



ASSEMBLY HUMAN RESOURCES COMMITTEE AGENDA - **UPDATED 9/22/2025 10:50AM**

September 22, 2025 at 5:00 PM

Centennial Hall/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

A. CALL TO ORDER

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES - 8/18/2025 HRC CANCELLED, NO MINUTES TO APPROVE

F. AGENDA TOPICS - CBJ PROTEST OF LIQUOR LICENSES

1. Recommended Protest of Restaurant/Eating Place Liquor License #2641 Renewal Spice LLC. d/b/a Spice

This liquor license renewal (Spice LLC d/b/a Spice LL#2641) is before the Assembly Human Resources Committee for review and to forward a recommendation to the full Assembly on whether to let the recommended protest stand or to waive the right to protest. If the HRC recommends the protest stand, this license will come before the full Assembly at its Regular Assembly Meeting on September 22, 2025 for final action.

The AMCO 60-day comment period from the local governing body ends Tuesday, October 21, 2025.

Clerk Note: *If the Licensee comes into compliance by close of business September 22nd, staff will notify the Assembly, the protest will be removed, and this agenda topic removed from the Assembly HRC agenda.*

G. AGENDA TOPICS - BOARDS/COMMITTEES ACTIONS

1. Youth Activity Board (YAB) Annual Report and Appointments

Per [Resolution 4026](#), which passed at the August 18, 2025, Regular Assembly meeting updating the Youth Activities Board membership seats; the Youth Activities Board (YAB) consists of nine members as follows: One member from the Parks & Recreation Advisory Committee, nominated by the Committee ([see 8/5/2025 PRAC Meeting Minutes](#)); two members 19 years old or younger; and six members of the general public.

CURRENT YAB [ROSTER](#)

There is one general public seat and one PRAC seat, up for action with full terms running September 1, 2025, to August 31, 2028, there are two unexpired general public seats up for action, one with a term running immediately to August 31, 2026 and one with a term running immediately to August 31, 2027, there is also one 19 years or younger seat with a term running September 1, 2025 to August 31, 2028. Both incumbents, two members of the general public, and one 19-year-old have applied for the various open seats.

Suggested Motion: by _____ that the Assembly Human Resources Committee forward to the full Assembly for approval the reappointment of Bonita Nelson to a general public seat, and Josh Anderson to the PRAC seat, both for full terms beginning immediately and ending August 31, 2028, the appointment of _____ to a general public seat for an unexpired term beginning immediately and ending August 31, 2026 the appointment of _____ to a general public seat for an unexpired term beginning immediately and ending August 31, 2027 and the appointment of _____ to the 19 years or younger seat for a term beginning immediately and ending August 31, 2028, all to the Youth Activities Board an ask for unanimous consent.

2. Juneau Human Rights Commission (JHRC) Annual Report & Appointment

JHRC Annual Report

Included in the HRC packet is the Juneau Human Rights Commission Annual Report outlining the work of the commission between July 2024 and June 2025.

JHRC Appointment

Per [Resolution 4000](#) the Juneau Human Rights Commission is a five-member commission appointed by the Assembly for staggered three-year terms. Members shall be selected to provide the most balanced representation possible.

CURRENT JHRC [ROSTER](#)

There is currently one seat up for action and one application in the HRC packet.

Suggested Motion: by _____ that the Assembly Human Resources Committee forward to the full Assembly for approval, the appointment of Wendy Todd to the Juneau Human Rights Commission for a term beginning immediately and ending May 31, 2028, and ask for unanimous consent.

3. Juneau Commission on Aging (JCOA) Appointment

Per [Resolution 2944](#); the JCOA shall consist of nine voting members appointed from the general public. Members shall be appointed to staggered two-year terms. The assembly shall appoint members from a diverse population of people with knowledge of issues relating to aging or with expertise on health, housing, transportation, finances, insurance, and other areas of concern for seniors in Juneau. At least five public members shall be 65 years of age or older. Four public members shall serve without restriction as to age.

CURRENT JCOA [ROSTER](#)

There is currently one general public seat for an unexpired term ending December 31, 2025. Since it is within 6-months of the term ending, HRC members can appoint the applicant to finish the unexpired term and fill the full 2-year term, which runs from January 1, 2026 to December 31, 2027.

Suggested Motion: *by _____ that the Assembly Human Resources Committee forward to the full Assembly for approval, the appointment of Laura Revels to a general public seat on the Juneau Commission on Aging for an unexpired term beginning immediately and ending December 31, 2025 and to a full term beginning January 1, 2026 and ending December 31, 2027 since the partial term is within 6-months of ending, and ask for unanimous consent.*

H. STAFF REPORTS

I. STANDING COMMITTEE TOPICS-FOR DISCUSSION AS MEETING TIME ALLOWS

1. Discussion on Boardmembers Serving Past Term End Date & Vacancies on Empowered Boards

Included in the packet is [Resolution 2686](#) Advisory Rules of Procedure and [Resolution 2986](#) Assembly Rules of Procedure for reference. *(Depending on time left in the meeting, this topic may need to get pushed to November 17, 2025 Assembly HRC)*

J. COMMITTEE MEMBER COMMENTS

K. NEXT MEETING DATE Nov. 17, 2025 at 5:00 p.m. (no Oct. meeting due to CBJ Elections)

L. SUPPLEMENTAL MATERIALS

M. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, e-mail: city.clerk@juneau.gov.