



DOCKS AND HARBORS OPERATIONS MEETING AGENDA

January 29, 2026 at 5:00 PM

Port Office Conference Room/Zoom Webinar

<https://juneau.zoom.us/j/84600348003> or Dial: 1-833-548-0276

Meeting ID: 846 0034 8003

A. CALL TO ORDER

B. ROLL CALL : (James Becker, Tyler Emerson, Clayton Hamilton, Robert Horchover, Matthew Leither, Nick Orr, Annette Smith, Mark Ridgway, and Shem Sooter)

C. PORT DIRECTOR REQUESTS FOR AGENDA CHANGES

D. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS : (not to exceed five minutes per person, or twenty minutes total time)

E. SPECIAL ORDER OF BUSINESS : Employee of the Quarter Recognition

F. APPROVAL OF MINUTES

1. December 18th, 2025 Minutes

G. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes

B. Board Member Requests for Consent Agenda Changes

C. Items for Action

3. **CY2025 Urban Alaska Consumer Price Index (CPI) – Application to Docks Enterprise Fees**

Presentation by Port Director

RECOMMENDATION: TO ACCEPT THE CY2025 URBAN ALASKA CPI OF 2.1% AND APPLY IT TO ALL APPLICABLE DOCKS ENTERPRISE FEES.

4. **CY2025 Urban Alaska Consumer Price Index (CPI) – Application to Harbors Enterprise Fees**

Presentation by Port Director

RECOMMENDATION: TO ACCEPT THE CY2025 URBAN ALASKA CPI OF 2.1% AND APPLY IT TO ALL APPLICABLE HARBOR ENTERPRISE FEES.

5. **Transfer of Remaining Funds from Statter Harbor Office Roof Project to Secure Storage - Little Rock Dump Project**

RECOMMENDATION: THAT THE ASSEMBLY TRANSFER REMAINING FUNDS IN STATTER HARBOR ROOF (CIP H51-133) TO SECURE STORAGE – LITTLE ROCK DUMP (CIP H51-136).

6. Dock Enterprise Personnel Change Request

Presentation by Port Director

RECOMMENDATION: TO CONVERT A PART-TIME LIMITED HARBOR OFFICER POSITION INTO A BENEFITTED HARBOR OFFICER AS PRESENTED.

MOTION: TO APPROVE THE CONSENT AGENDA AS PRESENT

H. UNFINISHED BUSINESS

7. Property Conveyance of CBJ Owned Land at Seadrome

- a. Presentation by Port Director
- b. Board Questions
- c. Public Comment
- d. Board Discussion/Action

MOTION: TBD

8. New 35-year Lease to Petro Marine for ATS 857

- a. Presentation by Port Director
- b. Board Questions
- c. Public Comment
- d. Board Discussion/Action

MOTION: TO APPROVE NEW 35-YEAR LEASE WITH PETRO MARINE FOR TIDELAND PROPERTY ATS 857, PENDING APPRAISAL.

I. NEW BUSINESS

9. FY2027 Docks & Harbors Budget

- a. Presentation by Port Director
- b. Board Questions
- c. Public Comment
- d. Board Discussion/Action

MOTION: TO RECOMMEND THAT THE BOARD APPROVE THE BUDGET AS PRESENTED.

10. 2026 CBJ Launch Ramp Permit Donation to American Society of Civil Engineers (ASCE)

- a. Presentation by Port Director
- b. Board Questions
- c. Public Comment
- d. Board Discussion/Action

MOTION: TO APPROVE A DONATION OF A CBJ LAUNCH RAMP PERMIT TO THE AMERICAN SOCIETY OF CIVIL ENGINEERS FOR THEIR ANNUAL ENGINEERS WEEK BANQUET.

11. Docks & Harbors Board Vacancy in Accordance with [85.02.030](#)

- a. Presentation by Port Director
- b. Board Questions
- c. Public Comment
- d. Board Discussion/Action

MOTION: FOR THE BOARD CHAIR TO NOTIFY THE CBJ CLERK THAT MR. HORCHOVER HAS FAILED TO ATTEND THREE CONSECUTIVE REGULAR BOARD MEETINGS THEREBY VACATING HIS APPOINTED POSITION.

J. ITEMS FOR INFORMATION/DISCUSSION : NONE

12. North Douglas Launch Ramp Improvements - Update

- a. Presentation by Port Director
- b. Public Comment
- c. Board Discussion

13. Harbors Enterprise Snow Response - December 2025/January 2026

- a. Harbormaster Presentation
- b. Board Discussion/Public Comment

K. STAFF, COMMITTEE, AND MEMBER REPORTS

14. Assembly Liaison Report

15. Visitor Industry Task Force Liaison Report

16. Harbormaster Report

17. Port Engineer Report

18. Port Director Report

L. COMMITTEE ADMINISTRATIVE MATTERS

M. ADJOURNMENT