



## JIA AIRPORT BOARD MINUTES

October 9, 2025 at 6:00 PM

Airport Alaska Room/Zoom

<https://juneau.zoom.us/j/81320381493>

Or join via audio: 1-253-215-8782 Webinar ID: 813 2038 1493

### TO TESTIFY: CONTACT SHANNON VAN VALIN, 907-586-0962

1. **CALL TO ORDER** Chair Eve Soutiere called the meeting to order at 6:05 p.m.

2. **ROLL CALL**

Members Present:

Dennis Bedford

David Epstein

Eve Soutiere

Charlie Williams

Staff Present:

Andres Delgado, Airport Manager

Angelica Lopez-Campos, Airport Business Manager

Sherri Layne, Deputy Municipal Attorney

Ke Mell, Airport Architect

Kathy Mancini

Brandon Bagwell, CCFR

3. **APPROVAL OF MINUTES**

Motion to approve the minutes were approved by unanimous consent.

4. **APPROVAL OF AGENDA**

Motion to approve the agenda was approved by unanimous consent.

5. **PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

No public participation.

6. **NEW BUSINESS**

**A. AIP ARFF Wetland Resuce Vehicle Grant FFY25**

Mr. Delgado reported that the Marsh Master MM-2X, a tracked, all-aluminum vehicle designed for wetland rescue operations, is capable of transporting up to 20 people using the included skid attachment. He noted it is a unique vehicle and that Juneau may be the first airport in the U.S. to receive FAA approval for its use. Once in assembly, the unit has a three-month lead time.

**Motion**

Mr. Epstein moved to approve the appropriation of \$300,200 in AIP grant funds and \$20,000 in local match from the Capital Reserve to the ARFF Wetland Rescue Vehicle CIP. Outcome: The motion passed unanimously.

**Discussion on the Motion**

Mr. Bedford confirmed that adequate storage is available for the vehicle.

Mr. Epstein asked whether this vehicle was obtained due to prior issues with snow-removal procurement. Mr. Delgado clarified that this project had its own funding source. When the ARFF truck grant was rescinded, funds were reallocated, allowing the project to move forward more quickly.

Mr. Williams asked whether the wetlands would require construction of a ramp. Mr. Delgado stated that the vehicle is designed for both water and wetland use; no ramp is required.

## **B. AIP Snow Removal Equipment Grant FFY25 Procurement**

Mr. Delgado stated that this request includes a motor grader and a vacuum truck. These items were originally expected to be purchased with the next fiscal year's grant, but due to the rescinded ARFF truck grant, funding was reallocated. The motor grader is newly approved by the FAA for pavement use, and the vacuum truck replaces the current aging unit.

### **Motion**

Mr. Williams moved to approve the appropriation of \$1,037,875 in AIP grant funds and up to \$60,000 in local match from the Capital Reserve to the SRE FY25 CIP.

Motion passed unanimously.

In discussion Mr. Bedford asked how collected materials from the vacuum truck are managed. Mr. Delgado clarified that this unit is primarily used for foreign object debris (FOD) and sand cleanup from snow-removal operations; materials are disposed of at the sand pile. The vehicle can support glycol recovery, but it is not used for that purpose.

Ms. Lopez-Campos asked whether the local match amount needed to be adjusted to \$60,000. Ms. Layne confirmed that if the assembly ordinance stipulates "up to \$60,000," the amendment is appropriate.

**Motion:** The local match amount was amended from \$54,625 to \$60,000 for the SRE FY25 CIP.

Amendment approved unanimously.

## **STAFF REPORTS**

### **A. Airport Manager's Report**

Mr. Delgado welcomed Kathy Mancini to the airport staff.

Work continues with Matt Townsend (Frasca) on revising the airport's financial model. Ms. Lopez-Campos reported that the number of spreadsheets has been reduced from 50 to 9 tabs. Mr. Williams asked when the model will be ready for review; Ms. Lopez-Campos estimated it will be available within a few weeks and suggested the Finance Committee review it first.

Mr. Delgado noted that although the federal government shutdown began on October 1, air traffic control operations continue without indication of staffing-related shutdown risks. When asked by Chair Soutiere, he confirmed the Airport Certification Manual requires operations to move to CTAF if the tower closes.

The new CIP was submitted to the FAA on October 1; no response has been received yet.

Mr. Delgado provided an attachment with future project planning information.

### **ARFF Truck Update**

Chief Brandon Bagwell reported that the airport permanently lost A-3, and repairing it would require sending a specialist from Oshkosh for a minimum of three months, costing \$86,000–\$100,000. A loaner truck has received FAA approval and is nearing legal clearance. The 2016 Rosenbauer and 32-year-old Palmer trucks remain in service. The new Rosenbauer truck is expected in March.

Mr. Epstein confirmed that the federal shutdown has not affected airport staff.

Mr. Epstein asked about the Shell Simmons / Yandukin project on the CIP. Ms. Mell explained that the waterline beneath Shell Simmons is over 40 years old and at risk of failure. Two sinkholes are present in front of the terminal. The project will address waterline replacement, traffic engineering, and eliminating unsafe access patterns near Seaplanes.

### **B. Airport Project Manager's Report**

Ms. Mell provided updates:

The temporary fence for the Guardian Hangar (Doud BTS) is complete. Alaska Commercial Contractors expect survey and geotechnical drilling crews onsite next week.

Ms. Mell read a technical update on ADL 107380 conveyance, noting that following state conveyance, a small remaining strip of tidelands will remain outside airport control but covered by an FAA easement. The updated Airport Layout Plan (ALP) will be incorporated into the Master Plan Update. Mr. Epstein asked about Exhibit A; Ms. Mell confirmed it will be updated.

Mr. Williams asked about the departure lounge carpet replacement, noting it is not budgeted. Ms. Mell confirmed that staff shortages have delayed preparation of bid documents. The CBJ Contracts Division will assist once airport staff complete preliminary work.

### **7. CORRESPONDENCE**

None.

### **8. COMMITTEE REPORTS**

None.

### **9. ASSEMBLY LIAISON**

None.

**10. BOARD MEMBER COMMENTS**

Mr. Epstein announced he will not attend the November regular board meeting.

**11. ANNOUNCEMENTS**

None.

**12. NEXT MEETING DATE** The next meeting is scheduled for November 13 at 6:00 p.m. in the Alaska Room and via Zoom.

**13. EXECUTIVE SESSION**

None.

**14. ADJOURNMENT**

Mr. Bedford made a motion to adjourn at 6:40 p.m. by unanimous consent.