



Assembly Human Resources Committee Minutes

November 17, 2025 at 5:00 PM Centennial Hall/Zoom Webinar

A. CALL TO ORDER – HRC Chair Kelly called the Assembly Human Resources Committee to order at Centennial Hall & Zoom at 5:00 p.m.

B. LAND ACKNOWLEDGEMENT - ready by Assemblymember Hall

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

HRC Members Present: HRC Chair Paul Kelly, Christine Woll, Maureen Hall & Nano Brooks

HRC Members Absent: None

Staff/Others Present: Deputy Municipal Clerk Di Cathcart, Municipal Clerk Breckan Hendricks, Tech Clerk Kevin Allen, and Mayor Beth Weldon

D. APPROVAL OF AGENDA - agenda approved as presented.

E. APPROVAL OF MINUTES - minutes approved as presented.

1. **2025-09-22 Assembly HRC Minutes - Draft**

F. AGENDA TOPICS

1. **Douglas Advisory Board (DAB) Annual Report**

Committee members reviewed the Douglas Advisory Board (DAB) annual report, had no questions for the board and thanked DAB for their work.

MOTION: by Assemblymember Hall to accept the Douglas Advisory Board annual report and asked for unanimous consent. *Hearing no objection, motion passed.*

2. **Parks & Recreation Advisory Committee (PRAC) Annual Report**

HRC members reviewed the Parks & Recreation Advisory Committee's annual report and had some questions for the PRAC. Unfortunately, the PRAC Chair, Ryan O'Shaughnessy, was unable to attend the meeting; Clerk staff will forward those questions to the Chair as well as invite him to the January HRC meeting.

Ms. Woll wanted to know if Parks & Recreation had seen any push back from the community or the Douglas Neighborhood now that the Treadwell Disc Golf course is installed and in use. Ms. Woll also requested an update on how it is going for the department and the PRAC since the consolidation of the various Parks &

Recreation Advisory Boards (Treadwell Arena Advisory Board, Aquatics Board, & Jensen-Olson Arboretum Board).

Ms. Hall asked for clarification if Pickleball was on hold at Marie Drake Gym.

MOTION: by Assemblymember Woll to accept the Parks and Recreation Advisory Committee annual report and asked for unanimous consent. *Hearing no objection, motion passed.*

3. Juneau Commission on Sustainability (JCOS) Annual Report & Appointments

Per [Resolution 2755](#), the Commission shall be comprised of nine members appointed by the Assembly, plus one liaison from the Assembly and one from the Planning Commission. The liaisons shall not have the power to vote and shall not be counted in determining whether a quorum of the Commission is present. Membership shall reflect environmental, social, economic and governmental perspectives, unified by the common interest in sustainability.

Committee members reviewed the Juneau Commission on Sustainability (JCOA) annual report, had no questions for the board and thanked JCOS for their work.

MOTION: by Assemblymember Brooks to accept the Juneau Commission on Sustainability's annual report and asked for unanimous consent. *Hearing no objection, motion passed.*

CURRENT JCOS ROSTER

There are currently three seats for terms beginning immediately and ending June 30, 2028; incumbents, Marian Call and Nick Waldo, have reapplied, as well as one member of the general public.

MOTION: by Assemblymember Woll that the Assembly Human Resources Committee forward to the full Assembly for approval, the reappointment of **Marian Call** and **Nick Waldo** and the appointment of **Ariel Hasse-Zamudio**, all to terms beginning immediately and ending June 30, 2028 to the Juneau Commission on Sustainability and asked for unanimous consent. *Hearing no objection, motion passed.*

4. Juneau Commission on Aging Appointments

Per [Resolution 2944](#); the JCOA shall consist of nine voting members appointed from the general public. Members shall be appointed to staggered two-year terms. The assembly shall appoint members from a diverse population of people with knowledge of issues relating to aging or with expertise on health, housing, transportation, finances, insurance, and other areas of concern for seniors in Juneau. At least five public members shall be 65 years of age or older. Four public members shall serve without restriction as to age.

CURRENT JCOA ROSTER

There are currently four seats up for action on the Juneau Commission on Aging, two general public seats for unexpired terms ending December 31, 2025. Since these are within 6-months of the terms ending, HRC members can appoint the applicants to finish the unexpired terms and fill the full 2-year terms, which run from January 1, 2026 to December 31, 2027; as well as two 65+ seats up for full terms running January 1, 2026 to December 31, 2027.

MOTION: by Assemblymember Hall that the Assembly Human Resources Committee forward to the full Assembly for approval, the reappointment of **Linda Kruger** and **Diane Kyser** to the Juneau Commission on Aging 65+ seats for full terms running January 1, 2026 to December 31, 2027 and the appointments of **Rhonda Ward** and **John Brett** to general public seats on the Juneau Commission on Aging for unexpired terms

beginning immediately and ending December 31, 2025 and to full terms beginning January 1, 2026 and ending December 31, 2027 since the partial terms are within 6-months of ending, and asked for unanimous consent.

Hearing no objection, motion passed.

5. Juneau Economic Development Council (JEDC) Board Appointments

Per [Resolution 2136](#) (JEDC) Board Members serve staggered three-year terms and may serve two consecutive terms. Article Four, Section 2, Paragraph E, of JEDC Bylaws, states:

“The JEDC shall publish notice of vacancies on the JEDC Board of Directors. The JEDC Board or a recruitment committee will review and may interview candidates for the JEDC Board of Directors. The JEDC Board will forward the names of recommended candidates to the CBJ Assembly. The CBJ Assembly will appoint JEDC board members.” The JEDC applicants are included in the Human Resources Committee packet along with a memo from JEDC Executive Director Brian Holst outlining the process and recommendation.

MOTION: by Assemblymember Brooks that the Assembly Human Resources Committee forward to the full Assembly for approval the appointment of **Melissa Beedle** and **James Greene** both to At-Large seats and the reappointment of **Trenton English** to an Organized Labor seat, all to full terms on the Juneau Economic Development Council Board beginning immediately and ending October 31, 2028 and asked for unanimous consent. **Hearing no objection, motion passed.**

6. Setting Dates for Empowered Board Interviews: Bartlett Regional Hospital Board & Planning Commission

Committee members discussed dates for the Planning Commission and Bartlett Regional Hospital Board interviews/appointments; December 17th was the preferred date to hold interviews. Chair Kelly will bring December 17th & 18th to the full Assembly for final date setting.

G. STANDING COMMITTEE TOPICS-FOR DISCUSSION AS MEETING TIME ALLOWS

1. Discussion on Boardmembers Serving Past Term End Date & Vacancies on Empowered Boards

Included in the packet is [Resolution 2686](#) Advisory Rules of Procedure and [Resolution 2986](#) Assembly Rules of Procedure for reference. Clerk staff added this topic to the January Assembly HRC meeting for further discussion.

H. STAFF REPORTS - None

I. COMMITTEE MEMBER COMMENTS - None

J. NEXT MEETING DATE December 15, 2025 at 5pm, Centennial Hall/Zoom

K. SUPPLEMENTAL MATERIALS - None

L. ADJOURNMENT

With no further business to come before the committee, meeting adjourned at 5:31 p.m.