's findings conclude that the proposed land disposal is in general conformity with the 2013 Comprehensive Plan and the 2016 CBJ Land Management Plan, and that the proposal received a motion of support from the Assembly Lands, Housing, and Economic Development (LHED) Committee meeting on [September 29, 2025](#), to proceed to the full Assembly for review.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- 2) **Ordinance 2026-16 An Ordinance Amending Chapter 20.40, Commercial Passenger Vehicles, to Add an Allowable Fee Related to the Glacier Visitor Center.**

This ordinance updates the Commercial Passenger Vehicle (CPV) code to allow taxicabs operating under a U.S. Forest Service special use permit at the Mendenhall Glacier Recreation Area to add the official daily use fee to their passenger rates, which is paid directly to USFS by taxi operators. Because current CPV regulations do not account for these USFS permit fees, this amendment aligns CBJ code with USFS requirements.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- 3) **Ordinance 2025-01(b)(AG) An Ordinance Appropriating up to \$558,000 to the Manager for the National Resources Conservation Service View Drive Buyout Program Planning; Funding Provided by General Funds or Restricted Budget Reserves.**

During the [March 9, 2026 Regular Assembly Meeting](#), the Assembly directed staff to enter into an agreement with the U.S. Department of Agriculture's Natural Resource Conservation Service (NRCS) to participate in the Emergency Watershed Protection (EWP) Program, which would buyout private properties on View Drive, located in the Mendenhall Valley. Due to View Drive's unique location along the Mendenhall River,

flood preventative measures, such as HESCO barriers and bank stabilization, would not be effective in protecting private properties from damage caused by glacial lake outburst floods. This appropriation would provide funding to determine cost estimates for the buyout of private properties on View Drive.

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

- 4) Ordinance 2025-01(b)(AJ) An Ordinance Appropriating \$80,000 to the Manager for the Ramp Improvements & Remain Overnight Aircraft Parking Apron Capital Improvement Project; Funding Provided by Airport Capital Reserve Funds.**

This ordinance appropriates \$80,000 from Airport Capital Reserve to the Ramp Improvements & Remain Overnight Aircraft Parking Apron CIP. The funding will provide for grant ineligible expenses and support final project close-out. This project is expected to be completed later this year.

The Airport Board of Directors approved this request at the [March 12, 2026 meeting](#).

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- 5) Ordinance 2025-01(b)(AI) An Ordinance Appropriating up to \$270,000 to the Manager for a Grant to Southeast Childhood Collective for Juneau Summer Childcare Programs; Funding Provided by General Funds.**

This ordinance would appropriate up to \$270,000 of general funds for a grant to Southeast Childhood Collective for summer childcare programs in Juneau. This one-time appropriation is intended to establish a targeted grant program to stabilize the three existing school-age care sites (Auke Bay Elementary School, Harborview Elementary School, Sít' Eetí Shaanáx (Glacier Valley) Elementary School) and support the startup of up to two additional sites. Stabilization funds would cover personnel and program development, updated classroom materials, and scholarships for low-income families while programs are awaiting licensing so they can accept childcare assistance.

The City Manager recommends this ordinance be introduced and referred to the next Committee of the Whole meeting.

B) Resolutions

- 1) Resolution 4042 A Resolution in Support of the City and Borough of Juneau's Application to Acquire Tidelands from the State of Alaska for Expansion of the North Douglas Launch Ramp Facility.**

This resolution is required by the Alaska Department of Natural Resources (ADNR) in the application process to acquire "unoccupied tideland" in Fritz Cove necessary for a North Douglas Launch Ramp expansion. It does not bind the City and Borough, nor

does it assume a selected design has been determined. It allows for Docks & Harbors to continue planning, outreach, permitting and design improvements at the North Douglas Launch Ramp facility while ADNR evaluates the suitability of a state tideland conveyance.

The Docks and Harbors Board of Directors approved this resolution at the February 26, 2026 meeting and recommends the Assembly adopt.

The City Manager recommends the Assembly adopt this Resolution.

C) Liquor/Marijuana Licenses

1) Liquor/Marijuana Licenses

These liquor and marijuana license actions are before the Assembly to either protest or waive its right to protest the license actions.

Liquor License Renewals

Licensee: Alaskan Brewing, LLC d/b/a Alaskan Brewing Co.

License Type: Brewery Manufacturer, License: #2534, Location: 5429 Shaune Dr.

License Type: Brewery Retail, License: #15023, Location: 5429 Shaune Dr.

Licensee: Alaskan Brewing, LLC d/b/a Alaskan Distilling Co.

License Type: Distillery Manufacturer, License: #5901, Location: 5366 Commercial Blvd.

License Type: Distillery Retail, License: #15076, Location: 5366 Commercial Blvd.

Licensee: Alaskan Brewing, LLC d/b/a Alaskan Distilling Co.

License Type: Distillery Manufacturer, License: #5905, Location: 5433 Shaune Dr.

License Type: Distillery Retail, License: #15072, Location: 5433 Shaune Dr.

Licensee: GFA Corporation d/b/a Co-Ho Imports AK

License Type: General Wholesale, License: #5924, Location: 2092 Jordan Ave. Suite 550

Marijuana License — Renewals

Licensee: Top Hat, Inc. d/b/a Top Hat

License Type: Standard Marijuana Cultivation Facility, License: #10270, Location: 2315 Industrial Blvd. Suite A

Licensee: Top Hat Concentrates, Inc. d/b/a Top Hat Concentrates

License Type: Marijuana Concentrate Manufacturing Facility, License: #10271, Location: 2315 Industrial Blvd. Suite B

Staff from the Police, Finance, Fire, Public Works (Utilities) and Community Development Departments reviewed the above licenses and recommended the Assembly waive its right to protest these applications. Copies of the documents associated with these licenses are available in hard copy upon request to the Clerk's Office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor and marijuana license actions.

D) Bid Awards

1) Bid Award - Dock Structural Inspection (RFP DH26-045)

Requests for Proposals for subject project were received on March 12, 2026. A four-person evaluation committee reviewed two proposals. A posting notice was executed on March 19, 2026, indicating the selection of the [preferred proposal was PND Engineers, Inc.](#). The bid protest period expired at 4:30 p.m. on March 20.

This contract provides professional engineering services to evaluate the condition of the Alaska Steamship timber dock facilities to include: the remaining useful life of the timber structure; whether there are safety risks; and short term maintenance needs.

The Docks and Harbors Board of Directors reviewed and recommended contract award at the regular Board meeting on [March 26, 2026](#).

The City Manager recommends the Assembly approve DH26-045 (Docks Structural Inspection) award to PND Engineers for \$194,012. Funding is provided by FY26 Marine Passenger Fees.

2) Bid Award - BE26-185 North Franklin Reconstruction (2nd to 6th Street)

This Project consists of reconstruction of North Franklin Street from Second Street to Sixth Street. Work will include replacement of the ductile iron water main and services with high density polyethylene, select sanitary sewer improvements, and replacement of the corrugated metal pipe storm drain system with polyvinyl chloride and corrugate polyethylene. Work will also include reconstruction of the road section with new asphalt pavement, replacement of concrete sidewalks, and new curb and gutter. A raised concrete intersection will be constructed at Fifth Street. The stairways at Fifth Street and Sixth Street will be reconstructed, and minor upgrades and repairs will be made to the lighting system.

The City Manager recommends award of the North Franklin Reconstruction 2nd to 6th Street project (BE26-185) to Coogan Construction Co., the lowest responsive bidder, for a total contract amount of \$2,524,816.00.

E) Transfers

1) Transfer Request 2612 A Transfer of \$1,000,000 from CIP H51-132 Statter Harbor Wave Attenuator to CIP H51-138 North Douglas Launch Ramp Expansion.

This request would transfer \$1,000,000 of general funds from the Statter Harbor Wave Attenuator CIP to the North Douglas Launch Ramp Expansion CIP. These funds would contribute toward the planning and design work for the North Douglas boat ramp expansion project which aims to improve safety and expand boating access. The Statter Harbor Wave Attenuator CIP will retain sufficient funds for remaining project work.

The Docks and Harbors Board of Directors approved this request at the [March 26, 2026 meeting](#).

The Manager recommends approval of this transfer.

- 2) Transfer Request 2613 A Transfer of \$144,098 from CIP S02-104 School Roof Replacements to CIP S02-107 Juneau School District Deferred Maintenance and Improvements.**

This request would transfer \$144,098 of general funds from the School Roof Replacements CIP to the Juneau School District Deferred Maintenance and Improvements CIP. Project work on the School Roof Replacements CIP is complete and the project is ready to be closed. Redirecting the remaining balance will help support ongoing School District deferred maintenance needs, which remain a priority and continue to require additional funding.

The Manager recommends approval of this transfer.

- 3) Transfer Request 2614 A Transfer of \$18,908 from CIP B55-080 Crisis Stabilization to CIP B55-086 Bartlett Regional Hospital Deferred Maintenance.**

This request would transfer \$18,908 of hospital funds from the Crisis Stabilization CIP to the Bartlett Regional Hospital Deferred Maintenance CIP. Project work on the Crisis Stabilization CIP is complete and the project is ready to be closed. Redirecting the remaining balance will help support ongoing Hospital deferred maintenance needs.

The Manager recommends approval of this transfer.

- 4) Transfer Request 2615 A Transfer of \$18,418 from CIP P44-086 Augustus Brown Pool Short Term Repairs to CIP P44-091 Parks and Recreation Deferred Building Maintenance.**

This request would transfer \$18,418 of general funds from the Augustus Brown Pool Short Term Repairs CIP to the Parks and Recreation Deferred Building Maintenance CIP. Project work on the August Brown Pool Short Term Repairs CIP is complete and the project is ready to be closed. Redirecting the remaining balance will help support ongoing CBJ deferred maintenance needs, which remain a priority and continue to require additional funding.

The Manager recommends approval of this transfer.

I. PUBLIC HEARING

- 1. Ordinance 2025-01(b)(AF) An Ordinance Appropriating \$208,487 to the Manager to Extend Emergency Sheltering Services at 1325 Eastaugh Way from April 15 to June 30, 2026; Funding Provided by General Funds.**

Staff and social service providers have been working over the winter to identify a location and an operator to provide emergency sheltering services as an alternative to

dispersed camping. CBJ as a community currently provides a significant number of housing options for its unsheltered population; however, the existing number of units is both insufficient for the number of individuals without housing, and a small proportion of the unhoused population is not yet able to be successful in non-congregate housing for varied reasons.

Dispersed camping is a solution of last resort - in past years, CBJ and its partners have not been able to identify a suitable location - either a suitable campground or facility - or an operator with capacity to provide emergency sheltering services. CBJ staff and partner agencies have identified a single option to provide emergency sheltering year-round rather than only during the winter months: extending operations at the 1325 Eastaugh Way and continuing to work with our existing provider in that space, St. Vincent de Paul. If this ordinance is adopted, staff will take that as direction to enforce existing camping code, preventing widespread dispersed camping given a suitable alternative will exist.

This ordinance was introduced at the [March 9, 2026, Regular Assembly meeting](#) and referred to the Assembly Committee of the Whole (COW). The COW reviewed the ordinance at its [March 16, 2026 meeting](#) and has returned it to the full Assembly for public hearing.

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

2. Ordinance 2026-15 An Ordinance Authorizing the Manager to Dispose of 155 Heritage Way (City Hall).

This ordinance authorizes the Manager to sell the City Hall property at 155 Heritage Way, following the City's decision to consolidate CBJ downtown office space at 801 W. 10th Street (known as the 'Burns building'). Proceeds will help replenish the general fund for the cost of purchase and renovation of two floors of the building.

This ordinance was introduced at the [March 9, 2026, Regular Assembly meeting](#) and referred to the Assembly Committee of the Whole (COW). The COW reviewed the ordinance at its [March 16, 2026 meeting](#) and has returned it to the full Assembly for public hearing before it is referred back to the COW.

The City Manager recommends the Assembly take public testimony and refer this ordinance back to the Committee of the Whole.

3. Ordinance 2026-11 An Ordinance Amending CBJC 42.30.010, Resisting or Interfering with an Officer, to Include Interferences with Fire Department Services.

This ordinance adds fire department personnel to existing code that prohibits interfering with public safety personnel when they are discharging their official duties. It specifically prohibits interference or tampering with apparatus, hydrants,

equipment, or objects being used by department staff, during the extinguishment of fires, or while staff are responding to an accident or medical emergency. This legislation does not restrict or limit an individual's constitutional rights to record, observe, and/or protest civic action.

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

4. Ordinance 2026-14 An Ordinance Amending Title 85 Code Relating to the Board, Definitions, Harbor Administration, and Boat Harbor Regulations.

These Title 85 changes are largely administrative and align code with updated Assembly decisions, definitions, and ongoing procedures.

- Regarding the Docks & Harbors Board General Powers, it removes Board responsibility for determining pay for harbor employees.
- Regarding Port Dues, it deletes this fee, which has been replaced with passenger fees and is obsolescent.
- Regarding Employee Relations, it removes the responsibility for the Board to approve collective bargaining agreements.
- Regarding definitions, it clarifies words and terms.
- Regarding vehicle parking, it expands Statter Harbor to include Auke Bay Marine Station and the Auke Bay Commercial Loading Facility. As well as replacing “parking payment boxes” with “parking payment kiosks.”
- Regarding disposition of impounded boat, it allows for the minimum acceptable bid to be greater than the CBJ charges against the vessel and allows for vessels which pose a health hazard to be summarily destroyed without sale.
- Regarding overtime moorage penalties, it corrects the proper terminology for a vessel secured to a float.

The Docks & Harbors Board of Directors reviewed and forwarded this ordinance at its [February 26, 2026 meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

5. Ordinance 2025-02(b)(A) An Ordinance Transferring \$1,050,000 of Unspent RALLY Funds from the Juneau School District to the City and Borough of Juneau; Funding Provided by the RALLY Special Revenue Fund.

This ordinance would transfer a total of \$1,050,000 from the Juneau School District to the City and Borough of Juneau. These funds were previously appropriated to the School District as restricted funds for after school child care. The RALLY Afterschool Child Care Program ceased operations in summer 2025. This ordinance returns the program’s remaining unspent balance to the CBJ General Fund.

The Juneau School District Board of Education approved this request at the February 10, 2026 meeting.

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

6. Ordinance 2025-01(b)(AC) An Ordinance Appropriating \$14,240 to the Manager for the Ramp Improvements & Remain Overnight Aircraft Parking Apron Capital Improvement Project; Funding Provided by Airport Capital Reserve Funds.

This ordinance appropriates \$14,240 from Airport Capital Reserve to the Ramp Improvements & Remain Overnight Aircraft Parking Apron CIP. The funding will remove failed motion sensors on recently installed apron light poles. The lights will be converted to operate without motion sensors while leaving the existing mounting hardware and internal wiring in place.

The Airport Board of Directors approved this request at the [February 12, 2026 meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

7. Ordinance 2025-01(b)(AD) An Ordinance Appropriating \$898,000 to the Manager for the Purchase of Eight Paratransit Buses; Funding Provided by the United States Department of Transportation, Federal Transit Administration.

This ordinance appropriates \$898,000 of grant funds for the purchase of eight ADA paratransit buses. These funds would contribute toward the replacement of ageing Capital Transit buses which provide ADA paratransit services to qualified riders. The local match requirement will be met with previously appropriated funds in Transit's Fleet and Equipment Reserve account.

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

8. Ordinance 2025-01(b)(AE) An Ordinance Appropriating \$654,819 to the Manager and Deappropriating \$1,444,278 from the Manager for the Terminal Construction Capital Improvement Project; Funding Provided by Airport Funds.

This ordinance appropriates \$654,819 of Airport Funds to the Terminal Construction CIP and deappropriates \$1,444,278 from various funding sources within the Terminal Construction CIP. The deappropriation returns funds to their respective funding sources and ensures that all project expenditures are properly allocated and accounted for in compliance with applicable budgeting and financial management requirements.

Project work is complete, and the project is ready for closeout.

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

J. UNFINISHED BUSINESS

K. NEW BUSINESS

1. Regulation Amendments - JNU Airport Title 07 Rates & Fees Updates FY2027

In response to a projected budget deficit for FY27 and beyond, the Airport has adjusted its rates and fees to help offset the shortfall. Rates and fees are established through the Airport's financial model.

Rate increases are proposed in Airlines Security Screening Fees, Terminal Leases, Fuel Flowage Fees, and Landing Fees. The anticipated increase to annual revenues for FY27 is \$1,262,100. A detailed description of the rates and fees regulation changes is provided in the fiscal note and accompanying draft regulation.

The Airport received no public comments during the comment period from February 12, 2026 through March 6, 2026. At the [March 12, 2026 Airport Board meeting](#), the Airport Board approved the proposed Rates and Fees Regulation, as presented to the Assembly. The Airline Fee for Airport Security Screening, large air carrier fuel flowage fees, non-signatory fuel flowage fees, large air carrier landing fees and non-signatory landing fees are scheduled to increase May 1, 2026, with the remainder of the Airport Rates and Fees Regulation changes scheduled to take effect July 1, 2026.

The City Manager recommends the Assembly approve this change to regulation.

2. Regulation Amendments - Docks and Harbors Title 05 Omnibus Updates 2026

These Title 05 omnibus changes are recommended to provide greater clarity to patrons, update definitions, and align current procedures.

The Docks & Harbors Board of Directors reviewed and forwarded these changes at its [February 26, 2026 meeting](#). After a requisite 21-day public notice with outreach at the CBJ Libraries, Facebook, posting at harbor offices and harbor bulletin boards, a public hearing was held on March 26th. Changes made by the Board following the public hearing are incorporated into the presented Regulation Amendment.

The City Manager recommends the Assembly approve this change to regulation.

3. Airport Board Request - ARFF (Aircraft Rescue and Firefighting) Truck Lease Funding

On March 12, 2026, the Airport Board approved the following motion to be sent to the Assembly for consideration.

"Motion to request from the Assembly the \$162,000.00 from the reimbursement of the

sales tax back to the Airport for the purposes of this lease [ARFF] for up to 6 months."

L. STAFF REPORTS

M. ASSEMBLY REPORTS

1. **Mayor's Report**
2. **Committee, Liaison Reports, Assemblymember Comments and Questions**
3. **Presiding Officer Reports**

N. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

O. EXECUTIVE SESSION

1. Executive Session - Update on Collective Bargaining (IAFF)

The City Manager recommends the Assembly recess into executive session to discuss an update to collective bargaining negotiations, the immediate knowledge of which would adversely affect the finances of the municipality.

Suggested Motion: *I move that the Assembly enter into Executive Session to discuss collective bargaining negotiations, the immediate knowledge of which would adversely affect the finances of the municipality and ask for unanimous consent.*

P. SUPPLEMENTAL MATERIALS

Q. INSTRUCTION FOR PUBLIC PARTICIPATION

The public may participate in person or via Zoom webinar. Testimony time will be limited by the Mayor based on the number of participants. **Members of the public that want to provide oral testimony via remote participation must notify the Municipal Clerk prior to 4pm the day of the meeting by calling 907-586-5278 and indicating the topic(s) upon which they wish to testify.** For in-person participation at the meeting, a sign-up sheet will be made available at the back of the Chambers and advance sign-up is not required. Members of the public are encouraged to send their comments in advance of the meeting to BoroughAssembly@juneau.gov.

R. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's Office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's Office telephone number is (907) 586-5278, e-mail: city.clerk@juneau.gov.

**Office of the Mayor
City and Borough of Juneau**

**PROCLAMATION
Public Service Recognition Week – May 3-9, 2026**

WHEREAS, Americans are served every single day by public servants at the federal, state, tribal, borough, and city levels; and

WHEREAS, these unsung heroes do the work that keeps our nation working; and

WHEREAS, day in and day out public servants provide the diverse services demanded by the American people of their government with efficiency and integrity; and

WHEREAS, without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials; and

WHEREAS, public servants deliver the promise of a government by and for the people; and

WHEREAS, public servants educate our children, keep our communities safe, defend our country, deliver our mail, maintain our roads and bridges, and perform countless other essential services; and

WHEREAS, every year since 1985, the first full week in May has been set aside as Public Service Recognition Week, a time to thank dedicated public servants from federal, state, tribal, county, and local governments across the country.

NOW, THEREFORE, I, Beth A. Weldon, Mayor of the City and Borough of Juneau, Alaska, and the City and Borough Assembly, do hereby issue this proclamation designating the week of May 3-9, 2026, as Public Service Recognition Week. I encourage all citizens to recognize the accomplishments and contributions of government employees at all levels.

IN WITNESS WHEREOF, I have hereto set my hand and caused the seal of the City and Borough of Juneau, Alaska to be affixed this 6th day of April 2026.



Beth A. Weldon, Mayor



**Office of the Mayor
City and Borough of Juneau**

PROCLAMATION

National Public Safety Telecommunicators Week – April 12-18, 2026

WHEREAS, each day members of the public dial 9-1-1 for help in emergencies ranging from house fires, vehicle collisions, heart attacks, search and rescues, violent crimes, burglaries, and missing children; and

WHEREAS, the people who answer these calls for help with the words “9-1-1, where is your emergency?” work quickly under pressure to gather the essential information and then dispatch the appropriate response, and because emergencies occur around the clock, the community can rely on the vigilance and the preparedness of these individuals 24 hours a day, 365 days a year; and

WHEREAS, their actions as first responders can make the difference between life and death as they talk distressed callers through cardiopulmonary resuscitation (CPR), reassure panicked crime victims, support hysterical callers, and often make difficult split-second decisions to help those in need; and

WHEREAS, seldom seen, Public Safety Telecommunicators are more than a calm and reassuring voice on the other end of the phone – they are knowledgeable and skilled individuals who work closely with firefighters, medics, and police personnel; and

WHEREAS, every year since 1994, the second week in April is designated as National Public Safety Telecommunicators Week (NPSTW), and Public Safety Telecommunicators (dispatchers and call takers) nationwide are honored, celebrated, and thanked for their dedication in serving the public and for their commitment to their profession that strives to create a better and safer world; and

WHEREAS, the City and Borough of Juneau Police and Fire Communications Center staff are highly dedicated and work daily to protect and to promote public safety, handling more than 35,000 emergency and non-emergency calls for service each year.

NOW, THEREFORE, I, Beth A. Weldon, Mayor of the City and Borough of Juneau, Alaska, and the City and Borough Assembly, do hereby issue this proclamation designating the week of April 12-18, 2026, as National Public Safety Telecommunicators Week. I encourage all citizens to observe this week in honor of all the telecommunicators who answer the call and act as a calm voice amid chaos, give our community peace of mind through the emergency assistance they provide, and help to protect our health and safety.

IN WITNESS WHEREOF, I have hereto set my hand and caused the seal of the City and Borough of Juneau, Alaska to be affixed this 6th day of April 2026.



Beth A. Weldon, Mayor



SPECIAL ASSEMBLY MEETING 2026-01

DRAFT - MINUTES

January 7, 2026 at 5:15 PM

Assembly Chambers/Zoom Webinar

A. CALL TO ORDER

The Special Assembly Meeting of the City and Borough of Juneau Assembly was called to order at 5:17 p.m. by Deputy Mayor Smith. The meeting was conducted as a hybrid format, allowing for both in-person attendance and virtual participation.

B. ROLL CALL

Assemblymembers Present: Deputy Mayor Smith; Mayor Beth Weldon (via Zoom); Assemblymembers Alicia Hughes-Skandijis, Christine Woll, Paul R. Kelly, Neil Steininger, Maureen Hall, and Nathaniel (Nano) Brooks.

Assemblymembers Absent: Ella Adkison.

Staff Present: Deputy City Manager Robert Barr; City Manager Katie Koester (via Zoom); City Attorney Emily Wright; Finance Director Angie Flick; Municipal Clerk Breckan Hendricks; and Meeting Tech Kevin Allen.

C. AGENDA TOPICS

- 1. Resolution 4038 A Resolution of the City and Borough of Juneau Declaring a Local Emergency in Response to the December 2025 to January 2026 Winter Storm and a Request for State and Federal Assistance.**

The City Manager recommends the Assembly adopt this Resolution.

Deputy City Manager Barr reported that the manager and mayor, in coordination with President Peterson of Tlingit and Haida, issued a local disaster declaration due to severe snow and ice conditions and the exhaustion of public resources. He explained the declaration enables access to additional state resources to address critical public infrastructure needs, including snow load clearing, drainage, fire hydrant access, stormwater systems, and potential avalanche monitoring and mitigation, and recommended adoption of the resolution.

Public Comment: None

Assembly Action:

Mr. Steininger asked whether the declaration would allow direct assistance to homeowners. Mr. Barr responded that state assistance does not extend to private residences or commercial properties, and while an individual assistance program may be requested, it requires significant damage and may be limited by the state's constrained disaster relief funding.

Mayor Weldon asked whether DEC authorization allowing CBJ to dump snow in the channel also applies to individuals. Mr. Barr responded that he believes it does not and will follow up if

that changes.

Ms. Woll asked about formal efforts to assist residents. Mr. Barr stated that informal neighbor-to-neighbor assistance is occurring and that staff have discussed with partner agencies, including the United Way, the possibility of formalizing support, though no formal program is currently in place.

Ms. Hall asked whether a coordinated system could be established for residents to request and receive help. Mr. Barr stated staff would explore the idea but noted such efforts require significant staff and partner capacity and would need to be evaluated for effectiveness.

Mr. Brooks asked whether the National Guard could assist vulnerable residents with access on private property. Mr. Barr responded that the National Guard is generally not available for work on private or commercial property, but that staff would confirm. He added that staff are working through the Emergency Operations Center to identify needed resources and may return with a future appropriation ordinance related to the storm response.

Deputy Mayor Smith asked for clarification on the governor's response. Mr. Barr confirmed that the governor verbally declared a state disaster in response to the local declaration, which carries the force of law, with written confirmation expected later.

MOTION by Ms. Hughes-Skandijs to adopt Resolution 4038 A Resolution of the City and Borough of Juneau Declaring a Local Emergency in Response to the December 2025 to January 2026 Winter Storm and a Request for State and Federal Assistance. **Hearing no objection, the motion was adopted by unanimous consent.**

D. PUBLIC PARTICIPATION - None

E. SUPPLEMENTAL MATERIALS - None

F. INSTRUCTION FOR PUBLIC PARTICIPATION

G. ADJOURNMENT

With no further business to come before the Assembly, the meeting adjourned at 5:30 p.m.

Signed: _____
Breckan L. Hendricks,
Municipal Clerk

Signed: _____
Gregory Smith
Deputy Mayor



REGULAR ASSEMBLY MEETING NO. 2026-05

DRAFT V2- MINUTES

March 9, 2026 at 6:00 PM

Assembly Chambers/Zoom Webinar

MEETING NO. 2026-05: The Regular Meeting of the City and Borough of Juneau Assembly was called to order at 6:07 p.m. by Mayor Weldon. The meeting was conducted as a hybrid format, allowing for both in-person attendance and virtual participation.

A. FLAG SALUTE - Led by Deputy Mayor Smith

B. LAND ACKNOWLEDGEMENT - Led by Mr. Kelly

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

Assemblymembers Present: Mayor Beth Weldon; Deputy Mayor Smith; Assemblymembers Alicia Hughes-Skandijs, Christine Woll, Paul R. Kelly, Ella Adkison (joined at 6:36 p.m.), Neil Steininger, Maureen Hall, and Nathaniel (Nano) Brooks.

Assemblymembers Absent: *None.*

Staff Present: City Manager Katie Koester; Deputy City Manager Robert Barr; City Attorney Emily Wright; Municipal Clerk Breckan Hendricks; Meeting Tech Kevin Allen; Engineering & Public Works Director Denise Koch; and Fire Chief Thomas Hatley.

D. SPECIAL ORDER OF BUSINESS

1. Siena Farr, Odom Corporation Scholarship Recipient

Mayor Weldon presented a Certificate of Recognition to Siena Farr for being named a 2026 Coca-Cola Scholar, highlighting her leadership, academic achievement, and environmental advocacy.

E. APPROVAL OF MINUTES

1. 2026-02-09 Regular Assembly Meeting No. 2026-03 Minutes - Draft

2. 2026-02-25 Special Assembly Meeting No. 2026-04 Minutes - Draft

MOTION by Mr. Kelly. to approve the listed minutes and asked for unanimous consent. *Hearing no objection, the minutes were approved by unanimous consent.*

F. MANAGER'S REQUEST FOR AGENDA CHANGES

Manager Koester noted that New Business had been moved earlier in the agenda than normal. She requested two additional agenda adjustments: adding a New Business item to consider rescheduling discussion of the Eaglecrest Board ordinance and removing Resolution 4042 from New Business regarding the Mendenhall Glacier lake outburst mitigation to allow for further information following an upcoming federal visit.

G. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS (Limited to no more than 20 minutes, with each speaker limited to a length of time set by the Mayor not to exceed three minutes.)

MOTION by Ms. Hughes-Skandijs to suspend the rules to allow the total Public Participation on Non-Agenda Items to exceed the standard 20-minute limit. *Hearing no objection, the motion was adopted by unanimous consent.*

Amy Miller, a Mendenhall Valley resident, expressed frustration with repeated flooding in the Valley, citing impacts on families and property, and called for urgent, long-term solutions rather than continued studies. She criticized city spending priorities, including Telephone Hill and Eaglecrest, and stated that residents were considering leaving Juneau due to perceived inaction.

Kirsa Hughes-Skandijs, a North Douglas resident, thanked the Assembly and encouraged the public to manage anxiety and frustration constructively, cautioning against venting anger on social media or at public meetings.

Max Rosen, a Downtown Juneau resident, representing Friends of the Juneau Public Libraries, emphasized the importance of libraries as essential community infrastructure supporting literacy, learning, and public access to resources.

Maureen Conerton, an Auke Bay resident, opposed the \$5.5 million discretionary demolition of Telephone Hill, citing the city's budget shortfall and urged that funds be redirected to address municipal needs.

Robyn Marriott Chartrand, a North Douglas resident, criticized CBJ spending on Telephone Hill, raising concerns about bypassing federal historic preservation review and risking federal funding for housing projects. She urged the Assembly to slow down and pursue cost-effective alternatives.

Sean Strauss, a Valley resident, supported downtown housing expansion but opposed the current Telephone Hill plan, highlighting the risks of rushing demolition without committed developers and the potential tens-of-millions-dollar cost to taxpayers.

Robert Reich, an Auke Bay resident, spoke on behalf of Echo Ranch Bible Camp, urging the Assembly to expedite consideration of a Planning Commission exception to rebuild the Diller

Field House, which collapsed during January snowstorms, to prepare for the upcoming camping season serving 2,000 participants.

Dr. Will Jemison, a Valley resident and CEO of JAMI Health and Wellness, highlighted the benefits of past city funding, including the addition of local medical providers and implementation of the EPIC EHR system, and urged continued municipal support for nonprofit health services.

Catherine Fritz, a Highlands resident, criticized the Telephone Hill demolition plan, raising concerns about feasibility, subsidy amounts, and lack of alternative options, and encouraged the Assembly to apply more scrutiny and consider additional options.

Tony Tengs, a Downtown Juneau resident, addressed the cost and subsidy of the Telephone Hill project, expressing concern that the majority of units would be unaffordable, and urged fiscal restraint and careful prioritization of city funds.

Rebecca Bellmore, a Valley resident, representing Southeast Alaska Watershed Coalition, described ongoing Mendenhall watershed restoration projects that align with flood mitigation and habitat protection, and invited the public to a March 19 meeting to discuss salmon habitat and restoration efforts.

Bruce Botelho, a downtown Douglas resident, spoke regarding the process for citizen initiatives and referenda petitions, emphasizing the distinction between insufficient signatures on submission (patent defect) versus invalid signatures discovered during review (latent defect). He recommended clarifying that the 10-day supplement period applies only to petitions initially meeting the 25% threshold, restoring adherence to Charter intent and avoiding future legal challenges.

Meilani Schijvens, a Downtown Juneau resident, supported Mr. Botelho's proposal, noting the broader community impact. She highlighted that clear rules ensure initiatives reflect substantial public support and prevent confusion, misinformation, and divisive campaigns during ballot measures.

Josh Anderson, a North Douglas resident, commented on local project complexity and confusion in city processes. Drawing from his experience on Parks and Recreation and Youth Activities boards, he advocated for simplifying municipal procedures to improve efficiency and public confidence.

Dan Parks, a Lena Point resident and Executive Director of Southeast Alaska Food Bank, thanked the Assembly for prior investments and highlighted increasing demand for services. He urged the Assembly to reconsider potential reductions to the social services block grant, noting rising local needs, reliance on federal programs, and the importance of supporting affordable housing, childcare, and mental health services.

Mariah Thibodeau-Offer, a Downtown Juneau resident, opposed demolition of historic homes on Telephone Hill, emphasizing their irreplaceable cultural and historical value, and the importance of preserving Tlingit heritage, historic structures, and natural resources in the area.

Shawn Kantola, a Valley resident and a local real estate developer and appraisal firm owner, addressed the Juneau Affordable Housing Fund. He recommended a sliding scale for loans based on unit size to better incentivize development of family-sized units and noted that public funding timelines can be slow compared to privately initiated projects.

Skip Gray, a Twin Lakes area resident, testified in opposition to the proposed development on Telephone Hill. He noted inconsistent reports on the number of housing units (100–155) and compared the scale to the Mendenhall Apartments. He urged the Assembly to preserve historic homes and green space and suggested selling houses “as-is” with historic preservation stipulations.

Kim Metcalfe, a Downtown Juneau resident, urged the Assembly to abandon plans for Telephone Hill demolition. She cited a petition with 1,052 signatures against the project and expressed concern over spending at least \$9 million amid other community needs. She emphasized housing alternatives exist and requested the Assembly reclaim credibility by pausing the project.

Tina Rice, a Valley resident, representing Juneau School District counselors, highlighted the importance of HOPE CBJ Social Service Grant funding for student food security. He described programs providing weekend and holiday meals, snacks, and stability for students and warned that a 30% funding reduction would negatively impact students’ well-being and learning.

Shannan Greene, a Valley resident, advocated for alignment of Assembly actions with community priorities. She referenced social media comments on Eaglecrest gondola costs as informal public input reflecting frustration with CBJ spending and leadership. She urged the Assembly to pursue solutions restoring public trust.

Erin Walker-Tolles, the Executive Director of Catholic Community Service, spoke in support of maintaining social services funding. She highlighted challenges for social services with rising demand, reduced workforce, and cost increases. She provided examples of Meals on Wheels and senior services and emphasized long-term cost savings from investing in safety net programs.

Angie Mendbayar, a Downtown Juneau resident, supported recommendations from the Innovation Summit and the CBJ budget survey to preserve Telephone Hill. She cited survey responses indicating community opposition to demolition. She urged the Assembly to redirect the \$5 million demolition budget to urgent fiscal needs and resident retention.

Jacqueline Pata, a Valley resident representing Tlingit and Haida Regional Housing Authority, advocated for youth homeless programs funded by HOPE grants, particularly Shéiyi Xaat Hít. She reported 3,000 bed nights served last year with 90% successful exits to safe housing. She

discussed additional space on leased CBJ property for potential expansion and emphasized the importance of continued funding.

Kaia Quinto, a Valley resident with Juneau Housing First Collaborative (Glory Hall), described services including the emergency shelter, soup kitchen, and care center. She highlighted reliance on SSAB funds to operate 99 housing units, over 60,000 meals annually, and 24/7 support. She urged continued city support to sustain essential programs and federal/state funding.

Morgan Cruz Erisman, a Valley resident with Juneau Housing First Collaborative, emphasized that SSAB funding was critical for safe staffing and operations. She highlighted the impact of funding cuts on meal programs, staffing, and emergency services and urged the Assembly to maintain funding to prevent reduction of essential safety net services.

Aaron Surma, a North Douglas resident with NAMI Juneau & Juneau Suicide Prevention Coalition, discussed challenges of funding reductions, including diversion of staff time to fundraising instead of mission-focused work. He highlighted the use of HOPE funds as a match for grants and risks to advocacy, crisis stabilization, and other community programs if funding was cut.

KC Krueger, a South Douglas resident, thanked the Assembly, City Manager, and City Attorney for dropping prior trespassing charges and expressed concerns regarding the Eaglecrest gondola project, stating costs had escalated significantly over time, alleging lack of transparency, and questioning financial planning and deferred maintenance impacts.

Heather Parker, a Downtown Juneau resident, representing Alaska Legal Services, spoke in support of maintaining Juneau HOPE funding, emphasizing the organization's role in providing civil legal assistance to vulnerable residents, including housing stability, protection from abuse, and access to benefits. She noted a positive economic return and community impact.

Page Bridges, a Downtown Juneau resident, spoke in opposition to development on Telephone Hill, emphasizing the importance of preserving beauty, arts, and historic character, and advocating for maintaining the area as a creative and cultural space.

Debbie Pinrose-Fischer, a Valley resident, thanked the Assembly and addressed flooding issues, urging broader consideration of mid- and long-term solutions beyond the lake tap, improved coordination with the U.S. Army Corps of Engineers, and better communication with affected residents.

Dave Ringle, an airport area resident, spoke on behalf of the directors of St. Vincent de Paul. He shared data indicating stabilization in warming shelter usage and attributed improvements to recent housing and service investments, urging continued support for these programs.

John Ingalls, a former Telephone Hill resident, spoke against demolition of historic structures, citing successful ongoing historic restoration projects and cautioned against proceeding with

development based on outdated cost estimates.

Susan Clark, a Downtown Juneau resident, raised concerns regarding spending and contracting related to Telephone Hill, questioning consultant costs, procurement processes, and the necessity of demolition prior to further site analysis.

Bruce Simonson, a Downtown Juneau resident, supported the issuance of an RFQ for Telephone Hill development but urged the Assembly to delay demolition until proposals were reviewed, citing inconsistencies with standard planning and permitting practices.

[The Assembly took an at-ease from 7:47 p.m. to 8:03 p.m.]

H. CONSENT AGENDA

- 1. Public Request for Consent Agenda Changes Other Than Ordinances for Introduction - None**
- 2. Assembly Request for Consent Agenda Changes - None**
- 3. Assembly Action**

MOTION by Deputy Mayor Smith to adopt the Consent Agenda, as presented, and asked for unanimous consent. ***Hearing no objection, the Consent Agenda was adopted.***

A) Ordinances for Introduction

- 1) Ordinance 2026-11 An Ordinance Amending CBJC 42.30.010, Resisting or Interfering with an Officer, to Include Interferences with Fire Department Services.**

This ordinance adds fire department personnel to existing code that prohibits interfering with public safety personnel when they are discharging their official duties. It specifically prohibits interference or tampering with apparatus, hydrants, equipment, or objects being used by department staff, during the extinguishment of fires, or while staff are responding to an accident or medical emergency. This legislation does not restrict or limit an individual's constitutional rights to record, observe, and/or protest civic action.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- 2) Ordinance 2026-14 An Ordinance Amending Title 85 Code Relating to the Board, Definitions, Harbor Administration, and Boat Harbor Regulations.**

These Title 85 changes are largely administrative and align code with updated Assembly decisions, definitions, and ongoing procedures.

- Regarding the Docks & Harbors Board General Powers, it removes Board responsibility for determining pay for harbor employees.
- Regarding Port Dues, it deletes this fee, which has been replaced with passenger fees and is obsolete.

- Regarding Employee Relations, it removes the responsibility for the Board to approve collective bargaining agreements.
- Regarding definitions, it clarifies words and terms.
- Regarding vehicle parking, it expands Statter Harbor to include Auke Bay Marine Station and the Auke Bay Commercial Loading Facility. As well as replacing “parking payment boxes” with “parking payment kiosks.”
- Regarding disposition of impounded boat, it allows for the minimum acceptable bid to be greater than the CBJ charges against the vessel and allows for vessels which pose a health hazard to be summarily destroyed without sale.
- Regarding overtime moorage penalties, it corrects the proper terminology for a vessel secured to a float.

The Docks & Harbors Board of Directors reviewed and forwarded this ordinance at its [February 26, 2026 meeting](#).

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

3) Ordinance 2025-01(b)(AC) An Ordinance Appropriating \$14,240 to the Manager for the Ramp Improvements & Remain Overnight Aircraft Parking Apron Capital Improvement Project; Funding Provided by Airport Capital Reserve Funds.

This ordinance appropriates \$14,240 from Airport Capital Reserve to the Ramp Improvements & Remain Overnight Aircraft Parking Apron CIP. The funding will remove failed motion sensors on recently installed apron light poles. The lights will be converted to operate without motion sensors while leaving the existing mounting hardware and internal wiring in place.

The Airport Board of Directors approved this request at the [February 12, 2026 meeting](#).

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

4) Ordinance 2025-01(b)(AD) An Ordinance Appropriating \$898,000 to the Manager for the Purchase of Eight Paratransit Buses; Funding Provided by the United States Department of Transportation, Federal Transit Administration.

This ordinance appropriates \$898,000 of grant funds for the purchase of eight ADA paratransit buses. These funds would contribute toward the replacement of ageing Capital Transit buses which provide ADA paratransit services to qualified riders. The local match requirement will be met with previously appropriated funds in Transit’s Fleet and Equipment Reserve account.

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

5) Ordinance 2025-01(b)(AE) An Ordinance Appropriating \$654,819 to the Manager and Deappropriating \$1,444,278 from the Manager for the Terminal Construction Capital Improvement Project; Funding Provided by Airport Funds.

This ordinance appropriates \$654,819 of Airport Funds to the Terminal Construction CIP and deappropriates \$1,444,278 from various funding sources within the Terminal Construction CIP. The deappropriation returns funds to their respective funding sources and ensures that all project expenditures are properly allocated and accounted for in compliance with applicable budgeting and financial management requirements.

Project work is complete, and the project is ready for closeout.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

6) Ordinance 2025-01(b)(AF) An Ordinance Appropriating \$208,487 to the Manager to Extend Emergency Sheltering Services at 1325 Eastaugh Way from April 15 to June 30, 2026; Funding Provided by General Funds.

Staff and social service providers have been working over the winter to identify a location and an operator to provide emergency sheltering services as an alternative to dispersed camping. CBJ as a community currently provides a significant number of housing options for its unsheltered population; however, the existing number of units is both insufficient for the number of individuals without housing, and a small proportion of the unhoused population is not yet able to be successful in non-congregate housing for varied reasons.

Dispersed camping is a solution of last resort - in past years, CBJ and its partners have not been able to identify a suitable location - either a suitable campground or facility - or an operator with capacity to provide emergency sheltering services. CBJ staff and partner agencies have identified a single option to provide emergency sheltering year-round rather than only during the winter months: extending operations at the 1325 Eastaugh Way and continuing to work with our existing provider in that space, St. Vincent de Paul. If this ordinance is adopted, staff will take that as direction to enforce existing camping code, preventing widespread dispersed camping given a suitable alternative will exist.

The City Manager recommends this ordinance be introduced, referred to the Committee of the Whole, and set for public hearing at the next regular Assembly meeting.

7) Ordinance 2025-02(b)(A) An Ordinance Transferring \$1,050,000 of Unspent RALLY Funds from the Juneau School District to the City and Borough of Juneau; Funding Provided by the RALLY Special Revenue Fund.

This ordinance would transfer a total of \$1,050,000 from the Juneau School District to the City and Borough of Juneau. These funds were previously

appropriated to the School District as restricted funds for after school child care. The RALLY Afterschool Child Care Program ceased operations in summer 2025. This ordinance returns the program's remaining unspent balance to the CBJ General Fund.

The Juneau School District Board of Education approved this request at the February 10, 2026 meeting.

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

8) Ordinance 2026-15 An Ordinance Authorizing the Manager to Dispose of 155 Heritage Way (City Hall).

This ordinance authorizes the Manager to sell the City Hall property at 155 Heritage Way, following the City's decision to consolidate CBJ downtown office space at 801 W. 10th Street (known as the 'Burns building'). Proceeds will help replenish the general fund for the cost of purchase and renovation of two floors of the building.

The City Manager recommends this ordinance be introduced and referred to the Committee of the Whole.

B) Resolutions

1) Resolution 4041 A Resolution Deappropriating \$2,445,425 from the Fiscal Year 2026 Operating Budget; Funding Provided by Marine Passenger Fee Fund.

This housekeeping resolution deappropriates \$2,445,425 in previously authorized funds across several programs where expenditures are lower than anticipated or projects are not moving forward, as follows:

- \$1,041,600 is being deappropriated from the Capital Transit Summer Tripper Service due to lower-than-anticipated route operating costs in the prior and current fiscal years.
- \$1,000,000 is being deappropriated from the Clean Technology Revolving Loan Program Assembly Grant, as program implementation has been delayed and is not anticipated to begin until FY28, leaving FY26 funds unexpended.
- \$358,825 is being deappropriated from the FY26 Crossing Guard Program Assembly Grant because unexpended funds from FY20 through FY25 are sufficient to support current year operations.
- \$45,000 is being deappropriated from the Dock Covered Staging Area project, which is not expected to move forward.

Because Marine Passenger Fee revenues are restricted funds, any unused balances will be returned to the Marine Passenger Fee Fund.

The City Manager recommends the Assembly adopt this resolution.

C) Liquor/Marijuana Licenses

These liquor license actions are before the Assembly to either protest or waive its right to protest the license actions.

Liquor License — Renewal

Licensee: Specialty Imports, Inc. d/b/a Specialty Imports

License Type: General Wholesale License: #4943 Location: 540 W. 8th St.

Liquor License — Retail Renewal

Licensee: Amalga Distillery LLC d/b/a Amalga Distillery

License Type: Distillery Retail License: #15180 Location: 134 N. Franklin St

Licensee: Forbidden Peak Brewery LLC d/b/a Forbidden Peak Brewery LLC

License Type: Brewery Retail License: #15061 Location: 11798 Glacier Hwy

Licensee: Devil's Club Brewing LLC d/b/a Devil's Club Brewing Company

License Type: Brewery Retail License: #15038 Location: 100 N. Franklin St.

Licensee: Devil's Club Brewing LLC d/b/a Devil's Club Brewing Company

License Type: Winery Retail License: #15039 Location: 100 N. Franklin St.

Staff from the Police, Finance, Fire, Public Works (Utilities) and Community Development Departments reviewed the above licenses and recommended the Assembly waive its right to protest these applications. Copies of the documents associated with these licenses are available in hard copy upon request to the Clerk's Office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor license actions.

D) Bid Awards

1) Bid Award - DH26-015 Little Rock Dump – Secure Storage

Bids opened for the subject project on February 24, 2026. The bid protest period expired at 4:30 p.m. on February 25th. Results of the bid opening are:

BIDDERS	BASE BID	ALTERNATE NO. 1	TOTAL BID
<i>Island Contractors, Inc.</i>	\$294,750 .00	\$124 ,000 .00	\$418,750 .00
Admiralty Construction, Inc.	\$341,050.00	\$120,000.00	\$461,050.00
Coogan Construction Co.	\$370,800.00	\$100,000.00	\$470,800.00
Henricksen Constructors, Inc.	\$416,345.00	\$133,600.00	\$549,945.00
North40 Construction Corp.	\$450,750.00	\$125,000.00	\$575,750.00

Engineer's Estimate	\$337,310.00	\$202,522.00	\$539,832.00
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This contract provides clearing, grading and fencing 1/3 of an acre at the CBJ owned Little Rock Dump to provide secure storage for commercial patrons of Docks & Harbors. The work includes an additive item for security lighting.

The Docks and Harbors Board of Directors reviewed and recommended bid award at the regular Board meeting on [February 26, 2026](#).

The City Manager recommends the Assembly approve DH26-015 (Little Rock Dump – Secure Storage) award to Island Contractors, Inc for \$418,750. Funding is provided by Harbors Enterprise.

E) Transfers

1) Transfer Request 2608 A Transfer of \$173,996 from CIP H51-133 Statter Harbor Roof Repairs to CIP H51-136 Secure Storage - Little Rock Dump.

This housekeeping request would transfer the remaining \$173,996 from the Statter Harbor Roof Repairs CIP to the Secure Storage – Little Rock Dump CIP. These funds would contribute toward the award of the Secure Storage – Little Rock Dump CIP. The Statter Harbor Roof Repairs CIP is ready to be closed and remaining funds are not needed.

The Docks and Harbors Board of Directors approved this request at the [January 29, 2026 meeting](#).

The City Manager recommends approval of this transfer.

2) Transfer Request 2609 A Transfer of \$370,000 from CIP R72-165 Dudley Street (Loop Rd. to End) to R72-187 Blackerby Subdivision Reconstruction.

This request would transfer \$370,000 from the Dudley Street (Loop Rd. to End) CIP to the Blackerby Subdivision Reconstruction CIP. During the design investigation, unforeseen drainage issues, culvert replacements, and fire hydrant requirements were identified. This transfer would provide for the remaining funds needed to bid and construct the project. The Dudley Street CIP will retain sufficient funds for currently planned work.

The Public Works and Facilities Committee reviewed this request at the [February 23, 2026 meeting](#).

The City Manager recommends approval of this transfer.

3) Transfer Request 2610 A Transfer of \$180,000 from CIP R72-165 Dudley Street (Loop Rd. to End) to R72-186 Bear Creek Culvert - 1st Douglas.

This request would transfer \$180,000 from the Dudley Street (Loop Rd. to End) CIP to the Bear Creek Culvert – 1st Douglas CIP. During the design research, it

was determined that additional funds are required to complete the project due to the extent of the work. The Dudley Street CIP will retain sufficient funds for currently planned work.

The Public Works and Facilities Committee reviewed this request at the [February 23, 2026 meeting](#).

The City Manager recommends approval of this transfer.

4) Transfer Request 2611 A Transfer of \$80,000 from CIP H51-125 Aurora Harbor Improvements to CIP H51-136 Secure Storage - Little Rock Dump.

This request would transfer the remaining \$80,000 from the Aurora Harbor Improvements CIP to the Secure Storage – Little Rock Dump CIP. These funds would contribute toward construction contingency, construction inspection and purchase of storage containers envisioned for this project. The Aurora Harbor Improvements CIP will retain sufficient funds for currently planned work.

The Docks and Harbors Board of Directors approved this request at the [February 26, 2026 meeting](#).

The Manager recommends approval of this transfer.

F) City/State Project Review

1) CSP25-02 Replacement of Water Utility Pump Station at Cope Park, Upgrades to Underground Piping and Valves, and Installation of New Curb, Gutter, and Pavement.

At the Regular Planning Commission meeting on [January 27, 2026](#), the Planning Commission adopted the Director’s analysis and findings and recommended approval of the proposed pump station replacement to the Assembly. The Director’s Findings conclude that the project complies with Title 49 of the CBJ Land Use Code and is in general conformity with adopted plans, including the 2013 Comprehensive Plan.

The City Manager recommends that the Assembly adopt the Planning Commission’s recommendation and approve the replacement of the pump station.

I. NEW BUSINESS

1. Resolution 4042 A Resolution of the City and Borough of Juneau in Support of the Development of an Enduring Lake Tap Mitigation System to Reduce Mendenhall Glacial Lake Outburst Flood (GLOF) Hazards.

This resolution expresses the Assembly’s support for the development of a practical and affordable long-term lake tap mitigation system to reduce the risk of glacial lake outburst flooding (GLOF) from Suicide Basin. The resolution acknowledges the increasing frequency and severity of recent flood events and the limitations of temporary flood-fighting measures.

The City Manager recommends the Assembly adopt this Resolution.

[Clerk's Note: Resolution 4042 was removed during Manager's Request for Agenda Changes]

2. View Drive Neighborhood Meeting

Mr. Barr reported on a March 3, 2026, meeting with View Drive residents attended by the Mayor and Assemblymembers Kelly and Hall. He stated additional residents expressed interest in the NRCS buyout program beyond those identified in a prior informal survey, and residents requested more detailed information, particularly regarding potential property values, before making participation decisions.

Mr. Barr outlined the proposed process, including entering into a formal agreement with NRCS, completing appraisals at pre-2024 values, estimating demolition and restoration costs, and negotiating voluntary buyouts. He noted the program requires a 25% non-federal cost share and that CBJ would incur additional costs not eligible for reimbursement. An appropriation of up to \$558,000 was proposed to cover initial appraisals and cost estimating, with final costs dependent on participation levels.

Public Comment: None

Assembly Action:

Mr. Kelly stated the meeting was productive, noting that direct conversations with staff and a federal representative helped clarify misunderstandings.

Ms. Hall expressed appreciation for staff organizing the meeting and noted that residents were grateful for the opportunity to engage.

Mayor Weldon concurred that residents appreciated the meeting and emphasized that attendees were informed about potential financial responsibilities, including the 25% cost share and possible additional costs.

Ms. Woll asked for clarification on costs not eligible for NRCS cost share. Mr. Barr explained that non-reimbursable costs include items such as permitting and portions of technical assistance, and that these costs could be significant.

Ms. Hughes-Skandijs asked for clarification regarding financial obligations if no homeowners ultimately participated and whether the Assembly could opt out of the process. Mr. Barr confirmed that some costs would still be incurred even if no homeowners participate, though most would be shared with NRCS, and that total initial costs would not exceed \$558,000.

MOTION by Deputy Mayor Smith that CBJ enter into a formal agreement with NRCS to participate in the View Drive buyout and to direct staff to draft an appropriating ordinance up to \$558,000 for appraisals and total project cost estimating. **OBJECTION** by Mr. Kelly for the purpose of an amendment.

AMENDMENT #1 by Mr. Kelly to allow flexibility in drafting the ordinance so that funding could come from either general funds or emergency reserve.

OBJECTIONS by Ms. Adkison and Mayor Weldon. Ms. Adkison objected, citing concern about further use of general reserves. Mayor Weldon also objected, expressing concern about committing funds before all options are explored.

Roll Call Vote on Amendment #1

Yeas: Kelly, Brooks, Steininger, Hughes-Skandijs, Woll, Smith, Weldon

Nays: Adkison, Hall

Motion passed: 7 Yeas: 2 Nays.

Hearing no further objection, the main motion as amended was adopted by unanimous consent.

****An Ordinance Establishing the City and Borough Eaglecrest Recreation Area Department and Recreation and Ski Area Advisory Board.***

Manager Koester explained the item was before the Assembly for scheduling purposes and that any change to the previously set March 16 Committee of the Whole discussion should be made publicly. She requested direction to postpone the ordinance to a date certain, suggesting September 28, 2026.

Public Comment: None

Assembly Action:

[Mayor Weldon passed the gavel to Deputy Mayor Smith]

MOTION by Mayor Weldon to postpone consideration of the ordinance to the September 28, 2026 Committee of the Whole, citing ongoing work with the Eaglecrest Board and related issues.

OBJECTION by Ms. Woll. She asked about the timeline for hiring a new General Manager and expressed concern that delaying action could impact recruitment. Manager Koester stated the Board is proceeding with recruitment and reviewing applications.

Mr. Brooks asked about coordination with Goldbelt Inc. and the timing of future discussions. Manager Koester stated staff recently met with Goldbelt and would bring additional information to the April 1 Finance Committee.

Ms. Adkison asked about prior staff involvement in hiring processes. Manager Koester noted staff previously served in an advisory role in the airport manager hiring process.

Mr. Steininger spoke in support of the postponement, noting upcoming decisions could inform the issue and confirming the item could be brought back earlier if needed.

Attorney Wright confirmed the Assembly could revisit the item sooner by motion and that no substantive action could be taken without public notice.

Roll Call Vote on Postponement of the Eaglecrest Board Ordinance

Yeas: Weldon, Brooks, Hall, Adkison, Steininger, Hughes-Skandijs, Deputy Mayor Smith

Nays: Kelly, Woll

Motion passed: 7 Yeas, 2 Nays.

**[Clerk's Note: Eaglecrest Board Ordinance added during Manager's Request for Agenda Changes]*

3. Hardship and Senior Citizen/Disabled Veteran Late-Filed Real Property Tax Exemption Applications

There are 2 property owners that have requested the Assembly authorize the Assessor to consider a late-filed exemption for their property assessment. The Assembly should consider each request separately and determine whether the property owner was unable to comply with the April 30 filing requirement. A.S. 29.45.030(f); CBJC 69.10.021(d). The burden of proof is upon the property owner to show the inability to file a timely exemption request. If the Assembly decides to accept one or more late-filed exemption requests, those applications will be referred to the Assessor for review and action.

Clerk's Note: Due to the personal nature of the back-up documents, those will be provided to the Assemblymembers only.

The City Manager recommends the Assembly act on each of these applications individually.

Public Comment: None

Assembly Action:

MOTION by Ms. Hughes-Skandijs that the Assembly has received and considered individually the applicants for late-filed property tax exemptions and moves to forward the list of applicants to the Assessor's Office for processing; and asked for unanimous consent. **Hearing no objection, the motion was adopted by unanimous consent.**

J. PUBLIC HEARING

- 1. Ordinance 2025-01(b)(AB) An Ordinance Appropriating \$493,000 to the Manager for the Dzantik'i Heeni Playground Capital Improvement Project; Funding Provided by Juneau School District Funds.**

This ordinance appropriates \$493,000 to the Dzantik'i Heeni Playground CIP. These funds would provide for the purchase and installation of playground equipment. Funding for this appropriation will be provided by the Juneau School District's fund balance.

This appropriation will supplement previously appropriated funds totaling \$845,000 for a total project cost of \$1,338,000.

The Juneau School District Board of Education approved this request at the January 15, 2026 meeting. The Systemic Racism Review Committee reviewed this ordinance at its [February 24, 2026 meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

Public Comment: None

Assembly Action:

MOTION by Ms. Woll to adopt Ordinance 2025-01(b)(AB) An Ordinance Appropriating \$493,000 to the Manager for the Dzantik'i Heeni Playground Capital Improvement Project; Funding Provided by Juneau School District Funds. ***Hearing no objection, the motion was adopted by unanimous consent.***

2. Ordinance 2026-10 An Ordinance Amending Title 1, General Provisions, to Add a Definition of Newspaper of General Circulation.

Ordinance 2026-10 amends Title 1 of the CBJ Code to add a definition of "newspaper of general circulation." The purpose of this amendment is to improve public notice for CBJ meetings, ensuring that public notices reach the community effectively while using City resources responsibly. The print media environment has changed locally and nationally – printing frequency has been reduced, printing has moved out-of-state, traditional newspapers have sharply reduced their staffing, and the public's consumption of media has shifted from print to online. These changes have reduced the public's access to public notices in traditional print media. They have also increased the difficulty and risk of timely and accurate publication of public notices. This amendment does not supersede requirements under Alaska law, rather, it modernizes how CBJ issues public notices through a change in definition. Similar clarifying definitions or updated notice practices have been adopted by other municipalities within and outside of Alaska.

This ordinance was reviewed by the Assembly [Committee of the Whole on January 26, 2026](#). The Systemic Racism Review Committee reviewed this ordinance at its [February 24, 2026 meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

Public Comment: None

Assembly Action:

MOTION by Mr. Brooks to adopt Ordinance 2026-10 An Ordinance Amending Title 1, General Provisions, to Add a Definition of Newspaper of General Circulation. **Hearing no objection, the motion was adopted by unanimous consent.**

3. Ordinance 2026-08 An Ordinance Amending the Uniform Sales Tax of the City and Borough of Juneau.

This housekeeping ordinance includes residential composting as a service that is exempted from sales tax. It supports the ongoing pursuit of diverting waste from the landfill and aligns composting with other essential, residential, solely non-commercial utilities that are exempted from sales tax. This ordinance was referred for introduction at the [January 7, 2026 Assembly Finance Committee](#).

The Systemic Racism Review Committee reviewed this ordinance at its [February 24, 2026 meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

Public Comment: None

Assembly Action:

MOTION by Mr. Kelly to adopt Ordinance 2026-08 An Ordinance Amending the Uniform Sales Tax of the City and Borough of Juneau.

OBJECTION by Mayor Weldon, stating that a sales tax exemption would be regressive and inconsistent with broader efforts to reduce exemptions.

Ms. Woll spoke in support, noting the exemption would make composting more affordable and encourage its use.

Roll Call Vote on adoption of Ordinance 2026-08

Yeas: Kelly, Adkison, Steininger, Hall, Brooks, Hughes-Skandjis, Woll,

Nays: Smith, Weldon

Motion passed: 7 Yeas, 2 Nays.

4. Ordinance 2025-01(b)(U) An Ordinance Appropriating \$150,000 to the Manager as a Grant to Society of St. Vincent de Paul, St. Therese Conference, Inc. (SVdP) for Long-Term Maintenance; Funds Provided by Juneau Affordable Housing Fund.

During the Fall 2025 Round Five competition of the Juneau Affordable Housing Fund (JAHF), five projects were awarded funding through a competitive funding

round. The awards were announced at the [November 3, 2025](#), Lands Housing and Economic Development Committee meeting. This ordinance appropriates \$150,000 to Society of St. Vincent de Paul, St. Therese Conference, Inc. (SVdP) for long-term maintenance of their facilities.

This project meets the intent of the JAHF award guidelines document and the 2016 Housing Action Plan.

This ordinance was first introduced at the [January 12, 2026 Regular Assembly meeting](#) and reintroduced at the [February 9, 2026 meeting](#) with a revised agenda title to better align with the official ordinance title. The Systemic Racism Review Committee reviewed this ordinance at its [January 13, 2026 meeting](#). **The City Manager recommends the Assembly take public testimony and adopt this ordinance.**

Public Comment: None

Assembly Action:

MOTION by Ms. Adkison to adopt Ordinance 2025-01(b)(U) An Ordinance Appropriating \$150,000 to the Manager as a Grant to Society of St. Vincent de Paul, St. Therese Conference, Inc. (SVdP) for Long-Term Maintenance; Funds Provided by Juneau Affordable Housing Fund. Ms. Adkison objected for the purpose of a staff amendment.

AMENDMENT #1 by Ms. Adkison to amend Ordinance 2025-01(b)(U) to revise a WHEREAS clause by striking the phrase “for the Teal Street facilities” and asked for unanimous consent. **Hearing no objection, the amendment was adopted by unanimous consent.**

Ms. Hall and Mr. Steininger each disclosed their affiliations with St. Vincent de Paul and confirmed, following prior consultation with the City Attorney, that they did not have a conflict of interest. No objections were raised.

Hearing no further objection, the motion as amended was adopted by unanimous consent.

5. Ordinance 2025-01(b)(Z) An Ordinance Appropriating \$2,000,000 to the Deferred Building Maintenance Capital Improvement Project; Funding Provided by the General Fund.

Transfer Request 2606, approved on [January 12, 2026](#) transferred \$2,000,000 of Sales Tax funds from the Deferred Building Maintenance CIP to the Municipal Building CIP. At the [January 7, 2026 Assembly Finance Committee meeting](#), the Assembly directed staff to draft an ordinance appropriating \$2,000,000 in general funds to replace the transferred amount and ensure CBJ’s deferred building maintenance projects remain adequately funded.

The Systemic Racism Review Committee reviewed this ordinance at its [February 24, 2026 meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

Public Comment: None

Assembly Action:

MOTION by Mr. Steininger to adopt Ordinance 2025-01(b)(Z) An Ordinance Appropriating \$2,000,000 to the Deferred Building Maintenance Capital Improvement Project; Funding Provided by the General Fund. ***Hearing no objection, the motion was adopted by unanimous consent.***

6. Ordinance 2026-07 An Ordinance Exempting the 2026 Fireworks Display Purchase from Compliance with the Procurement Code.

At the [December 1, 2025](#), Assembly Finance Committee meeting, the Assembly was presented with several options regarding the July 4th fireworks program. The Assembly asked the City Manager's Office to maintain the status quo fireworks show for 2026, including an exemption ordinance, and to increase CBJ involvement and oversight of the annual CBJ fireworks display.

The Systemic Racism Review Committee reviewed this ordinance at its [February 24, 2026 meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

Public Comment: None

Assembly Action:

MOTION by Ms. Hall to adopt Ordinance 2026-07 An Ordinance Exempting the 2026 Fireworks Display Purchase from Compliance with the Procurement Code. ***Hearing no objection, the motion was adopted by unanimous consent.***

K. UNFINISHED BUSINESS - None

L. STAFF REPORTS

1. 2026 Municipal Election Overview and Deadlines

Clerk Hendricks provided the Assembly with the 2026 Municipal Election overview and deadlines for informational purposes. Assemblymembers asked questions about ballot mailing and petition deadlines, and Attorney Wright explained the 30- versus 40-day petition interpretation, noting that while legislation could adjust the timeline if desired, Assemblymembers should be mindful of the tight schedule.

M. ASSEMBLY REPORTS

1. Mayor's Report

Mayor Weldon reported attending the Women of Distinction event, where former Deputy Mayor Maria Gladziszewski was honored and gave a speech.

2. Committee, Liaison Reports, Assemblymember Comments and Questions

Committee Reports:

Ms. Woll noted that the Finance Committee met last week, with the next meeting scheduled as a special assembly session with Docks & Harbors and the School Board on March 18.

Ms. Hughes-Skandijs reported that the Lands, Housing, and Economic Development Committee discussed a land trade near the Juneau-Douglas Bridge, the City Hall disposal ordinance, peer-to-peer car licensing fees, and reviewed materials related to short-term rental regulations.

Ms. Adkison updated the Assembly on the Public Works and Facilities Committee, which addressed failing water mains, downtown waterfront improvements, an update on the recycling center, solid waste planning, and deferred discussion on microtransit. She also provided an update on the Visitor Industry Task Force, including discussions on downtown congestion and an upcoming meeting on Thursday.

Mr. Kelly reported that the Human Resources Committee forwarded a draft resolution from the Human Rights Commission to the Committee of the Whole to increase engagement in committees and commissions. The committee also reviewed a resolution from Mr. Brooks on Assembly rules and held discussions regarding board members serving past their term end.

MOTION by Mr. Kelly to reappoint Nadine Lefebvre and appointment of Miguel Rohrbacher both to the Labor Representative Seats on the Personnel Board for full terms beginning immediately and ending January 31, 2029, and asked for unanimous consent. **Hearing no objection, the motion was adopted by unanimous consent.**

Comments and Questions:

Ms. Hughes-Skandijs raised a question regarding the potential for an Assembly resolution on Cascade Point, noting that while it can be useful to take a pulse on issues, she generally believes the Assembly should focus its resolutions on matters over which it has control. Mayor Weldon acknowledged that the Assembly typically does not take positions on matters outside its direct influence and invited members to share their perspectives. Ms. Woll, Mr. Brooks, Ms. Adkison, Mr. Steininger, and Ms. Hall all expressed that while the issue is important, taking a formal position would likely be ineffective and not a productive use of Assembly time. Mr. Kelly indicated he was more flexible and open to a resolution. Deputy Mayor Smith and Mayor Weldon both agreed that it would be better to reserve Assembly action for issues with a more direct impact on the city. Ms. Hughes-Skandijs acknowledged that most members had already engaged through other mechanisms and appreciated the discussion as a check-in, noting that state representation often limits the Assembly's influence.

Ms. Hughes-Skandijs also noted that Assemblymembers received a memo-style communication from the Chair of JCOS (Juneau Commission on Sustainability) regarding mining and smelting

activities. The memo explored potential mechanisms for the community to capture revenue from these operations in a way that is more sustainable and consistent, rather than subject to boom-and-bust cycles.

Liaison Reports:

Ms. Hughes-Skandijs shared that the Juneau Chamber was meeting and was following childcare with concern for the summer.

Ms. Woll reporting that the Parks and Recreation Advisory Committee would tour the Dimond Park Aquatics Center on Thursday.

Mr. Brooks noted that the School Board continued to refine budgets, pay packages, and internal procedures, and highlighted local emergency preparedness efforts.

Mr. Steininger reported that the CBJ JSD Facilities Committee would meet on March 31 to review maintenance funding and bond lists. He also noted the Systemic Racism Review Committee's work on recruitment practices and Eaglecrest board updates, including spring season pass pricing and board member expectations.

Ms. Hall summarized Docks & Harbors updates, including ongoing harbor projects and an upcoming budget presentation, and JEDC activities related to the Innovation Summit, summer career programs, Rural Health Transformation Funding, youth camps, and easement requests.

Mr. Kelly reported on the Juneau Commission on Aging and noted no new updates from SEASWA (Southeast Alaska Solid Waste Authority) or the Downtown Business Association.

Deputy Mayor Smith highlighted the upcoming Title 49 Advisory Ad Hoc Committee meeting on March 17.

3. Presiding Officer Reports

Mayor Weldon formally introduced the new Fire Chief, Chief Hatley. She encouraged members to take a moment to welcome him and urged the Assembly to attend the remaining Public Works budget works sessions to stay informed on ongoing discussions.

N. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS - None

O. EXECUTIVE SESSION

1. Executive Session - Update on Collective Bargaining

The City Manager recommends the Assembly recess into executive session to discuss an update to collective bargaining negotiations, the immediate knowledge of which would adversely affect the finances of the municipality.

Suggested Motion: *I move that the Assembly enter into Executive Session to discuss collective bargaining negotiations, the immediate knowledge of which would adversely affect the finances of the municipality and ask for unanimous consent.*

MOTION by Deputy Mayor Smith for the Assembly to enter into Executive Session to discuss collective bargaining negotiations, the immediate knowledge of which would adversely affect the finances of the municipality and asked for unanimous consent. **Hearing no objection, the Assembly entered into Executive Session at 9:28 p.m., ended Executive Session at 9:53 p.m., and adjourned at 9:53 p.m.**

P. SUPPLEMENTAL MATERIALS

1. 2026-02-09 Regular Assembly Meeting No. 2026-03 Minutes - Draft
2. 2026-02-25 Special Assembly Meeting No. 2026-04 Minutes - Draft

Q. INSTRUCTION FOR PUBLIC PARTICIPATION

R. ADJOURNMENT

With no further business in public session, the Assembly adjourned at 9:53 p.m. from Executive Session.

Signed: _____
Breckan L. Hendricks,
Municipal Clerk

Signed: _____
Beth A. Weldon
Mayor



A. CALL TO ORDER

The Special Assembly Meeting of the City and Borough of Juneau Assembly was called to order at 5:31 p.m. by acting Mayor Hughes-Skandijs. The meeting was conducted as a hybrid format, allowing for both in-person attendance and virtual participation.

B. LAND ACKNOWLEDGEMENT - Led by Mr. Brooks

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

Assemblymembers Present: Acting Mayor and Chair Alicia Hughes-Skandijs; Mayor Beth Weldon (via Zoom); Deputy Mayor Smith (via Zoom); Assemblymembers Christine Woll, Paul R. Kelly, Ella Adkison, Neil Steininger, Maureen Hall, and Nathaniel (Nano) Brooks.

Assemblymembers Absent: None.

Staff Present: City Manager Katie Koester; City Attorney Emily Wright; Municipal Clerk Breckan Hendricks; and Meeting Tech Kevin Allen.

D. MANAGER'S REQUEST FOR AGENDA CHANGES/APPROVAL OF THE AGENDA

Manager Koester reported no substantive changes but noted that the agenda was revised to correct a clerical error, updating the resolution number from 4039 to 4044 (Item B.1.).

E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS (Limited to no more than 20 minutes, with each speaker limited to a length of time set by the Mayor not to exceed three minutes.)

Deb Craig, a West Juneau resident, testified that the Gondola Project's cost increases stem from leadership changes at Eaglecrest, project delays, CBJ procurement issues, and rising material costs. She questioned why Eaglecrest is expected to be self-sustaining when other CBJ recreational facilities are not and urged the Assembly to consider alternative funding and cost-saving measures before committing taxpayers to the gondola expenses.

F. CONSENT AGENDA

1. Public Request for Consent Agenda Changes Other Than Ordinances for Introduction - None

2. Assembly Request for Consent Agenda Changes - None

3. Assembly Action

A) Ordinances for Introduction

MOTION by Ms. Woll to adopt the Consent Agenda and asked for unanimous consent. *Hearing no objection, the Consent Agenda was adopted.*

1) Ordinance 2026-01 An Ordinance Appropriating Funds from the Treasury for FY27 City and Borough Operations

This ordinance appropriates \$551,169,100 in expenditure authority for the City and Borough of Juneau's FY27 operating budget, excluding the School District. This ordinance appropriates all transfers between funds that support operations, debt service and capital projects as well as the associated expenditures within the funds themselves.

This ordinance also recognizes \$527,511,000 of forecast revenue and transfers-in and decreases fund balances, across all funds, by \$23,658,100. The forecast revenue and draw from fund balance are sufficient to fund the budgeted expenditures. Budgeted expenditures and revenues will be reviewed in detail with the Finance Committee during the budget process in April and May.

The Charter requires that a public hearing be held on the FY27 operating budget by May 1, 2026, and the ordinance be adopted by June 15, 2026.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee for further review, and set it for the Charter required public hearing at the Special Assembly Meeting scheduled for April 29, 2026.

2) Ordinance 2026-02 An Ordinance Appropriating Funds from the Treasury for FY27 School District Operations.

This ordinance will appropriate to the School District an FY27 operating budget of \$97,248,400. This is an overall increase in the budget of \$3,079,700 from the FY26 Amended Budget. The FY27 school budget is supported with a combination of funding sources including CBJ local funding of \$37,910,900 state and federal funding of \$47,554,500. The local funding consists of \$35,801,900 for general operations and \$2,109,000 for programs and activities not subject to the state funding cap.

State statute requires the Assembly to determine the total amount of local educational funding support to be provided and provide notification of the support to the School Board within 30 days of the School District's budget submission. To meet this timing provision, it is necessary for the Assembly to determine the amount of funding and provide notice in the month of April. This amount cannot subsequently be reduced, unless the amount exceeds the State

funding cap, but it can be increased. If the Assembly does not set the amount and furnish the School Board with notice within 30 days, the amount requested by the School District is automatically approved. By Charter, the Assembly is required to appropriate the School District's budget no later than May 31, 2026.

On April 29, 2026, a meeting is scheduled for the Assembly to state, by motion, the amount of local funding to be provided to the School District.

The Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee for further review, and set it for public hearing at the Special Assembly Meeting scheduled for April 29, 2026.

3) Ordinance 2026-03 An Ordinance Establishing the Rate of Levy for Property Taxes for Calendar Year 2026 Based Upon the Proposed Budget for Fiscal Year 2027.

This ordinance establishes the mill rates for property taxes for 2026, which funds a significant portion of the City and Borough of Juneau's FY27 operating budget. The Charter requires the Assembly to adopt, by ordinance, the tax levies necessary to fund the budget before June 15.

The mill levies presented in this ordinance support the Manager's FY27 Proposed Budget that will be reviewed by the Assembly Finance Committee (AFC). As part of the budget review process, the AFC reviews, amends and recommends to the Assembly the final mill levies.

For FY27, the operating mill rate is proposed to decrease 0.32 mills for a total proposed mill levy of 9.92 mills, the components of which are:

FY2027 Proposed Mill Rate

Areawide: 6.24 (a decrease of 0.16 from FY26 Adopted)

Roaded Service Area: 2.45 (flat from FY26 Adopted)

Fire Service Area: 0.31 (flat from FY26 Adopted)

Debt Service: 0.92 (a decrease of 0.16 from FY26 Adopted)

Total FY27 Proposed Mill Rate: 9.92 (a decrease of 0.32 from FY26 Adopted)

An opportunity for public comment on the proposed mill rate will be provided during the Special Assembly meeting on April 29, 2026.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Assembly Finance Committee for further review, and set it for public hearing at the Special Assembly Meeting scheduled for April 29, 2026.

B) Resolutions for Introduction

1) Resolution 4044 A Resolution Adopting the City and Borough of Juneau Capital Improvement Program for Fiscal Years 2027 through 2032, and

Establishing the Capital Improvement Project Priorities for Fiscal Year 2027.

This resolution would adopt the Capital Improvement Program (CIP) for Fiscal Years 2027 through 2032, as required by Charter Section 9.4, and lists the capital projects that will be initially appropriated by ordinance in FY27.

The Public Works and Facilities Committee reviewed the preliminary CIP at its [March 16, 2026 meeting](#) and forwarded the plan to the Assembly.

[Clerk’s Note: Resolution 4044 was previously labeled as Resolution 4039 due to a clerical error. The resolution number has been corrected from 4039 to 4044.]
The City Manager recommends the Assembly introduce this resolution, refer it to the Assembly Finance Committee for further review, and set it for the Charter required public hearing at the Special Assembly meeting scheduled for April 29, 2026.

2) Resolution 4040 A Resolution Reserving up to \$2,307,100 of the Restricted Budget Reserve for the Eaglecrest FY27 Budget Deficit.

During the FY26 biennial budget cycle, the Assembly took action to reserve funds in the Restricted Budget Reserve to cover Eaglecrest’s operational deficit, as required per Charter. This resolution reserves \$2,307,100 for the Eaglecrest FY27 budget deficit. These funds will remain in the Restricted Budget Reserve until either the deficit is resolved through positive operations (repayment of the deficit) or until the Assembly determines the deficit will never be resolved and the reserve pays off the deficit. Combined with the FY26 reserved amount, the total reserved balance of the Restricted Budget Reserve for Eaglecrest operations would amount to \$5,352,900 upon adoption of this resolution.

The City Manager recommends the Assembly introduce this resolution, refer it to the Assembly Finance Committee for further review, and set it for public hearing at the Special Assembly meeting scheduled for April 29, 2026.

G. ASSEMBLY COMMENTS AND QUESTIONS - None

H. SUPPLEMENTAL MATERIALS - None

J. ADJOURNMENT

With no further business to come before the Assembly, the meeting adjourned at 5:38 p.m.

Signed: _____
Breckan L. Hendricks,
Municipal Clerk

Signed: _____
Alicia Hughes-Skandijs
Acting Mayor

Presented by: The Manager
Presented: 04/06/2026
Drafted by: Law Department

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2026-17

An Ordinance Authorizing the Manager to Convey Less than 1 Acre of Property with the Legal Description of ASLS 78-171 LT 3A FR on Mendenhall Peninsula Road to Mark Sams for Fair Market Value.

WHEREAS, Mark Sams (“applicant”) is owner of certain real property located at 1110 Mendenhall Peninsula road with a legal description of Lot 25D, USS 2902; and

WHEREAS, the City and Borough of Juneau (CBJ) owns real property adjacent to Lot 25D, USS 2902, Juneau Recording District, First Judicial District, State of Alaska; and

WHEREAS, the applicant requests additional land to their current property to be used to construct an addition to his existing home; and

WHEREAS, the Lands Committee reviewed this proposed CBJ land disposal at the meeting on November 29, 2025, and passed a motion of support to the Assembly to direct the Manager to negotiate the sale of the CBJ property to the applicant; and

WHEREAS, the Planning Commission reviewed this property disposal of the CBJ property at the meeting on January 27, 2026, and recommended that the Assembly approve the sale of a portion of ASLS 78-171 LT 3A FR with additional findings to address drainage, as provided for under CBJ Code of Ordinances Title 49; and

WHEREAS, fair market value has been determined to be \$4.35 per square foot.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

1 **Section 2. Authorization to Convey.** The Manager is authorized to negotiate and
2 execute the sale of a portion of ASLS 78-171 LT 3A FR on Mendenhall Peninsula Road, Juneau
3 Recording District, First Judicial District, State of Alaska, constituting 1 acre maximum, as
4 shown on the attached Exhibit A.

5 **Section 3. Purchase Price.** The purchase price of the property shall be the fair
6 market value, which has been determined by the Manager to be \$4.35 per square foot.
7 Applicants will be responsible for all surveying, platting, closing costs, and recording fees.
8

9 **Section 4. Other Terms and Conditions.** The applicant has agreed to sell the CBJ
10 an easement across their existing property in order to provide the CBJ with a wider access
11 corridor for future development. Part of the property transferred to the applicant will be
12 encumbered by an easement for the same reason; this is described in Exhibit A. Final square
13 footages will be determined at the time of surveying and platting. The Manager may include
14 such other terms and conditions as may be in the public interest and in accordance with CBJ
15 Title 53.

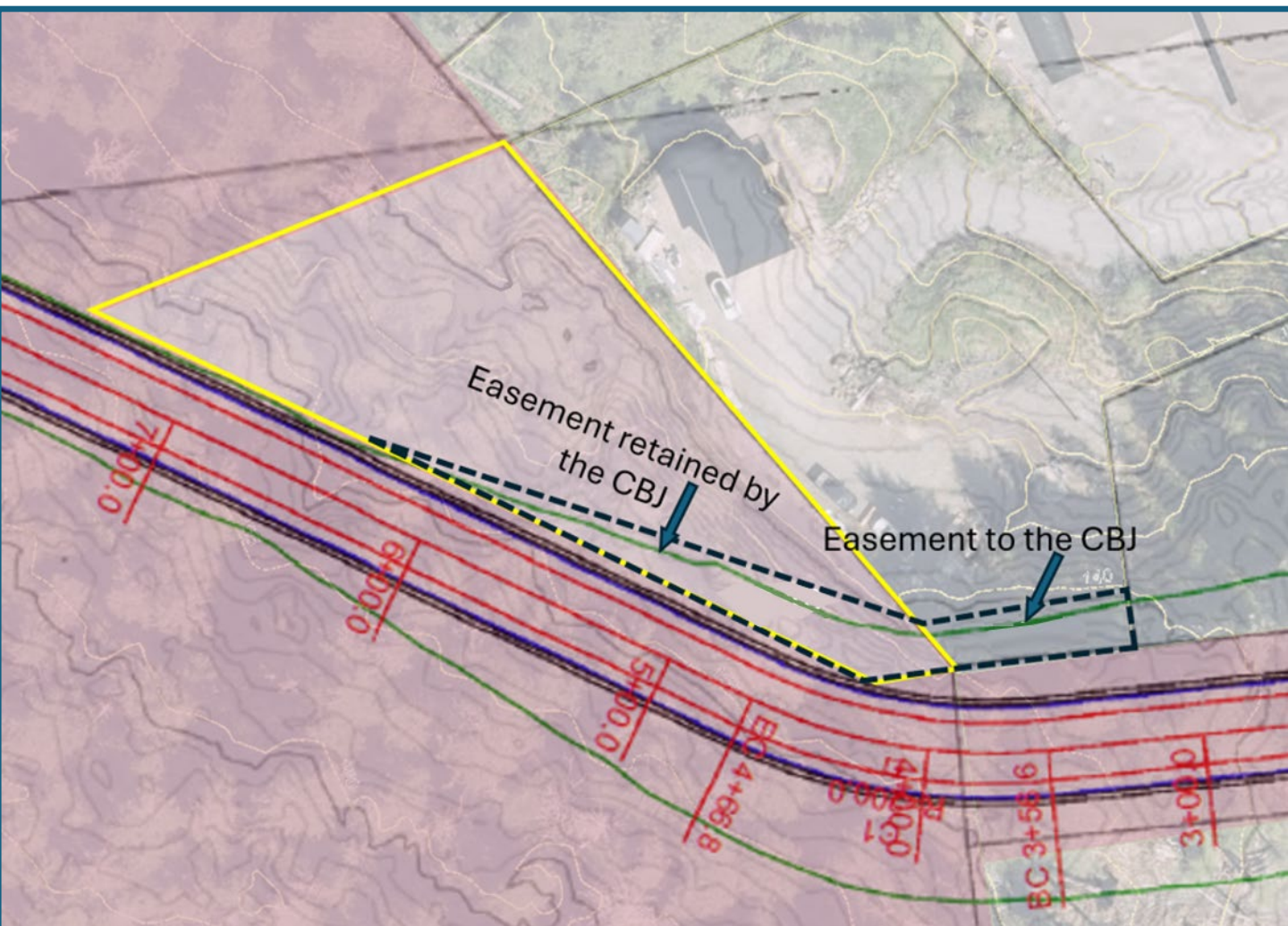
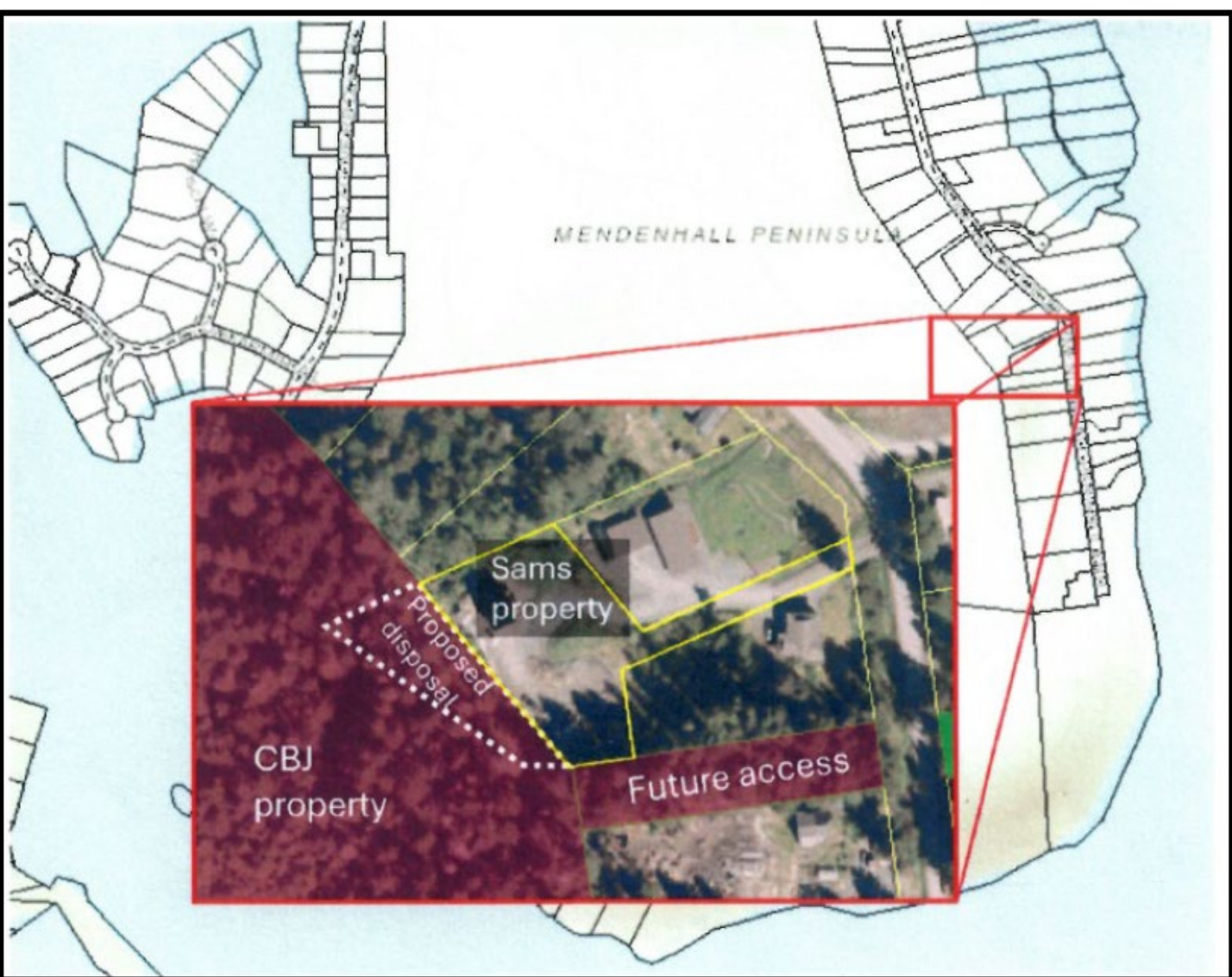
16 **Section 5. Effective Date.** This ordinance shall be effective 30 days after its
17 adoption.
18

19 Adopted this _____ day of _____, 2026.

20
21 _____
22 Beth A. Weldon, Mayor

23 Attest:

24 _____
25 Breckan L. Hendricks, Municipal Clerk



Ordinance 2026-17
Exhibit A

Presented by: The Manager
Presented: 04/06/2026
Drafted by: Law Department

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2026-16

An Ordinance Amending Chapter 20.40, Commercial Passenger Vehicles, to Add an Allowable Fee Related to the Glacier Visitor Center.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJC 20.40.430, Endorsements, is amended to read:

20.40.430 Endorsements.

(a) *Class A endorsement.*

(4) Taxicab passengers shall be charged only at the rates specified in this section.

(I) Mendenhall Glacier Recreation Area fee. The official listed cost of the daily use fee may be added by those taxicabs under a special use permit to commercially operate at the Mendenhall Glacier Recreation Area by the United States Forest Service (USFS) to cover the USFS recreation site and permitting fees.

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Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2026.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: April 6, 2026
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-01(b)(AG)

An Ordinance Appropriating up to \$558,000 to the Manager for the National Resources Conservation Service View Drive Buyout Program Planning; Funding Provided by General Funds or Restricted Budget Reserves.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$558,000 for National Resources Conservation Services View Drive buyout program planning.

Section 3. Source of Funds

General Funds or Restricted Budget Reserves	\$ 558,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2026.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: April 6, 2026
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-01(b)(AJ)

An Ordinance Appropriating \$80,000 to the Manager for the Ramp Improvements & Remain Overnight Aircraft Parking Apron Capital Improvement Project; Funding Provided by Airport Capital Reserve Funds.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$80,000 for the Ramp Improvements & Remain Overnight Aircraft Parking Apron Capital Improvement Project (A50-104).

Section 3. Source of Funds

Airport Capital Reserves \$ 80,000

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2026.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: Member G. Smith
Introduced: April 6, 2026
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-01(b)(AI)

An Ordinance Appropriating up to \$270,000 to the Manager for a Grant to Southeast Childhood Collective for Juneau Summer Childcare Programs; Funding Provided by General Funds.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$270,000 for a grant to Southeast Childhood Collective for the support and stabilization of summer childcare programs in Juneau.

Section 3. Source of Funds

General Funds	\$ 270,000
---------------	------------

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2026.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Presented: 04/06/2026
Drafted by: Law Department

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 4042

A Resolution in Support of the City and Borough of Juneau’s Application to Acquire Tidelands from the State of Alaska for Expansion of the North Douglas Launch Ramp Facility.

WHEREAS, Juneau continues to experience growth and demand from trailerable boat owners to use one of six launch ramp facilities within the Borough accessing the marine waters for transportation and recreation; and

WHEREAS, the North Douglas Launch Ramp, first established in 1957, has not had significant improvements since 1973 with the addition of a single lane boarding float; and

WHEREAS, the dozen or so truck and trailer parking spots in the State of Alaska Department of Transportation Right-of-Way are woefully inadequate, are available only seasonally, and are a source of great frustration for patrons of this facility; and

WHEREAS, the City and Borough of Juneau (CBJ) Assembly has listed the North Douglas Launch Ramp as item number 18 on their FY27 Legislative Capital Improvements list; and

WHEREAS, Docks and Harbors has produced a concept to expand the existing launch ramp facility by using rock to fill in the adjacent tidelands; and

WHEREAS, Docks and Harbors staff has consulted with the State of Alaska Department of Natural Resources (ADNR) to apply for “unoccupied tidelands” in Fritz Cove which is necessary for a North Douglas Launch Ramp expansion; and

WHEREAS, the Docks and Harbors Board of Directors passed and approved this resolution on February 26, 2026; and

WHEREAS, the proposed State tideland parcel is depicted on Exhibit A.

BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. The Assembly of the City and Borough of Juneau intends to receive and requests that the State of Alaska Department of Natural Resources approve the CBJ’s application to acquire additional tidelands as depicted in Exhibit A.



March 13, 2026

From: Alcohol.licensing@alaska.gov; amco.localgovernmentonly@alaska.gov;

Licensee: **Alaskan Brewing, LLC**

DBA: Alaskan Brewing Co

Via email: lthomas@alaskanbeer.com

Local Government 1: Juneau (City and Borough of)

Via email: di.cathcart@juneau.gov; city.clerk@juneau.gov

Re: Brewery Manufacturer License #2534 Combined Renewal Notice for 2026-2027 Renewal Cycle

License Number:	#2534
License Type:	Brewery Manufacturer License
Licensee:	Alaskan Brewing, LLC
Doing Business As:	Alaskan Brewing Co
Physical Address:	5429 Shaune Drive Juneau, AK 99801
Endorsement Type:	Manufacturing Sampling Endorsement: 15234
Designated Licensee:	Linda Thomas
Phone Number:	907-780-5904
Email Address:	lthomas@alaskanbeer.com

License Renewal Application

Endorsement Renewal Application

Dear Licensee:

Our staff has reviewed your application after receiving your application and the required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(s), your community council if your proposed premises are in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(s) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **April 14th, 2026** board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The

board will not grant or deny your application at the meeting unless your local government waives its right to protest per AS 04.11.480(a). Information about this board meeting can be found on our website closer to the date of the board meeting. [Home, Alcohol & Marijuana Control Office](#)

Please feel free to contact us through the Alcohol.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

We have received completed renewal applications for the above-listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsements, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before the meeting of the local governing body. If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,
Reece Parks, Licensing Examiner II
For
Kevin Richard, Director



March 13, 2026

From: Alcohol.licensing@alaska.gov; amco.localgovernmentonly@alaska.gov;

Licensee: **Alaskan Brewing, LLC**

DBA: Alaskan Brewing Company

Via email: lthomas@alaskanbeer.com

Local Government 1: Juneau (City and Borough of)

Via email: di.cathcart@juneau.gov; city.clerk@juneau.gov

Re: Brewery Retail License #15023 Combined Renewal Notice for 2026-2027 Renewal Cycle

License Number:	#15023
License Type:	Brewery Retail License
Licensee:	Alaskan Brewing, LLC
Doing Business As:	Alaskan Brewing Company
Physical Address:	5429 Shaune Drive Juneau, AK 99801
Designated Licensee:	Linda Thomas
Phone Number:	907-780-5904
Email Address:	lthomas@alaskanbeer.com

License Renewal Application

Endorsement Renewal Application

Dear Licensee:

Our staff has reviewed your application after receiving your application and the required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(s), your community council if your proposed premises are in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(s) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **April 14th, 2026** board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The board will not grant or deny your application at the meeting unless your local government waives its right to

protest per AS 04.11.480(a). Information about this board meeting can be found on our website closer to the date of the board meeting. [Home, Alcohol & Marijuana Control Office](#)

Please feel free to contact us through the Alcohol.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

We have received completed renewal applications for the above-listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsements, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before the meeting of the local governing body. If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,
Reece Parks, Licensing Examiner II
For
Kevin Richard, Director



March 13, 2026

From: Alcohol.licensing@alaska.gov; amco.localgovernmentonly@alaska.gov;

Licensee: **Alaskan Brewing, LLC**

DBA: Alaskan Distilling Co.

Via email: lthomas@alaskanbeer.com

Local Government 1: Juneau (City and Borough of)

Via email: di.cathcart@juneau.gov; city.clerk@juneau.gov

Re: Distillery Manufacturer License #5901 Combined Renewal Notice for 2026-2027 Renewal Cycle

License Number:	#5901
License Type:	Distillery Manufacturer License
Licensee:	Alaskan Brewing, LLC
Doing Business As:	Alaskan Distilling Co.
Physical Address:	5366 Commercial Boulevard Juneau, AK 99801
Endorsement Type:	Manufacturing Sampling Endorsement: 15252
Designated Licensee:	Linda Thomas
Phone Number:	907-780-5904
Email Address:	lthomas@alaskanbeer.com

License Renewal Application

Endorsement Renewal Application

Dear Licensee:

Our staff has reviewed your application after receiving your application and the required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(s), your community council if your proposed premises are in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(s) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **April 14th, 2026** board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The

board will not grant or deny your application at the meeting unless your local government waives its right to protest per AS 04.11.480(a). Information about this board meeting can be found on our website closer to the date of the board meeting. [Home, Alcohol & Marijuana Control Office](#)

Please feel free to contact us through the Alcohol.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

We have received completed renewal applications for the above-listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsements, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before the meeting of the local governing body. If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,
Reece Parks, Licensing Examiner II
For
Kevin Richard, Director



March 13, 2026

From: Alcohol.licensing@alaska.gov; amco.localgovernmentonly@alaska.gov;

Licensee: **Alaskan Brewing, LLC**

DBA: Alaskan Distilling Co.

Via email: lthomas@alaskanbeer.com

Local Government 1: Juneau (City and Borough of)

Via email: di.cathcart@juneau.gov; city.clerk@juneau.gov

Re: Distillery Retail License #15076 Combined Renewal Notice for 2026-2027 Renewal Cycle

License Number:	#15076
License Type:	Distillery Retail License
Licensee:	Alaskan Brewing, LLC
Doing Business As:	Alaskan Distilling Co.
Physical Address:	5366 Commercial Boulevard Juneau, AK 99801
Designated Licensee:	Linda Thomas
Phone Number:	907-780-5904
Email Address:	lthomas@alaskanbeer.com

License Renewal Application

Endorsement Renewal Application

Dear Licensee:

Our staff has reviewed your application after receiving your application and the required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(s), your community council if your proposed premises are in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(s) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **April 14th, 2026** board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The board will not grant or deny your application at the meeting unless your local government waives its right to

protest per AS 04.11.480(a). Information about this board meeting can be found on our website closer to the date of the board meeting. [Home, Alcohol & Marijuana Control Office](#)

Please feel free to contact us through the Alcohol.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

We have received completed renewal applications for the above-listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsements, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before the meeting of the local governing body. If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,
Reece Parks, Licensing Examiner II
For
Kevin Richard, Director



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

March 13, 2026

From: Alcohol.licensing@alaska.gov; amco.localgovernmentonly@alaska.gov;

Licensee: **Alaskan Brewing, LLC**

DBA: Alaskan Distilling Co.

Via email: lthomas@alaskanbeer.com

Local Government 1: Juneau (City and Borough of)

Via email: di.cathcart@juneau.gov; city.clerk@juneau.gov

Re: Distillery Manufacturer License #5905 Combined Renewal Notice for 2026-2027 Renewal Cycle

License Number:	#5905
License Type:	Distillery Manufacturer License
Licensee:	Alaskan Brewing, LLC
Doing Business As:	Alaskan Distilling Co.
Physical Address:	5433 Shaune Drive Juneau, AK 99801
Endorsement Type:	Manufacturing Sampling Endorsement: 15211
Designated Licensee:	Linda Thomas
Phone Number:	907-780-5904
Email Address:	lthomas@alaskanbeer.com

License Renewal Application

Endorsement Renewal Application

Dear Licensee:

Our staff has reviewed your application after receiving your application and the required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(s), your community council if your proposed premises are in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(s) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **April 14th, 2026** board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The

board will not grant or deny your application at the meeting unless your local government waives its right to protest per AS 04.11.480(a). Information about this board meeting can be found on our website closer to the date of the board meeting. [Home, Alcohol & Marijuana Control Office](#)

Please feel free to contact us through the Alcohol.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

We have received completed renewal applications for the above-listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsements, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before the meeting of the local governing body. If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,
Reece Parks, Licensing Examiner II
For
Kevin Richard, Director



March 13, 2026

From: Alcohol.licensing@alaska.gov; amco.localgovernmentonly@alaska.gov;

Licensee: **Alaskan Brewing, LLC**

DBA: Alaskan Distilling Co.

Via email: lthomas@alaskanbeer.com

Local Government 1: Juneau (City and Borough of)

Via email: di.cathcart@juneau.gov; city.clerk@juneau.gov

Re: Distillery Retail License #15072 Combined Renewal Notice for 2026-2027 Renewal Cycle

License Number:	#15072
License Type:	Distillery Retail License
Licensee:	Alaskan Brewing, LLC
Doing Business As:	Alaskan Distilling Co.
Physical Address:	5433 Shaune Drive Juneau, AK 99801
Designated Licensee:	Linda Thomas
Phone Number:	907-780-5904
Email Address:	lthomas@alaskanbeer.com

License Renewal Application

Endorsement Renewal Application

Dear Licensee:

Our staff has reviewed your application after receiving your application and the required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(s), your community council if your proposed premises are in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(s) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **April 14th, 2026** board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The board will not grant or deny your application at the meeting unless your local government waives its right to

protest per AS 04.11.480(a). Information about this board meeting can be found on our website closer to the date of the board meeting. [Home, Alcohol & Marijuana Control Office](#)

Please feel free to contact us through the Alcohol.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

We have received completed renewal applications for the above-listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsements, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before the meeting of the local governing body. If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,
Reece Parks, Licensing Examiner II
For
Kevin Richard, Director



March 10, 2026

From: Alcohol.licensing@alaska.gov; amco.localgovernmentonly@alaska.gov;

Licensee: **GFA Corporation**

DBA: Co-Ho Imports AK

Via email: admin@cohoimports.com; dan.cho@cohoimports.com

Local Government 1: Juneau (City and Borough of)

Via email: di.cathcart@juneau.gov; city.clerk@juneau.gov

Re: General Wholesale License #5924 Combined Renewal Notice for 2026-2027 Renewal Cycle

License Number:	#5924
License Type:	General Wholesale License
Licensee:	GFA Corporation
Doing Business As:	Co-Ho Imports AK
Physical Address:	2092 Jordan Avenue, Ste 550 Juneau, AK 99801
Designated Licensee:	Dae H. Cho
Phone Number:	206-335-3253
Email Address:	admin@cohoimports.com ; dan.cho@cohoimports.com

License Renewal Application

Endorsement Renewal Application

Dear Licensee:

Our staff has reviewed your application after receiving your application and the required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(s), your community council if your proposed premises are in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(s) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **April 14th, 2026** board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The board will not grant or deny your application at the meeting unless your local government waives its right to

protest per AS 04.11.480(a). Information about this board meeting can be found on our website closer to the date of the board meeting. [Home, Alcohol & Marijuana Control Office](#)

Please feel free to contact us through the Alcohol.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

We have received completed renewal applications for the above-listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsements, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before the meeting of the local governing body. If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,
Reece Parks, Licensing Examiner II
For
Kevin Richard, Director



March 6, 2026

Licensee: TOP HAT, INC.

DBA: Top Hat

VIA email: lacy@thcalaska.com

Local Government: Juneau (City and Borough of)

Via Email: di.cathcart@juneau.gov; city.clerk@juneau.gov; mcb_notice@juneau.org

Community Council:

Via Email:

BCC: amco.admin@alaska.gov

Re: Standard Marijuana Cultivation Facility License Combined Renewal Notice

License Number:	#10270
License Type:	Standard Marijuana Cultivation Facility
Licensee:	TOP HAT, INC.
Doing Business As:	Top Hat
Physical Address:	2315 Industrial BLVD Suite A Juneau, AK 99801 UNITED STATES
Designated Licensee:	Lacy Wilcox
Phone Number:	907-419-0961
Email Address:	lacy@thcalaska.com

License Renewal Application

Endorsement Renewal Application

Dear Licensee:

After reviewing your renewal documents, AMCO staff has deemed the application complete for the purposes of 3 AAC 306.035(c).

Your application will now be sent electronically, in its entirety, to your local government, your community council (if your proposed premises is in Anchorage or certain locations in the Mat-Su Borough), and to any non-profit agencies who have requested notification of applications. The local government has 60 days to protest your application per 3 AAC 306.060.

At the May 15, 2017 Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications. However, the board is required to consider this application independently if you have been issued any notices of violation for this license, if your local government protests this application, or if a public objection to this application is received within 30 days of this notice under 3 AAC 306.065.

If AMCO staff determines that your application requires independent board consideration for any reason, you will be sent an email notification regarding your mandatory board appearance. Upon final approval, your 2025/2026 license will be provided to you during your annual inspection. If our office determines that an inspection is not necessary, the license will be mailed to you at the mailing address on file for your establishment.

Please feel free to contact us through the marijuana.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a “conditional protest” as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board’s satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,



Kevin Richard, Director
907-269-0350



March 6, 2026

Licensee: TOP HAT CONCENTRATES, INC.

DBA: Top Hat Concentrates

VIA email: lacy@thcalaska.com

Local Government: Juneau (City and Borough of)

Via Email: di.cathcart@juneau.gov; city.clerk@juneau.gov; mcb_notice@juneau.org

Community Council:

Via Email:

BCC: amco.admin@alaska.gov

Re: Marijuana Concentrate Manufacturing Facility License Combined Renewal Notice

License Number:	#10271
License Type:	Marijuana Concentrate Manufacturing Facility
Licensee:	TOP HAT CONCENTRATES, INC.
Doing Business As:	Top Hat Concentrates
Physical Address:	2315 Industrial BLVD Suite B Juneau, AK 99801 UNITED STATES
Designated Licensee:	Lacy Wilcox
Phone Number:	907-419-0961
Email Address:	lacy@thcalaska.com

License Renewal Application

Endorsement Renewal Application

Dear Licensee:

After reviewing your renewal documents, AMCO staff has deemed the application complete for the purposes of 3 AAC 306.035(c).

Your application will now be sent electronically, in its entirety, to your local government, your community council (if your proposed premises is in Anchorage or certain locations in the Mat-Su Borough), and to any non-profit agencies who have requested notification of applications. The local government has 60 days to protest your application per 3 AAC 306.060.

At the May 15, 2017 Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications. However, the board is required to consider this application independently if you have been issued any notices of violation for this license, if your local government protests this application, or if a public objection to this application is received within 30 days of this notice under 3 AAC 306.065.

If AMCO staff determines that your application requires independent board consideration for any reason, you will be sent an email notification regarding your mandatory board appearance. Upon final approval, your 2025/2026 license will be provided to you during your annual inspection. If our office determines that an inspection is not necessary, the license will be mailed to you at the mailing address on file for your establishment.

Please feel free to contact us through the marijuana.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a “conditional protest” as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board’s satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,



Kevin Richard, Director
907-269-0350



Port of Juneau

155 Heritage Way • Juneau, AK 99801
(907) 586-0292 Phone • (907) 586-0295 Fax

POSTED/EMAILED
March 19, 2026

POSTING NOTICE

RFP No. : DH26-045
Design Services for Dock Structural Inspection

TO: Respondents to RFP DH26-045

This notice is to give results of proposal evaluations for the above referenced project. Proposals were received from two consultants: Marine Solutions, Inc. and PND Engineers, Inc. CBJ Docks and Harbors appreciates your participation in the subject RFP. Thank you for your interest.

Based on the total of the raw scores, the apparent successful proposer is PND Engineers Inc.

Proposer	Evaluator #1 Raw Score	Evaluator #2 Raw Score	Evaluator #3 Raw Score	Evaluator #4 Raw Score	Ranking
Marine Solutions, Inc.	940	960	940	870	2
PND Engineers, Inc.	940	890	980	950	1

This notice begins the protest period per Purchasing Code 53.50.062. Protests will be executed in accordance with CBJ Ordinance 53.50.062 "Protests", and 53.50.080 "Administration of Protest." The CBJ Purchasing Code is available online at: <http://www.juneau.org/law> or from the CBJ Docks and Harbors at 907-586-0292.

Matthew Creswell (Acting)
Carl Uchtyl, Port Director
CBJ Docks and Harbors

MEMORANDUM

CITY/BOROUGH OF JUNEAU

155 HERITAGE WAY, JUNEAU, ALASKA 99801

TO: Katie Koester
City and Borough Manager

DATE: March 25, 2026

FROM: Greg Smith
Engineering Contract Administrator

FILE: 2631

SUBJ: BID RESULTS:
North Franklin Reconstruction 2nd to 6th Street
CBJ Contract No. BE26-185

Bids were opened on the subject project on March 25, 2026. The bid protest period will expire at 4:30 p.m. on March 26, 2026. Results of the bid opening are as follows:

RESPONSIVE BIDDERS	TOTAL BID
Coogan Construction Company	\$2,524,816.00
North40 Construction, Corp	\$2,532,410.50
Admiralty Construction, Inc	\$2,942,202.00
<i>Engineer's Estimate</i>	<i>\$2,124,835.00</i>

Project Manager: Abner Miller

Project Description:

This Project consists of reconstruction of North Franklin Street from Second Street to Sixth Street. WORK will include replacement of the ductile iron water main and services with high density polyethylene, select sanitary sewer improvements, and replacement of the corrugated metal pipe storm drain system with polyvinyl chloride and corrugate polyethylene. WORK will also include reconstruction of the road section with new asphalt pavement, replacement of concrete sidewalks, and new curb and gutter. A raised concrete intersection will be constructed at Fifth Street. The stairways at Fifth Street and Sixth Street will be reconstructed, and minor upgrades and repairs will be made to the lighting system.

Funding Source: F514 Water Fund, F215 Area Wide Sales tax, F519 Wastewater

Total Project Funds: \$3,600,000.00

CIP No. R72-182

Construction Encumbrance: \$2,524,816.00

Construction Contingency: \$225,00.00

Design: \$173,000.00

Contract Administration/Inspection: \$202,000.00

CBJ Administrative costs: \$76,000.00

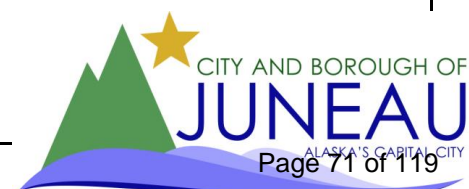
Pending the outcome of the protest period, staff recommends award of this project to **Coogan Construction Company** for the total amount bid of **\$2,524,816.00**.

Approved: _____

Katie Koester
City & Borough Manager

Date of Assembly Approval: _____

c: CBJ Purchasing



Presented by: The Manager
Introduced: April 6, 2026
Drafted by: Finance

TRANSFER REQUEST FOR THE CITY AND BOROUGH OF JUNEAU,
ALASKA

SERIAL NUMBER T-2612

It is hereby ordered by the Assembly of the City and Borough of Juneau,
Alaska, that \$1,000,000 be transferred:

From: CIP

H51-132	Statter Harbor Wave Attenuator	\$ (1,000,000)
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To: CIP

H51-138	North Douglas Launch Ramp Expansion	\$ 1,000,000
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The \$1,000,000 consists of:

General Funds	\$ 1,000,000
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Moved and Approved this _____ day of _____, 2026.

Katie Koester, City Manager

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: April 6, 2026
Drafted by: Finance

TRANSFER REQUEST FOR THE CITY AND BOROUGH OF JUNEAU,
ALASKA

SERIAL NUMBER T-2613

It is hereby ordered by the Assembly of the City and Borough of Juneau,
Alaska, that \$144,098 be transferred:

From: CIP

S02-104	School Roof Replacements	\$ (144,098)
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To: CIP

S02-107	Juneau School District Deferred Maintenance and Improvements	\$ 144,098
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The \$144,098 consists of:

General Funds	\$ 144,098
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Moved and Approved this _____ day of _____, 2026.

Katie Koester, City Manager

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: April 6, 2026
Drafted by: Finance

TRANSFER REQUEST FOR THE CITY AND BOROUGH OF JUNEAU,
ALASKA

SERIAL NUMBER T-2614

It is hereby ordered by the Assembly of the City and Borough of Juneau,
Alaska, that \$18,908 be transferred:

From: CIP

B55-080	Crisis Stabilization	\$ (18,908)
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To: CIP

B55-086	Bartlett Regional Hospital Deferred Maintenance	\$ 18,908
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The \$18,908 consists of:

Hospital Funds	\$ 18,908
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Moved and Approved this _____ day of _____, 2026.

Katie Koester, City Manager

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: April 6, 2026
Drafted by: Finance

TRANSFER REQUEST FOR THE CITY AND BOROUGH OF JUNEAU,
ALASKA

SERIAL NUMBER T-2615

It is hereby ordered by the Assembly of the City and Borough of Juneau,
Alaska, that \$18,418 be transferred:

From: CIP

P44-086	Augustus Brown Pool Short Term Repairs	\$ (18,418)
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To: CIP

P44-091	Parks and Recreation Deferred Building Maintenance	\$ 18,418
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The \$18,418 consists of:

General Funds	\$ 18,418
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Moved and Approved this _____ day of _____, 2026.

Katie Koester, City Manager

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: March 9, 2026
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-01(b)(AF)

An Ordinance Appropriating \$208,487 to the Manager to Extend Emergency Sheltering Services at 1325 Eastaugh Way from April 15 to June 30, 2026; Funding Provided by General Funds.

WHEREAS, dispersed camping has negative impacts to public health, due to the accumulation of human waste, needles/drug paraphernalia, and garbage around campsites; and

WHEREAS, dispersed camping negatively impacts the unsheltered population due to not having access to amenities associated with shelter, including clean water and sanitation, respite from the elements and a dry and warm place to sleep; and

WHEREAS, CBJ and its social service partners currently provide many units of permanent supportive, rapid recovery, and transitional housing units; and

WHEREAS, nevertheless, the need for emergency sheltering continues to exist and a proportion of the unhoused population is not yet able to succeed in permanent supportive or transitional housing situations; and

WHEREAS, CBJ, through its partners, currently provides a cold weather emergency shelter between October 15 and April 15; and

WHEREAS, CBJ and the social services community has been seeking an alternative to dispersed camping between April 15 and October 15; and

WHEREAS, St. Vincent de Paul, the current operator of CBJ's cold weather emergency shelter, has conveyed they have capacity to operate year-round; and

WHEREAS, by providing an emergency shelter year-round, CBJ will be able to ensure shelter space is available at either its overnight shelter or day-services through social service partners and consistently enforce existing CBJ code to prevent dispersed camping; and

WHEREAS, if this ordinance passes, the Manager will include year-round funding in the FY27 budget now.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU,
ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$208,487 to extend emergency sheltering services at 1325 Eastaugh Way from April 15 to June 30, 2026.

Section 3. Source of Funds

General Funds \$ 208,487

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2026.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: 03/09/2026
Drafted by: Law Department

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2026-15

An Ordinance Authorizing the Manager to Dispose of 155 Heritage Way.

WHEREAS, the CBJ has owned the City Hall building at 155 Heritage Way since the 1950s when it was constructed as the downtown fire station; and

WHEREAS, the CBJ will be relocating the offices located in the City Hall building due to the failing infrastructure located at 155 Heritage Way; and

WHEREAS, the Assembly intends to use the proceeds from this disposal to offset the costs of purchasing new office space for City Hall employees; and

WHEREAS, the Assembly Lands Committee passed a motion of support on February 23, 2026, for disposal through the sealed competitive bid process with a minimum bid of \$2.5 million.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Authorization of Sale. Pursuant to CBJC 53.09.200-270, the Manager is authorized to advertise the following real property for disposal through the sealed competitive bid process, subject to the following:

- (A) **Property Description.** The property is described as in the Juneau Recording District, First Judicial District, State of Alaska, constituting approximately 2.35 acres, and further described as follows:
1. Lot 1, Block 79, Tidelands Edition
 2. Subject to reservations, exceptions, easements, covenants, conditions, and restrictions of record, if any.
- (B) **Sale.** The sale encompasses the entirety of the property 155 Heritage Way, including the building. The minimum acceptable bid shall be no less than \$2.5 million dollars.

- (C) **Use of Premises.** Buyer agrees to use the property consistent with the sealed competitive bid proposal.
- (D) **Utility Easement:** The City and Borough shall reserve a utility easement above, under and across all or any part of said lots for water, sewer, drainage and other utility purposes, including a right of access for the repair, replacement, improvement or expansion of said utilities.
- (E) **Purchase Payment Schedule.** The purchase price shall be due in full at closing unless city and borough financing is authorized. Any authorized financing shall not exceed a term of 10 years, shall bear interest at a rate of 10 percent per annum, and shall require a down payment of not less than 10 percent of the purchase price at closing.
- (F) **Taxes.** Buyer shall be responsible for any and all taxes related to or arising out of the possessory interest and for the improvements on the premises.
- (G) **Hold Harmless.** Any purchase and sale agreement shall require the Buyer to indemnify, defend and hold harmless the City and Borough, its officers and employees, volunteers, consultants and insurers for any claim related to or arising out of Buyer's use, operation, or maintenance of the premises during the term of this sale.
- (H) **Costs.** The Grantee is responsible for all closing costs and fees, including but not limited to title company fees, recording fees, and surveying.
- (I) **Title Insurance.** A title insurance policy shall be obtained, paid for by Grantee.
- (J) **Type of Deed.** The property shall only be conveyed with a warranty deed.
- (K) **Other Terms and Conditions.** The Manager may include other disposal terms and conditions as the Manager determines to be in the public interest.

Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2026.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Presented: 03/09/2026
Drafted by: Law Department

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2026-11

An Ordinance Amending CBJC 42.30.010, Resisting or Interfering with an Officer, to Include Interferences with Fire Department Services.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJC 42.30.010, Resisting or interfering with an officer, is amended to read:

42.30.010 Resisting or interfering with an officer.

- (a) It is unlawful for any person to:
- (1) Resist or interfere with any peace officer or enforcement agent in the discharge of the officer's or agent's duties;
 - (2) Resist an arrest by a peace officer or enforcement agent;
 - (3) In any manner interfere with the arrest of another being made by a peace officer or enforcement agent;
 - (4) In any manner or by any means aid or assist any person in custody of a peace officer or enforcement agent to escape or attempt to escape from such custody, whether or not an escape is effected;
 - (5) Without justification, engage in a course of conduct, not constitutionally protected whereby the person continuously taunts a peace officer or enforcement agent for no other apparent purpose than to provoke a violent reaction by the officer or agent;
 - (6) In any manner interfere with the fire department or any member thereof when engaged in the discharge of the member's official duties, nor interfere with or tamper with any apparatus, hydrant, equipment, or object used in connection

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with the fire department, the extinguishment of fires, or response to an accident or medical emergency.

(b) A peace officer, ~~or~~ enforcement agent, or member of the fire department under this section is a person who is a peace officer, ~~or~~ a municipal enforcement agent, or a member of the fire department who is known to the defendant as such or would appear under the circumstances to be such to a reasonable sober person.

(c) Resisting or interfering with an officer is a Class A misdemeanor.

Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2026.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Presented: 03/09/2026
Drafted by: Law Department

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2026-14

**An Ordinance Amending Title 85 Code Relating to the Board,
Definitions, Harbor Administration, and Boat Harbor Regulations.**

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Chapter. Chapter 85.02, Docks and harbors board, is amended to read:

Chapter 85.02 DOCKS AND HARBORS BOARD

85.02.060 General powers.

(a) Subject to state laws and City and Borough ordinances, the City and Borough Docks and Harbors Board shall generally exercise all powers necessary and incidental to operation of all port and harbor facilities in the public interest and in a sound business manner. In particular, and without limitation on the foregoing, the board shall:

(5) ~~(A) Within the docks and harbors appropriation and in conformity with the rates of pay established for municipal positions of similar responsibility, establish, and may amend, the pay plan for harbor employees.~~

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2 (B) — The Docks and Harbors Department shall conform to the City and
3 Borough Personnel Management Code, the City and Borough Personnel
4 Rules, Personnel Classification Plan, and the manager's policies relating
5 to personnel. The Docks and Harbors Department shall utilize the
6 services of the Human Resources and Risk Management Department
7 when hiring or terminating any employee, when responding to grievances,
8 in labor agreement negotiation, and in substantial disciplinary matters.
9 The City and Borough Human Resources and Risk Management Director
10 shall annually certify that the Harbor Department Classification Plan
11 conforms to that utilized for employees of the manager.
12

13 ***

14 **85.02.105 Reserved. Port dues.**

15 (a) — ~~Every vessel carrying passengers for compensation and utilizing the port facilities, and~~
16 ~~not otherwise exempted by subsection (d) of this section, shall be assessed and pay port~~
17 ~~dues for each port visit. The port dues shall be in addition to other port facility fees and~~
18 ~~charges, provided, however, that port dues paid to the CBJ Docks and Harbors~~
19 ~~Department may be taken as a credit against port dues owed under this chapter. Port~~
20 ~~dues shall be calculated on the basis of registered net tonnage of the vessel as follows:~~

21
$$\text{[Base rate per registered net ton]} \times \text{[Registered net tonnage]}$$

22
$$= \text{Port dues per vessel per use of port facilities}$$

23

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25 (b) — ~~Rate schedule. The base rate per registered net ton shall be established by the city~~
~~manager by regulation pursuant to CBJ 01.60 utilizing the services of an independent~~

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2 appraiser. The rate shall be the market rate for facilities with like amenities and
3 services. The manager shall determine the market rate every five years, or from time to
4 time as he or she shall determine. The market rate shall then be adjusted annually by
5 the manager based on the Anchorage Cost of Living Index.

6 (e) ~~Port dues collected pursuant to this chapter shall be deposited in the port development~~
7 ~~fund.~~

8 (d) ~~Exemptions. The port dues shall not apply to:~~

9 (1) ~~Vessels having accommodations for 12 or fewer passengers;~~

10 (2) ~~Vessels traveling only between the City and Borough and points within 100 miles~~
11 ~~of the City and Borough port facilities; and~~

12 (3) ~~Noncommercial vessels, or vessels owned and operated by the state, the United~~
13 ~~States government, or a foreign government.~~

14 (e) ~~Administration and disposition of port dues. The proceeds of the port dues shall be~~
15 ~~placed in the port development fund. The port development fund shall be used for~~
16 ~~projects that benefit the cruise industry as outlined in the long range waterfront~~
17 ~~development plan as it may be amended from time to time.~~

18 ***

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21 **85.02.130 Employee relations.**

22 Employees of the harbors shall be subject to Chapter 44.10 of this Code. For purposes of
23 that chapter, the port director is a management employee who formulates, determines or
24 effectuates management policies. Wherever in chapter 44.10 a duty, responsibility, or authority
25 falls to the City and Borough Manager, such duty, authority, or responsibility shall fall to the
port director. ~~The City and Borough Docks and Harbors Board must ratify any collective~~

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2 ~~bargaining agreement; provided, no such ratification may occur unless there are, or will be,~~
3 ~~adequate funds available to fund the initial fiscal year or portion thereof affected by the~~
4 ~~contract. The contract ratified by the board and the employees shall be immediately submitted~~
5 ~~to the assembly for assembly ratification under section 44.10.120.~~

6 ***

7
8 **Section 3. Amendment of Section.** CBJC 85.05.010, Definitions, is amended to
9 read:

10 **85.05.010 Definitions.**

11 Whenever the following words and terms are used in this title, they shall have the meaning
12 ascribed to them in this chapter, unless the context clearly indicates otherwise:

13 ***

14 *Float* means a nonfixed pier.

15 *Floathouse* means a dwelling built upon a barge, log raft or similar floating structure,
16 constructed for habitation, and for which no other reasonable use appears or can be
17 demonstrated.

18 ***

19 ~~*Houseboat* means a dwelling built upon a barge, log raft or similar floating structure,~~
20 ~~constructed for habitation, and for which no other reasonable use appears or can be~~
21 ~~demonstrated.~~

22 ***

23
24 *Municipal wharves* means ~~Douglas Wharf, Juneau Fishermen's Terminal, Ferry Dock~~
25 ~~Wharf, Juneau Cold Storage Wharf, Cruise Terminal Wharf,~~ and the Alaska Steamship Wharf.

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2 *Transient vessel* means any boat or vessel ~~with a home port outside the City and Borough~~
3 ~~which has not occupied rented mooring space for more than 150 days.~~ that uses the harbor
4 facilities but does not have preferred moorage assignment.

5 ***

6 **Section 4. Amendment of Section.** CBJC 85.10.050. Port director; powers and
7 duties, is amended to read:

8 **85.10.050 Port director; powers and duties.**

9 ***

10 (k) *Vehicle parking.*

- 11 (1) The port director and the port director's assistants are authorized to enforce
12 chapter 72.12, Parking, and all parking and loading area management
13 regulations adopted by the Docks and Harbors Board under CBJ Title 85, at all
14 areas used for parking and loading that are appurtenant to a boat harbor or port
15 facility as those terms are defined in CBJ 85.05.010, and all long term storage
16 areas designated by the port director. The areas covered by this subsection (k)
17 include, but are not limited to, the parking and loading areas at:

18 ***

- 19 (F) ~~Statter Harbor and the parking lot across Glacier Highway from the~~
20 ~~Horton property,~~ Auke Bay Marine Station, and the Auke Bay
21 Commercial Loading Facility;

22 ***

- 23 (2) CBJ Chapter 72.14, ~~Parking Payment Boxes,~~ Parking Payment Kiosks, shall not
24 apply to the areas listed in subsection (k)(1) above. The port director is
25

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2 authorized to install parking payment ~~boxes~~ kiosks and related signs in the areas
3 listed in subsection (k)(1), and to establish by regulation time limits and fees for
4 parking in areas with a parking payment ~~box~~ kiosk.

5 ***

6 **Section 5. Amendment of Chapter.** Chapter 85.25, Boat harbor regulations, is
7 amended to read:

8 **Chapter 85.25 BOAT HARBOR REGULATIONS**

9 ***

10 **85.25.150 Floating objects.**

11 All vessels, watercraft, logs, piling, building material, scows, ~~houseboats~~ floathouses or any
12 other article of value found adrift in the municipal waters of the City and Borough, may be
13 taken in charge by the port director and may be subject to reclamation by the owner thereof on
14 payment by the owner to the City and Borough of any expenses incurred by the City and
15 Borough, and in case of failure to reclaim, may be sold or disposed of as abandoned property.

16 ***

17 **85.25.180 Impounded boat; disposition procedure.**

18 ***

19 (h) *Sale.* The minimum acceptable bid shall be a sum greater than or equal to the City and
20 Borough's charges against the boat. The proceeds of the sale shall be first applied to the
21 costs of sale, then to moorage and service fees accrued, and the balance, if any, shall be
22 held in trust by the City and Borough for the owner of the boat to claim; and if not
23 claimed within one year, the balance shall be deposited into the boat harbor facilities
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2 fund. Upon the sale being made, the City and Borough shall make and deliver its bill of
3 sale, without warranty, conveying the boat to the buyer.

- 4 (i) *Other disposition.* If at the public sale there are no bidders for the boat, the City and
5 Borough may destroy, sell at private sale or otherwise dispose of the boat. The
6 disposition is to be made without liability to the owner, master or lienholder of the boat.
7 If the vessel poses a hazard due to the presence of blood, bodily fluids, hazardous
8 biological materials, standing water, or other hazardous conditions, or is deemed
9 unseaworthy, the vessel may be destroyed without sale after a period of no less than 30
10 days, rather than being placed for auction. At any time prior to disposal without sale,
11 the owner, master, operator, or managing agent may redeem the boat by a cash
12 payment of all City and Borough charges against the boat and resolution of the reason
13 for impoundment.

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16 **85.25.210 Overtime ~~parking~~ moorage penalties.**

17 Penalties for overtime ~~parking~~ moorage in either transient open space or general public
18 open mooring space or stalls are as follows:

- 19 (1) For first 24-hour period or part thereof, \$20.00.
20 (2) For second 24-hour period or part thereof, \$20.00.
21 (3) For third and each succeeding 24-hour period or part thereof, \$30.00.

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24 **Section 6. Effective Date.** This ordinance shall be effective 30 days after its
25 adoption.

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Adopted this _____ day of _____, 2026.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: March 9, 2026
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-02(b)(A)

An Ordinance Transferring \$1,050,000 of Unspent RALLY Funds from the Juneau School District to the City and Borough of Juneau; Funding Provided by the RALLY Special Revenue Fund.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Transfer of Appropriation. It is hereby ordered by the Assembly of the City and Borough of Juneau, Alaska, that \$1,050,000 be transferred from the Juneau School District to the City and Borough of Juneau for unspent RALLY funds.

Section 3. Source of Funds.

RALLY Special Revenue Fund (\$ 1,050,000)

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2026.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: March 9, 2026
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-01(b)(AC)

An Ordinance Appropriating \$14,240 to the Manager for the Ramp Improvements & Remain Overnight Aircraft Parking Apron Capital Improvement Project; Funding Provided by Airport Capital Reserve Funds.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$14,240 for the Ramp Improvements & Remain Overnight Aircraft Parking Apron Capital Improvement Project (A50-104).

Section 3. Source of Funds

Airport Capital Reserves \$ 14,240

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2026.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: March 9, 2026
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-01(b)(AD)

An Ordinance Appropriating \$898,000 to the Manager for the Purchase of Eight Paratransit Buses; Funding Provided by the United States Department of Transportation, Federal Transit Administration.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$898,000 for the purchase of eight paratransit buses.

Section 3. Source of Funds

U.S. Department of Transportation \$ 898,000

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2026.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: March 9, 2026
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-01(b)(AE)

An Ordinance Appropriating \$654,819 to the Manager and Deappropriating \$1,444,278 from the Manager for the Terminal Construction Capital Improvement Project; Funding Provided by Airport Funds.

WHEREAS, the City and Borough of Juneau has determined that this ordinance is necessary and appropriate to ensure that all expenditures are properly allocated and accounted for within their respective and legally designated funding sources; thereby ensuring compliance with applicable budgeting and financial management requirements; and

WHEREAS, funds from various sources were previously appropriated for project expenses in the Terminal Construction project; and

WHEREAS, certain previously appropriated funds for project work will be returned to their respective funding sources as outlined in Section 4. Source of Funds, and will be replaced with previously appropriated unspent Airport funds within the project and an appropriation of \$654,819 of Airport funds provided by this ordinance.

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$654,819 for the Terminal Construction Capital Improvement Project (A50-102).

Section 3. Deappropriation. There is deappropriated from the Manager the sum of \$1,444,278 for the Terminal Construction Capital Improvement Project (A50-102).

Section 4. Source of Funds

Temporary 1% Sales Tax	(\$ 910,759)
Airport Capital Reserves	(\$ 241,162)
General Fund	(\$ 188,687)
Passenger Facility Charge Fees	(\$ 56,519)
General Sales Tax	(\$ 47,151)
Airport Funds	\$ 654,819

Section 5. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2026.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

A REGULATION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

ADOPTION OF REGULATION AMENDMENTS

**Title 07, Juneau International Airport
Chapter 10, Rates and Fees**

PURSUANT TO AUTHORITY GRANTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, THE MANAGER, AND THE JUNEAU INTERNATIONAL AIRPORT BOARD HEREBY PROPOSES TO ADOPT THE FOLLOWING AMENDMENT TO REGULATIONS WHICH SUPERCEDE AND REPLACE THOSE REGULATIONS ADOPTED BY THE ASSEMBLY *AND EFFECTIVE JULY 1, 2026, UNLESS OTHERWISE NOTED:*

Section 1. Authority. These regulations are adopted pursuant to CBJC 01.60 and CBJC 05.01.080.

Section 2. Amendment of Regulations. The City and Borough of Juneau Administrative Code is amended by the adoption of a new Title 07, Chapter 10, reading:

**City and Borough of Juneau Administrative Code of Regulations
Title 07, Juneau International Airport
Chapter 10, Rates and Fees**

Sections:

- 010 Policy
- 020 Rates and Fees
- 030 Definitions

07 CBJAC 10.010 Policy.

The policy of the City and Borough of Juneau, Juneau International Airport Board establishing the rates and fees for the Juneau International Airport are as follows:

- (a) The rates and fees charged at the Juneau International Airport shall be structured to assure that the Airport is as financially self-sustaining as possible, while ensuring fair and reasonable rates.
- (b) The Juneau International Airport shall monitor, assess, and amend such rates and fees as needed to maintain (a) above.
- (c) Revenue derived from the use of obligated Airport property must be used for the operation, maintenance, or development of the Airport.
- (d) All space designated by the Airport Manager as aviation use at the Juneau International Airport shall be available for leasing on a first-come, first-served basis, but may be allocated by the Airport Manager to ensure ~~insure~~ that the reasonable needs of all users may be met. All other space may be available through competitive bid or other process.

- (e) The Juneau International Airport may be required to furnish space to a governmental agency on a “rent-free” basis in order to obtain the services of a governmental agency, or to obtain a grant or other governmental participation in the operation or cost of improving or operating the airport facility, or to honor prior grant or participation agreements.
- (f) Failure to pay applicable rates and fees outlined in this regulation, shall be subject to citation, fines, and interest on past due amount.

07 CBJAC 10.020 Rates and fees.

The following are rates and fees established by the Airport Board. These rates and fees may be subject to change by amendment and may be subject to City and Borough of Juneau sales tax.

- (a) *Fuel flowage fees.* For sales of aviation fuel and aviation fuel delivery services at the Juneau International Airport, the following fees shall apply:
 - (1) *Signatory.*
 - (A) Aircraft with maximum certificated gross weight of 12,500 lbs. or less shall pay fuel flowage fee of ~~\$0.33~~ \$0.05 per gallon.
 - (B) Aircraft with maximum certificated gross weight of more than 12,500 lbs. shall pay fuel flowage fee of ~~\$0.30~~ \$0.04 per gallon, effective ~~May 7, 2024~~ May 1, 2026.
 - (2) *Non-signatory.* All non-signatory aircraft shall pay a fuel flowage fee of ~~\$0.41~~ \$0.04 per gallon, effective ~~May 7, 2024~~ May 1, 2026.
 - (3) *Exemption to fuel flowage fees.* The Civil Air Patrol (CAP) shall be exempt from fuel flowage fees on missions, practice missions and fuel purchased in bulk by the CAP.
- (b) *Landing fees.* Landing fees shall be based on maximum take-off weight as certified by the FAA, for all types of aircraft whether empty or loaded, as follows:
 - (1) *Signatory.*
 - (A) Under 12,500 lbs., no fee.
 - (B) 12,500 lbs. and over, ~~\$3.34~~ \$5.32 per 1,000 lbs., or any fraction thereof, effective ~~May 7, 2024~~ May 1, 2026.
 - (C) Exemptions to signatory landing fees:
 - i. Aircraft engaged in test flights.

- ii. Aircraft compelled to return after take-off.
- iii. Aircraft compelled to land under an emergency diversion situation.
- iv. Public aircraft not engaged in commercial operations.

(2) *Non-signatory.*

- (A) Under 12,500 lbs., no fee.
- (B) 12,500 lbs. and over: ~~\$4.18~~ \$6.65 per 1,000 lbs., or any fraction thereof, effective ~~May 7, 2024~~ May 1, 2026.
- (C) Exemptions to non-signatory landing fees:
 - i. Aircraft engaged in test flights.
 - ii. Aircraft compelled to return after take-off.
 - iii. Aircraft compelled to land under an emergency diversion situation.
 - iv. Public aircraft not engaged in commercial operations.

(c) *Air carrier terminal lease rates.*

- (1) *Signatory.* Terminal rental rates for air carriers are established by the Airport Board. Lease of terminal space preference shall be given to air carriers. The rates are per Square Foot, Annually, as follows:

Space Type	Rate
Counter (North wing) plus 7 feet	\$ 31.00 <u>\$36.94</u>
Counter (East wing)	\$ 39.04 <u>\$46.17</u>
Office (North wing)	\$ 28.19 <u>\$33.24</u>
Office (East wing)	\$ 31.45 <u>\$36.94</u>
Office (Admin East)	\$ 31.45 <u>\$36.94</u>
Baggage claim (public)	\$ 31.45 <u>\$36.94</u>
Storage/bag make up (covered bag well)	\$ 25.05 <u>\$29.55</u>
Storage/frt rm (North wing)	\$ 25.05 <u>\$29.55</u>
Canopy storage (North wing)	\$ 15.58 <u>\$18.47</u>
Hold room/departure lounge	\$ 39.04 <u>\$46.17</u>

Jetbridge/passenger boarding bridge
(Airport –owned) at Gate 2 & Gate 5: \$3,500/month

(2) *Non-signatory.*

- (A) For non-signatory air carriers requiring the use of the terminal for one-time or occasional use (up to four times per month), the following fee schedule shall apply:

Wide body jets:	\$1,500 per use or turn
Narrow body jets:	\$1,000 per use or turn
Regional prop (greater than 12,500 lbs.)	\$175 per use or turn
Small carrier (12,500 lbs. or less)	\$50 per use or turn

- (B) Wide body and narrow body jet use of the terminal shall be limited to departure lounge, available counter space, available jetway, bag claim, bag make-up and public circulation areas. Regional prop aircraft and small carrier use of terminal shall be limited to available counter space and public circulation area. Other non-signatory fees for airside use shall apply, such as landing fees, fuel flowage fees and parking or gate use also apply.
- (C) Terminal space rent shall be charged at 25% more than the published signatory rate.

(d) *Aircraft parking fees.*

- (1) *Assigned parking per month.* Fees for all types of aircraft, regardless of size or weight, per month or any fraction thereof, for parking or tiedown privileges in areas designated by the Airport Manager are as follows:

(A) Overnight parking at air carrier gate	\$1,000
(B) Main ramp, >12,500 lbs.	\$750
(C) Air taxi (small box)	\$90
(D) Air taxi (large box)	\$125
(E) Hard-surfaced parking areas	\$75
(F) Gravel-surfaced parking areas	\$60
(G) Privately-owned seaplane floats (North & South)	\$110
(H) Airport-owned seaplane floats(North & South)	\$180
(I) Privately-owned seaplane floats (West Finger)	\$180

Seaplane floats fee based on 8 months of use/fees annually.

- (2) *Transient parking.* The parking fee for transient aircraft is determined by the maximum take-off weight as certified by the FAA, as follows:

(A) Under 6,001 lbs. (non-commercial)	\$15 per day
(B) Under 6,001 lbs. (commercial)	\$50 per day
(C) 6,001 lbs. to 12,500 lbs.	\$100 per day
(D) 12,501 lbs. to 100,000 lbs.	\$250 per day
(E) 100,001 lbs. and over	\$1,000per day/lg aircraft ramp, per turn/terminal gate

(F) Jetway use Gate 2, 5 (non-signatory) \$1,000 per turn/use

All aircraft parking spaces are designated one aircraft per space. Any additional aircraft parked in/near/around a parking spot, or any aircraft not within an aircraft designated space will be assessed the daily transient rate for size/type of aircraft/operation.

Aircraft parking fees are assessed for the first 24 hours or any fraction thereof. Subsequent days are charged for each 24 hour period or any fraction thereof. Non-commercial aircraft are exempt for the initial two hours of aircraft parking. Rates apply to the public parking areas of the airport.

(3) Storage Fees. Property that remains on a tiedown or other location after termination of the agreement, shall be charged a storage fee of \$200 per month, except that ownership of a dock on the float pond shall revert to the Airport if not removed upon termination of the agreement.

(e) *Land lease rates.* Certain property at the Juneau International Airport has been designated by the Assembly as available for airport related purposes. CBJ Chapter 05.20 "Airport Lands," provides for the administration of such property and authorizes the Airport Manager to negotiate certain leases subject to Airport Board approval, and according to certain terms provided therein. Airport land lease rates shall be according to airport land type and/or use as follows:

(1) Land lease rates (all rates per square foot, annually):

(A) Non-commercial airfield land lease	\$0.57/sq ft/year
(B) Commercial airfield land lease	\$0.70/sq ft/year
(C) SIDA airfield land lease	\$0.97/sq ft/year
(D) Landside non-aviation land lease	\$0.86/sq ft/year
(E) 1st right of refusal	\$0.05/sq ft/year

(2) *Non-aviation land lease rates.* Non-aviation land lease rates shall be set through competitive bid or other process, but shall not be less than the highest airfield land lease rate plus 25%.

(3) *Land lease wait list fees.* The Juneau International Airport has established wait lists and application fees based on the land lease types and proposed construction types. Tenants wishing to apply for land lease space shall fill out an annual wait list application and pay the following annual application fees:

(A) Commercial leases:	\$25/annually
(B) Executive hangar leases:	\$25/annually
(C) T-Hangar leases:	\$25/annually

(f) *Rental Car Lot.* Rental car lot spaces shall be charged at the following rate:

(1) \$100 per space, per month or any fraction thereof,

- (g) *Commercial vehicle access fees.* Access fees are per vehicle, per calendar year. A numerically sequenced permit/sticker is issued for each fee paid. Permit/sticker must be properly displayed and permanently affixed to the vehicle windshield prior to operating on the Airport premises. Failure to display and affix permit to the vehicle will be considered as conducting business at the airport without a valid permit. Prior year(s) permits must be removed or current year permit will be invalid. The following fee structure applies to the categories of Ground Transportation and Access users as indicated:

- (1) *Ground transportation fees.* (Taxicab, bus, airporter, courtesy van, or limo.)

	1-7 PAX Rate	8-16 PAX Rate	17 or More Rate
Annual	\$200.00	\$250.00	\$350.00

For each calendar year, each tour operator permitting multiple large buses, shuttles and/or vans, may purchase as many annual vehicle permits as needed to conduct business on the Airport premises and pay the actual cost of permits per vehicle in accordance with the above table, or \$10,000, whichever is less.

- (2) *Commercial freight pick-up/delivery vehicles.* Off-Airport businesses performing a commercial pick-up or delivery of freight transitting the Airport shall be required to purchase and display a Commercial Freight Pick-up/Delivery permit on their vehicle prior to conducting such business on the airport premises. The permit entitles the vehicle to free parking in the Short-Term lot during pick-up and delivery only.

	1st Vehicle Rate	Vehicle Each Additional Vehicle Rate
Annual	\$200.00	\$50.00

- (3) *Airport operational area (commercial freight pick-up/delivery vehicles with inside the fence access.)*

	1st Vehicle Rate	Vehicle Each Additional Vehicle Rate
Annual	\$300.00	\$75.00

- (h) *Boundary crossing fee.* Companies or businesses conducting business within the boundaries of the Airport that do not lease property on the Airport are subject to an annual boundary crossing fee. (Separate from public ground transportation access fees and commercial access delivery fees outlined in (g) above).

Boundary crossing fee: \$200 minimum per year, as negotiated based on Airport land use or boundary activity

- (i) *International passenger processing fee.* Any passenger arriving or processed through U.S. Customs who has deplaned off of a scheduled or chartered international commercial flight will be assessed an international processing fee.

International passenger processing fee: \$4 per passenger

- (j) *Employee parking fees.*

- (1) A company, business, or government agency conducting business on the Juneau International Airport, or an employee or association of employees thereof may park in the airport employee parking lot while on duty under the following terms and conditions:

- (A) Parking fees are paid in full prior to the beginning of the calendar month or fraction thereof, for which parking is desired.
- (B) A 10% discount shall be given for prepayment of an entire period as described in section (3) below.
- (C) Use of the employee parking lot for any purpose, other than parking while on duty, will forfeit access to, and fees paid for, the employee parking lot for that period.
- (D) Vehicles may not park in the employee parking lot for more than 24 hours without Airport Management approval. If an employee has been approved for extended parking, the employee must make arrangements to have the vehicle moved upon request of the Airport. Vehicles not in compliance with the subsection may be towed and impounded at the owner's expense.
- (E) Employee vehicles must be registered with Airport Management. Vehicles parked in the employee parking lot that have not been registered may be towed and impounded at the owner's expense.

- (2) The rate for parking in the employee parking lot is \$50 per space per month, or any fraction thereof.
- (3) There will be two rental periods per year. The first period shall be from October through April (7 months), and the second period shall be from May through September (5 months).
- (4) Use of a parking space may be shared between two eligible employees and a single fee charged, provided work schedules do not overlap and/or actual use is limited at all times to a single car in the single rented space.

- (k) *Concession fees.* Concessions which operate at the airport shall be awarded through Bid process, Request for Proposal (RFP) process or as a sole responder with a Letter of Interest. Concession fees are established through contract negotiations, but will not be leased at a rate less than those established for Airfield/Aviation Use Land Lease Rates.

- (l) *Governmental agency rental rates.* The Juneau International Airport may enter into an agreement with governmental agencies for the reimbursement of expenses incurred by the airport in providing services (which may include, but not be limited to: maintenance, utilities, supplies and janitorial services) to the “rent-free” space. The charge for such reimbursable expenses for services shall be based on the annual per square foot cost of providing such services to the entire area serviced.

- (m) *Airport reimbursable costs.* The Juneau International Airport may charge tenants, users or patrons of the Airport for costs associated with reimbursement of personnel costs, equipment costs or supplies for which a tenant, user or patron requests a special service which is not covered by a tenant or user agreement or is not a normally provided function of Airport operations. This may include damage to airport property for which the tenant, user or patron is responsible and whereby additional cost has been incurred by the Airport. A detailed breakdown of all costs will be provided after an emergency situation or an estimate will be supplied in advance to a request if appropriate.

- (n) *Fingerprint fees.* For fingerprinting and electronic submission to the Federal Bureau of Investigation (FBI) for criminal history records check, the following fees shall apply:
 - (1) Employees, tenants, employees of tenants, or those employees of businesses and agencies directly working with/at the Juneau International Airport, the fingerprint fee shall be: \$75 per person.
 - (2) For all others, the fingerprint fee shall be: \$75 per person.

- (o) *Badging fees.* For access and identification badgcs issued at the Juncau International Airport, the following fees shall apply:
 - (1) Security Identification Display Area (SIDA),135 ramp (Non-SIDA), general aviation AOA badges, or Airport employee identification badges, the fees shall be:

(A) Initial issuance (\$50) & deposit (\$50)	\$100
(B) Renewal (Annual)	\$40
(C) Re-issuance for worn or damaged	\$40
(D) Lost badge	\$200
(E) Contractor deposit	\$200
(F) Proximity gate card	\$15
(G) Non-Airport ID	\$50

Deposits shall only be refunded upon the timely return of an individual’s current access badge to Airport Security or Airport Administration. If a “lost” badge is later recovered, a refund may be issued, minus the fees associated with the replacement badge, only if the lost badge is of the current issuance lot (color, badge design).

In lieu of a deposit, an employer may issue a written letter of guarantee for their employee(s). Such letter will be on company or business letterhead, signed by an authorized agent of the company or business, and guarantee that if an authorized employee of their company or business does not return a badge or loses a badge, the company or business shall be responsible for the non-returned/lost badge and remit the \$200 fee to the Airport.

- (2) Proximity cards (or gate access cards): \$15 per card / issuance
- (3) Non-airport identification media: \$50 per card / issuance
- (p) *Airline fee for airport security screening.* Each air carrier shall pay ~~\$2.69~~ \$4.12/per screened enplaned passenger effective May 1, ~~2024~~ 2026, for that air carrier's passengers subject to security screening and enplaning, at Juneau International Airport.

The non-signatory rate for airline fee for airport security screening shall be at a rate of 25% more than the established signatory rate for airport security screening fee.

- (q) *Lease action filing fee.* For any lease action request (assignment, new lease, extension/amendment, collateral assignment, cancellation) at the Juneau International Airport.

\$100/per Lease Action Request

07 CBJAC 10.030 Definitions.

For purposes of this chapter, unless the context plainly requires otherwise:

“Aviation” use means the storage, operation, maintenance, or servicing of aircraft, or a use directly ancillary to such aviation use.

“Employee” means a person employed by a company, business or governmental agency and who is stationed to work at the Juneau International Airport for that company, business or agency.

“Juneau International Airport” or *“Airport”* means the facilities and lands owned by the City and Borough of Juneau, and designated as Airport properties, or the administration which oversees the facilities and lands at the Airport, subject to this regulation.

“Signatory” means air carriers or aircraft owners/operators who have a written lease agreement with the Airport.

“Non-signatory” means air carriers or aircraft owners/operators who do not have a written lease agreement with the Airport. A sublease agreement does not qualify at the “signatory” rate.

“Commercial land” means that area of the Airport which is designed for businesses and commercial activity, but may be leased to private individuals at the commercial rate.

“Landside non-aviation land” means that area of the Airport which is outside the airfield perimeter fence, and designated for any non-aviation related use.

“Non-commercial land” means that area of the Airport which is designed for private, non-business activities, but may be leased to commercial businesses at the commercial rate.

“SIDA land” (or Security Identification Display Area) means that area of the Airport which is designated for SIDA activities/business, pursuant to 49 CFR 1500 series.

“Transient aircraft” at the Airport means an aircraft that is not assigned to a permanent parking space, that is not subject to a written parking agreement with the Airport, that is not parked in its assigned permanent parking space, or that is double parked in an aircraft parking space.

“Undeveloped land” means raw land that has not been filled to grade or been permitted for development.

Section 3. Notice of Proposed Adoption of a Regulation. The notice requirements of CBJC 01.60.200 were followed by the agency. The notice period began on February 12, 2026, which is not less than 21 days before the date of adoption of these regulations as set forth below.

Adoption by Agency

After considering all relevant matter presented to it, the agency hereby amends these regulations as set forth above. The agency will next seek Assembly review and approval.

Date: 3/27/2026



Yvette Soutiere, Chair
Juneau International Airport Board

Legal Review

These regulations have been reviewed and approved in accordance with the following standards set forth in CBJC 01.60.250:

- (1) Consistency with federal and state law and with the charter, code, and other municipal regulations;
- (2) The existence of code authority and the correctness of the required citation of code authority; and
- (3) Its clarity, simplicity of expression, and absence of possibility of misapplication.

Date: 3/27/26



Sherri Layne
Municipal Attorney

Assembly Review

These regulations were presented to the Assembly at its meeting of _____.
They were adopted by the Assembly.

Date: _____

Breckan L. Hendricks
Municipal Clerk

Filing with Clerk

I certify, as the clerk of the City and Borough of Juneau, that the following statements are true:

1. These regulations were accepted for filing by the office of the clerk at ____:____ a.m./p.m. on the _____ day of _____, _____.
2. After signing I will immediately deliver or cause to be delivered copies of this regulation to the attorney and the director of libraries.
3. A permanent file of the signed originals of these regulations will be maintained in this office for public inspection.
4. Effective date shall be the seventh day after the date of filing with the clerk, per CBJC 01.60.330, or later, as noted in the regulation.

Date: _____

Breckan L. Hendricks
Municipal Clerk

A REGULATION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

ADOPTION OF REGULATION AMENDMENTS

Title 05 Chapter 07 – Inactive vessel management

Title 05 Chapter 10 – Waterfront Sales Permits

Title 05 Chapter 20 – Small Boat Harbor Fees and Charges

Title 05 Chapter 25 – Statter Harbor Management Regulations

Title 05 Chapter 35 – Small Boat Harbor Transient Moorage Management

Title 05 Chapter 40 – Small Boat Harbor Moorage Management Regulations

Title 05 Chapter 45 – Small Boat Harbor and Port Facilities Use Regulations

PURSUANT TO AUTHORITY GRANTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, THE DOCKS AND HARBORS BOARD ADOPTS THE FOLLOWING REGULATIONS:

Section 1. Authority. These regulations are adopted pursuant to CBJC 01.60, 85.02.060, and 85.02.100.

Section 2. Amendment of Regulation. The City and Borough of Juneau Administrative Code is amended at 05 CBJAC 07, Inactive vessel management, to read:

05 CBJAC 07.010 Inactive vessel management.

- (e) *Inactive vessel designation.* A vessel may be designated as an inactive vessel if:
- (1) ~~The owner voluntarily declares the vessel as an inactive vessel; or~~
 - (2) The Harbormaster declares the vessel as an inactive vessel because:
 - (A) The vessel does not meet the requirement related to motive power set out in ~~the~~ CBJC 85.20.020(a); or
 - (B) The vessel does not meet the requirements related to vessel movement set out in CBJC 85.20.020(b); or
 - (C) The vessel owner cannot adequately demonstrate that the vessel's primary use is for transportation on the water.
- (f) *Inactive moorage management.* The Harbormaster shall assign moorage to inactive vessels in designated areas of the harbor in the same manner as that used to assign ~~reserved moorage~~ preferred moorage in other areas of the harbor, including the provisions and fees for space application, waitlists, space assignment, and space forfeiture. The Harbormaster is allowed to deviate from the ~~reserved moorage~~

preferred moorage provisions as necessary to equitably and efficiently administer the inactive vessel moorage space.

- (g) Houseboats Floathouses. A houseboat floathouse is eligible for moorage in an inactive zone only if:
- (1) The dimensions of the houseboat floathouse are less than 30 feet in length overall by 12 feet in beam overall by 12 feet in height from the waterline; or
 - (2) The houseboat floathouse was moored in the CBJ harbor system on or before December 28, 2004-; and
 - (3) The floathouse is constructed and maintained in a seaworthy and structurally sound condition, with adequate flotation and stability, such that it does not pose a risk to life, property, or harbor infrastructure, as determined by the Harbormaster.

Section 3. Amendment of Regulation. The City and Borough of Juneau Administrative Code is amended at 05 CBJAC 10, Waterfront sales permits, to read:

05 CBJAC 10.040 Tour sales permits.

A tour sales permit authorizes the solicitation and sale of tours and experiences.

- (a) Application process and permit award.

- (4) CPI adjustment. For each calendar year after 2025, the fee assessed in this section will be equal to the previous fiscal year's fee, adjusted by the Consumer Price Index - Urban Alaska (CPI) as reported by the Alaska Department of Labor & Workforce Development for the calendar year preceding the start of the seasonal cruise vessel year (April 1 through November 1). The Docks and Harbors Board may, by motion, take action to keep the fee the same as the previous year, or increase the fee in an amount less than the CPI adjustment.

Section 4. Amendment of Regulation. The City and Borough of Juneau Administrative Code is amended at 05 CBJAC 20, Small boat harbor fees and charges, to read:

05 CBJAC 20.042 Monthly pre-paid discounts.

An owner that pays moorage in advance will receive the following discount moorage fee.

1. For the period of July 1 to June 30: Ten-percent discount.
2. For the period of July 1 to December 31: Five-percent discount.
3. For the period of January 1 to June 30: Five-percent discount.

Refundability. Pre-paid moorage may be refunded at the discretion of the Harbormaster if a vessel is sold or relocated during the pre-paid moorage period. The refund shall be for the remainder of the moorage period, which was originally discounted and shall be at the rate of original payment.

05 CBJAC 20.044 Active fishing vessel discount at Statter Harbor.

- (a) *Discount.* In lieu of the requirement to pay daily fees for use of Statter Harbor as set out in 05 CBJAC 25.060 and 05 CBJAC 25.070, the owner of a fishing vessel that pays annual fees as set out in 05 CBJAC 40.020 may, for up to 20 days in a calendar year, use Statter Harbor without paying daily fees, provided:
 - (1) The owner registers with Statter Harbor Office in advance or upon arrival at Statter Harbor;
 - (2) The owner does not owe past due fees to the Docks and Harbors Department;
 - (3) The owner provides the Harbormaster with proof of significant fish landings within the City and Borough of Juneau during each calendar month the owner uses Statter Harbor; and
 - (4) If the owner has ~~reserved moorage~~ preferred moorage, the owner informs the Docks and Harbors Department of the departure date from and estimated return date to their preferred stall.
- (b) *Exclusions.* This section does not relieve an owner from complying with other applicable requirements for use of Statter Harbor such as maximum time limits or the requirement to pay monthly fees during the winter moorage period.
- (c) *Reciprocation.* Fishing vessels maintaining ~~reserved moorage~~ preferred moorage in Statter Harbor will be allowed 20 days at the downtown harbors during the calendar year provided they comply with the stipulations above.

05 CBJAC 20.150 ~~Reserved moorage~~ Preferred moorage waitlist fee.

- (a) A person applying for placement on the ~~reserved moorage~~ preferred moorage waitlist shall pay an initial sign-up fee of \$61.80 and an annual fee of \$12.36 payable by March 1 of each year that the person wishes to remain on the waitlist.

Section 5. Amendment of Regulation. The City and Borough of Juneau Administrative Code is amended at 05 CBJAC 25, Statter Harbor management regulations, to read:

05 CBJAC 25.090 Winter management waitlisted vessel moorage zone.

From the day after Labor Day through the Thursday before Memorial Day each year, the Harbormaster may assign space to vessels that are on the ~~reserved moorage~~ preferred moorage waitlist when space cannot be assigned in the downtown harbor system and there is excess space at the facility after the daily and monthly moorage zones have been established. The Harbormaster shall assess moorage fees to the owner of each vessel as follows:

- (a) No additional fee for vessels who pay the full annual fee on or before July 1 in accordance with the applicable small boat harbors fees and charges schedule; and
- (b) 75 per cent of the full annual fee for all other waitlisted vessels.

05 CBJAC 25.100 Exclusion.

This regulation does not limit or restrict the Harbormaster's authority to prioritize and manage moorage in a manner to accommodate vessels that are temporarily displaced from ~~reserved moorage~~ preferred moorage due to harbor reconstruction activities, displaced during the winter due to safety concerns, or as provided by CBJ Ordinance Title 85.10.050.

Section 6. Amendment of Regulation. The City and Borough of Juneau Administrative Code is amended at 05 CBJAC 35, Small boat harbor transient moorage management, to remove:

05 CBJAC 35.030 ~~Reserved. Docks and harbors board approval.~~

~~Prior to designating and administering transient moorage under Section 20 of these regulations, the Harbormaster shall obtain the approval of the Docks and Harbors Board.~~

Section 7. Amendment of Regulation. The City and Borough of Juneau Administrative Code is amended at 05 CBJAC 40, Small boat harbor moorage management regulations, to read:

Regulations of Docks and Harbors
Amending 05 CBJAC 07; 05 CBJAC 10; 05 CBJAC 20; 05 CBJAC 25; 05 CBJAC 35; 05 CBJAC 40; 05 CBJAC 45

05 CBJAC 40.010 General moorage management policy.

- (f) *Vessel size restrictions.* The Harbormaster will determine the maximum and minimum length and breadth of a vessel that is allowed to moor in the small boat harbors based on the size of the slip or moorage space available to ensure the maximum use of space available taking into account safety, maneuvering, and other factors. Except when approved by the Harbormaster on a case-by-case basis, no vessel, or part thereof, may extend more than ~~ten~~ six feet beyond a finger or have a silhouette length less than three feet shorter than a finger in any slip or mooring space with a finger from 20 to 80 feet in length. For a slip or mooring space with a finger less than 20 feet in length and for side-tie moorage, the Harbormaster will establish the maximum and minimum vessel length on a case-by-case basis.

05 CBJAC 40.015 Boat shelters.

- (f) *Boat shelter sales.* ~~Reserved moorage~~ Preferred moorage status within a boat shelter may transfer between the seller and buyer of a boat shelter. In order to transfer the ~~reserved moorage~~ preferred moorage status within a boat shelter, the owner of a boat shelter shall inform the Port Director of the owner's desire to sell a shelter before offering the shelter for sale to the general public. The Docks and Harbors Board has the first right of refusal to purchase the shelter at fair market value. If the Board does not exercise its first right of refusal within 30 days after notice, the owner may offer the shelter for sale to the general public. If the owner sells the shelter without informing the Port Director and allowing the Docks and Harbors Board its first right of refusal, the ~~reserved moorage~~ preferred moorage within the shelter will not transfer to the buyer. This subsection does not allow an inappropriately sized vessel to be assigned ~~reserved moorage~~ preferred moorage space within a boat shelter.

05 CBJAC 40.020 ~~Reserved moorage~~ Preferred moorage policy.

- (a) *Definition.* "~~Reserved moorage~~" "Preferred moorage" means a numbered slip or space within the small boat harbors that the Harbormaster assigns to the owner of a vessel for use during a moorage year, or portion thereof, during which time the owner is granted preferential use for berthing the assigned vessel.
- (b) *Moorage year.* The ~~reserved moorage~~ preferred moorage year starts on July 1 of one calendar year and ends on June 30 of the succeeding calendar year.
- (c) *Availability.* A limited amount of ~~reserved moorage~~ preferred moorage is available in Douglas Small Boat Harbor, Harris Boat Harbor, Aurora Boat Basin, the Fisheries Terminal Dock, and Statter Boat Harbor. The Harbormaster assigns this moorage in

accordance with this regulation. Maps of ~~reserved moorage~~ preferred moorage are available at the Aurora Harbor Office.

- (d) *Duty to notify of departures and planned return time.* ~~Reserved moorage~~ Preferred moorage slip or space assignees are required to notify the Docks and Harbors Department of their departure date and expected return date when vacating their assigned slip or space for more than four consecutive days. Assignees may notify the Docks and Harbors Department by Marine VHF Channel 73, by phone at (907) 586-5255, by email at Harbormaster@ei.juneau.ak.us ~~juneau.gov.~~ or by fax at (907) 586-2507. If an assignee does not notify the Docks and Harbors Department of a departure in accordance with this subsection, the Harbormaster is authorized to use the assignee's slip or space for temporary moorage assignment and shall be allowed up to 24 hours to clear the assigned slip or space upon return of the assignee.
- (e) *Retention when assigned vessel is sold, lost, destroyed, or stolen.* A ~~reserved moorage~~ preferred moorage slip or space assignee whose vessel is sold, lost, destroyed, or stolen shall immediately notify the Harbormaster upon occurrence or discovery, whichever occurs first. The assignee may retain the ~~reserved moorage~~ preferred moorage slip or space assignment provided the assignee procures and places an appropriate size vessel in the slip or space within 90 days. The Harbormaster may, for good cause shown, grant an extension of 90 days. If the ~~reserved moorage~~ preferred moorage slip or space assignee does not notify the Harbormaster in accordance with this subsection, the assignee's moorage assignment shall be deemed forfeited.
- (f) *Only assigned vessel in ~~reserved moorage~~ preferred moorage slip or space.* Any vessel occupying a ~~reserved moorage~~ preferred moorage slip or space without the approval of the Harbormaster will be moved or impounded in accordance with Title 85 of the City and Borough Code.
- (g) *One vessel per ~~reserved moorage~~ preferred moorage slip or space.* Except when approved by the Harbormaster, only one vessel may be moored in any one ~~reserved moorage~~ preferred moorage slip or space. The Harbormaster shall obtain the permission of adjacent ~~reserved moorage~~ preferred moorage assignees before allowing more than one vessel to moor between ~~reserved moorage~~ preferred moorage slips or spaces.
- (h) *Loss of assignment due to ownership change.*
 - (1) Except as provided in paragraph (2) of this subsection, it is the policy of the Docks and Harbors Board to prohibit the transfer of a ~~reserved moorage~~ preferred moorage slip or space assignment if the assignee no longer has ownership control of the vessel occupying the slip or space.
 - (2) To prohibit the inappropriate transfer of an assigned slip or space, a slip or space must be assigned to a named individual and a vessel that is under the ownership control of the named individual. The following changes to the individual named as the slip or space assignee will not cause the loss of a slip or space assignment:
 - (A) Changes among immediate family members;
 - (B) For a partnership or corporation, a change where the new assignee:

- (i) was a partner or corporate member prior to the date of the original slip or space assignment; or
- (ii) has applied for ~~reserved moorage~~ preferred moorage and receives an assignment for the vessel under 05 CBJAC 40.035(f);
- (C) Changes due to the sale and purchase of a boat shelter under 05 CBJAC 40.015; or
- (D) Changes otherwise specifically provided for in 05 CBJAC 40.

- (4) The assignee may appeal the Harbormaster's decision to terminate a ~~reserved moorage~~ preferred moorage assignment to the Port Director and then to the Docks and Harbors Board.
- (i) *Sublet prohibited.* An assignee may not sublease or reassign the right to use a ~~reserved moorage~~ preferred moorage slip or space to any other person or vessel.
- (j) *Reserved moorage Preferred moorage for Former DeHart Marina Patrons.* Former DeHart Marina patrons eligible for ~~reserved moorage~~ preferred moorage at Statter Boat Harbor will be provided preferred moorage, notwithstanding the size requirements under 05 CBJAC 40.010(f), until the vessel is sold, lost, destroyed or stolen. Vessels procured with the intent to retain ~~reserved moorage~~ preferred moorage under 05 CBJAC 40.020(e), must meet the requirements under 05 CBJAC 40.010(f).

05 CBJAC 40.025 ~~Reserved moorage~~ Preferred moorage first-time application.

- (a) *First-time application.* Any boat owner that has a need to operate a vessel within the City and Borough may apply for ~~reserved moorage~~ preferred moorage. To make a first-time application, the boat owner must complete the application form ~~contained in Appendix A to these regulations~~ maintained by the Harbormaster and pay the fee set out in 05 CBJAC 20.150.

- (d) *First-time application action.* Upon approving a first-time application, the Harbormaster will take one of the following actions:
 - (1) If a ~~reserved moorage~~ preferred moorage space is not available, place the applicant on a waitlist in accordance with 05 CBJAC 40.040;
 - (2) If ~~reserved moorage~~ preferred moorage space is available, assign the applicant a ~~reserved moorage~~ preferred moorage space as set out in 05 CBJAC 40.035; or
 - (3) If the applicant purchased a boat shelter and the first right of refusal notifications were provided as set in 05 CBJAC 40.015(f), approve the moorage assignment.

05 CBJAC 40.030 ~~Reserved moorage~~ Preferred moorage annual renewals.

- (a) *~~Reserved moorage~~ Preferred moorage renewal application.* No later than the first day of each moorage year, an assignee of a ~~reserved moorage~~ preferred moorage slip or space, including the owner of a boat shelter who desires to renew the moorage assignment for the next moorage year, shall submit to the Harbormaster the ~~reserved moorage~~ preferred moorage renewal application contained in Appendix A to these regulations. The assignee or owner shall pay the applicable moorage fee with the renewal application.
- (b) *~~Reserved moorage~~ Preferred moorage renewal application review.* The Harbormaster shall review each renewal moorage application for completeness. If the application is not complete, the Harbormaster will return the application and specify the information the assignee, or owner of a boat shelter, must submit to make the application complete. If the assignee or owner does not complete the application and pay the applicable moorage fee within 14 calendar days after service of the returned application, the assignee or owner shall forfeit their assigned moorage and the Harbormaster will refund the moorage fee payment provided with the application less any amounts due to the Docks and Harbors Department. If the application is complete, including payment of the applicable moorage fee, the Harbormaster shall process the application as set out in 05 CBJAC 40.035.

05 CBJAC 40.035 ~~Reserved moorage~~ Preferred moorage assignments.

- (a) *Assignment requirements.* Prior to assigning ~~reserved moorage~~ preferred moorage for the first time and prior to approving annual renewals, the Harbormaster shall verify the following:

05 CBJAC 40.040 ~~Reserved moorage~~ Preferred moorage waitlists.

- (a) *Waitlists.* The Harbormaster shall establish and maintain ~~reserved moorage~~ preferred moorage waitlists for qualified applicants when there is no ~~reserved moorage~~ preferred moorage available for assignment. The Harbormaster may establish waiting lists according to slip or berth size and establish waitlist limits for length, beam, and draft as necessary to manage the small boat harbors. The Harbormaster shall update waitlists as needed to maintain their accuracy.

- (d) *Duty to update address and telephone changes.* A waitlisted applicant shall immediately notify the Harbormaster of any change of address or telephone number in writing. Failure to do so may result in the applicant not being notified if ~~reserved moorage~~ preferred moorage becomes available.
- (e) *Annual renewal.* By ~~March 1~~ January 1 of each calendar year, the Harbormaster shall determine if waitlisted applicants continue to meet the waitlist approval criteria set out in 05 CBJAC 40.025(c). The Harbormaster shall remove applicants

from the waitlist that do not meet the approval criteria. Applicants that continue to meet the approval criteria must pay the renewal fee set out in 05 CBJAC 20.150 by ~~March 1~~ January 1 of each year. Applicants that do not pay the renewal fee by ~~March 1~~ January 1 will be removed from the waitlist.

- (f) *Notification of assignment.* When a moorage assignment becomes available, the Harbormaster will notify highest-ranked applicant on the applicable waitlist and provide the applicant 15 days after mailing of the notice to respond to the Harbormaster. If the applicant declines or does not respond within 15 days after service of the notice, the Harbormaster will offer the stall to next highest-ranked applicant. The Harbormaster will continue notifying applicants in this manner until an applicant accepts the assignment or all applicants decline. Upon acceptance of the assignment, the Harbormaster shall process the assignment as set out in 05 CBJAC 040.035. An applicant that declines an assignment may remain eligible on the waitlist for up to one year after the offer date. ~~An applicant that~~ ~~or~~ does not respond will be removed from the applicable waitlist.
- (g) *Duty to occupy assigned slip or space.* If the ~~reserved moorage~~ preferred moorage slip or space assignee does not place the assigned vessel in the slip or space within ~~90~~ 30 days of assignment, the assignee shall forfeit the assignment and be removed from the waitlist. The Harbormaster may, for good cause shown, grant an extension, ~~of 90 days.~~ The assignee may reapply under 05 CBJAC 40.025.

05 CBJAC 40.045 ~~Reserved moorage~~ Preferred moorage reassignments.

A ~~reserved moorage~~ preferred moorage assignee may apply to the Harbormaster for reassignment to a similar slip or space size class at a different location. The Harbormaster shall maintain waiting lists for this purpose. Assignees with the earliest sign-up date on the applicable list will be given the highest priority. When a similar slip or space in the applicable size class becomes available, the Harbormaster shall notify the ~~reserved moorage~~ preferred moorage assignees on this waiting list according to priority and offer the available slip or space for reassignment. The assignee has 72 hours to respond. If the assignee fails to respond or declines the reassignment, the Harbormaster may offer the slip or space to the next assignee on the waiting list. The refusal of an offered slip or space will not cause the assignee to lose waiting list priority.

05 CBJAC 40.050 Winter temporary assignments.

- (a) *Winter temporary assignment application.* During each September, the owner of a vessel who desires a temporary assignment to ~~reserved~~ preferred slips or spaces and other designated winter moorage may apply for such moorage at the Aurora Harbor Office.

- (c) *Winter temporary assignment priority.* As space becomes available, the Harbormaster will assign available winter moorage space according to vessel size

and other management factors with the priority of assignments given according to the following order:

- (1) First, to applicants with ~~reserved~~ preferred slips or spaces, priority ranked by the date of original slip or space assignment, provided the applicant allows the Harbormaster to use their assigned slip or space when vacated;
- (2) Second, to applicants on ~~reserved moorage~~ preferred moorage slip or space waiting lists, priority ranked by ~~reserved moorage~~ preferred moorage waitlist sign-up date;
- (3) Third, to all other applicants on the winter temporary assignment waitlists, priority ranked by sign-up date in September; and
- (4) Fourth, to the owners of boats that apply for a winter temporary assignment after September 30.

05 CBJAC 40.055 Summer temporary assignments.

- (a) ~~Reserved moorage~~ Preferred moorage vessels. Upon approval of the Harbormaster for good cause show, ~~reserved moorage~~ preferred moorage assignees may swap their assigned slips or spaces during the months of May through September.
- (b) *Waitlisted vessels.* During the months of May through September, the owner of a vessel on a ~~reserved moorage~~ preferred moorage waitlist may apply to Harbormaster for temporary assignment. The Harbormaster will assign temporary moorage space according to vessel size and other management factors with the highest priority given to vessels with the earliest waitlist sign-up date. Owners of vessels participating in this program must agree to relocate their vessel on short notice. The Harbormaster will not allow owners that do not agree, or fail, to move on short notice to participate in this program.

05 CBJAC 40.060 Visiting vessel assignments.

The Harbormaster may at any time assign ~~reserved moorage~~ preferred moorage slip or space to visiting vessels when such space becomes available as set out in 05 CBJAC 40.020(d). Such space will be assigned on a first-come, first-served basis.

05 CBJAC 40.065 Vessel anchoring requirements.

 <p>CITY/BOROUGH OF JUNEAU ALASKA'S CAPITAL CITY</p>	<p>Appendix A</p>	<p>Port of Juneau 155 South Seward St. Juneau, AK 99801</p>
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RESERVED MOORAGE APPLICATION

July 1, 200__ through June 30, 200__

Boat Name: AK No.: _____ ADF&G No.: _____

Doc. No.: Home Port: Boat Type:

Length*: Beam: Draft: Hull Type:

Engine Type: Single (Thrust) Double Holding Tank: Yes _____ No _____

(*Length is the silhouette length of vessel, including bow sprits and any other permanent or temporary items regular affixed to the vessel.)

Boat Owner(s)

Mailing Address:

City: State: _____ ZIP _____

Residence Address:

City: State: _____ ZIP _____

Phone: (Home) (Work) (Other)

Is your vessel used as a residence? Yes _____ No _____

Do you have an auxiliary punt or skiff? Yes _____ No _____ AK No. _____

Tax Exempt No., if applicable: _____

IMPORTANT NOTICE / READ BEFORE SIGNING
— I hereby request reserved mooring privileges within the City and Borough of Juneau ("CBJ") Municipal Harbors, excluding the Auke Bay Transient Facility, for the above described vessel. If approved, I agree to abide by CBJ Code Title 85, and the rules and regulations established pursuant to Title 85, copies of which are available at the Harbor Office or the City Clerk's Office. I understand and agree that this request, if approved, shall apply to the described vessel only and is not transferable. In the event of a change of vessels, a new agreement must be executed.
— I further agree to provide the Harbor Office with proof of ownership in the above described vessel.
— I understand that reserved moorage fees for the period of July 1, 200__ to June 30, 200__ are due on or before July 1, 200__ and are considered delinquent thereafter. <u>If I fail to pay the applicable moorage fee by July 15, 200__, or any other charge when due, all my rights to the assigned space shall terminate, the CBJ may impound my vessel and may assign the space to others on the applicable waiting list.</u>
— I agree to pay applicable fees for moorage and for other services which I, or my agent described above, order. I agree to pay other fees without order as the Harbor staff determines to be necessary in an emergency to protect the Harbor facility or my vessel from damage. I hereby agree that unpaid fees shall become a lien against the described vessel and I agree to pay such fees plus whatever costs, interest, and attorney's fees may be incurred in the collection of such fees.
— I agree that this application is a request for the privilege of moorage space only. Nothing contained in this application or in the ordinances and rules of the CBJ have been or shall be interpreted by me to impose upon the CBJ any obligation or responsibility for the care and protection of any private property, including the vessel described above.
— I hereby expressly consent and authorize the CBJ to move the above described vessel in the event the CBJ determines that: moorage fees are not paid, ordinances or regulations are violated, or there is an emergency. I further agree to hold the CBJ harmless against loss or damage to my vessel;

Regulations of Docks and Harbors

Amending 05 CBJAC 07; 05 CBJAC 10; 05 CBJAC 20; 05 CBJAC 25; 05 CBJAC 35; 05 CBJAC 40; 05 CBJAC 45

including its equipment, gear, lines, articles, or other personal property attached or related to said vessel, resulting from use of the CBJ facilities or the above mentioned vessel.
I hereby certify that I own the above described vessel and that I have not sold or contracted to sell said vessel.
Signed: Date: _____
(Authorized boat owner/agent)
A person who makes a false statement on this form may be punished for unsworn falsification, a Class A misdemeanor, for which the maximum penalty is imprisonment of not more than one year and a \$5,000 fine or both. A false statement on this form will result in forfeiture of any assigned mooring space.

Section 8. Amendment of Regulation. The City and Borough of Juneau Administrative Code is amended at 05 CBJAC 45 Small boat harbor and port facilities use regulations, to read:

05 CBJAC 45.055 Parking management.

(b) *Geographical applicability.* This regulation applies to the geographical areas used for parking and loading that are appurtenant to a boat harbor or port facility, as those terms are defined in CBJ 85.05.010, and all long term storage areas designated by the Port Director. These geographical areas include, but are not limited to, the parking and loading areas at:

(6) Statter Harbor and the Auke Bay Marine Station (ABMS) ~~parking lot across Glacier Highway from the Horton property;~~

(j) Vehicle size restrictions. The Harbormaster will determine the maximum and minimum length and breadth of a vehicle that is allowed to park in the managed parking areas based on the size of the spaces or general parking availability to ensure the maximum use of space available taking into account safety, maneuvering, and other factors. Except when approved by the Harbormaster on a case-by-case basis, no vehicle, or part thereof, may extend more than three feet beyond a parking space, or occupy multiple spaces.

Section 9. Notice of Proposed Adoption of a Regulation. The notice requirements of CBJC 01.60.200 were followed by the agency. The notice period began on March 2nd 2026, which is not less than 21 days before the date of adoption of these regulations as set forth below.

Adoption by Agency

After considering all relevant matter presented to it, the agency hereby amends these regulations as set forth above. The agency will next seek Assembly review and approval.

Date: 3/27/2026


Carl Uchytel
Carl Uchytel
Port Director

Legal Review

These regulations have been reviewed and approved in accordance with the following standards set forth in CBJC 01.60.250:

- (1) Consistency with federal and state law and with the charter, code, and other municipal regulations;
- (2) The existence of code authority and the correctness of the required citation of code authority; and
- (3) Its clarity, simplicity of expression, and absence of possibility of misapplication.

Date: 3/27/2026



 Emily L. Wright
 Municipal Attorney

Assembly Review

These regulations were presented to the Assembly at its meeting of _____. They were adopted by the Assembly.

Date: _____

 Breckan L. Hendricks, Municipal Clerk

Filing with Clerk

I certify, as the Clerk of the City and Borough of Juneau, that the following statements are true:

- (1) These regulations were accepted for filing by the office of the clerk at ___:___ a.m./p.m. on the _____ day of _____, _____.
- (2) After signing, I will immediately deliver or cause to be delivered copies of this regulation to the attorney and the director of libraries.
- (3) A permanent file of the signed originals of these regulations will be maintained in this office for public inspection.
- (4) Effective date: _____.

Date: _____

 Breckan L. Hendricks, Municipal Clerk