



AIRPORT BOARD AGENDA

March 12, 2026 at 6:00 PM

Airport Alaska Room/Zoom

<https://juneau.zoom.us/j/81320381493>

Or join via audio: 1-253-215-8782 Webinar ID: 813 2038 1493

TO TESTIFY: CONTACT SHANNON VAN VALIN, 907-586-0962

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

A. August 14th, 2025 Airport Board Minutes

B. February 12th, 2026 Airport Board Minutes

4. APPROVAL OF AGENDA

5. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

6. NEW BUSINESS

A. North Terminal Reconstruction CIP Closeout and Funding Reconciliation Update

At the February Airport Board meeting, staff reported that CBJ Finance advised certain residual funds (previously estimated at approximately \$1.7 million) tied to the 2019 North Terminal Project closeout might not be available for airport use as previously assumed due to how the remaining balance was being classified and restricted within the debt reserve accounting framework. Since that meeting, JNU staff and Finance Committee Chair Angela Rodell have met with CBJ Finance to review the issue and the closeout approach.

An ordinance is now on the Assembly consent agenda that advances the Terminal Construction CIP closeout and reconciles remaining appropriations within the project: Ordinance 2025-01(b)(AE) appropriates \$654,879 to the Terminal Construction CIP and deappropriates \$1,444,338 from various funding sources within the same CIP. The stated intent is to return funds to their respective sources and ensure project costs are properly allocated and accounted for in compliance with budgeting and financial management requirements. Project work is complete and the project is ready for closeout.

Based on current discussions, the closeout impacts are expected to include: (1) approximately \$594,000 removed from airport fund balance, (2) approximately \$241,000 returned to Airport Capital Reserve as a transfer back from CIP A50-102, (3) \$957,910 of CBJ sales tax funds returned to the Assembly, and (4) a PFC deappropriation of \$56,519. Staff will continue coordinating with CBJ Finance to confirm the final reconciliation and the

disposition of remaining balances, and will keep the Board informed as the ordinance proceeds.

Attachment 1 - Ordinance 2025-01(b)(AE)

B. Ramp Improvements & RON Apron CIP Funding Transfer

Transfer \$80,000 from Airport Capital Reserve to the Remain Overnight (RON) Apron CIP (A50-104). The project is nearly substantially complete, and this transfer is primarily to cover ineligible costs while keeping the project on track for substantial completion and closeout later this year.

Motion: Move to approve a transfer of \$80,000 from the Airport Capital Reserve to the Remain Overnight (RON) Apron Capital Improvement Project (CIP A50-104) to cover federally ineligible costs and support final project closeout.

Attachment 2 – Capital Reserve Account Balance

C. Master Plan Update Presentation Timing and Funding Update

Add \$27,000 to the Airport Master Plan Update (MPU) (CIP A50-113), funded through airport operating funds, to support time-sensitive work needed to keep the project on schedule. Staff are actively pursuing FAA eligibility for these costs and will seek reimbursement through the appropriate FAA funding mechanism if eligibility is confirmed. Because the work must proceed now to avoid schedule impacts, staff are requesting Board approval at this time.

This additional funding supports preparation for a tentative public presentation in April and helps ensure required notice and outreach steps can be completed, including the anticipated 30-day notice period, so the MPU can remain aligned with upcoming planning milestones and decision points.

Motion: Move to approve an increase of \$27,000 to the Airport Master Plan Update (MPU) CIP, funded through airport operating funds, to support time-sensitive work needed to maintain the project schedule, with staff continuing to pursue FAA eligibility for potential reimbursement.

Attachment 3 – Fund Balance Presentation

D. Board Discussion of ARFF Interim Coverage and Lease Option

With Engine A-29 returning to Gustavus in early April per the MOU, and Engine A-2 still out of service pending required testing, JNU will have limited ARFF redundancy this spring. Engine A-1 is back in service, but a stopgap is needed from early April to early July while A-2 testing is completed and the new 1,500-gallon truck is commissioned.

Staff are pursuing a short-term ARFF lease (not to exceed six months), forward funded through Airport Fund Balance. The Board will be asked to discuss whether to petition the

CBJ Assembly to cover these costs using CBJ Sales Tax (general funds) expected to return to the Assembly as part of the Terminal Renovation project closeout.

Preliminary lease costs are \$10,000 per month (3-month minimum), plus \$7,500 for maintenance and FAA reporting, \$3,500 for in-service training/technician support, and approximately \$90,629 in round-trip transportation.

Total estimated cost is up to \$132,000 for the 3-month minimum (early April to early July) or up to \$162,000 for a 6-month term, or any length of time in between. Staff brings this to the Board for discussion and direction, including whether to bring forward a motion requesting Assembly participation.

E. Rates and Fees Public Comment Period Update

The public comment period for the proposed rates and fees changes closes on March 6, 2026 at 4:30 PM. As of this update, staff have received no additional public comments.

Attachment 4 – Rates Regulation

7. STAFF REPORTS

- A. Airport Manager's Report—Andres Delgado**
- B. Airport Project Manager's Report—Ke Mell**
- C. Airport Project Manager's Report—Mike Greene**

8. CORRESPONDENCE

- A. Letter from Nathan Vallier regarding passenger screening experiences and TSA procedures at JNU, including a suggestion to consider the TSA Screening Partnership Program.**

9. COMMITTEE REPORTS

10. ASSEMBLY LIAISON

11. BOARD MEMBER COMMENTS

12. ANNOUNCEMENTS

13. NEXT MEETING DATE The next Airport Board Meeting will be held on April 9th, 2026 in the Alaska Room /Zoom.

14. EXECUTIVE SESSION

15. ADJOURNMENT

ADA accommodations available upon request: contact the Clerk's Office (907)586-5278 or city.clerk@juneau.gov at least 36 hours prior to a meeting, to request ADA arrangements.