



ASSEMBLY FINANCE COMMITTEE AGENDA

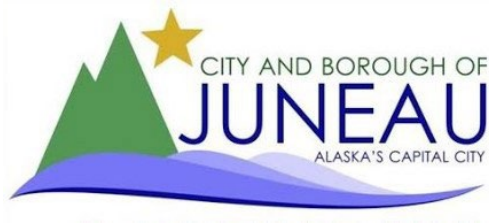
December 1, 2025 at 6:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/93917915176> or 1-253-215-8782 Webinar ID: 939 1791 5176

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. APPROVAL OF MINUTES**
 - 1. November 5, 2025**
- D. AGENDA TOPICS**
 - 2. Foregone Revenue**
 - 3. Dockage Fees**
 - 4. FY25 Assembly Grant Update**
 - 5. 4th of July Fireworks Display**
 - 6. Legislative Capital Priorities**
 - 7. Retreat Preview**
 - 8. Visitor Industry Task Force**
- E. NEXT MEETING DATE**
 - 9. January 7, 2026**
- F. SUPPLEMENTAL MATERIALS**
 - 10. Juneau Fireworks Crew Letter**
- G. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's Office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's Office telephone number is (907) 586-5278, e-mail: city.clerk@juneau.gov.



ASSEMBLY FINANCE COMMITTEE MINUTES

November 5, 2025 at 5:30 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/93917915176> or 1-253-215-8782 Webinar ID: 939 1791 5176

A. CALL TO ORDER

The meeting was called to order at 5:30 pm by Chair Woll.

B. ROLL CALL

Committee Members Present: Chair Christine Woll; Mayor Beth Weldon; Paul Kelly; Maureen Hall; Neil Steininger; Nathaniel (Nano) Brooks; Alicia Hughes-Skandijs

Committee Members Present Virtually: Greg Smith; Ella Adkison

Committee Members Absent: None

Staff Members Present: Katie Koester, City Manager; Robert Barr, Deputy City Manager; Angie Flick, Finance Director; Dallas Hargrave, Human Resources and Risk Management Director; Adrien Wendel, Budget Manager

Others Present: None

C. APPROVAL OF MINUTES

1. September 3, 2025

The September 3, 2025 minutes were approved as presented.

D. AGENDA TOPICS

2. FY25 Financial Wrap-Up

Finance Director Angie Flick provided an overview of FY25 year-end closing, noting that the FY25 Audit is still in progress. The Finance Department is working on the final pieces of the year-end adjustments and is well ahead of schedule compared to previous years. FY25 Year-End Statements are anticipated to be completed on time.

FY25 audit work is not yet complete, however, the CBJ audit is far enough along that significant changes prior to the publishing of the financial statements are not anticipated. The auditors have had questions which are reasonable and expected. Should any major changes evolve, an update will be given to the Assembly Finance Committee (AFC).

Ms. Flick reviewed FY25 General Government Operating Revenues (page 13 in the packet), noting that these include General Fund and sales tax elements together. A positive number means that more revenue came in than was anticipated. A negative number means less than the budgeted amount was received. Of note, due to higher-than-expected market returns, interest earnings were \$6,700,000 more than the \$4,000,000 amount that was forecasted,

resulting in an investment revenue surplus of \$10,700,000 above the budgeted expectation for FY25.

Additionally, reimbursements from grants helped the FY25 revenue bottom line. Sales tax was forecasted to be \$1,200,000 below the budget expectation. However, sales tax revenues ended up being \$456,573 better than forecasted. Other revenue was budgeted at negative \$99,000. The "Other" category includes bad debt (amongst other revenue sources) which is expected to be written off, hence the negatively budgeted amount for this category. Finance was able to gain more than expected in this category resulting in a surplus of \$549,290.

Regarding expenses for FY25, page 16 of the packet shows the different categories of expenses with columns for the budgeted amount, actual amount, and the surplus/(deficit) amount. In Personnel Services, approximately \$63,500,000 was budgeted, and \$58,300,000 was actually spent, leaving this category at \$5,200,000 under budget. During preparation for FY26, when the FY25 forecast was prepared, the anticipated under-budget amount was \$4,500,000. Consequently, another \$725,000 worth of savings from salaries, wages, and benefits unspent was realized. Overall, in FY25, the City spent about \$11,000,000 less than budgeted, but only \$5,800,000 less than the forecast.

Personnel Lapse (salary savings) and Personnel Lapse Comparison (pages 17 and 18 of the packet) show the CBJ Departments that were underbudget in their personnel spending (typically due to position vacancies).

The savings on supplies and services (commodities and services) were slightly more than anticipated, but not driven by any one department, line item, or project. Some one-time contingencies had been built in and then not fully utilized, a few contract negotiations ended more favorably than budgeted expectations, and it was a light snowfall year resulting in needing less supplies than anticipated to manage the roadways. In total, the FY25 ending General Fund balance is increasing by \$11,000,000 (page 16 of the packet).

Finally, the current FY26 projected Unrestricted Fund year-end balance is about \$15,000,000 and the FY26 projected Restricted Fund balance is about \$17,300,000. These numbers account for Assembly actions so far in FY26 as well as the anticipated revenue reduction due to new sales tax exemptions (page 23 of the packet).

3. Financial Paths Forward with Election 2025 Results

Recent ballot measures that passed are sales tax exemptions on residential utilities and SNAP-eligible food, and capping the mill rate at 9 mills (excluding debt service). Ms. Flick outlined the potential impacts of these changes and recommended possible next steps for addressing anticipated revenue shortfalls due to these measures (refer to the memo starting on page 24 of the meeting packet).

Previously the mill rate was capped at 12 and will be set at 9 as of FY27. There is no impact on the FY26 mill rate from this ballot measure passing. The FY26 mill rate, excluding debt service, is 9.16. The mill rate for FY27 will be reduced to 9, and assuming a flat real estate market, this change will result in approximately \$1,000,000 reduction to the City's revenue.

The food and utilities sales tax exemptions take effect this month, and the expected annual revenue decrease is estimated at roughly \$11,000,000. As these changes are happening part way through FY26, impacting approximately 7 months of the fiscal year, the reduction of revenue for FY26 is estimated at \$6,400,000.

CBJ's 5% sales tax is made up of three components – one is a permanent 1% tax, two are temporary taxes, with one 1% tax that expires September 2028, and a three-part 3% tax that expires June 2027. This is best described as five 1% components. Each of the 1% pieces is anticipated to be reduced by approximately \$2,200,000 per year due to the election results. Attachment A (page 30 in the packet) outlines these 5 pieces along with the areas they fund as outlined in each of the ballot propositions authorizing each sales tax. The annualized impact will be roughly a \$4,400,000 one-time reduction and \$6,600,000 recurring reduction in revenue.

The Assembly discussed potential impacts and response options for the anticipated reduced revenue due to the ballot measures.

Ms. Flick emphasized that these anticipated revenue reductions are estimates derived from staff-developed models based on available data and reasonable assumptions. The first full quarter of sales collection with these new exemptions will be January-March 2026, with returns and remittance due April 30, so it will be mid-May 2026 before there is any hard data to evaluate these estimates.

The fact that there will be a revenue impact is not disputed and the FY27 Budget will need to be reduced. There are many ways that a budget gap may be addressed, including “across the board” reductions of a certain percentage, hiring freezes, cancellation of training and certifications, reduction or elimination of services, and/or increasing revenue. There are also some “behind the scenes” tools that the Manager and Finance and Budget staff can use as they work through budget preparation. These tools include using things such as personnel lapses, “right sizing” expected personnel turnover, and others.

Staff have discussed possible options for moving forward, and their recommendation for the Committee's consideration is a combination of service reductions, adjusting revenue, and internally using the tools associated with budget assumptions.

Chair Woll asked about possible options for addressing the budget shortfall, such as debt, and redirecting revenues including dockage fees and hotel bed tax and asked how these things would fit into the categories that Ms. Flick mentioned.

Ms. Flick first addressed the option of reallocating or redirecting revenue and explained that this would come under the revenue category or could be a combination of revenue and service reductions.

Regarding debt, the budget reduction options that are in the memo are geared toward operations and operational reductions to the budget. Debt should not be used to fund operations but ideally is used as a mechanism to fund projects. It may be that the City decides to use debt to fund various infrastructure and/or capital projects in the future rather than using fund balance for allocating money toward such projects.

Assemblymember Smith asked about market swings, noting that in FY25, the City's investments did better than anticipated due to higher-than-expected interest rates, and noted that swings in the other direction are also possible.

Ms. Flick responded that one benefit of that interest-based revenue windfall was to provide some budget cushion so that for FY26, the Assembly has time to make thoughtful decisions and engage the public rather than needing to cut expenses immediately without time for rich discourse.

Ms. Flick added that an additional item of note for FY26 is that when General Fund-based Assembly grants were approved for the FY26 Budget, a portion of those grants were distributed. The grantees were notified that the Assembly would follow up in mid-November after the election, to let them know if the full FY26 grant amounts would be remitted to them or if there would need to be a reduction of FY26 grants.

Ms. Flick stated that the Committee was provided with a list of FY26 Assembly grantees, the amount that was budgeted to them, the amount that has been disbursed, and the remaining amount left to be disbursed. Some of the grantees are outside of the scope of the discussion, including reimbursement grantees and those that are funded by Marine Passenger Fees. Staff requested guidance from the Committee regarding how to proceed with the remaining FY26 grant distributions.

Ms. Flick added that there are additional areas where the Assembly may wish to provide guidance to Staff in terms of spending. These could include programs such as the Affordable Housing program where consideration of grants and loans is in process, but no awards have been made yet. Other projects where spending could be paused include the Gondola Project, Burns Building renovations, the waterfront city museum, and/or the North State Office Building Parking Garage. Ms. Flick noted that regardless of what action is taken on these projects, Staff's recommendation to the Committee is to hold off on making any broad service or formal operating reductions for FY26 until further discussion and public input.

The Committee continued to discuss the topic.

Motion: by Mayor Weldon to direct staff to not implement any broad service reductions or formal operating budget reductions for FY26 and to fund the anticipated \$6,400,000 FY26 deficit from the Unrestricted General Fund balance.

Objection: by Assemblymember Smith as he would like to see Staff recommendations on service reductions before making that decision.

The Committee took a ten-minute at ease.

The Committee discussed the motion.

Amendment to the Motion: by Assemblymember Smith to amend the original motion by adding "though targeted reductions such as new programs or projects may be implemented."

Amendment to the motion passed by unanimous consent.

Motion as amended passed by unanimous consent.

The Committee took a two-minute at-ease.

Motion: by Mayor Weldon to direct staff to reach out to each organization on the Assembly grant list and ask them to consider an amended request.

Objections: by Assemblymember Hughes-Skandijs and Adkison.

Roll Call Vote on the Motion

Ayes: Mayor Weldon, Smith, Brooks, Steininger

Nays: Hughes-Skandijs, Adkison, Kelly, Hall, Chair Woll

Motion failed. Four (4) Ayes, Five (5) Nays.

Motion: by Mayor Weldon to direct staff to distribute the remaining funding to Assembly grantees for FY26.

Amendment to the Motion: by Assemblymember Hall to amend the original motion to direct staff to distribute the remaining funds but ask organizations if they do not need the funds to please inform the City.

Objection: by Assemblymember Hughes-Skandijs.

Roll Call Vote on the Amendment

Ayes: Hall, Smith, Kelly, Mayor Weldon, Brooks, Steininger

Nays: Hughes-Skandijs, Adkison, Chair Woll

Amendment passed. Six (6) Ayes, Three (3) Nays.

Motion as amended passed by unanimous consent.

Motion: by Assemblymember Smith to pause any action related to the waterfront city museum.

Motion passed by unanimous consent.

The Committee took a five-minute at-ease.

In reference to the FY27 Budget Process and Considerations, Ms. Flick referred the Committee to the chart on page 27 in the packet which includes three revenue decreases which include estimates of \$11,000,000 in sales tax and \$1,000,000 in property tax cuts. She pointed out that these are annualized numbers, and the assumption is that no cuts are made for FY26 and all cuts are made for FY27.

Ms. Flick added that in addition to revenue cuts, there will undoubtedly be expenditure increases. Examples in the chart include negotiated contract wage increases for MEBA of roughly \$1,100,000. IAFF and PSEA contracts to be negotiated are estimated at an increase of \$2,500,000.

There are additional items that must be budgeted for on an ongoing, recurring basis due to Juneau's Glacial Lake Outburst Floods (GLOF). These expenses include annual GLOF emergency response, flood mitigation efforts, and HESCO barrier maintenance. These additional expenses are unknown at this time.

Excluding the unknown amounts related to GLOFs, there is a \$16,000,000 gap with about \$11,200,000 being operational/ongoing.

One of the potential methods that can be used to address the revenue gap is service reductions. There is a CBJ Service Listing on page 31 of the packet. These CBJ Services are grouped into four categories, which are 1. Core - mandated functions of the City; 1.5 Core – mandated functions with some discretion to the level of service; 2. Support – necessary services to provide functionality; and 3. Discretionary – services that are not required to be provided.

Ms. Flick provided an example of category 1.5 Core with some discretion to level of service:

After a snowstorm, CBJ Streets works to clear the roads of snow within 24 hours. A discretionary change to this service would be to amend that time frame goal to 36 or 48 hours for clearing the roads.

Category 3 – Discretionary Services are functions the City is not legally required to provide; however, they offer significant benefits and contribute to making the community an attractive place to live.

The Committee continued to discuss the topic, including questions about public engagement options and the demarcation between Category 1.5 and Category 3 Services.

Assemblymembers expressed interest in statistical surveys, public meetings, budget simulation tools (options: Balancing Act, Prioritize), drop boxes, etc. The Assembly expressed that it would like the Communications and Engagement Division to put together a proposal for Assembly consideration.

Motion: by Mayor Weldon to direct staff to focus public engagement and input on services that are Discretionary and Core (where the level of service can be adjusted).

Amendment to the Motion: by Assemblymember Kelly to also include Core and Support items, resulting in consideration of all four categories (Core, Core 1.5, Support, and Discretionary).

Amendment passed by unanimous consent.

Motion as amended passed by unanimous consent.

4. Foregone Revenue

This agenda topic will be addressed at the December 1, 2025 Assembly Finance Committee meeting.

5. Dockage Fee Increase

This agenda topic will be addressed at the December 1, 2025 Assembly Finance Committee meeting.

6. Information Only: Sales Tax Delinquencies

This agenda topic is for informational purposes only.

E. NEXT MEETING DATE

7. December 1, 2025

F. SUPPLEMENTAL MATERIALS

G. EXECUTIVE SESSION

8. Discussion on Collective Bargaining

Motion: by Mayor Weldon to move that the Assembly enter into Executive Session

to discuss collective bargaining negotiations, the immediate knowledge of which would adversely affect the finances of the municipality.

Chair Woll declared a conflict associated with negotiations with IAFF and stated that she would leave for that part of the discussion.

Motion passed by unanimous consent.

H. JOURNMENT

The Committee entered Executive Session at 9:07 pm. The Committee adjourned the meeting at 10:15 pm following the conclusion of the Executive Session.



DATE: October 30, 2025

TO: Chair Woll and the Assembly Finance Committee

FROM: Angie Flick, Finance Director

SUBJECT: Foregone Revenue

155 Heritage Way

Juneau, AK 99801

Phone: (907) 586-5215

The purpose of this memo is to provide an overview of the tax exemptions, tax credits and other forgone revenue as it relates to property and sales tax. The Assembly Goals and Implementing Actions approved on February 3, 2025 includes this action under the goal 3 Sustainable Budget and Organization: Examine purpose and effectiveness of city tax code and policies resulting in tax exemptions, tax credits, or any foregone revenue.

Before getting into all the various exemptions, the goal for tonight is to either plant the seeds for future conversations, or to have the AFC determine if there are certain items where they want more information and potential action to be taken up a later AFC meeting. The rest of this memo is a listing with some commentary on the various exemptions.

Breaking up the various exemptions, credits and programs is a bit challenging. There are 50+ exemptions/credits in code today, which will increase with the newly voter-approved exemptions; plus 1 program. Due to the relationship to this topic, I have also included one property tax area that is challenging. Some of these exemptions feel abstract, so where possible, I have included a real-life example. The organizations, properties or businesses reflected in this memo are purely to illustrate the type of exemption to increase the understanding or application of the exemption.

The easiest section to break out of the list are the ones that the Assembly does not control.

1. Property developed with federal funds for low-income housing or managed as low-income housing by the Alaska Housing Finance Corporation (CBJC 69.10.020). This includes Low Income Housing Tax Credit (LIHTC) in which the developer receives a federal tax credit for a period of time as long as the property is used for low income housing. These properties' values are determined on actual income and expense rather than market income and expense. Examples include Volunteers of America or Gruening Park.
2. Properties for education, hospital, religious, cemetery, or charitable purposes are tax exempt. The property must be used for the designated purpose in order to be tax exempt. Examples include churches, SEARHC or the Glory Hall.
3. Farm Use properties have an exemption per the State. They are valued at 10% of non-farm use properties.
4. Seniors and Disabled Veterans receive a State mandated property value reduction of \$150,000 (29.45.030e). Oral history indicates the State was supposed to compensate cities/boroughs for lost revenue due to this requirement. This does not happen at the current time.
 - a. Component the Assembly does control: there is a deadline by which seniors and disabled veterans are required to apply each calendar year for this exemption. The Assembly can accept late applications and direct the Assessor and Treasurer to make the appropriate value and tax adjustments. For calendar year 2024 (fiscal year 2025), the Assembly approved 69 late applications, reducing property tax revenue by \$151,700. So far in 2025, 55 late applications (26 senior, 5 disabled veteran and 24 hardship) have been approved resulting in a property tax

reduction of \$104,200. These figures include the hardship exemption as well as the mandated senior and disabled veteran exemptions.

5. Sales tax exemptions are extended locally where prohibited by federal or state laws. Examples include insurance policies and air transportation.

The next grouping reflects a set of exemptions or credits or rebates that are based on a dollar threshold and most do not have an inflator, sunset or time of reset prescribed. These are not mandated and are at the discretion of the Assembly.

6. Commercial fixed-wing and rotary-wing aircraft is a flat tax based on weight (CBJC 69.10.015). The tax has not been adjusted in at least 15 years and it is not adjusted by CIP or other index. Examples include Ward Air airplanes or Temsco helicopters.
7. Personal Property (or Business Personal Property (BPP)) not otherwise exempt of \$100K. The easiest way to define this category is all the things you can take out of building, that is not the merchandise for sale. In the case of a restaurant, BPP would include refrigerators, stoves, cooktops, tables and chairs, all the items needed for serving, etc. but not the food. This exemption generally allows smaller businesses to avoid a tax liability for their BPP. The \$100K has not changed since the exemption was implemented and is not adjusted by CPI or other indexes.
8. Senior or Disabled Veteran Hardship Exemption is a program that adjusts the property tax due based on the median household income, which includes all members of the household (CBJC 69.10.021). The underlying value of the property does not play a role in determining approval of the exemption.
9. Senior Citizen Sales Tax Hardship Rebate is a program where approved applicants receive \$325 as an annual rebate disbursed from the sales tax fund. This rebate is based on the senior's income against the poverty level.
10. Dollar cap on the sale of a single good or a single service performed within a one-month period. This cap is set at \$14,300 and is adjusted every two calendar years by CPI, and will increase next in 2026. The idea of a sales tax cap is unique to Alaska jurisdictions. This is likely one of the largest areas of foregone sales tax revenue.

The next grouping reflects a set of property tax exemptions or credits or rebates that are on a series of property that does not follow a home/business process of titling or property transfer. These are not mandated and are at the discretion of the Assembly.

11. Motor vehicles not used for commercial purposes such as a personal car or motorcycle. These vehicles are not tracked by CBJ.
12. Vessels such as boats (commercial or personal) from skiffs to yachts to fishing boats. Vessels are not tracked by CBJ.
13. Non-commercial airplanes and aircraft such as a floatplane owned by an individual. These aircraft are not tracked by CBJ.
14. Manufactured homes are taxed as real property just like a single-family home. However, sale and transfers of manufactured homes are not processed through the State like a single-family home. Rather they are licensed by the Department of Motor Vehicles or transferred by bill of sale. Because of their licensing rather than deed, it is very difficult to track current owners of manufactured homes. The result is there are many disputes regarding current or past property tax amounts that result in a higher proportion of write-offs (non-collection of any property tax) compared to other types of real property. Manufactured homes are included in this memo because of their relationship to the topic of lost revenue, although there is not an exemption in place for these.

The next grouping reflects a set of exemptions or credits that are related to health or other areas of required expense in the journey of life. These are not mandated and are at the discretion of the Assembly.

15. Airplanes or aircraft exclusively for medical transportation (CBJC 69.10.020). This is a property tax exemption.
16. Burial related items such as funeral services and cemetery plots. This is a sales tax exemption.
17. Sales tax exemptions on:
 - a. Medical services and prescription drugs and services from a licensed/certified medical provider
 - b. Wheelchairs, hearing aids and crutches
 - c. State licensed/certified counseling services and assisted living services

The next grouping reflects a set of exemptions or credits that are related to non-profits or uses that were likely deemed as “good for the community”. These are not mandated and are at the discretion of the Assembly.

18. Property used for community purposes or non-profits are generally exempt from property tax if the rental for their space does not exceed the cost. Examples include the Filipino Hall or Echo Ranch.
19. Sales tax exemptions include:
 - a. Membership dues paid to nonprofit organizations with 501(c) status from the IRS
 - b. Purchases made by nonprofit organizations holding CBJ nonprofit exemption certificates
 - c. Sales made by nonprofit organizations holding CBJ nonprofit exemption certificates
 - i. Note – this exemption does not distinguish between store-front operations acting like a business or the one-off fundraising event.
 - d. Purchases made by governments or their political subdivisions
 - e. Sales made by governments or their political subdivisions, excluding the sale of pull tabs
 - i. Note – this exemption does not distinguish between store-front operations acting like a private business or regular government operations
 - ii. While CBJ falls under this exemption, several businesslike activities conducted by CBJ are called out as taxable, such as use of the recreation facilities operated by Parks & Rec, bus fares and passes, facility rentals, water/sewer utilities, port and harbor sales.
 - f. Fund-raising by school-approved groups and sales in school cafeterias
 - g. Nonprofit youth recreation camps

The next grouping reflects a set of exemptions or credits that are related to the flow of goods through CBJ or transient property. These are not mandated and are at the discretion of the Assembly.

20. Any aircraft in Juneau for repair and not used for revenue generation is exempt from property tax. This can be thought of as an aircraft owned by someone in Gustavus that is in Juneau for repairs.
21. Business inventory is exempt from property tax. Examples include all the items on the shelf of the grocery store that a customer is going to purchase.
22. Goods ordered from outside CBJ when the items are shipped outside of CBJ by common carrier. For example, someone from Hoonah called Fred Meyer and places an order that is shipped by Fred Meyer to the purchaser in Hoonah.
23. Printing services destined for outside the borough. Example brochures are printed locally for Haines and shipped to Haines for use.
24. Services sold to a buyer registered with CBJ for resale when the service is separately identified on a bill to the final customer, such as a subcontractor. The contractor will bill the end customer for sales tax, the subcontractor does not need to charge the contractor sales tax.
25. Tangible personal property for resale to a buyer with a valid CBJ resale of goods certificate. An example is a situation where candy bars are purchased by someone with a valid CBJ resale card at Costco, then turned around and sold in a hotel gift shop.
26. Sales by transportation companies of transport of goods to or from a point outside CBJ.

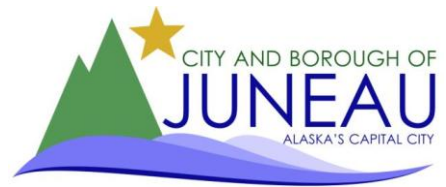
27. Advertising services placed from outside CBJ placed simultaneously in five or more states.

The next grouping reflects a set of exemptions or credits that are under the umbrella of economic development. These are not mandated and are at the discretion of the Assembly.

28. Part of real or personal property used in manufacturing has a property tax exemption with criteria managing the exemption amount. A hypothetical example is the Alaska Brewing company buys a new still worth \$100K. It is fully exempt in year 1. Then decreases in exemption after that for the rest of the 5 years.
29. Property tax exemption for economic development (69.10.023). CBJ has typically used this for the development of property. Torrey Pines is an example of this exemption.
30. Subdivided property into 3 or more lots is valued as if it were still one parcel for up to five years. An example is the area next to the airport which is subdivided and being developed and has Global Credit Union and Juneau Greens in the area.

Finally, there is a potpourri of exemptions that are not mandated and are at the discretion of the Assembly. The first is property tax related and the rest are sales tax related.

31. Historic property repairs and certain other repairs and rehabilitations provide for some property tax exemptions. CBJ has not had anyone apply for these exemptions in years.
32. Casual and isolated sales are not pursuant to a business license. This is related to the random yard sales or sale of your personal car.
33. Childcare, pre-elementary school and babysitting services are exempt from sales tax.
34. Goods and services provided under a warranty.
35. Construction services and construction materials incorporated in a site when purchaser has a current building permit and holds a current CBJ builder sales tax exemption card.
36. Purchases for personal use by senior citizens who display CBJ senior exemption card at time of purchase (food and utilities).
37. Sales tax paid on lease/purchase agreements credited on exercise of a purchase option.
38. Commercial real property lease payments from a lessee to a lessor having identical legal composition as certified by a CBJ rental exception certificate.
39. Commissions paid to sales agents for negotiating sales or leases of tangible personal property (does not apply to real property).
40. Certain sales to the gubernatorial inaugural committee.
41. Lobbying services are tax exempt.
42. Services and fees charged by financial institutions.
43. Travel agent commissions - The commission charged by an agent for the sale of travel, lodging or tours to the performer of the service. The commission exemption does not apply to the retail price of the travel, lodging or tour charged to the consumer.
44. Aviation fuel and fuel delivery services at the Juneau International Airport.
45. Residential rentals other than transient room rentals.
46. Goods & services sold onboard cruise ships while the ship is outside of Gastineau Channel.
47. Portion of local travel/adventure services sold outside CBJ not remitted to local provider



DATE: October 30, 2025

TO: Chair Woll and Assembly Finance Committee

FROM: Angie Flick, Finance Director

SUBJECT: **Dockage Fee Usage Options**

155 Heritage Way
Juneau, AK 99801
Phone: (907) 586-5215

The purpose of this memo is to provide the Assembly Finance Committee (AFC) with potential uses for the dockage fee increased revenue anticipated with the new rates for summer season 2026. Recall the [memo](#) from the July 9, 2025 AFC meeting that provided definitions, guidelines and best practices for using enterprise funds. Here is the summary paragraph of that memo: The docking fees are positioned squarely in the dock enterprise fund per code and accounting standards. To move the collection of the revenue into the general fund for general use would not be allowable by either the code or accounting standards. However, the use of the funds for a broader use due to the impact of visitors entering the city via the docks can be accomplished through the use of substantiated transfers for specific services. If the desire of the Assembly is to maximize the use of the docking fees in this broader sense, it is recommended that the AFC direct staff to explore and determine appropriate funding opportunities for AFC consideration and direction.

Dockage Fee Use Options

When the Assembly decided to increase dockage fees, one component that was directed was that for FY27 (the first full year of increased fees); none of the docks would receive MPF for security, restrooms or maintenance. The docks would all be sufficiently funded through their fees to cover those costs. For the CBJ Docks Enterprise, roughly \$700K of the new fees will be retained within Docks operations for those services. The new fees are anticipated to generate roughly \$2.9M annually. With the component remaining in Docks replacing MPF funds, there is roughly \$2.2M available to allocate. The AFC directed staff to bring back options for utilizing the new revenue associated with dockage fees (\$2.2M). The parameters were to not shift costs from the Marine Passenger Fees (MPF) to the dockage fees as well as not bring new programming back as options.

In normal circumstances, an increase in an enterprise fee would remain in the enterprise fund. This use is supported by the Port Director. The funds generated through the dockage fees would be utilized to fund various capital needs that Docks could plan for over a long period of time. This would alleviate the need to include dock projects (and potentially some harbor projects where it is appropriate) on temporary sales tax initiatives for funding.

Dockage fees are operating (recurring) in nature and can be utilized for operating expenses. There is some nexus between the visitors from the docks and both fire and police. While not all of the increased cost of fire and police in the summer is due to ship-based visitors, there is a gap between the total increased cost and the amount of MPF allocated to the summer operations of both departments. There is a potential of roughly \$1M that could be allocated to fire and police to offset the increased summer operations above that provided by the MPF allocation. It is also important to note that CBJ has engaged with a new cost allocation contractor who will be revisiting the full cost allocation as well as the MPF allocations for FY28.

The roadways in Juneau see much more traffic, specifically heavy vehicles (busses) during the summer. While this has an impact on our road system, most of the roads in use are not maintained by the CBJ making this less of a nexus to dock-based visitors than one would think at first glance. Transit is an area funded by CBJ that sees excessive use by downtown (dock-based) visitors. Transit currently sees an allocation from the MPF for the additional tripper routes. There could be an allocation from dockage fees to transit if we believe a larger burden from downtown visitors exists for transit. It could be worth a conversation on fare-free transit offset by dockage

fees in the summer. The last operating function that may be funded via dockage fees is annual 4th of July fireworks which are likely to increase significantly in cost moving forward.

There are many projects that have a nexus to dock-based visitors that could potentially benefit from an allocation from dockage fees, that may not really fit within the MPF framework. If the Assembly wants to take a project-based allocation, staff can annually bring potential projects for your consideration as part of the budget cycle. Some current potential projects include:

- ADOT is planning to do work on South Franklin. Utilities under that street need to be addressed and certainly have a nexus to dock-based visitors.
- Basin Road has a lot of project work that can be done.
- The gondola project fits in with the nexus as main customer base is intended to be ship visitors.



City and Borough of Juneau
City & Borough Manager's Office
155 Heritage Way
Juneau, Alaska 99801
Telephone: 586-5240 | Facsimile: 586-5385

TO: Assembly Finance Committee
DATE: December 1, 2025
FROM: Robert Barr, Deputy City Manager
RE: FY25 Assembly Grant Reports

Within tonight's meeting packet, you'll find reports from each of your FY25 grantees. You can anticipate receiving a similar set of reports for FY26 grants (current year) in December of next year, and you'll need to make decisions about FY27 grants during your budget process in April and May of next year. In general, reports are due 90 days after the close of the fiscal year. Also in general, we ask our grantees to include the following information in their reports:

- An accounting of the disbursement or obligation funded with the CBJ grant, including detail about re-granting, where relevant; and
- A report on the programs funded, the targeted community benefit, and/or progress towards meeting the defined scope of the program, and/or a narrative description of the goals accomplished; and
- A plan for the continuation (without Assembly support) or expiration of the programs/services that were specifically provided one-time funding by the Assembly, when relevant

The table below summarizes grants made in FY25 and their activity.

Grantee	FY25 Budget	FY25 Actuals	Funds Remaining	Funding Sources	Notes
*AEYC	\$2.38M	\$2.2M	\$181k	General Fund	AEYC regularly carries over funds used for childcare business start-up and expansion in the future year. See report for additional detail.
AJ Docks	\$180k	\$180k	--	MPF	Partially reimburses private dock restroom/security expenses.
*Alaska Committee	\$100k	\$100k	--	General Fund	Gavel Alaska, other Capital focus work.
Alaska HeatSmart	\$223k	\$170k	\$53k	General Fund	Refund of unspent funds not required until FY27 (3-year grant, \$223k/year)
*Douglas 4 th of July Committee	\$3.5k	\$3.5k	--	General Fund	Reimburses some parade/activities related expenses.
Downtown Business Association	\$130k	\$98k	\$31.5k	General Fund, Marine Passenger Fees (MPF)	All GF expended. Unspent MPF funds returned to CBJ. DBA did not report a one-time plan as directed in the MOA.
Franklin Dock Enterprises	\$180k	\$165k	\$15k	MPF	Reimburses private dock restroom/security expenses.

Gastineau Human Services	\$500k	\$500k	--	General Fund	8 bed expansion of 3.1 level recovery program. Also received JCF re-grant.
*Juneau Arts & Humanities Council	\$353k	\$353k	--	General Fund	See report for re-granting detail. Assembly directed \$151k one-time, JAHC did not report a one-time plan as directed in the MOA.
*Juneau Community Foundation	\$1.8M	\$1.8M	--	General Fund	See report for re-granting detail.
*Juneau Economic Development Council	\$540k	\$540k	--	General Fund, MPF	\$100k MPF for a mobility data project – not yet complete, extension granted.
Juneau Festival Committee	\$59k	\$59k	--	General Fund	Only grant without a MOA. See separate 12/1/25 AFC memo.
Juneau Mountain Bike Alliance	\$40k	\$40k	--	General Fund	Thunder Mountain Bike Park trail construction
*Juneau Small Business Development Center	\$28.5k	\$28.5k	--	General Fund	Business start-up, planning, and technical assistance
*KTOO	\$455k	\$455k	--	General Fund	Also received JAHC re-grant
NOAA Whale Art & Displays	\$25k	\$14k	\$11k	MPF	Project extended into FY26. Art elements complete, signage element pending unrelated Statter Harbor work.
*Parents for Safe Grad	\$3k	\$3k	--	General Fund	Supports rentals, food, prizes, and senior gifts for seniors attending the safe graduation event.
SE Conference	\$1M	--	\$1M	MPF	Clean Technology Revolving Loan fund – program development moved to FY26
Sealaska Heritage Institute	\$500k	\$500k	--	General Fund	Also received JAHC re-grant
Tourism Best Management Practices	\$44k	\$43k	\$1k	MPF	Unspent funds returned to CBJ
*Travel Juneau	\$1.8M	\$1.6M	\$191k	Hotel Bed Tax (HBT), MPF	TJ was directed to use excess FY25 funds to pay for FY26 crossing guard program.
UAS – Whale Health Study	\$160k	\$34k	\$126k	MPF	Project extended into FY26

More information about the Assembly Grants process can be found at <https://juneau.org/grants>

Grantees in the table marked with an asterisk (*) follow the partner organization process and are included in the Manager's Budget with status quo direction, unless other direction is provided by the

Assembly at the Assembly Retreat. Other grantees follow the community organizations process and require an Assembly sponsor to be considered while the Assembly is reviewing and revising the Manager's Budget. Grants and programs/services that are exclusively funded by Marine Passenger Fees follow a different process, outlined at <https://juneau.org/manager/marine-passenger-fee-program>

Recommendation:

Information only

FY25 CBJ Assembly Grant Reports

AEYC	2
Alaska Committee	10
Alaska HeatSmart	15
Alaska Juneau (AJ) Dock	29
Douglas 4th of July Committee	31
Downtown Business Association	32
Franklin Docks	48
Gastineau Human Services	49
Juneau Arts & Humanities Council	51
Juneau Community Foundation - Social Service Grants	77
Juneau Economic Development Council	88
Juneau Festival Committee	120
Juneau Mountain Bike Alliance	124
Juneau Small Business Development Center	126
KTOO	136
NOAA Whale Art and Interpretive Displays	138
Parents for Safe Graduation	140
Sealaska Heritage Institute	141
Tourism Best Management Practices	149
Travel Juneau	151
UAS - Whale Health Study	170



FY25 Programmatic Report to the City & Borough of Juneau

Prepared by: Association for the Education of Young Children – Southeast Alaska (AEYC)

Reporting Period: July 1, 2024 – June 30, 2025

Per Child Stipend Program

Budgeted: \$977,500

Spent: \$918,943

Balance for Carryover: \$58,557

Program Purpose:

To provide monthly per-child stipends to licensed child care providers that meet specific eligibility criteria, to support full-time, year-round care for Juneau families. This funding improves the availability of consistent early care by enhancing provider operating capacity and includes dedicated support for workforce development through training stipends.

Key Activities & Outcomes

Participation in the Per Child Stipend Program remained strong throughout FY24, with an average of 17 licensed programs participating each month. Participation fluctuated slightly due to normal provider transitions in the community: some long-time home providers retired, new home programs opened, one home program voluntarily relinquished its license following challenges with the department, and one center also discontinued operations due to licensing difficulties.

Across all participating sites, average monthly enrollment included 110 infants and toddlers and 156 preschool-aged children, for a combined average of 266 children. With an overall licensed capacity of 395, programs operated at approximately 67% of that capacity.

The funding also contributed directly to workforce development and quality improvement. In FY24, the program supported 22 CDA candidates pursuing credentialing, 18 providers obtaining or renewing CPR and First Aid certification, and 70 early educators attending the Southeast Early Learning Conference.

Measure	FY24 Average / Total	Notes
Number of participating programs	17	Fluctuated due to retirements and openings
Infant and toddler enrollment	110	Monthly average

Preschool enrollment	156	Monthly average
Total enrollment	266	Combined monthly average
Total licensed capacity	395	Across all participating programs
Percentage of capacity utilized	67%	Calculation: $266 \div 395$

The funding also contributed directly to workforce development and quality improvement. In FY24, the program supported 22 CDA candidates pursuing credentialing, 18 providers obtaining or renewing CPR and First Aid certification, and 70 early educators attending the Southeast Early Learning Conference.

Measure	FY24 Average / Total	Notes
CDA candidates supported	22	Workforce development
CPR/First Aid certifications supported	18	Licensing compliance and safety
Conference attendees supported	70	Professional development

HEARTS Initiative

Budgeted: \$227,500

Spent: \$226,727

Program Purpose:

To incentivize and retain qualified early childhood educators through education-based stipends and permit fee reimbursements.

Key Activities & Outcomes

The HEARTS Initiative continued to demonstrate strong outcomes in workforce stability and professional advancement. In December 2024, 43 early educators received HEARTS stipends. By June 2025, 41 educators qualified. Of the December recipients, 37 remained employed in June and continued to qualify, representing an 86 percent retention rate.

Thirty-one educators remained in the same tier across both cycles, showing strong role stability. Several educators advanced to higher tiers, reflecting progress in coursework, credential attainment, and experience. Six new educators appeared in the June cycle, demonstrating healthy workforce entry and onboarding.

Overall, HEARTS strengthened Juneau’s child care workforce by rewarding education, supporting ongoing professional development, and encouraging educators to remain in the field.

Award Cycle	Tier 1	Tier 2	Tier 3	Total Recipients
December 2024	18	13	12	43
June 2025	17	15	9	41

Per Employee Stipend Program

Budgeted: \$650,000

Spent: \$570,838

Balance for Carryover: \$79,162

Program Purpose:

To improve compensation and retention in the child care workforce through a monthly per-employee stipend based on full-time equivalency. The program helps stabilize staffing levels by enabling child care programs to raise wages, retain qualified educators, and reduce classroom disruptions.

Key Activities & Outcomes

Across FY25, programs reported an average of 70 employees each month receiving the per-employee stipend. Providers consistently shared that the stipend allowed them to increase hourly wages, offer more competitive starting pay, and provide modest raises to long-term staff. This support helped maintain core teaching teams and reduce turnover pressure during a year when the sector continued to experience significant statewide workforce shortages.

Despite these improvements, programs still struggled to recruit new educators into open positions. As a result, several programs operated below their licensed capacity—not due to insufficient demand from families, but because staffing levels could not meet state ratio requirements. Directors indicated that without the stipend program, their ability to maintain even current staffing levels would have been severely compromised, and some classrooms would likely have closed.

Overall, the Per Employee Stipend Program served as a stabilizing force across Juneau's child care sector. By supporting higher wages, the program helped retain qualified educators, preserve continuity of care, and prevent additional program closures during a period of persistent hiring challenges.

Measure	FY25 Average / Total	Notes
Average monthly employees claimed for stipends	70	Based on monthly claims
Total programs receiving stipends	17	All centers, homes, and group homes participated
Reported wage increases	Qualitative	All programs reported raising wages
Capacity constraints	Sector-wide	Staff shortages limited enrollment

Apprenticeship Program

Budgeted: \$400,000

Spent: \$356,985

Balance for Carryover: \$43,015

Program Purpose:

To support the 2nd year of the registered apprenticeship program, combining on-the-job learning and early childhood education coursework, leading to the Occupational Endorsement Certificate (OEC) in Early Childhood Education through the University of Alaska. The program prepares skilled lead teachers who meet state and federal standards.

Key Activities & Outcomes

During FY25, the Juneau Child Care Apprenticeship Program reached a significant milestone with the graduation of all four apprentices in the cohort. Each apprentice completed the full registered apprenticeship, including 2,400 hours of on-the-job learning, required ECE coursework through UAA leading to the OEC in Early Childhood Education, and federal competency requirements recognized by the U.S. Department of Labor's Office of Apprenticeship.

All four apprentices participated in a graduation ceremony at the University of Alaska Southeast in spring 2025. Importantly, each apprentice remains employed in the child care

sector and now holds a lead teacher position in a licensed child care classroom. This represents a 100 percent retention rate in skilled, high-demand roles and significantly strengthens Juneau's child care workforce.

Carry-Forward Funds

Carry-Forward Funds from FY24

Spent: \$160,686

Intended use: Child Care Business Start-Up and Expansion Program. These funds supported outreach, technical assistance, and planning for expanding local child care capacity, including provider intake, operational guidance, and early-stage business development. A significant portion of this revenue was invested in facility readiness for a new child care center planned for the former Floyd Dryden Middle School. Prior to the building being leased to Tlingit and Haida, AEYC coordinated and funded substantial improvements to the space to make it suitable for early learning operations, including new flooring, paint, relocating a large door, addressing safety considerations, and preparing for licensing.

These funds also supported the successful opening of a new child care center at the former Seventh-day Adventist school, providing direct technical assistance throughout the licensing and start-up process. In addition, one new family child care program is nearing completion of the state licensing requirements and is expected to open soon. Collectively, these investments increased the number of prospective child care providers entering the pipeline and will strengthen Juneau's early learning system's long-term capacity.

Carry-Forward Funds FY25 into FY26

Available: \$180,734

Intended use: Child Care Business Start-Up and Expansion Program. These funds will continue to support the development of new child care programs, assist prospective providers, and ensure sustainable growth in licensed capacity aligned with community needs and municipal goals. Retaining these funds is essential given the unusually high projected demand for start-up support in FY26.

At least two new centers are actively preparing to open in the coming year, including the proposed early learning program at the IBEW Hall. Both sites will require significant start-up assistance, including licensing support, classroom setup guidance, materials procurement, and business planning. These costs are substantial, and their ability to launch depends on having flexible start-up funds available.

In addition, AEYC has been contacted by at least four unlicensed child care providers this fall seeking assistance to become licensed so they can participate in the municipal monthly grant programs. This level of interest in licensing is unprecedented. Helping these providers transition into the licensed system not only expands capacity but also increases program quality, oversight, and financial stability across Juneau's child care landscape. These

Association for the Education of Young Children – Southeast Alaska

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prospective programs would also benefit from start-up dollars to meet licensing requirements or equip their facilities appropriately.

Maintaining the carry-forward funds ensures that Juneau can capitalize on these emerging opportunities, remove financial barriers for new providers, and support the opening of multiple new licensed programs in the coming year.

Conclusion

Across all program areas, FY25 investments strengthened Juneau's child care system by stabilizing the workforce, supporting quality improvements, and sustaining licensed capacity. Stipend programs helped retain educators and enhance compensation, the apprenticeship program produced fully qualified lead teachers who remain employed locally, and business development activities supported both current and emerging providers. These combined efforts contributed to greater continuity of care for families and advanced long-term progress toward a more accessible, resilient, and high-quality early childhood system for the City and Borough of Juneau.

We have another year of Parents as Teachers under our belt, and the assembly is a BIG reason for that. I wanted to take a quick moment to highlight what we did with the generous \$133,333 we were awarded last year. I have your email address from previous correspondence; please share this with other members of the assembly! I want to make sure every one of you knows how significant this investment is to us and the families we serve.

As you may remember, we were in a bit of a pickle when we arrived in the city, asking for funds to help balance our free home-visiting program for families in Juneau with children prenatal to age 3. We had high demand for the program and were patiently waiting for the state to receive its funds so we would know whether we would continue funding through the spring. Having the city step in eased staff and family concerns about the program's continued success and allowed us to go full steam ahead and enroll a record number of parents! Last year, we served 151 families/ 192 children with over 1,200 individualized parenting education sessions through one-on-one home visits. Additionally, we saw 86 unique families attend group connection gatherings throughout the year and continued to offer weekly playgroup opportunities to foster connection between parents...WOW! As a reminder, Parents as Teachers is one of the few evidence-based home visiting programs available that has been shown to increase school readiness and DECREASE child abuse and neglect. Especially in these times of great social uncertainty, we feel so honored and lucky to continue to support families through one of the most challenging and often difficult transitions of their lives: parenthood. I'll attach some reports with all the fun data of our last program year, but please! Let our family statements from this year's Satisfaction Survey paint the picture of what your generous funding supported.

What about this program has been most helpful to you & your family?

- *Reassurance of milestones and baby development. It has been nice to have a third party come and help in that way*
- *My parent educator, Mary, was very understanding and empathetic. She made me feel heard and seen, and she seemed genuinely to enjoy my older children, too.*
- *It's been great to have someone to talk to and bounce ideas off of when I'm stumped or going through a rough patch. Also, the access to different resources and information has been an enormous help!*
- *Community with other families through groups and events. A home visitor is available to answer questions specific to my child!*
- *Having a set time regularly to talk about the challenges and successes of parenting, and how to address those in the future*
- *Learning about each developmental step and normalizing challenges*
- *Reassurance that toddlers will act like toddlers, and that's ok. Encouragement for different approaches to my child's behavior when I struggle.*
- *As new parents going through intense and rapid changes, it was so great to have an informed "outsider looking in" to normalize and guide in a meaningful and trustworthy way. We were provided with helpful resources and feedback*
- *Having support in the early months. It made an enormous difference for us. It helped reduce stress and uncertainty about many new things and build some parenting confidence. We learned lots of new activities to try too.*
- *I have loved many of the activities that were shared with us and how our parent educator has built a relationship with our kiddo.*
- *Reassurance and validation of our experience and concerns*

- *I LOVE Parents as Teachers. Deeply. To my core.*
- *This is a wonderful program and an excellent resource. I hope that funding is provided to help it continue*
- *We became much more confident in our parenting because of PAT and never felt silly asking unusual (or even embarrassing) questions.*
- *We loved PAT, and I recommend it to all my friends who are expecting. It was beneficial, and I like that a sleep consultant is available.*



Alaska Committee FY25 Report **Wayne Jensen, Chair**

The Alaska Committee was started in 1995 following decades of efforts to move the Capital and/or legislature. *"The purpose of the organization is to make state government work better for all Alaskans by enhancing Juneau as Alaska's capital city"*

The Committee is governed by a board of directors consisting of 22 members; 17 members are elected to serve 3 year staggered terms, the mayor is a designated member and other designated members are representative of liaison organizations; The Juneau Chamber of Commerce, Southeast Conference, JEDC and Travel Juneau. The current members are: Wayne Jensen (Chair), Max Mertz (Vice-Chair), Win Gruening (Secretary), Connie Hulbert (Treasurer), Maggie McMillan, McHugh Pierre, Jeff Grant, Teresa Young, Diana Cote. Greg Smith, Craig Dahl, Jesse Kiehl, Kevin Jardell, Cordova Pleasants, Dru Fenster, Andrea Watts, Mary Becker, Brian Holst (JEDC), (Juneau Chamber), Liz Perry (Travel Juneau) and Robert Venables (SE Conference).

The Juneau Chamber of Commerce provides administrative support to the Committee.

Our focus includes Improving Access to the Capital, enhancing Infrastructure to support legislators and visitors, improving communications, and partnering with other organizations to enhance our efforts. Some of our partners with similar missions in addition to the liaisons include: The Capitol Fund of the Juneau Community Foundation, Develop Juneau, Downtown Business Association and KTOO (Gavel Alaska).

We hold meetings monthly at 7 AM on the second Wednesday of every month at the Juneau Chamber Office. We also have an Annual Meeting in January to elect directors and review the activities of the past year and plan for the future. We held all meetings in-person and via Zoom. Activities/Issues that we addressed the past year include:

- Hosting the annual Community Welcome Reception for the Legislature in January, which included collecting welcome gift bags for the legislators, Governor and Lt. Governor.
- We supported the League of Women Voters Capitol visits for Juneau 8th grade students.
- Sponsorship of the SE Conference Mid-Session Summit& Annual Mtg.
- Sponsorship of AML annual fly-in meeting.
- Sponsorship of Alaska Chamber of Commerce annual fly-in meeting.
- Sponsorship of Alaska Power Association annual fly-in meeting.
- Sponsorship of Association of Alaska School Boards annual fly-in meeting.

- Sponsorship of Gavel Alaska.
- The Alaska Committee has received stock in Develop Juneau, a private corporation that developed 3 buildings near the Capitol that contain 16 apartment units that are reserved for legislators and staff. We have two members of the committee on the board of directors.
- Collaborating with the Juneau Community Foundation Capitol Fund by reviewing and recommending improvements to the Assembly Building Legislative Housing and capital improvements to Gavel Alaska.
- Partnering with Cedar Group on developing more exposure and increasing financial support of Gavel Alaska throughout the state.
- Attended the Southeast State Fair at Haines in cooperation with the Juneau Chamber of Commerce.
- We sponsored the AFN Annual Meeting
- We conducted a Satisfaction Survey of Legislators and Staff. The survey is available on the JEDC and the Alaska Committee websites.
- We maintain a presence on Social Media.

Activities that we anticipate our involvement in addition to continuing with most of the efforts listed above include:

- Assist KTOO in funding for Gavel Alaska in light of reduced Federal funding.
- Partnering with the League of Women Voters in developing "A visit to the Capitol" program that could be shared with schools throughout the state.
- Increasing the awareness of Gavel Alaska.
- Exploring opportunities to improve the Capitol Complex.
- Monitoring legislative move efforts.
- Improving housing for Legislators and staff.

Attached are the year-end financials.

Being the Capital City is a privilege and an honor. We have a responsibility to be the best capital we can be.



Wayne Jensen, Chair

Year End Board Reports

Alaska Committee

For the period ended June 30, 2025

Prepared by

Suzanne Trucano

Prepared on

July 7, 2025

Table of contents

Balance Sheet.....3

Profit & Loss - Year End4

General Ledger Detail - Year End.....5

Balance Sheet

As of June 30, 2025

	As of Jun 30, 2025	As of Jun 30, 2024 (PY)	Total Change
ASSETS			
Current Assets			
Bank Accounts			
1010 KBO Checking - General (deleted)	0.00	170,778.59	-170,778.59
1020 KBO Money Market (deleted)	0.00	201,176.30	-201,176.30
1030 Northrim Bank-Checking-2756	-10,775.00		-10,775.00
1031 Northrim-Sweep savings-4887	141,215.02		141,215.02
Total Bank Accounts	130,440.02	371,954.89	-241,514.87
Other Current Assets			
1025 Stock - Develop Juneau	2,000.00	2,000.00	0.00
1070 Northrim CD 7086	100,000.00		100,000.00
1071 Northrim CD 9937	125,000.00		125,000.00
1100 Prepaid Expense	0.00	0.00	0.00
1499 Undeposited Funds	0.00	0.00	0.00
Total Other Current Assets	227,000.00	2,000.00	225,000.00
Total Current Assets	357,440.02	373,954.89	-16,514.87
Other Assets			
1999 Suspense	0.00	0.00	0.00
Total Other Assets	0.00	0.00	0.00
TOTAL ASSETS	\$357,440.02	\$373,954.89	\$ -16,514.87
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
2009 Unearned Income			
2010 CBJ Legislative Housing Grant	0.00	0.00	0.00
Total 2009 Unearned Income	0.00	0.00	0.00
Total Other Current Liabilities	0.00	0.00	0.00
Total Current Liabilities	0.00	0.00	0.00
Total Liabilities	0.00	0.00	0.00
Equity			
3800 Temp Restricted-Leg Reception	-24,502.35	-19,909.28	-4,593.07
3810 Temp Restricted-Inaugural Ball	0.00	0.00	0.00
3900 Retained Earnings	398,457.24	371,284.51	27,172.73
Net Revenue	-16,514.87	22,579.66	-39,094.53
Total Equity	357,440.02	373,954.89	-16,514.87
TOTAL LIABILITIES AND EQUITY	\$357,440.02	\$373,954.89	\$ -16,514.87

Profit & Loss - Year End

July 2024 - June 2025

			Total
	Jul 2024 - Jun 2025	Jul 2023 - Jun 2024 (PY)	Change
REVENUE			
4110 Grants	100,000.00	268,000.00	-168,000.00
4140 Contributions-Leg Reception	30,026.00	19,800.00	10,226.00
4500 Interest Income	1,910.66	20.17	1,890.49
Total Revenue	131,936.66	287,820.17	-155,883.51
GROSS PROFIT	131,936.66	287,820.17	-155,883.51
EXPENDITURES			
6275 Professional Fees			
6650 Accounting	1,200.00	752.00	448.00
6655 Consulting	14,412.50	19,609.21	-5,196.71
Total 6275 Professional Fees	15,612.50	20,361.21	-4,748.71
7800 Legislative Reception	28,769.07	22,852.48	5,916.59
Administrative			
5010 Admin & Website Support	30,000.00	30,000.00	0.00
5012 Bank Fees	847.75	77.20	770.55
5014 Office Supplies	535.46	364.00	171.46
5018 Storage Rental	1,774.50	3,364.85	-1,590.35
5019 Business License & Fees	175.00		175.00
Total Administrative	33,332.71	33,806.05	-473.34
Program			
6300 Capital Outreach			
6320 Other Outreach	500.00	611.00	-111.00
6321 Advertising	229.40	70.00	159.40
6323 Meeting & Conferences	910.85	6,154.25	-5,243.40
6330 Community Fairs	3,460.46	2,475.00	985.46
6340 Member/Sponsorships	636.54	618.00	18.54
6347 Gavel Alaska Support	10,750.00	168,292.52	-157,542.52
Total 6300 Capital Outreach	16,487.25	178,220.77	-161,733.52
6510 Sponsorships & Outreach	15,500.00	10,000.00	5,500.00
6550 Polling Reserve	38,750.00		38,750.00
Total Program	70,737.25	188,220.77	-117,483.52
Unapplied Cash Bill Payment Expense		0.00	0.00
Total Expenditures	148,451.53	265,240.51	-116,788.98
NET OPERATING REVENUE	-16,514.87	22,579.66	-39,094.53
NET REVENUE	\$ -16,514.87	\$22,579.66	\$ -39,094.53

September 27, 2025

RE: Alaska Heat Smart FY25 Progress Report

Katie Koester, Manager
City and Borough of Juneau
155 Heritage Way
Juneau, Alaska 99801

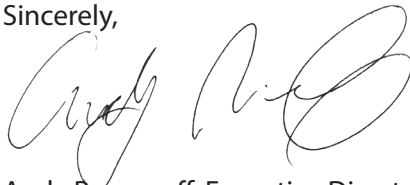
Dear Ms. Koester,

Thank you for the opportunity to submit Alaska Heat Smart's grant funding report for FY2025. In accordance with the Memorandum of Agreement, Alaska Heat Smart is providing:

- a report on the programs funded and the target community benefits, and
- an accounting of the disbursement of funding with the CBJ grant.

Our report follows. AHS financial for FY25 are attached.

Sincerely,

A handwritten signature in black ink, appearing to read 'Andy Romanoff', is placed above the typed name.

Andy Romanoff, Executive Director
Alaska Heat Smart

cc: Stevie Gawryluk, Budget Analyst, CBJ Finance Department

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Gretchen Keiser
President

Steve Behnke
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Lori Sowa
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Board of Directors

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Alan Wilson

Executive Director

Andy Romanoff

P.O. Box 20912
Juneau, AK 99802

akheatsmart.org

Alaska Heat Smart FY25 Report

During FY25, Alaska Heat Smart (AHS) spent \$169,555 of the City and Borough of Juneau's (CBJ) three-year grant award to further its efforts to bring energy efficiency and the conversion of oil-fired and electric resistance heating systems to heat pumps to Juneau homes. It is hard to overstate the value of the three-year funding CBJ has provided to AHS at this juncture of the organization's growth, program demands and successes, and federal funding turmoil.

AHS made the intentional financial decision to expend CBJ funds cautiously in FY25 while instead using federal funds on time-sensitive programming. Also, AHS sought to maximize use of available federal funds given the risks posed to these funds under the current federal administration. While both the AHS Board of Directors and staff remain optimistic that obligated federal funds and their programs will hold strong, the decision was made to proceed thoughtfully and retain a measure of financial security with the use of both CBJ funds and modest revenue from privately raised fees, donations, and carbon reduction 'product sales'.

CBJ funds continued to provide a critical cash flow buffer in FY25. Considerable reimbursement delays in two federally-funded Department of Energy grant programs would have otherwise threatened a slow down in Juneau contractor payments from AHS without this cash flow buffer on hand. CBJ support also provides core administrative funding beyond what is reimbursable under strict federal grant requirements, as well as providing a bit of 'breathing room' to do the analysis and work necessary to pursue additional funding sources in an effort to diversify revenue streams. More broadly, CBJ support demonstrates local municipal support for AHS, which is key to seeking other funding.

Grant Objectives and Program Deliverables

In FY25, AHS met the objectives of CBJ funding through its program services and a continued focus on additional opportunities.

AHS Home Energy Assessment Program:

The home energy assessment continues to underpin nearly all AHS programs. To date, AHS has performed nearly 1,400 home energy assessments to assist residents along their journey to home electrification and reduced utility expenses. Juneau's FY25 assessment work load was lower than in FY24. Rather than lowered demand, however, AHS staff believe that many Juneau homeowners chose to be placed on our federal (ACES) program waitlist while awaiting program rollout and the availability of heat pump cash incentives in FY26.

Media Presence / Community Networking:

Despite being awarded nearly \$40M in FY25, AHS has taken a quiet approach to

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media and local and state publicity. Since the federal change of administration, AHS has chosen to ‘keep its head low’, decline numerous media opportunities including print coverage, air coverage, and panel participation, and move steadily forward with project work. Outreach for programs and applicants has leaned heavily on word of mouth with neighbor-to-neighbor and peer-to-peer interactions taking the lead on programmatic messaging.

Data Collection and Reporting:

1. As part of the ACES program and using federal funds, AHS contracted with Alaska data company Analysis North to update and improve the home energy assessment calculator currently utilized by AHS home energy assessment staff. Analysis North, developer of the Alaska Heat Pump Calculator and Alaska residential audit software AKWarm, created the software foundation of the existing AHS assessment system. To address an anticipated increase in assessment workload and to streamline the existing assessment process, AHS contracted Analysis North to modernize our software system. The revised assessment software will be available for use in late 2025 in Juneau as well as in the majority of Alaska’s southern and central coastal communities.
2. AHS is collaborating with AELP on a federal program known as the Energy Technology Innovation Partnership Project, or ETIPP. The ETIPP project is called “JUMP in Housing: Juneau Upgrades to Modernized Power in Multifamily and Manufactured Homes.” JUMP will look at energy use, costs, benefits, and community attitudes. The results will help AEL&P and partners plan for affordable, reliable, and fair electrification while moving Juneau toward its renewable energy goals
3. Throughout the 2024-2025 winter heating season, AHS collaborated with the Alaska Center for Energy and Power (ACEP) and the National Renewable Energy Laboratory (NREL) to intensively monitor and study the installation and performance of one of Alaska’s first residential high temperature air to water heat pumps. With the potential to replace oil boilers, this Arctic heat pump was monitored in real time for nearly eight months in a Juneau home. NREL is currently analyzing data and preparing a report for the parties involved. Early analysis suggests that the heat pump’s performance, while superior to both oil and resistance heating equipment, did not meet the manufacturer’s projected efficiency and performance levels.

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AHS Program Management

In FY25, AHS completed an 18-month internal process to update and expand management policies and practices, develop an employee handbook and benefits package, an professional review of financial records, and additional hiring of project managers and energy advisors.

Funding

- Despite the sharp curtailment of federal funding nationwide in 2025, AHS programs maintained their grant funding, albeit with some considerable delays in receiving expense reimbursements. AHS signed a subaward agreement with the Southeast Conference in January of 2025 for the 5-year Accelerating Clean Energy Savings (ACES) program which includes about \$12M to incentivize Juneau home heat pump installations.
- AHS took over full management of the Alaska Carbon Reduction Fund in FY25 and in partnership with Renewable Juneau helped to deepen the pool of corporate funders to support the installation of heat pumps in low-income homes primarily in Juneau, but also in Sitka and Ketchikan.

AHS Program Deliverables

AHS relied on FY25 CBJ funding to be able to provide the following program deliverables:

1. Website and Outreach Campaign

- 12,800 website visits, a 25% increase from FY24.
- AHS information was found through word of mouth (37%), the internet (13%), partner businesses such as AEL&P (17%), and local print media (13%). 20% were unspecified.

2. Home Energy Assessments

- 134 assessments in Juneau, with non-CBJ funding driving an additional 34 Sitka assessments and 12 Ketchikan assessments, for a regional total of 180.
- AHS survey data indicate about 70% of households which obtain an AHS home assessment proceed with a heat pump conversion. In FY26, AHS is updating this follow-through analysis to provide a current conversion rate and refreshed metrics on household fuel consumption savings and related carbon emissions reductions.

3. Energy Cost Savings and Impacts of Heat Pump Conversions:

The following metrics are based on preliminary home energy assessment data and not from a follow up 'reassessment data' comparison study. AHS will be updating our reassessment metrics in FY26.

- \$11,046.00 is the FY25 average cost for a Juneau heat pump installation. This cost includes associated electrical connections. Heat pump costs alone can range from \$6,500 upwards of \$30,000.
 - Average annual utility cost savings: \$1,719
 - Average payback of 8 years
- Projected annual savings range from less than \$500 to over \$3,000
- Energy cost savings range from 40% - 70%, depending on the home and the makeup of its legacy heating system.

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- In summary, \$733,244 in federal grant funding entered the Juneau economy from AHS operations in FY25. This infusion of capital reflects the delivery of \$4.34 in federal benefits for every \$1 of CBJ funding expended. Direct and indirect recipients of these federal funds included mechanical, electrical, plumbing, and weatherization contractors, AELP, and CBJ permitting and inspections departments.
- With an average \$1,719 annual savings, the estimated 210 direct and indirect heat pump installations influenced annually by AHS to date, equate to an approximation of \$1,890,900 in direct annual energy savings to Juneau residents. (Note: this savings figure is subject to change as fuel costs fluctuate, as marketing efforts shift, and as AHS program offerings evolve. We believe this figure conservative based upon a notable increase in word of mouth awareness and the challenges in determining the number of annual indirect heat pump installations (those influenced by others and not AHS directly.)

Improved Business for Juneau Contractors:

AHS contracted with four heat pump installers, five electrical contractors, two plumbers, and four handyman services in the past year. AHS coordinates the work of its contractors for optimal service delivery to our clients.

A SUMMARY OF AHS FY25 PROGRAMS

ACES and NORTHH:

These two federal grant programs illustrate how CBJ funding is critical in providing the upfront resources so that AHS staff can do the research and writing required to obtain other funds and execute grant agreements. Assuming the EPA-funded \$38.6M ACES program and the \$3.9M DOE-funded NORTHH program continue under the current administration:

- NORTHH will bring nearly \$450K for energy efficiency improvements at three Juneau nonprofit organizations.
- ACES aims to bring about \$12M in nearly 2,450 heat pump cash incentives over the next 4.5 years to Juneau households. The additional homeowner payments for above and beyond incentives will contribute another \$10M to the local economy.
- **Combined, these two AHS programs stand to infuse the Juneau economy with \$22.5M over the coming five years.**
- **NORTHH ('NONpRoFIT Retrofits for Health and Housing')**
During FY25, AHS staff worked with grant program partners Information Insights and the National Renewable Energy Lab - AK Campus, to stand up the \$3.9M Department of Energy 'Renewing America's Nonprofits Program' project designed to retrofit 25 Alaska nonprofit buildings. A statewide selection

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committee of health and housing experts was organized and 30 applicants were chosen from a pool of over 50.

Three Juneau nonprofit organizations (REACH, JAMHI, GHS) are part of the final cohort and are projected to receive up to \$150,000 each in energy efficiency retrofit improvements to their nonprofit buildings. The intent of NORTHH is to lower both building energy costs as well as carbon emissions. Funds saved annually from reduced bills can be redirected to mission critical operations. In FY26, commercial audits of the buildings will be conducted, scopes of work created, and contractors sought to perform the building retrofit work.

- **ACES (Accelerating Clean Energy Savings)**

During FY25, AHS staff worked to lay the foundations for the state of Alaska's largest heat pump program. ACES, a partnership between AHS and Southeast Conference, seeks to incentivize over 6000 heat pumps in coastal Alaska communities over the coming five years.

Low Interest Heat Pump Loan Financing:

True North Federal Credit Union's (TNFCU) low interest heat pump loan program continues to thrive with nearly 60 loans closed, averaging \$9,800 apiece, with no defaults since the loan program's commencement in 2021. The loan program has added roughly \$550,000 in private financial capital into the Juneau economy. The heat pump loan program is being expanded to serve most of coastal Alaska in response to our ACES incentive program. An updated agreement between AHS and TNFCU was signed in FY25 and brings in Southeast Conference as a loan loss guarantee partner for non-Juneau loans.

HUD Healthy Homes Program (HH)

This AHS program started in 2022 and serves Juneau's low income households with upgrades to electrical and heating systems, energy efficiency measures, ventilation, and overall home health and safety. To date, 52 homes have been completed, 15 homes are currently undergoing improvements, and 14 are in the application process.

DOE Clean Heat Incentive Program (CHIP)

Beginning in 2023, the AHS CHIP program offers lower to modest-income homeowners cash incentives to partially pay for their energy efficiency upgrades. After completion of roughly 55 of an anticipated 180 heat pump incentive projects, AHS paused CHIP in FY25 due to reimbursement sluggishness at the Department of Energy. AHS continues to seek nearly \$75K in outstanding funds and can reboot CHIP if and when pending DOE reimbursements are met.

Alaska Carbon Reduction Fund (ACRF)

AHS signed an MOA with Juneau nonprofit Renewable Juneau to move ACRF to

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full AHS management and added ACRF to its slate of homeowner energy efficiency programs. ACRF outgrew RJ's ability to manage the program and current AHS staff now treat ACRF as one of the energy efficiency program options available to program applicants. ACRF has installed heat pumps in 60 lower income Juneau, Sitka, and Ketchikan homes. In addition to individual donors, ACRF has continued to attract corporate support from local businesses such as Coeur Alaska, Carnival Cruise Line, Allen Marine Tours, Above and Beyond AK Adventures, and Gastineau Guiding. New business supporters appear poised to join forces with ACRF for FY26. ACRF has raised more than \$650,000 in private funding during its six years of operations.

Sitka Tribe of Alaska Heat Pump Program

AHS was awarded the task of administering a small Sitka-based heat pump incentive program for Sitka Tribal citizens using federal BIA funds acquired by the Sitka Tribe of Alaska. AHS' Sitka-based energy assessor conducted more than two dozen Sitka home energy assessments for applicants to the incentive program and a competitive bidding process landed two contractors to perform the heat pump installation work for approximately 22 Sitka tribal citizen homes. Heat pump installations should be completed by late 2025.

Research Projects

As previously noted, AHS staff collaborated on two Juneau-based research projects designed to:

1. Investigate the performance of a new-to-Alaska high temperature air-to-water "Arctic" heat pump with Analysis North, AK Center for Energy and Power, and the National Renewable Energy Laboratory - AK; and
2. Gather and analyze data on energy use, potential savings, and property owner incentive methods for energy efficiency improvements to multifamily housing, with AEL&P, NREL, REAP, and Information Insights.

FY25 INCOME AND EXPENDITURES

In FY25, AHS spent a total of \$169,555 in CBJ funds to support its Juneau programmatic operations out of total expenditures of \$1,137,412 for all AHS programs. AHS FY25 financials are attached.

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Alaska Heat Smart ME Board Financials

Alaska Heat Smart

For the period ended June 30, 2025



Prepared on

September 27, 2025

Table of Contents

Balance Sheet.....3

Profit and Loss4

Alaska Heat Smart Balance Sheet As of June 30, 2025

	Jun 30, 25
ASSETS	
Current Assets	
Checking/Savings	
1000 · Alaska Heat Smart	149,142.68
1001 · Alaska Carbon Offset Funding	175,754.87
1011 · Paypal Holding account	171.03
1012 · Clearing	14,986.25
Total Checking/Savings	340,054.83
Accounts Receivable	
11000 · Accounts Receivable	238,699.03
Total Accounts Receivable	238,699.03
Other Current Assets	
1002.1 · Home Energy Loan loss allocatio	-15,000.00
1002.4 · Prepaid Insurance	1,284.52
1002.5 · Rental deposit	4,044.60
Total Other Current Assets	-9,670.88
Total Current Assets	569,082.98
TOTAL ASSETS	569,082.98
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	37,996.16
Total Accounts Payable	37,996.16
Credit Cards	
1005 · Capital One-Credit Card	1,443.16
Total Credit Cards	1,443.16
Other Current Liabilities	
1002.3 · Unearned Income	
1002.32 · CBJ funding	103,747.65
1002.33 · CDS (Match Gaguine FDN)	18,781.85
1002.34 · CBJ HUD reserve funding	78,750.12
1002.35 · ACF Sitka Funding	4,601.91
1002.36 · HELP Heat funding	23,103.52
1002.37 · ACRF Accounting-fund	168,743.38
1002.38 · AK Comm. Foundation (NORTH)	37,369.65
Total 1002.3 · Unearned Income	435,098.08
1030 · Payroll Liabilities	35,293.82
2110 · Direct Deposit Liabilities	16,324.08
Total Other Current Liabilities	486,715.98
Total Current Liabilities	526,155.30
Total Liabilities	526,155.30
Equity	
3000.1 · Retained Earnings	32,431.28
32000 · Unrestricted Net Assets	5,040.80
Net Income	5,455.60
Total Equity	42,927.68
TOTAL LIABILITIES & EQUITY	569,082.98

Alaska Heat Smart Profit & Loss July 2024 through June 2025

	Jul '24 - Jun 25
Ordinary Income/Expense	
Income	
1100 · Federal	
1100.1 · HUD Healthy Homes Income	505,003.62
1100.2 · CDS Murkowski Income	58,641.65
1100.3 · DOE NORTHH Income	36,254.77
1100.4 · STA Funding-ARPA	29,965.48
1100.5 · EPA CPRG Funding	140,831.61
Total 1100 · Federal	770,697.13
1110 · State Revenue	
1110.1 · ACEP Funding	6,088.59
Total 1110 · State Revenue	6,088.59
1111 · Local	
1111.11 · AEL&P ETIPP funding	945.32
1111.12 · Rasmuson Foundation	8,671.37
1111.2 · Project Income	1,441.25
1111.5 · HELP Heat fund Revenue	693.32
1111.6 · ACRF Revenue	141,310.43
1111.7 · AEL&P MF contract	-63.31
1111.8 · CBJ Funding	169,555.47
1111.9 · City of Sitka	2,142.61
Total 1111 · Local	324,696.46
1112 · Other Revenue	
1112.2 · Cash Match	16,687.45
1112.4 · Interest earned	5,340.39
Total 1112 · Other Revenue	22,027.84
1113 · Fundraising	
1113.1 · Paypal Income	825.00
1113.2 · Donations	13,077.73
1113.3 · Sponsorships	0.00
Total 1113 · Fundraising	13,902.73
Total Income	1,137,412.75
Cost of Goods Sold	
1200 · Cost of Goods Sold	
1200.2 · Paypal processing fees	51.77
1200.3 · cc payment processing	374.29
Total 1200 · Cost of Goods Sold	426.06
Total COGS	426.06
Gross Profit	1,136,986.69
Expense	
2001 · Personnel	
2001.1 · Executive Director	97,882.54
2001.10 · Home Energy Assessor	735.00
2001.11 · Energy Advisor (Regional)	1,260.00
2001.2 · Financial Manager	36,406.50
2001.3 · Home Energy Assessor-Lead	34,775.63
2001.4 · Home Energy Assessor-2	12,478.80
2001.5 · Home Energy Assessor-3	8,652.35
2001.6 · Program Manager	56,786.55
2001.7 · Admin Assistant	32,325.48
2001.8 · Energy Advisor-Sitka	4,270.00
2001.9 · Executive Assistant	15,403.50
Total 2001 · Personnel	300,976.35

Alaska Heat Smart Profit & Loss July 2024 through June 2025

	Jul '24 - Jun 25
2002 · Fringe Benefits	
2002.1 · Taxes	26,693.71
2002.3 · Direct deposit processing	1,271.92
2002.4 · Workers Comp	1,622.50
2002.5 · Retirement plan	2,095.33
2002.6 · Paid Leave	37,214.59
2002.7 · payroll processing	1,788.67
2002.8 · addtl. Fringe	3,218.07
Total 2002 · Fringe Benefits	73,904.79
2003 · Supplies	
2003.1 · Supplies Specific	16,555.60
2003.2 · Office supplies	10,167.74
2003.3 · Software	339.47
Total 2003 · Supplies	27,062.81
2003.10 · Administrative expense	
2003.02 · Insurance-401k Bond	500.00
2003.11 · Utilities	996.40
2003.13 · Insurance- GL	7,592.83
2003.14 · Insurance-Directors & Officers	769.92
2003.15 · Internet / Telephone	826.19
2003.22 · Bank Fees	328.77
2003.33 · Printing & Copying	845.97
2003.44 · Business Meetings	124.44
2003.55 · Postage & Delivery	1,770.85
2003.66 · License & Fees	100.00
2003.77 · Memberships / Dues	3,532.45
2003.90 · Sponsorships / Donations	399.00
2003.98 · Rent	33,251.40
2003.99 · Advertising & Marketing	459.49
Total 2003.10 · Administrative expense	51,497.71
2004 · Travel	
2004.1 · Travel Staff & Board	71.76
2004.2 · Special projects Travel	9,590.50
Total 2004 · Travel	9,662.26
2006 · Contractual (Professional fees)	
2006.1 · Contractor	531,133.63
2006.10 · IT / Web support	2,827.81
2006.11 · Consultant	700.00
2006.3 · Accounting	12,740.00
2006.4 · Bookkeeping	2,195.00
2006.6 · Broker / Professional	500.00
2006.9 · AHS Contract	32,092.08
Total 2006 · Contractual (Professional fees)	582,188.52
2007 · Other Direct	
2007.1 · Subawardee	26,687.71
2007.2 · Other Direct	2,974.61
2007.3 · Incentive Payments (CDS)	50,575.50
2007.4 · Incentive Payments (STA)	6,000.00
Total 2007 · Other Direct	86,237.82
2008 · Grant recovery expense	
2008.1 · De minimus	0.00
Total 2008 · Grant recovery expense	0.00
5001 · Losses & Bad Debts	0.83
Total Expense	1,131,531.09

Alaska Heat Smart
Profit & Loss
July 2024 through June 2025

	Jul '24 - Jun 25
Net Ordinary Income	5,455.60
Net Income	5,455.60

Survey Point Holdings

PO Box 7975
Ketchikan, AK 99901



Statement

Statement #: AJ25MPF01
Date: June 30, 2025
Customer ID: JUNCIB
Project Info: FY25 AJ Dock MPF Project Reimbursements Accrual End 6-30-2025

Bill To:
City and Borough of Juneau
Stevie Gawryluk, Budget Analyst, CBJ Grants
155 S. Seward Street
Juneau, AK 99801

Accrual End	Project	Check/Inv #	Description	Amount
			SEE ATTACHED SPREADSHEET and RECEIPTS	\$ 180,000.00
			AJ DOCK QUALIFYING EXPENSES FOR FY25 ARE GREATER THAN AWARD AMOUNT, AJ DOCK REQUESTS MPF AWARD BALANCE IN FULL (\$180,000.00)	
				\$ 180,000.00

Reminder: Please include the statement number on your check.

REMITTANCE	
Customer Name:	City and Borough of Juneau
Customer ID:	JUNCIB
Statement #:	AJ25MPF01
Date:	30-Jun-25
Amount Due:	\$180,000.00
Amount Enclosed:	

Date	Grant Project	Vendor	Description	CHK	Amount
7/4/2024	Restrooms Cleaning/Maintenance	ALASKA WASTE-JUNEAU LLC	Garbage	████	\$ 481.71
7/4/2024	Port Security	CRUISE LINE AGENCIES OF AK SE	Port Facility Security Personnel	████	\$ 31,342.62
8/9/2024	Restrooms Cleaning/Maintenance	ALASKA WASTE-JUNEAU LLC	Garbage	████	\$ 483.80
8/9/2024	Port Security	CRUISE LINE AGENCIES OF AK SE	Port Facility Security Personnel	████	\$ 44,401.11
9/12/2024	Restrooms Cleaning/Maintenance	ALASKA WASTE-JUNEAU LLC	Garbage	████	\$ 484.03
9/12/2024	Port Security	CRUISE LINE AGENCIES OF AK SE	Port Facility Security Personnel	████	\$ 31,883.21
10/14/2024	Restrooms Cleaning/Maintenance	ALASKA WASTE-JUNEAU LLC	Garbage	████	\$ 484.03
10/14/2024	Port Security	CRUISE LINE AGENCIES OF AK SE	Port Facility Security Personnel	████	\$ 39,652.18
11/12/2024	Restrooms Cleaning/Maintenance	ALASKA WASTE-JUNEAU LLC	Garbage	████	\$ 645.40
11/12/2024	Port Security	CRUISE LINE AGENCIES OF AK SE	Port Facility Security Personnel	████	\$ 48,906.53
4/2/2025	Port Security	JUNEAU CHRISTIAN CENTER	Training Space Rental	████	\$ 800.00
4/14/2025	Restrooms Cleaning/Maintenance	ALASKA WASTE-JUNEAU LLC	Garbage	████	\$ 343.28
4/14/2025	Restrooms Cleaning/Maintenance	JUNEAU, CITY/BOROUGH OF	Sewer	████	\$ 140.62
5/13/2025	Restrooms Cleaning/Maintenance	ALASKA WASTE-JUNEAU LLC	Garbage	████	\$ 1,210.06
5/13/2025	Port Security	CRUISE LINE AGENCIES OF AK SE	Port Facility Security Personnel	████	\$ 2,688.36
5/13/2025	Restrooms Cleaning/Maintenance	JUNEAU, CITY/BOROUGH OF	Sewer	████	\$ 140.62
5/16/2025	Port Security	CAPITAL EMBROIDERY	Security Personnel Uniforms	████	\$ 732.84
6/12/2025	Restrooms Cleaning/Maintenance	ALASKA WASTE-JUNEAU LLC	Garbage	████	\$ 708.29
6/12/2025	Port Security	CRUISE LINE AGENCIES OF AK SE	Port Facility Security Personnel	████	\$ 43,187.15

Total \$ **2 487 1 5. 84**

Ms. Beth McEwen, Municipal Clerk
City and Borough of Juneau
155 S. Seward St.
Juneau, AK 99801



October 24, 2024

Dear Ms. McEwen:

We have made payment to the vendors listed below to support the activities of the Douglas Fourth of July Committee. Respectfully, we request that the City and Borough reimburse our Committee accordingly in the amount of \$3,500.00.

Attached is a copy of the activities sponsored by the Douglas 4th of July Committee on the 2024 July 4th weekend for your files.

As always, we would like to extend our thanks to the City and Borough for their support of our July 4th celebration. If there are any questions, I can be reached at 907-419-8884.

Sincerely,

Kara Johnson, Treasurer
Douglas 4th of July Committee
Box 240436
Douglas, AK 99824

Reimbursement Request for Expenses Paid for 2024 Douglas 4th of July:

Vendor	Cost
The End Zone (Juneau Huskies Football): Assistance with Kid Races and Field events on July 4	\$750.00
The End Zone (Juneau Huskies Football): Assistance with Soapbox Derby on July 3-4	\$1,500.00
Parade Float Prizes (10 prizes @ \$100 each)	\$1,000.00
Commercial Signs: Event flyers	\$250.00
Total	\$3,500.00



FY25 Activity Report

The mission of the Downtown Business Association (DBA) is to promote and advocate for a vibrant and sustainable downtown. This report outlines how CBJ funds awarded to the DBA were used during the timeframe July 1, 2024 - June 30, 2025.

A. CBJ Community Grant

Funds awarded to the DBA by the CBJ in the form of a community grant during Fiscal Year 2025 totaled \$40,000. These monies were used to partially subsidize the DBA's efforts to maintain Juneau's nationally recognized status as a Main Street America community which requires having strong operating procedures, sound fiscal management, diverse representation, and a focus on ensuring a safe and welcoming downtown for all with an emphasis on family-friendly activities.

Expenditures included:

- \$18,558 Subsidy – Partially covered contractual obligations for internal operations and external deliverables (accounting systems, financial management, compliance, permits, insurance, storage, shipping, printing, A/P, A/R, non-profit tax return filings, supplies, rentals, decorations, deliveries, logistics, transportation, marketing materials, social media, project management, volunteer coordination)
- \$18,343 Subsidy – Partially covered contractual obligations for Light Up Juneau (purchase of lights, installation of lights, electrician repairs, equipment rentals, city permitting)
- \$2,494 Subsidy – Partially covered expenses to advertise & promote events to residents
- \$605 Subsidy – Partially covered expenses for the execution of the 2024 Gallery Walk

B. CBJ Marine Passenger Fees

Funds awarded to the DBA by the CBJ in the form of marine passenger fees during Fiscal Year 2025 totaled \$90,000. Of these monies, \$58,486 were used exclusively to hire, train, schedule, and support staff, as well as to purchase gear and pay for payroll expenses of the Downtown Ambassador program, while unspent funds from prior marine passenger fees of \$31,514 were returned to CBJ. This program provides downtown visitors with easy access to local knowledge via mobile hospitality/concierge services. Additionally, based on input from a CBJ Assembly Member in early 2025, staff assignments were adjusted to provide representation around and near the CBJ Transit Center, the Travel Juneau Visitor Center and Kiosk, and the CBJ Cash Office.

In conclusion, the DBA supports downtown businesses and acts as a liaison between CBJ and our membership as we work together on our shared priorities. We recognize collaboration is key to success, and we will continue to expand our membership, build upon our current relationships to create lasting positive impacts for downtown, and work to improve communication with our valued community partners. DBA values the support of the CBJ Assembly to meet our shared goals for a safe and vibrant downtown Juneau.



August 9, 2024

Angie Flick
Director of Finance
City and Borough of Juneau
155 S. Seward Street
Juneau, Alaska 99801

Dear Ms. Flick,

The purpose of this letter is to request reimbursement for Franklin Dock Enterprises from the Marine Passenger Fee fund to cover the expenses noted below.

The CBJ Assembly has approved the granting of funds (up to \$180,000) from the Marine Passenger Fees (FY25) for various expenses at private docks. Below is the list of items which were approved for reimbursement to Franklin Dock Enterprises for FY24 - July 1, 2024 thru June 30, 2025.

Below is a list of expenses submitted:

Restrooms – cleaning daily	\$ 3,820.44
Restrooms – cleaning monthly	\$ 183.75
Restrooms – CBJ water	\$ 432.03
Restrooms – replace vent cover	\$ 76.59
Restrooms – cleaning supplies	\$ 99.70
Security-Goldbelt Security—HAL-July	\$ 3,764.73
Security-Goldbelt Security – PCL-July	\$ 16,325.22
Security-supplemental security coverage	\$ 2,793.44

TOTAL **\$ 27,495.90**

The above expenses being claimed apply to the identified projects to the best of my knowledge. Please let me know if you have any questions regarding our request.

Sincerely,

S. Kirby Day, III PFSO Franklin Dock, Juneau Alaska
Government and Community Relations
Holland America Group - Princess Cruises, Holland America Line & Seabourn
704 South Franklin Street | Juneau, AK 99801
+1-907-364-7250 office | +1-907-723-2491 mobile kday@HAGroup.com



August 29, 2024

Angie Flick
Director of Finance
City and Borough of Juneau
155 S. Seward Street
Juneau, Alaska 99801

Dear Ms. Flick,

The purpose of this letter is to request reimbursement for Franklin Dock Enterprises from the Marine Passenger Fee fund to cover the expenses noted below.

The CBJ Assembly has approved the granting of funds (up to \$180,000) from the Marine Passenger Fees (FY25) for various expenses at private docks. Below is the list of items which were approved for reimbursement to Franklin Dock Enterprises for FY24 - July 1, 2024 thru June 30, 2025.

Below is a list of expenses submitted:

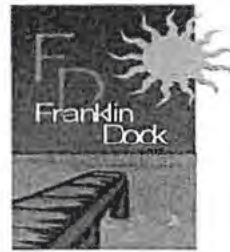
Restrooms – cleaning daily-August	\$ 3,820.44
Restrooms – cleaning monthly-August	\$ 183.75
Restrooms – supplies	\$ 19.94
Restrooms – supplies	\$ 306.04
Security – locks for electrical	\$ 132.05
Security-supplemental security coverage-August	\$ 2,957.76
Security-completion of upgrade/repair of security lighting (FDE)	\$ 943.90
Security-safety directional signage for passengers/crew on pier	\$ 751.09

TOTAL **\$ 9,114.97**

The above expenses being claimed apply to the identified projects to the best of my knowledge. Please let me know if you have any questions regarding our request.

Sincerely,

S. Kirby Day, III PFSO Franklin Dock, Juneau Alaska
Government and Community Relations
Holland America Group - Princess Cruises, Holland America Line & Seabourn
704 South Franklin Street | Juneau, AK 99801
+1-907-364-7250 office | +1-907-723-2491 mobile kday@HAGroup.com



September 16, 2024

Angie Flick
Director of Finance
City and Borough of Juneau
155 S. Seward Street
Juneau, Alaska 99801

Dear Ms. Flick,
The purpose of this letter is to request reimbursement for Franklin Dock Enterprises from the Marine Passenger Fee fund to cover the expenses noted below.

The CBJ Assembly has approved the granting of funds (up to \$180,000) from the Marine Passenger Fees (FY25) for various expenses at private docks. Below is the list of items which were approved for reimbursement to Franklin Dock Enterprises for FY24 - July 1, 2024 thru June 30, 2025.

Below is a list of expenses submitted:

Restrooms – CBJ water/sewer	\$ 403.17
Restrooms – supplies	\$ 159.56
Security – Goldbelt Security-August-HAL	\$ 4,403.60
Security—Goldbelt Security-August-PCL	\$ 13,199.36

TOTAL **\$ 18,165.69**

The above expenses being claimed apply to the identified projects to the best of my knowledge. Please let me know if you have any questions regarding our request.

Sincerely,

S. Kirby Day, III PFSO Franklin Dock, Juneau Alaska
Government and Community Relations
Holland America Group - Princess Cruises, Holland America Line & Seabourn
704 South Franklin Street | Juneau, AK 99801
+1-907-364-7250 office | +1-907-723-2491 mobile kday@HAGroup.com



September 27, 2024

Angie Flick
Director of Finance
City and Borough of Juneau
155 S. Seward Street
Juneau, Alaska 99801

Dear Ms. Flick,

The purpose of this letter is to request reimbursement for Franklin Dock Enterprises from the Marine Passenger Fee fund to cover the expenses noted below.

The CBJ Assembly has approved the granting of funds (up to \$180,000) from the Marine Passenger Fees (FY25) for various expenses at private docks. Below is the list of items which were approved for reimbursement to Franklin Dock Enterprises for FY24 - July 1, 2024 thru June 30, 2025.

Below is a list of expenses submitted:

Restrooms – cleaning monthly-September	\$ 183.75
Restrooms – cleaning daily-September	\$ 3,081.00
Security-supplemental security coverage-September	\$ 2,957.76

TOTAL **\$ 6,222.51**

The above expenses being claimed apply to the identified projects to the best of my knowledge. Please let me know if you have any questions regarding our request.

Sincerely,

S. Kirby Day, III PFSO Franklin Dock, Juneau Alaska
Government and Community Relations
Holland America Group - Princess Cruises, Holland America Line & Seabourn
704 South Franklin Street | Juneau, AK 99801
+1-907-364-7250 office | +1-907-723-2491 mobile kday@HAGroup.com



October 21, 2024

Angie Flick
Director of Finance
City and Borough of Juneau
155 S. Seward Street
Juneau, Alaska 99801

Dear Ms. Flick,

The purpose of this letter is to request reimbursement for Franklin Dock Enterprises from the Marine Passenger Fee fund to cover the expenses noted below.

The CBJ Assembly has approved the granting of funds (up to \$180,000) from the Marine Passenger Fees (FY25) for various expenses at private docks. Below is the list of items which were approved for reimbursement to Franklin Dock Enterprises for FY24 - July 1, 2024 thru June 30, 2025.

Below is a list of expenses submitted:

Restrooms – water/sewer	\$ 384.42
Restrooms – supplies	\$ 159.56
Security-Goldbelt Security-Sept/Oct HAL	\$ 2,566.85
Security-Goldbelt Security-Sept PCL	\$ 8,761.55

TOTAL **\$ 11,872.38**

The above expenses being claimed apply to the identified projects to the best of my knowledge. Please let me know if you have any questions regarding our request.

Sincerely,

S. Kirby Day, III PFSO Franklin Dock, Juneau Alaska
Government and Community Relations
Holland America Group - Princess Cruises, Holland America Line & Seabourn
704 South Franklin Street | Juneau, AK 99801
+1-907-364-7250 office | +1-907-723-2491 mobile kday@HAGroup.com



November 18, 2024

Angie Flick
Director of Finance
City and Borough of Juneau
155 S. Seward Street
Juneau, Alaska 99801

Dear Ms. Flick,

The purpose of this letter is to request reimbursement for Franklin Dock Enterprises from the Marine Passenger Fee fund to cover the expenses noted below.

The CBJ Assembly has approved the granting of funds (up to \$180,000) from the Marine Passenger Fees (FY25) for various expenses at private docks. Below is the list of items which were approved for reimbursement to Franklin Dock Enterprises for FY24 - July 1, 2024 thru June 30, 2025.

Below is a list of expenses submitted:

Restrooms – water/sewer	\$	335.65
Restrooms – winterize system	\$	355.32
Security – TWIC card renewal	\$	117.25

TOTAL **\$ 808.22**

The above expenses being claimed apply to the identified projects to the best of my knowledge. Please let me know if you have any questions regarding our request.

Sincerely,

S. Kirby Day, III PFSO Franklin Dock, Juneau Alaska
Government and Community Relations
Holland America Group - Princess Cruises, Holland America Line & Seabourn
704 South Franklin Street | Juneau, AK 99801
+1-907-364-7250 office | +1-907-723-2491 mobile kday@HAGroup.com



March 22, 2025

Angie Flick
Director of Finance
City and Borough of Juneau
155 S. Seward Street
Juneau, Alaska 99801

Dear Ms. Flick,

The purpose of this letter is to request reimbursement for Franklin Dock Enterprises from the Marine Passenger Fee fund to cover the expenses noted below.

The CBJ Assembly has approved the granting of funds (up to \$180,000) from the Marine Passenger Fees (FY25) for various expenses at private docks. Below is the list of items which were approved for reimbursement to Franklin Dock Enterprises for FY24 - July 1, 2024 thru June 30, 2025.

Below is a list of expenses submitted:

Security-annual USCG required audit	\$ 1,260.00
Security-supplies/stanchions	\$ 210.63
Security-vehicle security parking stickers	\$ 558.62
Security-re-key project for restricted area	\$ 38.56
Security-re-key project for restricted area	\$ 13.13
Security-restricted area canopy	\$ 314.99
Security-replace failed security camera server (FDE)	\$ 7,630.25
TOTAL	\$ 10,026.18

The above expenses being claimed apply to the identified projects to the best of my knowledge. Please let me know if you have any questions regarding our request.

Sincerely,

S. Kirby Day, III PFSO Franklin Dock, Juneau Alaska
Government and Community Relations
Holland America Group - Princess Cruises, Holland America Line & Seabourn
704 South Franklin Street | Juneau, AK 99801
+1-907-364-7250 office | +1-907-723-2491 mobile kday@HAGroup.com



May 5, 2025

Angie Flick
 Director of Finance
 City and Borough of Juneau
 155 S. Seward Street
 Juneau, Alaska 99801

Dear Ms. Flick,

The purpose of this letter is to request reimbursement for Franklin Dock Enterprises from the Marine Passenger Fee fund to cover the expenses noted below.

The CBJ Assembly has approved the granting of funds (up to \$180,000) from the Marine Passenger Fees (FY25) for various expenses at private docks. Below is the list of items which were approved for reimbursement to Franklin Dock Enterprises for FY24 - July 1, 2024 thru June 30, 2025.

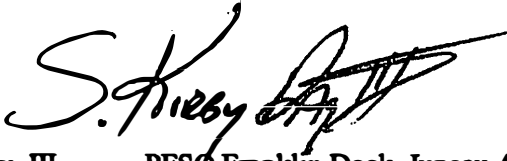
Below is a list of expenses submitted:

Restrooms-monthly cleaning service	\$ 183.75
Restrooms-commissioning for summer (FDE)	\$ 371.81
Restrooms-cleaning supplies	\$ 45.76
Security-5-year USCG required security plan renewal (FDE)	\$ 3,675.00
Security-supplies	\$ 9.99
Security-supplies/keys	\$ 89.70
Security-supplies/keys	\$ 25.20
Security-supplies/guard vests	\$ 53.52
Security-supplies/markings tape	\$ 19.98
Security-supplies/dock security station	\$ 27.57
Security-dock area signage	\$ 474.63
Security-dock area signage	\$ 170.39
Security-dock area signage	\$ 187.14
Security-dock area signage	\$ 90.56
Security-training costs/first aid/CPR	\$ 120.00
Security-training class-meal	\$ 63.00
Security-training class-meal	\$ 77.83

TOTAL **\$ 5,685.83**

The above expenses being claimed apply to the identified projects to the best of my knowledge. Please let me know if you have any questions regarding our request.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Kirby Day, III". The signature is stylized with a large, sweeping "S" and a prominent "D" at the end.

S. Kirby Day, III PFSO Franklin Dock, Juneau Alaska
Government and Community Relations
Holland America Group - Princess Cruises, Holland America Line & Seabourn
704 South Franklin Street | Juneau, AK 99801
+1-907-364-7250 office | +1-907-723-2491 mobile kday@HAgroun.com



June 9, 2025

Angie Flick
 Director of Finance
 City and Borough of Juneau
 155 S. Seward Street
 Juneau, Alaska 99801

Dear Ms. Flick,

The purpose of this letter is to request reimbursement for Franklin Dock Enterprises from the Marine Passenger Fee fund to cover the expenses noted below.

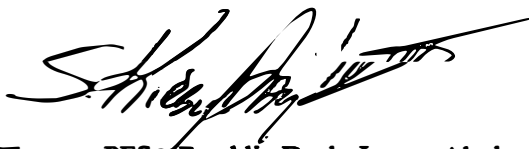
The CBJ Assembly has approved the granting of funds (up to \$180,000) from the Marine Passenger Fees (FY25) for various expenses at private docks. Below is the list of items which were approved for reimbursement to Franklin Dock Enterprises for FY25 - July 1, 2024 thru June 30, 2025.

Below is a list of expenses submitted:

Restrooms – CBJ water and sewer	\$ 166.87
Restrooms-monthly cleaning service	\$ 183.75
Restrooms-flooring repair and replacement (FDE)	\$ 3,264.03
Restrooms-supplies	\$ 18.98
Restrooms-supplies	\$ 367.86
Restrooms-supplies	\$ 59.20
Restrooms-daily cleaning	\$ 3,820.44
Restrooms-cleaning supplies	\$ 29.49
Security-keys remade	\$ 22.95
Security-additional security coverage	\$ 5,217.16
Security-additional security coverage via CLAA (FDE)	\$ 3,197.09
Security-supplies	\$ 115.49
Security-Goldbelt Security- April	\$ 1,085.81
Security-Goldbelt Security-training	\$ 2,292.26
Security-signage on approach dock (FDE)	\$ 115.00
Security-MARSEC signage	\$ 498.62
Security-signage and installation (on Seawalk) (FDE)	\$ 740.12
Security-training split with CBJ and CLAA (AJ Dock) (FDE)	\$ 1,522.73
<u>TOTAL</u>	<u>\$ 22,717.85</u>

The above expenses being claimed apply to the identified projects to the best of my knowledge. Please let me know if you have any questions regarding our request.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Kirby Day, III". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

S. Kirby Day, III PFSG Franklin Dock, Juneau Alaska
Government and Community Relations
Holland America Group - Princess Cruises, Holland America Line & Seabourn
704 South Franklin Street | Juneau, AK 99801
+1-907-364-7250 office | +1-907-723-2491 mobile kday@HAGroup.com



June 16, 2025

Angie Flick
Director of Finance
City and Borough of Juneau
155 S. Seward Street
Juneau, Alaska 99801

Dear Ms. Flick,
The purpose of this letter is to request reimbursement for Franklin Dock Enterprises from the Marine Passenger Fee fund to cover the expenses noted below.

The CBJ Assembly has approved the granting of funds (up to \$180,000) from the Marine Passenger Fees (FY25) for various expenses at private docks. Below is the list of items which were approved for reimbursement to Franklin Dock Enterprises for FY25 - July 1, 2024 thru June 30, 2025.

Below is a list of expenses submitted:

Security-Goldbelt Security- May PCL	\$ 12,619.46
Security-Goldbelt Security-May HAL	\$ 4,536.25
Security-security vest-uniform	\$ 17.84
TOTAL	\$ 17,173.55

The above expenses being claimed apply to the identified projects to the best of my knowledge. Please let me know if you have any questions regarding our request.

Sincerely,

S. Kirby Day, III PFSO Franklin Dock, Juneau Alaska
Government and Community Relations
Holland America Group - Princess Cruises, Holland America Line & Seabourn
704 South Franklin Street | Juneau, AK 99801
+1-907-364-7250 office | +1-907-723-2491 mobile kday@HAGroup.com



June 30, 2025

Angie Flick
 Director of Finance
 City and Borough of Juneau
 155 S. Seward Street
 Juneau, Alaska 99801

Dear Ms. Flick,

The purpose of this letter is to request reimbursement for Franklin Dock Enterprises from the Marine Passenger Fee fund to cover the expenses noted below.

The CBJ Assembly has approved the granting of funds (up to \$180,000) from the Marine Passenger Fees (FY25) for various expenses at private docks. Below is the list of items which were approved for reimbursement to Franklin Dock Enterprises for FY25 - July 1, 2024 thru June 30, 2025.

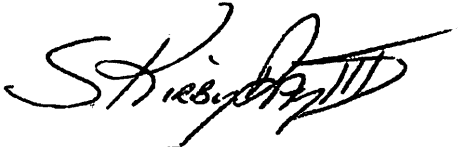
Below is a list of expenses submitted:

Restrooms-restroom monthly cleaning	\$ 183.75
Restrooms-supplies	\$ 310.96
Restrooms-CBJ water and sewer	\$ 328.16
Restrooms-daily cleaning by dock personnel	\$ 3,943.68
Security-security guard station table covers	\$ 21.94
Security-security guard station table cover – cleaning	\$ 26.91
Security-additional security provided by CLAA 5/26-6/20	\$ 6,888.83
Security-additional security provided by CLAA 6/21-6/30	\$ 2,002.71
Security-directional/security signage replaced due to windstorm	\$ 539.36
Security-security signage replaced due to windstorm	\$ 141.32
Security-additional security shifts by dock personnel due guard shortage	\$ 3,286.40

TOTAL **\$ 17,674.02**

The above expenses being claimed apply to the identified projects to the best of my knowledge. Please let me know if you have any questions regarding our request.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Kirby Day, III". The signature is stylized with a large, sweeping "S" and a prominent "D" at the end.

S. Kirby Day, III PFSO Franklin Dock, Juneau Alaska
Government and Community Relations
Holland America Group - Princess Cruises, Holland America Line & Seabourn
704 South Franklin Street | Juneau, AK 99801
+1-907-364-7250 office | +1-907-723-2491 mobile kday@HAGroup.com



July 11, 2025

Angie Flick
Director of Finance
City and Borough of Juneau
155 S. Seward Street
Juneau, Alaska 99801

Dear Ms. Flick,

The purpose of this letter is to request reimbursement for Franklin Dock Enterprises from the Marine Passenger Fee fund to cover the expenses noted below.

The CBJ Assembly has approved the granting of funds (up to \$180,000) from the Marine Passenger Fees (FY25) for various expenses at private docks. Below is the list of items which were approved for reimbursement to Franklin Dock Enterprises for FY25 - July 1, 2024 thru June 30, 2025.

Below is a list of expenses submitted:

Restrooms-additional portion of restroom floor project	\$ 336.00
Security-security provided by Goldbelt – June-HAL	\$ 3,016.13
Security-security provided by Goldbelt – June-PCL	\$ 9,518.90

<u>TOTAL</u>	<u>\$ 12,871.03</u>
---------------------	----------------------------

The above expenses being claimed apply to the identified projects to the best of my knowledge. Please let me know if you have any questions regarding our request.

Sincerely,

S. Kirby Day, III PFSO Franklin Dock, Juneau Alaska
Government and Community Relations
Holland America Group - Princess Cruises, Holland America Line & Seabourn
704 South Franklin Street | Juneau, AK 99801
+1-907-364-7250 office | +1-907-723-2491 mobile kday@HAGroup.com



July 28, 2025

Angie Flick
Director of Finance
City and Borough of Juneau
155 S. Seward Street
Juneau, Alaska 99801

Dear Ms. Flick,
The purpose of this letter is to request reimbursement for Franklin Dock Enterprises from the Marine Passenger Fee fund to cover the expenses noted below.

The CBJ Assembly has approved the granting of funds (up to \$180,000) from the Marine Passenger Fees (FY25) for various expenses at private docks. Below is the list of items which were approved for reimbursement to Franklin Dock Enterprises for **FY25 - July 1, 2024 thru June 30, 2025.**

Below is a list of expenses submitted:

Restrooms-replace exhaust ventilator (FDE)	\$ 787.50
Restrooms-CBJ water and sewer-June	\$ 384.42
Security-remove/clear brush from waterfront security area to improve visible screening around regulated facility-per USCG (FDE)	\$ 4,410.00

TOTAL **\$ 5,581.92**

The above expenses being claimed apply to the identified projects to the best of my knowledge. Please let me know if you have any questions regarding our request.

Sincerely,

S. Kirby Day, III PFSO Franklin Dock, Juneau Alaska
Government and Community Relations
Holland America Group - Princess Cruises, Holland America Line & Seabourn
704 South Franklin Street | Juneau, AK 99801
+1-907-364-7250 office | +1-907-723-2491 mobile kday@HAGroup.com



June 30, 2025

Katie Koester
City Manager
City and Borough of Juneau

RE: Behavioral Health Activity/Accounting Report for Gastineau Human Services Corp.

Dear, Katie Koester,

In 2025, Gastineau Human Services Corp. (GHS) expanded the number of beds in its Mount Juneau Counseling and Recovery program by eight. This increase in capacity was achieved within a matter of weeks and required additional capital to achieve.

Total FY25 Gastineau Human Services spending related to the City and Borough of Juneau's ordinance 2024-01(b)(P) amounted to \$500,000. A detailed breakdown of these costs and cash flows is included below.

Expenses	Amount
Personnel	\$ 284,083.46
Utilities	\$ 10,413.61
Repairs & Maintenance	\$ 4,781.74
Supplies	\$ 28,639.39
Equipment	\$ 4,364.41
General Office	\$ 37,703.44
Insurance	\$ 9,457.80
Professional/Contractual	\$ 9,039.22
	\$ 388,483.07
Assets	
Vehicles - Sedan	\$ 33,949.00
Vehicles - Van	\$ 55,139.00
Vehicles - Sedan	\$ 22,428.93
	\$ 111,516.93
	\$ 500,000.00

Please let us know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan Kauzlarich". The signature is fluid and cursive, with the first name "Ryan" and last name "Kauzlarich" clearly distinguishable.

Ryan Kauzlarich

Finance and Administration Director

ryan.kauzlarich@ghscorp.org

(907) 780-3016



Pages 52-76 of this document include summaries of the grants provided by the Juneau Arts & Humanities Council (JAHC). Go [here](#) to view the full report that was submitted by the JAHC.

Juneau Jazz & Classics

FY2025 CBJ Major Grant Evaluation

Provide one sentence that describes your organization.

Juneau Jazz & Classics is a music festival that builds community through adventurous musical experiences, purposeful arts education, and comprehensive community involvement with professional musicians.

Describe your accomplishments during FY25.

During FY25 *Juneau Jazz & Classics* continued to deepen its impact across Southeast Alaska through a blend of community engagement, educational outreach, and nationally significant performances. We presented concerts throughout Juneau and, as part of our annual commitment to remote outreach, sent musicians once again to the towns of Tenakee Springs (pop. 115) and Gustavus (pop. 642) — vital connections that bring high-caliber music to communities often underserved by live performance.

We placed an artist in every school in the Juneau School District, providing assemblies and ensemble coaching. Musicians also performed in senior living facilities, at the hospital, and gave pop-up concerts in downtown Juneau during favorable weather.

We produced two major programs:

- The February Juneau Jazz Fest, in partnership with the Juneau School District, brought an 18-piece big band for three days of education and performance, including concerts for toddlers, school groups, public dances, and jazz jams.
- The May Spring Festival featured a diverse lineup, including a world premiere performance of *Always and Never Becoming* by John Luther Adams, written specifically for the JACK Quartet — a landmark moment for Juneau audiences.

Another standout event was our Jazz Fest Symphony, featuring local symphonic musicians in a custom program titled *A Night at the Jazz Fest Symphony*, with soloist Eddie Barbash on saxophone. The repertoire was composed and arranged by Kyle Athayde specifically for Barbash and the assembled ensemble, showcasing collaborative artistry at its finest.

We also launched the All-Alaska Jazz Band, inviting students from across the state to audition and travel to Juneau — reviving a long-missed opportunity for Alaska's young jazz musicians.

In total, we engaged approximately 2,000 youth and 2,000 adults, involving 55 musicians across both programs.

Explain any challenges you encountered and how you resolved them.

The most significant challenge we faced was the unexpected cancellation of our Hoonah school engagement, due to asbestos being discovered in the school. We responded by maintaining communication with our partners there and are preparing to re-engage when safe.

We also encountered lower-than-anticipated ticket sales during the Spring Festival. Multiple factors may have contributed, including pricing, competition for audience attention, and broader

economic conditions. Fortunately, increased individual donor support and successful revenue from the Juneau Jazz Fest helped cover the shortfall. We are currently evaluating options such as adjusting ticket prices and diversifying concert formats to optimize accessibility and revenue.

What evaluation methods did you use to assess your FY25 accomplishments?

Our evaluation process for FY25 included several feedback and reflection mechanisms:

- Staff debrief meetings were held the day after each festival to review logistics, challenges, and areas for growth.
- Board debriefs occurred during board meetings following each festival, helping align leadership around strategic adjustments.
- We distributed comment cards at concerts and followed up with an electronic survey to our 2,000-person mailing list.
- Our contract Education Coordinator conducted personal outreach to all participating teachers for feedback on school visits and brown bag concerts.

Summarize the results of your evaluation.

Feedback from audience members, educators, and community partners highlighted deep appreciation for the breadth, emotional richness, and regional inclusivity of our programs. Many cited the blues performances and opportunities to dance and unwind as festival favorites, while others expressed excitement about experiencing concerts in new and long-requested venues, such as the Shrine of St. Therese.

There was meaningful community enthusiasm for the revival of pre-COVID traditions like *Puttin' on the Ritz*, and audiences recognized the Jazz Fest Symphony as a powerful expression of collaboration between visiting artists and local musicians. The world premiere of John Luther Adams' new work received particular praise for its emotional depth and significance, reinforcing our reputation as a place where groundbreaking, Alaska-connected artistry can thrive.

The positive response to our education programming and new partnerships, particularly the Juneau Jazz Fest and All-Alaska Jazz Band, was matched by an uptick in new donors and community interest — particularly among parents and families who discovered our work through student participation.

JAHC/CBJ Major Grant Evaluation

Organization: Theater Alaska
Contact: Jennifer Lagundino, General Manager
Grant received: \$32,500
FY: 2024-2025

Attachments:

Profit & Loss Statement
Links to Articles from Juneau Empire and Juneau Afternoon
Programs from FY 2024-2025 Productions
Images from FY 2024-2025 Productions

Narrative

In the 2024-2025 season, Theater Alaska's programs included:

TOURING PRODUCTIONS: Theater Alaska presented the fourth Alaska Theater Festival from June 10 through July 27, 2024, at locations throughout the City and Borough of Juneau. The 2024 Alaska Theater Festival included three productions – *Neighborhood Cabaret* (performances held in previous fiscal year and not included in this report), *Pride and Prejudice* by Kate Hamill (11 performances held in the 2024-2025 fiscal year) and *Climate Fair for a Cool Planet* (one-day family-friendly event).

All performances during the Alaska Theater Festival were presented free to the public at venues throughout the City and Borough of Juneau. Venues for *Pride and Prejudice* included the Treadwell Mine Office Building, Riverside Rotary Park, Mendenhall Valley Public Library, Jensen-Olsen Arboretum, Noyes Pavilion, Juneau Pioneer Home, Riverview Senior Living, and McPhetres Hall.

Climate Fair for a Cool Planet was presented at Overstreet Park (The Whale) on July 27, 2024. Performances included new plays by Michael Tobin, a puppet performance piece created by Roblin G. Davis and Darius Mannino, a dance performances from Yées Ku.oo Dancers and Hālau Hula O Mānoa, and musical and spoken word performances by Collette Costa, Lisa Puananimōhala'ikalani Denny, Strange Reality, Stacy Unzicker and Ziggy Unzicker, Air Jazz, and headliner Quinn Christopherson.

From September 27 - October 20, 2024, Theater Alaska presented *Henry V* by William Shakespeare. The production included an ensemble of seven local actors, featuring Theater Alaska company members Enrique Bravo in the title role, Natalia Spengler, and Flordelino Lagundino. The majority of performances were held at McPhetres Hall in downtown Juneau with other performances at locations around Juneau, including Mendenhall Valley Public Library, University of Alaska Southeast (UAS) Egan Library, and Juneau Makerspace. The show also toured to Juneau Douglas High School: Yadaa.at Kalé and Yaakoosgé Daakahídi High School, where it was performed for 135 high school students.

From November 30 - December 22, 2024, Theater Alaska presented *A Christmas Carol*, which was the largest production Theater Alaska has done to-date, with an acting and musician ensemble of over 30 artists, including 15 youth actors who attend classes in the Juneau School District, featuring local actor Tom Robenolt as Ebenezer Scrooge. Performances were held at McPhetres Hall, Juneau Pioneer Home, Riverview Senior Living, University of Alaska Southeast Egan Library, and Mendenhall Valley Public Library. The show was also performed for over 300 students at Thunder Mountain Middle School.

The 2025 Alaska Theater Festival included *Much Ado About Nothing* by William Shakespeare, which had four performances that fell in the 2024-2025 fiscal year. *Much Ado About Nothing* performed at the Treadwell Mine Office Building from June 26-29, 2025.

EDUCATION: Theater Alaska offers professional theatrical training and performance opportunities for youth from elementary school to high school. We are invested in the training of the next generation of theater artists in Alaska. With our Kids Company, Radio Plays written by high school students in our collaboration with KTOO, our summer camp in collaboration with Juneau Fine Arts Camp, the production of *A Christmas Carol* (with youth and teens representing more than half of the cast), and our upcoming programming with Juneau Douglas High School: Yadaa.at Kalé and Thunder Mountain Middle School, we are making high-level theatrical training accessible to the youth of Juneau.

Theater Alaska again partnered with Juneau Fine Arts Camp and Juneau Dance Theatre in June 2025 to provide professional theater training for youth in Alaska. Over 75 students participated in classes including Acting and Performance, Writing a Song, Bollywood Dance, Acting a Song, and Musical Theater Production for students in grades 2-6 and Clowning Around: Essentials of Theatrical Work, Mask Theater, Introduction to Acting, Acting for the Camera, and Shakespeare in Action: Exploring *Romeo and Juliet* for students in grades 6-12. Instructors included Ericka Lee, Deborah Wood, Valorie Kissel, Roblin Gray Davis, Spencer Edgers, Nimmy Phillips, Bostin Christopher, James Patrick, and Flordelino Lagundino. Most classes concluded with public performances showcasing what students had learned. The two-week Musical Theater Production class culminated in a performance of *Pirates! The Musical* at the Thunder Mountain Middle School Auditorium.

With KTOO, Theater Alaska presented radio play writing workshops at Juneau Douglas High School: Yadaa.at Kalé and Yaakoosgé Daakahídi High School in December 2024. Led by instructor Ryan Conarro, the students collaborated with each other to write group-written plays that were presented as a part of Alaska Theater Festival: Radio Plays in January/February 2025 at KTOO. In April 2025, Theater Alaska toured these four student-written plays to both high schools where they were performed for over 200 students. We also presented a one-night event, *Community Forum: Student Voices on Stage*, which included a special performance of these plays followed by a forum discussing the meaningful issues raised by these young playwrights.

In January-March 2025, Theater Alaska created its Kids Company and produced *Necessary Nonsense*, a 45-minute play based on the writing of Edward Lear and Lewis Carroll. The play featured 18 youth actors from grades 2-6 and was directed and created by director/educator

Elizabeth Pisel-Davis. It was presented at the KTOO Studio, University of Alaska Southeast Egan Library, and Montessori Borealis/Dzantik'i Heeni Campus to students in grades K-3.

Theater Alaska also brings theater annually to the local high schools to ensure that students have the opportunity to see and interact with professional theater that represents them as individuals. In October 2024, Theater Alaska presented *Henry V* as a part of this initiative.

Participants/audience served

During the 2024-2025 season, Theater Alaska served 3,890 people, including 357 artists (203 youth artists, including 146 high school students who wrote plays for the Alaska Theater Festival: Radio Plays), 99 seniors through our performances of *A Christmas Carol* at the Pioneer Home and Riverview Senior Living, and 695 students through our in-school performances of *Henry V*, *A Christmas Carol*, *Necessary Nonsense*, and the student-written radio plays from the Alaska Theater Festival: Radio Plays.

Evaluation

Theater Alaska discussed the successes and challenges of the 2024-2025 season with our company members. We discussed the value of staying in one location for a period of time versus the value of traveling throughout the community. Especially for larger productions like *A Christmas Carol*, staying in one location for several performances is practical due to the large amount of props, set pieces, and costumes that are included. All productions will continue to travel to different venues to reach a wider swath of the community. The Jensen-Olson Arboretum, Treadwell Mine Office Building, and UAS Noyes Pavilion were again popular venues this season, as well as the more traditional theater space at McPhetres Hall.

Artistic Director Flordelino Lagundino performed as a chorus member in *Die Fledermaus* with the Juneau Lyric Opera and experienced how Juneau Douglas High School Auditorium is used as a community performance space. As a result, Theater Alaska will seek to use it and Thunder Mountain Middle School Auditorium for future performances - *A Christmas Carol* will perform at TMMS Auditorium in December 2025.

With the creation of the Kids Company, collaborations with KTOO on the radio plays at the high schools, and Summer Camp, the Theater Alaska company and board members have expressed a desire to continue creating professional educational and performance opportunities for elementary - high school students. With a clear need in the community, Theater Alaska will work to provide opportunities for the next generation of Alaskan artists.

Theater Alaska Producing Artistic Director Flordelino Lagundino also conducted several one-on-one discussions with artists involved in the 2024-2025 Theater Alaska season. It has been noted that the focus on community and professional practice is important to the artists with whom we work.

Successes and lessons learned

We had several successes over the past year, including the establishment of the Theater Alaska Kids Company and its first production - *Necessary Nonsense*. *Necessary Nonsense* was created from the writings of Edward Lear and Lewis Carroll and led by director/creator/instructor

Elizabeth Pisel-Davis. We had 18 students who are students at the Juneau School District participate in the professional training.

Another highlight was Theater Alaska's second year collaborating with Juneau Fine Arts Camp. We were able to expand the number of classes offered and the production of *Pirates! The Musical* had full lighting and set pieces.

One of our challenges was casting locally for *Much Ado About Nothing*. During previous summer productions, we were able to cast the majority of roles with local actors, which was our goal this year. As we've come out of COVID and people have begun traveling more, casting our larger summer productions locally is proving more challenging. We brought in more actors from outside of Alaska this summer, which increased our expenses. One benefit of this was the ability for a couple of visiting actors to help teach and assist with Theater Alaska classes through the Juneau Fine Arts Camp.

Housing also continues to be a challenge; however, we have been able to build relationships with several families and individuals in Juneau who have housed multiple artists.

Theater Alaska continues to deepen our partnerships with local organizations including the University of Alaska Southeast, Filipino Community, Inc., Juneau Public Libraries, KTOO, and Juneau Dance Theatre through our ongoing collaboration on the summer Juneau Fine Arts Camp. We look forward to continuing these partnerships and to creating new ones with other organizations in our community.

Theater Alaska

July 1, 2024 - June 30, 2025

Profit&Loss Statement

FY2025

YTD June 30, 2025

Revenue

Ticket Sales	\$	23,969
Individual Donations	\$	22,317
Business Donations	\$	2,400
Foundations	\$	23,400
Government	\$	32,500
Education - Ticket Sales	\$	1,058
Education Fees - Kids Company	\$	6,362
Education - Summer Camp Tuition	\$	18,925
Events	\$	1,000
Advertising	\$	3,750
In-Kind	\$	4,238
Total Revenue & Gains	\$	139,919

Expenses

Personnel/Artistic	\$	53,370
Personnel/Administrative	\$	1,815
Taxes (Wages)	\$	1,453
Education Kids Company	\$	7,152
Education - Summer Camp	\$	14,144
Advertising	\$	5,974
Production Materials	\$	8,551
Insurance	\$	2,353
Office Supplies	\$	346
Space Rental Fees	\$	11,763
Travel	\$	10,109
Marketing Fees	\$	2,800
Printing	\$	4,368
Other Fees	\$	778
Other Expenses	\$	6,199
Total Expenses	\$	131,176
Net Profit (Loss)	\$	8,743

Theater Alaska Support Material - Links

Website (for production information and photos)

<https://www.theateralaska.org>

2024-2025 Theater Alaska Season

Juneau Empire Article - *Pride and Prejudice* and *Climate Fair for a Cool Planet* - June 7, 2024

<https://www.juneauempire.com/news/performers-seeking-to-multiply-their-presence-at-fourth-annual-alaska-theater-festival/>

KTOO Juneau Afternoon - *Pride and Prejudice* - June 13, 2024

<https://www.ktoo.org/2024/06/13/juneau-afternoon-dirty-cello-pride-prejudice-and-juneau-douglas-city-museum/>

KTOO Juneau Afternoon - *Climate Fair for a Cool Planet* - July 18, 2024

<https://www.ktoo.org/2025/07/18/theater-alaskas-climate-fair-for-a-cool-planet-plus-the-4th-annual-masters-faire-and-sail-disability-pride-month-movie-celebration/>

Juneau Empire Article - *Climate Fair for a Cool Planet* - July 27, 2024

<https://www.juneauempire.com/news/climate-fair-for-a-cool-planet-cultivates-a-culture-of-change-with-songs-and-theater/>

KTOO Juneau Afternoon - *Henry V* - September 26, 2024

<https://www.ktoo.org/2024/09/26/juneau-afternoon-theatre-in-the-roughs-through-the-roughing-glass-fundraiser-st-vincent-de-pauls-14th-annual-walk-to-end-poverty-theater-alaskas-henry-v/>

Juneau Empire Article - *Henry V* - September 27, 2024

<https://www.juneauempire.com/news/henry-v-forcefully-brings-battlefield-leadership-issues-to-the-stage-during-election-season/>

KTOO Juneau Afternoon - *A Christmas Carol* - December 12, 2024

<https://www.ktoo.org/2024/12/12/juneau-afternoon-theater-alaskas-a-christmas-carol-brings-holiday-cheer-to-juneau-audiences/>

Juneau Empire Article - *A Christmas Carol* - December 13, 2024

<https://www.juneauempire.com/news/miners-from-douglas-in-early-1900s-put-in-shift-work-in-theater-alaskas-version-of-a-christmas-carol/>

Juneau Empire Article - Theater Alaska Kids Company *Necessary Nonsense* - March 14, 2025

<https://www.juneauempire.com/news/middle-schoolers-bring-necessary-nonsense-to-life-in-theater-alaska-kids-companys-debut-play/>

KTOO Juneau Afternoon - Theater Alaska Kids Company *Necessary Nonsense*

<https://www.youtube.com/shorts/HobPLTi-jDU>

KTOO Juneau Afternoon - Juneau Fine Arts Camp - May 24, 2024

<https://www.ktoo.org/2024/05/24/juneau-afternoon-june-events-including-symphony-pops-juneau-fine-arts-camp-cancer-connections-celebration-walk-and-the-dolly-dash-fun-run/>

KTOO Juneau Afternoon - *Much Ado About Nothing* - June 13, 2024

<https://www.ktoo.org/2025/06/13/shakespeares-much-ado-about-nothing-and-a-24-hour-play-event-on-tap-for-summer-in-juneau/>

Juneau Empire Article - *Much Ado About Nothing* - June 30, 2024

<https://www.juneauempire.com/news/some-cupid-kills-with-arrows-some-with-traps/>

5 Women Wearing the Same Dress Master Budget

Estimated Budget = \$17,600

Items Description	Estimated Price	Modifier	Total Estimate	Actual Cost	Notes
Rights from Dramatists	\$130 per show	7 Performances	\$910.00	\$910.00	
Scripts	\$13 per script	9 scripts	\$117.00	\$117.00	
Script Shipping & Handling	\$40.00	1 box	\$40.00	\$40.00	
Rehearsal Venue	\$400.00 per month	2 months	\$800.00	\$500.00	
McPhetres Hall	\$3,000.00	3 weeks	\$3,000.00	\$3,000.00	\$2,700 for Rental, \$300 for use of Platform Seating
Set-Labor	\$2,000		\$2,000.00	\$516.88	
Lighting/Sound	\$1,000		\$1,000.00	\$200.00	Payment of designers \$100 each
Props/Costumes	\$4,000		\$4,000.00	\$2,022.64	
Marketing/Printing	\$2,000		\$2,000.00	\$704.59	
Misc.	\$1,333	Oversights	\$1,333.00	\$1,192.03	Cast Dinner, Processing Fee, Payment to Intimacy Choreographer
Director Payment	\$300	1 Director	\$300.00	\$400.00	
Stage Manager Payment	\$300	1 SM	\$300.00	\$400.00	
Cast Payment	\$300	6 actors	\$1,800.00	\$600.00	2 Actors Paid
Estimated Total			\$17,600.00	\$10,603.14	
Income					
CBJ Grant			\$5,000.00		
April Fool's the Musical Fundraiser			\$2,300.00		
Square Ticket Sales			\$11,455.00		
Cash			\$658.00		
Total			\$19,413.00		
Total (not including fundraiser)			\$17,113.00		
PROFIT			\$8,809.86		
PROFIT (not including fundraiser)			\$6,509.86		
Total Ticket Sales			\$12,113.00		

Orpheus Project EVALUATION FY 25

Grantees are required to provide a written evaluation at the end of each project. It should include

- A brief narrative explanation of how the grant was used,

Our generous grant was used to pay local artists an honorarium for their hard work.

- Information on numbers of people served by your project, including the number of children and the number of artists,

Continuum, November 2024 - 8 participants and audience count 197 (including 25 children)

LoCo (local composers concert), February 2025 - 32 participants and audience count 241 (including 32 children)

Tangle of Rainbows, April 2025 - 6 participants and 208 in the audience (including 17 children)

Saxophone Showcase, Summer 2024 - 14 participants (10 of which were school age), no public performances.

- A self-evaluation of the project,

I feel that our 24/25 season was very successful, especially considering that we did not have a major production this year, in deference to making sure that Juneau Lyric Opera got to celebrate it's 50th anniversary production of *Fledermaus* with not only the support of many of our people, but also avoiding major conflicts that would have been difficult for both companies.

It was great having a season of all chamber music - from a new piece for 3 singers, harp, and crystal bowls plus a medieval dance band in *Continuum*, to 20th century classics and 21st century future classics in *Tangle of Rainbows* and *LoCo*.

I feel that one of the best metrics for our success in providing value to the community is our level of individual donations which are continuing to climb. Aside from another fantastic year for individual donations, we also had one of our highest donor retention rates ever.

- And a complete account of the funds expended.

Attaching a quickbooks report for the season.

Statement of Activity

Orpheus Project

July 1, 2024-June 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
Donation Income - Individual	18,949.11
Gaming Income	11,318.00
Grant Income	6,000.00
Production Income - Ad Sales	213.58
Production Income - Ticket Sales	4,575.61
Sales of Book Income	1,997.51
Transfer In - Juneau Community Bands	1,713.13
Transfer In - Thrush Hill Music	305.00
Uncategorized Income	100.00
Total for Income	\$45,171.94
Cost of Goods Sold	
Gross Profit	\$45,171.94
Expenses	
Advertising & Marketing	841.60
Artistic Director Stipend	9,150.00
Bank Charges & Fees	112.81
Dance Director Stipend	1,500.00
Expenses - SOA Fees	25.00
Hospitality	50.00
Insurance	1,222.20
Office Supplies & Software	502.63
Production Expenses - Advertising	165.32
Production Expenses - Personnel Stipend	12,300.00
Production Expenses - Printing	681.12
Production Expenses - Travel	2,378.13
Production Expenses - Venue	1,075.00
Rent & Lease	1,650.00
Taxes & Licenses	499.00
Transfer Out - Juneau Community Bands	2,063.13
Transfer Out - Thrush Hill Music	305.00
Total for Expenses	\$34,520.94
Net Operating Income	\$10,651.00
Other Income	
Other Expenses	
Net Other Income	0
Net Income	\$10,651.00

Thrush Hill Music grant evaluation FY25

EVALUATION

Grantees are required to provide a written evaluation at the end of each project. It should include

- A brief narrative explanation of how the grant was used,

Our school year was very successful, and the money we got from the JAHc was used to help offset our expenses, and we ended the school year with a profit of \$3,592. We were able to teach 73 students during the school year, up some from last year, and 3 of those students got partial scholarships that cost us \$1,620.

- Information on numbers of people served by your project, including the number of children and the number of artists,

We taught 73 students through 9 teachers.

- A self-evaluation of the project,

The school year was very encouraging for our financial growth. We are moving in a more sustainable direction, while still paying our teachers a very fair rate. With our profit, we will be opening up more scholarships for this coming school year!

- And a complete account of the funds expended.

We paid teachers \$53,961

Gave out scholarships in the amount of \$1620

Paid \$15,408 in rent

\$1008 in utilities

\$2475 in other expenses such as advertising , software, purchases, and fees

Attached

Evaluations submitted for season or project support to Alaska State Council on the Arts will be accepted, provided the required information is included.

Grantees are required to submit a synopsis of funding and service to the community on the on-line Organization's Economic Impact Report.

(<http://jahc.org/scholarships-and-grants/organizational-economic-impact-report/>)

Evaluation forms are available on the JAHC web site, and grantees are encouraged to review them prior to the beginning of the year or project to ensure that necessary information is collected.

Attach copies of all printed and promotional materials related to the project.

Evaluations must be received **within 45 days** after the project's ending date or with the following year's Major Grant application - whichever comes first. Unless JAHC has approved a delayed filing, organizations that fail to file timely evaluations will not be considered for future funding.

Grantees will take part in a peer-review of evaluations in October.



Final Report - 2024-25 City & Borough of Juneau Major Grant

Summary

In 2024-25, the CBJ Major Grant enabled MusicAlaska to host a major music conference, the Alaska Music Summit, here in Juneau. The grant also supported Juneau representation at the Alaska Tourism Industry Association's annual conference, at the Music Policy Forum, the Cascadia Music Summit, and the International Indigenous Music Summit, along with supporting many data and outreach projects to benefit Juneau musicians and music educators. In 2025, MusicAlaska (originally known as AKIMI, the Alaska Independent Musicians Initiative) incorporated with a founding board in preparation to file for 501(c)(3) status and become independent from fiscal sponsor Northern Culture Exchange. That process should be completed in 2026, with an expanded board roster and full non-profit status.

Projects undertaken

Projects supported by the work of Juneau-based MusicAlaska contractors include:

- The Juneau Music Summit, a local convening for all music and performing arts professionals with special visiting guest presenters
- Behind the Music, a live taping of Juneau musicians performing and being interviewed for statewide radio with Alaska's Fresh Catch
- Presenting Juneau music at the Alaska Tourism Industry Association's conference in Juneau and presenting from the mainstage on including local music in tourism strategy
- Researching and presenting a comprehensive list of Southeast Alaska Music Festivals for a campaign promoting music festival attendance
- JAHG and Centennial Hall special projects and administrative consulting:
 - Completed a calendar for ED's of Juneau organizations to privately preview scheduled events, in order to avoid cross-scheduling and share resources more effectively
 - Continuing work toward a centralized community arts & events calendar for Juneau
 - Nearing completion of an online Juneau venue and music business directory
 - Survey outreach to inventory Juneau locals with/seeking technical event production experience, via the "Tech Table" initiative
- [Alaska Playlist Project](#) outreach to Juneau artists and to KTOO and other Juneau businesses to increase local artist airplay
- Assisting Juneau musicians one-on-one who have travel opportunities in connecting with local and state-level funding to allow them to tour nationally and internationally
- Representing Juneau at the Music Policy Forum and Cascadia Music Summit in Seattle, and co-leading the Cascadia Music Collective, a regional resource-sharing collaboration with Washington, Oregon, and Idaho
- Representing Juneau at the International Indigenous Music Summit, to which we plan to send local Indigenous artists in 2026

People Impacted

We reach music professionals, music educators and business owners rather than the general public.

Direct impacts:

- 80 Juneau music makers attended the Alaska Music Summit, with all genres and all ages represented. 93 registered and received resources and guides generated for and by the summit.
- Our regular email newsletter and social media outreach, offering resources and funding opportunities for musicians, has a Juneau membership estimated to be in the low hundreds, though numbers cannot be verified as not all user locations are known
- 30 Juneau local music makers, music educators, business owners, and community leaders taught or paneled at the Alaska Music Summit. Four guests traveled to Juneau to present.
- Via the “Tech Table” survey, 28 Juneau locals registered interest in the technical production side of events, either sharing their expertise or expressing willingness to learn. Some of these attended the JAHc’s Technically Art events in August.
- 14 Juneau musicians and music community leaders have places on our Community Advisory Board, a body of about 80 Alaskans that helps keep MusicAlaska directed in a responsive grassroots manner toward the true priorities of our arts community. As MusicAlaska selects its first statewide board, a Juneau local will hold a seat and Southeast Alaska will hold at least two.

Budget and budget narrative

All funds for this grant directly supported Juneau-based operations and were spent in the City and Borough of Juneau. In fact, MusicAlaska leveraged these funds to bring more grant money into Juneau than was received. Our grant was for \$10,000, but this is our total Juneau-based spending in FY 2024-25:

Juneau contractor wages:	\$22,809
Venue rentals:	\$300
Catering:	\$1235
Travel & hospitality (to Juneau only):	\$877
Printing, graphic design, & promotion:	\$1033
 Total expenditures within CBJ:	 \$28,254
(August 2024 - July 2025 only)	
Total supported by CBJ Major Grant:	(\$10,000)
 Additional funding spent in Juneau:	 \$18,254

Self-evaluation

Major strides were made in Juneau this year towards partnerships and long-term systemic improvements to the music ecosystem. The Alaska Music Summit was broadly considered a success, and will be repeated in early 2026, bringing more resources to Juneau artists and more funding into the Juneau arts ecosystem from outside. All of our contracted local staff are working artists or arts administrators, and all have stayed on board or volunteered to return, which we count a major marker of success and stability.

JAMM: CBJ Major Grant EVALUATION FY 2025

Prepared by Meghan Johnson, JAMM Executive Director

m.johnsonjamm@gmail.com

360-305-9748

A brief narrative explanation of how the grant was used, who participated in the project and who was served.

JAMM utilized CBJ Major Grant funds to cover staffing costs associated with JAMM's after school program, our summer Bluegrass Camp, and administration. With funding support from CBJ, JAMM was able to employ 21 local teaching artists, including four high school teaching assistants who helped with the after-school club and events at Kax̱digoowu Héen Elementary (KHE). A total of 463 kindergarten through 6th grade students and 14 middle school students participated in in-school or after school JAMM club; 39 additional Juneau youth participated in JAMM's Bluegrass Camp.

A self-evaluation of the project, what was successful and lessons learned for the future.

The 2024-2025 school year marked JAMM's 15th year working to foster positive youth development and build resilience in young students through our in-school and after-school music education clubs, across three elementary schools. Funding from CBJ's Major Grant allowed JAMM to transition and adapt to Juneau School District consolidation and changes. At the elementary level, JAMM incorporated 6th grade into the afterschool program, which allowed 6th graders at JAMM schools continued to have the opportunity to play in an orchestra after school, although school orchestra for 6th grade was cut at the district level. Sít' Eeti Shaanáx Glacier Valley created a 6th Grade Leadership team to help support students and teaching artists; 6th grade leaders helped to tune approximately 75 instruments each day before school, and they helped with recess, snack, attendance, and coaching younger musicians after school. JAMM was also able to strengthen our middle school mentorship program; orchestra students at the new Thunder Mountain Middle School were invited to assist at Kax̱digoowu Héen's JAMM club. Because of the close proximity of these two schools, mentors were able to walk from Thunder Mountain Middle School to KHE after school throughout the school year. Next year we hope to provide a mentorship coach to support the mentorship program.

And a complete account of the funds expended.

Bluegrass Staff & Staff Travel Expenses: \$10,000

Administration: \$3,000

After School Club Staff: \$5,000

Attach copies of all printed and promotional materials related to the project.

[Annual Report](#)

[Spring Report](#)

✓ Major Grant Evaluation

Organization KTOO Public Media

Contact Cheryl Snyder

Grant received CBJ Major Grant

FY _____

Attachments:

- ✓ Financial Statements (Profit & Loss and Balance Sheet.)
- ✓ Narrative
- ✓ Copies of promotional materials, reviews, press, or other supporting documents.

Narrative

Summary of your project or season:

KTOO received a \$20,000 Major Grant from the CBJ to present ***Alaska Theater Festival: Radio Plays***, a co-production of KTOO and Theater Alaska in collaboration with Juneau Ghost Light Theatre.

This was our second radio theater festival, the first was in 2023, and presented a diverse range of pieces written by and for a Juneau and Alaska audience. The festival took place January 31 – February 2, 2025. All but one of the 11 pieces in this year's show were performed live before a studio audience and simulcast on KTOO 104.3 and 91.7. While some festival participants purchased tickets to be in the studio audience, most tuned in on their radio. Most of the festival is available on-demand at <https://www.ktoo.org/radio-theater-festival-2025/>. Economic and physical barriers for engagement are limited.

The CBJ Major Grant allowed us to hire 60 different artists to create and present this year's festival. Local writers include Frank Henry Kaash Katasse, Dave Hunsaker, Merry Ellefson, Hetty LaVerne, and Kristin Ritter. We also received a beautiful script from Filipino writer Edgar Mendoza, plus four plays written by groups of high school students. The varied backgrounds and life experiences of our writers allowed the festival to showcase a range of world views and writing styles. This made for a very engaging weekend of story-telling.

A bit more on the student plays: In addition to aiding the working artist community in Juneau, the CBJ Major Grant allowed us to hire multidisciplinary professional artist, Ryan Conarro, to work within the Juneau School district, specifically at Yaakoosge and Ya Daa.at Kale high schools. 127 students from four different classes participated in a collaborative process of learning about the art of radio theater and script-writing this past December, with follow-up work in January. Students worked around the theme of "community issues", and chose to write on the following topics:

- Climate change
- Drug use
- The combining of the two high schools

- Salmon sustainability

Some of the skills the students learned include:

- Recognizing and understanding fundamental elements of radio theater
- Understanding dramatic structure, and creating an impactful story arc
- Exploring real stories relevant to their lives and their community through dramatic storytelling
- Crafting dialogue to bring multiple characters to life
- Strategies for generating creative ideas on paper, followed by editing and refining - but learning to refrain from self-editing during the generative process
- Using a critical feedback process to revise and refine while upholding mutual respect
- Enhancing audio with an impactful soundscape
- Creating art in group collaboration
- ***Using art-making as a powerful tool for personal and interpersonal reflection on problems and solutions***

In addition to the live performances, the student plays were presented in each high school for their peers, and at the Thunder Mountain for a community performance and talk back this April.

What do you consider to be the high and low points?

Overall the festival was a huge success and well exceeded our expectations. Some high points:

- 1) We had terrific pieces from our writers and were able to attract an incredible pool of talent to bring the live performances to fruition
- 2) We saw this festival grow from 2 original pieces in the 2023 lineup, to **10 original pieces** written and presented for this year's event. It was exciting to see Hetty LaVerne try her hand at a radio play script, with tremendous success, as well as get pieces from established writers like Dave Hunsaker and Frank Henry Kaash Katasse.
- 3) It's been a number of years since KTOO has had a collaboration with the school district. We were thrilled to have this opportunity to support student work, and even more thrilled to see the very meaningful pieces that they produced.
- 4) KTOO was able to deepen its relationship with Theater Alaska, Juneau's Ghost Light Theatre and many creators in Juneau's artist community. This is a real plus as we look for future projects that meet mission.
- 5) A number of students got to be involved with the festival. Outside of the student-written plays, the pieces by Merry Ellefson and Frank Henry Kaash Katasse relied on almost a dozen child actors.

Some challenges:

- 1) Seeking funding from several different sources presented a challenge as the money came in at different points in the year. We were in the position of needing to begin the work of putting the festival together without having all of our finances lined up. KTOO is used to securing funds before beginning a project, but I was reminded again that in theater it is common “build the plane as you’re flying it”. It took a certain amount of faith and a lot of sweat equity to assure we had our financial obligations met. We are grateful that the merits of the project were so widely recognized.
- 2) There was a series of Eagle plays we were intending to present, but we ran into issues with clan rights and are currently doing more research so they can be presented at some point without concern.
- 3) With so many artists in the mix, and so many plays in the festival lineup, we needed to be extra careful to be organized and working on deadlines. There was some stress trying to pull this all together, and having things lined up earlier may help next time.

You were awarded your grant based on the following criteria. Please briefly describe how you accomplished or met each:

- Artistic quality of the organization as presented in the application:

We had the privilege of working with outstanding directors, musicians, actors and writers, including Flordelino Lagundino, Bryan Crowder, Frank Henry Kaash Katasse, Ed Littlefield, Merry Ellefson, Kristen Ritter, Dave Hunsaker, Erin Trip, Cate Ross, Roblin Gray Davis, Jared Olin, George Holly, Enrique Bravo, Noa Carlson, Christina Apathy, and so many others. The professionalism and skill that they demonstrated led to extremely well crafted pieces.

- Community need for the project:

This festival made theater accessible to almost anyone in our community. Radio is ubiquitous and free for anyone who wants to tune in. This removed barriers that traditional theater can sometimes present with ticket pricing and the need to physically be in a given space.

The festival also created a beautiful platform for a range of stories by Alaska artists to be shared widely.

- Ability to manage arts and humanities programs and events:

KTOO and Theater Alaska are both seasoned event presenters. The festival was very much in line with the types of projects we prioritize. We were well prepared to manage

the many moving parts, including deadlines, individuals with varying needs, budget, promotion, ticketing, etc.

Number of participants/audience served:

Online participants: 535 through the weekend, age unknown (Triton Digital)

In-studio audience: 150, a range of adult ages, 8 children

Over the air broadcast: We are not able to measure the radio broadcast audience from those specific days, though a radio survey from 2024 by Eastlan Resources showed that over 500 unique individuals tune in during the time-blocks the festival aired. Due to the extensive promotion and community buzz, we expect our broadcast audience during the festival was around 750 for each of the performances. 60% of KTOO's radio audience is 45 years or older. (Eastlan Resources 2024).

Artists: 60 professional artists participated in creating the festival, plus 127 students writers.

- Project evaluation plan:

- 1) Next month we are pulling together all key partners to evaluate how the festival went, and note recommendations for future festivals.
- 2) Tracking of tune-in, as we shared above
- 3) Audience response – all key collaborators received several anecdotal comments in person.

- Compliance with JAHc grant policies:

We followed the granting guidelines as stipulated in our grant award letter.

- Breadth of total funding sources, percentage of funding requested, and applicant's financial need:

The CBJ grant for \$20,000 covered a significant portion of our financial needs. Other supporters included the Alaska State Arts Council, and the Juneau Community Foundation. Our sound engineer offered his services on trade. This Major Grant award was a really important piece of our funding, and helped to leverage additional support. Without the \$20,000 we would have had a significantly smaller, less impactful festival. We are very grateful for your support.



PO Box 21748
Juneau, AK 99802

September 22, 2025

To whom it may concern,

Alaska Folk Festival, recipient of the 2025 JAHF Operational & Education Support Award, is submitting the below as required per the Award Agreement guidelines and reporting standards number 9.

A. A detailed accounting of the disbursement or obligation funded with the grant,

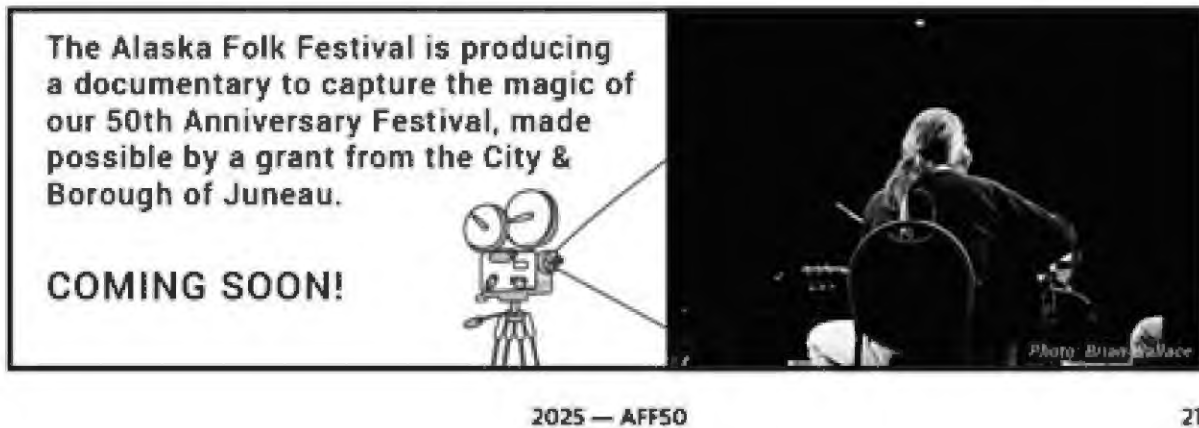
Date	Account	Payee	Amount
10/16/24	S70 Business Checking	ATM DEPOSIT GLOBAL FEDERAL CU 709 W 9TH ST JUNEAU AK %% Card 25 #9115	25,000.00
1/18/25	S70 Business Checking	Airbnb	-1,229.93
3/25/25	S70 Business Checking	CHECK # 2499 2499 - Car Rental	-411.03
4/8/25	S70 Business Checking	CHECK # 2495 2495 - Flights	-958.35
5/13/25	S70 Business Checking	CHECK # 2518 2518 - Production Invoice #1	-9,010.00
			13,390.69
		Total	13,390.69

B. Final budget and financial accounting for the project,

The final budget for this project will be \$25,000 in cash (including the \$13,390.69 detailed above), and an estimated additional \$23,000 of in-kind donations for time spent by the film crew. We expect the final bill after completion of the documentary.

C. Copies of all publicity, pictures, and printed materials,

The only publicity to date is an ad placed in the 2025 Alaska Folk Festival Program on page 21



Upon completion of the documentary, there will be additional advertising associated with screenings, and of course the ultimate product will be a feature documentary film.

D. The number of audience/community members involved, the number of artists involved, and the number of youth participants involved in the project,

Production of the documentary included interviews with 11 community members, filming hundreds of musical acts, highlighting generational participation over the past 50 years of Folk Fest's existence, and capturing the thousands of festival attendees in the audience.

E. A short narrative self-evaluation of the project including a report on the programs funded and the targeted community benefit.

Though production is ongoing, this documentary is on track to serve its intended purpose: to both document the history and story of the Alaska Folk Festival, as well as share this event with folks who have never had the opportunity to attend. The Alaska Folk Festival is one of Juneau's most important cultural events, and many people that attend once become life-long attendees. Musicians from all around the State of Alaska (and country!) flock to Juneau to enjoy music for music's sake: a week of free concerts, workshops, and spontaneous jams that celebrate many types of folk music for professionals and amateurs alike.

By documenting this important event, we hope to continue inspiring younger generations to take up music. In times of declining investment in the arts, the Folk Festival is committed to always offering free concerts and workshops for anyone interested. The documentary highlights some of the youth programming we offer annually, including a kids' concert and a family dance. The documentary will air on public television, distributed by KTOO, ensuring our message reaches a broad audience and that new people continue to be introduced to this unique event. By

capturing the 50th annual festival in a documentary, we are well placed to continue putting on this festival for another 50 years, and providing the corresponding cultural and educational opportunities for the community.

- F. A plan for the continuation or expiration of the programs/services that were specifically provided with the grant

All grant funds will be used on production of the documentary. Filming was completed in April, 2025 during the festival, and editing and post-production work continues. Upon completion, the documentary will be available for screenings and will air on public television.

- G. Participation in peer review of major grant evaluations to JAHC within forty-five days from the project ending date.

The Alaska Folk Festival is happy to participate in a peer review at any stage of the documentary production process, including an update of current status or a more fulsome review upon completion of the documentary.

- H. The grantee will maintain all original records of income and expenses pertaining to this project for a period of three years or until an official audit is held by the appropriate local, state or federal agency, whichever comes first.

Understood.

Respectfully,

Dylan Proudfoot
Treasurer
Alaska Folk Festival
740-590-7535



Mayor Beth Weldon
City & Borough of Juneau
Juneau, Alaska 99801

September 30, 2025

Final Report on the FY25 CBJ Social Service Grant Funds

Enclosed is our final report on the FY25 grant funding we received in August 2024 to support health and social service nonprofits in Juneau.

2024 marked the ninth year the CBJ social service grant funds were distributed with the Juneau Community Foundation's Juneau Hope Endowment and other Foundation funds. Since 2016, the City has provided almost \$9.9 million in health and social service funds through the Foundation. At the same time the Foundation has provided almost \$9.7 million to support Juneau's health and social service nonprofits. The grant funds were distributed in August 2024, after the Foundation received the funding. Additionally, a list of organizations and amounts were provided to CBJ for the Utility Waivers.

Per the Memorandum of Agreement with CBJ, Juneau social service organizations received grants in the following areas: accessing health care, delivering adult education, increasing income stability, tackling homelessness, preventing suicide, addressing substance abuse, supporting mental health, providing relief for victims of violence, and ensuring hospice services.

The grant program for the Juneau Hope Endowment/CBJ Social Service funding begins in November/December each year. We alert the community generally as to the availability of these grants, contact past grant recipients to see if there are any questions about their grant, and remind them of the reporting requirements and upcoming application process. Interim Reports, continuing applications, and letters of interest were required by early January. During the month of January, we held Listen & Learn session in each of the areas listed above. Health, social service, and education organizations and agencies are invited.

The purpose of these meetings is to provide an exchange of information and a collective sense of where funds are most needed, gaps in programs, and overall wellbeing of our community nonprofit organizations, which provide almost 100% of community programming in these areas. Without our partner nonprofits, virtually no one would be addressing many of these issues in our community.

350 N. Franklin Street, Suite 4, Juneau, Alaska 99801
tel: 907-523-5450
email: info@juneaucf.org
web: www.juneaucf.org

We have received final reports on the 2024 grants (FY25). We used these reports to understand the outputs and the outcomes of the programs supported. We provide level three-year funding for organizations where the funding supports a position, and the nonprofit maintains the same or similar request for funding and has stable leadership and financials. Attached is a chart of the grants provided with CBJ funding followed by a short blurb providing information from the final reports on the 2024 grants (FY25) and some of the success stories.

Thank you for the funding that supports Juneau's front line social service nonprofit organizations.

Sincerely,



Amy Skilbred
Executive Director

Encl.

350 N. Franklin Street, Suite 4, Juneau, Alaska 99801

tel: 907-523-5450

email: info@juneaucf.org

web: www.juneaucf.org

2024 City and Borough of Juneau Funding for Social Services Grant Program

Administered by the Juneau Community Foundation

CBJ Social Services Grants		
Alaskan AIDS Assistance Association	HIV & Overdose Prevention	\$12,760.00
Big Brothers Big Sisters of Alaska	Expanding Mentoring Services	\$50,000.00
Catholic Community Service	Adult Day & Senior Services	\$110,000.00
Disability Law Center of Alaska	Benefit Advocacy Project	\$60,000.00
Family Promise of Juneau	Operating Funds	\$25,000.00
Gastineau Human Services	Comprehensive Substance Abuse Treatment	\$150,000.00
JAMHI Health & Wellness	Mental Health Support & Operations	\$410,400.00
Juneau Housing First Collaborative	Community Navigators & TGH Operations	\$392,500.00
NAMI Juneau	Mental Health Support & Operations	\$131,696.00
Polaris House	House Programs	\$40,000.00
SAIL	Inspiring Personal Independence	\$175,000.00
Southeast Regional Resource Center	Adult Education Services	\$70,000.00
United Human Services of Southeast Alaska	Teal Street Center	\$67,000.00
Spruce Root, Inc. - HaaYiatx'u Saiani	Kin Support Program	\$12,044.00
<i>Total CBJ Grant Funding</i>		<i>\$1,706,400.00</i>
CBJ Utility Waivers - Decreases Utility payments by awardee		
AWARE		\$10,200
Gastineau Human Services		\$8,100
Glory Hall		\$10,000
JAMHI		\$8,000
Resurrection Lutheran Church		\$200
St. Vincent de Paul		\$11,000
<i>Total CBJ Utility Waivers</i>		<i>\$47,500</i>
<i>Total CBJ Grant Funding & Waivers</i>		<i>\$1,753,900</i>
Juneau Community Foundation	Grant Program Administration	\$50,000.00
Total CBJ funding for Social Service Programs		\$1,803,900.00

Alaska AIDS Assistance Association (4 A's)

Amount Awarded: \$12,760.00 to Prevent HIV and Overdoses

Funds specifically used for: Supplies

Effectiveness/Output:

In 2024, Four A's reduced its request to \$12,760 for supplies, as State Opioid Response funds covered staff costs. Grant funds helped purchase injection supplies not eligible under federal HIV Prevention funding. The Juneau office saw record growth after moving to Teal Street near the Glory Hall shelter, serving 412 participants who made 4,303 visits. Staff distributed 107,252 sterile syringes and safely disposed of 23,912, though demand exceeded supplies.

Peer-led staff, many with lived experiences, have been critical in creating safe, stigma-free relationships and reversing overdoses. One participant grieving two overdose deaths was able to find comfort, Narcan refills, and support at the office, reflecting the depth of these bonds. Despite unstable funding, Four A's remains committed to sustaining harm reduction services and preventing HIV across Southeast Alaska.

Big Brothers/Big Sisters (BBBS)

Amount Awarded: \$50,000 to Expand Mentoring Services

Funds specifically used for: Personnel, Marketing, Recruitment, Travel, Supplies

Effectiveness/Output:

BBBS formed a vital partnership with Zach Gordon Youth Center enabling the program to expand with 11 new matches, totaling 23 overall for the grant cycle.

Joshua (10 yrs) was matched and connected instantly with a Big Sister, Carole. Having watched his older brother enjoy a long-standing match, Joshua was eager for a Big of his own and came in with clear expectations: a Big is a consistent, supportive adult who can both encourage and share fun experiences. At enrollment, Joshua shared that he hoped to go swimming, play Pokémon, and feel included. He also looked forward to learning how to shoot the basketball farther, improve his passing skills, and spend time doing activities he enjoys like sport, cooking, and games. Joshua and Carole met weekly through a partnership with the Zach Gordon Youth Center, where they enjoy playing foosball, Uno, and working on school projects together. They explored more active pursuits like swimming at the pool and rock climbing at the gym. When Carole underwent a planned surgery during their match,

both Joshua and his mother were patient and supportive as she recovered. Now that Carole's health has improved, she and Joshua have resumed engaging in a more active routine. This continues to be a strong and ongoing match, with both Joshua and Carole looking forward to many more experiences together.

Catholic Community Services (CCS)

Amount Awarded: \$110,000 for Adult Day & Senior Services

Funds specifically used for: Senior Wrap Around, Bridge Adult Daycare, Meal Program (personnel, travel, and supplies)

Effectiveness/Output:

Southeast Senior Services (SESS) supported Juneau seniors through wrap-around case management, counseling, adult day services, and nutrition programs. Staff educated 12 community groups and businesses on identifying at-risk seniors, leading to referrals for 106 vulnerable individuals. Case Managers provided assessments, advocacy, and assistance with housing, benefits, food access, and legal documents, while building trusting relationships that promoted independence and safety. Counselors offered 1-to-1 mental health support to 14 seniors, helping reduce loneliness and isolation. There has been overwhelming positive feedback for this program. One client says "This was the most helpful program since I have participated in senior services. Childhood issues continue to plague me, yet the counselors weekly sessions lifted me up and out of getting mired in them, and troubles seemed to fly away."

The Bridge Adult Day Program, Juneau's only provider of adult day services, served 10 individuals—most with Alzheimer's or related dementias. The Senior Nutrition Program delivered 22,820 meals to 209 homebound clients and served 3,298 congregate meals to 153 clients. Nearly 90% of survey respondents said the program helps them live independently, while 93% reported improved quality of life.

Disability Law Centre (DLC)

Amount Awarded: \$60,000 to Advocate for Benefits

Funds specifically used for: Personnel, Fringe Benefits, Facility

Effectiveness/Output:

DLC assisted 45 homeless individuals with SSI/SSDI applications or benefit retention. Eleven people were able to secure benefits, yielding \$16,000 in backpay and \$8,771 in monthly payments, while two gained other supports. Seventeen applications remain pending. Clients used benefits to secure housing, medical care, and job training, effectively doubling the project's \$60,000 award impact.

One case, a 56-year-old man with a muscular skeletal impairment sought assistance from DLC leading to permanent housing, \$9,400 in backpay, and \$946 in monthly Supplemental Security Income. Because of DLC's advocacy this client is in a stable living environment and able to focus on caring for himself.

Family Promise

Amount Awarded: \$25,000 to Support Programs for Families

Funds specifically used for: Personnel, Supplies, Operating Costs

Effectiveness/Output:

Family Promise of Juneau served 488 individuals, including 222 children and 266 adults. By providing overnight and day center services, the emergency shelter was able to provide families with safe places to sleep, transportation, safe space to spend evenings and weekends, laundry and shower access, and a network of community support. This provided safety and comfort to the families who were served in the emergency shelter, keeping them from experiencing unsafe situations that can be a result of being unhoused. This enabled families to work on housing applications, take important work-related calls, and stay connected with their community.

Gastineau Human Services (GHS)

Amount Awarded: \$150,000 to Provide Comprehensive Substance Abuse Treatment

Funds specifically used for: Personnel, Supplies, Operating Costs

Effectiveness/Output:

GHS treated 190 individuals with no waitlist. After the closure of Rainforest Recovery, GHS successfully and rapidly expanded the Recovery House to 27 beds during this reporting period. This was a major accomplishment. GHS was also successful in recruiting sufficient new clinical staff for the various treatment programs.

A particularly impactful story involves a client who entered into services voluntarily to seek treatment. He presented with a long history of stimulant and opioid use that caused him to, in his words, “lose everything but my truck.” He progressed well in treatment, building on recovery skills learned at Rainforest. He developed a relapse prevention plan, reconciled with family, and started studying for his pilot’s exam (a lifelong dream) with the assistance of our residential counselors/case managers. He was able to successfully complete his treatment plan and obtain permanent employment on the North Slope. This individual is well on their way to living a healthy, stable life and realizing their dreams.

Juneau Alliance for Mental Health, Inc (JAMHI)

Amount Awarded: \$410,400 to Provide Mental Health Support

Funds specifically used for: General Operations

Effectiveness/Output:

JAMHI served 713 individuals, including 189 receiving primary care and 649 receiving behavioral health services. The agency completed 156 adult and 34 youth behavioral health assessments, plus 23 adult substance use assessments. Services included general mental health care for 84 adults, support for 25 emotionally disturbed youth, 90 psychiatric assessments, and medication management for 270 clients. Peer support for substance use was provided to 29 individuals, wellness programs engaged 51 participants, and integrated primary care services were delivered to 125 clients, reflecting JAMHI’s broad, person-centered approach to health and behavioral support.

Juneau Housing First Collaborative

Amount Awarded: \$392,500 to Support Glory Hall Operations

Funds specifically used for: Personnel, Contracts, Insurance, Utilities

Effectiveness/Output:

258 unduplicated individuals were assisted by the Emergency Shelter, Soup Kitchen, and Care Center Program. Over 13,000 emergency shelter beds were provided. 75 People were assisted through the stabilization program. 72 people resided and were supported in Forget-Me-Not-Manor, and 8 people have resided in the renovated old Glory Hall shelter. Phase 3 construction of Forget-Me-Not-Manor was completed, adding 28 units.

“Mary” and her husband “Gary” have been living with addiction for over 20 years. Following Mary’s brain injury and serious illness, Mary and Gary lost their house and jobs. They were living in their van before losing that as well. Their relationship was full of stress, conflict, and suffering. There were many domestic violence disputes and arrests. After working with our Navigator and Outreach Coordinator, as well as SEARHC medical team that comes to the Teal Street area, Mary was able to stabilize somewhat. Mary reluctantly agreed to move into Forget-Me-Not-Manor and has lived there for 5 months and is thriving. Mary is biking, cleaning up the neighborhood, participating in wellness outings. She separated from Gary and reports feeling safe, happy, and content. Gary is also doing better and has a job and is working with a case manager at the Glory Hall. These success stories prove that despite initial reluctance, once participants find themselves in more stable conditions, they can realize a better future for themselves.

National Alliance on Mental Illness (NAMI)

Amount Awarded: \$131,696 to Support Mental Health Programs and Suicide Prevention

Funds specifically used for: Personnel, Supplies, Facility, Contracts

Effectiveness/Output:

NAMI’s key activities included Mini-Grant support (23 individuals, 18 grants awarded), education and support groups (53 participants, 24 new), and public awareness initiatives reaching 74,204 people. NAMI hosted five CHOICE program retreats (55 students), delivered 11 Signs of Suicide presentations to 524 students, supported 95 students via the Teen Health Center, and provided postvention services following two suicides. Wellness Wednesdays and social-emotional education replaced low-attendance Sources of Strength programming.

One participant said regarding NAMI's assistance in getting a grant, "The Alaska Mental Health Trust Mini Grant Program was a life-changing experience for me. During an incredibly unstable period in my life, the assistance I received provided much-needed relief and a sense of personal security. This support came at a critical time and made a meaningful impact on my journey toward healing and rebuilding my life. I am deeply grateful for the program and the difference it has made."

Polaris House

Amount Awarded: \$40,000 to Support Client Programs

Funds specifically used for: Personnel, Facility, Supplies, Other

Effectiveness/Output:

Polaris serves a core group of 20 individuals daily with more than 60 individuals seeking them out monthly. Members are active in running the clubhouse and continue to show interest in paid employment. Members participated in numerous outings and holiday celebrations which boosted morale and created a close community. During FY25 Polaris House served 147 unduplicated individuals, 36 of whom were gainfully employed. Success rate for housing members remains at 5% with 8 homeless members. Refusal of assistance is the primary reason for this low rate.

Southeast Alaska Independent Living (SAIL)

Amount Awarded: \$175,000 for Personal Independence Programs

Funds specifically used for: Personnel, Jesuit Volunteer, Facility, Equipment, Supplies

Effectiveness/Output:

Disability Awareness presentations and training reached 526 students and 40 Allen Marine staff. Community outreach included accessible tourism presentations and media engagement. SAIL provided ADA consulting to 9 businesses and 6 low-income families, loaned 708 assistive devices, and supported 123 individuals with independent living skills. Peer support groups served 53 individuals, while ORCA programming engaged 52 adults, 269 youth, and 34 leaders in adaptive snow sports. Pre-Employment Transition Services supported 22 youth. 429 participants completed the SAIL Challenge Course.

David had been an active outdoor enthusiast before a traumatic brain injury. He connected with SAIL's Traumatic and Acquired Brain Injury (TABI) Program and Outdoor Recreation

team, gaining access to a recumbent adaptive bike. He has used it extensively, riding long routes and sharing progress. We love getting his updates and photos of his adventures. SAIL now assists him with grants to purchase his own bike.

Southeast Regional Resource Center (SERRC)

Amount Awarded: \$70,000 to Ensure GED Testing in SEAK

Funds specifically used for: Personnel, Indirect, Facility/Operational, Supplies/Equipment

Effectiveness/Output:

SERRC increased full time learners from 37 last year to 49 this year. SERRC provided services to 103 individuals. Fifty-two participants earned 87 digital literacy/computer certificates. Nine students completed all four subject area GED tests, with 11 students passing and earning their high school equivalency diploma. SERRC's GED passage rate was 82%, while the national average is 75%.

Cheyenne came to SERRC in September with two GED subtests already completed. Balancing work, parenting two children, and preparing for her third, she relied on remote learning to make progress on her remaining subjects. Her commitment paid off. After just 43 hours of study with Juneau's Adult Education program, she passed her final exam in math in June!

Spruce Root-HaaYiatx'u Saiani (Kin Support Program)

Amount Awarded: \$12,044 to Provide Legal Services

Funds specifically used for: Personnel-Attorney for Kin Caregivers and Attorney for Parents

Effectiveness/Output:

The program had 34 intakes and has or are currently assisting 8 guardianships. Graduates of the first Positive Indigenous Parenting class learned moccasin making.

Teenage participant, K, has lived in unstable conditions her whole life. Abandoned by her parents, she has bounced between family homes. After her previous caregiver was arrested for dealing drugs, K went to live with her grandmother. Knowing that the situation was tense and volatile, grandmother came to the Kin Support Program for help. Spruce Root provided legal advice and administrative help. The biggest win for K and her grandma was learning to

connect and express their frustrations in a healthy and productive way. While K was initially withdrawn, she ended the program with excitement and curiosity.

United Human Services

Amount Awarded: \$67,000 to Support Teal Street Center Operations

Funds specifically used for: Personnel-Administration and Reception

Effectiveness/Output:

Teal Street Center serves a vibrant community, with 4A's averaging 30 visitors daily and 150 weekly. SAIL loaned 708 items, aiding 278 residents' independence. Alaska Legal Services handled 211 cases, closing 123. Conference rooms are heavily used, and tenant organizations expanded services, including hepatitis testing and SNAP benefit assistance.

A shining success story is of two elderly unhoused individuals who came to The Glory Hall (TGH) for services. One was using a wheelchair, and TGH staff escorted them to SAIL. SAIL staff provided a variety of support, from durable medical equipment loans to finding permanent housing right here on the Teal Street Campus, at Smith Hall. These collaborative efforts are inspiring, and all our social service organizations can do MORE because of our ability to work closely. Overall, minus security issues and related costs, Teal Street Center is functioning as designed.

Fiscal Year 2025 Annual Report for the Operating Grant from the CBJ

July 1, 2024 to June 30, 2025



Photo of "Maritime Day" from 2024 JEDC Technical Trades Camp



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www.JEDC.org

Table of Contents

Introduction.....	4
Mission	4
History	4
Goals.....	4
FY25 Highlights	5
Financial Summary	6
Program Development.....	6
Program Narrative.....	6
Help Make Juneau a Great (Capital) City.....	7
Scenario Thinking	7
Mendenhall Flood Relief	7
Downtown Revitalization	8
Housing.....	9
Choose Juneau	10
Alaska Committee	11
Capital Creep	11
Juneau-Douglas North Crossing	11
Juneau Crossing Guard Program	12
Juneau Works	12
Strengthen Key Regional Industries	13
Visitor Products Cluster.....	13
Tongass Forest Plan Revision	14
Oceans Cluster.....	15
Mining Service And Supply Cluster	16
Renewable Energy Cluster	16
Research Cluster.....	17
Arts & Culture Cluster	18
Promote Entrepreneurship and Small Business.....	19
Entrepreneurship and Small Business Development.....	19

Arctic Innovation Competition	20
Local Frequency.....	20
Southeast Alaska Revolving Loan Fund.....	21
Develop Talent.....	22
Early Education and Childcare.....	22
<i>FIRST</i> Statewide Robotics	22
STEM Programming.....	23
Senior Care Economy	24
Junior Achievement.....	27
Post-Secondary Education	27
Deliver Core Economic Development Services	28
Economic Research	28
Innovation Summit.....	29
CBJ COVID-19 Emergency Loan Program	30
General Economic Services	31
JEDC Investor Program – <i>We Invest in Juneau!</i>	32

Introduction

Mission

The Juneau Economic Development Council (JEDC) fosters a healthy and sustainable economic climate in Juneau and throughout Southeast Alaska. In collaboration with other organizations, JEDC implements initiatives to maintain, expand, and create jobs and economic opportunities.

History

Created as 501©4 nonprofit corporation in 1987 with assistance from the City and Borough of Juneau (CBJ), JEDC is an economic development agency that provides direct benefits to Juneau and the Southeast Alaska region. JEDC leverages its annual funding from CBJ, corporate sponsorships, and additional funds through strategic alliances with partners, community groups, and government agencies to implement programming in Juneau, Southeast Alaska, and beyond. Funding from CBJ provides core support and a source of match for federal and private-sector grants.

JEDC is governed by an eleven-member Board of Directors. Board members include the CBJ Mayor, the Chancellor of the University of Alaska Southeast, environmental and organized labor representatives, business and industry leaders, and other members appointed by the CBJ Assembly. JEDC's work plan stems from annual priorities set by the Board in alignment with the Juneau Economic Plan, as well as any special initiatives identified by the CBJ Assembly & City Manager's Office directed to JEDC.

Goals

Five key goals, or “areas of focus,” have been established by the JEDC Board of Directors as integral to the organization’s success in meeting its mission:

- ✓ *Help Make Juneau a Great (Capital) City*
- ✓ *Strengthen Key Regional Industries*
- ✓ *Develop Talent*
- ✓ *Promote Entrepreneurship and Small Businesses*
- ✓ *Deliver Core Economic Development Services*

FY25 Highlights



The Business of AI

Organized the 2025 Innovation Summit to explore artificial intelligence (AI) and how these cutting-edge technologies and digital transformation can impact businesses and increase Alaska competitiveness.

Southeast Alaska Revolving Loan Fund

Made three (3) new loans under for expanding retail, food service, and tourism in Juneau and in Haines. In total, JEDC has funded over \$8.3 million in loans to businesses throughout the region since 1997.

Juneau Maritime Festival

Organized the biggest Juneau Maritime Festival ever, hosting 106 vendors, 78 sponsors, and thousands of residents to celebrate our community's rich Maritime culture, history, and commerce.

STEM Programming

Administered the statewide *FIRST* in Alaska organization, engaging approximately 2,000 Alaskan youth in kindergarten through twelfth grades. JEDC also organized 16 STEM Summer Camps for 274 Juneau youth (both new records), including camps on robotics, trades, and 3D design & printing. JEDC planned our first youth summer Entrepreneurship Camp, executed in early FY26.

Southeast Regional Eldercare Coalition

Supported the development of an eldercare workforce throughout our aging region, including the creation of an online navigational tool and hosting the inaugural Southeast Alaska Regional Eldercare Summit, an inaugural event which featured career development courses, a regional eldercare job fair, inspiring speakers, and strategic planning under the theme of "Connecting the Community."

Tongass Forest Plan Revision

Supported data collection, outreach, and engagement for the Tongass Forest Plan Revision and won the "Partnership and Public Engagement" at the 2024 Regional Forester Awards!

Mendenhall Flood Relief Program

Distributed over \$318k to support 99 Mendenhall Flood victims and families in collaboration with the Juneau Community Foundation.

Economic Research

Conducted research and surveys on Nonresident and Seasonal Workers, Legislature Satisfaction, and Sales and Property Taxes ballot initiatives.



Financial Summary

Below is a summary of JEDC's FY25 expenditures by focus area, leveraged by a \$440,000 operating grant from CBJ via the City Manager's budget as well as \$100,000 in Marine Passenger Fees.

Focus Area	CBJ Funding	Other Resources	Total Expenditures
<i>Help Make Juneau a (Great) Capital City</i>	\$ 88,000	\$ 142,242	\$ 362,235
<i>Strengthen Regional Industries</i>	\$ 210,000	\$ 212,022	\$ 567,235
<i>Promote Entrepreneurship and Small Business</i>	\$ 70,000	\$ 69,436	\$ 145,106
<i>Develop Talent</i>	\$ 22,000	\$ 1,082,424	\$ 1,262,302
<i>Deliver Core Economic Development Services</i>	\$ 150,000	\$ 26,002	\$ 249,557
Total Resources Used	\$ 540,000	\$ 1,532,126	\$ 2,586,435

Program Development

JEDC invested internal resources for the purpose of identifying, pursuing, and securing new funding sources in support of existing programming. 2.0 FTE were allocated to work specifically on Program Development in FY25.

We submitted twenty-two (22) proposals in FY25, requested \$2,176,703 in outside funding. Of those submitted:

- 10 proposals were denied (\$1,316,146)
- 11 awards have been secured (\$675,229)
- 1 proposal is outstanding (\$142,542)

JEDC has also offered, this year and last year, to CBJ to manage their proposed \$1 million CBJ Tour Operator Energy Efficiency Revolving Loan Fund. JEDC has a successful track record of managing loan funds for CBJ to support local businesses, including a similar loan program to support the transition to less noisy airplane engines by local air excursion operators several years ago.

Program Narrative

The following report touches on key programs and initiatives under each of our five focus areas in more detail. However, it also captures all the other work that JEDC has accomplished in FY25. JEDC's staffing levels fluctuate seasonally to meet our programming obligations. This year, our staffing has ranged from seventeen to forty people – several of them remote.

Help Make Juneau a Great (Capital) City

JEDC activities support the following Juneau Economic Plan initiative areas:

- *Revitalize Downtown*
- *Promote Housing Affordability and Availability*
- *Protect and Enhance Juneau's Role as Capital City*
- *Enhance Essential Infrastructure*

Scenario Thinking

Facilitate efforts to institutionalize scenario thinking as a strategic tool in Juneau.

- JEDC hosted an “Indicator Insights” event for our Investors, CBJ leadership, and other community partners to present our 2024 Juneau and Southeast Alaska Economic Indicators & Outlook Report and discuss Juneau’s economy in light of worsening demographic trends. The event was the first formal presentation of the report, as well as an interactive workshop for attendees in which they considered what has changed (and not changed) in Juneau over the past 10 years, identified worrisome uncertainties and trends, and considered creative solutions to current issues.
- JEDC’s Executive Director participated in Spruce Root’s “Transformative Scenario Planning for Southeast Alaska” workshops in Ketchikan, Sitka, and Juneau.
- JEDC’s Executive Director participates in CBJ’s Comprehensive Plan process, facilitated by Cascadia Partners.

Mendenhall Flood Relief

Assist the Juneau Community Foundation in distributing grants to affected residents.

- In collaboration with the Juneau Community Foundation, JEDC helped award \$318,509.57 in donated funds to support 99 flood victims and families – each receiving \$3,217.27 – in their recovery from the Mendenhall River “jökulhlaup” disaster in August 2024. This is in addition to the \$36,823 awarded to 31 recipients by JEDC in FY24. Checks were processed and distributed through our 501©3 charitable partner, the Alaska Development Corporation (ADC), to which JEDC provides fiscal, administrative, and communication services.

Assist CBJ leadership and affected residents and businesses in addressing past and future Mendenhall Glacial Lake Outburst Floods.

- JEDC staff compiled a list of businesses affected by the flooding, conducted outreach to business owners to discuss the costs and steps needed to get back to working at full capacity, and created a map layer that shows State of Alaska DCCED business licenses by physical location.

- JEDC convened a meeting with UAS Professor of Environmental Science & Natural Sciences Department Chair Eran Hood to better understand the science of the “jökulhlaup” flooding disaster and potential future impacts.
- JEDC, in coordination with CBJ City Manager’s Office, is conducting a survey to better understand the full scope of economic impacts on households and businesses affected by the flooding. Responses will help:
 - Document the true costs and impact of glacier flooding events to our community.
 - Guide future disaster preparedness and response efforts.
 - Provide data to substantiate requests for additional funding and resources to help with mitigation and recovery.
 - Inform infrastructure planning and flood mitigation strategies.
- JEDC was able to secure a small grant via the ADC from the Alaska Community Foundation’s Social Justice Fund to help distribute the survey, provide incentives for individuals to respond, allow for in-person follow ups, and potentially issues follow-up survey to track response changes. Surveys were distributed to a list of 290 “flood-affected” addresses (obtained with assistance from CBJ) via a postcard describing the survey effort. Each postcard contained a written link and QR code directing recipients to the SurveyMonkey instrument. Two additional rounds of follow-up materials were distributed to all households that had not yet completed a survey in the form of a written letter and a flyer, each containing a link and QR code.
- JEDC received 84 total responses, including 76 households that were directly affected by 2024 flooding: representing a total response rate of 28.9%, with a margin of error (95% confidence) of 8.6%. These included detailed responses outlining long-term recovery strategies and costs, insurance challenges, displacement, and effectiveness of relief programs during the crisis. We are currently in the final stages of analyzing this valuable data and expect to release a comprehensive report soon.

Downtown Revitalization

Support the Downtown Business Association (DBA) through contracted services, including accounting, board support, promotion, staff, and other events and activities. Promote and develop downtown Juneau through collaboration with the DBA on the Main Street America Program.

- Several years ago, JEDC and DBA began a direct collaboration that is mutually beneficial to Juneau. Through a cost-recovery agreement, JEDC provides administrative and programming staff support to allow the DBA to pursue its goals.
- JEDC assisted the DBA in organizing the 2025 Gallery Walk. The event, a collaboration between the DBA and the Juneau Arts & Humanities Council (JAHC), attracted thousands of residents who enjoyed local galleries, indulged in shopping and dining, and participated in some downtown festivities, like the complimentary Christmas Trolley and live holiday performances on Front Street. As part of the event, the DBA proudly hosted the first ever Downtown Holiday Window Contest, featuring over 30 businesses that showcased their creativity in decorating their storefronts. The three winners were: Boutique Salon, The Aurora Projekt, and The Pottery Jungle.





- In 2019, Juneau became the only community in Alaska with a Main Street America accredited downtown. DBA continues to utilize the Main Street America network as a resource to inform their work and to help a diverse set of member business who have a continued need for funding sources. JEDC assists the DBA in maintaining the Main Street America accreditation and meeting annual reporting requirements, including renewed “Accredited” status in 2023.

Housing

Address the need for more housing investment in Juneau.

- The lack of available and affordable housing in Juneau and throughout Southeast Alaska remains a significant barrier for workforce recruitment and retention. The JEDC Board of Directors established an internal Housing Committee aimed at identifying opportunities for innovative approaches such as Community Land Trust or meeting the needs of Seasonal Workers.
- JEDC provided of letter of support for CBJ’s application for the U.S. Department of Housing and Urban Development (HUD) Pathways to Removing Obstacles to Housing (PRO Housing) grant to further develop a subprogram within the Juneau Affordable Housing Fund designed to provide gap financing for non-profit organizations, tribal governments, and regional housing authorities that create affordable housing,

Evaluate the feasibility of a space in the downtown corridor that will promote entrepreneurship and collaboration (e.g., first-floor retail learning lab for high school and college students) and add short term seasonal housing units.

- JEDC proposed the redevelopment of the historic Triangle Building a near empty building on Front Street and North Franklin in the core of downtown Juneau, aimed at revitalizing the building and enhancing its utility to include mixed-use housing for seasonal workers, legislative staff and visitors, and year-round residents, as well as an entrepreneurship /startup incubator, small business and retail, and associated office spaces. The project is driven by a vision to blend modern functionality with historical preservation, ensuring that the redevelopment meets contemporary needs while respecting the building's legacy. We contracted with local architects to survey the building and identify options for renovation, as well as a local engineering firm to perform inspections. At the direction of our Board of Directors, JEDC made a cash offer to the owners of the Triangle Building; an offer which was not accepted. The owners did make a counteroffer, which exceeds the amount we are willing to pay.

Respond to requests for information from developers about potential projects.

JEDC was contacted by an out-of-state developer interested in partnering to redevelop our property at 612 West Willoughby Avenue as well as the Second and Franklin Streets parking lot downtown. The JEDC Housing and Property Development committees met with the developer and local architects to discuss both potential projects.

Leverage collaboration with the Northern Southeast Alaska Building Industry Association (SEABIA) to promote housing and development in Juneau.



- JEDC continues to maintain SEABIA's website and social media with updated membership benefits and directories. We are currently increasing our efforts to support SEABIA including increasing Board and membership participation and engagement.
- The JEDC Executive Director participated in the Alaska State Home Building Association's 2025 Legislative Fly-In.
- SEABIA membership provided volunteer support at the Juneau Maritime Festival, including transporting and setting-up the mainstage. They also provided volunteer support at the Teal Street Center Grant Opening, including setting up and taking down tents lent by JEDC.



Choose Juneau

Attract people to Juneau that can work from anywhere and assist local employers in recruiting and retaining workers year-round.

- JEDC maintains the Choose Juneau promotional webpage. Choose Juneau has been an effort to attract individuals to move to Juneau and make it their home.
- JEDC created “Workforce Wednesdays,” a series of social media posts highlighting job opportunities in Juneau.
- JEDC understands that Juneau strives to be an attractive community for a skilled, educated, and creative workforce to call home, so we surveyed employees in several different industries, including mining, tourism, and construction, with a goal to better understand why people choose Juneau.
 - JEDC surveyed non-resident workers at the Coeur Alaska Kensington and Hecla Greens Creek mines, asking questions about their decision to work in Juneau but also maintain their permanent home outside of Juneau. 191 responses were received (185 met “nonresident” criteria). We first presented the results to the Juneau Council meeting of the Alaska Miners Association. The primary deterrent for nonresidents considering relocation to Juneau is the high cost of living, particularly housing. Juneau’s geographical isolation and weather also emerged as significant barriers to residency. Additional points of dissatisfaction included the political climate (which they perceived as overly liberal or lacking inclusivity for conservatism), drug abuse, homelessness, rising crime rates, and the prioritization of tourism over the needs of residents, leading to inflated prices and strained resources.
 - JEDC also surveyed seasonal workers in an “exit interview” format, asking questions about their work and living in Juneau last summer. Out of 95 respondents, only 41 indicated that they held a permanent residence somewhere else than Juneau. This yielded a small sample from which to draw conclusions from, as even the demographic data from these 41 respondents appeared somewhat anomalous of the typical summer season Juneau worker. The median age was 30.5 years. Most respondents had favorable opinions of Juneau’s safety, entertainment options, community size, and job opportunities. Amenities were also scored positively for meeting the quality-of-life needs of seasonal workers. The most notable were community festivals/celebrations, local art, Eaglecrest,



swimming pools, bike paths, bowling, climbing gym, hiking trails, rifle range, volunteering, and churches. Negative scores were given to concerts, restaurants, and retail stores. The most common concerns for relocating to Juneau stemmed from housing affordability and the high cost of living.

You can find the results of these surveys, as well as all of our other reports and studies, in our online [Research Library](#).

Alaska Committee

Support Alaska Committee actions to enhance Juneau as a great capital city. Represent the Committee at events, as needed.

- JEDC's Executive Director serves as a member of the Alaska Committee. He represented the Alaska Committee at the Southeast Alaska State Fair in Haines and the Alaska Committee's annual Legislative Welcome Reception.

Conduct survey research on behalf of the Alaska Committee to capture input from legislators with a published report.

- JEDC partnered with the Alaska Committee to survey all elected officials and staff of the 34th Alaska State Legislature about their satisfaction with Juneau and its amenities during the Legislative Session. The survey objective was to determine how the community of Juneau, through collaboration among community partners, can better serve legislators and staff. The survey also served to elicit ideas for changes or upgrades to the Capitol Complex and for improvements to Gavel Alaska. 158 responses were received, providing a 63% overall response rate and a 95% confidence interval. We presented the results to the Alaska Committee before official publication.

Capital Creep

In coordination with the Juneau legislative delegation, continue to monitor capital creep trend and advocate to commissioners and state administration.

- JEDC continued data collection for monitoring the movement, removal, and addition of State jobs here and around the state—also called “Capital Creep.” This research and analysis informed the *2024 Juneau and Southeast Alaska Economic Indicators & Outlook Report*.

Juneau-Douglas North Crossing

- JEDC's Executive Director serves on the Juneau-Douglas North Crossing Advisory Committee and attends regular meetings.
- The JEDC Board of Directors provided comments to the Alaska Department of Transportation and Public Facilities' Juneau-Douglas North Crossing Planning and Environmental Linkages (PEL) Study Team on the proposed project, which aims to connect Juneau with a more northerly point on Douglas Island. In their letter, the Board expressed that a crossing on the mainland closer to the population center of Juneau in the Mendenhall Valley better meets the purpose and need of the project from a transportation, energy efficiency, safety, and economic development perspective,

and that a landing on North Douglas that is closer to Eaglecrest Ski Area and lands available for and targeted for development better meets the purpose and need of the project from a transportation, safety, energy efficiency, and economic development perspective. The Board also encouraged timely completion of the PEL study so that our community can be closer to achieving a second crossing.

Juneau Crossing Guard Program

- JEDC was selected by Tourism Best Management Practices (under the umbrella of Travel Juneau) to administer their Juneau Crossing Guard Program during the busy summer cruise season. This includes recruitment, employee training, operational supervision, and overall execution of required guard duties during established times. The objectives of the program are to increase pedestrian safety and improve traffic congestion along the main traffic corridor on South Franklin Street. The scope of the project is to provide crossing guard coverage between 8AM and 8PM at five (5) different locations, based on ship docking dates and times, as well as anticipated pedestrian traffic.

Juneau Works

- JEDC continued to administer the Juneau Works group on Facebook. Created during the pandemic, [Juneau Works](#) is an online resource connecting residents with paid and volunteer work opportunities with local organizations, as well as training opportunities and project ideas for the betterment of our homes, businesses, and community.

Strengthen Key Regional Industries

JEDC activities support the following Juneau Economic Plan initiative areas:

- *Build on our Strengths*
- *Recognize and Expand Juneau's Position as a Research Center*

Since 2011, the JEDC has led an industry cluster-based approach to economic development in Southeast Alaska. Since its inception, the Southeast Alaska Cluster Initiative has served as a successful catalyst for private-public partnerships. This approach brings private sector industry cluster firms together with federal, state, tribal, and local agencies, university faculty, trade association representatives, economic development organizations, community leaders and other stakeholders into facilitated Cluster Working Groups. The Cluster Working Groups address industry needs, concerns, and opportunities on a cooperative basis.

Visitor Products Cluster

Support the Visitor Products cluster to meet increased tourism demand while enhancing (or at least maintaining) the experience of residents.

- The Visitor Products Cluster Working Group (VPCWG), an industry-led effort that aims to support the tourism industry in Southeast Alaska, has been strengthened by developing successful cooperation based on local relationships. Facilitating this group for its fourteenth year, JEDC works with the VPCWG leadership to host the meetings, set the agenda, invite guest speakers, issue meeting invitations and reminders, coordinate travel and logistics, take minutes, and develop follow-up reporting for participants.
- JEDC continues to collaborate with U.S. Forest Service (USFS) under an initial agreement to support the work of the VPCWG. The USDA's Southeast Alaska Sustainability Strategy (SASS), with direct input from native and local voices, aims to advance economic, ecologic, and cultural sustainability in Southeast Alaska. As part of SASS, the USFS has provided \$750,000 over five years to support the work of the VPCWG. The funding agreement requires a \$250,000 match from JEDC over the life of the partnership.
- The VPCWG has outlined "Action Initiatives," each led by a private-sector industry leader, to inform their work going forward. These include winter tourism; seasonal workforce housing; staff recruitment, retention, and development; cultural tourism; infrastructure & access; shared value and regenerative tourism; and outreach, engagement, and advocacy.
- The VPCWG submitted a letter to the Alaska Congressional Delegation, including Senators Murkowski and Sullivan and Congressman Begich, expressing concern about recent U.S. Forest Service staff reductions that could adversely impact the local visitor industry and visitor experience this season, particularly at the Mendenhall Glacier Visitor Center, one of the most visited USFS locations in the United States. We received a formal response from Senator Murkowski.
- JEDC developed a "Guest Speakers Program" under the VPCWG, bringing in subject matter experts from around the world—including Iceland, Italy, and Alaska—to share insights on product



development and innovation in tourism. These sessions provided value to local operators and sparked new ideas for sustainable and culturally grounded tourism experiences.

- Using \$100,000 in CBJ Marine Passenger Fee Funding, JEDC purchased Mobility Data from a third-party provider with the goal of better understanding visitor movement throughout the region. This project will enhance our ability to research all aspects of the tourism sector of our economy and provide insights into the public and private sector on improvements and strategies that will optimize the tourism economy for Juneau and Southeast Alaska. It involves purchasing raw data sourced from third parties; data clean-up to produce usable, relevant, and accurate datasets; GIS mapping to build study areas; and dashboard creation & management to build a tableau for current and future needs. JEDC is finalizing a prototype dashboard that can visualize local and visitor movement around Juneau and Southeast that will provide valuable insights into how visitors travel, where they go, and when, enabling tourism businesses, land management entities, and communities to make more informed, data-driven decisions. The JEDC Research Team has held many meetings with different data vendors and experts to gain a better understanding of the various use cases for mobility data. The team also worked with undergraduate students (with faculty support) from the University of Alaska Fairbanks on the project, hiring one student as a summer intern on the project.
- JEDC's Executive Director attended the Alaska Travel Industry Association (AITA)'s Annual Convention & Trade Show entitled "Immersive Alaska" in Juneau.
- JEDC staff attended the Cruise Lines International Association (CLIA) Northwest Symposium in Vancouver, Canada.

Tongass Forest Plan Revision

Execute on the USFS Tongass Forest Plan Revision with a focus on better understanding this cluster's many and varied subgroups, increase access to remote public lands, and promote sustainable tourism.



- JEDC continues to collaborate with the USFS on a \$200,000 agreement to support data collection, outreach, and engagement for the Tongass Forest Plan Revision, last done in 1997, with the goal of incorporating recreation better into the forest plan revision process. JEDC specifically assisted USFS with commercial permitting data, including identifying, measuring, and summarizing current recreation activities and permit use on the Tongass. To augment these efforts, JEDC engaged and surveyed subcluster focus groups, including Small Cruise Operators, Flightseeing Operators, Hunting Guides, Whale Watching Operators, and Freshwater Fishing Guides, and Mendenhall Glacier Operators, to better understand the key characteristics of their businesses, shared challenges, and desired infrastructure and future conditions.
- JEDC's Executive Director serves on the USFS's Tongass Forest Revision Plan Engagement team, which was recognized by the 2024 Regional Forester Awards for the Alaska Region for its work in the category of "Partnership and Public Engagement." The awards serve to highlight the exceptional dedication, collaboration and innovation demonstrated by nearly 700 Forest Service employees and their partners working in Alaska's two national forests, the Tongass and the Chugach.
- JEDC organized a Deep Dive at the 2025 Innovation Summit to explore the Tongass Forest Plan Revision process, explored ways in which the revision process could enhance and expand

practical recreational offerings within the Tongass. By leveraging the diverse expertise and perspectives of both stakeholders and USFS employees, participants deliberated on strategies to identify and develop new recreational opportunities that align with the goals of the Tongass Forest Plan Revision.

- JEDC convened with the National Forest Foundation (NFF) to explore creative strategies for securing trails and infrastructure funding.

Oceans Cluster

In the absence of a more formal industry working group, identify and pursue issues to develop our ocean economy.

- The JEDC Board of Directors passed a resolution in opposition to CBJ Ballot Proposition #2 entitled “Ship-Free Saturdays” which aimed to ban cruise ships with a capacity of 250 or more passengers from docking on Saturdays or July 4, encouraging voters to vote “No” on the proposition in the 2024 CBJ Municipal Elections.
- The JEDC Board of Directors passed a resolution in opposition to the Alaska Board of Fisheries’ Proposal 156, which sought to reduce the permitted egg take of pink and chum salmon of each applicable Southeast hatchery for pink and chum salmon by 25%.
- JEDC provided a letter of support to the U.S. Coast Guard City Program Standing Committee for designating Juneau as a “Coast Guard City,” emphasizing our community’s longstanding relationship with the Coast Guard, our maritime heritage, and our ongoing commitment to supporting Coast Guard personnel and their families.
- JEDC provided a letter to the CBJ in support of Ordinance 2025-22(b), authorizing the City Manager to negotiate and execute a tidelands lease with Huna Totem Corporation to implement their Aak’w Landing Waterfront Development Project.
- JEDC led an application, in collaboration with several local mariculture operators and researchers, to the USDA’s USDA Rural Business Development Grant Program to conduct a feasibility study for a mariculture cold storage and innovation center in Juneau. We are awaiting USDA’s decision on our application.
- JEDC staff attended several Alaska Mariculture Association Board Meetings and the Alaska Mariculture Alliance’s regular webinars on farming resources, training, and research.



Organize and execute the Juneau Maritime Festival.



- JEDC organized the 15th annual Juneau Maritime Festival (JMF) on May 4 at Peratrovich Plaza, welcoming thousands of Juneauites downtown to celebrate our community’s rich Maritime culture, history, and commerce. The JMF Committee, led by JEDC, consisted of CBJ Docks & Harbors, the U.S. Coast Guard, seafood processors, and many other local partners.
- Despite much rain, it was our biggest JMF event ever! JEDC organized a new record of 106 food and vendor booths and secured another record of 78 cash and in-kind sponsors to support this free

community event. JEDC also created a first-time JMF Digital Guide, which included a schedule, vendor list & map, and sponsor advertising.

- Other popular components included: a traditional arrival and welcome ceremony by the One People Canoe Society and the Yées K̓u.oo Dancers; three Allen Marine Harbor Cruises; a U.S. Coast Guard Search & Rescue Demonstration; a Seaside Sippin' Beer Garden; fresh grilled seafood; a Tug-of-War contest; and musical performances from JAMM, Vox Borealis, The Rain Dogs, and the U.S. Navy's Northwest Brass Band.
- To raise funds to support this year's event, JEDC hosted a fundraiser with the Navy League Juneau Council and hosted an online silent auction with donated items. JEDC also organized the 2025 JMF Raffle in which three lucky participants won following prizes:
 - Two (2) round-trip tickets anywhere Alaska Airlines flies
 - Two (2) tickets for a Glacier Walkabout or Glacier Trek with NorthStar Helicopters, o
 - Two (2) tickets for whale watch and lighthouse tour with Juneau Lighthouse Tours.

Support the Juneau Council of the Navy League.

- JEDC's Executive Director serves as Secretary on the Juneau Council Board of Directors of the Navy League. JEDC assisted in the formation of the Juneau Council of the Navy League of the United States, a nonprofit civilian, educational and advocacy organization that supports America's sea services: the Navy, Marine Corps, Coast Guard, and Merchant Marine.

Mining Service And Supply Cluster

Support the Mining Service and Supply Cluster.

- JEDC assisted Coeur Alaska Kensington Mine and Hecla Greens Creek Mine to execute a fundraising raffle supporting their "Juneau Gold Rush Days" event, an annual celebration of our community's mining and timber heritage with mining and logging events, local fair foods, booths of arts and crafts, and activities for children.
- JEDC's Executive Director attended regular meetings of the Alaska Miners Association (AMA) Juneau Chapter and attended the AMA Annual Convention.
- JEDC's Executive Director serves on the Coeur Alaska Kensington Mine and Hecla Greens Creek Mine Community Advisory Groups.



Promote the development of a mining workforce that is based in the region.

- JEDC surveyed non-resident workers at the Coeur Alaska Kensington and Hecla Greens Creek mines to better understand their decision to work in Juneau but also maintain their permanent home outside of Juneau. 191 responses were received (185 met "nonresident" criteria). We presented the results to the Juneau Council meeting of the Alaska Miners Association.

Renewable Energy Cluster

Increase the application of renewable energy in Juneau's economy.



- JEDC submitted a comprehensive proposal to the CBJ to administer the proposed Tour Operator Energy Efficiency Revolving Loan Fund, which allocated \$1 million in Marine Passenger Fees for Juneau businesses to improve their energy efficiency.

Expand electric vehicle transportation.

- JEDC co-sponsored the 11th Annual Juneau Electric Vehicle (EV) Round Up & Car Show. Prior work of the Renewable Energy Cluster Working Group, supported by JEDC, has made Juneau a leader in per-capita public charging stations for battery EVs. Our community now has 800+ EVs and boasts a network of free charging

stations.

Pursue grant opportunities to increase the utilization of and access to renewable energy for citizens of Juneau.

- JEDC previously applied to the USDA Rural Energy Savings Program (RESP) for \$50 million line of credit to support home energy efficiency improvements in Juneau. The USDA responded favorably but offered a smaller \$5 million (due to decreased congressional appropriations to the program) to JEDC to administer a relending program to implement energy efficiency measures that will lower energy usage and costs to qualified residents and taxpayers. Reducing energy usage and costs will also lower housing costs for Juneau residents and lower operating expenses for businesses and organizations.

Research Cluster

Leverage service on the Alaska State Committee on Research to strengthen the links between academia and the private sector, including celebrating success in innovation and research through continued support of the Alaska Innovators Hall of Fame.

- JEDC's Executive Director serves on the Alaska State Committee on Research (SCoR) and attends quarterly meetings.
- As part of the 2025 Innovation Summit, JEDC hosted the annual Alaska Innovators Hall of Fame Induction Ceremony, where SCoR formally inducted Alaska Native Gut Clothing crafted from animal intestines by cultures like the Yupik and Iñupiaq as an outstanding traditional innovation that has impacted quality of life, economic development, the environment, and the welfare of the people of Alaska and the globe. UAS Chancellor Dr. Aparna Palmer and UA Vice President of Academics, Students and Research Brian Smentkowski hosted the ceremony.



Support the Research and Development Cluster.

- JEDC's Executive Director attended the 2025 Alaska Space Grant and NASA Established Program to Stimulate Competitive Research (EPSCoR) Education and Research Symposium meeting in Juneau. He serves as an advisor to this university-led group.
- JEDC's Executive Director attended the Economic Development Administration (EDA) and National Science Foundation (NSF)'s Regional Innovation Engines Grant Collaborations virtual meeting.

Arts & Culture Cluster

Promote Juneau as the Northwest Coast Arts Capital.



- The 2025 Gallery Walk, organized by the DBA via JEDC staff, helped highlight the vibrant Native art scene in Juneau (the Northwest Coast Arts Capital) showcasing the talent and craftsmanship of metal and wood artists, and displaying impressive student art exhibits.
- JEDC provided a letter of support to Juneau's State Legislative Delegation, emphasizing continued investment in the Alaska State Council on the Arts (ASCA) as an effective of creating opportunities for Alaskans to connect with their cultural heritage through the arts.

Promote Entrepreneurship and Small Business

Entrepreneurship and Small Business Development

Help organize the 2025 Alaska Angel Conference and contribute investment to help build Alaska's startup ecosystem.

- JEDC serves on the organizing team for the 2025 Alaska Angel Conference (AAC), which aims to increase the number of angel investors in Alaska's statewide startup ecosystem by pairing experienced angel investors with novice investors and leading them through a 12-week process of identifying, filtering, selecting, and managing a group angel investment. Entrepreneurs apply to participate in the conference. The AAC helps nurture the companies and mentors the founders who apply for funding. The end goal is to award an investment to one of the startups that apply. Along with other AAC investors, JEDC invests in the AAC winner. We are joined in this work by the Alaska Investor Network (AIN), Alaska Version 3 (AKV3), the Center for Economic Development (CED) at University of Alaska Anchorage, and 49th State Angel Fund (Municipality of Anchorage). The final AAC pitch event will be on December 11.
- JEDC is also a manager of the 2025 Alaska Angel Conference LLC Fund 1. To date, JEDC has invested in five Alaska startups under the AAC format, made possible by the Innovating Alaska Act (informally named the Alaska Crowdfunding Act).
- JEDC secured a \$75,000 grant from the Small Business Administration (SBA)'s 2025 Growth Accelerator Fund Competition to provide backbone support for the AAC.



Create networking opportunities for entrepreneurs, create more content for entrepreneurs in the Innovation Summit, and link entrepreneurs in Juneau to networks, programs, competitions, and resources across Alaska.

- JEDC led a \$1.8 million proposal, entitled "Alaska Innovation Partnership (AIP): Equity in Opportunity and Investment," to the EDA's FY24 Build to Scale (BS2) Program. Utilizing B2S funds, JEDC and our partners – including Alaska Version, 49th State Angel Fund, gener8tor, and other contributors – will facilitate collaboration by connecting Alaska's fragmented startup ecosystem activities; support the Alaska Angel Conference and cultivate a supportive financial environment for early-stage ventures by recruiting and training investors; accelerate growth by developing scalable startups; and spur innovation by promoting the use of new technologies to augment work and improve efficiency. The AIP presents a unique opportunity to increase Alaska's competitiveness, strengthen Alaska's entrepreneurial support and investment ecosystem, and support founders as they build and scale technology-driven businesses in Alaska. After much waiting, JEDC was informed that EDA cancelled the FY24 B2S Program. We intend to reapply when the program is reopened in early 2026.
- As part of Alaska Entrepreneurship Meeting, JEDC co-hosted a panel discussion/networking session with the DBA, Spruce Root, Alaska SBDC, and others at Amalga Distillery for aspiring entrepreneurs, small business owners, and members of the community to engage directly with experienced local entrepreneurs. Several Juneau entrepreneurs shared their personal journeys, successes, and challenges in building their businesses. Attendees had a chance to ask questions,

gain insights, and receive practical advice on starting, scaling, and sustaining a business in Alaska's unique economic environment.

- JEDC hosted the Alaska Airlines Pitch Contest at the 2025 Innovation Summit, welcoming five aspiring entrepreneurs to pitch their business venture to a panel of experts, as well as the ultimate panel – Summit attendees. Attendees heard pitches from the following Alaska startups: SWOOP, Remote Hands, Adivo, 49th State Birds, and Bialume Technologies. All contestants received coaching and mentorship leading up to their pitch, with additional mentorship from the judges after the competition. SWOOP won the People's Choice Award and Remote Hands won the Judges' Choice Award. Each winner received two round-trip Alaska Airlines tickets and \$1,500 cash, funded by the Greater Juneau Chamber of Commerce as well as Summit attendee votes.

Arctic Innovation Competition

Represent JEDC and contribute investment through sponsorship to support the Arctic Innovative Competition.



- JEDC is a founding partner and sponsor of UAF's annual Arctic Innovation Competition (AIC), along with other organizations including Anchorage Economic Development Corporation, Design Alaska, Doyon, Ltd., Fairbanks Economic Development Corporation, Kinross Alaska, and Northrim Bank. JEDC also sponsors AIC, which annually funds over \$45,000 in cash prizes, scholarships, and awards to young Alaskans (18 years of age and below).
- JEDC's Executive Director attends regular meetings of the AIC Advisory Board and also serves as an AIC judge throughout the competition. This year's AIC Award Ceremony took place on April 19 in Fairbanks.

Local Frequency

JEDC continues to grow the Local Frequency program and explores opportunities to include other Southeast communities to expand app adoption.

- JEDC continues to deploy The Local Frequency app. The Local Frequency is a mobile app, which is available on all Apple and Android devices that encourages customers to buy local and keep dollars circulating in the local economy. It is a loyalty and rewards program developed exclusively for local businesses.
- Buying locally keeps money in Juneau. Local businesses keep 45-58% of profits locally compared to 13-33% for chain stores. Buying local stimulates Juneau's economy; each dollar spent at local businesses vs. chain stores stimulates three times more local economic activity. Business owners are our friends and neighbors. Supporting small businesses keeps the Juneau community alive.
- The Local Frequency currently has 2,715 users, a 17.78% increase from FY24, though only a small number use it regularly.
- Juneau's Local Frequency region currently has fourteen (14) Local Frequency Merchants.



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- The Haines Local Frequency region currently has one (1) Local Frequency Merchant, twelve (12) Upgraded Profiles (sponsored by the Haines Economic Development Council), and twenty-four (24) Basic Business profiles. In total, there are thirty-seven (37) business profiles listed in Haines.
- The Petersburg Local Frequency region currently has forty-six (46) Basic Business profiles listed.
- JEDC also promotes the Local Change program to users, encouraging them to round up their spending to donate to local non-profits. Juneau's Local Change region currently has nine (9) local non-profits participating.

Southeast Alaska Revolving Loan Fund

- Under the Southeast Alaska Revolving Loan Fund (RLF), JEDC operates several community-based loan funds for Juneau and Haines and a USDA Intermediary Relending Program (IRP). Our total loan capital is about \$2 million with about half that for projects in Juneau. The Southeast Alaska RLF program has eight (8) active loans. These seven loans represent \$1,154,757 in capital with a current balance of \$949,504.61 as of June 30.
- In FY25, the JEDC Finance Committee approved three (3) new loans totaling \$121,995, including two loans through Juneau RLF for expanding retail and food service businesses and one loan through the Haines RLF for an expanding tour and rental company.
- JEDC hosted a meeting with representatives from the Small Business Administration (SBA) during their trip to the region to discuss the SBA's Microloan Lending Program as a supplement to existing RLF funds. JEDC is currently working on its application to the SBA Microloan Program which provides small, short-term loans (up to \$50,000) to help small businesses and nonprofit organizations start up and expand. Funded by the SBA, these loans are administered through intermediary lenders who also offer business training and technical assistance to borrowers using a separate SBA grant. If approved, JEDC would be the sole SBA intermediary lender specifically serving the Juneau community.

Develop Talent

JEDC activities support the following Juneau Economic Plan initiative areas:

- *Attract and Prepare the Next Generation Workforce*
- *Build the Senior Economy*

Early Education and Childcare

Increase the number of children in Juneau with access to childcare, Pre-K, and other pro-family services.

- JEDC's Executive Director attended meetings of the Alaska Early Childhood Coordinating Council (AECCC) as well as meetings of AECCC's Charter Working Group and AECCC's Data and Systems Alignment Committee.
- JEDC staff attended statewide virtual meetings of the Alaska Afterschool Network (AAN).
- JEDC assisted the Southeast Alaska Association for the Education of Young Children (AEYC) by promoting their request for proposals for the Juneau Childcare Expansion and Start-Up Program, which awards grants to individuals and/or entities committed to starting or expanding a licensed childcare program in Juneau.

Assist CBJ with implementing recommendations from their Childcare Taskforce, including updates to the Best Starts model.

- JEDC continues to monitor the ongoing challenges in the sector and how a portion of the voter approved 1% sales tax can be put to best use to improve the quality, affordability, and availability of childcare in Juneau.

Support the Childcare Loan Program to increase the number of childcare slots in Juneau.

- The JEDC Finance Committee approved a new loan under the CBJ Childcare Loan Program for a state-licensed childcare center that was displaced by the August 2024 Mendenhall River Flood and resumed operations at the vacant Floyd-Dryden Middle School. They have since relocated their operations to rented space at the old Juneau Adventist School. Loan proceeds were used to hire additional staff, purchase furniture, fixtures, equipment, classroom supplies, and make renovations to the existing space. It is the fifth such loan JEDC has created under the program.
- The CBJ Childcare Loan fund has two (2) active loans, representing \$90,670 in capital. As of June 30, the fund has a balance of \$57,381, along with \$78,337.91 available for relending.

FIRST Statewide Robotics

Oversee the FIRST in Alaska organization.

- JEDC continues to serve as the Program Delivery Organization delivering For Inspiration & Recognition of Science & Technology (FIRST) in Alaska. This year, the nationwide theme was "FIRST Dive", in which teams used their STEM and collaboration skills to explore life beneath the surface of the ocean.



- We engaged approximately 2,000 Alaskan youth in kindergarten through twelfth grades. *FIRST* in Alaska proudly supports one of the highest number of teams per capita of any state participating in the international *FIRST* program. This year, 193 independent and school-based “classpack” teams participated, with 48 *FIRST* Lego League (FLL) Discover and Explore teams (kindergarten through fourth-grade students), 108 FLL Challenge teams (fourth grade through eighth-grade students), and 37 *FIRST* Tech Challenge (FTC) teams (seventh grade through twelfth-grade students).
- JEDC organized the local Juneau Robot Jamboree which hosted 23 *FIRST* LEGO League teams and four others from around Southeast Alaska. The Southeast *FIRST* Tech Challenge Qualifier Tournament was hosted by JDHS Robotics and included eight Juneau teams as well as teams from Skagway, Sitka and Hoonah.
- JEDC organized four kickoff events (one of which was entirely remote), 18 in-person official competitions, two remote tournaments, two showcases, and supported four scrimmages. Utqiagvik held their second in-person *FIRST* LEGO League Qualifier Tournament this year. The season concluded with one *FIRST* LEGO League team from Fairbanks and two *FIRST* Tech Challenge teams from Anchorage performing well at the *FIRST* World Championships in Houston. *FIRST* LEGO League teams from Petersburg, Kenai and Juneau competed in international *FIRST* invitationals in Worcester, MA, Daytona Beach, FL, Long Beach, CA, while *FIRST* Tech Challenge teams from Cordova, Fairbanks and Juneau competed in the first ever international Premier Events in South Bend, IN, Springfield, MA, and Chicago, IL.
- JEDC staff and *FIRST* in Alaska volunteers worked at the *FIRST* World Championships in Houston to support the event and our Alaskan teams and attended the *FIRST* Community Conference in Denver to learn, connect, and collaborate with Program Delivery Partners from across the country and around the world.
- JEDC administered the 2024-2025 *FIRST* in Alaska Raffle, with all proceeds going towards supporting robotics statewide. Participating teams earned a 50% share of each ticket sold to support their individual team.
- JEDC hosted a volunteer from Jesuit Volunteer Corps Northwest, an AmeriCorps program. As our Youth Robotics & STEM Coordinator, he assisted with planning and organizing our K-12 LEGO robotics tournaments throughout the state, assisted with new team recruitment and coach training, and provided support to events and STEM camps.

STEM Programming

Deliver high-quality STEM summer camps to Juneau youth.

- JEDC increased to 16 in-person camps for Juneau youth focused on robotics and supplemented by other STEM activities. LEGO-based robotics camps included FLL Explore (grades 1-3), FLL Challenge (grades 4-8), FLL Tips/Intro to Python (grades 4-8), Girls Rock Robotics (grades 4-8), and FTC Robotics (grades 8-12). At the end of the summer, JEDC organized a free camp for residents (grades 2-8) of the Gruening Park Affordable Housing Community that included a mix of STEM activities for a wide range of ages. In addition to our robotics camps, we provided two weeks of 3D Design and Printing Camp (grades 6-10) and the second annual Technical Trades Camp (grades 8-11) in partnership with several unions, strategically chosen companies, and UAS.

- A record 274 campers participated during the 2024 summer season, an increase of 31 campers from the previous year.

Increase sponsorship to make more funding available.

- JEDC secured considerable funding support from sponsors this year, along with grants from First Bank to substantially cover the costs to run the free Gruening Park camp and the Juneau Community Foundation's Douglas-Dornan Fund to purchase new Samsung Galaxy tablets for use in various camp activities. Other generous camp sponsors included Sealaska, Coeur Alaska, Wostmann Associates, True North Federal Credit Union, IBEW Local 1547, Bauer/Clifton Interiors, JAHMI Health & Wellness, and Juneau's Imagination Station. The Alaska DOLWD's Division of Vocational Rehabilitation also provided funding for qualifying students who participated in the Technical Trades Camp and the *FIRST* program.

Continue JEDC's significant role with the Juneau STEAM Coalition.

- JEDC participates – along with Sealaska Heritage, NOAA, the Juneau School District, and Discovery Southeast – in the Juneau Science, Technology, Engineering, Arts, and Math (STEAM) Coalition, a local volunteer community group with a mission to increase Juneau students' interest and competencies in STEM fields, and to build collaboration amongst the Juneau School District staff, CBJ, business and nonprofit leaders, and STEM professionals.
- The Juneau STEAM Coalition hosted the 7th annual "Curiosity Unleashed" at Thunder Mountain Middle School. The free community event showcased 50+ hands-on STEM activities for K-6 students and welcomed 600+ children and their families! JEDC collaborated with Juneau-Douglas High School FTC Teams to promote FTC, FLL, and STEM Summer Camps at the event.

Support after-school STEM opportunities in Juneau & encourage a high-quality STEM curriculum for every student in Juneau.

- JEDC provided Spike Prime and Spike Essential, and older robots that are not being used by teams to teachers and afterschool programs to use this year.
- JEDC supported school STEM nights and other community STEM events by coordinating with FTC robotics teams to provide hands-on robotics activities and collaborated with Marie Drake Planetarium to provide a portable astronomy experience with the Starlab Portable Planetarium.

Senior Care Economy

In partnership with the Southeast Regional Eldercare Coalition (SREC), continue execution of the Margaret A. Cargill Philanthropies grant to increase workforce participation and improve in-home services for our elders across Southeast Alaska.



Southeast Regional Eldercare Coalition

Quality Care • Care Coordination • Social Engagement

- JEDC continued to support the Southeast Regional Eldercare Coalition (SREC), a coalition of direct service providers (DSPs), non-profit organizations, advocates, and other community members to create more efficient, effective, and collaborative mechanisms to serve older adults through collective goals. The project, made possible with \$2.5 million in grant funding from Margaret A. Cargill Philanthropies, aims to develop a larger and enhanced home health care workforce for elders in Southeast Alaska.
- The SREC meets monthly, with the immediate goal of addressing eldercare workforce development issues, including recruitment, training, and retention through shared resources and collaboration. During FY25, membership grew from 108 to 130 members. Due to changes in the SREC project scope, we closed our rental space at the Teal Street Social Services Center.
- In partnership with the University of Alaska Southeast (UAS), the SREC convened meetings to discuss shared resources with regional healthcare providers to open discussion on utilizing a shared approach to workforce development in the region. UAS was not offering Certified Nursing Assistant courses at their Juneau campus; however, they have since allocated funding and will be re-establishing courses in Fall 2026. The SREC also provided funds to UAS's Ketchikan Campus for the creation of a 1 credit virtual course entitled "Understanding Dementia". The class has been offered twice with about 25 students in attendance.
- The SREC continues to partner with Catholic Community Service (CCS), a coalition member who is managing regional senior centers, providing referrals for services and benefits support to communities throughout Southeast Alaska. Through this collaboration, SREC staff have provided CPR and First Aid to all the regional Senior Center staff at the SREC Summit in October 2024. Relais online education for caregivers is available to the staff. All staff have met with SREC staff to discuss best practices for supporting elders seeking information for services. In collaboration with CCS, the SREC staff developed online navigational tool ("Navi Tool") which is a one-stop resource for older adults to locate services and benefits at the local, state, and federal levels. We initiated navigational training sessions with CCS staff designed to enhance their capabilities in utilizing the Navi Tool effectively, ultimately benefiting the seniors they serve. We also worked with CCS on establishing protocols for informational data collection on the overall need for in-home care services.
- Through SREC funding, all regional Senior Centers in Southeast Alaska now have video conferencing equipment. This equipment has allowed for an increase in connectivity between Senior Centers and opened more options for shared activities across the region such as Tia Chi, and Chair Exercise courses. Activities have increased across the regional senior centers, and calls and inquiries from various groups looking to connect with seniors and the centers have increased. SREC staff secured in-kind donations for games at three of the regional senior centers.
- The SREC hosted the inaugural Southeast Alaska Regional Eldercare Summit on October 1-2 at Centennial Hall in Juneau. Attended by 209 interested individuals, the successful first-time event featured a variety of programs, including career development courses, a regional eldercare job fair, inspiring speakers, strategic planning, and more. Under the theme of "Connecting the Community," 40 presenters provided education on regional programs, benefits, and services, sharing local research that supports aging-in-place in Southeast Alaska. Keynote speaker Scott Crabtree helped attendees explore how brains function at various ages, highlighting generational

and age-related similarities and differences. Throughout the event, 30 direct service providers, sponsors, and other eldercare-related organizations had information tables in the lobby and ballrooms. Pre-event programming included opportunities for hybrid learning for those interested in taking Mental Health First Aid or becoming a Basic Life Support Instructor Trainer. As part of the SREC Summit, we also organized a Photo Contest, soliciting original and artistic photos of elders (60+) throughout Southeast Alaska with an emphasis on photos of elders engaged in the community.

- The SREC project staff, which includes a Program Director and a Program Associate employed by JEDC, engaged in the following activities:
 - Attended the Foraker Group’s Leadership Summit in Anchorage to network with fellow nonprofit leaders, share insights, and explore innovative approaches to tackling some of the sector’s most pressing challenges.
 - Researched and explored pilots for the Medicaid Environmental Modification (E-Mod) program, including outreach to the local construction industry regarding aging in place. JEDC also submitted an application to the Health Resources and Services Administration (HRSA)’s Rural Health Network Development Program to identify resources and develop guidelines for regional care coordinators and provide seniors and those experiencing disabilities who are eligible for Medicaid Waiver Services in Southeast Alaska to access Medicaid E-Mod services.
 - Hosted a vendor booth at the Elders Resource Fair hosted by the Central Council of the Tlingit & Haida Indian Tribes of Alaska.
 - Researched and drafted a Business Vitality Study for regional in-home care providers.
 - Partnered the Alaska Small Business Development Center to develop comprehensive business tool kits aimed at supporting the establishment of Direct Support Professional (DSP) and agency-based model businesses. This collaboration is crucial in fostering entrepreneurship within our community and ensuring that prospective business owners have the resources they need to succeed.
 - Collaborated with the Sitka Tribe of Alaska and the City of Sitka Department of Parks and Recreation to organize an Eldercare Resource Fair, welcoming 95 local seniors who enjoyed lunch and engaged with various vendors from the Southeast Alaska region and Anchorage.
 - Helped establish a new agency with five total employees to provide in-home care in Ketchikan.
 - Supported the formation of the “Widow and Widower’s Garden Group” which offers monthly grief support at Riverview Assisted Living facility.
 - Met with Alaska Department of Labor & Workforce Development representatives to workforce development ideas and outreach strategies.
- JEDC provided the following letters to advance senior issues in our region:
 - Letter of support for TIDES LLC’s efforts to recruit, train, and retain caregivers to Juneau through Visa programs.
 - Letter of support for Southeast Senior Services and its grant application to the City of Ketchikan to provide Case Management services in Ketchikan.
 - Letter of support for the Kinship Program in their application for grant funding aimed at providing free regional legal support to grandparents raising grandchildren.

Conduct research to determine Elders' Needs to Service Available ratio.

- The JEDC Research Team conducted a survey on the regional need for services through regional assisted living, nursing, and home care agencies and facilities. Sixteen facilities -- mostly independent living and assisted living homes (ALHs)-- based in Haines, Juneau, Ketchikan, Petersburg, Sitka, and Metlakatla responded. The survey sought to determine the regional necessity for additional services, particularly home care, to curtail the demand for limited bed availability in facilities with long wait lists.
- One ALH in Juneau, with 100 senior applicants on their active wait list, stated that 15 of their 49 senior residents could age at home instead if services were available. The same facility had 50% vacancy for nursing positions. Another ALH in Petersburg, with 50 seniors wait-listed, stated that all 22 of their residents could age at home given requisite home-care availability. This facility is also experiencing a staffing shortage. Both facilities start new employees at \$20/hour, however other jobs in these communities offering competitive pay and more favorable hours are often the cause of the high turnover rate affecting these facilities.

Junior Achievement

Facilitate the Junior Achievement Program.

- JEDC recruits local volunteers and educators for Junior Achievement (JA), a nonprofit organization dedicated to educating students in grades K-12 about entrepreneurship, work readiness and financial literacy through experiential, hands-on programs. JEDC collaborated with Alaska's statewide Junior Achievement coordinator on general promotion of the program, among other tasks.
- Using JA Curriculum, JEDC hosted an inaugural Entrepreneurship Camp (June 23-27) for grades 6-8, as part of our larger slate of youth summer camps in 2025. Sponsored by the Greater Juneau Chamber of Commerce, the camp guided young students through the process of developing their own business and business plans, learning about entrepreneurship and listening to a local entrepreneur, and presenting their own ideas to a panel of judges consisting of local entrepreneurs through a Shark Tank-style pitch contest.

Post-Secondary Education

Support UAS as an anchor for economic development in Juneau. Serve on the UAS Campus Council and advisory groups for UAS management programs.

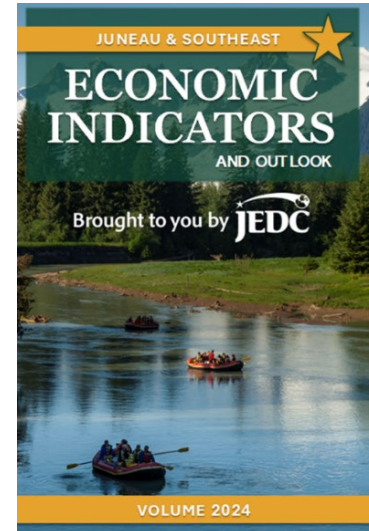
- JEDC's Executive Director serves on the UAS Juneau Campus Advisory Council and attends monthly meetings. He also serves on the Advisory Committees for the UAS Master of Public Administration Program and the Business Program.
- JEDC's Executive Director serves on the University of Alaska Foundation Board of Directors.

Deliver Core Economic Development Services

Economic Research

Produce a 2024 Juneau & Southeast Alaska Economic Indicators and Outlook Report.

- JEDC completed research and analysis for the [2024 Juneau and Southeast Alaska Economic Indicators and Outlook Report](#). This product provides a summary of the socioeconomic, demographic, and industry data impacting the economy of Juneau and Southeast Alaska and reports on employment, payroll, population, and cost of living information, contains overviews of the tourism, mining, seafood, and health care industries, and lists housing, transportation, business sales, student enrollment, and quality of life statistics.
- JEDC hosted an “Indicator Insights” event at The Pottery Jungle event space downtown for our Investors, CBJ leadership, and other community partners to discuss Juneau’s economy. The event was the first formal presentation of this year’s report, as well as an interactive workshop for attendees and an opportunity to recognize our Investors for their contributions, allowing us to do this work. Attendees considered what has changed (and not changed) in Juneau over the past 10 years, identified worrisome uncertainties and trends, and considered creative solutions to current issues.
- JEDC collected and submitted quarterly data for the Cost-of-Living Index to the Council for Community and Economic Research (C2ER). Juneau, through JEDC, is only one of three communities in Alaska, along with Anchorage and Fairbanks, that contribute to this national effort. Through this sustained effort, Juneau tracks changes in overall cost of living as well as various components of change, including housing, food, energy, and medical, amongst others.
- JEDC published a Research Note examining the current state of sales and property tax burdens for Juneau households alongside the potential ramifications of proposed ballot initiatives related to sales tax and property tax.



Provide monthly economic indicators for JEDC News.

- JEDC published monthly economic indicators in “JEDC News,” an e-newsletter with 5,000+ subscribers. *Archived newsletters are available at www.JEDC.org/newsletter.*
- JEDC published periodic “Economic Insights”, a [Facebook](#) series that provides the public with beneficial and relevant information on Juneau's economy.

Deliver presentations to community groups about Juneau's economy.

- JEDC’s Executive Director gave presentations on Juneau’s economy to the following groups, raising awareness about our current trajectory including a growing aging population and the need for working age migration:
 - CBJ Assembly Candidates
 - Greater Juneau Chamber of Commerce Members & Board
 - Alaska DOLWD Division of Vocational Rehabilitation

- Juneau Chapter of the American Society of Civil Engineers
- Juneau Chapter of the Alaska Miners Association
- Juneau Gastineau Rotary Club

Innovation Summit

Organize and execute the 2025 Innovation Summit.

- JEDC hosted the annual Innovation Summit on February 26 & 27 at Centennial Hall in Juneau. The Summit is Alaska's premier innovation conference and is a contribution to building our state's capacity to innovate. The event gathers professionals across all disciplines and hosts an array of talks and experiences – including expert speakers, 10-minute Shorts presentations, Deep Dives, networking sessions, and a Pitch Contest – all designed to foster relationships and inspire new perspectives.
- Under the theme "The Business of AI," 197 people attended this year's highly rated event to learn more about artificial intelligence and how these cutting-edge technologies and digital transformation can impact businesses and increase Alaska competitiveness.
- Attendees also enjoyed two Innovation Tours. On the "Creating Our Future" tour, participants explored Juneau's innovative creative spaces that honor the heritage of our traditional Northwest Coast native arts while also embracing the advancing forefront of modern technology, with visits to the Juneau Makerspace as well as the Sealaska Heritage Institute Arts Campus. With "Behind the Scenes of Juneau's Summer Tourism", participants explored the careful choreography of technology and logistics that keeps our summers running smoothly, with visits to Marine Exchange of Alaska, CBJ Docks & Harbors, and Holland America/Princess.
- This year's Keynote Speakers included:
 - From Google DeepMind and Intel, AI Futurist and Technologist Steve Brown guided attendees through numerous business applications of AI today and the exciting road ahead. With so many possibilities, it's easy to feel overwhelmed. Steve emphasized that the first essential step is to learn and embrace the journey of discovery in AI.
 - From Canada, Author and Entrepreneur Kate Arthur shared insights on AI literacy and its role in responsible innovation. She noted innovation is thriving across sectors, from healthcare to fisheries and forestry in Alaska. Kate emphasized the importance of kindness and collaboration in our rapidly changing world.
- In coordination with the Alaska State Committee on Research, we hosted the 2025 Alaska Innovators Hall of Fame Induction Ceremony honoring Alaska Native Gut Clothing, which is crafted from animal intestines by cultures like the Yupik and Iñupiaq, as a traditional innovation that has impacted quality of life, economic development, the environment, and the welfare of the people of Alaska and the globe. The award was accepted by Tiffany Tutiakoff from the Alaska Native Heritage Center.
- The Alaska Airlines Pitch Contest hosted five aspiring Alaskan entrepreneurs and a prize pool that included two Alaska Airlines round-trip tickets, a Chamber of Commerce cash prize, and a crowd-funded cash prize. Contestants included:
 - Virginia Peterson, SWOOP **People's Choice Award Winner*



- Gabriel Low, Remote Hands **Judge's Choice Award Winner*
- Akitta Patel, Adivo
- Dave Sauter, 49th State Birds
- Keith Cox, Bialume Technologies
- Led by subject matter experts, our many Deep Dives quipped attendees with valuable insights and practical knowledge:
 - Perspectives of the Human Experience by Industry
 - Alaska's Infrastructure Challenges
 - Generative AI Tools
 - Entrepreneur Case Studies
 - Big Data Sandbox
 - The Tongass Forest Plan Revision
- Our Innovation Shorts, 10-minute presentations like a Ted Talk, hosted Summit attendees wanting a chance share cool projects and innovative ideas with other attendees in concurrent sessions. 25+ presenters highlighted their innovative projects, work, and ideas in the following sessions:
 - Business Solutions
 - Arctic Applications
 - Entrepreneurship
 - Being Human
 - Sector Solutions
 - "Leveling Up"
- Our Innovation Lounge, sponsored by Hansen Gress, showcased eight computer workstations with each featuring one large-language model (e.g., ChatGPT, Gemini, Copilot) for attendees to test. 10 other companies and organizations also hosted promotional booths in the lounge, which is specifically designed for the exchange of ideas, forging of partnerships, and cultivation of relationships, all crucial for driving innovation and economic growth.
- Our Innovation Tours included:
 - "AI in Alaska Science & Technology" with NOAA, UAS, and the Marine Exchange of Alaska
 - "Behind the Scenes at the Alaska State Museum" featuring Alaska Native Innovations & Technologies
 - "Female Entrepreneurs on the Edge" with Treadwell Herb Co. (Julie Hamilton), Drip Drop Wonder Shop (Natalie Weinberg), and FREYA Romance Boutique (Kari Reyes).

CBJ COVID-19 Emergency Loan Program

Manage and close out remaining loans under the CBJ COVID-19 Emergency Loan Program.

- JEDC has recovered for CBJ over \$2.8 million (93%) of the authorized \$3 million in loan capital, including closing out 154 out of 173 loans originally approved. We previously returned 5 loans to CBJ as we were unable to make meaningful progress in our collections.
- As of June 30, the portfolio includes 14 loans, totaling \$153,250 in capital, with a balance of \$84,688.64. We are working with CBJ on a Memorandum of Understanding regarding the transfer of all remaining loans and outstanding debt. JEDC staff is conducting final outreach to borrowers and preparing loan files for transfer to CBJ.



General Economic Services

Provide organizational support as needed and mutually beneficial to organizations or initiatives that align closely with JEDC goals and priorities.

- JEDC currently supports several organizations, including the Alaska Development Corporation (ADC), Downtown Business Association (DBA), and Northern Southeast Alaska Building Industry Association (SEABIA), through contracted services, including accounting, board facilitation, communications, staffing, and events and activities support.
- JEDC contracted with the Coastal Alaska Avalanche Center (CAAC). Based in Juneau, the CAAC promotes public avalanche education and awareness through observations and public outreach. They needed to hire a full-time avalanche forecaster and reached out to JEDC for payroll services.

Provide updates on the Juneau Economic Plan and JEDC activities to the CBJ Assembly.

- JEDC provided updates as requested by CBJ, including a programming update to the CBJ Assembly Finance Committee in January.

Represent JEDC in various forms and capacities.

- JEDC's Executive Director represented the organization at the following events and activities:
 - 2024 Southeast Conference (SEC) Annual Meeting in Ketchikan, as well as the 2025 SEC Mid-Session Summit in Juneau. Staff attend meetings of SEC's Energy, Transportation, Seafood & Maritime, Visitors, and Economic Development Committees.
 - TCI Global's 2024 Conference and TCI Global's virtual meeting of North American members, focused on industry cluster-based economic development.
 - Lincoln Institute of Land Policy and Claremont Lincoln University's Lincoln Vibrant Communities Fellows Program, a 24 week program.
 - Greater Juneau Chamber of Commerce (GJCC) weekly luncheons, as well as GJCC Board of Directors monthly meetings
 - Anchorage Economic Development Corporation Annual Luncheon.
 - 5010 District Rotary Conference in Juneau.
 - International Economic Development Council's Statewide Economic Development Organizations virtual call.
 - Juneau Executive Directors Group meetings.
 - Export Council meetings of Alaska
 - Wells Fargo Alaska Business Roundtable.
 - Wall Street Journal interview about the impact of recent tariffs between the U.S. and Canada.
- JEDC provided the following letters to advance local and statewide issues:
 - Letter of support for Alaska Airlines' contract with the U.S. Department of Transportation (DOT) to continue providing Essential Air Service (EAS) to five communities in Southeast Alaska, including Cordova, Yakutat, Gustavus, Petersburg, and Wrangell.
 - Letter of support for Alaska House Bill 28, aimed at establishing a loan repayment pilot program for educators and state employees in Alaska.

- Letter of support, in collaboration with the Presidents & CEOs of the Anchorage Economic Development Corporation (AEDC) and the Fairbanks Economic Development Corporation (FEDC), to Governor Dunleavy regarding the urgent need for increased investment in Alaska’s public education system, urging him to not use his line-item veto power against the increased Base Student Allocation (BSA) passed by the 34th Alaska State Legislature as part of ongoing efforts to address the chronic underfunding of our public schools.

JEDC Investor Program – *We Invest in Juneau!*

- The JEDC created an “Investor” program several years ago as a way to engage businesses and organizations who support economic development in Juneau through JEDC’s work. The funds raised through this annual initiative are unrestricted and used to supplement programming by JEDC, including pivoting to address new opportunities or challenges that emerge during the year.
- With comprehensive and consistent marketing, our Investors are recognized on all JEDC presentations, websites, newsletters, and collateral materials, in addition to receiving invited access to events and sponsorship opportunities. Investment levels range from \$700 to \$10,000+ with increasing benefits. Additionally, sponsorships of specific JEDC events, such as the Innovation Summit or the Juneau Maritime Festival, will increase one’s overall Investor recognition level. This year, we were pleased to offer improved benefits to our Investors, including increased recognition, event access, and a JEDC “Investor Insights” newsletter.
- JEDC thanks the following organizations and businesses for being Investors this year:
 - The City & Borough of Juneau
 - Alaska 529
 - Alaska Airlines
 - Alaska Communications
 - Alaska Glacier Seafoods
 - Alaska Housing Finance Corporation
 - Alaska Marine Lines
 - Avista, Bartlett Regional Hospital
 - Coastal Helicopters
 - Coeur Alaska
 - ConocoPhillips Alaska
 - Dawson Construction
 - First Bank
 - First National Bank Alaska
 - Gastineau Guiding
 - Hansen Gress
 - Hecla Mining Company
 - Heritage Coffee Company
 - Huna Totem Corporation
 - Jensen Yorba Wall Architects
 - JHV Group of Raymond James
 - Juneau Hydropower
 - Merrill Lynch
 - Northrim Bank
 - NorthStar Helicopters
 - Peak Construction
 - Premera Blue Cross Blue Shield of Alaska
 - proHNS
 - RESPEC
 - Sealaska
 - SEARHC
 - Tongass Federal Credit Union
 - True North Federal Credit Union
 - UnCruise Adventures
 - University of Alaska Southeast
 - Wostmann Associates.

FY25
 OK to Pay
 PAC 110100401-5850
 8/12/2024

Adrian Wendel

SHIP TO: **City of Juneau**
 8745 Glacier Hwy
 Juneau, Ak 99801

Bill to: **Same as above**

<i>Salesperson:</i>	Matt Brown	<i>Date of order:</i>	5/24/24
<i>Payment terms:</i>	COD	<i>Date shipped:</i>	6/21/24
<i>Method of shipmen</i>	Lynden/Aml	<i>FOB point:</i>	Juneau, Alaska
<i>Invoice number:</i>	2	<i>Invoice date:</i>	8/5/24
<i>Order number:</i>		<i>Show Date/Time</i>	7/4/2024

ITEM NO.	QTY	DESCRIPTION	PRICE EACH	AMOUNT
1	1	(REMAINING EXPENSES)		
		Fireworks, insurance, E-match,shipping, HDPE firework tubes 2@10" 24@ 4",5",6" (\$7,736.12 downpayment already resolved)		31,563.88
		Remaining payment		31,563.88
		Final payment		

Sub total: **\$31,563.88**

Credit:

You pay this amount: **\$31,563.88**

CY2024-2025 Juneau Fireworks Committee - Expense

Expense Location	Amount	Date
SmugMug	\$375.69✓	3/31/2025
SmugMug	\$413.17✓	3/18/2025
AcePyro	\$2,502.23✓	5/8/2024
Amazon.com	\$139.54✓	5/24/2024
Amazon.com	\$178.00✓	6/3/2024
Grainger	\$255.19✓	6/3/2024
AcePyro	\$3,760.79✓	4/21/2025
Home Depot	\$161.84✓	6/22/2024
Home Depot	\$529.00✓	4/3/2025
Home Depot	\$36.10✓	6/29/2024
Northcoast	\$2,500.72✓	6/3/2024
Acme Tools	\$1,274.31✓	4/7/2025
Amazon.com	\$99.72✓	4/3/2025
Alaska Marine Lines	\$142.35✓	4/17/2025
Alaska Marine Lines	\$353.82✓	4/28/2025
Valley Lumber	\$15.21✓	6/25/2024
Home Depot	\$184.42✓	6/25/2024
Western Auto	\$23.59✓	6/25/2024
Capital Copy	\$127.39✓	7/1/2023
O'Reilly Auto Parts	\$68.21✓	7/15/2024
Don Abel	\$13.64✓	6/8/2024
Don Abel	\$71.89✓	6/4/2024
Home Depot	\$97.48✓	7/2/2024
Home Depot	\$155.64✓	7/3/2024
Home Depot	\$45.68✓	7/15/2024
Home Depot	\$3.91✓	6/15/2024
Home Depot	\$384.81✓	6/24/2024
Home Depot	\$169.70✓	6/22/2024
Home Depot	\$455.57✓	4/21/2024
Safeway	\$20.95✓	7/3/2024
Safeway	\$164.67✓	7/3/2024
Safeway	\$120.39✓	6/24/2024
Super Bear	\$43.71✓	6/9/2024
Costco	\$384.76✓	7/2/2024
Gas N Go	\$80.65✓	8/18/2024
Gas N Go	\$103.25✓	8/18/2024
Fred Meyer Fuel	\$85.48✓	7/1/2024
Doaks Lock & Key	\$94.50✓	7/9/2024
REIMBURSEMENT TOTAL	\$15,637.97✓	

Make payment to:

Jason Bluhm

[REDACTED]

[REDACTED]

Expenditure Receipts for Reimbursements

Notes/Description

MetalPrint of Fireworks
MetalPrint of Fireworks
Fireworks equipment (one-time replacement)
Smoke detector covers (fire alarms)
Metal tie downs (cargo cover)
Electric tape, strap webbing, and slip locks
Fireworks equipment (one-time replacement)
Building materials
Portable power station
Building materials
Building materials
Cord components for electrical
Electrical converters
Shipping
Shipping - Fiberglass Tubes
Building materials
Building materials
Building materials
Fireworks layout printing / laminaton
Building materials
Building materials
Building materials
Building materials
Building materials
Building materials
Building materials
Building materials
Building materials
Building materials
Ice
Food for volunteers
Food for volunteers
Food for volunteers
Food for volunteers
Fuel
Fuel
Fuel
Security for fireworks

FY25 Okay to pay 6/30/2025

\$11,794.79

PO 118161 Line 1

Reviewed Daniele Gaucher

Approved Adrien Wendel

INVOICE: **Fire Art Pyrotechnics**
P.O.Box 520633
BIG LAKE, ALASKA 99652
Phone 907-232-1163

SHIP TO: **City of Juneau**
8745 Glacier Hwy
Juneau, Ak 99801

Processed

By Esme Judy

Bill to: **Same as above**

Salesperson:	Matt Brown	Date of order:	
Payment terms:	COD	Date shipped:	
Method of shipment:	Lynden/Aml	FOB point:	Juneau, Alaska
Invoice number:	1	Invoice date:	6/29/2025
Order number:		Show Date/Time	7/4/2025

ITEM NO.	QTY	DESCRIPTION	PRICE EACH	AMOUNT
1	1	Fireworks, insurance, E-match, and shipping.		
		Down payment		11,794.79
Thank You				

Sub total: **\$11,794.79**

Credit:

You pay this amount: **\$11,794.79**



Date: August 1, 2025

To: Stevie Gawryluk, Budget Analyst, CBJ Grants
155 Heritage Way
Juneau, Alaska 99801

From: Reid Harris, Juneau Mountain Bike Alliance
1025 D Street
Juneau, AK 99801

Re: CBJ Grant Closeout — CBJ Ordinance No. 2024-01(b)

Hello Stevie,

This document is a close out for a one-time \$40,000 appropriation from CBJ to the Juneau Mountain Bike Alliance (JMBA). JMBA facilitates mountain bike trail development, construction, and ongoing maintenance, and aims to foster community and outdoor recreation. JMBA is a 501(c)(3) and is operated entirely by volunteers.

This funding was used to cover the cost of hiring a professional trail builder, Gary Paasch/Sendscapes, LLC, to assist our volunteer crew, and the paid Trail Mix crew, with final design and construction of a trail at the Thunder Mountain Bike Park (managed by CBJ Parks and Rec). Gary was on site building the trail from May 20 - June 13, 2024. After Gary's work was wrapped up, the JMBA volunteer crew conducted site clean up in mid-July 2025. This community-focused project quickly became Juneau's single most popular mountain bike trail.

I've attached a copy of the bank statement showing two checks issued from JMBA's account at First National Bank to Sendscapes LLC. Check #1065, with a prepayment of \$15,000, was deposited on Feb 8, 2024. Check #1071, with a final payment of \$25,000, was deposited on July 26, 2024.

This grant funding was used solely for the program functions noted above. We greatly appreciate the city's support of our mission and willingness to participate in expanding recreational opportunities in the Juneau area.



(pictured: Gary and some local kids helping build the trails)

Best,

Reid Harris
President, JMBA
206-465-7275



Alaska Small Business
Development Center

UAA BUSINESS ENTERPRISE INSTITUTE

Juneau Center

Alaska Small Business Development Center
1901 Bragaw St., Ste. 199
Anchorage, AK 99508
(907) 786-7201

FY 2025

Annual Report

July 1, 2024, through June 30, 2025

FY25 Juneau SBDC

G16173

AWD DTD 6/27/24 \$28,500K

Note from the Center Director: Sandy Hussain, Juneau Center

FY25 marked a turning point for the Juneau Center—delivering record growth in advising hours, client engagement, and new business creation, while deepening our role as a trusted partner in Juneau’s economic development. Building on the foundation laid earlier in the year, the Center delivered measurable results for local entrepreneurs while strengthening its role as a visible and reliable partner to Juneau’s small business community.

Over the course of the fiscal year, the Center provided 699 hours of one-on-one advising to 91 unique clients across 16 industries, supported 162 jobs, and helped facilitate the launch of six new businesses in sectors including food Services, healthcare, professional/scientific/technical, educational services, and tourism. Importantly, the Center also assisted in securing over \$2.63 million in capital infusion, the majority of those funds were through small business loans that strengthened Juneau’s small business sector and regional economy.

Our advising work reflected the needs of the community—ranging from early-stage entrepreneurs seeking startup guidance to established businesses navigating financing, marketing, and regulatory. We placed particular emphasis on tax education and compliance in partnership with CBJ, enabling several businesses to resolve outstanding tax obligations and reestablish financial stability. In two notable cases, clients were able to leverage technical assistance grants to hire bookkeeping support and strengthen their long-term growth prospects.

FY25 also expanded the Juneau Center’s reach through high-visibility initiatives. Highlights included coordinating the Small Business Saturday Proclamation, joining the statewide Homemade Foods Working Group, developing a specialized Eldercare Business Toolkit in partnership with the Juneau Economic Development Council (JEDC), and expanding AI knowledge and skills in the community by offering trainings to Rotaries, Spruce Root, and other local partners. These efforts demonstrate our commitment to both traditional business development and emerging innovation that will help shape Juneau’s economic future.

Looking forward to FY26, our priorities remain focused on equipping entrepreneurs with the tools to adapt, grow, and thrive in a changing marketplace. We will continue strengthening partnerships with local agencies, supporting the elder and childcare economy, expanding resources for food and fisheries entrepreneurs, and advancing AI readiness as part of our statewide leadership role in innovation.

On behalf of the Alaska SBDC, I am grateful for CBJ’s continued investment and collaboration. Together, we are helping small businesses in Juneau not only survive but succeed, ensuring they remain the backbone of our community’s resilience and prosperity.

At a Glance: Juneau Activity in FY25 (Jul 1, 2024 - Jun 30, 2025)

Driving Economic Resilience and Local Opportunity in Juneau

As CBJ's FY26 Revised Budget emphasizes the importance of economic development, workforce stability, and targeted community support, the SBDC's work continues to deliver measurable impact in precisely these areas.

With CBJ's support of \$28,500 in FY25, we leveraged a substantial return that you will find in the data detailed throughout this report, including:

In FY25 (July 1, 2024 – June 30, 2025), the Juneau Center:

- Delivered **699.27 hours** of one-on-one advising across 16 industries.
- Advised **91 unique clients**, the majority of whom were pre-venture and early-stage entrepreneurs.
- Assisted in creating or maintaining **162 jobs**, a direct contribution to CBJ's workforce stability goals.
- Helped secure **\$2.63 million in capital infusion**, including **\$2.59 million in small business loans** that strengthened Juneau's small business base.
- Enabled the launch of **6 new businesses** across key sectors, including food services, healthcare, professional services, education, and tourism.

Supported highly visible outreach efforts like **in-person workshops, AI Resource training to local partners, private webinars, and state-level policy engagement.**

Alaska SBDC Juneau Activity – Year-over Year Growth and Impact

FY25 represented a turning point for the Juneau Center. With a dedicated Center Director in place for the full fiscal year, advising capacity and client engagement increased dramatically. Comparing Q4 FY24 to Q4 FY25, advising hours more than doubled (from 107.75 to 218.08), and the number of clients served nearly doubled as well (22 to 43). Year-over-year results were even more striking: total clients rose from 70 in FY24 to 91 in FY25, advising hours climbed from 283 to nearly 700, and the number of new business starts reported expanded sixfold (from 1 to 6).

This growth reflects the impact of having staff capacity embedded in the community—allowing the Juneau Center to expand outreach, deliver more one-on-one advising, and provide specialized support in areas like tax compliance, AI adoption, and sector-specific training. The increase in advising activity also translated into broader economic outcomes: \$2.63 million in capital infusion and 162 jobs supported in FY25, building on the strong foundation established in prior years.

	FY2024 Q3 1/1/24 - 3/31/24	FY2024 Q4 4/1/24 - 6/30/24	FY2025 Q1 7/1/24 - 9/30/24	FY2025 Q2 10/1/24 - 12/31/24	FY2025 Q3 1/1/25 - 3/31/25	FY2025 Q4 4/1/25 - 6/30/25
New business created	0	0	2	1	2	2
Jobs supported	22	50	52	120	118	108
Loans	\$0	\$0	\$0	\$0	\$2,590,000	\$0
Total capital	\$0	\$0	\$0	\$20,000	\$2,613,179	\$0
New clients	14	11	13	37	12	17
Total clients	24	22	30	42	41	43
Total advising hours	53.42	107.75	94.83	154.05	232.31	218.08

88 Clients by Current Lifecycle

Pre-venture: 43 clients
Startups: 18 clients
In business: 27 clients

Clients by Industry

Professional, Scientific, and Technical: 18% of clients
Retail Trade: 14% of clients
Accommodation and Food Services: 11% of clients
Healthcare and Social Assistance: 10% of clients
Transportation/Warehousing: 8% of clients
Arts and Entertainment: 8% of clients
Educational: 6% of clients
Manufacturer: 6% of clients
Construction: 4% of clients
Administrative and Support: 3% of clients
Agriculture, Forestry, Fishing, and Hunting: 3% of clients
Real Estate, Rental and Leasing: 3% of clients
Service: 3% of clients
Wholesale Trade: 1% of clients

Top Areas of Advising

Startup Assistance: 29%
Financing: 18%
Marketing/Sales: 17%
Managing a Business: 16%
Financial Planning: 5%
Business Plan: 4%
Buy/Sell a Business: 4%
Tax Planning: 3%

Summary:

Updated Summary

During FY25, the Juneau SBDC solidified its role as the first stop for new and emerging businesses in the community. A majority of clients were pre-venture and startup entrepreneurs, reflecting strong local interest in business creation and growth. At the same time, the client portfolio remained diverse, spanning 16 industries, with notable representation in professional services, food and hospitality, healthcare, and retail.

The most in-demand advising areas were startup assistance, marketing, business management, and financing support. While business planning accounted for a smaller percentage of logged hours, much of the advising work—particularly with early-stage clients—centered on business model development,

feasibility testing, and long-term planning. Interest in buying and selling businesses also held steady, pointing to a gradually maturing small business ecosystem in Juneau.

Tax education emerged as an urgent need during the year. Many new entrepreneurs were unaware of their obligations under CBJ tax code, leading to direct collaboration with the CBJ Treasurer and Sales Tax Office. In two complex cases, in-depth advising revealed the need for professional bookkeeping. Through targeted advocacy, the Center secured two \$5,000 technical assistance grants to help these businesses bring in bookkeeping support and regain compliance. This not only stabilized businesses in distress but also strengthened partnerships with CBJ and reinforced the importance of early financial literacy.

Testimonial Snapshot:

"We have been collaborating with Sandy to develop and enhance our digital marketing business in Juneau. After just three meetings, we are immensely grateful for her knowledge and expertise. We are truly impressed that this invaluable resource is available to us at no cost, and we feel fortunate for the support our state provides. We are taking her advice to heart and have already experienced significant growth in our new business thanks to her guidance. This additional resource feels like having a dedicated team member who is genuinely invested in our success. This exceptional program not only offers us support from Sandy but also deepens our appreciation for the State of Alaska in creating this opportunity. We are inspired to continue improving, growing, learning, and giving back to this remarkable state."

- Kaila Buergers, Gemini Waltz Media, LLC

"This has been fantastic to help me with my start up, and I have been referring other friends to your services."

- Heidi Brodersen, Ounce of Consulting

"I am SO pleased with the help and guidance I have been receiving from Sandy Hussain. I am beyond grateful for this program and Sandy's help planning my new business."

- Stephanie Kreuzenstein, Marigold Oddities & Curiosities

New Businesses & Jobs At a Glance: Juneau FY25 Annual Results (Jul 1, 2024 - Jun 30, 2025)

Qualifying New-Business Starts: 6

Jobs Created: 58

Jobs Supported: 162

Summary:

A business is considered "in operation" when it meets key milestones such as acquiring necessary

licenses or permits, hiring employees, securing funding (debt or equity), incurring business-related expenses, and/or generating sales revenue. Alaska SBDC requires written confirmation from the client to verify that these milestones have been reached.

In the previous year, six new businesses were established in Juneau with support from the Alaska SBDC. These businesses represent a diverse range of industries, including:

- Accommodation & Food Services
- Health Care and Social Assistance
- Professional, Scientific & Technical Services (2)
- Educational Services
- Tourism

During this period, Alaska SBDC services also supported a total of **162 jobs** in the City and Borough of Juneau. This figure includes both full- and part-time positions reported by unique clients and is calculated using a standardized methodology that reflects direct impact on employment.

Workshops at a Glance: Juneau FY25 Annual Results (Jul 1, 2024 - Jun 30, 2025)

During the reporting period, the Juneau Center hosted three in-person workshops for the general public and delivered two webinars for the Alaska Seafood Marketing Institute. These events were designed to support local entrepreneurs and small business owners by offering practical guidance and inspiration:

- **September 18, 2024:** *Get Funding to Start or Grow Your Business* – 8 attendees
- **October 8, 2024:** *Ask the Entrepreneur*, held in celebration of Alaska Entrepreneurship Week – 12 attendees
- **December 3, 2024:** *Sales 101 in 2024: The Art of Selling and the Proverbial Sales Pipeline* – 10 attendees
- **December 11, 2024:** *Unlocking New Markets: eCommerce Opportunities for Fisheries in Alaska* – A private live webinar presented by the Juneau Center Director for the Sea Grant Alaska - Marine Advisory Program – 10 attendees
- **February 7, 2025:** *Unlocking New Markets: eCommerce Opportunities for Fisheries in Alaska* – A private live webinar presented by the Juneau Center Director for the Sea Grant Alaska - Marine Advisory Program – 19 attendees

In total, at least 59 individuals participated in these five events.

Additionally, Juneau-area residents continue to benefit from the Alaska SBDC's growing catalog of on-demand content. The statewide program offers 64 pre-recorded workshops, covering topics such as Getting Started with AI, Creating Custom AI Assistants with ChatGPT, Navigating the USDA REAP Grant for Energy Improvements, Financing Your Business, Cottage Food Permit Process, and more.. During

FY25, 39 Juneau residents accessed these online workshops.

Additional Contributions:

In addition to the previously reported milestones, the Juneau Center also accomplished the following:

- **Small Business Saturday Proclamation:**
Successfully coordinated a proclamation supporting and promoting Small Business Saturday to encourage local shopping and community engagement which was issued by Mayor Weldon on November 18, 2024 ([Link Here](#))
- **SBA Entrepreneur Roundtable:**
Led and participated in the Small Business Administration's Entrepreneur Roundtable, contributing to discussions on challenges and opportunities for small businesses in Alaska on December 5, 2024. The details were provided via email to the Mayor's Office on December 9, 2024.
- **Homemade Foods Working Group:**
Joined the statewide, multi-agency Homemade Foods Working Group to collaborate on supporting food entrepreneurs operating under cottage food laws and regulations to bring real-time regulatory insights to Juneau businesses. Additional agencies represented in the group include Alaska Food Policy Council, Alaska Manufacturing Extension Partnership, Alaska Department of Environmental Conservation.
- **South East Eldercare Coalition / JEDC Business Toolkit (In-Progress):**
Volunteered and currently working to design and assemble a specialized business toolkit for the South East Eldercare Coalition and Juneau Economic Development Council (JEDC), aimed at supporting new and existing businesses providing services for eldercare in the region. Expected completion date May 2025.
- **AI Center Support to Juneau Partners:**
 - **Juneau Gastineau Rotary Club:**
AKSBDC presented "*Unleashing the Power of AI*" in a virtual session for the Rotary Club. The presentation covered the importance of AI, understanding benchmarks such as MMLU, practical steps for getting started, strategies for preparing teams, and a live demo of AI tools. A PowerPoint deck was also shared as a reference resource.
 - **Spruce Root:**
AKSBDC conducted a 2.5-hour AI training for Spruce Root staff on January 29, 2025. The session focused on integrating AI into workflows and improving efficiency across internal processes and tasks.
 - **Juneau Economic Development Council (JEDC):**
AKSBDC introduced the *Small Business AI Readiness Assessment*, a diagnostic tool created by the Alaska SBDC to help businesses evaluate their preparedness for adopting

AI. The tool provides a structured 10-category scoring system and a practical action plan, helping businesses move from “Beginning” to “Leading” stages of AI implementation.

Looking Ahead to FY26:

As CBJ continues to prioritize core services and long-term community resiliency, the Juneau Center of the Alaska SBDC is well-positioned to expand its impact and collaboration. Building on the momentum of FY25, our goals for FY26 include:

- **Serving as the front door to entrepreneurship**, providing accessible, relevant, and timely advising for both traditional small businesses and innovative ventures.
- **Partnering with CBJ and local organizations** to support emerging community needs—from care sector development and food entrepreneurship to navigating inflation and tourism-related pressures.
- **Helping businesses manage complexity**, including regulatory compliance, workforce recruitment, and competitive positioning in saturated markets.
- **Delivering transparent, data-driven reporting** through quarterly updates and real-world storytelling that highlight our measurable impact across Juneau’s diverse business sectors.

Strategic Focus Areas for FY26

1. Economic Development

We will continue supporting new business creation and diversification through confidential one-on-one business advising, workshops, and strategic technical assistance—helping entrepreneurs adapt to changing market conditions and inflationary pressures.

2. Workforce Stability

As businesses grapple with recruitment and retention challenges, we will focus on offering tools and guidance for sustainable hiring, team development, and revenue growth to stabilize employment across the borough.

3. Care Sector Support

In FY26, we will expand our support for Juneau’s care economy by finalizing and releasing two targeted toolkits:

- *A Southeast Eldercare Business Toolkit* (in partnership with JEDC)

- A new *Childcare Business Toolkit* designed to guide aspiring providers through licensing, financial planning, and operational readiness.

These efforts aim to strengthen the infrastructure of services that support both children and aging adults—two populations central to Juneau’s community health.

4. Local Food & Cottage Foods

Through our participation in the *Homemade Foods Working Group*, we will continue to deliver regulatory guidance and market access training to local food producers, including eCommerce strategies for value-added fisheries and home-based businesses.

5. Tax Education & CBJ Collaboration

We are committed to building a stronger alliance with the CBJ Treasurer’s office to help small businesses improve their understanding of bookkeeping, tax compliance, and city-specific requirements. We aim to provide financial literacy support that equips businesses to stay on track and avoid common pitfalls—especially during times of growth or hardship.

6. Community Engagement

We will build on successful civic initiatives such as the *Small Business Saturday Proclamation* and the *SBA Entrepreneur Roundtable*, creating opportunities for greater community awareness, business advocacy, and local pride.

September 30, 2025

City & Borough of Juneau
155 South Seward Street
Juneau, AK 99801

Dear CBJ Grants Administrator(s),

On behalf of KTOO Public Media, I'm delighted to provide you with the following activity report regarding the CBJ grant to KTOO for the purpose of supporting the production and statewide delivery of *Gavel Alaska* in 2025.

KTOO has provided statewide broadcast and streams of the 2025 Alaska Legislative Session that convened on January 21. This included coverage of the Governor's State of the State address that was anchored with commentary from media outlets across the state prior to the address. We also delivered live broadcasts of addresses from each member of Alaska's federal delegation. *Gavel Alaska* also broadcast the August special session statewide. Overall, *Gavel Alaska* provided 825 hours of legislative coverage.

During the 2025 legislative session, education spending bills brought above average views to KTOO streaming platforms, underscoring the importance of *Gavel Alaska* in providing access to our state legislature when issues that affect every corner of our state are being vigorously debated. While we lack the ability to cite precise broadcast viewership, we wholly anticipate that it followed suit. We also rolled out closed captioning and transcripts for legislative events online this year and updated our media use policy to allow for easier access, downloading, and sharing capabilities of legislative meetings.

Our year over year numbers for *Gavel* streaming on our site and via our Roku and Apple TV apps have continually increased, and we always see a pronounced spike in app downloads each January when the Legislature convenes. KTOO's glacial lake outburst flood (GLOF) coverage led to an unexpected spike in new downloads in August as well. Our viewership for KTOO 360TV has remained elevated since the GLOF and we believe that this positions us well to capture new viewers on these platforms during the 2026 session.

Gavel Alaska has also broadcast of 17 hours of Alaska State Supreme Court hearings and approximately 9 hours of executive branch press events, providing every Alaskan with access to government proceedings from their state capital in Juneau.

Statewide, KTOO leverages our partnership with CBJ through collaborations with Alaska Public Media, Alaska Rural Communications Service (ARCS), KUAC, Capitol Views, KTUU, and other media organizations to enhance *Gavel Alaska* content. Our investments in digital infrastructure for Gavel Alaska are also working to ensure that every Alaskan has transparent access to their government as broadband capabilities grow throughout the state. We work closely with the Legislative Affairs Agency to ensure that video and audio streams work as flawlessly as possible and to expand our overall reach.

Our partnership grant with CBJ in fiscal 2025 resulted in 1 full-time year-round and 7 temporary crew positions. CBJ funding also supports 4 additional KTOO staff whose professional responsibilities include *Gavel Alaska* in some capacity. This generous grant has allowed us to invest in technological and human capacity required to provide statewide access to the key functions of our state government in Alaska's capital city. CBJ's investment in Gavel Alaska also supports the video infrastructure that was used during the GLOF coverage. While that coverage is outside the scope of this particular grant, I believe additional thanks is in order for your investment in this infrastructure that can also be used for public safety purposes. As we heard from CBJ's Emergency Programs Manager Ryan O'Shaughnessy at the September meeting of the Local Emergency Planning Committee, KTOO live-streams "saved lives."

Sincerely,

A handwritten signature in black ink, appearing to read "Justin R. Shoman".

Justin R. Shoman
KTOO President & General Manager



UNITED STATES DEPARTMENT OF COMMERCE
National Oceanic and Atmospheric Administration
National Marine Fisheries Service
P.O. Box 21668
Juneau, AK 99802-1668

Stevie Gawryluk, Budget Analyst,
CBJ Grants 155 Heritage Way
Juneau, Alaska 99801
(907) 586-5215, ext. 4070
grants@juneau.gov

Subject: Activity Report

Dear Ms. Gawryluk,

The Statter Harbor interpretive signage project, originally proposed for FY25, has been extended through FY26. We are pleased to share that one of the two deliverables funded by this grant has been fully completed and installed.

To date, \$14,000 of grant funds have supported labor, materials, and artist travel to create and install a life-sized, hand-painted sculpture of humpback whale flukes at the Statter Harbor Passenger Loading Dock. The artwork was installed on August 12, 2024, in a high-traffic public space. Over the past year, its reception has exceeded expectations. Thousands of visitors and residents have stopped to photograph the sculpture, read about the whale it represents, and gain a tangible sense of the scale of humpback whales they observe from a respectful distance. This piece has quickly become an iconic feature of Juneau's waterfront and a source of pride for the community. See photos of the final product below.

The remaining \$11,000 grant funds will be used in the coming year to fabricate additional interpretive signage and outreach materials for the site. These materials are currently being designed in collaboration with CBJ Docks and Harbors to ensure they align with community goals and visitor needs. The grant funds will be used to purchase the signage.

Thank you for your continued support of this project, which enhances both local engagement and visitor experience at Statter Harbor.

Sincerely,

Suzie Teerlink,
Marine Mammal Specialist
709 W 9th Street
Juneau, Alaska 99801
907-586-7240
suzie.teerlink@noaa.gov



Image 1: Artist Richard Dolan and NOAA project POC Suzie Teerlink in front of the newly installed sculpture supported by this grant.



Image 2: Artist Richard Dolan with the accompanying placard for the sculpture.



SAFE 2025 GRAD

Dear CBJ,

On May 25, 2025 the City and Borough of Juneau High School Senior Classes of 2025 graduated and we helped our graduates celebrate at a safe and fun event.

Every year since 1989, the members of Parents for a Safe Graduation have thrown a party for all of Juneau's graduating Senior Classes to ensure that graduation night is safe and enjoyable for all. This year's 2025 Safe Grad event was alcohol, drug, and tobacco-free and held at the UAS Recreation Center. The party celebrated all graduating seniors from the City and Borough of Juneau. Historically, this successful event had nearly all graduating seniors in attendance. This year was no exception.

Each senior attending the party received a senior gift and had the opportunity to win special prizes and money throughout the evening, including a grand prize of \$2,025 to one lucky senior! To qualify for the prizes, seniors had to be physically present during the party. In past years, donations from more than 100 businesses, organizations, and individuals have made this event popular and very effective in keeping the seniors safe on one of the most important nights of their lives.

The many generous donations and enthusiastic volunteers from the Juneau Community make this event appealing to all graduates and achieves the goal of keeping them safe. Contributions of cash, gift certificates, prizes, or food were greatly appreciated and were acknowledged in advertising leading up to the event, at the event, and following the event. Supporters were also provided a 2025 Safe Grad Sponsor poster for display at their place of business.

We appreciate CBJ's continued support for this community sponsored event and request the \$3,000 appropriation, to help cover the 2025 expenses, including, rentals, food, prizes, and Senior gifts be sent to:

**Parents for Safe Graduation
PO Box 20797
Juneau, AK 99802-0797**

Parents for a Safe Graduation is a non-profit 501 (c) (3) organization (EIN 90-0181220).

If you have any questions please, contact the Parents for a Safe Graduation Treasurer via email at safegradjuneau@gmail.com. The Parents for a Safe Graduation Committee thanks you in advance for your support.

Sincerely,

Karen Tarver - 2025 Parents for a Safe Graduation Committee Treasurer

**Municipal Way Building/FabLab/Indigenous Science Building
City & Borough of Juneau Grant Report (FY25)**

Sealaska Heritage Institute (SHI) purchased the Municipal Way Building, adjacent to SHI's Walter Soboleff Building on Heritage Way in 2023. SHI commissioned conceptual design work for a FabLab/Makerspace facility in the basement and first floor of the facility prior to the purchase and solicited proposals for a contractor to conduct renovations to the aged facility. In August 2023, Dawson Construction was selected to conduct demolition, rehabilitation, and construction to create the instructional space for a STEAM (Science, Technology, Engineering, Art, and Mathematics) FabLab.

Construction commenced October 2023. First floor renovations include conversion of existing space and creation of a commercial-grade instructional kitchen, relocated lobby, office space, instructional space, and updated restrooms; basement renovations include the addition of a STEAM lab, heavy duty fabrication lab, digital media lab with soundproof recording booth, restrooms, and storage. Additionally, the entire building received new windows and upgraded HVAC system; the exterior was rehabilitated and updated with cedar and phenolic panel siding to more closely align with the aesthetics of SHI's Northwest Coast Arts Capital plan, SHI's existing buildings, and to improve the building's lifespan. The facility's existing elevator was relocated to allow the creation of a new lobby space allowing public access to the second and third floors while providing security for instructional space.

Construction was functionally and substantially completed in November 2024 and SHI occupied the facility in November 2024, with instructional equipment (3D printers, laser cutters, kitchen appliances, CNC routers, green screen, etc.) being installed Winter 2024 and Spring 2025. CBJ FY25 grant funds supported completion of the interior and exterior construction as well as part of the fabrication costs of the exterior metal art during the grant period July 1, 2024 through June 30, 2025. The first educational/instructional programming was hosted in March 2025 during Juneau's spring break and has continued expanding since.

While initial plans called for the facility to be known as the SHI STEAM FabLab, it was determined in late 2024 the facility would be known as the Indigenous Science Building. This reflects the integration of western science with the traditional knowledge and science accumulated by the Tlingit, Haida, and Tsimshian over 10,000+ years that SHI promotes in its STEAM programming.

SHI followed the memorandum of agreement and fully utilized the CBJ FY25 grant funds during the period July 1, 2024 through June 30, 2025. During the grant period, SHI completed:

- Replacement of all windows and exterior doors. Work was funded by CBJ FY25 funds July-October 2024.
- Replacement of the oil-fired heating system with air-source heat pumps and electric water boiler for existing radiant heating on second and third floors and hot water supply. Work was supported July-October 2024. An additional air-source heat pump was added in May 2025.
- Relocation and replacement of existing elevator with new elevator. The previous elevator serviced only the first through third floors; a small handicap lift serviced the basement. The

handicap lift had mechanical issues and was problematic to ensure accessibility and ADA-compliance. Additionally, the original elevator's location limited SHI's ability to ensure facility security and safety for K-12 programming in the building while allowing public access to the second and third floors. The newly relocated elevator provides full access basement to third floor and is located in a new lobby which allows access to the second and third floors and allows SHI to limit access to instructional space when youth are present. After having excavated the new elevator pit in early 2024, the new elevator was installed in September 2024 and certified in October 2024. The previously-existing elevator was removed and its shafted was demoed in August 2024. CBJ FY25 funds supported the completion of the relocation of the elevator July-October 2024.

- First floor and basement floor plan reconfiguration. To accommodate the relocation of the elevator, the first floor and basement floor plan were reconfigured to accommodate SHI's instructional and supporting spaces. Interior wall reconfiguration and new flooring installation was supported by CBJ FY25 funds July-October 2024.
- New LED lighting installed in the basement and first floor August-October 2024.
- Upgrading of the building's data network and installation of security cameras for the basement, 1st floor, and exterior August 2024-January 2025.
- Furnishing of the instructional spaces with kitchen, science, digital media, and fabrication equipment (Oct. 2024 – ongoing to present, but substantially completed by January 2025)
- Repair of any structural rot in the building's exterior walls and recladding of the building with cedar and phenolic panel siding. Work was supported by CBJ FY25 funds July-October 2024.
- New building firewall on the north face (small alley between Municipal Way Building and Walter Soboleff Building) of the building with installation of corrugated metal was supported with CBJ FY25 funds July-October 2024.
- Commissioning of formline metal art for the exterior of the building similar to SHI's Walter Soboleff Building and Arts Campus (installation in Fall 2025). Design work began January 2025; fabricator contracted May 2025 and fabrication work commenced June 2025. This is reflected as Art- Structural in the P&L Statement and was supported by CBJ FY25 funds January-June 30, 2025.

The functional completion of the Indigenous Science Building has already led to educational benefits for Juneau and the region; the first programming held in the facility was a Spring Break day camp during Juneau's 2025 spring break. The camp, called Cameras Speak, provided high school students living in Juneau/or visiting Juneau for Gold Medal, with digital storytelling training, encouraging students to tell their lived or cultural story through photography. The Indigenous Science Building and SHI's STEAM programming are intended to serve Juneau and SHI's existing partnerships with JSD as well as host incoming students from the region and beyond.



Since functionally opening, the Indigenous Science Building hosted the following day (campers go home after camp) and overnight (campers stay at UAS dorms and are bused) camps for the region's youth:

- Atnané Day Camp (May-June 2025): 25 Juneau high school students. Students learned Northwest Coast Art forms, and participate in cultural, entrepreneurial, and college preparation activities. Students learned Northwest Coast formline design as well as silver and copper jewelry making.
- STEAM High School Academy (July 2025): 30 high school students from Juneau, Sitka, Hoonah, Angoon, Wrangell, Kake, Seattle, Anchorage. Participants experienced what Science, Technology, Engineering, Art, and Math (STEAM)
- STEAM Middle School Academy (June 2025): The Juneau STEAM Middle School Academy served 12 Juneau-based middle school students. SHI also coordinated Middle School academies for middle school students in Sitka (10 students), Hoonah (10 students), Prince of Wales Island (10 students) and Angoon (10 students) from the Indigenous Science Building.
- Raven Writes Camps (July 2025): 40 Juneau students. Two simultaneous day camps (campers go home after camp) with 20 students grades 3-4 attending in the morning and 20 students grades 5-6 attending in the afternoon. Students explored cultural traditions through local food harvesting activities, storytelling, and literacy. Students were encouraged by cultural experiences and food harvesting to write about their experiences.
- Voices on the Land (July-August 2025): 30 Juneau students grades 4-8. Students learned about traditional Tlingit, Haida, and Tsimshian art and stories of the land and people. The camp was an engaging mix of hands-on activities, peer connections, cultural experiences, and performing/digital arts.

Sample of additional programming that has taken place in the facility to date:

- Traditional Tlingit salmon smoking (September 2025) with 12 participants
- Traditional Food Workshops with Indigenous chef Rob Kinneen (August 2025) in collaboration with Tlingit & Haida: 3 workshops for up to 20 participants each, including family-based workshops
- Digital Media Club in collaboration with Zach Gordon Youth Center (8-12 students grades 5-8; 8-12 students grades 9-12) Spring 2025 and Fall 2025 academic semesters

The space is quickly becoming utilized by internal SHI in its own programming, as well as for programming in collaboration with other entities including Zach Gordon Youth Center, CCTHITA, and JSD. To continue SHI's school-based STEAM programming, staff in the Indigenous Science Building continue to provide educational equipment/supplies to Southeast Alaska middle and high schools as well as provide professional development for educators. The facility is designed for educational programming for elementary, middle, high school, and adults and is on track to serve Juneau and the region's students with Indigenous Science, Technology, Engineering, Art, and Mathematics educational programming as intended.



Students in the STEAM High School Summer Academy 2025 working with salmon stomach eDNA testing



Students from Sayéik Gastineau visit the Indigenous Science Building, May 2025





Smoked fish workshop in the Indigenous Science Building (September 2025)



Southeast Alaska College & Career Fair (students graduating in 2026; September 2025)



Sealaska Heritage Institute
Profit & Loss by Class
September 2024 through June 2025

	920 - ISB
Ordinary Income/Expense	
Income	
4105 · Grant Revenue-Other	500,000.00
Total Income	500,000.00
Expense	
6280 · Construction Costs	400,280.61
6284 · Art - Structural	99,719.39
Total Expense	500,000.00
Net Ordinary Income	0.00

TBMP FY25 ACTIVITY REPORT

Tourism Best Management Practices Program Details

The Tourism Best Management Practices program's core function is to responsibly manage the effects of tourism by considering the perspectives of both the local community and the visitor industry, thereby ensuring a positive experience for visitors and a sustainable environment for residents.

To that end, TBMP accomplished the following during FY25:

1. TBMP created an employee training video for owners/operators to use to help explain the purpose of TBMP and each employee's role in the program.
2. TBMP was a participant at the Travel Juneau Travel Fair to provide information to attendees about the program and distributed magnets, pens, key chains, and stickers to residents with hotline contact information.
3. Created and presented TBMP program PowerPoints to the cities of Hoonah (AK) and Stavanger, Norway.
4. Participated in an *Alaska Magazine* interview about Whittier's new TBMP program, which appeared in the June 2025 issue. Also participated in an *Alaska Uncovered* podcast which hit their website in January.
5. January-April TBMP guidelines were reviewed, revised, and distributed.
6. During the season, the administrator monitored the hotline calls/emails/webforms and sent concerns/complaints to appropriate business(es), requesting they contact the citizen (and cc TBMP on the responses).
7. During the season, monthly reports were assembled and distributed to TBMP members and CBJ officials, as well as posting on the TBMP website and TBMP Facebook page.
8. During the winter, TBMP guidelines were reviewed and adjusted to add new guidelines and recommendations as well as remove guidelines no longer needed. 2025 guidelines were provided to all members and to city officials, with hard copies also provided to the police stations and libraries.
9. During the season, TBMP ran radio ads promoting the program and its hotline component, crossing guard awareness spots, and the daily cruise ship report. TBMP also ran digital ads on KINY's online page and the Juneau Empire's online newspaper promoting the hotline, the TBMP guidelines, TBMP members, and crossing guard awareness. TBMP information was posted and boosted on Facebook, garnering 48,496 views, 153 reactions, 114 comments, and 20 shares. Links to TBMP's website totaled 863, and 83% of the FB posts viewers were non-followers of the page.
10. The administrator gave a presentation on wake management in Auke Bay to the whale watching fleet at their pre-season meeting. So far, three members have revised their speeds to become no-wake speed.
11. TBMP also supported five non-profit organizations with modest donations (Litter Free, Golden North Salmon Derby, Safe Graduation, JDHS Track Team, and Golf 4 Taylor).
12. The administrator worked with CBJ's tourism manager, Docks & Harbors, Parks & Rec, and the US Forest Service to coordinate the mitigation of tourism effects on the city.
13. The administrator kept the member list up-to-date and distributed information to members as necessary.
14. The administrator assumed responsibility for the Friends of the Flags program and coordinated the raising of the flags in April.
15. TBMP issued an RFP for the crossing guard contract, reviewed the responses, and selected a new contractor. The administrator worked with the new contractor to provide a smooth mid-season transfer of contractors.

The Expense Summary on the next page shows revenue and expenses for FY25 related to the activities listed above.

TBMP FY25 ACTIVITY REPORT
Tourism Best Management Practices Expense Summary

Revenue:

FY25 Marine Passenger Fee Grant Disbursement	\$ 44,200.00
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Expenses

Administration	\$ 20,596.85
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Publications & Video	741.64
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Advertising	16,697.05
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Community Outreach	4,829.88
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TOTAL EXPENSES	\$ 42,864.57
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REFUND OF UNUSED GRANT FUNDS	\$ 1,134.58
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DATE: July 7, 2025

TO: Adrien Wendel
CBJ Budget Manager

Stevie Gawryluk
CBJ Budget Analyst 1

FROM: Liz Perry - Travel Juneau

RE: FY25 Travel Juneau grant report –4th quarter

Dear Ms. Wendel,

Please accept this memo and attached documents as Travel Juneau's 4th quarter Hotel Bed Tax and Marine Passenger Fee grants report. *This memo is also our request for the Q1, FY26 grant payment from both sources.*

Hotel Bed Tax Grant

Attached documents include a CEO & Organizational Report as of June 30, 2025 which covers Q4 highlights/metrics stated in our MOA. Other documents include:

- Definite & Assisted Meetings during the fiscal
- Event & Group Sales Pipeline Report (although not noted in this report, staff is prospecting for 2029)
- Hotel Occupancy Report (via Smith Travel Research/STR)
- Financials – please note that these are preliminary and undergoing year-end clean-up. CBJ will receive finals with our AUP in a few months.

Destination Marketing highlights include

- Hosted celebrity chef Pati Jinich as part of her publicity tour for *Panamericana*.
- Launched our Chill Out campaign in Phoenix and Dallas/Ft Worth via Transpromotion. This includes having two delivery trucks wrapped in campaign images and messaging in each metro area. Mobile IDs from the campaign will be retargeted.
- Launched digital campaign with Orange 142; campaign metrics will be included in the next report.
- Working with TJ partners, developed our giveaway itinerary with Alaska Magazine. This will be a 10-day adventure focused on Juneau.
- Conducted five familiarization (FAM) tours

- Generated \$1.5M in publicity, with an audience of more than 196M.

Event & Group Sales

Group and meeting sales remains challenging. However, EGS is actively working to launch an Indigenous Food Festival for 2026, will host site visits for the state PEO chair (PEO State Convention), Sen. Loki Tobin (CSG), and will host a meeting/event planner lunch in ANC in August.

MPF Grant

Visitor Information Services

The Visitor Information Services has hired two seasonal positions, and opened the two downtown sites for the season. The kiosk is undergoing maintenance through Docks & Harbors. VIS staff has completed all volunteer trainings.

TBMP Program + Crossing Guard Program

The 2025 TBMP program has been active since late April and continues to see interest from other communities. JEDC has launched its contracted programming for the Crossing Guards.

Please let me know if you need additional information.

Regards,



Liz Perry
President & CEO
Travel Juneau



Prepared On: 07/07/2025
Prepared By: Liz Perry

PIPELINE REPORT - POTENTIAL & SECURED BUSINESS

Organization	Meeting	Status	Convention Center	EEI	RA	SA	Mtg start	Mtg end	Total Rm Nights	Requested Rooms	Source Code
AK Sheet Workers Local Union 23	2024 Northwest Sheet Metal Workers Board Meeting	Lead	No	\$27,480.00	25	30	07/17/2024	07/18/2024	2	50	Direct Inquiry
AK Library Assn	2024 AK Library Assoc & Pacific NW Library Assoc Conference	Definite	Yes	\$343,500.00	200	250	08/01/2024	08/04/2024	4	340	Local Champion - Bid
Aukeman Triathlon	Aukeman Triathlon	Definite	No	\$341,000.00	250	250	08/02/2024	08/06/2024	5	750	Local Champion - Bid
University of New Hampshire	University of New Hampshire - SHINE August 10 – 16, 2024	Definite	No	\$417,300.00	300	300	08/09/2024	08/16/2024	8	2400	Centennial Hall Referral
Natl Hydropower Assn	2024 AK Regional Meeting	Definite	No	\$64,697.00	43	80	08/25/2024	08/28/2024	4	172	Direct Inquiry
Sea Grant Extension Faculty Oregon State University	Sea Grant Extension Faculty training	Assist	No	\$55,640.00	40	40	09/09/2024	09/13/2024	5	200	
AK Travel Industry Assn (ATIA)	2024 ATIA Annual Convention & Trade Show	Definite	Yes	\$916,000.00	450	500	10/21/2024	10/24/2024	8	1905	TJ Archive/Return Business
NTCSA	NTCSA Annual Conference 2026	Lead	Yes	\$362,600.00	250	300	10/25/2024	10/31/2024	9	0	Direct Inquiry
Paris Tattoo Body Art	2024 True North Tattoo Body Art Expo	Assist	Yes	\$79,026.00	51	100	10/27/2024	10/30/2024	5	255	Centennial Hall Referral
Metcalfe Communications	2024 Public Market	Assist	Yes	\$208,400.00	100	450	11/26/2024	12/01/2024	6	600	Direct Inquiry
Southeast Conference	2025 Southeast Conference Mid-Session Summit	Assist	No	\$139,100.00	100	100	02/11/2025	02/13/2025	4	400	TJ Archive/Return Business
AK Municipal League	2025 AK Municipal League Winter Legislative Conference	Assist	No	\$194,740.00	140	140	02/18/2025	02/20/2025	3	420	
Juneau Economic Development Council	2025 Innovation Summit	Assist	Yes	\$58,180.00	20	250	02/26/2025	02/28/2025	4	80	TJ Archive/Return Business
AK Dept of Public Safety	2025 AK Primary Prevention Summit	Assist	Yes	\$123,515.00	85	125	03/05/2025	03/07/2025	4	340	
REACH, Inc.	Key Coalition AK	Definite	No	\$107,930.00	70	150	03/17/2025	03/20/2025	4	300	Direct Inquiry
Sealaska Heritage Institute	Sealaska Traditional Games 2025	Assist	No	\$361,660.00	260	260	04/04/2025	04/06/2025	3	780	TJ Archive/Return Business
PacWest Sales	PacWest Sales 2025 HVAC Training	Definite	No	\$55,640.00	40	40	04/21/2025	04/25/2025	5	200	TJ Bid Prospect
Rotary District 5010	2025 Rotary District 5010 Conference	Definite	Yes	\$458,000.00	200	250	04/30/2025	05/04/2025	5	700	Local Champion - Bid

Organization	Meeting	Status	Convention Center	EEI	RA	SA	Mtg start	Mtg end	Total Rm Nights	Requested Rooms	Source Code
USDA US Forest Service - Alaska Region	High Ridge Leadership training US Forest Service 2025	Assist	No	\$48,685.00	35	35	05/05/2025	05/08/2025	4	140	TJ Archive/Return Business
Alaska Credit Union League	2025 Annual Conference	Definite	Yes	\$147,350.00	100	150	05/14/2025	05/18/2025	4	400	TJ Archive/Return Business
St. Vincent de Paul	St. Vincent de Paul USA Board meeting	Definite	No	\$35,072.00	25	28	06/05/2025	06/07/2025	3	65	TJ Bid Prospect
Be Well, and Good Vibes	Be Well, and Good Vibes Wellness Retreat 2025	Definite	No	\$27,820.00	20	20	06/19/2025	06/23/2025	5	100	Direct Inquiry
AK Assn of School Business Officials	2025 ASBO International Eagle Institute	Definite	No	\$109,920.00	55	60	07/09/2025	07/14/2025	6	250	TJ Bid Prospect
Aukeman Triathlon	Aukeman Triathlon	Definite	No	\$159,650.00	100	250	08/02/2025	08/06/2025	5	500	Local Champion - Bid
Assn of AK School Boards	2025 AASB Summer Board Mtg	Definite	No	\$27,820.00	20	20	08/03/2025	08/06/2025	4	80	
Paris Tattoo Body Art	2025 True North Tattoo Body Art Expo	Definite	Yes	\$79,026.00	51	100	08/08/2025	08/10/2025	4	204	Centennial Hall Referral
State of Alaska Legislative Affairs Agency	National Assn of Legislative Information Technology	Tentative	No	\$216,900.00	150	200	09/01/2025	09/05/2025	5	750	Direct Inquiry
National Conference of State Legislatures	National Conference of State Legislatures 2025	Definite	No	\$166,920.00	120	120	09/06/2025	09/11/2025	6	720	TJ Bid Prospect
Northwest Public Power Assn	2025 Northwest Public Power Assn	Tentative	No	\$27,820.00	20	20	09/07/2025	09/12/2025	6	120	TJ Bid Prospect
American Bus Association	ABA FALL BOARD MEETING 2025	Lead	No	\$65,895.00	45	70	09/22/2025	09/25/2025	4	180	Direct Inquiry
North American Traditional Indigenous Food Systems	2026 Indigenous Food Festival	Definite	No	\$139,100.00	100	100	10/02/2025	10/04/2025	3	300	
University Of Alaska SE Department of Business & Public Administration	UAS Business Program Academic Conference 2025	Assist	No	\$69,550.00	50	50	10/04/2025	10/08/2025	5	250	Direct Inquiry
North Pacific Fishery Mgmt Cncl	North Pacific Fishery Management Council - 2026	Lead	No	\$97,370.00	70	70	02/01/2026	02/10/2026	10	700	Centennial Hall Referral
One West Tourism Alliance	One West Tech Summit and Vendor Showcase 2026/2027	Tentative	No	\$194,740.00	140	140	03/16/2026	03/20/2026	5	370	
Southeast Regional Emergency Medical Services	2026 Southeast Region EMS Symposium SEREMS	Definite	Yes	\$149,000.00	100	150	03/25/2026	03/28/2026	4	600	Local Champion - Bid
Alaska Bar Assn	2026 AK Bar Assn Annual Convention	Definite	Yes	\$418,500.00	300	375	04/22/2026	04/24/2026	4	1200	TJ Archive/Return Business
AK Peace Officers Assn	2026 APOA State Conference	Lead	Yes	\$274,800.00	150	200	05/04/2026	05/06/2026	4	400	TJ Archive/Return Business
Breath Alaska	2026 Triathletes Breathwork Retreat	Tentative	No	\$14,405.00	10	15	05/28/2026	05/30/2026	3	30	
Juneau Mountain Rescue	2026 Mountain Rescue Assn Annual Meeting	Definite	No	\$278,200.00	200	200	06/11/2026	06/14/2026	6	1200	Local Champion - Bid
Phycological Soc of Amer	Annual Meeting 2026	Definite	No	\$228,450.00	150	250	06/14/2026	06/19/2026	6	1200	Direct Inquiry
NTCSA	NTCSA 2026 Board Meeting	Tentative	Yes	\$27,820.00	20	20	07/06/2026	07/10/2026	7	0	Direct Inquiry

Organization	Meeting	Status	Convention Center	EEI	RA	SA	Mtg start	Mtg end	Total Rm Nights	Requested Rooms	Source Code
USS Juneau	2026 USS Juneau Reunion	Lead	No	\$65,952.00	36	36	07/16/2026	07/19/2026	4	118	Direct Inquiry
AEL&P Co	Avista Board Trip 2026	Definite	No	\$47,864.00	34	50	08/05/2026	08/07/2026	3	102	Direct Inquiry
NATIONAL CONFERENCE OF STATE SOCIAL SECURITY	National Conference of State Social Security Administrators (NCSSSA)	Lead	No	\$75,540.00	60	0	09/14/2026	09/17/2026	4	240	TJ Bid Prospect
AK Historical Society/Museums AK	2026 Annual Meeting	Lead	No	\$216,900.00	150	200	10/01/2026	10/05/2026	5	0	
Heritage & Cultural Tourism Conference	2027 Heritage & Cultural Tourism Conference	Lead	No	\$214,590.00	150	180	03/23/2027	03/28/2027	6	600	TJ Bid Prospect
Philanthropic Educational Organization P.E.O. Sisterhood	2027 AK P.E.O. Women's Clubs State Conference	Lead	No	\$141,575.00	100	125	04/29/2027	05/01/2027	3	300	Local Champion - Bid
Council of State Governments-WEST	2027 - Council of State Governments-WEST	Lead	No	\$415,274.00	271	400	07/18/2027	07/25/2027	9	2439	TJ Archive/Return Business
Alaska Recreation and Park Assn	2027 or 2028 AK Recreation and Parks Assn Annual Conference	Lead	Yes	\$78,460.00	50	80	09/15/2027	09/19/2027	9	0	Local Champion - Bid
AK Travel Industry Assn (ATIA)	2027 ATIA Annual Convention & Trade Show	Lead	Yes	\$916,000.00	450	500	10/18/2027	10/21/2027	8	3600	TJ Archive/Return Business
		COUNT: 50	COUNT: 50	SUM: \$9,491,376.00	SUM: 7829				SUM: 252	SUM: 27050	



Prepared On: 07/07/2025
Prepared By: Liz Perry

DEFINITE OR ASSISTED BUSINESS MEETING THIS FY

MEETINGS THIS FISCAL YEAR

Organization	Meeting	Status	Arrival	Departure	Event Days	EEI	RA	SA	Requested Room Nights	Requested Rooms	Source Code	Meeting Location
AK Library Assn	2024 AK Library Assoc & Pacific NW Library Assoc Conference	Definite	08/01/2024	08/04/2024	4	\$343,500.00	200	250	4	340	Local Champion - Bid	Centennial Hall
Aukeman Triathlon	Aukeman Triathlon	Definite	08/02/2024	08/06/2024	5	\$341,000.00	250	250	5	750	Local Champion - Bid	Univ of SE
University of New Hampshire	University of New Hampshire - SHINE August 10 – 16, 2024	Definite	08/09/2024	08/16/2024	8	\$417,300.00	300	300	8	2400	Centennial Hall Referral	Centennial Hall
Natl Hydropower Assn	2024 AK Regional Meeting	Definite	08/25/2024	08/28/2024	4	\$64,697.00	43	80	4	172	Direct Inquiry	Westmark Baranof
Sea Grant Extension Faculty Oregon State University	Sea Grant Extension Faculty training	Assist	09/09/2024	09/13/2024	5	\$55,640.00	40	40	5	200		Westmark Baranof
AK Travel Industry Assn (ATIA)	2024 ATIA Annual Convention & Trade Show	Definite	10/21/2024	10/24/2024	8	\$916,000.00	450	500	8	1905	TJ Archive/Return Business	Centennial Hall
Paris Tattoo Body Art	2024 True North Tattoo Body Art Expo	Assist	10/27/2024	10/30/2024	5	\$79,026.00	51	100	5	255	Centennial Hall Referral	Centennial Hall
Metcalfe Communications	2024 Public Market	Assist	11/26/2024	12/01/2024	6	\$208,400.00	100	450	6	600	Direct Inquiry	Centennial Hall
Southeast Conference	2025 Southeast Conference Mid-Session Summit	Assist	02/11/2025	02/13/2025	4	\$139,100.00	100	100	4	400	TJ Archive/Return Business	Elizabeth Peratrovich Hall
AK Municipal League	2025 AK Municipal League Winter Legislative Conference	Assist	02/18/2025	02/20/2025	3	\$194,740.00	140	140	3	420		Centennial Hall
Juneau Economic Development Council	2025 Innovation Summit	Assist	02/26/2025	02/28/2025	4	\$58,180.00	20	250	4	80	TJ Archive/Return Business	Centennial Hall
AK Dept of Public Safety	2025 AK Primary Prevention Summit	Assist	03/05/2025	03/07/2025	4	\$123,515.00	85	125	4	340		Centennial Hall
REACH, Inc.	Key Coalition AK	Definite	03/17/2025	03/20/2025	4	\$107,930.00	70	150	4	300	Direct Inquiry	Centennial Hall
Sealaska Heritage Institute	Sealaska Traditional Games 2025	Assist	04/04/2025	04/06/2025	3	\$361,660.00	260	260	3	780	TJ Archive/Return Business	Elizabeth Peratrovich Hall
PacWest Sales	PacWest Sales 2025 HVAC Training	Definite	04/21/2025	04/25/2025	5	\$55,640.00	40	40	5	200	TJ Bid Prospect	
Rotary District 5010	2025 Rotary District 5010 Conference	Definite	04/30/2025	05/04/2025	5	\$458,000.00	200	250	5	700	Local Champion - Bid	Centennial Hall
USDA US Forest Service - Alaska Region	High Ridge Leadership training US Forest Service 2025	Assist	05/05/2025	05/08/2025	4	\$48,685.00	35	35	4	140	TJ Archive/Return Business	
Alaska Credit Union League	2025 Annual Conference	Definite	05/14/2025	05/18/2025	4	\$147,350.00	100	150	4	400	TJ Archive/Return Business	Westmark Baranof

Organization	Meeting	Status	Arrival	Departure	Event Days	EEI	RA	SA	Requested Room Nights	Requested Rooms	Source Code	Meeting Location
St. Vincent de Paul	St. Vincent de Paul USA Board meeting	Definite	06/05/2025	06/07/2025	3	\$35,072.00	25	28	3	65	TJ Bid Prospect	
Be Well, and Good Vibes	Be Well, and Good Vibes Wellness Retreat 2025	Definite	06/19/2025	06/23/2025	5	\$27,820.00	20	20	5	100	Direct Inquiry	
COUNT: 20	COUNT: 20	COUNT: 20	COUNT: 20	COUNT: 20	COUNT: 20	SUM: \$4,183,255.00	SUM: 2529	SUM: 3518	SUM: 93	SUM: 10547		

Admin P&L

07/01/24 - 06/30/25

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · Hotel Bed Tax-CBJ Grant	261,337.00	261,337.00	0.00	100.0%
4100 · Ad Sales	9,757.20	9,450.00	307.20	103.25%
4110 · Print Guide Ad	4,400.00	11,714.00	-7,314.00	37.56%
4111 · CST Monitor Ads	1,850.00	1,250.00	600.00	148.0%
4201 · Residual Tier Revenue	0.00	1,420.00	-1,420.00	0.0%
4600 · Interest	294.37			
4700 · Other Rev & Income	-1,000.00			
4750 · Pass through Special Projects	6,093.42	31,202.00	-25,108.58	19.53%
Total Income	282,731.99	316,373.00	-33,641.01	89.37%
Expense				
5000 · Overhead	216,512.97	233,259.00	-16,746.03	92.82%
6000 · Staff Training & Conferences	5,997.28	22,194.00	-16,196.72	27.02%
6010 · Staff Incentives	2,266.03	3,000.00	-733.97	75.53%
6025 · Mileage & Parking	10.50	150.00	-139.50	7.0%
6030 · Telephone, Internet & Cell	1,645.68	2,000.00	-354.32	82.28%
6040 · Technology & Database	23,855.80	14,856.00	8,999.80	160.58%
6050 · Equipment/Fixtures Purch/Maint	2,164.10	858.00	1,306.10	252.23%
6070 · Postage	237.45	250.00	-12.55	94.98%
6080 · Supplies	907.35	358.00	549.35	253.45%
6090 · Copying/Printing	182.09	216.00	-33.91	84.3%
6100 · Dues / Membership	6,024.00	1,660.00	4,364.00	362.89%
6200 · Subscriptions	364.46	690.00	-325.54	52.82%
6300 · Community Relations	361.07	3,850.00	-3,488.93	9.38%
7010 · Rent	12,525.25	14,857.00	-2,331.75	84.31%
7015 · Property Insurance	38.54	1,100.00	-1,061.46	3.5%
7020 · Liability Insurance	0.00	388.00	-388.00	0.0%
7025 · Employee Dishonesty Insurance	473.00	150.00	323.00	315.33%
7026 · ERISA Bond for the 401(K) plan	54.00	170.00	-116.00	31.77%
7030 · Fees & Taxes	6,655.86	5,800.00	855.86	114.76%
7035 · Board of Directors Ins Policy	1,123.00	1,100.00	23.00	102.09%
7050 · Board of Directors	616.49	1,467.00	-850.51	42.02%
7070 · Accounting	8,868.14	3,000.00	5,868.14	295.61%
7081 · ATIA Board Member	2,571.85	5,000.00	-2,428.15	51.44%
Total Expense	293,454.91	316,373.00	-22,918.09	92.76%
Net Ordinary Income	-10,722.92	0.00	-10,722.92	100.0%
Net Income	-10,722.92	0.00	-10,722.92	100.0%

Destination Marketing P&L

07/01/24 - 06/30/25

Ordinary Income/Expense

Income

4000 · Hotel Bed Tax-CBJ Grant	587,034.00	587,034.00	0.00	100.0%
4001 · Partnership Sales-	1,500.00	2,000.00	-500.00	75.0%
4002 · Carry Forward	0.00	90,000.00	-90,000.00	0.0%
4110 · Print Guide Ad	48,414.00	75,000.00	-26,586.00	64.55%
4500 · Booth Share	0.00	4,500.00	-4,500.00	0.0%

Total Income

636,948.00 758,534.00 -121,586.00 83.97%

Expense

5000 · Overhead	125,487.10	115,297.00	10,190.10	108.84%
6000 · Staff Training & Conferences	2,205.82	12,500.00	-10,294.18	17.65%
6025 · Mileage & Parking	51.00	600.00	-549.00	8.5%
6030 · Telephone, Internet & Cell	1,395.68	1,000.00	395.68	139.57%
6040 · Technology & Database	8,789.78	7,429.00	1,360.78	118.32%
6050 · Equipment/Fixtures Purch/Maint	353.44	428.00	-74.56	82.58%
6070 · Postage	136.03	250.00	-113.97	54.41%
6080 · Supplies	291.66	178.00	113.66	163.85%
6090 · Copying/Printing	326.27	428.00	-101.73	76.23%
6100 · Dues / Membership	7,052.00	16,745.00	-9,693.00	42.11%
6200 · Subscriptions	38,430.14	54,940.00	-16,509.86	69.95%
6400 · Shows	26,260.32	41,300.00	-15,039.68	63.58%
6430 · FAM	4,022.92	32,500.00	-28,477.08	12.38%
6450 · Incentives & Premiums	5,902.39	3,000.00	2,902.39	196.75%
6600 · Travel Writer / PR	55,823.00	132,962.00	-77,139.00	41.98%
6710 · Destination Print Advertising	62,695.00			
6720 · Destination Digital Advertising	85,704.72	70,417.00	15,287.72	121.71%
6725 · Graphic Design	35,408.49	30,000.00	5,408.49	118.03%
6730 · Destination Social Media Promo	47,538.68	65,000.00	-17,461.32	73.14%
6735 · Destination Giveaway Promos & T	4,731.00	14,500.00	-9,769.00	32.63%
6740 · Travel Guide Production	55,442.74	75,000.00	-19,557.26	73.92%
6750 · Website Hosting & Maintenance	40,150.00	74,000.00	-33,850.00	54.26%
7010 · Rent	5,884.00	7,429.00	-1,545.00	79.2%
7015 · Property Insurance	77.08			
7020 · Liability Insurance	0.00	771.00	-771.00	0.0%
7026 · ERISA Bond for the 401(K) plan	54.00	360.00	-306.00	15.0%
7070 · Accounting	941.70	1,500.00	-558.30	62.78%

Total Expense

615,154.96 758,534.00 -143,379.04 81.1%

Net Ordinary Income

21,793.04 0.00 21,793.04 100.0%

Net Income

21,793.04 0.00 21,793.04 100.0%

EGS P&L

07/01/24 - 06/30/25

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · Hotel Bed Tax-CBJ Grant	287,005.00	280,705.00	6,300.00	102.24%
4001 · Partnership Sales-	1,000.00	2,000.00	-1,000.00	50.0%
4110 · Print Guide Ad	2,000.00	2,000.00	0.00	100.0%
Total Income	290,005.00	284,705.00	5,300.00	101.86%
Expense				
"Support Centennial Hall acct				
5000 · Overhead	82,079.42	77,593.00	4,486.42	105.78%
6000 · Staff Training & Conferences	8,053.87	7,900.00	153.87	101.95%
6025 · Mileage & Parking	0.00	165.00	-165.00	0.0%
6030 · Telephone, Internet & Cell	1,545.68	1,000.00	545.68	154.57%
6040 · Technology & Database	8,789.72	7,429.00	1,360.72	118.32%
6050 · Equipment/Fixtures Purch/Maint	0.00	428.00	-428.00	0.0%
6070 · Postage	96.54	250.00	-153.46	38.62%
6080 · Supplies	55.32	178.00	-122.68	31.08%
6090 · Copying/Printing	0.00	214.00	-214.00	0.0%
6100 · Dues / Membership	252.00	1,805.00	-1,553.00	13.96%
6200 · Subscriptions	5,174.33	3,000.00	2,174.33	172.48%
6400 · Shows	7,536.54	30,000.00	-22,463.46	25.12%
6430 · FAM	625.09	7,500.00	-6,874.91	8.34%
6450 · Incentives & Premiums	5,109.45	2,500.00	2,609.45	204.38%
6500 · Centennial Hall Rebate	15,922.50	55,000.00	-39,077.50	28.95%
6505 · Local Event Support	31,145.01	50,000.00	-18,854.99	62.29%
6510 · Meeting Printing	382.20	1,250.00	-867.80	30.58%
6515 · EGS Site Visits MPS	136.31	6,000.00	-5,863.69	2.27%
6520 · Bid in Person	0.00	3,500.00	-3,500.00	0.0%
6530 · EGS Advertising	0.00	10,000.00	-10,000.00	0.0%
6550 · Event Sales	0.00	5,000.00	-5,000.00	0.0%
6575 · Sales Mission	0.00	4,500.00	-4,500.00	0.0%
7010 · Rent	5,884.00	7,428.00	-1,544.00	79.21%
7015 · Property Insurance	38.54			
7020 · Liability Insurance	0.00	385.00	-385.00	0.0%
7026 · ERISA Bond for the 401(K) plan	54.00	180.00	-126.00	30.0%
7070 · Accounting	941.70	1,500.00	-558.30	62.78%
Total Expense	173,822.22	284,705.00	-110,882.78	61.05%
Net Ordinary Income	116,182.78	0.00	116,182.78	100.0%
Net Income	116,182.78	0.00	116,182.78	100.0%

Partnership P&L
07/01/24 - 06/30/25

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4001 · Partnership Sales-	81,700.00	80,000.00	1,700.00	102.13%
4100 · Ad Sales	4,063.60			
4110 · Print Guide Ad	59,786.00	41,036.00	18,750.00	145.69%
4200 · Website Additional Listings	4,050.00	3,675.00	375.00	110.2%
4201 · Residual Tier Revenue	12,288.81	9,080.00	3,208.81	135.34%
4250 · Travel Planner Add'l Listing	2,400.00	3,150.00	-750.00	76.19%
4350 · Travel Fair Vendors	5,000.00	5,250.00	-250.00	95.24%
4400 · Annual Meeting	0.00	2,500.00	-2,500.00	0.0%
4450 · Partnership Education	0.00	1,000.00	-1,000.00	0.0%
Total Income	169,288.41	145,691.00	23,597.41	116.2%
Expense				
5000 · Overhead	98,567.78	89,814.00	8,753.78	109.75%
6000 · Staff Training & Conferences	5,795.67	7,400.00	-1,604.33	78.32%
6025 · Mileage & Parking	0.00	185.00	-185.00	0.0%
6030 · Telephone, Internet & Cell	1,395.68	1,000.00	395.68	139.57%
6040 · Technology & Database	8,855.36	7,430.00	1,425.36	119.18%
6050 · Equipment/Fixtures Purch/Maint	282.60	428.00	-145.40	66.03%
6070 · Postage	175.38	250.00	-74.62	70.15%
6080 · Supplies	349.34	178.00	171.34	196.26%
6090 · Copying/Printing	394.93	214.00	180.93	184.55%
6100 · Dues / Membership	252.00	960.00	-708.00	26.25%
6200 · Subscriptions	514.00	720.00	-206.00	71.39%
6300 · Community Relations	0.00	450.00	-450.00	0.0%
6400 · Shows	560.42	561.00	-0.58	99.9%
6450 · Incentives & Premiums	307.97			
6910 · Travel Fair	7,536.70	10,000.00	-2,463.30	75.37%
6925 · Partner Education	0.00	5,218.00	-5,218.00	0.0%
6945 · Annual Meeting & Report	3,096.18	5,000.00	-1,903.82	61.92%
6950 · Partner Relations	306.31	250.00	56.31	122.52%
6965 · Decals	0.00	500.00	-500.00	0.0%
6975 · Dining Guides	0.00	1,200.00	-1,200.00	0.0%
6980 · Unrecoverable Debt	2,500.00	5,000.00	-2,500.00	50.0%
7010 · Rent	5,884.00	7,429.00	-1,545.00	79.2%
7015 · Property Insurance	38.54			
7020 · Liability Insurance	187.00	385.00	-198.00	48.57%
7026 · ERISA Bond for the 401(K) plan	54.00	180.00	-126.00	30.0%
7030 · Fees & Taxes	511.90			
7070 · Accounting	941.70	1,500.00	-558.30	62.78%
Total Expense	138,507.46	146,252.00	-7,744.54	94.71%
Net Ordinary Income	30,780.95	-561.00	31,341.95	-5,486.8%
Net Income	30,780.95	-561.00	31,341.95	-5,486.8%

Visitor P&L

07/01/24 - 06/30/25

Ordinary Income/Expense

Income

4000 · Hotel Bed Tax-CBJ Grant	132,524.00	138,824.00	-6,300.00	95.46%
4110 · Print Guide Ad	1,500.00	1,500.00	0.00	100.0%
4650 · MPFs For Visitor Services	171,000.00	171,000.00	0.00	100.0%

Total Income

305,024.00	311,324.00	-6,300.00	97.98%
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Expense

5000 · Overhead	149,027.72	152,356.00	-3,328.28	97.82%
6000 · Staff Training & Conferences	2,080.75	6,489.00	-4,408.25	32.07%
6025 · Mileage & Parking	1,091.22	900.00	191.22	121.25%
6030 · Telephone, Internet & Cell	2,475.74	2,000.00	475.74	123.79%
6040 · Technology & Database	17,756.67	14,856.00	2,900.67	119.53%
6050 · Equipment/Fixtures Purch/Maint	340.33	858.00	-517.67	39.67%
6070 · Postage	866.41	2,500.00	-1,633.59	34.66%
6080 · Supplies	740.41	358.00	382.41	206.82%
6090 · Copying/Printing	484.03	428.00	56.03	113.09%
6100 · Dues / Membership	252.00	960.00	-708.00	26.25%
6200 · Subscriptions	1,720.00	2,220.00	-500.00	77.48%
6400 · Shows	1,784.15	6,300.00	-4,515.85	28.32%
6810 · Journal GraphicAKA (bulk mail)	16,459.46	25,500.00	-9,040.54	64.55%
6815 · Storage	3,311.00	3,250.00	61.00	101.88%
6820 · Volunteer-Training	3,382.08	5,500.00	-2,117.92	61.49%
6825 · Volunteer Recognition	3,904.85	6,000.00	-2,095.15	65.08%
6830 · Summer Assistants	12,312.88	29,000.00	-16,687.12	42.46%
6840 · Parking-Seasonal	187.50	1,000.00	-812.50	18.75%
6845 · Travel Guide Dist-Interior	2,412.40	2,800.00	-387.60	86.16%
6850 · Visitor Site Supplies	967.50	2,750.00	-1,782.50	35.18%
6852 · Copy/Printing - Dept Specific	134.24	1,500.00	-1,365.76	8.95%
6855 · DT Walking Maps	12,435.15	24,000.00	-11,564.85	51.81%
6865 · Cruise Calendar Prod	0.00	250.00	-250.00	0.0%
7010 · Rent	11,768.20	14,857.00	-3,088.80	79.21%
7015 · Property Insurance	77.08			
7020 · Liability Insurance	0.00	771.00	-771.00	0.0%
7026 · ERISA Bond for the 401(K) plan	54.00	360.00	-306.00	15.0%
7070 · Accounting	1,883.40	3,000.00	-1,116.60	62.78%

Total Expense

247,909.17	310,763.00	-62,853.83	79.77%
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Net Ordinary Income

57,114.83	561.00	56,553.83	10,180.9%
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Net Income

57,114.83	561.00	56,553.83	10,180.9%
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Date Created: Jun 16, 2025

Travel Juneau

For the Month of May 2025

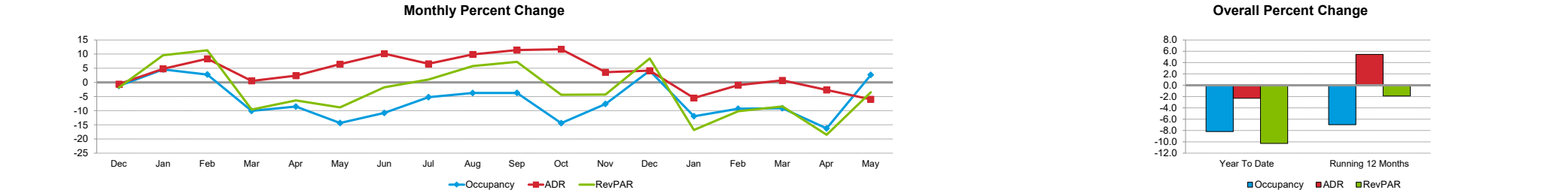


Table Of Contents	1
Trend	2
Response Juneau, AK+	3
Help	4

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Occupancy (%)	2023												2024												2025					Year To Date			Running 12 Months				
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	2023	2024	2025	2023	2024	2025	
	This Year	49.1	51.6	54.9	50.2	55.4	60.0	72.6	78.4	81.2	60.1	47.8	48.3	51.1	45.5	49.8	45.6	46.4	61.5	78.4	81.2	60.1	47.8	48.3	51.1	45.5	49.8	45.6	46.4	61.5	58.5	54.6	50.1	66.6	62.7	58.3	
	Last Year	49.7	49.4	53.4	55.8	60.6	70.0	81.4	82.7	84.4	62.4	55.9	52.3	49.1	51.6	54.9	50.2	55.4	60.0	72.6	78.4	81.2	60.1	47.8	48.3	51.1	45.5	49.8	45.6	46.4	60.0	63.0	58.5	54.6	65.0	66.6	62.7
	Percent Change	-1.2	4.6	2.8	-10.1	-8.5	-14.4	-10.8	-5.2	-3.8	-3.7	-14.4	-7.6	4.1	-12.0	-9.3	-9.1	-16.3	2.6	10.0	10.0	-3.7	-14.4	-7.6	4.1	-12.0	-9.3	-9.1	-16.3	2.6	-7.2	-6.6	-8.2	2.5	-6.0	-7.0	
ADR	2023												2024												2025					Year To Date			Running 12 Months				
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	2023	2024	2025	2023	2024	2025	
	This Year	127.06	137.66	177.79	154.91	159.51	212.12	267.15	274.57	276.04	209.08	158.93	136.48	132.33	130.03	176.03	156.02	155.24	199.46	274.57	276.04	209.08	158.93	136.48	132.33	130.03	176.03	156.02	155.24	199.46	165.20	171.71	167.77	183.24	194.96	205.57	
	Last Year	127.82	131.38	164.10	154.09	155.83	199.25	242.50	257.60	251.20	187.65	142.26	131.74	127.06	137.66	177.79	154.91	159.51	212.12	267.15	274.57	276.04	209.08	158.93	136.48	132.33	130.03	176.03	156.02	155.24	199.46	144.31	165.20	171.71	155.63	183.24	194.96
	Percent Change	-0.6	4.8	8.3	0.5	2.4	6.5	10.2	6.6	9.9	11.4	11.7	3.6	4.1	-5.5	-1.0	0.7	-2.7	-6.0	10.0	10.0	-3.7	-14.4	-7.6	4.1	-12.0	-9.3	-9.1	-16.3	2.6	14.5	3.9	-2.3	17.7	6.4	5.4	
RevPAR	2023												2024												2025					Year To Date			Running 12 Months				
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	2023	2024	2025	2023	2024	2025	
	This Year	62.33	71.09	97.64	77.71	88.41	127.18	193.95	215.21	224.24	125.71	76.01	65.87	67.59	59.13	87.67	71.11	72.04	122.76	193.95	215.21	125.71	76.01	65.87	67.59	59.13	87.67	71.11	72.04	122.76	96.58	93.76	84.11	122.11	122.18	119.85	
	Last Year	63.48	64.87	87.68	85.95	94.43	139.51	197.39	213.08	212.02	117.18	79.49	68.84	62.33	71.09	97.64	77.71	88.41	127.18	193.95	215.21	125.71	76.01	65.87	67.59	59.13	87.67	71.11	72.04	122.76	90.94	96.58	93.76	101.23	122.11	122.18	
	Percent Change	-1.8	9.6	11.4	-9.6	-6.4	-8.8	-1.7	1.0	5.8	7.3	-4.4	-4.3	8.4	-16.8	-10.2	-8.5	-18.5	-3.5	10.0	10.0	-3.7	-14.4	-7.6	4.1	-12.0	-9.3	-9.1	-16.3	2.6	6.2	-2.9	-10.3	20.6	0.1	-1.9	
Supply	2023												2024												2025					Year To Date			Running 12 Months				
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	2023	2024	2025	2023	2024	2025	
	This Year	24,211	24,211	27,888	30,876	29,880	32,798	31,740	32,798	32,798	31,740	23,430	24,211	24,211	27,888	30,876	29,880	32,798	31,740	32,798	32,798	31,740	30,876	23,430	24,211	24,211	27,888	30,876	29,880	32,798	145,653	145,653	145,653	353,246	353,246	353,246	
	Last Year	24,211	24,211	27,888	30,876	29,880	32,798	31,740	32,798	32,798	31,740	23,430	24,211	24,211	27,888	30,876	29,880	32,798	31,740	32,798	32,798	31,740	30,876	23,430	24,211	24,211	27,888	30,876	29,880	32,798	126,669	145,653	145,653	327,811	353,246	353,246	
	Percent Change	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	15.0	0.0	0.0	7.8	0.0	0.0	
Demand	2023												2024												2025					Year To Date			Running 12 Months				
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	2023	2024	2025	2023	2024	2025	
	This Year	11,876	12,504	15,315	15,489	16,561	19,665	23,043	25,708	26,643	19,083	14,768	11,309	12,366	11,009	13,890	14,072	13,866	20,186	23,043	25,708	26,643	19,083	14,768	11,309	12,366	11,009	13,890	14,072	13,866	20,186	85,150	79,534	73,023	235,412	221,372	205,943
	Last Year	12,024	11,955	14,901	17,223	18,107	22,964	25,835	27,130	27,682	19,820	17,252	12,243	11,876	12,504	15,315	15,489	16,561	19,665	23,043	25,708	26,643	19,083	14,768	11,309	12,366	11,009	13,890	14,072	13,866	20,186	79,819	85,150	79,534	213,229	235,412	221,372
	Percent Change	-1.2	4.6	2.8	-10.1	-8.5	-14.4	-10.8	-5.2	-3.8	-3.7	-14.4	-7.6	4.1	-12.0	-9.3	-9.1	-16.3	2.6	10.0	10.0	-3.7	-14.4	-7.6	4.1	-12.0	-9.3	-9.1	-16.3	2.6	6.7	-6.6	-8.2	10.4	-6.0	-7.0	
Revenue	2023												2024												2025					Year To Date			Running 12 Months				
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	2023	2024	2025	2023	2024	2025	
	This Year	1,508,998	1,721,262	2,722,879	2,399,337	2,641,585	4,171,353	6,155,890	7,058,523	7,354,507	3,989,886	2,347,030	1,543,418	1,636,338	1,431,492	2,445,008	2,195,495	2,152,596	4,026,231	6,155,890	7,058,523	7,354,507	3,989,886	2,347,030	1,543,418	1,636,338	1,431,492	2,445,008	2,195,495	2,152,596	4,026,231	14,066,985	13,656,415	12,250,821	43,136,377	43,159,357	42,336,415
	Last Year	1,536,853	1,570,602	2,445,209	2,653,926	2,821,584	4,575,665	6,265,115	6,988,636	6,953,778	3,719,307	2,454,244	1,612,865	1,508,998	1,721,262	2,722,879	2,399,337	2,641,585	4,171,353	6,155,890	7,058,523	7,354,507	3,989,886	2,347,030	1,543,418	1,636,338	1,431,492	2,445,008	2,195,495	2,152,596	4,026,231	11,518,966	14,066,985	13,656,415	33,183,857	43,136,377	43,159,357
	Percent Change	-1.8	9.6	11.4	-9.6	-6.4	-8.8	-1.7	1.0	5.8	7.3	-4.4	-4.3	8.4	-16.8	-10.2	-8.5	-18.5	-3.5	10.0	10.0	-3.7	-14.4	-7.6	4.1	-12.0	-9.3	-9.1	-16.3	2.6	22.1	-2.9	-10.3	30.0	0.1	-1.9	
Census %	2023												2024												2025					Year To Date			Running 12 Months				
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	2023	2024	2025	2023	2024	2025	
	Census Props	12	12	13	13	13	14	14	14	14	13	12	12	12	12	13	13	13	14	14	14	14	13	12	12	12	12	13	13	13	14	14,066,985	13,656,415	12,250,821	43,136,377	43,159,357	42,336,415
	Census Rooms	781	781	996	996	996	1058	1058	1058	1058	996	781	781	781	781	996	996	996	1058	1058	1058	1058	996	781	781	781	996	996	996	1058	11,518,966	14,066,985	13,656,415	33,183,857	43,136,377	43,159,357	
	% Rooms Participants	62.6	62.6	70.7	70.7	70.7	66.5	66.5	66.5	66.5	70.7	62.6	62.6	62.6	62.6	70.7	70.7	70.7	66.5	66.5	66.5	66.5	70.7	62.6	62.6	62.6	70.7	70.7	70.7	66.5	22.1	-2.9	-10.3	30.0	0.1	-1.9	

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Travel Juneau
For the Month of May 2025

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For additional support, please contact your regional office.

For the latest in industry news, visit HotelNewsNow.com.

To learn more about the Hotel Data Conference, visit HotelDataConference.com.

Travel Juneau Final FY25 Hotel-Bed Tax Accounting Details

	<u>FY25 Expenditures</u>		242,889.31	Total VIS Expenditures
Admin	298,007.92		(83,706.94)	less 60% 2 FTE MPF
DM	708,740.46		<u>(71,929.38)</u>	less MPF expenditures
EGS	169,087.13		87,252.99	Total HBT expenditures
VIS	<u>87,252.99</u>			
	1,263,088.50	Total FY25 Expenditures		
Total FY25 HBT Grant	1,267,900.00			
less Total FY25 Expenditures	<u>(1,263,088.50)</u>			
	4,811.50	Total unspent FY25 HBT		

Travel Juneau Final FY25 Marine Passenger Fee Accounting Details

	<u>VIS 2 FTE Wages</u>	<u>60% MPF</u>
	139,511.56	83,706.94
VIS FY25 MPF Expenditures	71,929.38	
60% 2 FTE MPF	<u>83,706.94</u>	
	155,636.32	Total VIS FY25 MPF Expenditures
	171,000.00	Total FY25 MPF Grant
	<u>(155,636.32)</u>	less Total VIS FY25 MPF Expenditures
	15,363.68	Total unspent FY25 MPF

Travel Juneau Final FY25 Marine Passenger Fee - Crossing Guard Accounting Details

Quarterly CG Amount	89,700.00
Quarters/Year	<u>4.00</u>
CG Total	358,800.00
CG Spent	<u>(187,463.00)</u>
Remaining CG Funds to use for FY26	171,337.00

**Juneau Whale Humpbacks, Ecosystem Monitoring, and Long-Term Histories (HEALTH)
Project Status Update
9.30.2025**

Project activities during the reporting period July 1, 2024 to June 30, 2025 included:

- Setting up the grant through the University of Alaska Southeast and the University of Alaska Fairbanks
- Field work
- Data analysis
- Presentations and outreach at scientific and public venues
- Team meetings

Work conducted under this grant began after the award was fully executed on September 5, 2025. Field work during the Summer 2024 field season occurred through September 29, 2024. Using the University of Alaska Fairbanks vessel, the *Ishkeen*, we conducted surveys of the Juneau area to collect humpback whale photo-identification and behavioral data. During the reporting period for the 2025 field season, we conducted humpback whale surveys of the Juneau area from April 4 to June 30, 2025. We also collaborated with a local drone pilot experienced in flying over humpback whales to develop and test our methods for collecting photogrammetry data to assess body condition, behavioral data for assessing social strategies, and blow samples for assessing reproductive and stress hormone levels. Finally, we collaborated with the National Geographic Society Exploration Technology Lab to deploy the new Aquatic CRITTERCAM on humpback whales during a dedicated week-long effort in June. Overall, we made steady progress towards achieving our project goals during the reporting period by completing 12 field surveys, collecting photo-identification and behavioral data from 37 individual humpback whales, and collecting two sloughed skin samples. Fieldwork is on-going and as of this writing we are wrapping up our 2025 field season.

During the reporting period, we also shared our results with various scientific and public audiences (see below). Major outreach highlights included six presentations at the 24th Biennial Conference on the Biology of Marine Mammals in Perth Australia, creation and dissemination of the Juneau Whale HEALTH Fluke Update, and integration of project activities into the 2025 Juneau Flukes Catalog and NOAA's Marine Mammal Health and Stranding Response Program progress report.

Scientific Presentations

- Atkinson DeMaster, S., Melica, V., Teerlink, S., Moran, J., DeMaster, D., Mashburn, K.L., Pearson, H. Surviving with Change: Pregnancy, Calving and Annual Population Growth Rates of Humpback Whales in Alaska. In Proceedings of the 24th Biennial Conference on the Biology of Marine Mammals. Perth, Australia.
- Cheeseman T, ..., Moran J,, Pearson H, ..., Teerlink S, ..., Clapham P. Bellwethers of change: population modeling of North Pacific humpback whales from 2002 through 2021

reveals shift from recovery to climate response. In Proceedings of the 24th Biennial Conference on the Biology of Marine Mammals. Perth, Australia.

- Hoffman J, Atkinson DeMaster S, Pearson H, Pack A, West K, Lammers M, Lyman E. Quantifying Stress Hormones of Compromised Humpback Whales (*Megaptera novaeangliae*) between Breeding and Feeding Grounds in the North Pacific, 2013 – 2024. In Proceedings of the 24th Biennial Conference on the Biology of Marine Mammals. Perth, Australia.
- Hoffman, JA, Atkinson, S, Pearson, HC, Pack, AA, West, K, Lammers, M, Lyman, E. (2025) Stress hormones in compromised and uncompromised humpback whales (*Megaptera novaeangliae*), 2013 – 2024. Alaska Marine Science Symposium. Anchorage, AK.
- Lopez G, Pearson H. Environmental drivers of Juneau’s whales: Understanding Southeast Alaska’s biogeography by comparing oceanographic variables with humpback whale (*Megaptera novaeangliae*) sightings. In Proceedings of the 24th Biennial Conference on the Biology of Marine Mammals. Perth, Australia.
- Moran J, Neilson, C, Gabriele, J, Straley, B, Witteveen, L, Wild, S, Whelan, Y, Arimitsu, H, Riley, E, Fergusson, B, Drummond. 2025. Humpback whale birth rates reflect a recovering food supply in the Gulf of Alaska. Alaska Marine Science Symposium. Anchorage, Alaska, January.
- Pearson H, Atkinson DeMaster S, Maselko J, Mashburn K, Melica V, Moran J, Teerlink S. When the ocean went quiet: Assessing the response of humpback whales in Juneau, AK to a dramatic decrease in whale watching during the COVID-19 pandemic. In Proceedings of the 24th Biennial Conference on the Biology of Marine Mammals. Perth, Australia.

Public Presentations

- Moran, J. 2025. Using seabirds (and other clues) to identify whale prey: How to make an educated guess. Juneau Marine Naturalist training, Juneau, Alaska, May.
- Teerlink S. 2025. The skinny on the blubber: the who, what, where, when, & why of Juneau's humpback whales. Juneau Marine Naturalist Symposium, Juneau, Alaska, May.

Outreach Products

- Juneau Whale HEALTH Fluke Update, available [here](#). This informational pamphlet was distributed widely in Juneau through several channels including the Juneau Marine Naturalist Symposium, Travel Juneau, the University of Alaska Southeast offices of the Chancellor and Admissions, and NOAA.
- Juneau Whale HEALTH [website](#).

- The [2025 Juneau Flukes Catalog](#) includes lots of Juneau Whale HEALTH data, and includes acknowledgement and description of the study on Page 3.
- Contributions to NOAA's Marine Mammal Health and Stranding Response Program through documenting vessel strikes and entanglements and providing follow up sightings of entangled or injured humpback whales. These data are reported publicly in the [M/SI progress report](#).

Budget Update: 7/1/2024 – 6/30/2025

	Budget	Expense (through 6/30/2025)	Balance
Salary	52,521.00	1,215.00	51,306.00
Benefits	20,050.00	104.49	19,945.51
Travel	14,665.00	3,326.00	11,339.00
Contractual	38,360.00	12,691.23	25,668.77
Commodities	22,186.00	15,264.34	6,921.66
Capital Expenditures	5,000.00	-	5,000.00
F&A	7,218.00	1,522.66	5,695.34
Total	160,000.00	34,123.72	125,876.28



City and Borough of Juneau
City & Borough Manager's Office
155 Heritage Way
Juneau, Alaska 99801
Telephone: 586-5240 | Facsimile: 586-5385

TO: Chair Woll and Assembly Finance Committee
DATE: December 1, 2025
FROM: Katie Koester, City Manager
RE: Annual 4th of July Fireworks Show

The purpose of this memo is to plan for the Annual 4th of July fireworks show. Because of the amount of preparation that is necessary, a decision needs to be made now to adjust the FY26 budget which funds most of the July 2026 show. This will also provide the Manager guidance for preparing the FY27 budget.

Background

For years a volunteer group who refer to themselves as "the Juneau Fireworks Crew - JFC" have been putting on the impressive fireworks show that we all enjoy at the stroke of midnight on July 4th. CBJ has paid the merchant directly for the fireworks and Docks and Harbors has provided logistical support. Many individuals and businesses donate time and materials. The volunteers are required to adhere to rigorous safety standards to maintain their pyrotechnic operators permit issued by the State of Alaska.

In 2024 CBJ staff realized this is the only organization receiving Assembly grant funding that has this unique relationship where we pay vendors directly and don't interact with a formal organization (non-profit or business). This practice is in violation of our procurement code and exposes the City to significant liability. [Reference the February 5, 2025 AFC memo](#). With all other Assembly grants, CBJ signs an MOA with an organization that indemnifies the City. CBJ administration worked with a non-profit entity to host JFC, however for a variety of reasons that was not an arrangement JFC found acceptable. As a onetime measure, in 2025 the Assembly passed [Ordinance 2025-21](#) exempting the purchase of fireworks from the procurement code.

Based on the verbalized desire of JFC to form their own business and contract with the city as vendor, CBJ issued a Request for Information (RFI) in September to garner pricing information and address the necessary budget shortfall before issuing a Request for Proposal (RFP). This timing also provided JFC with sufficient time to form their business before an RFP would be issued. JFC was specifically notified and encouraged to respond with the best information they could. CBJ received no responses to the RFI. However, earlier this month JFC sent a letter to the Mayor and Manager informing us that forming a business that could cover the costs of operations and assume any associated liability was estimated at \$250,000-\$350,000.

Options

1. **Increase the annual budget for fireworks and issue an RFP.** For this option, direct staff to introduce an ordinance increasing the FY26 budget by \$305,000 for fireworks at the next Assembly meeting. After adoption of the ordinance, issue an RFP for the annual fireworks show. The bid can be awarded to the successful organization or business.
2. **Decide to not fund the annual fireworks show,** currently budgeted at \$45,000 in the FY26 budget. There may be costs associated with closing out the fireworks and associated infrastructure that CBJ should be prepared to cover.
3. **Maintain the status quo.** JFC is willing to proceed in their volunteer capacity. They have asked for additional support from CBJ for storage of fireworks and equipment and procurement of a barge. This would increase the budget in FY27 and require finding somewhere to safely store the fireworks, however the cost would be far less than if they had to form their own company. This option would also require an ordinance continuing to exempt the purchase of fireworks from the purchasing code and will leave the city exposed to liability.

Recommendation: Discuss options and direct staff on next steps.



MEMORANDUM

DATE: December 1, 2025

TO: Chair Woll and CBJ Finance Committee

FROM: Denise Koch, Engineering & Public Works Director

SUBJECT: FY2027 Legislative Capital Priorities Ranked

The annual Legislative Capital Priorities (LCP) process began on September 29, 2025 at the Public Works and Facilities Committee (PWFC). I then invited CBJ boards and commissions to provide feedback on the LCP report. The following boards and commissions provided feedback: Planning Commission, Systemic Racism Review Committee, Juneau Commission on Sustainability, Utilities Advisory Board, Docks & Harbors, Eaglecrest Board, Parks and Recreation Advisory Committee, Historic Resources Committee, the Juneau School District, and the Juneau Commission on Aging.

In November, Assembly members individually ranked LCP projects. The attached list is the average of the Assembly members' individual rankings. At least one member suggested that the following projects be removed from the LCP list: Eaglecrest Employee and Tourism Workforce Housing, Waterfront Juneau Douglas City Museum, and the Capital Civic Center.

At today's meeting, please discuss the overall rankings, break the tie on projects 15 and 16, and make any other desired changes to the list (i.e., changes to the order of ranking, removal of projects, addition of projects, etc.). The results from tonight's meeting will then be introduced at the December 15, 2025 Assembly meeting and adopted by the Assembly in January 2026.

The final list will then be discussed with members of the State delegation, staff, and CBJ Federal Lobbyist, Katie Kachel, at the January 2026 Legislative Breakfast. The final list will be submitted to the State as part of the CAPSIS process in February 2026.

Requested Action: Decide which project should be #15 and #16. Make any other desired edits to the draft FY27 Legislative Capital Priorities list. Direct staff to introduce the Legislative Capital Priorities at the next full Assembly meeting.

Enc: FY27 Legislative Capital Priorities_Assembly Avg Rankings

FY2027 Legislative Capital Priorities - Assembly Avg Rankings

FY27 Assembly Scoring (1 - 21)	FY26 Assembly Scoring (1 - 19)	Project Name:
1	1	Glacial Outburst Flood Response, Mitigation & Preparedness
2	2	Juneau Douglas North Crossing
3	3	Mendenhall Wastewater Treat. Plant Compliance: Fats, Oil, and Grease & Grit Removal
4	New	Transfer Station for Solid Waste
5	5	Pederson Hill Housing Development
6	8	JSD-Wide Security and Safety Upgrades
7	New	Gold Creek Flood Control Rehabilitation
8	6	Bartlett Emergency Department (ED) Renovation/Expansion
9	10	Statter Harbor Wave Attenuator (Formerly "Auke Bay New Breakwater")
10	12	Shore Power at Dock 16B
11	4	Telephone Hill Redevelopment
12	9	Lemon Creek Multimodal Path
13	7	Aak'w Village District Parking (formerly N. SOB parking garage)
14	13	Eaglecrest Employee & Tourism Workforce Housing
15 or 16	New	Fish Creek Road Resurface & Reconstruction
15 or 16	15	Jackie Renninger Park Development & Pipeline Skatepark Improvements
17	17	West Douglas Extension
18	18	North Douglas Boat Ramp Expansion
19	14	Capital Civic Center
20	19	Off-Road Vehicle (ORV) Park Development
21	16	Waterfront Juneau Douglas City Museum

AGENDA

CBJ Retreat

December 6, 2025

Location: Airport Alaska Room

8:30am – Doors open. Breakfast provided.

9:00am – 9:30am – Ice breaker

9:30am – 10:00am – FY25 status update & review

10:00am – 12:00pm – Overview of general fund services by department

12:00pm – 12:30pm – Break. Lunch provided.

12:30pm – 1:00pm – Communications and Engagement Plan for FY27 Budget Outreach

1:00pm – 2:30pm – FY 27 Budget Direction to Manager from Assembly

2:30pm – 4:30pm – Assembly Goals



Office of the Mayor
155 Heritage Way
Juneau, Alaska 99801
PHONE: (907) 586-5240
FAX: (907) 586-5385
Beth.Weldon@juneau.gov

Visitor Industry Task Force 2.0 - Mayor's Charge:

There is created within the City and Borough of Juneau (CBJ) a ten-member Visitor Industry Task Force (VITF). The committee is composed of two Assemblymembers and seven members representing the various facets of the community. The proposed members of the public are Kirby Day, Kirsia Hughes-Skandijs, Sarah Lowell, Matt Catterson, Meilani Schijvens, Adrienne (Ren) Scott, Shem Sooter (Docks & Harbors Liaison) and Jeremy Timothy. Ella Adkison shall serve as chair and Neil Steininger shall serve as Assembly liaison. The committee shall elect a vice chair from among its members at its first meeting.

Purpose

The purpose of the committee shall be to provide helpful advice to the Assembly and to advance community thinking on a range of visitor industry topics, including:

1. Revisit and update 2020 VITF recommendations and provide direction on ongoing policies and processes.
 - a. Refine recommendations that have not yet been accomplished. Some of the recommendations are very broad. The Task Force will review these recommendations and delete or refine those that are no longer feasible. New recommendations should be clear and achievable.
 - b. Some recommendations have become ongoing processes. Formally identify and define these activities.
2. Identify opportunities for managing impacts including infrastructure projects and policy directions.
 - a. Crowding and congestion downtown and in Auke Bay.
 - i. Identify barriers and pinch points causing congestion.
 - ii. Develop recommendations for moving visitors throughout downtown.
 - iii. Develop recommendations for traffic management and ship scheduling to help ease congestion.
 - b. Flightseeing
 - i. Panel discussion on past efforts and regulatory environment.
 - ii. Review existing documentation and past efforts and understand the legal and jurisdictional landscape around flightseeing.
 - iii. Make recommendations on operational or infrastructure improvements to help mitigate noise issues.
 - c. Whale watching
 - i. Review information on the legal and jurisdictional landscape around whale watching and what CBJ can and can't do to regulate whale watching.
 - ii. Review options and recommend a permitting or other regulatory program for whale watching in Juneau.
3. Develop a structure for revolving loan program to encourage investment in projects including clean energy, emission reduction, and other impact mitigation capital investments.

- a. Review program structure and administration.
 - b. Set loan program parameters.
- 4. Within a larger regional strategy discussion, develop a broad 10-year tourism direction for Juneau.
 - a. Review existing data including surveys and other sources. Discuss role of tourism in shaping local and regional economy.
 - b. Consider long-term criteria for Juneau including the specific conditions for Juneau to consider growth.
- 5. Identify visitor industry revenue opportunities
 - a. Review and compare CBJ's current fees and charges against benchmarks from other communities identified in the global fees study conducted by Port Communities of Alaska.
 - b. Make recommendations for potential fee changes based on findings.

Timeline

The members shall serve until completion of their tasks which are proposed to be completed and reported to the Assembly by June 15, 2026. The committee shall expire within six months of this date unless extended. The committee shall report to the Assembly Committee of the Whole as scheduled by the Deputy Mayor.

Meetings, Officers, Records, Quorum, Staff Support

The committee shall determine its meeting schedule according to its workload and at the call of the chair. All meetings shall be open to the public and advertised through the Municipal Clerk's office. A majority of the committee members shall constitute a quorum for the transaction of its business. The committee shall follow the procedures used by the Assembly for transaction of its business, as interpreted by the City Attorney as necessary. The committee shall keep a record of its meetings, transactions, findings, determinations and written public comments received, which shall be filed with the Municipal Clerk and be open to public inspection at reasonable times. The City Manager and City Attorney will provide staff support and assistance to the task force as appropriate.

Dated: November 26, 2025



Beth A. Weldon, Mayor City and Borough of Juneau

Juneau Fireworks Crew

c/o Bluhm Services ~ 3215 Tongass Blvd ~ Juneau, AK 99801

Ms. Katie Koester, City Manager
City and Borough of Juneau
155 Heritage Way
Juneau, AK 99801

November 7, 2025

Re: the Future of Community 4th of July Fireworks Shows

Dear Ms. Koester,

It probably seems like there is plenty of time ahead of us to plan for next year's 4th of July fireworks show, but given the changes that the City and Borough of Juneau (CBJ) has made in their approach to funding and sponsoring the annual show, there are actually quite a few crucial tasks that need to be accomplished in a short period of time.

Normally, at this point in the year we are engaged in communications with our fireworks distributors, volunteers, and businesses that donate their time and equipment to the production of the next show. We have put preparation for the 2026 show on hold because CBJ has given us no clear sense of how to proceed.

CBJ has invited us to several meetings to discuss approaches to future shows, with no outcome produced other than setting up funding for the 2025 show. As far as we can tell, no minutes were taken at the meetings. An RFI was issued by CBJ in August 2025 to gather information from any other interested parties in producing the annual fireworks display, which we understand had no responses. The Juneau Fireworks Crew (JFC) did not respond to this RFI since we had already provided the information requested in the RFI during the previous meetings with CBJ.

In lieu of CBJ providing minutes from the previous meetings, we are providing our record of the talking points discussed at the meetings.

REVIEW OF PREVIOUS DISCUSSION POINTS:

- 1) The annual fireworks show has been part of Juneau's community 4th of July celebration dating back to at least the 1940s, with the show always produced by a crew of dedicated volunteers, many with links to the mining industry or with expertise in explosives. In the early days, shows were hand-lit with torches by workers in firefighting turnout gear, with the lead pyrotechnician shouting orders. In modern times, pyrotechnic technology has improved safety considerably, allowing us to electronically wire all the explosives and fire them from a safe distance.

- 2) CBJ has provided funding for these annual fireworks shows, covering the costs of the explosives and other consumable items required to stage the show. The 2025 costs were approximately \$45,000.
- 3) CBJ would like to eliminate its liability regarding the annual 4th of July fireworks show.
- 4) CBJ wants indemnification to be provided by the fireworks display entity (whoever sets up and shoots the fireworks) for future fireworks shows, in addition to the coverage already provided by the fireworks distributor (which covers the show only, no setup or breakdown).
- 5) CBJ wants the fireworks display entity for future shows to perform coordination and contract negotiation for all services required to produce a fireworks show of the accustomed magnitude (e.g., tug service, barge service, storage, magazine, etc.), with CBJ's only role being to issue a single request for services followed by a contract with a single entity.
- 6) The Juneau Fireworks Crew (JFC) is currently a non-organized group of volunteers providing pyrotechnical licensing, permitting, and labor for the show. The crew has an annual roster of 12-30 volunteers that produce the show. We estimate that several thousand work-hours go into the production of each current show.
- 7) Volunteers are covered by the Volunteer Protection Act of 1997 and cannot be held liable for volunteer activities that are performed without negligence. It is in violation of federal regulations for CBJ to attempt to make volunteers personally liable for a CBJ event.
- 8) In its current configuration as volunteers, JFC cannot engage in rental negotiations or contracts on behalf of CBJ.
- 9) For JFC to indemnify CBJ against any liability for all activities related to the fireworks show, JFC would need to form a business and charge for the services provided.
- 10) Should JFC become a business and sign a contract to provide fireworks display services, JFC would be obligated to engage the services for all necessary aspects of the show (barge, tug, craning services, and so on). As a business, charges for proposed future shows cannot be based on hoping for the very favorable conditions that were present when the show was put on by a volunteer crew with donated services and equipment.
- 11) As a reminder, DIPAC has already informed us that their barge is now scheduled for other business uses during the summers, requiring that a different barge must be secured to stage future fireworks shows.
- 12) As stated in previous meetings, to produce a show of the accustomed size, with all liabilities, guarantees, and no free donations, would require \$250,000 - \$350,000 a year.

Along with laying out these past talking points, we need to communicate what we see as critical next steps to ensure that the community can continue to enjoy its annual fireworks show.

TASKS CBJ NEEDS TO ADDRESS TO CLOSE OUT 2025 ACTIVITIES

These tasks (previously brought to CBJ's attention) require either use of CBJ property or negotiation of a contract for use of non-CBJ property:

- 1) Storage Location for existing 24-foot container of fireworks racks and supplies. We have just been informed that this container is scheduled to be removed from the DIPAC barge on November 18th. It has no allocated storage location at this time.

- 2) Purchase of an explosives magazine and accessible location for this magazine to be stored.
- 3) Storage for all equipment that does not currently fit in existing 24-ft container.

Note that these items are time-sensitive, with the container coming off the barge in the next 2 weeks and winter weather conditions likely to develop soon.

CRITICAL NEXT STEPS TO HAVE A SHOW IN JULY 2026

- 1) CBJ needs to confirm that it requires indemnification for all future shows, is dissolving its existing volunteer partnership, and will be contracting out all future fireworks shows.
- 2) CBJ needs to approve a budget to cover all expenses for upcoming 4th of July fireworks shows in order to solicit an RFP to hire a contractor.
- 3) JFC needs to organize into a formal business to respond to a CBJ RFP. This may take up to 90 days to obtain. JFC will not proceed forward with organizing as a business until it knows CBJ will be producing a relevant RFP.
- 4) CBJ needs to produce an RFP for the 4th of July fireworks show, which is recommended to be for a period of no less than 5 years.

As outlined in past discussions, there are other ways and certainly less expensive options for producing the annual show, but they all require CBJ participation. Our understanding is that CBJ does not want to engage as a partner in providing the show and prefers to pay a contractor to take care of all aspects pertaining to the 4th of July fireworks show.

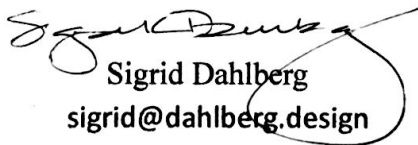
We look forward to hearing from you in a timely manner. Deadlines to order fireworks and secure a barge are approaching rapidly, and a failure to address these issues quickly is fully equivalent to a decision to cancel the show for next year. Please let us know your intent, your planned next steps, and how we might assist you in moving forward. The JFC is enthusiastic about continuing to provide a great and safe fireworks show for the community of Juneau.

Sincerely,

on behalf of the Juneau Fireworks Crew



Jason Bluhm
bluhmservices@yahoo.com



Sigrid Dahlberg
sigrid@dahlberg.design



Ron Flint
ron@nuggetoutfitter.com

cc: Mayor Beth Weldon, beth.weldon@juneau.gov
Mary Johns, mary.johns@juneau.gov