



REGULAR ASSEMBLY MEETING 2025-19 (REORGANIZATION MEETING)

October 27, 2025 at 6:00 PM

Centennial Hall Ballroom #3/Zoom Webinar

<https://juneau.zoom.us/j/91515424903> or 1-253-215-8782 Webinar ID: 915 1542 4903

Submitted by:

Katie Koester, City Manager

A. FLAG SALUTE

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

D. SPECIAL ORDER OF BUSINESS

1. Introduction of Exchange Students

2. ASSEMBLY REORGANIZATION

Swearing in of New Assemblymembers
Assemblymember Nathaniel "Nano" Brooks

ROLL CALL

Election of Deputy Mayor
Seat Reorganization

E. APPROVAL OF MINUTES

1. September 22, 2025 Regular Assembly 2025-18 Minutes - Draft

F. MANAGER'S REQUEST FOR AGENDA CHANGES

1. Removal of Public Hearing Item #4 Ordinance 2025-01(b)(M)

The City Manager requests that Item #4 – Ordinance 2025-01(b)(M) *An Ordinance Appropriating \$762,900 to the Manager for Renovations to Support the Capital City Fire and Rescue Sobering Center at the St. Vincent de Paul Steel Street Facility; Funding Provided by*

General Funds and Hospital Funds be removed from the Public Hearing portion of the agenda.

This ordinance is duplicative of Ordinance 2025-01(b)(N), with the primary difference being the funding sources. Since the publication of the agenda, Bartlett Regional Hospital has approved full funding for the renovations, making the use of General Funds unnecessary. Therefore, Ordinance 2025-01(b)(M) is no longer required and is recommended for withdrawal.

G. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS (Limited to no more than 20 minutes, with each speaker limited to a length of time set by the Mayor not to exceed three minutes.)

H. CONSENT AGENDA

1. **Public Request for Consent Agenda Changes Other Than Ordinances for Introduction**
2. **Assembly Request for Consent Agenda Changes**
3. **Assembly Action**

A) Ordinances for Introduction

- 1) **Ordinance 2025-41 An Ordinance Authorizing the Eaglecrest Ski Area to Enter Into a Franchise and Permit Agreement with Alaska Rainforest Sanctuary, LLC dba Kawanti Adventures, for Operating the Alaska Zipline Adventure Canopy Tour.**

This ordinance authorizes a five-year Franchise Agreement for Kawanti Adventures to operate the Alaska Zipline Adventure Canopy Tour at Eaglecrest. This ordinance updates Ordinance 2023-22 to provide a new five-year timeframe and removes the requirement for annual renewal of the permit. This will allow Kawanti to pursue funding to make necessary upgrades and improvements to their infrastructure.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- 2) **Ordinance 2025-01(b)(P) An Ordinance Appropriating \$320,200 to the Manager for the Wetlands Rescue Vehicle Capital Improvement Project; Funding Provided by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) and Airport Capital Reserve Funds.**

This ordinance would appropriate \$300,200 of Federal Aviation Administration Airport Improvement Program grant funds and \$20,000 in local Airport matching funds to the Wetlands Rescue Vehicle CIP. This appropriation would provide for the purchase of a Marsh Master MM-2MX for wetland rescue and off-pavement emergency response. The vehicle would enhance access and patient extraction in tidal/wetland areas while preserving Aircraft Rescue and Firefighting vehicle readiness on paved surfaces.

The Airport Board of Directors approved this ordinance at the October 9, 2025 meeting.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

3) Ordinance 2025-01(b)(Q) An Ordinance Appropriating \$1,097,875 to the Manager for the Motor Grader and Vacuum Truck Capital Improvement Project; Funding Provided by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) and Airport Capital Reserve Funds.

This ordinance would appropriate \$1,037,875 of Federal Aviation Administration Airport Improvement Program grant funds and \$60,000 in local Airport matching funds to the Motor Grader and Vacuum Truck CIP. This appropriation would provide for the purchase of a motor grader and a glycol recovery vacuum truck. The new machinery would replace aging snow removal equipment, allowing for sustainable and reliable winter operations.

The Airport Board of Directors approved this ordinance at the October 9, 2025 meeting.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

B) Liquor/Marijuana Licenses

These liquor and marijuana license actions are before the Assembly to either protest or waive its right to protest the license actions.

Liquor License — Transfer of Location & Ownership

Transfer From: Breeze-In Corporation d/b/a Douglas Island Breeze-In

Location From: 3370 Douglas Hwy

Transfer To: Juneau Supermarket LLC d/b/a Foodland IGA

Location To: 615 W. Willoughby Ave

License Type: Package Store License: #662

Liquor License — Renewal

Licensee: Goldbelt Aerial Tramway, LLC d/b/a Timberline Bar & Grill

License Type: Beverage Dispensary License: #3720 Location: 490 S. Franklin ST 1800 ft level - Mt. Roberts Tram

Licensee: Genuine Ventures LLC d/b/a Tracy's King Crab Shack

License Type: Restaurant/Eating Place (seasonal) License: #4584 Location: No Premises

Marijuana License — Renewal

Licensee: Prestige WorldWide Mgmt. LLC d/b/a Glacier Valley Enterprises

License Type: Standard Marijuana Cultivation Facility License: #13221 Location: 8505 Old Dairy Rd Suite 2

Licensee: Prestige WorldWide Mgmt. LLC d/b/a Glacier Valley Shop

License Type: Retail Marijuana Store License: #13217 Location: 8505 Old Dairy Rd Suite 1

Licensee: Taku Horticulture Company LLC d/b/a Taku Horticulture Company LLC

License Type: Standard Marijuana Cultivation Facility License: #12176 Location: 1758 Anka

St. Bldg A1.

Licensee: Top Hat Concentrates Inc. d/b/a Top Hat Concentrates

License Type: Marijuana Concentrate Manufacturing Facility License: #10271 Location: 2315 Industrial Blvd. Suite B

Licensee: ForgetMeNot Enterprises, Inc. d/b/a Southeast Essentials

License Type: Marijuana Product Manufacturing Facility License: #13222

Staff from the Police, Finance, Fire, Public Works (Utilities) and Community Development Departments reviewed the above licenses and recommended the Assembly waive its right to protest these applications. Copies of the documents associated with these licenses are available in hard copy upon request to the Clerk's Office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor and marijuana license actions.

I. PUBLIC HEARING

1. Ordinance 2025-01(b)(E) An Ordinance Transferring \$3,500,000 from CIP H51-113 Waterfront Seawalk to P41-105 Marine Park Improvements.

This ordinance would transfer \$3,000,000 of State Marine Passenger Fee funds from the Waterfront Seawalk CIP to the Marine Park Improvements CIP. This transfer would provide funding for the most recent project estimate. The original transfer amount requested was \$3.5 million but was reduced during the Public Works and Facilities Committee (PWFC) action on September 8, 2025, then subsequently adjusted to \$3 million during the September 29, 2025 Committee of the Whole meeting. Resolution 4030 would amend the amount in the ordinance title from \$3.5 million to \$3.0 million. The current project work is estimated to be \$10 million. Sufficient funds will remain in the Waterfront Seawalk CIP for currently anticipated work. The Marine Park Improvements CIP is an eligible use of passenger fees.

The Public Works and Facilities Committee reviewed this request at the [June 2, September 8](#), and [September 29, 2025, meetings](#). The Committee of the Whole approved this request at the [September 29, 2025, meeting](#). The Systemic Racism Review Committee reviewed this ordinance at its [September 23, 2025, meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

A) Resolution 4030 A Resolution Amending the Title of Ordinance 2025-01(b)(E).

This Resolution amends the title of Ordinance 2025-01(b)(E) to reflect the revised appropriation amount of \$3,000,000 for Marine Park Improvements, as directed by the Assembly during the Committee of the Whole meeting on [September 29, 2025](#). The original ordinance requested \$3,500,000. The amended ordinance will be titled Ordinance 2025-01(b)(E)am.

The City Manager recommends that the Assembly adopt this resolution, provided that Ordinance 2025-01(b)(E) as amended is approved and adopted by the Assembly.

2. Ordinance 2025-01(b)(R) An Ordinance Transferring \$5,000,000 from CIP D12-051 Capital Civic Center to CIPs D14-105 HESCO Barriers Additional Phases and D24-102 HESCO Maintenance and Repairs.

This ordinance would transfer \$5,000,000 of General funds and Hotel-Bed tax funds from the Capital Civic Center (CCC) CIP to the HESCO Barriers Additional Phases CIP and the HESCO Maintenance and Repairs CIP. \$4,000,000 of the funds would contribute toward ongoing overall project costs (i.e., site preparation, armoring, environmental, installation, legal, etc.) for HESCO barrier installation along areas of the Mendenhall River that do not currently have barriers. \$1,000,000 of the funds would contribute toward ongoing maintenance and repairs of the existing HESCO barriers and associated armoring. These funds were originally appropriated to the CCC CIP to act as federal or state grant match for the project, but no grant has been secured so the funds have remained unspent.

The Committee of the Whole reviewed this request at the September 8, 2025 meeting. The Systemic Racism Review Committee reviewed this ordinance at its [September 23, 2025, meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

3. Ordinance 2025-01(b)(N) An Ordinance Appropriating \$762,900 to the Manager for Renovations to Support the Capital City Fire and Rescue Sobering Center at the St. Vincent de Paul Teal Street Facility; Funding Provided by Hospital Funds.

The St. Vincent de Paul Teal Street facility currently used for the CCFR Sobering Center requires significant structural rehabilitation to improve the experience and safety for both clients and employees in order to continue operations. The Sobering Center is a vital community health program that serves Juneau's vulnerable populations while reducing demand on emergency services at Bartlett Regional Hospital. This ordinance appropriates \$762,900 for capital improvements to adapt the facility for the Sobering Center's long-term operational needs.

During the September 23, 2025 meeting, the Hospital Board of Directors passed a motion to pay for the Sobering Center renovations with hospital fund balance, the total of which will be applied to the voluntary repayment of the \$2 million general fund grant appropriated in fiscal year 2024.

The Assembly Finance Committee reviewed this request at the September 3, 2025 meeting and directed staff to prepare an appropriating ordinance for introduction to the full Assembly. The Systemic Racism Review Committee reviewed this ordinance at

its [September 23, 2025, meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

4. Ordinance 2025-01(b)(M) An Ordinance Appropriating \$762,900 to the Manager for Renovations to Support the Capital City Fire and Rescue Sobering Center at the St. Vincent de Paul Teal Street Facility; Funding Provided by General Funds and Hospital Funds.

The St. Vincent de Paul Teal Street facility currently used for the CCFR Sobering Center requires significant structural rehabilitation to improve the experience and safety for both clients and employees in order to continue operations. The Sobering Center is a vital community health program that serves Juneau's vulnerable populations while reducing demand on emergency services at Bartlett Regional Hospital. This ordinance appropriates \$762,900 for capital improvements to adapt the facility for the Sobering Center's long-term operational needs.

The Assembly Finance Committee reviewed this request at the [September 3, 2025 meeting](#) and directed staff to prepare an appropriating ordinance for introduction to the full Assembly. The Systemic Racism Review Committee reviewed this ordinance at its [September 23, 2025, meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

5. Ordinance 2025-29 An Ordinance Amending City and Borough of Juneau Code Relating to Reports of Outside Employment by Borough Employees.

This is a housekeeping ordinance requested and drafted by the Department of Law to codify the timeframes and requirements for submission of reports of outside employment. The ordinance clarifies that a report of outside employment or service must be submitted to a department director before employment or service commences. Employees must further report any change to this employment or service when the change occurs. The Department of Law will maintain the records pursuant to retention policies.

The Systemic Racism Review Committee reviewed this ordinance at its [September 23, 2025, meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

6. Ordinance 2024-01(b)(BB) An Ordinance Appropriating \$4,261,464 to the Manager to Fund the City and Borough of Juneau and Bartlett Regional Hospital's Fiscal Year 2025 Public Employees' Retirement System (PERS) Contribution; Funding Provided by the Alaska Department of Administration.

This ordinance would appropriate \$4,261,464 for the State of Alaska's FY2025 4.76%

PERS benefit rate paid on-behalf of the CBJ and BRH, distributed as follows:

Bartlett Regional Hospital	\$ 2,220,943
City and Borough of Juneau	\$ 2,040,521

Funding is provided by the Alaska Department of Administration, authorized by passage of HB268 during the 2025 legislative session.

This is a housekeeping ordinance to properly account for these on-behalf contributions to the state-managed retirement fund and has no impact on the CBJ or BRH's finances.

The Systemic Racism Review Committee reviewed this ordinance at its [September 23, 2025, meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

7. Ordinance 2025-01(b)(J) An Ordinance Appropriating \$125,000 to the Manager for Fiscal Year 2026 Cold Weather Emergency Shelter Operations; Funding Provided by General Funds.

This ordinance appropriates \$125,000 of additional general funds for Cold Weather Emergency Shelter (CWES) operations this year. The CWES operates from October 15 through April 15 and is Juneau's only low barrier emergency shelter. The shelter's primary cost is personnel, and it is scheduled to operate this year with 10 FTE. Additional costs this year were included to account for sick leave coverage to comply with Ballot Measure 1 in last year's state election. Our contractor budgets an additional 20% for overtime associated with coverage during emergencies, peak guest nights, and staffing shortages. Other significant costs in CWES operations include facility costs (janitorial, laundry, blankets), food, and transportation. Assuming nightly operation and an average of 55 guests/night, FY26 CWES operations will cost approximately \$43.3 per guest, per night.

The Systemic Racism Review Committee reviewed this ordinance at its [September 23, 2025, meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

8. Ordinance 2025-01(b)(H) An Ordinance Appropriating \$1,857,300 to the Manager for the City and Borough of Juneau's Fiscal Year 2026 Marine Engineers Beneficial Association (MEBA) and Unrepresented Employee Negotiated Wage Increases; Funding Provided by Various Sources.

This ordinance appropriates \$1,857,300 for CBJ's FY26 Marine Engineers Beneficial Association (MEBA) and Unrepresented Employee negotiated wage increases. The FY26 Adopted Budget included 2% of the 3% wage increase approved for the current

year. This appropriation provides authority for the remaining 1%, along with lump-sum payments of \$2,750 per employee (prorated for part-time staff), and increases to standby pay, shift differentials, and tool allowances.

Negotiated wage and benefit adjustments for FY27 and FY28 will be included in the Manager's Proposed Budget for each respective year.

The Assembly approved the MEBA labor agreements at its [Special Assembly meeting on June 11, 2025](#). The Systemic Racism Review Committee reviewed this ordinance at its [September 23, 2025, meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

9. Ordinance 2025-01(b)(L) An Ordinance Appropriating \$15,000 to the Manager for the Departure Lounge ADA Elevator Capital Improvement Project; Funding Provided by Airport Capital Reserve Funds.

This ordinance would appropriate \$15,000 to the Departure Lounge ADA Elevator CIP. These funds would contribute toward architecture costs to identify locations and associated expenses for an elevator in the Departure Lounge. The total cost of the design and installation is currently estimated at \$2.5M and has been deemed eligible for Federal Aviation Administration (FAA) funding.

The Airport Board of Directors reviewed this at the [September 11, 2025 meeting](#). The Systemic Racism Review Committee reviewed this ordinance at its [September 23, 2025, meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

10. Ordinance 2025-01(b)(O) An Ordinance Appropriating \$25,000 to the Manager for the Air Traffic Control Tower Capital Improvement Project; Funding Provided by Airport Capital Reserve Funds.

This ordinance would appropriate \$25,000 to the Air Traffic Control Tower (ATCT) CIP. The ATCT is airport-owned but federally operated, which limits traditional funding for structural improvements. It has been announced that federal funding may be made available for projects that are ready to begin work. Funds appropriated through this ordinance would allow the airport to begin preliminary design work, ensuring the Airport is well positioned to compete for and secure this rare funding opportunity.

The Airport Board of Directors reviewed this at the [September 11, 2025 meeting](#). The Systemic Racism Review Committee reviewed this ordinance at its [September 23, 2025, meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

11. Ordinance 2025-38 An Ordinance Amending Chapter 3.15, Special Offices, to Include Non-Departmental Office Designation.

This ordinance designates the department utilized by Finance to recognize revenue and expenses not associated with a regular department, all capital projects and debt service funds as a special office in the CBJ Code. The establishment of "Non Departmental" in code allows the transfer of unencumbered budget and funding between capital projects by the manager per CBJ Charter 9.11(b). Transfer requests for capital projects will continue to be brought to the Assembly on the consent agenda.

This ordinance was reviewed and forwarded to the Assembly by the Assembly Finance Committee at its [September 3, 2025, meeting. The Systemic Racism Review Committee reviewed this ordinance at its September 23, 2025, meeting.](#)

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

J. UNFINISHED BUSINESS

K. NEW BUSINESS

1. Recommended Protest of Restaurant/Eating Place Liquor License #816 Renewal El Sombrero Inc.

The CBJ Finance Department has recommended protest of liquor license renewal (#816 El Sombrero Inc.) per CBJ [20.25.025\(b\)\(1\)](#) for non-compliance with Sales Tax [*a 2024 4th Quarter outstanding balance of \$3,699.84 from the most recent filing following the sale of the building*]. Due to Municipal Elections and Assembly Reorganization, this recommended protest did not go before the Assembly Human Resources Committee for review and instead is before the full Assembly on whether to let the recommended protest stand or to waive the right to protest.

The State of Alaska Alcohol & Marijuana Control Office (AMCO) allows local governing bodies a 60-day comment period on all liquor and marijuana licenses throughout the borough. AMCO's 60-day comment period from the local governing body to recommend protest or to waive protest ends November 3, 2025.

Clerk Note: *If the Licensee comes into compliance by close of business Monday, October 27, 2025, staff will notify the Assembly, the protest will be removed, and this license will move from New Business to the Consent Agenda (Liquor/Marijuana Licenses).*

L. STAFF REPORTS

1. October 7, 2025 CBJ Municipal Election Report to the Assembly

2. 2026 CBJ Assembly Meeting Calendar

Draft calendar for Assembly review and approval.

M. ASSEMBLY REPORTS

1. Mayor's Report**A) Visitor Industry Task Force 2.0 Charging Document**

[Materials will be added to the packet under Supplemental Materials prior to the Monday, October 27 meeting date]

2. Committee, Liaison Reports, Assemblymember Comments and Questions**3. Presiding Officer Reports****N. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS****O. EXECUTIVE SESSION****1. City Attorney and City Manager Compensation**

Suggested Motion: I move that the Assembly enter into Executive Session for the purpose of discussing personnel matters which may tend to prejudice the reputation or character of those persons being discussed, namely City Manager Katie Koester and City Attorney Emily Wright.

P. SUPPLEMENTAL MATERIALS**1. 2025-2026 CBJ Assembly Seniority List****2. 2025-2026 Assembly Committee and Liaison Appointments - Approved 10/27/2025****Q. INSTRUCTION FOR PUBLIC PARTICIPATION**

The public may participate in person or via Zoom webinar. Testimony time will be limited by the Mayor based on the number of participants. **Members of the public that want to provide oral testimony via remote participation must notify the Municipal Clerk prior to 4pm the day of the meeting by calling 907-586-5278 and indicating the topic(s) upon which they wish to testify.** For in-person participation at the meeting, a sign-up sheet will be made available at the back of the Chambers and advance sign-up is not required. Members of the public are encouraged to send their comments in advance of the meeting to BoroughAssembly@juneau.gov.

R. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, e-mail: city.clerk@juneau.gov.



ASSEMBLY MEETING 2025-18

DRAFT - MINUTES

September 22, 2025 at 6:00 PM

Centennial Hall Ballroom #3/Zoom Webinar

MEETING NO. 2025-18: The Regular Meeting of the City and Borough of Juneau Assembly was called to order at 6:02 p.m. by Mayor Weldon. The meeting was conducted as a hybrid format, allowing for both in-person attendance and virtual participation via Zoom webinar

A. FLAG SALUTE – Led by Deputy Mayor Smith

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

Assemblymembers Present: Mayor Beth Weldon, Deputy Mayor Smith, Assemblymembers Wade Bryson, Alicia Hughes-Skandijs, Christine Woll, Paul Kelly, Ella Adkison, Neil Steininger, and Maureen Hall.

Assemblymembers Absent: None

Staff Present: City Manager Katie Koester, City Attorney Emily Wright, Municipal Clerk Breckan Hendricks, Finance Director Angie Flick (Zoom) and Meeting Clerk Kevin Allen.

D. SPECIAL ORDER OF BUSINESS - None

E. APPROVAL OF MINUTES

1. **August 15, 2025 Special Assembly 2025-16 Minutes - Draft**

2. **August 18, 2025 Regular Assembly 2025-17 Minutes – Draft**

MOTION by Mr. Kelly to approve the August 15, 2025, Special meeting minutes and asked for unanimous consent. Hearing no objection, the minutes were approved.

MOTION by Mr. Kelly to approve the August 18, 2025, Regular meeting minutes with minor incidental corrections as amended and asked for unanimous consent. Hearing no objection, the minutes were approved.

F. MANAGER'S REQUEST FOR AGENDA CHANGES - None

G. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS (Limited to no more than 20 minutes, with each speaker limited to a length of time set by the Mayor not to exceed three minutes.)

Maureen Conerton, a Telephone Hill resident, speaking on behalf of herself, her husband Jeff Brown, and other Telephone Hill residents, provided an update on their housing situation. She stated that residents are having difficulty finding new housing, particularly older individuals, and requested additional time to relocate.

Catherine Fritz, a downtown Juneau resident, requested delaying eviction of Telephone Hill residents until a development plan is finalized, stressing the need for the right developer partnership and careful planning as outlined in the 2023 Telephone Hill Study.

Joshua Adams, a Fritz Cove resident, expressed concerns about CBJ's fiscal decisions, including funding priorities and housing demolition. He encouraged support for ballot items 1 and 2 and endorsed Nano Brooks for Assembly.

Betty Adams, requested delaying the Telephone Hill decision until after the election and engineering review, and suggested reallocating demolition funds to other community priorities.

Tony Tengs, a downtown Juneau resident, compared the size of affordable housing at Fireweed Place to potential development on Telephone Hill, noting spatial constraints and expressing concerns about meeting affordable housing goals.

Mark Whitman, a Douglas resident, urged the Assembly to preserve Telephone Hill, opposed evictions and demolition, and warned of withdrawing financial support if the city proceeds with the current plan.

Lisa Daugherty, a North Douglas resident, expressed concerns about proceeding with demolition before securing a developer and suggested issuing a Request for Interest (RFI) first. She opposed using affordable housing funds for demolition and recommended focusing on alternative parcels for affordable housing development, with Telephone Hill lots sold as-is to generate tax revenue.

Page Bridges, a downtown Juneau resident, highlighted community support for Telephone Hill residents and recommended hiring a manager to allow them to remain and pay rent until a development plan is completed.

Samuel Pham, a Lemon Creek resident, expressed frustration over the planned eviction of seniors from Telephone Hill, the \$9 million demolition cost, and the absence of a confirmed developer. He urged the Assembly to show more compassion and consider alternative housing options.

Shannon Greene, a Valley resident, addressed concerns about recent political violence against Charlie Kirk and urged the Assembly to issue a proclamation supporting free speech, peaceful assembly, and respectful civic discourse. She highlighted the importance of leadership in fostering community dialogue.

Carlos Candiente, a downtown Juneau resident, raised concerns about EMS response and police conduct related to an incident involving Chris [Williams], citing inadequate medical assessment and lack of accountability. He noted a 13- to 15-minute span on bodycam footage showing medics' delayed or insufficient care. He called for improvements in EMS services and for police officers to wear body cameras at all times.

Mark Halstead, a Douglas resident, expressed concern that city spending on projects like Pederson Hill, Telephone Hill, and the new city hall will increase his costs, forcing rent increases that may impact housing affordability and resident retention in Juneau.

Gladys Andersen, a Valley resident, questioned City Hall funding, highlighted voter opposition, and urged reprioritizing spending away from projects like Telephone Hill to address community needs without raising taxes or cutting services.

Kim Metcalfe discussed the Telephone Hill development plan's parking assumptions, expressing skepticism about proposed car-free living options and urged the Assembly to reconsider the project.

Skip Gray, a former Telephone Hill resident, disputed claims that the houses are beyond repair, stating they are well-built and comparable in condition to other local homes, and expressed concern about the limited time given to speak.

Jim Simard, a downtown Juneau resident, referenced the 1984 Telephone Hill Historic Site Survey, emphasizing the collective historical significance of the buildings. He urged the Assembly to complete a Section 106 review before proceeding with any demolition.

Susan Clark, a resident from the Flats, noted that the engineering and geotechnical report for Telephone Hill has not been completed and stated that work is on hold until after demolition. She expressed concern that redevelopment plans are proceeding without necessary engineering assessments.

Dave Hanna, urged the Assembly to reconsider the Telephone Hill plan, acknowledging community concerns. He also raised safety issues on Gastineau Avenue following a recent landslide, advocating for reopening and maintaining emergency access to prevent potential loss of life.

Bruce Simonson, a resident of Star Hill, expressed disappointment that the Assembly lacks a viable plan or contracted project for developing Telephone Hill following demolition. He

noted no developers responded with viable proposals for high-density housing and urged the Assembly to postpone action until a credible plan is in place. He invited follow-up questions later.

Cindy Fuller, a resident from out the road, criticized the City and Borough's past development efforts at Lena Subdivision, Pederson Hill, and Ridgeview, highlighting failed affordable housing outcomes despite significant taxpayer investment. She questioned the value of investing more in Telephone Hill, given its small size and downtown congestion, and called for full transparency and comprehensive data in multi-million dollar decisions.

Joey Bosworth, a West Juneau resident, opposed capping the mill rate, noting that city revenue funds key amenities like trails, pools, and the ski area. He stressed that reducing revenue could harm Juneau's appeal to young people and families.

Beth Leibowitz, a North Douglas resident, opposed the \$9 million demolition of viable housing and objected to using her property taxes for this purpose.

Dawn Hammand, a valley resident, opposed demolishing historic homes on Telephone Hill. Proposed letting displaced seniors keep their homes at current rents and called the plan offensive to longtime residents.

Shoshana Seligman, a resident of Telephone Hill, expressed hope the Assembly will acknowledge any mistakes regarding the Section 106 review and engineering work, and urged transparency about the oversight. She asked if the Assembly can respond openly to these concerns.

Paul Burke, a Telephone Hill resident who helped build the tram, expressed disappointment that the community's voice is ignored. Emphasized the value of the area's history and urged the Assembly to preserve it.

Nola Lamkin, a downtown Juneau resident, urged the Assembly to reconsider the Telephone Hill plan, calling the \$9 million demolition wasteful and destructive to a historic, cherished area. She suggested the funds would be better spent addressing homelessness. She expressed concern over lack of future vision for the site and noted community rejection of a new City Hall despite urgent needs.

Manager Koester provided an overview of the Telephone Hill process and timeline. She explained that Juneau received Telephone Hill in the legislative session of 2022 and delayed evictions to allow public input. Studies showed the buildings are in poor condition with safety issues. The city aims for high-density housing, but developer interest is low due to site challenges. The Assembly approved \$5.5 million for demolition and site prep to attract developers. Bids will be sought by late 2025, with demolition planned to start in December. The city will continue working with developers before deciding next steps.

Ms. Woll asked if there are concerns about the site's ability to support the planned housing and what further engineering steps will be taken. Manager Koester replied that the site has supported large buildings before and they will conduct core sampling and geotechnical analysis before blasting. More detailed engineering will follow during actual design phases. While unexpected challenges can arise, they expect engineering solutions to be feasible.

Ms. Hughes-Skandijs asked if unforeseen issues could still emerge after demolition and core sampling. Manager Koester acknowledged it's possible, as every project faces surprises, but they have no specific concerns now.

Mr. Smith asked about the applicability of Section 106 of the National Historic Preservation. Attorney Wright explained that Sections 106 and 110K apply only to federal or state actions involving funding, and CBJ is not bound by these but conducted a similar voluntary historical review. Section 106 is a review process that neither mandates stopping nor proceeding with a project. Section 110K addresses anticipatory demolition, which is rare and requires proof of intent. If the city demolishes before selling to a developer, only the city is liable, not the developer.

Mr. Smith then asked if the current approach could jeopardize future federal or state funding for development at Telephone Hill. Attorney Wright stated it would not.

Mayor Weldon asked about plans to preserve heirloom roses and plants on the site, suggesting contacting Jensen-Olson Arboretum or transplanting them elsewhere. Manager Koester replied that they are aware and considering ways to care for and preserve some of those species.

Ms. Woll acknowledged public concerns about the lack of a current plan and high costs. She emphasized that developers need certainty before committing and that investing money now is necessary to ensure affordable housing and control over the project. She referenced housing crisis lessons showing the importance of taking financial risks to address shortages.

Ms. Hughes-Skandijs thanked the public for their engagement and reflected on the long, complex history of the project. She recognized the emotional difficulty of replacing existing homes but stressed the need to trade smaller housing for denser, affordable options given Juneau's housing crisis. She sees this as a crucial, bold step despite the challenges.

Mr. Smith highlighted the urgent need for housing and the Assembly's responsibility to balance community benefit against difficult trade-offs. He supports moving forward on Telephone Hill as a key opportunity to address the housing shortage.

Ms. Hall expressed sympathy for elderly residents facing displacement, acknowledging the emotional and practical hardship of moving late in life. She urged community support for

affected neighbors and affirmed her support for the decision based on her research and experience.

Mayor Weldon acknowledged the historic significance of the site but emphasized the urgent need for denser housing downtown. She shared developer feedback that multi-family projects require demolishing existing houses, noting challenges like asbestos removal. Despite past setbacks, she reaffirmed the Assembly's commitment to addressing the housing crisis.

H. CONSENT AGENDA

1. **Public Request for Consent Agenda Changes Other Than Ordinances for Introduction**
2. **Assembly Request for Consent Agenda Changes**

Mr. Kelly requested to pull Capital Access Bid Award No. 26-006 for a public hearing. Mayor Weldon requested to pull Resolution 4028, which amends the CBJ Personnel Rules to convert Eaglecrest employees to the CBJ pay plan, noting that members of the public wished to testify on the matter.

3. **Assembly Action**

MOTION by Mr. Steininger to table Ordinance 2025-01b(E)b related to Marine Park redesign and referred it back to the Public Works & Facility Committee (PWFC) for reconsideration, citing concerns about the design process and public input. ***Hearing no objection, the motion was adopted by unanimous consent.***

MOTION by Mr. Smith to adopt the consent agenda as amended. ***Hearing no objection, the motion was adopted by unanimous consent.***

A) **Ordinances for Introduction**

- 1) **Ordinance 2025-29 An Ordinance Amending City and Borough of Juneau Code Relating to Reports of Outside Employment by Borough Employees.**

This is a housekeeping ordinance requested and drafted by the Department of Law to codify the timeframes and requirements for submission of reports of outside employment. The ordinance clarifies that a report of outside employment or service must be submitted to a department director before employment or service commences. Employees must further report any change to this employment or service when the change occurs. The Department of Law will maintain the records pursuant to retention policies.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

2) Ordinance 2024-01(b)(BB) An Ordinance Appropriating \$4,261,464 to the Manager to Fund the City and Borough of Juneau and Bartlett Regional Hospital's Fiscal Year 2025 Public Employees' Retirement System (PERS) Contribution; Funding Provided by the Alaska Department of Administration.

This ordinance would appropriate \$4,261,464 for the State of Alaska's FY2025 4.76% PERS benefit rate paid on-behalf of the CBJ and BRH, distributed as follows:

Bartlett Regional Hospital	\$ 2,220,943
City and Borough of Juneau	\$ 2,040,521

Funding is provided by the Alaska Department of Administration, authorized by passage of HB268 during the 2025 legislative session.

This is a housekeeping ordinance to properly account for these on-behalf contributions to the state-managed retirement fund and has no impact on the CBJ or BRH's finances. **The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.**

3) Ordinance 2025-01(b)(H) An Ordinance Appropriating \$1,857,300 to the Manager for the City and Borough of Juneau's Fiscal Year 2026 Marine Engineers Beneficial Association (MEBA) and Unrepresented Employee Negotiated Wage Increases; Funding Provided by Various Sources.

This ordinance appropriates \$1,857,300 for CBJ's FY26 Marine Engineers Beneficial Association (MEBA) and Unrepresented Employee negotiated wage increases. The FY26 Adopted Budget included 2% of the 3% wage increase approved for the current year. This appropriation provides authority for the remaining 1%, along with lump-sum payments of \$2,750 per employee (prorated for part-time staff), and increases to standby pay, shift differentials, and tool allowances.

Negotiated wage and benefit adjustments for FY27 and FY28 will be included in the Manager's Proposed Budget for each respective year.

The Assembly approved the MEBA labor agreements at its [Special Assembly meeting on June 11, 2025](#).

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

4) Ordinance 2025-01(b)(J) An Ordinance Appropriating \$125,000 to the Manager for Fiscal Year 2026 Cold Weather Emergency Shelter Operations; Funding Provided by General Funds.

This ordinance appropriates \$125,000 of additional general funds for Cold Weather Emergency Shelter (CWES) operations this year. The CWES operates from October 15 through April 15 and is Juneau's only low barrier emergency shelter. The shelter's primary cost is personnel, and it is scheduled to operate this year with 10 FTE. Additional

costs this year were included to account for sick leave coverage to comply with Ballot Measure 1 in last year's state election. Our contractor budgets an additional 20% for overtime associated with coverage during emergencies, peak guest nights, and staffing shortages. Other significant costs in CWES operations include facility costs (janitorial, laundry, blankets), food, and transportation. Assuming nightly operation and an average of 55 guests/night, FY26 CWES operations will cost approximately \$43.3 per guest, per night.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

5) Ordinance 2025-01(b)(L) An Ordinance Appropriating \$15,000 to the Manager for the Departure Lounge ADA Elevator Capital Improvement Project; Funding Provided by Airport Capital Reserve Funds.

This ordinance would appropriate \$15,000 to the Departure Lounge ADA Elevator CIP. These funds would contribute toward architecture costs to identify locations and associated expenses for an elevator in the Departure Lounge. The total cost of the design and installation is currently estimated at \$2.5M and has been deemed eligible for Federal Aviation Administration (FAA) funding.

The Airport Board of Directors reviewed this at the [September 11, 2025 meeting](#).

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

6) Ordinance 2025-01(b)(M) An Ordinance Appropriating \$762,900 to the Manager for Renovations to Support the Capital City Fire and Rescue Sobering Center at the St. Vincent de Paul Teal Street Facility; Funding Provided by General Funds and Hospital Funds.

The St. Vincent de Paul Teal Street facility currently used for the CCFR Sobering Center requires significant structural rehabilitation to improve the experience and safety for both clients and employees in order to continue operations. The Sobering Center is a vital community health program that serves Juneau's vulnerable populations while reducing demand on emergency services at Bartlett Regional Hospital. This ordinance appropriates \$762,900 for capital improvements to adapt the facility for the Sobering Center's long-term operational needs.

The Assembly Finance Committee reviewed this request at the [September 3, 2025 meeting](#) and directed staff to prepare an appropriating ordinance for introduction to the full Assembly.

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

7) Ordinance 2025-01(b)(N) An Ordinance Appropriating \$762,900 to the Manager for Renovations to Support the Capital City Fire and Rescue Sobering Center at the St. Vincent de Paul Teal Street Facility; Funding Provided by Hospital Funds.

The St. Vincent de Paul Teal Street facility currently used for the CCFR Sobering Center requires significant structural rehabilitation to improve the experience and safety for both clients and employees in order to continue operations. The Sobering Center is a vital community health program that serves Juneau's vulnerable populations while reducing demand on emergency services at Bartlett Regional Hospital. This ordinance appropriates \$762,900 for capital improvements to adapt the facility for the Sobering Center's long-term operational needs.

The Assembly Finance Committee reviewed this request at the [September 3, 2025, meeting](#) and directed staff to prepare an appropriating ordinance for introduction to the full Assembly.

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

8) Ordinance 2025-01(b)(O) An Ordinance Appropriating \$25,000 to the Manager for the Air Traffic Control Tower Capital Improvement Project; Funding Provided by Airport Capital Reserve Funds.

This ordinance would appropriate \$25,000 to the Air Traffic Control Tower (ATCT) CIP. The ATCT is airport-owned but federally operated, which limits traditional funding for structural improvements. It has been announced that federal funding may be made available for projects that are ready to begin work. Funds appropriated through this ordinance would allow the airport to begin preliminary design work, ensuring the Airport is well positioned to compete for and secure this rare funding opportunity.

The Airport Board of Directors reviewed this at the [September 11, 2025 meeting](#).

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

9) Ordinance 2025-40 An Ordinance Amending Title 49 Land Use Code Relating to Reasonable Accommodation, Zoning Maps, Subdivisions on Arterials, And Remove References to Committees and Programs No Longer in Existence.

The rewrite of Title 49, Land Use Code, is a multi-phase project. Phase 1 is focused on updates that are not dependent on the ongoing rewrite of the Comprehensive Plan. This ordinance is part of the second wave of Phase 1 amendments for the project. The first wave (Ordinance 2025-15am) was adopted by the Assembly in April 2025.

Ordinance 2025-40 creates a process for granting reasonable accommodations to Title 49 to ensure equal access to housing under the Federal Fair Housing Act; allows for parcels adjacent to arterial streets to be subdivided based on the standards of the underlying zone district (current code requires subdivided lots to meet D-1 standards regardless of zone district which is a major barrier to development); modernizes the zoning map code to allow for the use of a digital map as the official zoning map of the Borough; allows the CDD Director to revise the official zoning map to reflect changes resulting from naturally occurring changes to land like erosion or accretion; and removes references to committees and programs no longer in existence (i.e., Subdivision Review Committee,

Coastal Management Program).

The Ad Hoc Title 49 Advisory Committee discussed and supported the development of a text amendment for the concepts included in Ordinance 2025-40 at their [February 13, 2025, meeting](#). The ordinance will be presented at the Lands, Housing, & Economic Development Committee on [September 29, 2025](#), for discussion.

The City Manager recommends the Assembly introduce the ordinance, refer it to the Planning Commission for a 60-day comment period and set it for public hearing at the December 15, 2025, regular Assembly meeting.

10) Ordinance 2025-38 An Ordinance Amending Chapter 3.15, Special Offices, to Include Non-Departmental Office Designation.

This ordinance designates the department utilized by Finance to recognize revenue and expenses not associated with a regular department, all capital projects and debt service funds as a special office in the CBJ Code. The establishment of "Non Departmental" in code allows the transfer of unencumbered budget and funding between capital projects by the manager per CBJ Charter 9.11(b). Transfer requests for capital projects will continue to be brought to the Assembly on the consent agenda.

This ordinance was reviewed and forwarded to the Assembly by the Assembly Finance Committee at its [September 3, 2025, meeting](#).

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

11) Ordinance 2025-01(b)(E)(b) An Ordinance Transferring \$1,800,000 from CIP H51-113 Waterfront Seawalk to P41-105 Marine Park Improvements.

This ordinance would transfer \$1,800,000 of State Marine Passenger Fee funds from the Waterfront Seawalk CIP to the Marine Park Improvements CIP. This transfer would provide funding for the most recent project estimate. The original transfer amount requested was \$3.5 million but was subsequently reduced per the Public Works and Facilities Committee action on September 8, 2025, which removed the clamshell covering from the project. The current project work is estimated to be \$8.75 million. Sufficient funds will remain in the Waterfront Seawalk CIP for currently anticipated work. The Marine Park Improvements CIP is an eligible use of passenger fees.

The Public Works and Facilities Committee reviewed this request at the [June 2, 2025](#), and [September 8, 2025](#) meetings.

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

Ordinance 2025-01(b)(E)(b) was tabled and referred to the Public Works & Facilities Committee.

12) Ordinance 2025-01(b)(R) An Ordinance Transferring \$5,000,000 from CIP D12-051 Capital Civic Center to CIPs D14-105 HESCO Barriers Additional Phases and D24-102 HESCO Maintenance and Repairs.

This ordinance would transfer \$5,000,000 of General funds and Hotel-Bed tax funds from the Capital Civic Center (CCC) CIP to the HESCO Barriers Additional Phases CIP and the HESCO Maintenance and Repairs CIP. \$4,000,000 of the funds would contribute toward ongoing overall project costs (i.e., site preparation, armoring, environmental, installation, legal, etc.) for HESCO barrier installation along areas of the Mendenhall River that do not currently have barriers. \$1,000,000 of the funds would contribute toward ongoing maintenance and repairs of the existing HESCO barriers and associated armoring. These funds were originally appropriated to the CCC CIP to act as federal or state grant match for the project, but no grant has been secured so the funds have remained unspent.

The Committee of the Whole reviewed this request at the September 8, 2025 meeting. **The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.**

B) Resolutions

1) Resolution 4025 A Resolution Amending the Rate and Fare Structure for the Capital Transit System.

The Public Works and Facilities Committee (PWFC) met on July 14 and August 4, 2025, to consider improvements to Capital Transit accessibility.

At the [July 14 meeting](#), PWFC approved a motion to broaden the definition of “treating professional” eligible to certify VIP Pass applications. This change responds to feedback from Gastineau Human Services, noting that some state-authorized providers, especially in behavioral health, were previously excluded. At the [August 4 meeting](#), PWFC passed a motion to make Capital Transit fare-free on all municipal and state election days to support voter access.

The City Manager recommends the Assembly adopt this Resolution.

2) Resolution 4028 A Resolution Amending the City and Borough of Juneau Personnel Rules to Convert Eaglecrest Employees to the City and Borough of Juneau Pay Plan and Implement Changes to Modern Human Resources Practices.

This resolution would approve changes to CBJ Personnel Rules, which, along with the collective bargaining agreements, govern the rights and responsibilities of CBJ employees. The revised rules are set forth in the attachment to the resolution and would apply to employees, unless there is a provision otherwise covering a bargaining unit member in a collective bargaining agreement.

The majority of the proposed changes to the Personnel Rules involve converting Eaglecrest employees to the CBJ pay plan and the manner in which the conversion will

occur. There are also housekeeping changes to the Personnel Rules to modernize the language in the rules. These changes were reviewed and approved by the Assembly Finance Committee at the [September 3, 2025, meeting](#) and the costs associated with these changes have been previously approved and incorporated into the fiscal year 2026 budget by the Assembly.

The City Manager recommends the Assembly adopt this Resolution.

Resolution 4028 was pulled off the consent agenda and move to Public Hearing Item #2.

Public Comment

Dave Hanna voiced concerns that moving Eaglecrest employees to the city pay plan will slow hiring, reduce flexibility, and create an unsustainable future. He suggested privatization as a solution.

Ms. Woll asked if his concerns were mainly about cost or operations. Mr. Hanna responded both, cost and the slow city hiring process.

Mr. Craig Simmons, Eaglecrest General Manager, acknowledged the concerns but said the benefits outweigh challenges. He noted hiring timelines won't change since they already use the city process and is confident instructor pay issues can be resolved. Mr. Simmons confirmed the Eaglecrest Board unanimously supports adopting the city pay plan after HR and finance review. He said the change will align Eaglecrest pay with the rest of the city, improving recruitment efforts, though it won't fix all hiring problems.

Assembly Action

MOTION by Deputy Mayor Smith to adopt Resolution 4028 regarding the conversion of the Eaglecrest employees to the City and Borough of Juneau pay plan and asked for unanimous consent. ***Hearing no objection, the motion was adopted by unanimous consent.***

3) Resolution 4029 A Resolution Deappropriating \$540,348 from the Eaglecrest Fiscal Year 2026 Operating Budget.

Eaglecrest's FY26 adopted personnel services budget included a 40% increase to address wage scale challenges and support recruitment and retention. At the direction of the Assembly Finance Committee, staff worked with Eaglecrest to evaluate converting Eaglecrest positions to the CBJ classification and compensation plan. This conversion was subsequently approved by the Eaglecrest Board of Directors on August 26, 2025, and by the Assembly Finance Committee on September 3, 2025. The conversion is projected to cost \$540,348 less than the adopted FY26 Eaglecrest personnel services budget. This resolution would deappropriate the excess budget authority from Eaglecrest's FY26 operating budget.

The Assembly Finance Committee reviewed and referred this request to the Regular

Assembly during the September 3, 2025 meeting.

The City Manager recommends the Assembly adopt this resolution.

- 4) Resolution 3001 A Resolution Authorizing the City and Borough of Juneau to Participate in the Community Development Block Grant Program from the Alaska Department of Community and Economic Development, with Southeast Childhood Collective for the Design of a Family Center – Phase 1.**

Each year, the City and Borough of Juneau is eligible to sponsor a local project for the U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) Program facilitated through the State of Alaska Department of Commerce, Community, and Economic Development (DCCED). CDBG competitive grants are single-purpose project grants with a maximum of \$850,000 per community.

CBJ received two applications for the FY26 Community Development Block Grant. After review at the September 8, 2025 Assembly Lands Housing and Economic Development Committee meeting, the Committee motioned by unanimous consent for a resolution of support be drafted for the Southeast Childhood Collective Family Center Phase 1 project and forwarded to the full assembly.

Southeast Childhood Collective proposes to use CDBG funds for the architectural design, schematic drawings, and construction documents for the Southeast Childhood Collective Family Center Phase 1.

Printed grant applications, with original signatures must be delivered to DCCED by the deadline expected to be the first week of December 2025.

The City Manager recommends the Assembly adopt this Resolution.

- 5) Resolution 3096 A Resolution Authorizing the Installation of a Lone Sailor Statue Along the Waterfront and Authorizing the City Manager to Enter into a Memorandum of Agreement with Pioneers of Alaska for Installation and Maintenance of the Statue.**

This resolution would authorize the City Manager to enter into a Memorandum of Agreement with Pioneers of Alaska for Installation and Maintenance of the Lone Sailor statue. Pioneers of Alaska (Igloo 6) have presented a plan to erect a statue of the Lone Sailor along the Juneau waterfront. The “United States Navy Memorial” oversees the casting of the statue and detailed specifications for placement. The Pioneers require support of the Assembly to place the statue on CBJ property in order to advance the US Navy Memorial process. Assembly approval would enable the Pioneers to commence fundraising activities. The Docks & Harbors Board and Central Council of Tlingit & Haida Indian Tribes of Alaska (CCTHITA) have reviewed the Pioneers proposal and support the initiative.

This resolution was first presented to the Public Works & Facilities Committee (PWFC) on [March 17, 2025](#), and subsequently forwarded to the Historic Resources Advisory

Committee (HRAC). HRAC reviewed the resolution at its [April 2, 2025, meeting](#) and approved the motion to support the placement of the statue. The PWFC then reviewed both the ordinance and HRAC's letter of support at its [April 21, 2025, meeting](#), and forwarded the ordinance to the full Assembly with the condition that Docks & Harbors and the Pioneers of Alaska consult with relevant groups.

The City Manager recommends the Assembly adopt this Resolution.

C) Liquor/Marijuana Licenses

These liquor and marijuana license actions are before the Assembly to either protest or waive its right to protest the license actions.

Liquor License — Renewal

Licensee: Juneau Yacht Club Inc. d/b/a Juneau Yacht Club

License Type: Club License: #5747 Location: 1301 Harbor Way

Licensee: Barnaby Brewing Company LLC d/b/a Barnaby Brewing Company

License Type: Brewery Manufacturer License: #5524 Location: 165 Shattuck Way

Licensee: Amalga Distillery LLC d/b/a Amalga Distillery

License Type: Distillery Manufacturer License: #5506 Location: 134 N. Franklin St.

Licensee: PINZ LLC d/b/a PINZ

License Type: Recreational Site License: #5095 Location: 608 W. Willoughby Ave.

Licensee: Alaska Travel Adventures Inc. d/b/a Alaska Travel Adventures

License Type: Recreational Site - Seasonal License: #4881 Location: 9999 Glacier Hwy.

Licensee: Alaska Travel Adventuress Inc. d/b/a Gold Creek Salmon Bake

License Type: Recreational Site - Seasonal License: #3409 Location: 1061 Salmon Creek Ln

Licensee: Sandbar Inc. d/b/a Sandbar and Grille

License Type: Beverage Dispensary License: #2844 Location: 2525 Industrial Blvd.

Licensee: Midnight Ninja Ventures Inc. d/b/a Lupo

License Type: Restaurant Eating Place License: #2175 Location: 120 2nd St. Suite B

Licensee: Molly Venture's Inc. d/b/a McGivney's Sports Bar & Grill

License Type: Beverage Dispensary License: #2728 Location: 9101 Mendenhall Mall Rd

Marijuana License — Renewal

Licensee: The Mason Jar LLC d/b/a The Mason Jar LLC

License Type: Retail Marijuana Store License: #38398 Location: 5690 Glacier Hwy Unit 19

Licensee: The Mason Jar LLC d/b/a The Mason Jar LLC

License Type: Retail Marijuana Store License: #28102 Location: 613/619 W. Willoughby Ave.

Licensee: The Mason Jar LLC d/b/a The Mason Jar LLC

License Type: Retail Marijuana Store License: #13279 Location: 2771 Sherwood Ln Unit E

Licensee: Treadwell Herb Company LLC d/b/a Treadwell Herb Company LLC

License Type: Retail Marijuana Store License: #33270 Location: 824 Front St. Douglas

Staff from the Police, Finance, Fire, Public Works (Utilities) and Community Development Departments reviewed the above licenses and recommended the Assembly waive its right to protest these applications. Copies of the documents associated with these licenses are available in hard copy upon request to the Clerk's Office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor and marijuana license actions.

D) Bid Awards

1) Bid Award No. 26-002 Term Contract for CBJ Paratransit Services Contractor

The intent of this project is to enter a five-year term contract with a qualified contractor who, under the direction of CBJ Capital Transit, will operate the CBJ CAPITAL AKcess services program.

Funding Source: Capital Transit Operations, Contractual Services

Commitment: \$797,978.32

Bid opened on the subject project on August 18, 2025. The Protest Period ended 4:30 p.m. on August 21, 2025.

The following bids were received:

Bidder	Total Bid
Ground Transport Solutions Inc. (GTS)	\$797,978.32
Catholic Community Service (CCS)	\$1,141,556.00

With the concurrence of the Capital Transit Superintendent, the CBJ Purchasing Division recommends an award to Ground Transport Solutions Inc. (GTS) based on having the lowest responsive and responsible bid price in the amount of \$797,978.32 per year, based on Total Bid.

The City Manager recommends approval of this bid award.

Bid Award No. 26-002 was pulled off the consent agenda and moved to Public Hearing Item #1.

Public Comment

Terry Baker, a downtown Juneau resident, thanked the Assembly and expressed concern about Caravan losing its contract, praising their dedication and compassion with several examples. She contrasted this with poor service from Yellow Cab.

Mr. Kelly asked what services matter most for future contracts. Ms. Baker highlighted reliable rides for the elderly and noted issues with Yellow Cab refusing service to wheelchair users.

Ms. Hughes-Skandijs asked Manager Koester about steps if a contractor fails to meet expectations. Manager Koester confirmed the city monitors contracts and can terminate if needed.

Ms. Woll asked what criteria besides price are used in bidding. Manager Koester responded bidders must meet ADA requirements and service standards outlined in the RFP.

Mr. Smith confirmed with staff that Ground Transport Solutions is a responsible and responsive bidder that we believe to be capable of meeting the contract's requirements.

Assembly Action

MOTION by Deputy Mayor Smith to adopt Bid Award 26-002 Term Contract for CBJ Paratransit Services Contractor. *Hearing no objection, the motion was adopted by unanimous consent.*

E) Transfers

1) Transfer Request 2522 A Transfer of \$2,500 from CIP D12-100 Lemon Creek Multimodal Path to CIP D24-099 Safe Streets for All (SS4A).

This housekeeping request would transfer \$2,500 from the Lemon Creek Multimodal Path CIP to the Safe Streets for All (SS4A) CIP. This transfer would provide for expenses on the project that were incurred prior to the Federal Highway Administration grants' period of performance, making the expenses ineligible for reimbursement. The Lemon Creek Multimodal Path CIP will retain sufficient funds for current planned work.

The Manager recommends approval of this transfer.

2) Transfer Request 2601 A Transfer of \$3,668,830 from Various CIPs to CIPs R72-184 Taku Boulevard - Loop to Poplar, R72-185 Calhoun Pedestrian Bridge, and R72-186 Bear Creek Culvert - 1st Douglas.

This request would transfer \$3,668,830 from various CIPs to new CIPs Taku Boulevard - Loop to Poplar, Calhoun Pedestrian Bridge, and Bear Creek Culvert - 1st Douglas. This transfer would provide funding for projects that are ready to begin work repairing and replacing street infrastructure. Calhoun Avenue Improvements, Hospital Drive Improvements and Tongass Boulevard – Trinity to Loop are ready to be closed and remaining funds are not needed. All other projects transferring funds will retain sufficient funding for currently scheduled project work.

The Public Works and Facilities Committee reviewed this request at the [August 4, 2025 meeting](#).

The Manager recommends approval of this transfer.

3) Transfer Request 2602 A Transfer of \$27,244 from CIP A50-102 Terminal Construction to CIP A50-104 Ramp Improvements & RON.

This request would transfer \$27,244 of Airport Funds from the Terminal Construction CIP to the Ramp Improvements & RON CIP. These funds would contribute toward the modification of previously installed light poles on the 121 apron to meet Federal Aviation Administration (FAA) height requirements. The modification work is not FAA reimbursable. The work associated with the design correction is estimated to cost \$72,244. DOWL and Morris Engineering Group have offered to provide a total of \$45,000 to offset the costs, leaving \$27,244 remaining to be covered by Airport funds. The Terminal Construction CIP will retain sufficient funds for current project work.

The Airport Board approved this request at the [September 11, 2025 meeting](#).

The Manager recommends approval of this transfer.

4) Transfer Request 2603 A Transfer of \$100,00 from CIP D24-101 Emergency Services Grant Coordination to D24-102 HESCO Maintenance and Repairs.

This request would transfer \$100,000 of Sales Tax funds from the Emergency Services Grant Coordination CIP to the HESCO Maintenance and Repairs CIP. These funds were appropriated through the Fiscal Year 2026 CIP Resolution 3093(b) to support work performed by the Grants Manager position. This position was eliminated in FY26, and these funds are no longer necessary. The funds would be used toward ongoing HESCO barrier maintenance and repairs.

The Manager recommends approval of this transfer.

I. PUBLIC HEARING

1. Ordinance 2025-01(b)(F) An Ordinance Appropriating \$735,000 to the Manager for the Dzantik'i Heeni Playground Capital Improvement Project; Funding Provided by General Funds.

This ordinance would appropriate \$735,000 of general funds to the Dzantik'i Heeni Playground CIP. These funds would contribute toward the design and construction of ADA improvements at the Dzantik'i Heeni School playground. Project work would include the design and installation of safety surfacing for the pre-K and K-5 play equipment, a concrete ADA sidewalk, and fencing around the playground to create a safer and more accessible facility for children of all abilities. This appropriation does not cover the cost of playground equipment. The Juneau School District will spearhead fundraising efforts for the playground equipment.

This project was discussed at the Joint Assembly and Juneau School District Facilities Committee meeting on May 6, 2025. This project was discussed and referred to the Assembly Finance Committee at the Regular Assembly Meeting on July 28, 2025. The Assembly Finance Committee reviewed this ordinance at the [August 6, 2025, meeting](#). The Systemic Racism Review Committee reviewed this ordinance at its [August 19, 2025, meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

Public Comment – None

Assembly Action

MOTION by Mr. Bryson moved to adopt Ordinance 2025-01(b)(F), appropriating \$735,000 to the Manager.

OBJECTION by Mr. Steininger for the purpose of his own motion.

MOTION by Mr. Steininger to table Ordinance 2025-01(b)(F) until October 27, citing uncertainty over pending ballot initiatives and potential impacts on City revenues and school funding.

Manager Koester indicated the delay could tighten the timeline but likely would not prevent next season's construction. Superintendent Hauser and Director Germain from the Juneau School District noted that postponing the decision could hinder their ability to meet fundraising and equipment ordering deadlines needed for installation before the next school year.

Mr. Bryson, Ms. Hughes-Skandijs, and Ms. Hall opposed delaying, emphasizing the project's importance for equity in the Lemon Creek area and its long-standing community support.

Mr. Steininger then withdrew his motion to table, having made his point about fiscal caution. The Assembly approved Ordinance 2025-01(b)(F) without objection.

MOTION by Mr. Bryson to adopt Ordinance 2025-01(b)(F) An Ordinance Appropriating \$735,000 to the Manager for the Dzantik'i Heeni Playground Capital Improvement Project; Funding Provided by General Funds. ***Hearing no objection, the motion was adopted by unanimous consent.***

2. Ordinance 2025-39 An Ordinance Authorizing the Negotiation and Execution of a Purchase of Two Floors of the Michael J. Burns Building and Formation of a Commercial Condominium Association.

The current City Hall is not large enough to house the CBJ downtown workforce, which has led the CBJ to lease office space since the 1980s. The buildings that the CBJ has historically leased are either no longer available for lease or have lease rates and building conditions that are unfavorable as office spaces. The Burns Building is large enough for CBJ offices and Assembly Chambers. The 2023 Proposition 1, a general obligation bond to build a new city hall, was estimated to cost a total of \$43.3 million dollars. The acquisition of the Burns Building is a cost-effective solution to meet the need for CBJ offices and provides the opportunity for the existing City Hall and leased office space to be redeveloped to meet the community goals. The Alaska Permanent Fund Corporation has agreed to sell the CBJ two floors of their building in order to provide the community with City Hall for appraised value (\$9.3M with \$2.7M dedicated to a sinking fund to cover future capital needs at the facility). The CBJ has worked closely with the Alaska Permanent Fund Corporation (APFC) to establish a partnership which meets the needs of both the CBJ and the Corporation. At the February 24, 2025, meeting, the Committee of the Whole (COW) reviewed the appraisal of the Burns Building which valued the acquisition of two floors as a business condo at \$9.3 million. The COW reviewed a draft letter of intent and provided a motion of support to enter into negotiations with the APFC for the purchase of two floors of the Burns Building.

This ordinance was introduced and referred to the Assembly Committee of the Whole at the Regular Assembly Meeting on [August 18, 2025](#). The Systemic Racism Review Committee reviewed this ordinance at its [August 19, 2025, meeting](#). The Committee of the Whole reviewed this ordinance at its [September 8, 2025, meeting](#).

Public Comment

Dave Hana, a resident of Back Loop, urged the Assembly to reconsider purchasing office space, citing abundant vacant offices in Juneau and falling rental rates. He suggested the City could save money by continuing to lease rather than buy, noting that total ownership and remodeling costs could reach \$20 million. Hanna argued that renting would avoid long-term maintenance expenses and urged the Assembly to re-evaluate current market conditions before finalizing the purchase.

Dezarae Arrowsun, representing the Downtown Business Association (DBA), urged the Assembly to consider the impact of relocating City offices on downtown businesses. She emphasized the importance of maintaining parking, supporting a downtown circulator, and expediting redevelopment of the old Assembly building. She noted that more downtown housing, such as through the Telephone Hill project, could help sustain local businesses and asked the Assembly to keep downtown's economic vitality in mind.

Assembly Action

MOTION by Ms. Hughes-Skandijs moved to table Ordinance 2025-39 until the October 27, 2025, meeting, with a public hearing at that time.

Ms. Hughes-Skandijs explained that while she believes purchasing the Burns Building is the best option for City office space, the Assembly should wait until after the October ballot results to better understand potential fiscal impacts. She noted that pending initiatives could significantly affect City revenues and that the Assembly should make this major financial decision with that information in hand.

OBJECTION by Mr. Kelly stating that purchasing the Burns Building represents a long-term investment in efficiency and maintenance savings. He argued that consolidating City offices into a single, owned facility would streamline operations and reduce costs over time, making it a prudent decision even in leaner financial conditions.

Mr. Bryson also opposed delaying, emphasizing that after four years of analysis, owning City Hall remains the most financially responsible option. He compared ownership to home ownership, saying it ensures long-term savings and stability for future generations.

Ms. Woll expressed appreciation for Ms. Hughes-Skandijs' caution about potential fiscal challenges after the October election but said she would object to tabling because the project still makes financial sense.

Mayor Weldon asked about condo fees, and Manager Koester explained they amount to \$650,000 annually. She also noted that the current lease at Marine View is ending, with the owner trying to sell the building, and the city's lease runs through December next year.

Mr. Kelly asked if the city's current landlords handle maintenance reliably; Manager Koester responded that Marine View's construction makes maintenance difficult and the landlord struggles to keep up.

Roll Call Vote to Table Ordinance

Yeas: Hughes-Skandijs, Adkison, Steininger

Nays: Kelly, Bryson, Hall, Smith, Woll, Weldon

Motion fails: 3 Yeas and 6 Nays

MOTION by Ms. Hughes Skandijs to table Ordinance 2025-39 fails.

Roll Call Vote on Main Motion

Yeas: Hughes-Skandijs, Kelly, Bryson, Hall, Smith, Woll, Weldon

Nays: Adkison Steininger

Motion fails: 7 Yeas and 2 Nays

MOTION by Ms. Hughes Skandijs to adopt Ordinance 2025-39 An Ordinance Authorizing the Negotiation and Execution of a Purchase of Two Floors of the Michael J. Burns Building and Formation of a Commercial Condominium Association passes.

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

3. Ordinance 2025-01(b)(I) An Ordinance Appropriating \$150,000 to the Manager for Assembly Chamber Audiovisual Upgrades; Funding Provided by General Funds.

This ordinance would appropriate \$150,000 for Assembly Chamber audiovisual upgrades. Assembly Chamber's audiovisual system is outdated and is not easy for viewers to hear or see the meetings. The replacement of this audiovisual equipment will allow the public to have a better listening and visual experience.

The Systemic Racism Review Committee reviewed this ordinance at its [August 19, 2025, meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

Public Comment – None

Assembly Action:

MOTION by Ms. Woll to adopt Ordinance 2025-01(b)(I) An Ordinance Appropriating \$150,000 to the Manager for Assembly Chamber Audiovisual Upgrades; Funding Provided by General Funds and asked for unanimous consent.

OBJECTION by Mr. Bryson saying since they just approved a major investment in City Hall, they could wait another year without spending more on the old building. Mr. Kelly echoed Mr. Bryson's statement.

Mr. Smith questioned how long the upgrades would be used before moving to the Burns building. Manager Koester explained it could take 3 to 6 months to complete, but they'd likely remain in the current chambers for at least a year, as moving during construction poses challenges.

Mayor Weldon supported the upgrade, emphasizing it's mainly for public benefit to improve audio clarity during meetings, and noted the equipment could be moved to the new building later.

Mr. Kelly asked about rental costs for Centennial Hall, which Koester said is about \$1,200 monthly, supporting local institutions.

Ms. Hughes-Skandijs supported the upgrade, stressing the need for accessibility to the public, even if just for a few months longer. Mr. Steininger also expressed support, noting that poor audio is a widely shared complaint.

Roll Call Vote on Main Motion

Yeas: Woll, Kelly, Hall, Steininger, Adkison, Hughes-Skandijs Smith, Weldon,

Nays: Bryson

Motion fails: 8 Yeas and 1 Nay

MOTION by Ms. Woll to adopt Ordinance 2025-01(b)(l) An Ordinance Appropriating \$150,000 to the Manager for Assembly Chamber Audiovisual Upgrades; Funding Provided by General Funds passed.

4. Ordinance 2025-26 An Ordinance Amending Title 19 Building Regulations.

The rewrite of Title 19 – Building and Fire Codes is a multi-step and multi-agency process. On a three-year cycle, the International Code Council updates and publishes the codes, most recently in 2024. The State of Alaska Fire Marshal reviews and amends the code for any specific safety measures necessary for Alaska. The Building Division incorporates those amendments into Title 19 and reviews the code for items that may need to be amended that are specific to Juneau. The process is similar for the Plumbing and Electrical Codes, which are adopted by the Alaska Department of Labor.

This ordinance brings CBJ into compliance with its deferred jurisdiction mandate to meet or exceed the requirements adopted by the State Fire Marshal, and Department of Labor. We are currently three code cycles behind the State, putting the city's deferred status in jeopardy.

The Lands, Housing and Economic Development Committee discussed the purpose of the rewrite, and the items related specifically to Juneau at the [August 4, 2025, meeting](#) and passed a motion to support the adoption of the ordinance. The Systemic Racism Review Committee reviewed this ordinance at its [August 19, 2025, meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

Public Comment – None

Assembly Action

MOTION by Ms. Adkison to adopt Ordinance 2025-26 An Ordinance Amending Title 19 Building Regulations. and asked for unanimous consent. ***Hearing no objection, the motion was adopted by unanimous consent.***

5. Ordinance 2025-01(b)(C) An Ordinance Appropriating up to \$77,000 to the Manager for Fiscal Year 2026 Airport Operations; Funding Provided by Airport Funds.

This ordinance would appropriate \$77,000 of Airport funds to increase the Maintenance Mechanic II (PCN 116003) FTE from .38 to 1.0. The Airport has added 91,000 square feet of buildings in recent years, and the current position's FTE is not sufficient to monitor and maintain the total square footage of buildings. To meet maintenance demands, the Airport has relied on the .38 FTE, outsourcing maintenance professionals, or work has been delayed. Increasing the FTE will be more cost efficient in the long run and decrease the time it takes to make repairs. This increased FTE would be split 50% terminal buildings and 50% snow removal equipment buildings. If this FTE is not increased, repairs and ongoing maintenance would continue to experience delays or not be completed.

The Airport Board approved this request at the [August 14, 2025 meeting](#) and the Systemic Racism Review Committee reviewed this ordinance at its [August 19, 2025, meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

Public Comment – None

Assembly Action

MOTION by Mr. Steininger to adopt Ordinance 2025-01(b)(C) An Ordinance Appropriating up to \$77,000 to the Manager for Fiscal Year 2026 Airport Operations; Funding Provided by Airport Funds and asked for unanimous consent. ***Hearing no objection, the motion was adopted by unanimous consent.***

6. Ordinance 2025-01(b)(D) An Ordinance Appropriating \$1,007,116 to the Manager for the Aircraft Rescue and Fire Fighting Truck Capital Improvement Project, and Deappropriating \$1,007,116 from the Manager for the Aircraft Rescue and Fire Fighting Truck Capital Improvement Project; Funding Provided by Airport Funds.

\$1,007,006 of Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grant funds were appropriated via FY25 Ordinance 2024-01(b)(F) to the Aircraft Rescue and Fire Fighting (ARFF) Truck Capital Improvement Project. The Airport has since been

notified that the public cooperative used for the procurement process is not recognized by the FAA; therefore, the grant can no longer be used for the truck. The truck is expected to be received no later than March 2026. The truck is essential to maintaining the Airport's Index C rating which permits commercial jet service in Juneau. As received, Passenger Facility Charge (PFC) 10 funds would restore airport fund balance.

The Airport Board of Directors approved this request at the [August 14, 2025 board meeting](#) and the Systemic Racism Review Committee reviewed this ordinance at its [August 19, 2025, meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

Public Comment – None

Assembly Action

Ms. Woll asked about a procurement issue related to FAA rules. Attorney Wright explained the airport followed correct procedures, but the FAA did not approve the company involved despite efforts to reverse that decision.

Mr. Smith inquired about the need for two ARFF (Aircraft Rescue and Fire Fighting) trucks and funding for replacements. Mr. Delgado reported Juneau has three trucks, exceeding the FAA minimum of two. However, one truck is down for a costly, three-month repair, which risks community safety if another fails. He explained the replacement plan relies on FAA Airport Improvement Program (AIP) funds, but recently a grant was rescinded unexpectedly. The airport hopes to use Passenger Facility Charge (PFC) funds instead, which have fewer restrictions. The current truck order is due by March 2026, with a two-year lead time, so canceling would cause delays unacceptable for the community.

MOTION by Ms. Hall to adopt Ordinance 2025-01(b)(D) An Ordinance Appropriating \$1,007,116 to the Manager for the Aircraft Rescue and Fire Fighting Truck Capital Improvement Project, and Deappropriating \$1,007,116 from the Manager for the Aircraft Rescue and Fire Fighting Truck Capital Improvement Project; Funding Provided by Airport Funds and asked for unanimous consent. ***Hearing no objection, the motion was adopted by unanimous consent.***

7. Ordinance 2025-01(b)(G) An Ordinance Transferring \$103,546 from the General Fund to the Marine Passenger Fee Fund for Unspent Assembly Grant Awards for the Ambassador Program Between FY2020 and FY2025, Reimbursed by the Downtown Business Association.

This ordinance would transfer a total of \$103,546 from the General Fund to the Marine Passenger Fee Fund. The Downtown Business Association reimbursed the CBJ unused Assembly grant funds from fiscal years 2020-2025 for the Ambassador Program. These grants were funded by the Marine Passenger Fee Fund and this ordinance would return the reimbursed funds to their original source. The following table details the unspent funds by fiscal year:

FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	Total
\$3,920.99	COVID	\$13,380.11	\$34,108.31	\$20,622.73	\$31,513.58	\$103,546.72

The Systemic Racism Review Committee reviewed this ordinance at its [August 19, 2025, meeting](#).

The City Manager recommends the Assembly take public testimony and adopt this ordinance.

Public Comment – None

Assembly Action

MOTION by Mr. Kelly to adopt Ordinance 2025-01(b)(G) An Ordinance Transferring \$103,546 from the General Fund to the Marine Passenger Fee Fund for Unspent Assembly Grant Awards for the Ambassador Program Between FY2020 and FY2025, Reimbursed by the Downtown Business Association and asked for unanimous consent. ***Hearing no objection, the motion was adopted by unanimous consent.***

J. UNFINISHED BUSINESS - None

K. NEW BUSINESS

1. Recommended Protest of Restaurant/Eating Place Liquor License #2641 Renewal Spice LLC d/b/a Spice

The CBJ Finance Department has recommended protest of liquor license renewal (Spice LLC d/b/a Spice LL#2641) due to non-compliance with Sales Tax filings and payment. This recommended protest went before the Assembly Human Resources Committee for review and to forward a recommendation to the full Assembly on whether to let the recommended protest stand or to waive the right to protest.

The State of Alaska Alcohol & Marijuana Control Office (AMCO) allows local governing bodies a 60-day comment period on all liquor and marijuana licenses throughout the borough. AMCO's 60-day comment period from the local governing body to recommend protest or to waive protest ends Tuesday, October 21, 2025.

Clerk Note: *If the Licensee comes into compliance by close of business September 22nd, staff will notify the Assembly, the protest will be removed, and this license will move from New Business to the Consent Agenda (Liquor/Marijuana Licenses).*

Manager Koester addressed the Assembly regarding the renewal of the liquor license for Spice LLC, also known as Spice Restaurant. She explained that the Finance Department was recommending that the Assembly protest the renewal due to noncompliance with sales tax filings. Koester noted that the Human Resources Committee had recently reviewed the matter and decided to direct staff to protest the renewal if the licensee did not come into compliance by October 14th. Since the deadline for filing a

protest was October 21st, this allowed time for the Finance Department to process any outstanding payments.

Nimmy Philips, the owner of Spice Restaurant, spoke to the Assembly, stating that all sales tax owed had been paid, and the only remaining balance was \$11,711.30 in fees. She asked the Assembly to consider not adding any further interest in the next two weeks, as she intended to make a payment to bring her account into full compliance within that timeframe.

Mr. Smith raised questions about whether interest continued to accrue on fees and penalties once the sales tax was paid. Attorney Wright clarified that there was court-ordered interest and fees involved, which accrued daily until the pending court case was resolved. She emphasized that this interest was based on the unpaid sales tax and court judgment, not on the fees themselves. The sooner Ms. Philips resolved the outstanding balance, the sooner the interest and penalties would stop, though the court's processing time might delay the final resolution.

MOTION by Ms. Adkison that the Assembly protest the license renewal if the balance was not resolved by the October 14th deadline, as advised by city staff. ***Hearing no objection, the motion was adopted by unanimous consent.***

2. Hardship and Senior Citizen/Disabled Veteran Late-Filed Real Property Tax Exemption Applications

There are 7 property owners that have requested the Assembly authorize the Assessor to consider a late-filed exemption for their property assessment. The Assembly should consider each request separately and determine whether the property owner was unable to comply with the April 30 filing requirement. A.S. 29.45.030(f); CBJC 69.10.021(d). The burden of proof is upon the property owner to show the inability to file a timely exemption request. If the Assembly decides to accept one or more late-filed exemption requests, those applications will be referred to the Assessor for review and action.

Clerk's Note: Due to the personal nature of the back-up documents, those will be provided to the Assemblymembers only.

The City Manager recommends the Assembly act on each of these applications individually.

Public Comment – None

Assembly Action

MOTION by Mr. Bryson that the Assembly has received and considered individually the applicants for late-filed property tax exemptions and moves to forward the list of applicants to the Assessor's Office for processing; and asked for unanimous consent. ***Hearing no objection, the motion was adopted by unanimous consent.***

L. STAFF REPORTS - None

M. ASSEMBLY REPORTS

1. Mayor's Report

Mayor Weldon, announced upcoming executive sessions to review the City Manager and City Attorney. A compensation committee was formed, chaired by Ms. Adkison with Ms. Woll and Mr. Kelly as members.

2. Committee, Liaison Reports, Assemblymember Comments and Questions

Mr. Smith updated on the Committee of the Whole, primarily covering the Burns Building.

Ms. Woll summarized recent Assembly Finance Committee work on the Eaglecrest Pay Plan and upcoming focus on revenue exemptions.

Mr. Bryson reported the Lands, Housing, and Economic Development Committee had chosen to support AEYC for a Community Block Grant and received a presentation on the unique flooding challenges in the Mendenhall valley area, along with a briefing from Senior Housing Specialist Joseph Myers.

Ms. Hughes-Skandijs described Public Works and Facilities discussions on Marine Park design revisions and costs, which will return for further review, as well as support for the Juneau Coordinated Transportation Coalition and the Choose What to Sport initiative

Ms. Adkison noted the Human Resources Committee's work on license protests and several appointments.

MOTION by Ms. Adkison to appoint Bonita Nelson to the Youth Activities Board, General Public Seat, for a term beginning immediately and ending August 31, 2028. Josh Anderson to the Youth Activities Board, PRAC Seat, for a term beginning immediately and ending August 31, 2028. Traci Ferguson Hayes to the Youth Activities Board, General Public Seat, for a term beginning immediately and ending August 31, 2026. Aggie D'Cafango to the Youth Activities Board, General Public Seat, for a term beginning immediately and ending August 31, 2027. Jaylynn Martin to the Youth Activities Board, 19 years or younger seat, for a term beginning immediately and ending August 31, 2028. And asking for unanimous consent. ***Hearing no objection, the motion was adopted by unanimous consent.***

MOTION by Ms. Adkison to appoint Laura Revels to the Juneau Commission on Aging for a term beginning immediately and ending December 31, 2025, and to a full term starting January 1, 2026, and ending December 31, 2027. Wendy Todd to the Juneau Human Rights Commission for a term beginning immediately and ending May 31, 2027. She asked for unanimous consent. ***Hearing no objection, the motion was adopted by unanimous consent.***

Mr. Bryson noted the JCOS board meeting was canceled due to a power outage. The Airport Board met on September 1, 2025, and is monitoring a lawsuit regarding FAA security rules.

Ms. Woll shared that the Planning Commission meetings were canceled but she expects more cases soon.

Mr. Steininger reported the Hospital Board will discuss the Sobering Center tomorrow. Eaglecrest Board elected a new chair and is working on filling two vacancies and improving financial reporting.

Ms. Hall missed the recent Juneau Commission on Aging meeting but mentioned ongoing school contract negotiations and reinstated free breakfast.

Mr. Kelly recapped Southeast Conference highlights and upcoming local meetings, praising Ms. Hall for organizing a housing trust tour in Sitka.

Mr. Smith flagged an upcoming Title 49 Advisory Committee meeting on zoning amendments and noted other local board activities. He also reminded the Assembly about an ordinance to transfer \$5 million for HESCO Barriers funding, set for October 27, 2025.

3. Presiding Officer Reports - None

N. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS - NONE

O. EXECUTIVE SESSION

MOTION BY MR. BRYSON 9:28PM

1. Executive Session for City Manager and City Attorney Evaluation and Compensation Process

Suggested Motion: *I move that the Assembly enter into Executive Session for the purpose of discussing personnel matters which may tend to prejudice the reputation or character of those persons being discussed, namely City Manager Katie Koester and City Attorney Emily Wright.*

MOTION by Mr. Bryson *that the Assembly enter into Executive Session for the purpose of discussing personnel matters which may tend to prejudice the reputation or character of those persons being discussed, namely City Manager Katie Koester and City Attorney Emily Wright. .*
Hearing no objection, the motion was adopted by unanimous consent.

[Executive Session started at 9:28PM and returned at 9:59PM for a motion to extend]

MOTION by Mr. Bryson to extend the meeting adjournment time to 10:30PM

OBJECTION by Mr. Bryson.

Roll Call Vote to Table Ordinance

Yeas: Hughes-Skandijs, Adkison, Steininger, Kelly, Hall, Smith, Woll, Weldon

Nays: Bryson

Motion fails: 8 Yeas and 1 Nays

MOTION by Mr. Bryson to extend the meeting time passes.

2. Executive Session for Eaglecrest Board Appointments

Suggested Motion: *I move that the Assembly enter into Executive Session for the purpose of discussing matters which may tend to prejudice the reputation or character of those persons being discussed, specifically regarding candidates for the Eaglecrest Board appointments.*

MOTION by Mr. Smith *that the Assembly enter into Executive Session for the purpose of discussing matters which may tend to prejudice the reputation or character of those persons being discussed, specifically regarding candidates for the Eaglecrest Board appointments. . **Hearing no objection, the motion was adopted by unanimous consent.***

[Executive Session started at 10:02PM and the Assembly returned at 10:09PM]

MOTION by Ms. Adkison to reappoint Thor Lindstam to the Eaglecrest Board for a term beginning immediately and ending June 30, 2028 and Sean O'Neill to the Eaglecrest Board for a term beginning immediately and ending June 30, 2026. Both appointments contingent that they are still interested and for unanimous consent. **Hearing no objection, the motion was adopted by unanimous consent.**

P. SUPPLEMENTAL MATERIALS

Q. INSTRUCTION FOR PUBLIC PARTICIPATION

The public may participate in person or via Zoom webinar. Testimony time will be limited by the Mayor based on the number of participants. **Members of the public that want to provide oral testimony via remote participation must notify the Municipal Clerk prior to 4pm the day of the meeting by calling 907-586-5278 and indicating the topic(s) upon which they wish to testify.** For in-person participation at the meeting, a sign-up sheet will be made available at the back of the Chambers and advance sign-up is not required. Members of the public are encouraged to send their comments in advance of the meeting to BoroughAssembly@juneau.gov.

R. ADJOURNMENT

There being no further business the Assembly the meeting was adjourned at 10:10p.m.

Signed: _____

Breckan L. Hendricks,
Municipal Clerk

Signed: _____

Beth A. Weldon,
Mayor

Presented by: The Manager
Presented: 10/27/2025
Drafted by: Law Department

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-41

An Ordinance Authorizing the Eaglecrest Ski Area to Enter Into a Franchise and Permit Agreement with Alaska Rainforest Sanctuary, LLC dba Kawanti Adventures, for Operating the Alaska Zipline Adventure Canopy Tour.

WHEREAS, in 1975 and 1983, the federal Land and Water Conservation Funds were used to develop Eaglecrest Ski Area, which imposed permanent restrictions prohibiting conversion of any property interest, like a lease, to private use, *see* 54 U.S.C.A. § 200305(f)(3); 36 C.F.R. § 59.3; LWCF Financial Assistance Manual at page 103 (3/11/2021); and

WHEREAS, the CBJ Charter allows the Assembly to authorize franchises by ordinance, CBJ Charter 5.2(c); and

WHEREAS, Black's Law Dictionary defines franchise as "To grant (to another) the sole right of engaging in a certain business or in a business using a particular trademark in a certain area"; and

WHEREAS, the Eaglecrest Ski Area solicited statements of interest from local companies for Eaglecrest Ski Area Summer Development and only received one response to develop the Zipline activity from the current Permittee, Alaska Rainforest Sanctuary, LLC, dba Kawanti Adventures due to the specialized nature of the activity and infrastructure required; and

WHEREAS, in 2023, Eaglecrest entered into an annually renewable franchise agreement with Alaska Rainforest Sanctuary, LLC, dba Kawanti Adventures as set forth in Ordinance 2023-22; and

WHEREAS, in 2025 Alaska Rainforest Sanctuary, LLC, dba Kawanti Adventures expressed interest in a long-term partnership with the CBJ and Eaglecrest Ski Area; and

WHEREAS, Alaska Rainforest Sanctuary, LLC, dba Kawanti Adventures continues to work closely with Eaglecrest during the planning and construction of the lower terminal and gondola; and

WHEREAS, Alaska Rainforest Sanctuary, LLC, dba Kawanti Adventures intends to close for the 2026 season to update their facilities, with the intention of providing visitors with an improved experience in 2027; and

WHEREAS, it is in the best interests of Eaglecrest and Alaska Rainforest Sanctuary, LLC, dba Kawanti Adventures to provide a longer-term franchise and permit so that improvements can be realized; and

WHEREAS, the following franchise authorization is in the best interest of the public.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Franchise Terms. The franchise with Alaska Rainforest Sanctuary, LLC dba Kawanti Adventures (Permittee) is subject to the following essential terms:

(a) **Application of 11 CBJAC 07, Commercial Use of Eaglecrest Ski Area.** The provisions of 11 CBJAC 07.010-100 apply to this franchise and permit authorization except for the annual permit renewal provisions which are modified in section (b) below. The terms of the five-year permit will be as set forth below. If the provisions of 11 CBJAC 07 are in conflict with a provision of this ordinance, the ordinance takes precedent.

(b) **Term.** The initial franchise and permit term is five years, beginning November 1, 2025, and ending October 31, 2030. Permittee may request to renew this franchise and permit authorization for one additional five year term by sending written notice to the Ski Area Manager by 30 days prior to expiration, which shall be granted so long as the Permittee is in good standing and a renewal is in the best interest of Eaglecrest Ski Area as determined by the Board of Directors.

(c) **Authorized location.** Permittee is authorized to use that portion of Eaglecrest Ski Area that begins approximately 50 yards west of the base of the Ptarmigan Chairlift and ends approximately 150 yards southeast of the Base Lodge at Eaglecrest for the purposes of operating the existing Alaska Rainforest Sanctuary Canopy Tour. The Tour consists of a series of platforms in trees connected by ½ inch steel cable and constructed in conformance with the Association for Challenge Course Technology (ACCT) guidelines. Any subsequent alterations, repairs, and/or improvements shall also conform to these guidelines, as applicable. Permittee also is authorized, upon application to and approval by the Ski Area Manager, to construct additional platforms and cables to expand or add to the Canopy Tour in other suitable trees. Permittee also is authorized, upon application to and approval by the Ski Area Manager, to conduct additional tours or operations on the permitted premises, provided that such tours and operations comply with the applicable conditions of this permit. Permittee is also authorized to construct and use an entry and exit path to and from the Canopy Tour location.

(1) **Facilities and restrooms.** During construction and operations, as applicable, Permittee is authorized to use the following for the purpose of supporting the Canopy tour:

- a. Use of Eaglecrest's parking lot for Permittee vehicles and Permittee's employee and customer vehicles.

- b. Use of a designated passenger drop-off and pick-up zone near Eaglecrest Lodge.
- c. Use of the lodge's public restrooms.
- d. Exclusive use of the Porcupine Lodge main entrance foyer, restroom facilities, rental shop area as well as the slope side entrance and foyer during the Canopy Tour operating season. Shared use of the Porcupine Lodge boardroom sink and hot water will also be allowed during the Canopy Tour operating season.
- e. Use of Eaglecrest-provided internet communications, heat, hot water, sink for washing dishes, storage space, and electricity reasonably adequate to meet Permittee's needs.

(d) **Revocation.** This franchise and permit authorization is revocable upon violation of any of terms of this ordinance or upon failure to comply with other applicable permits, laws, and regulations. This franchise authorization will be revoked for nonperformance in the event that the business does not operate for a summer season without prior written approval from CBJ.

(e) **Compliance with other laws and regulations.** Permittee shall comply with all applicable City and Borough of Juneau, State of Alaska, and federal permits, laws and regulations. Permittee shall ensure compliance and is responsible with this franchise authorization by Permittee's agents, employees, customers, and guests.

(f) **Insurance.** Permittee shall maintain insurance for the risk and the amounts specified below, and shall supply the CBJ Risk Manager—who may modify these requirements on an annual basis when in the best interest of the CBJ—with current certificates of insurance:

- (i) \$4,000,000 in commercial general liability insurance (aggregate) and \$2,000,000 (per occurrence), naming the CBJ as additional insured.
- (ii) Comprehensive Automobile Liability Insurance. The coverage shall include all owned, hired, and non-owned vehicles to a one million dollar (\$1,000,000) combined single limit coverage, naming the CBJ as additional insured.
- (iii) Workers compensation insurance, if there are any employees. The policy must include employer's liability coverage of \$1,000,000 per injury and illness, and \$1,000,000 policy limits. This policy shall be endorsed to waive subrogation against CBJ.
- (iv) Property insurance. Against all risks of loss to any tenant improvements or betterments, at full replacement cost with no coinsurance penalty provision.

(g) **Primary coverage.** For any claims related to this contract, the Permittee's insurance coverage shall be primary and non-contributory as respects the Entity, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Entity, its officers, officials, employees, or volunteers shall be excess of the Permittee's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.

(h) **Indemnity.** Permittee agrees to indemnify, defend, and hold harmless the City and Borough of Juneau from any and all claims for injury and damage to persons or property related to

or arising out of the Permittee's activities unless such injury or damage is caused by the gross negligence of the City and Borough of Juneau, its agents, employees, officers, or anyone acting on its behalf.

(i) **Hours of operation and group size.** Permittee is authorized to operate a maximum of 20 tours per day, seven days a week. Any change in the number of tours must be approved by the Ski Area Manager.

(j) **General permit fees.** Permittee shall pay CBJ an annual permit fee in the amount of eight per centum (8%) of Permittee's annual gross revenues for the annual permit period ending September 30. For purposes of this paragraph, "gross revenues" are defined as the total amount of sales invoiced by Permittee pursuant to this permit. Gross revenues do not include sales taxes or any royalties or commissions, or similar fees or charges, allowed or remitted by Permittee to any tour brokers, agents, or cruise ship companies.

(k) **Fees charged by Permittee.** Pursuant to 11 CBJAC 07.040(b)(3)(A), Permittee must submit to the Ski Area Manager a schedule of fees and charges to customers prior to the beginning of each summer operating season.

(l) **Monthly revenue reports.** Permittee must submit to the Ski Area Manager a complete revenue report detailing the gross revenues for each month of operation. Reports are due on or before the last day of the following month. (For example, the February 2027 report will be due on or before March 31, 2027). Reports shall contain a breakdown of the gross receipts by the activity which produced such receipts.

(m) **Audit and inspection of records.** The CBJ may once per annual term cause an audit of Permittee's gross revenues to be made by a Certified Public Accountant of the CBJ Finance Director's selection or a CBJ auditor. If the audit reports that less gross revenues were reported by the Permittee in a given year period than were actually received, Permittee shall bear the cost of the audit and remit the amount of the underpayment to the Eaglecrest Ski Area. Otherwise, the Eaglecrest Ski Area shall bear the cost of the audit. The Eaglecrest Ski Area shall have the right at all reasonable times during the term of this franchise authorization, upon 10 days written notice, to inspect, review, and copy, records of Permittee that are necessary to verify Permittee's compliance with its fee obligations.

(n) **Ownership, maintenance, and removal of improvements.** All improvements installed by Permittee are the property of Permittee. Permittee shall keep Permittee's improvements in neat, clean, sanitary and safe condition. Permittee must remove improvements on or before the date of permit expiration, or within 30 days after permit termination. At any time during the term of this franchise authorization, upon Permittee's consent, Eaglecrest Ski Area may purchase the improvements or consent to allow improvements to remain on site after expiration or termination.

(o) **Taxes and impositions.** During the term of this franchise and permit authorization, Permittee shall pay all CBJ taxes which may be imposed or assessed, including tax

on sales and services and business personal property. Nothing in the preceding sentence shall affect Permittee's legal rights to appeal any tax imposed or assessed on it by CBJ.

(p) **Permit transfer.** Pursuant to 11 CBJAC 07.030(e), business may only be conducted under this franchise authorization by Alaska Rainforest Sanctuary, LLC dba Kawanti Adventures and this franchise authorization and permit may not be sold, assigned, leased, rented, mortgaged or otherwise transferred unless Permittee's entire business interest in Alaska Rainforest Sanctuary, LLC is transferred to another party. The Permittee or the transferee shall submit a written application which shall be approved if application satisfies all of the reasonable requirements applicable to an original application. No credit will be given to the transferee for any permit payments made to CBJ by the Permittee.

(q) **General operating requirements.** Pursuant to 11 CBJAC 07.080(b), Permittee is responsible to the CBJ for their actions and those of agents, employees, and customers while engaged in franchise authorization activities, and the following operating requirements apply to the permit unless otherwise addressed:

- (i) Signs may be posted in accordance with CBJC 49.45 *et. seq.* and with the Ski Area Manager's written permission and Board of Director approval, which must not be unreasonably withheld.
- (ii) The Permittee must promptly notify the Ski Area Manager of any accident, injury, or claim relating to the franchise activity.
- (iii) Permittee shall promptly dispose of all litter found on and near the authorized location.
- (iv) All vehicles under the control of the Permittee shall be lawfully operated and parked while the Permittee is engaging in franchise activities. The Permittee is responsible for following all parking restrictions and requirements.

(r) **Casualty.** Should the authorized location be destroyed or so badly damaged by fire or other casualty during the initial term or any renewal term of this franchise authorization making the premises unusable for the intended purposes, the franchise authorization is terminated.

(s) **Permittee's confidential information.** The parties acknowledge that as a result of Permittee's operations under this franchise authorization, CBJ may acquire information regarding Permittee's business that may be protected as confidential under state or CBJ law. Permittee acknowledges and understands that the CBJ is subject to the Alaska Public Records Act (A.S. 40.25.120) and that all documents received, owned, or controlled by the CBJ in relation to this franchise authorization must be made available for the public to inspect upon request, unless an exception applies. It is Permittee's sole responsibility to clearly identify any documents Permittee believes are exempt from disclosure under the Public Records Act by clearly marking such documents "Confidential." Should the CBJ receive a request for records under the Public Records Act applicable to any document marked "Confidential" by Permittee, the CBJ will notify Permittee as soon as practicable prior to making any disclosure. Permittee acknowledges it has five (5) calendar days after receipt of notice to notify the CBJ of its objection to any disclosure, and to file any action with any competent court Permittee deems necessary in order to protect its interests. Should Permittee fail to notify the CBJ of its objection or to file suit, Permittee shall

hold the CBJ harmless of any damages incurred by Permittee as a result of the CBJ disclosing any of Permittee's documents in the CBJ's possession. Additionally, Permittee may not promise confidentiality to any third party on behalf of the CBJ, without first obtaining express written approval by the CBJ.

(t) **Choice of law, jurisdiction.** The Superior Court for the State of Alaska, First Judicial District at Juneau, Alaska shall be the exclusive jurisdiction for any action of any kind and any nature arising out of or related to a franchise agreement. Venue for trial in any action shall be in Juneau, Alaska. The laws of the State of Alaska shall govern the rights and obligations of the parties. Permittee specifically waives any right or opportunity to request a change of venue for trial pursuant to A.S. 22.10.040.

(u) **Other terms.** The Eaglecrest Ski Area may add additional terms that are in the best interest of the City and Borough of Juneau.

Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this ____ day of November, 2025.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: October 27, 2025
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-01(b)(P)

An Ordinance Appropriating \$320,200 to the Manager for the Wetlands Rescue Vehicle Capital Improvement Project; Funding Provided by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) and Airport Capital Reserve Funds.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$320,200 for the Wetlands Rescue Vehicle Capital Improvement Project (A50-118).

Section 3. Source of Funds

Federal Aviation Administration	\$ 300,200
Airport Capital Reserve Funds	\$ 20,000

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2025.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: October 27, 2025
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-01(b)(Q)

An Ordinance Appropriating \$1,097,875 to the Manager for the Motor Grader and Vacuum Truck Capital Improvement Project; Funding Provided by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) and Airport Capital Reserve Funds.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$1,097,875 for the Motor Grader and Vacuum Truck Capital Improvement Project (A50-119).

Section 3. Source of Funds

Federal Aviation Administration	\$ 1,037,875
Airport Capital Reserve Funds	\$ 60,000

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2025.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 2, 2025

Juneau, City & Borough

Via Email: di.cathcart@juneau.gov ; city.clerk@juneau.gov

Our App. ID: 5904

License No.: 662

License Type: Package Store (PSL)

From (current licensee): Breeze-In Corporation

DBA: Douglas Island Breeze-In

Licensed premises: 3370 Douglas Highway, Juneau, AK 99801

Contact: Allan Ahlgren breezeinjuneau@gmail.com

To (new licensee): Juneau Supermarket, LLC

DBA: Foodland IGA

Licensed premises (new location): 615 W Willoughby Ave., Juneau, AK 99801

Contact: tyler@myersgroupllc.com

☐ New Application

☒ Transfer of Location Application

☐ Endorsement (package store repackaging endorsement)

☒ Transfer of Ownership Application

☐ Transfer of Controlling Interest Application

This is your notice under AS 04.11.520 of a transfer of license application to another person and a new location.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 305.085(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

AS 04.11.491 – AS 04.11.509 provide that the board will deny a license application if the board finds that the license is prohibited under as a result of an election conducted under AS 04.11.507.

AS 04.11.420 provides that the board will not issue a license when a local governing body protests an application on the grounds that the applicant's proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the alcohol establishment, unless the local government has approved a variance from the local ordinance.

Sincerely,

Jane P. Sawyer, Program Coordinator 2

For, Kevin Richard, Director amco.localgovernmentonly@alaska.gov



THE STATE
of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 12, 2025

From: Alcohol.licensing@alaska.gov; amco.localgovernmentonly@alaska.gov;

Licensee: **Goldbelt Aerial Tramway, LLC**

DBA: Timberline Bar & Grill

VIA email: jeff.hastings@goldbelt.com; terry.webb@goldbelt.com; marlis.mayeda@goldbelt.com;

jamie.cowan@goldbelt.com;

CC: None

Local Government 1: City & Borough of Juneau

Via Email: di.cathcart@juneau.gov; city.clerk@juneau.gov;

Community Council: n/a

Via Email: n/a

Re: Beverage Dispensary License #3720 Combined Renewal Notice for 2025-2026 Renewal Cycle

License Number:	#3720
License Type:	Beverage Dispensary
Licensee:	Goldbelt Aerial Tramway, LLC
Doing Business As:	Timberline Bar & Grill
Physical Address:	On Mt. Roberts at 1800-foot level, 490 S Franklin Street, Juneau, AK, 99801
Designated Licensee:	Jeffrey Hastings, Terry Webb, Marlis Mayeda, and Jamie Cowan
Phone Number:	907-790-4990;
Email Address:	jeff.hastings@goldbelt.com ; terry.webb@goldbelt.com ; marlis.mayeda@goldbelt.com ; jamie.cowan@goldbelt.com ;

☒ License Renewal Application

☐ Endorsement Renewal Application

Dear Licensee:

Our staff has reviewed your application after receiving your application and the required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(s), your community council, if your proposed premises are in Anchorage or certain locations in the Matanuska-

Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(s) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **December 2nd, 2025** board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The board will not grant or deny your application at the meeting unless your local government waives its right to protest per AS 04.11.480(a).

Please feel free to contact us through the Alcohol.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

We have received completed renewal applications for the above-listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsements, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and in no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before the meeting of the local governing body. If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Dear Community Council (Municipality of Anchorage and Mat-Su Borough only)

We have received a complete renewal application for the above-listed license (see attached application documents) within your jurisdiction. This letter serves to provide written notice to the above-referenced entities regarding the above application, as required under AS 04.11.310(b) and AS 04.11.525.

Please contact the local governing body with jurisdiction over the proposed premises for information regarding the review of this application. Comments or objections you may have about the application should first be presented to the local governing body. If you have any questions, please email Alcohol.licensing@alaska.gov

Sincerely,
Alysha Pacarro, Licensing Examiner II
For
Kevin Richard, Director



THE STATE
of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 23, 2025

From: Alcohol.licensing@alaska.gov; amco.localgovernmentonly@alaska.gov;

Licensee: Genuine Ventures, LLC

DBA: Tracy's King Crab Shack

VIA email: tracy@kingcrabshack.com; dana@kingcrabshack.com;

CC: None

Local Government 1: City & Borough of Juneau

Via Email: di.cathcart@juneau.gov; city.clerk@juneau.gov;

Community Council: n/a

Via Email: n/a

Re: Restaurant or Eating Place – Seasonal License #4584 Combined Renewal Notice for 2025-2026 Renewal Cycle

License Number:	#4584
License Type:	Restaurant or Eating Place – Seasonal
Licensee:	Genuine Ventures, LLC
Doing Business As:	Tracy's King Crab Shack
Physical Address:	No Premises
Designated Licensee:	Tracy LaBarge
Phone Number:	907-723-2004; 424-236-0980
Email Address:	tracy@kingcrabshack.com ; dana@kingcrabshack.com ;

☒ License Renewal Application

☐ Endorsement Renewal Application

Dear Licensee:

Our staff has reviewed your application after receiving your application and the required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(s), your community council, if your proposed premises are in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(s) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **December 2nd, 2025** board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The board will not grant or deny your application at the meeting unless your local government waives its right to protest per AS 04.11.480(a).

Please feel free to contact us through the Alcohol.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

We have received completed renewal applications for the above-listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsements, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and in no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before the meeting of the local governing body. If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Dear Community Council (Municipality of Anchorage and Mat-Su Borough only)

We have received a complete renewal application for the above-listed license (see attached application documents) within your jurisdiction. This letter serves to provide written notice to the above-referenced entities regarding the above application, as required under AS 04.11.310(b) and AS 04.11.525.

Please contact the local governing body with jurisdiction over the proposed premises for information regarding the review of this application. Comments or objections you may have about the application should first be presented to the local governing body.

If you have any questions, please email Alcohol.licensing@alaska.gov

Sincerely,
Alysha Pacarro, Licensing Examiner II
For
Kevin Richard, Director



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West Seventh Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 9, 2025

Juneau, City and Borough

Attn: Diane Cathcart

VIA Email: di.cathcart@juneau.gov; city.clerk@juneau.gov; mcb_notice@juneau.org

License Number:	10271
Current License Type (from):	Marijuana Product Manufacturing Facility
New License Type (to):	Marijuana Concentrate Manufacturing Facility
Physical Address:	2315 Industrial, BLVD Suite B Juneau, AK 99801

Licensee:	Top Hat Concentrates, Inc.
Doing Business As:	Top Hat Concentrates
Designated Licensee:	Lacy Wilcox
Phone Number:	907.419.0961
Email Address:	lacy@thcalaska.com

AMCO has received a complete license conversion application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.025(d)(2) and/or 3 AAC 306.045(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant. If the protest is a “conditional protest” as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the transfer, but require the applicant to show to the board’s satisfaction that the requirements of the local government have been met before the director issues the license.

3 AAC 306.010, 3 AAC 306.080, and 3 AAC 306.250 provide that the board will deny an application for a marijuana establishment license if the board finds that the license is prohibited under AS 17.38 as a result of an ordinance or election conducted under AS 17.38 and 3 AAC 306.200, or when a local government protests an application on the grounds that the proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the marijuana establishment, unless the local government has approved a variance from the local ordinance.

This application will be in front of the Marijuana Control Board at our September 17-18, 2025, meeting.

Sincerely,

A handwritten signature in black ink, appearing to read 'KR', with a horizontal line extending from the 'R' and a small 'd' at the end.

Kevin Richard, Director
amco.localgovernmentonly@alaska.gov



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 12, 2025

Licensee: Taku Horticulture Company, LLC
DBA: Taku Horticulture Company, LLC
VIA email: dturner907@yahoo.com
Local Government: Juneau (City and Borough of)
Via Email: di.cathcart@juneau.gov; city.clerk@juneau.gov; mcb_notice@juneau.org
Community Council:
Via Email:

BCC: amco.admin@alaska.gov

Re: Standard Marijuana Cultivation Facility License Combined Renewal Notice

License Number:	#12176
License Type:	Standard Marijuana Cultivation Facility
Licensee:	Taku Horticulture Company, LLC
Doing Business As:	Taku Horticulture Company, LLC
Physical Address:	1758 Anka Street Building B, Suite A1 Juneau, AK 99801
Designated Licensee:	David Turner Jr.
Phone Number:	907-723-0106
Email Address:	dturner907@yahoo.com

☒ License Renewal Application

☐ Endorsement Renewal Application

Dear Licensee:

After reviewing your renewal documents, AMCO staff has deemed the application complete for the purposes of 3 AAC 306.035(c).

Your application will now be sent electronically, in its entirety, to your local government, your community council (if your proposed premises is in Anchorage or certain locations in the Mat-Su Borough), and to any non-profit agencies who have requested notification of applications. The local government has 60 days to protest your application per 3 AAC 306.060.

At the May 15, 2017 Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications. However, the board is required to consider this application independently if you have been issued any notices of violation for this license, if your local government

protests this application, or if a public objection to this application is received within 30 days of this notice under 3 AAC 306.065.

If AMCO staff determines that your application requires independent board consideration for any reason, you will be sent an email notification regarding your mandatory board appearance. Upon final approval, your 2025/2026 license will be provided to you during your annual inspection. If our office determines that an inspection is not necessary, the license will be mailed to you at the mailing address on file for your establishment.

Please feel free to contact us through the marijuana.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a “conditional protest” as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board’s satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,



Kevin Richard, Director
907-269-0350



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 5, 2025

Licensee: ForgetMeNot Enterprises, Inc.
DBA: Glacier Valley Shop
VIA email: info@forgetmenotak.com
Local Government: Juneau (City and Borough of)
Via Email: di.cathcart@juneau.gov; city.clerk@juneau.gov; mcb_notice@juneau.org
Community Council:
Via Email:

BCC: amco.admin@alaska.gov

Re: Retail Marijuana Store License Combined Renewal Notice

License Number:	#13217
License Type:	Retail Marijuana Store
Licensee:	ForgetMeNot Enterprises, Inc.
Doing Business As:	Glacier Valley Shop
Physical Address:	8505 Old Dairy Road Suite 1 Juneau, AK 99801
Designated Licensee:	Norvin Perez
Phone Number:	907-796-9532
Email Address:	info@forgetmenotak.com

☒ License Renewal Application

☐ Endorsement Renewal Application

Dear Licensee:

After reviewing your renewal documents, AMCO staff has deemed the application complete for the purposes of 3 AAC 306.035(c).

Your application will now be sent electronically, in its entirety, to your local government, your community council (if your proposed premises is in Anchorage or certain locations in the Mat-Su Borough), and to any non-profit agencies who have requested notification of applications. The local government has 60 days to protest your application per 3 AAC 306.060.

At the May 15, 2017 Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications. However, the board is required to consider this application independently if you have been issued any notices of violation for this license, if your local government

protests this application, or if a public objection to this application is received within 30 days of this notice under 3 AAC 306.065.

If AMCO staff determines that your application requires independent board consideration for any reason, you will be sent an email notification regarding your mandatory board appearance. Upon final approval, your 2025/2026 license will be provided to you during your annual inspection. If our office determines that an inspection is not necessary, the license will be mailed to you at the mailing address on file for your establishment.

Please feel free to contact us through the marijuana.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a “conditional protest” as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board’s satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,



Kevin Richard, Director
907-269-0350



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 5, 2025

Licensee: ForgetMeNot Enterprises, Inc.
DBA: Green Valley Enterprises
VIA email: info@forgetmenotak.com
Local Government: Juneau (City and Borough of)
Via Email: di.cathcart@juneau.gov; city.clerk@juneau.gov; mcb_notice@juneau.org
Community Council:
Via Email:

BCC: amco.admin@alaska.gov

Re: Standard Marijuana Cultivation Facility License Combined Renewal Notice

License Number:	#13221
License Type:	Standard Marijuana Cultivation Facility
Licensee:	ForgetMeNot Enterprises, Inc.
Doing Business As:	Green Valley Enterprises
Physical Address:	8505 Old Dairy Road Suite 2 Juneau, AK 99801
Designated Licensee:	Norvin Perez
Phone Number:	907-796-9532
Email Address:	info@forgetmenotak.com

☒ License Renewal Application

☐ Endorsement Renewal Application

Dear Licensee:

After reviewing your renewal documents, AMCO staff has deemed the application complete for the purposes of 3 AAC 306.035(c).

Your application will now be sent electronically, in its entirety, to your local government, your community council (if your proposed premises is in Anchorage or certain locations in the Mat-Su Borough), and to any non-profit agencies who have requested notification of applications. The local government has 60 days to protest your application per 3 AAC 306.060.

At the May 15, 2017 Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications. However, the board is required to consider this application independently if you have been issued any notices of violation for this license, if your local government

protests this application, or if a public objection to this application is received within 30 days of this notice under 3 AAC 306.065.

If AMCO staff determines that your application requires independent board consideration for any reason, you will be sent an email notification regarding your mandatory board appearance. Upon final approval, your 2025/2026 license will be provided to you during your annual inspection. If our office determines that an inspection is not necessary, the license will be mailed to you at the mailing address on file for your establishment.

Please feel free to contact us through the marijuana.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a “conditional protest” as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board’s satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,



Kevin Richard, Director
907-269-0350



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 5, 2025

Licensee: ForgetMeNot Enterprises, Inc.

DBA: Southeast Essentials

VIA email: info@forgetmenotak.com

Local Government: Juneau (City and Borough of)

Via Email: di.cathcart@juneau.gov; city.clerk@juneau.gov; mcb_notice@juneau.org

Community Council:

Via Email:

BCC: amco.admin@alaska.gov

Re: Marijuana Product Manufacturing Facility License Combined Renewal Notice

License Number:	#13222
License Type:	Marijuana Product Manufacturing Facility
Licensee:	ForgetMeNot Enterprises, Inc.
Doing Business As:	Southeast Essentials
Physical Address:	8505 Old Dairy Rd Suite 3 Juneau, AK 99801
Designated Licensee:	Norvin Perez
Phone Number:	907-796-9532
Email Address:	info@forgetmenotak.com

☒ License Renewal Application

☐ Endorsement Renewal Application

Dear Licensee:

After reviewing your renewal documents, AMCO staff has deemed the application complete for the purposes of 3 AAC 306.035(c).

Your application will now be sent electronically, in its entirety, to your local government, your community council (if your proposed premises is in Anchorage or certain locations in the Mat-Su Borough), and to any non-profit agencies who have requested notification of applications. The local government has 60 days to protest your application per 3 AAC 306.060.

At the May 15, 2017 Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications. However, the board is required to consider this application independently if you have been issued any notices of violation for this license, if your local government

protests this application, or if a public objection to this application is received within 30 days of this notice under 3 AAC 306.065.

If AMCO staff determines that your application requires independent board consideration for any reason, you will be sent an email notification regarding your mandatory board appearance. Upon final approval, your 2025/2026 license will be provided to you during your annual inspection. If our office determines that an inspection is not necessary, the license will be mailed to you at the mailing address on file for your establishment.

Please feel free to contact us through the marijuana.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a “conditional protest” as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board’s satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to AMCO Director the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,



Kevin Richard, Director
907-269-0350

Presented by: The Manager
Introduced: July 28, 2025
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-01(b)(E)

An Ordinance Transferring \$3,500,000 from CIP H51-113 Waterfront Seawalk to P41-105 Marine Park Improvements.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Transfer of Appropriation. It is hereby ordered by the Assembly of the City and Borough of Juneau, Alaska, that \$3,000,000 be transferred:

From: CIP

H51-113	Waterfront Seawalk	(\$ 3,000,000)
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To: CIP

P41-105	Marine Park Improvements	\$ 3,000,000
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Section 3. Source of Funds.

State Marine Passenger Fees	\$ 3,000,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2025.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Presented: 10/27/2025
Drafted by: Law Department

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 4030

A Resolution Amending the Title of Ordinance 2025-01(b)(E).

WHEREAS, the Assembly directed that a title change be brought forth after the introduction of Ordinance 2025-01(b)(E); and

WHEREAS, the Assembly has amended the body of the Ordinance to direct that the total transfer of appropriations is \$3,000,000; and

WHEREAS, a Resolution is necessary to change an Ordinance title which has been introduced under the form requirements of CBJC 01.20.020(d).

BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. The Title of Ordinance 2025-01(b)(E) is amended to read,

An Ordinance Transferring \$3,000,000 from CIP H51-113 Waterfront Seawalk to P41-105 Marine Park Improvements.

Section 2. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2025.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: September 22, 2025
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-01(b)(R)

An Ordinance Transferring \$5,000,000 from CIP D12-051 Capital Civic Center to CIPs D14-105 HESCO Barriers Additional Phases and D24-102 HESCO Maintenance and Repairs.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Transfer of Appropriation. It is hereby ordered by the Assembly of the City and Borough of Juneau, Alaska, that \$5,000,000 be transferred:

From: CIP

D12-051	Capital Civic Center	(\$ 5,000,000)
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To: CIP

D14-105	HESCO Barriers Additional Phases	\$ 4,000,000
D24-102	HESCO Maintenance and Repairs	\$ 1,000,000

Section 3. Source of Funds.

General Funds	\$ 2,500,000
Hotel-Bed Tax	\$ 2,500,000

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2025.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: September 22, 2025
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-01(b)(N)

An Ordinance Appropriating \$762,900 to the Manager for Renovations to Support the Capital City Fire and Rescue Sobering Center at the St. Vincent de Paul Teal Street Facility; Funding Provided by Hospital Funds.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

WHEREAS, the St. Vincent de Paul Teal Street facility requires significant structural rehabilitation to improve the experience and safety for both clients and employees in order to continue operations of the Capital City Fire and Rescue Sobering Center; and

WHEREAS, this ordinance would provide for capital improvements to adapt the St. Vincent de Paul Teal Street facility for the Sobering Center's long-term operational needs; and

WHEREAS, it is the intent of the Assembly that the amount of this appropriation be applied toward the voluntary repayment of the \$2 million grant issued to the hospital in fiscal year 2024.

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$762,900 for renovations to support the Capital City Fire and Rescue Sobering Center at the St. Vincent de Paul Teal Street facility.

Section 3. Source of Funds

Hospital Funds	\$ 762,900
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2025.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: September 22, 2025
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-01(b)(M)

An Ordinance Appropriating \$762,900 to the Manager for Renovations to Support the Capital City Fire and Rescue Sobering Center at the St. Vincent de Paul Teal Street Facility; Funding Provided by General Funds and Hospital Funds.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

WHEREAS, the St. Vincent de Paul Teal Street facility requires significant structural rehabilitation to improve the experience and safety for both clients and employees in order to continue operations of the Capital City Fire and Rescue Sobering Center; and

WHEREAS, this ordinance would provide for capital improvements to adapt the St. Vincent de Paul Teal Street facility for the Sobering Center's long-term operational needs; and

WHEREAS, it is the Assembly's intent that up to \$290,000 of the General Fund appropriation be derived from National Opioid Settlement funds; and

WHEREAS, it is the further intent of the Assembly that the Bartlett Regional Hospital-funded portion of this appropriation be applied toward the voluntary repayment of the \$2 million grant issued to the hospital in fiscal year 2024.

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$762,900 for renovations to support the Capital City Fire and Rescue Sobering Center at the St. Vincent de Paul Teal Street facility.

Section 3. Source of Funds

General Funds	\$ 290,000
Hospital Funds	\$ 472,900

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2025.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Presented: 09/22/2025
Drafted by: Law Department

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-29

An Ordinance Amending City and Borough of Juneau Code Relating to Reports of Outside Employment by Borough Employees.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJC 01.45.060, Outside employment restricted, is amended to read:

01.45.060 Outside employment restricted.

(b) A public employee rendering services for compensation or engaging in employment outside the employee's agency shall report prior to commencing such services or employment to their department director and ~~by July 1 of each year thereafter the~~ outside services or employment to the City and Borough attorney who shall maintain the report pursuant to the records retention policy in a public file. The employee shall also report any change in their employee's outside service or employment activity to their department director and the City and Borough attorney when it occurs.

Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2025.

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Attest:

Beth A. Weldon, Mayor

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: September 22, 2025
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2024-01(b)(BB)

An Ordinance Appropriating \$4,261,464 to the Manager to Fund the City and Borough of Juneau and Bartlett Regional Hospital's Fiscal Year 2025 Public Employees' Retirement System (PERS) Contribution; Funding Provided by the Alaska Department of Administration.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$4,605,480 to fund the City and Borough of Juneau and Bartlett Regional Hospital's fiscal year 2025 Public Employees' Retirement System contribution, distributed as follows:

Bartlett Regional Hospital

Bartlett Regional Hospital	\$ 2,220,943
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City & Borough of Juneau

General Fund:

Finance	\$ 143,166
General Engineering	81,677
Community Development	79,988
Libraries	70,928
Manager's Office	51,670
Information Technology	50,595
Law	47,167
Parks & Landscape	38,347
Human Resources	21,788
Clerk's Office	14,387
Arboretum	4,204
RecycleWorks	3,773
Print Shop	2,714
Total General Fund	\$ 610,404

Special Revenue Funds:

Police	\$ 391,482
Capital City Fire	257,261
Capital Transit	123,191
Parks & Recreation	111,300
Streets	78,169
Eaglecrest Ski Area	30,512
Lands & Resources	8,381

Total Special Revenue Funds	\$ 1,000,296
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Enterprise Funds:

Airport	\$ 102,735
Wastewater	102,659
Water	50,780
Harbors	49,129
Docks	38,712

Total Enterprise Funds	\$ 344,015
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Internal Service Funds:

Facilities Maintenance	\$ 44,641
Public Works Fleet	21,297
Self-Insurance	19,868

Total Internal Service Funds	\$ 85,806
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Total City & Borough of Juneau	\$ 2,040,521
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<u>Total Appropriation</u>	<u>\$ 4,261,464</u>
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Section 3. Source of Funds

Alaska Department of Administration	\$ 4,261,464
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this ____ day of _____, 2025.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: September 22, 2025
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-01(b)(J)

An Ordinance Appropriating \$125,000 to the Manager for Fiscal Year 2026 Cold Weather Emergency Shelter Operations; Funding Provided by General Funds.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$125,000 for fiscal year 2026 cold weather emergency shelter operations.

Section 3. Source of Funds

General Funds	\$ 125,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2025.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: September 22, 2025
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-01(b)(H)

An Ordinance Appropriating \$1,857,300 to the Manager for the City and Borough of Juneau's Fiscal Year 2026 Marine Engineers Beneficial Association (MEBA) and Unrepresented Employee Negotiated Wage Increases; Funding Provided by Various Sources.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$1,857,300 for the City and Borough of Juneau's fiscal year 2026 Marine Engineers Beneficial Association (MEBA) and Unrepresented Employee negotiated wage increases, distributed as follows:

General Governmental Funds:

Administration:

City Manager	\$ 47,700
City Clerk	16,200
Information Technology	50,800

Community Development	91,600
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Engineering and Public Works:

Engineering	82,900
RecycleWorks	4,500
Streets	99,800
Transit	174,600

Finance	168,100
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Fire/Emergency Medical Services	40,100
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Human Resources	21,900
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Law	36,200
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Libraries	88,600
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Parks and Recreation:

Administration and Recreation	49,700
Arboretum	5,900
Aquatics	51,800
Parks and Landscape	59,100
Youth Services	80,200

Police	76,500
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Total General Governmental Funds	<u>\$ 1,246,200</u>
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Special Revenue Funds:

Downtown Parking	800
Lands and Resources	<u>10,700</u>
Total Special Revenue Funds	<u>\$ 11,500</u>

Enterprise Funds:

Airport	143,200
Docks	53,300
Harbors	86,400
Wastewater	131,700
Water	<u>68,800</u>
Total Enterprise Funds	<u>\$ 483,400</u>

Internal Service Funds:

Facilities Maintenance	63,100
Public Works Fleet	29,500
Risk Management	<u>23,600</u>
Total Internal Service Funds	<u>\$ 116,200</u>

Total Appropriation **\$ 1,857,300**

Section 3. Source of Funds

General Funds	\$ 1,246,200
Airport Funds	143,200
Wastewater Funds	131,700
Harbors Funds	86,400
Water Funds	68,800
Facilities Maintenance Funds	63,100
Docks Funds	53,300
Fleet Funds	29,500
Risk Management Funds	23,600
Lands & Resources Funds	10,700
Downtown Parking Funds	800

Total Source of Funds **\$ 1,857,300**

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this ____ day of _____, 2025.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: September 22, 2025
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-01(b)(L)

An Ordinance Appropriating \$15,000 to the Manager for the Departure Lounge ADA Elevator Capital Improvement Project; Funding Provided by Airport Capital Reserve Funds.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$15,000 as funding for the Departure Lounge ADA Elevator Capital Improvement Project (A50-115).

Section 3. Source of Funds

Airport Capital Reserve Funds	\$ 15,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2025.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Introduced: September 22, 2025
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-01(b)(O)

An Ordinance Appropriating \$25,000 to the Manager for the Air Traffic Control Tower Capital Improvement Project; Funding Provided by Airport Capital Reserve Funds.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$25,000 for the Air Traffic Control Tower Improvements Capital Improvement Project (A50-117).

Section 3. Source of Funds

Airport Capital Reserve Funds	\$ 25,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2025.

Beth A. Weldon, Mayor

Attest:

Breckan L. Hendricks, Municipal Clerk

Presented by: The Manager
Presented: 9/22/2025
Drafted by: Law Department

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2025-38

An Ordinance Amending Chapter 3.15, Special Offices, to Include Non-Departmental Office Designation.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Chapter. Chapter 03.15, Special offices, is amended by creating a new section to read:

CHAPTER 03.15 SPECIAL OFFICES

03.15.070 Non-departmental.

Under general accounting principles, the following non-departmental roles are established:

- (1) Capital funds and capital projects;
- (2) City-wide revenues and expenses, not associated with a specific department, office, or agency; and
- (3) Debt service.

Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2025.

Beth A. Weldon, Mayor

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OFFICE OF THE MUNICIPAL CLERK
155 Heritage Way, Juneau, AK 99801
Ph: (907)586-5278 Fax: (907)586-4552
e-mail: city.clerk@juneau.gov

October 10, 2025

Via certified/regular mail & email

El Sombrero Inc. d/b/a El Sombrero Mexican & American Food
Attn: Ryan & Mallorie Fagerstrom
3280 Douglas Hwy
Juneau, AK 99801

Re: Restaurant/Eating Place-2025-2026 Liquor License Renewal Protest License #816

Dear Licensee,

The City and Borough of Juneau is in receipt of your liquor license your liquor license Renewal, received September 5, 2025, from the Alcohol Beverage Control Board for local governing body action by the CBJ Assembly.

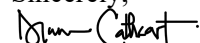
As is our practice in these matters, staff from the Fire, Finance, Police, and Community Development Departments have reviewed your establishment to ensure compliance with city code. **The Finance Department is recommending that the Assembly protest this license renewal due to an outstanding Sales Tax balance from 2024 4th Quarter of \$3,699.84 (Account [REDACTED]) from the most recent filing following the sale of the building.**

CBJ Code 20.25.025 provides you with the right to an informal hearing before the Assembly to address this issue. **This matter will be considered at the Monday, October 27, 2025, Assembly Reorganization meeting at 6:00pm at Centennial Hall & via zoom webinar.** You have the opportunity to participate in an informal hearing before the Assembly during this meeting if you wish to do so. If you plan to attend the meeting via Zoom, please notify the Clerk's Office by 4:00pm on the day of the meeting at the above email or phone number so we can be sure to move you over to panelist mode on the zoom platform.

Copies of the CBJ Code and Alaska Statutes pertaining to the protest process are enclosed for your reference. Please work with our Collections Division to ensure all outstanding balances are resolved prior to this appearing before the Assembly on October 27. **If balance due is paid by the close of business, Monday, October 27, 2025 the protest will be removed and noted as such on the agendas and at the meeting.** Collections staff can be reached at 586-5268.

To participate in the Regular Assembly meeting via Zoom, on October 27, 2025, use the following participation information:

<https://juneau.zoom.us/j/91515424903> or 1-253-215-8782 Webinar ID: 915 1542 4903

Sincerely,

Diane Cathcart, CMC
Deputy Municipal Clerk

Enclosures
cc via email:
AMCO
Borough Assembly
CBJ Liquor License Staff Reviewers

CITY & BOROUGH OF JUNEAU
SALES TAX
Sales Tax Current Account Balance
5/21/2025

<u>Acct #</u>	<u>Customer Name</u>	<u>ST ID</u>	<u>Year/Period</u>	<u>Tax Due</u>	<u>Late Filing Fee</u>	<u>Late Payment Penalty</u>	<u>Interest</u>	<u>Other Charges</u>	<u>Deposit</u>	<u>Balance</u>
██████	EL SOMBRERO INC	██████	2024 4Q	3,001.91	-	600.40	97.53	-	-	\$3,699.84
				<u>\$3,001.91</u>	<u>\$0.00</u>	<u>\$600.40</u>	<u>\$97.53</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,699.84</u>
Report Totals		1 Periods							\$0.00	\$3,699.84

ALASKA STATUTES AND CBJ CODE SECTIONS
RE: ASSEMBLY LIQUOR LICENSE PROTEST PROCESS

Alaska Statutes 04.11.480

Sec. 04.11.480. Protest.

(a) A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license by sending the board and the applicant a protest and the reasons for the protest within 60 days of receipt from the board of notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and in no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer. The local governing body may protest the continued operation of a license during the second year of the biennial license period by sending the board and the licensee a protest and the reasons for the protest by January 31 of the second year of the license. The procedures for action on a protest of continued operation of a license are the same as the procedures for action on a protest of a renewal application. The board shall consider a protest and testimony received at a hearing conducted under AS 04.11.510(b)(2) or (4) when it considers the application or continued operation, and the protest and the record of the hearing conducted under [AS 04.11.510](#) (b)(2) or (4) shall be kept as part of the board's permanent record of its review. If an application or continued operation is protested, the board shall deny the application or continued operation unless the board finds that the protest is arbitrary, capricious, and unreasonable.

(b) If the permanent residents residing outside of but within two miles of an incorporated city or an established village wish to protest the issuance, renewal, or transfer of a license within the city or village, they shall file with the board a petition meeting the requirements of [AS 04.11.510](#) (b)(3) requesting a public hearing within 30 days of the posting of notice required under [AS 04.11.310](#) , or by December 31 of the year application is made for renewal of a license. The board shall consider testimony received at a hearing conducted under [AS 04.11.510](#) (b)(3) when it considers the application, and the record of a hearing conducted under [AS 04.11.510](#) (b)(3) shall be retained as part of the board's permanent record of its review of the application.

(c) A local governing body may recommend that a license be issued, renewed, relocated, or transferred with conditions. The board shall consider recommended conditions and testimony received at a hearing conducted under [AS 04.11.510](#) (b)(2) or (4) when it considers the application or continued operation, and the recommended conditions and the record of the hearing conducted under [AS 04.11.510](#) (b)(2) or (4) shall be kept as part of the board's permanent record of its review. If the local governing body recommends conditions, the board shall impose the recommended conditions unless the board finds that the recommended conditions are arbitrary, capricious, or unreasonable. If a condition recommended by a local governing body is imposed on a licensee, the local governing body shall assume responsibility for monitoring compliance with the condition, except as otherwise provided by the board.

(d) In addition to the right to protest under (a) of this section, a local governing body may notify the board that the local governing body has determined that a licensee has violated a provision of this title or a condition imposed on the licensee by the board. Unless the board finds that the local governing body's determination is arbitrary, capricious, or unreasonable, the board shall prepare the determination as an accusation against the licensee under [AS 44.62.360](#) and conduct proceedings to resolve the matter as described under [AS 04.11.510](#) (c).

CBJ Code 20.25.025

20.25.025 Assembly review of license issuance, renewal, transfer, relocation, or continued operation.

(a) The assembly may protest the issuance, renewal, transfer, relocation, or continued operation of an alcoholic beverage license as provided in state law. The protest shall cite any of the following criteria which the assembly determines to be pertinent:

- (1) The character and public interests of the surrounding neighborhood;
 - (2) Actual and potential law enforcement problems, including the proximity of the premises to law enforcement stations and patrols;
 - (3) The concentration of other licenses of the same and other types in the area;
 - (4) Whether the surrounding area experiences an unacceptable rate of alcohol abuse or of crime or accidents in which the abuse of alcohol is involved;
 - (5) The adequacy of parking facilities;
 - (6) The safety of ingress to and egress from the premises;
 - (7) Compliance with state and local fire, health and safety codes;
 - (8) The degree of control the licensee has or proposes to have over the conduct of the licensed business;
 - (9) The history of convictions of the applicants and affiliates of the applicants for:
 - (A) Any felony involving moral turpitude;
 - (B) Any violation of AS title 04; and
 - (C) Any violation of the alcoholic beverage control laws of another state as a licensee of that state;
 - (10) Whether the applicant or the applicant's affiliates are untrustworthy, unfit to conduct a licensed business or constitute a potential source of harm to the public;
 - (11) Any other factor the assembly determines is generally relevant or is relevant to a particular application.
- (b) The assembly may protest the issuance, transfer, renewal, relocation, or continued operation of a license as provided in state law if it determines any of the following conditions exist:

- (1) The business operated under the license is, on the date the assembly considers the license, delinquent in the payment of any sales tax or penalty or interest on sales tax arising out of the operation of the licensed premises;
- (2) There are delinquent property taxes or local improvement district assessments or penalty or interest thereon arising out of real or personal property owned in whole or in part by any person named in the application as an applicant or on the permit which is to be continued where such property is used, or is to be used, in whole or in part in the business conducted or to be conducted under the license;
- (3) There is a delinquent charge or assessment owing the City and Borough by the licensee for a municipal service provided for the benefit of the business conducted under the license or for a service or an activity provided or conducted by the municipality at the request of or arising out of an activity of the business conducted under the license;
- (4) If the license requested is for a beverage dispensary and is requested under AS 04.11.400(d)(1), unless the tourist facility will contain 30 or more rooms;
- (5) If the application is for the issuance or relocation of a license and, after the issuance or relocation, there would be:
 - (A) More than one restaurant or eating place license for each 1,500 population, or fraction thereof, residing within the City and Borough; or
 - (B) More than one license of each other type for each 3,000 population or fraction thereof residing within the City and Borough.
- (6) The business operated or to be operated under the license is violating or would violate the zoning code of the City and Borough; or
- (7) The business operated under the license is, on the date the assembly considers the application, in violation of state or local fire, health, or safety codes. A criminal conviction of this violation is not a prerequisite for a protest under this section.

(c) If the assembly or committee or a subcommittee thereof recommends protest of the issuance, renewal, transfer, relocation, or continued operation of a license it shall state the basis of the protest and the applicant shall be afforded notice and an opportunity to be heard at an abbreviated informal hearing before the assembly to defend the application. For the purposes of this subsection, notice shall be sufficient if sent at least ten days prior to the hearing by certified first class mail to the address last provided by the applicant to the municipal sales tax examiner. At the conclusion of the hearing, the assembly decision to protest the application shall stand unless the majority of the assembly votes to withdraw the protest.
(Serial No. 84-50, § 4, 1984; Serial No. 86-35, §§ 2, 3, 1986; Serial No. 93-25, § 2, 1993; Serial No. 2002-06, § 2, 2-25-2002; Serial No. 2002-44, § 2, 12-2-2002)

State Law References: Assembly protest, AS 04.11.480.



CBJ – Regular Municipal Election, October 7, 2025
October 21, 2025 Election Report to CBJ Assembly

Breckan L. Hendricks
Municipal Clerk/Election Official

Below is a brief recap of the numbers associated with CBJ's October 7, 2025 Regular Municipal Election.

Looking at the Numbers

Total number of CBJ Registered Voters as of Sept. 7, 2025	28,017
Total number of ballots mailed to voters from ballot printer¹	24,819
Total number of ballots mailed to a temporary address²	68
Total number of fax/e-ballots issued	112
Total number of fax/e-ballots returned	94
Total number of challenged ballots (sent cure letters)	157
Total number of challenged ballots cured (approved for counting)	99
Total number of rejected ballots*	117
Total number of accepted/counted ballots	10,263

Ballots were mailed out by K&H Printing from Seattle, WA on Friday, September 19. Ballot drop boxes were installed and opened to receive ballots starting Friday, September 20 through Election Day, October 7 at 8:00 p.m. The two Vote Centers, located in the Assembly Chambers at City Hall and the Mendenhall Valley Library, were open September 22 through Election Day October 7, 2025.

¹ 29.07.100 Voting procedure.

- (a) When the election official conducts an election by mail, the election official shall mail a ballot to each person whose name appears on the voter registration list prepared under AS 15.07.125 for that election. The ballot shall be sent to the address stated on the official registration list unless the voter has notified the election official in writing of a different address to which the ballot should be sent. The election official is not required to mail a ballot to any voter who does not have a valid residence address or is in the condition of purge notice (PN), undeliverable (UN), list maintenance (LM), or list maintenance undeliverable (LU, UC), as described in AS 15.07.130. Any qualified voter not mailed a ballot will not later be refused a ballot when requested, but may be required to vote a questioned ballot. The election official shall send ballots by first class, non-forwardable mail, on or before the 18th day before the election.

² Ballots issued by the Ballot Processing Center included ballots sent to voters who applied for a fax/e-ballot or those applications for ballots to be mailed to a temporary address.

Election officials followed the 'cure' process for voted ballots that were received but challenged for one of the following issues:

- Lack of signature on the return ballot envelope,
- The signature on the return ballot envelope didn't match the signature on file with CBJ or State Division of Elections,
- There was no reference signature on file with CBJ or the State of Alaska Division of Elections,
- Lack of personal identifier (must have been one of the following: Date of Birth, last four digits of Social Security Number, Alaska Driver's License number or Voter ID number)
- The personal identifier didn't match that on file with CBJ or the State of Alaska Division of Election.

Voters whose ballots were challenged through the 'cure' process were sent letters, which provided instructions on how to fix the issue. The deadline for voters to submit their cures was Tuesday, October 21 at 12:00p.m., All remaining challenged ballots were reviewed by the Canvass Review Board on Tuesday, October 21.

Based on past by-mail elections, it is likely we will continue to receive a small number of ballots after certification via USPS that may or may not have been postmarked before or on Election Day.

***Rejected Ballots**

The following is a breakdown of the numbers for those ballots that were rejected:

• Ballots received after 8:00p.m. on Election Day	5
• Ballots received without the return ballot envelope/voter information	8
• Ballot envelope received with no ballot inside	1
• Duplicate ballots received (only the 1 st ballot counted, 2 nd ballot was rejected)	3
• Voter registered in another Alaskan community	6
• Voter not registered in Alaska or registered past the 9/7/2025 deadline	5
• Ballot envelope blank (no signature, no personal identifier), not cured by 10/21	10
• Ballot envelope missing personal identifier, not cured by 10/21	14
• Ballot envelope had incorrect personal identifier, not cured by 10/21	7
• Ballot envelope signature did not match signature on file, not cured by 10/21	27
• Ballot envelope had multiple issues, not cured by 10/21	1
• Ballots received via USPS after Election Day with no postmark	2
• Ballots postmarked after Election Day and received by 10/21	28
TOTAL Rejected Ballots	117

Following certification of the election, CBJ staff transmits a list of all successful voters, questioned and special needs ballot envelopes, and any ballot mail returned as "undeliverable" or "other reasons" to the State Division of Elections. The State Division of Elections then updates the voter history accordingly and follows up with its list maintenance protocols for any address changes and/or mail received as undeliverable.

Attachment: October 21, 2025 Election Certification & Official Results



**OFFICE OF THE MUNICIPAL CLERK/
ELECTION OFFICIAL**
City and Borough of Juneau (CBJ)
155 Heritage Way, Juneau, Alaska 99801
Phone: (907)586-5278 Fax: (907)586-4552
email: Breckan.Hendricks@juneau.gov

CERTIFICATION OF OCTOBER 7, 2025 CBJ REGULAR MUNICIPAL ELECTION

I, Breckan L. Hendricks, Municipal Clerk and Election Official for the City & Borough of Juneau, do hereby certify that the undersigned members of the Canvass Review Board conducted the canvass of the October 7, 2025, Regular Municipal Election on October 21, 2025 and that the attached report reflects the number of persons voting, all votes cast at the election including the votes for Areawide Assemblymember (one seat for a three-year term), District 1 Assemblymember (one seat for a three-year term), District 2 Assemblymember (one seat for a three-year term), Board of Education Members (two seats for three-year terms and one seat for a two-year term) and for the following Propositions.

Areawide Assemblymember

<u>Ella Adkison</u>	6,560 votes: Elected to a three-year term
Total Areawide Votes Counted	6,560

District 1 Assemblymember

<u>Greg Smith</u>	6,810 votes: Elected to a three-year term
Total District 1 Votes Counted	6,810

District 2 Assemblymember

Wade Bryson	4,416 votes
<u>Nathaniel "Nano" Brooks</u>	4,807 votes: Elected to a three-year term
Total District 2 Votes Counted	9,223

Board of Education members

Jenny Thomas	3,950 votes: Elected to a two-year term
Melissa Cullum	4,150 votes: Elected to a three-year term
Steve Whitney	5,285 votes: Elected to a three-year term
Jeremy "JJJ" Johnson	3,818 votes
<u>Deedie Sorensen (Write-In)</u>	2,326 votes
Total Board of Education Votes Counted	19,529

PROPOSITION NO. 1

Charter Amendment Short Title: Mill Rate Cap Amendment

SHALL THE CITY AND BOROUGH OF JUNEAU CHARTER SEC. 9.7 BE AMENDED AS FOLLOWS:

Section 1. ... (c)Except as provided in this section, the assembly shall not levy on real or personal property any tax exceeding the total of 9 mills ~~12 mills~~ plus that additional millage required to service general obligation indebtedness. The assembly may levy a tax exceeding this total only after seeking and securing voter approval by a majority of those voting on the question at a general or special election.

Section 2. Effective Date. This measure shall be effective 30 days after enactment.

[] Amend Charter section 9.7 - Mill Rate Cap. Yes

[] Amend Charter section 9.7 - Mill Rate Cap. No

Proposition 1 – Passed with 5,163 YES Votes and 5,006 NO Votes; total votes counted 10,169

PROPOSITION NO. 2**Explanation**

This initiative petition proposes to amend the City and Borough of Juneau (CBJ) Code 69.05.040 to create a new section which would exempt essential food and non-commercial utilities from CBJ sales tax for residents within the City and Borough.

PROPOSITION NO. 2**Initiative Short Title: Sales Tax Exemptions**

SHALL THE CITY AND BOROUGH OF JUNEAU CODE BE AMENDED TO INCLUDE A NEW CODE SECTION AS FOLLOWS:

Section 1. A new subsection (44) is added to Section 69.05.040-Exemptions of the Code of the City and Borough of Juneau to read as follows:

(44) Sales of essential food. As used in this section, "essential food" means: Sales of essential food as defined by the Food and Nutrition Act of 2008, 7 USC § 2012(k).

Section 2. A new subsection (45) is added to Section 69.05.040-Exemptions of the Code of the City and Borough of Juneau to read as follows:

(45) Sales of essential utilities to individuals that are solely for non-commercial use within the City and Borough of Juneau. As used in this section, "essential utilities" means:

(a) Sales of electricity by a utility for non-commercial use at a City and Borough resident's principal place of abode.

(b) Sales of heating fuel, including wood, wood pellets, and fuel oil, for non-commercial use at a City and Borough resident's principal place of abode.

(c) Sales of water and wastewater service by the City and Borough for service at a City and Borough of Juneau resident's principal place of abode.

(d) Sale of residential curbside refuse and recycling collection at a City and Borough resident's principal place of abode and the non-commercial use of landfill facilities by a City and Borough resident.

Section 3. Effective Date. This initiative shall be effective 30 days after enactment.

☐ **Sales Tax Exemptions. Yes**

☐ **Sales Tax Exemptions. No**

Proposition 2 – Passed with 7,099 YES Votes and 3,100 NO Votes; total votes counted 10,199

PROPOSITION NO. 3**Explanation**

This ballot proposition would implement a new permanent sales tax at a rate of 2% October 1 through March 31 and 6.5% April 1 through September 30, and repeal the temporary 3% sales tax and permanent 1% sales tax.

This ballot proposition is estimated to replace any revenue reduced due to an exemption of essential food and essential residential utilities.

Current CBJ Sales Tax

-
-
Temporary 1%
Permanent 1%
Temporary 3%

Proposed CBJ Sales Tax

NEW: Oct 1 - March 31 - 2%
NEW: April 1 - Sept 30 - 6.5%
No change
Repealed
Repealed

PROPOSITION NO .3

Short title: Seasonal Sales Tax

Authorization to Amend the Sales Tax Code of the City and Borough of Juneau. Shall the City and Borough of Juneau implement a 2% sales tax October 1 through March 31 and a 6.5% sales tax April 1 through September 30, and repeal the permanent sales tax of 1% and temporary sales tax of 3%?

☐ Seasonal Sales Tax. Yes

☐ Seasonal Sales Tax. No

Proposition 3 – Failed with 4,365 YES Votes and **5,853 NO Votes**; total votes counted **10,218**.

Robert Laurie

Robert Laurie, Canvass Board Member

Mary Borthwick

Mary Borthwick, Canvass Board Member

Jill Lewis

Jill Lewis, Canvass Board Member

Margaret Swanson

Margaret Swanson, Canvass Board Member

Robert Minch

Robert Minch, Canvass Board Member

Stuart Sliter

Stuart Sliter, Canvass Board Member

Dated: October 21, 2025

Breckan L. Hendricks

Breckan L. Hendricks
Municipal Clerk & Election Official

Subscribed and sworn to before me on this 21st day of October 2025.



Diane Cathcart

Notary Public for the State of Alaska

My commission expires: June 1, 2028

2025 CBJ Municipal Election
Official Results for the October 7, 2025 Municipal Election
10-21-2025

Voters Cast: 10,263 of 28,017 (36.63%)

Assembly Areawide (Vote for 1)

	Total	
Times Cast	10,263 / 28,017	36.63%
Candidate	Total	
Ella Adkison	6,560	100.00%
Total Votes	6,560	

Assembly District 1 (Vote for 1)

	Total	
Times Cast	10,263 / 28,017	36.63%
Candidate	Total	
Greg Smith	6,810	100.00%
Total Votes	6,810	

Assembly District 2 (Vote for 1)

	Total	
Times Cast	10,263 / 28,017	36.63%
Candidate	Total	
Wade Bryson	4,416	47.88%
Nathaniel "Nano" Brooks	4,807	52.12%
Total Votes	9,223	

Board of Education (Vote for 3)

	Total	
Times Cast	10,263 / 28,017	36.63%
Candidate	Total	
Jenny Thomas	3,950	20.23%
Melissa Cullum	4,150	21.25%
Steve Whitney	5,285	27.06%
Jeremy "JJJ" Johnson	3,818	19.55%
Total Votes	19,529	
	Total	
Deedie Sorensen	WRITE-IN	2,326
		11.91%

Joe Lewis
Stuart Stitt
Rita M...
Mary Beth...
Robert L...
Margaret Swanson

10/21/2025

Proposition #1 (Vote for 1)

	Total	
Times Cast	10,263 / 28,017	36.63%
Candidate	Total	
Amend Charter section 9.7 - Mill Rate Cap. Yes	5,163	50.77%
Amend Charter section 9.7 - Mill Rate Cap. No	5,006	49.23%
Total Votes	10,169	✓

Proposition #2 (Vote for 1)

	Total	
Times Cast	10,263 / 28,017	36.63%
Candidate	Total	
Sales Tax Exemptions. Yes	7,099	69.60%
Sales Tax Exemptions. No	3,100	30.40%
Total Votes	10,199	

Proposition #3 (Vote for 1)

	Total	
Times Cast	10,263 / 28,017	36.63%
Candidate	Total	
Seasonal Sales Tax. Yes	4,365	42.72%
Seasonal Sales Tax. No	5,853	57.28%
Total Votes	10,218	

2025 CBJ Municipal Election
Official Results for the October 7, 2025 Municipal Election
10-21-2025

Precinct	Registered Voters	Voters Cast	% Turnout
Municipal			
City and Borough of Juneau			
03-300 Auke Bay	2,081	848	40.75%
03-305 Lynn Canal	1,429	714	49.97%
03-310 Melvin Park	2,319	681	29.37%
03-315 Mendenhall Glacier	3,369	1,055	31.31%
03-320 Thunder Mountain	3,533	903	25.56%
04-100 Douglas	1,755	592	33.73%
04-105 Juneau Airport Area	1,577	372	23.59%
04-110 Juneau No. 1	2,322	764	32.90%
04-115 Juneau No. 2	2,325	955	41.08%
04-120 Juneau No. 3	1,096	383	34.95%
04-125 Lemon Creek	2,481	415	16.73%
04-130 Glacier Valley Area	2,236	486	21.74%
04-135 North Douglas	1,494	661	44.24%
99-999 Questioned Ballot	0	1,434	N/A
City and Borough of Juneau - Total	28,017	10,263	36.63%
Cumulative			
Cumulative	0	0	N/A
Cumulative - Total	0	0	N/A
Municipal - Total	28,017	10,263	36.63%

Stuart Sciter
Keta A. Miller
Wayne B. Miller
Lolani Laine
Margaret Swanson
Jim Lewis

10/21/2025

Assembly Areawide (Vote for 1)

Precinct	Times Cast	Registered Voters
Municipal		
City and Borough of Juneau		
03-300 Auke Bay	848	2,081
03-305 Lynn Canal	714	1,429
03-310 Melvin Park	681	2,319
03-315 Mendenhall Glacier	1,055	3,369
03-320 Thunder Mountain	903	3,533
04-100 Douglas	592	1,755
04-105 Juneau Airport Area	372	1,577
04-110 Juneau No. 1	764	2,322
04-115 Juneau No. 2	955	2,325
04-120 Juneau No. 3	383	1,096
04-125 Lemon Creek	415	2,481
04-130 Glacier Valley Area	486	2,236
04-135 North Douglas	661	1,494
99-999 Questioned Ballot	1,434	0
City and Borough of Juneau - Total	10,263	28,017
Cumulative		
Cumulative	0	0
Cumulative - Total	0	0
Municipal - Total	10,263	28,017

Precinct	Ella Adkison		Total Votes
Municipal			
City and Borough of Juneau			
03-300 Auke Bay	520	100.00%	520
03-305 Lynn Canal	447	100.00%	447
03-310 Melvin Park	414	100.00%	414
03-315 Mendenhall Glacier	634	100.00%	634
03-320 Thunder Mountain	577	100.00%	577
04-100 Douglas	404	100.00%	404
04-105 Juneau Airport Area	210	100.00%	210
04-110 Juneau No. 1	514	100.00%	514
04-115 Juneau No. 2	701	100.00%	701
04-120 Juneau No. 3	250	100.00%	250
04-125 Lemon Creek	277	100.00%	277
04-130 Glacier Valley Area	326	100.00%	326
04-135 North Douglas	448	100.00%	448
99-999 Questioned Ballot	838	100.00%	838
City and Borough of Juneau - Total	6,560	100.00%	6,560
Cumulative			
Cumulative	0		0
Cumulative - Total	0		0
Municipal - Total	6,560	100.00%	6,560

Assembly District 1 (Vote for 1)

Precinct	Times Cast	Registered Voters
Municipal		
City and Borough of Juneau		
03-300 Auke Bay	848	2,081
03-305 Lynn Canal	714	1,429
03-310 Melvin Park	681	2,319
03-315 Mendenhall Glacier	1,055	3,369
03-320 Thunder Mountain	903	3,533
04-100 Douglas	592	1,755
04-105 Juneau Airport Area	372	1,577
04-110 Juneau No. 1	764	2,322
04-115 Juneau No. 2	955	2,325
04-120 Juneau No. 3	383	1,096
04-125 Lemon Creek	415	2,481
04-130 Glacier Valley Area	486	2,236
04-135 North Douglas	661	1,494
99-999 Questioned Ballot	1,434	0
City and Borough of Juneau - Total	10,263	28,017
Cumulative		
Cumulative	0	0
Cumulative - Total	0	0
Municipal - Total	10,263	28,017

Precinct	Greg Smith	Total Votes
Municipal		
City and Borough of Juneau		
03-300 Auke Bay	549 100.00%	549
03-305 Lynn Canal	455 100.00%	455
03-310 Melvin Park	413 100.00%	413
03-315 Mendenhall Glacier	652 100.00%	652
03-320 Thunder Mountain	595 100.00%	595
04-100 Douglas	444 100.00%	444
04-105 Juneau Airport Area	226 100.00%	226
04-110 Juneau No. 1	551 100.00%	551
04-115 Juneau No. 2	711 100.00%	711
04-120 Juneau No. 3	255 100.00%	255
04-125 Lemon Creek	281 100.00%	281
04-130 Glacier Valley Area	329 100.00%	329
04-135 North Douglas	471 100.00%	471
99-999 Questioned Ballot	878 100.00%	878
City and Borough of Juneau - Total	6,810 100.00%	6,810
Cumulative		
Cumulative	0	0
Cumulative - Total	0	0
Municipal - Total	6,810 100.00%	6,810

Assembly District 2 (Vote for 1)

Precinct	Times Cast	Registered Voters
Municipal		
City and Borough of Juneau		
03-300 Auke Bay	848	2,081
03-305 Lynn Canal	714	1,429
03-310 Melvin Park	681	2,319
03-315 Mendenhall Glacier	1,055	3,369
03-320 Thunder Mountain	903	3,533
04-100 Douglas	592	1,755
04-105 Juneau Airport Area	372	1,577
04-110 Juneau No. 1	764	2,322
04-115 Juneau No. 2	955	2,325
04-120 Juneau No. 3	383	1,096
04-125 Lemon Creek	415	2,481
04-130 Glacier Valley Area	486	2,236
04-135 North Douglas	661	1,494
99-999 Questioned Ballot	1,434	0
City and Borough of Juneau - Total	10,263	28,017
Cumulative		
Cumulative	0	0
Cumulative - Total	0	0
Municipal - Total	10,263	28,017

Precinct	Wade Bryson		Nathaniel "Nano" Brooks		Total Votes
Municipal					
City and Borough of Juneau					
03-300 Auke Bay	376	48.96%	392	51.04%	768
03-305 Lynn Canal	322	50.95%	310	49.05%	632
03-310 Melvin Park	251	40.61%	367	59.39%	618
03-315 Mendenhall Glacier	393	41.68%	550	58.32%	943
03-320 Thunder Mountain	382	46.64%	437	53.36%	819
04-100 Douglas	288	57.03%	217	42.97%	505
04-105 Juneau Airport Area	121	36.78%	208	63.22%	329
04-110 Juneau No. 1	379	55.01%	310	44.99%	689
04-115 Juneau No. 2	582	67.75%	277	32.25%	859
04-120 Juneau No. 3	190	55.88%	150	44.12%	340
04-125 Lemon Creek	146	38.62%	232	61.38%	378
04-130 Glacier Valley Area	185	41.57%	260	58.43%	445
04-135 North Douglas	327	54.96%	268	45.04%	595
99-999 Questioned Ballot	474	36.38%	829	63.62%	1,303
City and Borough of Juneau - Total	4,416	47.88%	4,807	52.12%	9,223
Cumulative					
Cumulative	0		0		0
Cumulative - Total	0		0		0
Municipal - Total	4,416	47.88%	4,807	52.12%	9,223

Board of Education (Vote for 3)

Precinct	Times Cast	Registered Voters
Municipal		
City and Borough of Juneau		
03-300 Auke Bay	848	2,081
03-305 Lynn Canal	714	1,429
03-310 Melvin Park	681	2,319
03-315 Mendenhall Glacier	1,055	3,369
03-320 Thunder Mountain	903	3,533
04-100 Douglas	592	1,755
04-105 Juneau Airport Area	372	1,577
04-110 Juneau No. 1	764	2,322
04-115 Juneau No. 2	955	2,325
04-120 Juneau No. 3	383	1,096
04-125 Lemon Creek	415	2,481
04-130 Glacier Valley Area	486	2,236
04-135 North Douglas	661	1,494
99-999 Questioned Ballot	1,434	0
City and Borough of Juneau - Total	10,263	28,017
Cumulative		
Cumulative	0	0
Cumulative - Total	0	0
Municipal - Total	10,263	28,017

Precinct	Jenny Thomas		Melissa Cullum	
Municipal				
City and Borough of Juneau				
03-300 Auke Bay	314	19.64%	326	20.39%
03-305 Lynn Canal	262	19.52%	273	20.34%
03-310 Melvin Park	299	23.73%	289	22.94%
03-315 Mendenhall Glacier	482	24.21%	478	24.01%
03-320 Thunder Mountain	384	22.59%	411	24.18%
04-100 Douglas	179	15.46%	207	17.88%
04-105 Juneau Airport Area	156	23.85%	156	23.85%
04-110 Juneau No. 1	255	17.39%	298	20.33%
04-115 Juneau No. 2	230	11.36%	317	15.66%
04-120 Juneau No. 3	131	17.04%	146	18.99%
04-125 Lemon Creek	210	26.02%	202	25.03%
04-130 Glacier Valley Area	220	23.66%	221	23.76%
04-135 North Douglas	194	15.52%	233	18.64%
99-999 Questioned Ballot	634	24.58%	593	22.99%
City and Borough of Juneau - Total	3,950	20.23%	4,150	21.25%
Cumulative				
Cumulative	0		0	
Cumulative - Total	0		0	
Municipal - Total	3,950	20.23%	4,150	21.25%

Precinct	Steve Whitney		Jeremy "JJ" Johnson		Total Votes	Deedie Sorensen Qualified Write In	
Municipal							
City and Borough of Juneau							
03-300 Auke Bay	434	27.14%	298	18.64%	1,599	227	14.20%
03-305 Lynn Canal	362	26.97%	259	19.30%	1,342	186	13.86%
03-310 Melvin Park	336	26.67%	215	17.06%	1,260	121	9.60%
03-315 Mendenhall Glacier	500	25.11%	360	18.08%	1,991	171	8.59%
03-320 Thunder Mountain	466	27.41%	296	17.41%	1,700	143	8.41%
04-100 Douglas	338	29.19%	243	20.98%	1,158	191	16.49%
04-105 Juneau Airport Area	156	23.85%	122	18.65%	654	64	9.79%
04-110 Juneau No. 1	427	29.13%	290	19.78%	1,466	196	13.37%
04-115 Juneau No. 2	627	30.98%	483	23.86%	2,024	367	18.13%
04-120 Juneau No. 3	223	29.00%	161	20.94%	769	108	14.04%
04-125 Lemon Creek	186	23.05%	169	20.94%	807	40	4.96%
04-130 Glacier Valley Area	239	25.70%	176	18.92%	930	74	7.96%
04-135 North Douglas	357	28.56%	271	21.68%	1,250	195	15.60%
99-999 Questioned Ballot	634	24.58%	475	18.42%	2,579	243	9.42%
City and Borough of Juneau - Total	5,285	27.06%	3,818	19.55%	19,529	2,326	11.91%
Cumulative							
Cumulative	0		0		0	0	
Cumulative - Total	0		0		0	0	
Municipal - Total	5,285	27.06%	3,818	19.55%	19,529	2,326	11.91%

Proposition #1 (Vote for 1)

Precinct	Times Cast	Registered Voters
Municipal		
City and Borough of Juneau		
03-300 Auke Bay	848	2,081
03-305 Lynn Canal	714	1,429
03-310 Melvin Park	681	2,319
03-315 Mendenhall Glacier	1,055	3,369
03-320 Thunder Mountain	903	3,533
04-100 Douglas	592	1,755
04-105 Juneau Airport Area	372	1,577
04-110 Juneau No. 1	764	2,322
04-115 Juneau No. 2	955	2,325
04-120 Juneau No. 3	383	1,096
04-125 Lemon Creek	415	2,481
04-130 Glacier Valley Area	486	2,236
04-135 North Douglas	661	1,494
99-999 Questioned Ballot	1,434	0
City and Borough of Juneau - Total	10,263	28,017
Cumulative		
Cumulative	0	0
Cumulative - Total	0	0
Municipal - Total	10,263	28,017

Precinct	Amend Charter section 9.7 - Mill Rate Cap. Yes		Amend Charter section 9.7 - Mill Rate Cap. No		Total Votes
Municipal					
City and Borough of Juneau					
03-300 Auke Bay	462	55.00%	378	45.00%	840
03-305 Lynn Canal	351	49.44%	359	50.56%	710
03-310 Melvin Park	391	57.75%	286	42.25%	677
03-315 Mendenhall Glacier	627	59.77%	422	40.23%	1,049
03-320 Thunder Mountain	519	57.99%	376	42.01%	895
04-100 Douglas	242	41.23%	345	58.77%	587
04-105 Juneau Airport Area	244	66.12%	125	33.88%	369
04-110 Juneau No. 1	311	41.08%	446	58.92%	757
04-115 Juneau No. 2	180	19.01%	767	80.99%	947
04-120 Juneau No. 3	162	42.97%	215	57.03%	377
04-125 Lemon Creek	249	61.03%	159	38.97%	408
04-130 Glacier Valley Area	290	60.80%	187	39.20%	477
04-135 North Douglas	277	42.03%	382	57.97%	659
99-999 Questioned Ballot	858	60.55%	559	39.45%	1,417
City and Borough of Juneau - Total	5,163	50.77%	5,006	49.23%	10,169
Cumulative					
Cumulative	0		0		0
Cumulative - Total	0		0		0
Municipal - Total	5,163	50.77%	5,006	49.23%	10,169

Proposition #2 (Vote for 1)

Precinct	Times Cast	Registered Voters
Municipal		
City and Borough of Juneau		
03-300 Auke Bay	848	2,081
03-305 Lynn Canal	714	1,429
03-310 Melvin Park	681	2,319
03-315 Mendenhall Glacier	1,055	3,369
03-320 Thunder Mountain	903	3,533
04-100 Douglas	592	1,755
04-105 Juneau Airport Area	372	1,577
04-110 Juneau No. 1	764	2,322
04-115 Juneau No. 2	955	2,325
04-120 Juneau No. 3	383	1,096
04-125 Lemon Creek	415	2,481
04-130 Glacier Valley Area	486	2,236
04-135 North Douglas	661	1,494
99-999 Questioned Ballot	1,434	0
City and Borough of Juneau - Total	10,263	28,017
Cumulative		
Cumulative	0	0
Cumulative - Total	0	0
Municipal - Total	10,263	28,017

Precinct	Sales Tax Exemptions. Yes		Sales Tax Exemptions. No		Total Votes
Municipal					
City and Borough of Juneau					
03-300 Auke Bay	611	72.22%	235	27.78%	846
03-305 Lynn Canal	473	66.62%	237	33.38%	710
03-310 Melvin Park	492	72.46%	187	27.54%	679
03-315 Mendenhall Glacier	774	73.71%	276	26.29%	1,050
03-320 Thunder Mountain	685	76.03%	216	23.97%	901
04-100 Douglas	368	62.37%	222	37.63%	590
04-105 Juneau Airport Area	279	75.20%	92	24.80%	371
04-110 Juneau No. 1	491	64.95%	265	35.05%	756
04-115 Juneau No. 2	519	54.69%	430	45.31%	949
04-120 Juneau No. 3	251	66.23%	128	33.77%	379
04-125 Lemon Creek	328	80.39%	80	19.61%	408
04-130 Glacier Valley Area	368	76.35%	114	23.65%	482
04-135 North Douglas	408	62.10%	249	37.90%	657
99-999 Questioned Ballot	1,052	74.03%	369	25.97%	1,421
City and Borough of Juneau - Total	7,099	69.60%	3,100	30.40%	10,199
Cumulative					
Cumulative	0		0		0
Cumulative - Total	0		0		0
Municipal - Total	7,099	69.60%	3,100	30.40%	10,199

Proposition #3 (Vote for 1)

Precinct	Times Cast	Registered Voters
Municipal		
City and Borough of Juneau		
03-300 Auke Bay	848	2,081
03-305 Lynn Canal	714	1,429
03-310 Melvin Park	681	2,319
03-315 Mendenhall Glacier	1,055	3,369
03-320 Thunder Mountain	903	3,533
04-100 Douglas	592	1,755
04-105 Juneau Airport Area	372	1,577
04-110 Juneau No. 1	764	2,322
04-115 Juneau No. 2	955	2,325
04-120 Juneau No. 3	383	1,096
04-125 Lemon Creek	415	2,481
04-130 Glacier Valley Area	486	2,236
04-135 North Douglas	661	1,494
99-999 Questioned Ballot	1,434	0
City and Borough of Juneau - Total	10,263	28,017
Cumulative		
Cumulative	0	0
Cumulative - Total	0	0
Municipal - Total	10,263	28,017

Precinct	Seasonal Sales Tax. Yes		Seasonal Sales Tax. No		Total Votes
Municipal					
City and Borough of Juneau					
03-300 Auke Bay	334	39.43%	513	60.57%	847
03-305 Lynn Canal	309	43.52%	401	56.48%	710
03-310 Melvin Park	247	36.32%	433	63.68%	680
03-315 Mendenhall Glacier	373	35.39%	681	64.61%	1,054
03-320 Thunder Mountain	332	36.85%	569	63.15%	901
04-100 Douglas	294	49.83%	296	50.17%	590
04-105 Juneau Airport Area	105	28.30%	266	71.70%	371
04-110 Juneau No. 1	377	49.54%	384	50.46%	761
04-115 Juneau No. 2	635	66.63%	318	33.37%	953
04-120 Juneau No. 3	187	48.95%	195	51.05%	382
04-125 Lemon Creek	145	35.63%	262	64.37%	407
04-130 Glacier Valley Area	171	35.63%	309	64.38%	480
04-135 North Douglas	357	54.26%	301	45.74%	658
99-999 Questioned Ballot	499	35.04%	925	64.96%	1,424
City and Borough of Juneau - Total	4,365	42.72%	5,853	57.28%	10,218
Cumulative					
Cumulative	0		0		0
Cumulative - Total	0		0		0
Municipal - Total	4,365	42.72%	5,853	57.28%	10,218

DRAFT- Assembly Meeting Calendar 2026

January							February							March							April						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	1	2	3	4	5	6	7	1	2	3	4	5	6	7		30	31	1	2	3	4
4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14	5	6	7	8	9	10	11
11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21	12	13	14	15	16	17	18
18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28	19	20	21	22	23	24	25
25	26	27	28	29	30									29	30	31					26	27	28	29	30		
May							June							July							August						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2		1	2	3	4	5	6				1	2	3	4							1
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29
31																					30	31					
September							October							November							December						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
27	28	29	30				25	26	27	28	29	30	31	29	30						27	28	29	30	31	1	

Reg. Assembly & HRC
PWFC, LHEDC, COW
AFC

CBJ Election Day, Election Certification, & Special Assembly Mtngs
Conferences, School Breaks, & Special Occasions
CBJ Holidays

back side of this calendar has full legend & details

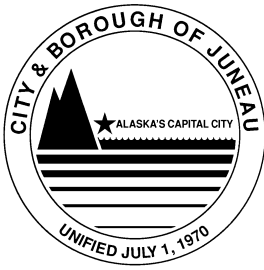
DRAFT- Assembly Meeting Calendar 2026

LEGEND

***All meeting dates/times listed below are subject to change.**

Please see the master CBJ Meeting Calendar at www.juneau.org/calendar for all current meeting dates/times/locations.

	CBJ Holidays
	5pm Assembly Human Resources Committee (HRC) & 6pm Regular Assembly Meeting
	12:10pm Public Works & Facilities Committee (PWFC) Meetings
	5:00pm Lands, Housing & Economic Development Committee (LHEDC) Meetings
	6:00pm Assembly Committee of the Whole (COW) Meetings
	5:30pm Assembly Finance Committee (AFC) Meetings
	*Special Assembly Breakfast Mtg. with Juneau Legislative Delegation & DC/AK Lobbyists (Date TBD 1/20,1/21,or 1/22)
	4/1 Spec. Assembly Meeting to introduce the Budget (per Charter 9.2 by April 5)
	4/11 AFC Meeting for Budget Intro.
29	4/29 Spec. Assembly Mtng for Public Hearing on School Budget & set min. funding amount (per Charter 13.6)
	6/8 Last Regular Assembly Meeting to adopt budget prior to 6/15 deadline. (per Charter 9.7)
	10/26 Assembly Reorganizational Meeting (per Charter 3.5 [<i>within 7 days after cert.</i>])
	12/5 Assembly Retreat (8am-5pm) Location TBD
	Conferences, School Breaks, & Special Events
	JSD Inservice Dates & School Breaks:
	First Day of School 8/20/2025 1-12, 8/25 Kindergarten, 8/28 Pre-K
	School Breaks 2025-2026: 12/20/26-1/03/26; 2/16-2/17; 3/23-3/27; Last day of school 5/20; HS Graduations 5/24;12/20/26-1/2/27;
	School Breaks cont. 2026-2027: Summer Break 5/21-8/19; 10/19-10/20; 11/12-11/13; 12/21-12/31
	Conferences for Assembly & Staff (Manager/Attorney) Attendance:
	Conferences: 2/10-2/12/26 Southeast Conference Mid-Session Summit, Juneau
	Conferences: 2/17-2/19/26 Alaska Municipal League (AML) Winter Legislative Conference, Juneau
	Conferences:3/30-4/02/26 NW Mangers Conference, Sitka
	Conferences: 2/25-2/26/26 JEDC Alaska Innovation Summit, Juneau
	Conferences: 8/25-8/27/26 AML Summer Legislative Conference, Fairbanks
	Conferences: 9/22-9/24 Annual Southeast Conference, Ketchikan
	Conferences: 10/17-10/21/2026, Long Beach/Los Angeles County, CA
	Conferences: 12/7-12/11 AML & Affiliate Groups Annual Conferences (12/05-12/06 Affiliate Mtgs), Anchorage
	Special Events:
	1/20 First Day of Legislative Session/Juneau Legislative Welcome Reception
	10/6 CBJ Election Day, 10/20 Election Certification



OFFICE OF THE MUNICIPAL CLERK

155 Heritage Way, Room 215
Phone: (907)586-5278 Fax: (907)586-4552
e-mail: Breckan.Hendricks@juneau.gov

Memorandum

To: Mayor & Assembly

From: Breckan Hendricks, Municipal Clerk

cc: Katie Koester, City Manager
Robert Barr, Deputy City Manager
Emily Wright, City Attorney

Re: Assembly Seniority List

Date: October 27, 2025

The following represents the seniority* of the 2025-2026 CBJ Assembly:

Mayor Beth Weldon
Deputy Mayor Greg Smith
Alicia Hughes-Skandijs
Christine Woll
Paul R. Kelly
Ella Adkison
Neil Steininger
Maureen Hall
Nathaniel "Nano" Brooks

Seniority Note – Paul R. Kelly and Ella Adkison:

Kelly is ranked above Adkison based on the length of their current consecutive elected terms: Kelly was elected to two consecutive three-year terms (totaling six years), while Adkison was elected to a two-year term followed by a three-year term (totaling five years).

*** CBJ Charter Section 3.5. Organization.**

The assembly shall meet immediately following certification of the election. At such meeting, or within seven days thereafter, the assembly shall elect from its membership a deputy mayor and do such other acts as may be required for its organization and for the conduct of its business. The assembly shall provide by ordinance for the interim order of succession of its members to the office of deputy mayor.

CBJ Code Section 11.15.015 Interim Succession to Office of Deputy Mayor. During the absence from the municipality or an assembly meeting of the mayor and the deputy mayor, the assembly member present with the longest period of current consecutive service on the assembly shall succeed to the office of deputy mayor. Where two or more members shall have the same length of current service, the member who received the most votes at the most recent election at which all such members stood for election shall be the member with the longest length of service for the purpose of this section.

2025-2026 Assembly Committee and Liaison Appointments - approved 10/27/2025

	Human Resources Committee (HRC)	Lands, Resources & Economic Development (LHEDC)	Public Works and Facilities Committee (PWFC)	Committee of the Whole (COW)	Assembly Finance Committee (AFC)	Joint Assembly/ School Board Facilities Committee		Board & Committee Liaisons & Other Assignments
Beth Weldon				Member	Member	Member		Alaska Committee, Capitol Committee, Juneau Economic Development Committee (JEDC)
Greg Smith				Chair	Member			Deputy Mayor, Ad Hoc Title 49 Rewrite Committee, Planning Commission, Juneau Coalition on Housing & Homelessness (JCH&H)
Alicia Hughes-Skandijs		Chair	Member	Member	Member			Chamber of Commerce, Bartlett Regional Hospital (BRH) Board
Christine Woll	Member			Member	Chair			Airport Board, Parks & Recreation Advisory Committee (PRAC)
Paul Kelly	Chair	Member		Member	Member	Member		Juneau Commission on Aging (JCOA), Downtown Business Association (DBA), S.E. Conference Solid Waste Liaison
Ella Adkison			Chair	Member	Member			UAS Campus Council, Travel Juneau
Neil Steininger		Member	Member	Member	Member	Chair		Eaglecrest, Systemic Racism Review Committee (SRRC)
Maureen Hall	Member	Member		Member	Member			Docks & Harbors Board, Juneau Economic Development Committee (JEDC) [alt]
Nano Brooks	Member		Member	Member	Member	Member		Local Emergency Planning Committee (LEPC), School Board, Juneau Commission on Sustainability (JCOS)
Liaisons from other groups to Assembly Committees		Planning Commissioner: Lacey Derr; Docks & Harbors: Jim Becker, PRAC: Paulette Schirmer	Planning Commissioner: David Epstein			School Board Members:		

"Liaison" is defined as "the person who initiates and maintains contact between units in order to ensure concerted action and cooperation."

The Mayor is ex-officio on all CBJ committees.

All Assemblymembers are members of the Alaska Municipal League (AML) and of Southeast Conference.

All Assemblymembers are members of the Committee of the Whole (COW) and Finance Committee (AFC).

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