



FULL ASSEMBLY HUMAN RESOURCES COMMITTEE MINUTES

December 17, 2025 at 5:30 PM

Virtual (Zoom Only)

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

A. CALL TO ORDER HRC Chair Kelly called the Full Assembly sitting as the Human Resources Committee to order at 5:32 p.m. via Zoom Webinar

B. LAND ACKNOWLEDGEMENT – read by Mayor Weldon

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

Assemblymembers Present: HRC Chair Paul Kelly, Mayor Beth Weldon, Deputy Mayor Greg Smith, Ella Adkison, Neil Steininger, Maureen Hall and Nano Brooks

Assemblymembers Absent: Alicia Hughes-Skandijs, and Christine Woll

Staff Present: Deputy Municipal Clerk Di Cathcart

Others In Attendee Mode: Municipal Clerk Breckan Hendricks

D. APPROVAL OF AGENDA – agenda approved as presented.

E. AGENDA TOPICS

1. Bartlett Regional Hospital Board Applicant Interviews

Per [CBJ 40.05.010](#); the board shall consist of nine members appointed by the assembly for staggered three-year terms. To the extent feasible, appointments should include persons with experience or expertise in matters relevant to hospital governance. Up to two members of the hospital board may be physicians in the community appointed from a list of names submitted by the hospital medical staff.

There are three seats on the Board with terms running January 1, 2026 to December 31, 2028; and two seats for unexpired terms running January 1, 2026 to December 31, 2026.

BRH Board Links to: [Current Roster, Meeting Packets, & Website](#)

Interview Time/BRH Board Applicants

5:35 p.m. Chris Letterman - Incumbent
5:45 p.m. Jeannie Monk
5:55 p.m. Max Mertz - Incumbent
6:05 p.m. John Raster MD - Incumbent
6:15 p.m. Saralyn Tabachnick
6:25 p.m. Dorothy Hernandez MD

Six applicants were interviewed for three upcoming full-term seats running January 1, 2026 to December 31, 2028 as well as two unexpired term seats running January 1, 2026 to December 31, 2026 on Bartlett Regional Hospital Board. After interviewing the applicants, the HRC recessed into executive session per a motion by Deputy Mayor Smith at 7:32 p.m. and reconvened into open meeting session at 8:14 p.m.

MOTION: by Mayor Weldon for the Assembly Human Resources Committee to recommend to the Assembly to reappoint Max Mertz, Chris Letterman and John Raster MD to full terms beginning January 1, 2026 and ending December 31, 2028 and to appoint Jeannie Monk and Dorothy Hernandez MD to unexpired terms beginning January 1, 2026 and ending December 31, 2026, all to the Bartlett Regional Hospital Board. ***Hearing no objection, motion passed.***

2. 5-MINUTE BREAK: 6:35 p.m. - 6:40 p.m.

Assemblymembers will take a short break between BRH Board Interviews & Planning Commission Interviews

3. Planning Commission Applicant Interviews

Per [CBJ 49.10.110](#); the nine members of the commission shall be residents of the CBJ and may be paid an honorarium. Members of the commission shall be appointed by the assembly to staggered three-year terms.

There are three seats with terms running January 1, 2026 to December 31, 2028.

Planning Commission Links to: [Current PC Roster, Meeting Packets & Website](#)

Interview Times/Planning Commission Applicants

6:40 p.m. Adam Brown - Incumbent
6:50 p.m. Stephanie Banua
7:00 p.m. Carlee Simon
7:10 p.m. Keith Koruna
7:20 p.m. Karinne Wiebold

Five applicants were considered for the three Planning Commission seats with terms running January 1, 2026 to December 31, 2028. After interviewing the applicants, the HRC recessed into executive session per a motion by Deputy Mayor Smith at 7:32 p.m. and reconvened into open meeting session at 8:14 p.m.

MOTION: by Deputy Mayor Smith for the Assembly Human Resources Committee to recommend to the Assembly the appointments of Carlee Simon, Keith Koruna and Karinne Wiebold all to terms beginning January 1, 2026 and ending December 31, 2028 to the Planning Commission and asked for unanimous consent. ***Hearing no objection, motion passed.***

F. EXECUTIVE SESSION

The HRC recessed into executive session, per a motion by Deputy Mayor Smith at 7:32 p.m., and reconvened into open meeting session at 8:14 p.m. in order to make a recommendation for appointments to the Bartlett Regional Hospital Board and the Planning Commission.

1. Motion to Move Into Executive Session

Suggested Motion: "I move we recess into executive session to discuss matters which may tend to prejudice the reputation or character of any person, specifically to deliberate on the qualifications of applicants and ask for unanimous consent."

MOTION: by Deputy Mayor Smith that the Assembly Human Resources Committee recess into executive session to discuss matters which may tend to prejudice the reputation or character of any person, specifically to deliberate on the qualifications of applicants and asked for unanimous consent. ***Hearing no objection, motion passed.*** Mayor Weldon brought the HRC back into open session at 8:14 p.m.

G. ADJOURNMENT

With no further business to come before the committee, meeting adjourned at 8:16 p.m.