



# ASSEMBLY HUMAN RESOURCES COMMITTEE MINUTES

July 28, 2025 at 6:00 PM

Centennial Hall/Zoom Webinar

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<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899  
101 Egan Dr. - Centennial Hall

A. **CALL TO ORDER** - HRC Chair Adkison called the Assembly Human Resources Committee to order at Centennial Hall and via Zoom at 6:02 p.m.

B. **LAND ACKNOWLEDGEMENT** - read by Assemblymember Bryson

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. **ROLL CALL**

**HRC Members Present:** HRC Chair Ella Adkison, Wade Bryson, Neil Steininger, and Maureen Hall

**HRC Members Absent:** None

**Staff/Others Present:** Deputy Municipal Clerk Di Cathcart, Municipal Clerk Breckan Hendricks, and Tech Clerk Kevin Allen

D. **APPROVAL OF AGENDA** - Agenda approved as presented

E. **APPROVAL OF MINUTES** - Minutes approved as presented

1. **2025-06-09 Assembly HRC Minutes - Draft**

2. **2025-06-23 Full Assembly as HRC Minutes - Draft**

3. **2025-07-23 Full Assembly as HRC Minutes - Draft**

F. **AGENDA TOPICS**

1. **Historic Resources Advisory Committee (HRAC) Annual Report & Appointment**

**HRAC Annual Report for 2024 - Submitted by HRAC on June 10 , 2025**

The HRC accepted the Annual Report from the Historic Resources Advisory Committee and thanked the committee for its work over the last year.

**HRAC Appointment**

Per [Ordinance 2025-16](#), the Historic Resources Advisory Committee (HRAC) shall consist of seven (7) members appointed by the Assembly for three-year terms. To the extent possible, committee membership shall consist of archaeologists, historians, architects, people knowledgeable in the customs and language of the Tlingit and Haida people,

owners of locally recognized historic property and the general public. HRAC shall meet on an as-needed basis and at least four times annually.

**Current HRAC [Roster](#)**

There is one vacant seat for a term running July 1, 2025 - June 30, 2028 and one application in the HRC packet.

**MOTION:** by Mr. Bryson that the Assembly Human Resources Committee forward to the full Assembly for approval, the appointment of Cameron Pike to a term beginning immediately and ending June 30, 2028 to the Historic Resources Advisory Committee and asked for unanimous consent. *Hearing no objection, motion passed.*

**2. Local Emergency Planning Committee (LEPC) Appointment**

Per [Resolution 2974](#), the LEPC serves as a community coalition advising staff on emergency management issues, reviews the emergency response plan for CBJ and functions, when necessary, as the Local Emergency Planning Committee under SARA Title III. The Assembly nominates applicants, and final appointments are made by the State Emergency Response Commission.

**Local Emergency Planning Committee - [Current Roster](#)**

Community Group/Seat 9 is up for action with Juneau Animal Rescue/Animal Control Officer Young-Bayer replacing JAR/Animal Control Officer Mazouch.

**MOTION:** by Ms. Hall that the Assembly Human Resources Committee forward to the full Assembly for approval, the recommendation to forward to the State of Alaska Emergency Response Commission the appointment of Thomas Young-Bayer, Community Group Seat 9, for a term beginning immediately and ending December 31, 2027, and asked for unanimous consent. *Hearing no objection, motion passed.*

**G. STAFF REPORTS** None

**H. STANDING COMMITTEE TOPICS-FOR DISCUSSION AS MEETING TIME ALLOWS –** No Discussion

1. **Review of Boards/Committees: current board legislation, membership numbers/terms, recruitment, and creating diversified boards/committees to better reflect Juneau's population.**
2. **2025 Assembly Goal 4a: Adopt a naming policy that acknowledges Juneau's history and indigenous culture.**

**I. COMMITTEE MEMBER COMMENTS** - None

**J. NEXT MEETING DATE** August 18, 2025 at 5:00 p.m.

**K. ADJOURNMENT**

With no further business to come before the committee meeting adjourned at 6:10 p.m.