

**Youth Activities Board Meeting
City Hall, Room 237
August 19, 2025 5pm**

<https://juneau.zoom.us/j/83053005051?pwd=uXyq2guyLl1vLWnk8K4hpyMlV5SgTY.1>

Meeting ID: 830 8600 5051

• 888 475 4499 US Toll-free

Members of the public wishing to provide public comment during tonight's meeting can do so by clicking the "Raise Hand" button (online Zoom Webinar) or press *9 (telephone).

Agenda

- I. Roll Call**
 - II. Approval of Agenda**
 - III. Public Comments on non-agenda items**
 - IV. Approval of Minutes: 04/16/2025**
 - V. Old Business**
 - VI. New Business**
 - a. Contingency Grant –
 - i. Gastineau Channel Little League Juniors Softball
 - ii. Gastineau Channel Little League Juniors Baseball
 - b. Youth Activity Board seats – 2 vacancies
 - c. Sub-Committee update- summary document from Bonita
 - d. Update on revising seats in resolution
 - e. Update on Euna Grant Portal – staff liaison
 - VII. Liaison Reports**
 - a. PRAC
 - VIII. Board Comments**
 - IX. Next Meeting – TBD**
 - X. Adjournment**
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**Youth Activities Board Meeting
Valley Library Large Conference Room
April 16, 2025**

<https://juneau.zoom.us/j/86720944012?pwd=XocUSwcf1EN0aqKtaKvqFO6WJvY98y.1>

Members of the public wishing to provide public comment during tonight's meeting can do so by clicking the "Raise Hand" button (online Zoom Webinar) or press *9 (telephone).

Agenda

I. Roll Call

Present: Tom Rutecki, Bonita Nelson, Misuri Smyth, Lindsey Wold, Valeri Peimann, Kristin Hochstoeger

II. Approval of Agenda

Mr. Rutecki asked to add a discussion of the ropes course to the meeting

III. New Business

a. Funding of FY26 Grant Applications

Ms. Nelson will compile from all three subcommittees the breakdown of what can be funded and what cannot be funded per the ordinance guidelines.

Ms. Smyth read through the Academic subcommittee's recommendations for funding the Academic grant applications. The total recommended amount for the Academic applications is \$49,875. Mr. Rutecki asked the board for questions or discussions. The board had none.

- Discovery Southeast: Nature Exploration, Discovering Juneau - \$14875
- SAIL: Orca - \$14000
- AWARE: Girls on the Run - \$3400
- Big Brothers, Big Sisters: Juneau Youth Activity Program - \$9000
- Friends of the Marie Drake Planetarium: Immersive Planetarium Experience - \$5600
- Girl Scouts of Alaska: Girl Scouts in Juneau - \$3000

Ms. Peimann read through the Arts subcommittee's recommendations for funding of the Arts grants applications. The total recommended amount for the Art applications is \$59,850. Mr. Rutecki asked the board for questions or discussions on the amount. The board had none.

- Juneau Dance Theatre: Fine Arts Camp - \$17,054
 - Perseverance Theater: STAR Program - \$14,940
 - Juneau Symphony: 2025-2026 Season - \$9900
 - Juneau Jazz & Classics: Juneau Community Engagement - \$8576
-

- Theater Alaska: TA Summer Camp - \$9380

Ms. Nelson read through the Sports subcommittee's recommendations for funding the Sports grant applications. The total recommended amount for the Sports applications is \$222,775. Mr. Rutecki asked the board for questions or discussions on the amount. The board had none.

- Glacier Swim Club: Youth Competitive Swim - \$14,500
- Gastineau Channel Little League: Youth Baseball & Softball - \$31,805
- Juneau Youth Football League: Supporting & Promoting Physical Fitness, Mental Health, Safety & Character Development - \$23,200
- Midnight Suns Baseball: Youth Baseball - \$24,000
- Juneau Soccer Club: Soccer - \$26,000
- Midnight Suns Fastpitch Softball Association: Youth Softball - \$18,000
- Juneau Nordic Ski Club: Nordic Youth Ski Programs Expansion - \$14,200
- Juneau Skating Club: Youth Ice Skating - \$22,000
- Juneau Ski Club: JSC Course, Athlete & Safety - \$7,500
- Juneau Youth Wrestling: Youth Wrestling - \$10,000
- Hoop Rats: Hoop Rats Basketball - \$12,350
- Juneau Douglas Ice Association: Youth Hockey - \$7970
- Juneau Trap Team: Trap Team Season - \$6250
- She Jumps: Outdoor Recreation & Mentorship - \$5000

Ms. Nelson said that at the meeting last night she talked with people about how the allocation of funding was determined and how the board scores. She encouraged groups to come to the February meeting in which the board goes through how to correctly apply for the grant.

Ms. Smyth said during her discussions last night with grant applicants, she reminded people of the 13 mandates of the resolution and that the grant is to supplement their budget, not be the whole budget for the organization,

The board then discussed how scholarships are done within some of the groups. Ms. Smyth said as a member of a non-profit board previously, the non-profit would fundraise for scholarships and not ask for scholarships as part of grant applications. Ms. Nelson said some groups will ask for money to scholarship kids for travel; she said groups should just add the money to their travel ask.

Ms. Nelson would like to discuss if the grant is asking for an abstract or an overview. She said the power point presentation that is given in February grew from training new board members to helping organizations learn how to format their grant. She asked if new members should get a 1 page

overview of what to expect on the board. She also asked if maybe it is time to revisit the score sheets. She said safety is a huge thing on the score sheet, but there is no real indication of what the safety really is. Ms. Lovejoy told the board that with the movement to put the grant online, it may be a good time for the board to revisit the grant and how is structured. She will arrange a meeting in the future for the board to get together to make suggestions on how to change the grant and then let the board subcommittee on the grant and scoring. She also said that the board could also revisit the ordinance and make some suggestions on any changes they may want as the last update was in 2018. Things the board would like to discuss at its meeting for changing the grant: the length of the grant, how to ensure the applicants know what the instructions are, maybe shorten the grant application, look at questions the grant asks, change the name abstract to overview. For the score sheets, breakdown safety.

Ms. Peimann motioned for unanimous consent for the FY26 allocation of funding. There were no objections. Funding for 25 groups was approved.

b. Invitation to the ropes course

Mr. Rutecki said the YAB has been invited out to the ropes course for some team building. Ms. Nelson motioned to invite the board and CBJ staff to the ropes course. A Doodle poll will go out for days this summer.

IV. Next Meeting – TBD

V. Adjournment – Ms. Nelson motioned to adjourn. No objections

Presented by: The Manager
Introduced:
Drafted by: Law Department

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. XXXX

A Resolution Amending the Youth Activity Board Membership.

WHEREAS, the Assembly first implemented Youth Activities Board policies by adopting Resolution No. 1804 establishing the Youth Activities Board, Resolution No. 2033 amending its membership, Resolution No. 2071 extending the Board sunset date, Resolution 2410 repealing the sunset date entirely and providing for the indefinite continuation of the Board, Resolution 2761 setting criteria for allocation of funds for youth activity programs, and Resolution 2820 modifying the Board makeup.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 2. Youth Activities Board Membership.

- (a) The Board shall consist of nine members who shall serve without compensation. The Board membership shall consist of:
- (1) One member from the Parks and Recreation Advisory Committee, nominated by the Committee;
 - (2) ~~One~~ Two members 198 years old or younger; and
 - (3) ~~One member from the Juneau Arts and Humanities Council, nominated by the Council; and~~
 - (4) Six members of the general public.

Section 8. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this ____ day of August, 2025

Beth Weldon Mayor

Attest:

Breckan Hendricks, Municipal Clerk

From: domadmin@juneau.org
To: [Youth Activity board](#)
Subject: New submission from ZGYS - Youth Activities Board Contingency Fund Application
Date: Monday, July 14, 2025 11:00:41 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Amount Requested
20,000.00
Agency or Individual Name
Gastineau Channel Little League
Address
PO Box 33694 Juneau, Ak 99803 juneau, Ak 99801 Map It
Type of Agency
Other
Name of Event Requesting Funds For
Junior League Softball Western Region Tournament
Please explain your need for contingency funds and what makes this an unanticipated event.
<p>The funds would be used for payment of air and ground transportation and housing for the team. This team of 13-14 year old Juneau All-Stars participated in a 5 game series for the Alaska State title hosted in Ketchikan. Juneau will be advancing to Western Regionals Championship games in Tucson, Arizona matched up with 11 other teams from the Little League Western Region District. Tucson is a popular tourist town where prices are high for transportation and housing despite negotiation efforts to accommodate smaller, non-profit leagues.</p> <p>It has been over a decade since Juneau has had a Softball Juniors team advance to this level of play, we believe this opportunity is qualifies as an 'unanticipated event'. We could not be more proud that our home team is going to represent the state of Alaska in this tournament.</p>
Please attach proof of qualification for event. Attach a flyer/brochure or web address
Web Address
Event Website
https://www.littleleague.org/world-series/2025/jlsws/tournaments/west-region/
Groups Only: How many will it serve?
14
Dates of travel, event, etc.
07/16/25-7/23/25
Name of contact person

Caroline Walker

Email

leagueadmin@juneaulittleleague.com

Phone

9073210968

Address

PO Box 33694 Juneau Ak 99803
juneau, ak 99801
[Map It](#)

Name and Title of person authorized to sign contingency contract

Alexandra Razor, Gastineau Channel Little League President

Additional Documents

- [GCLL-SB-Jr-Contingency-Budget-2025.pdf](#)

2025 GCLL Juniors Softball Travel to Tuscon Arizona
Regional Tournament
All Prices are estimates

Housing:

Omni National Tucson	7/16/2025		
	7/23/2025		
	Per Night	189.28	
	# Rooms needed	4	
		<u>757.12</u>	
	Total Nights	8	
			<u>6,056.96</u>
Total Housing Costs:			<u>6,056.96</u>

Ground Transportation:

1 Premium Size SUV	7	790.51	
1 Premium Size SUV	7	790.51	
1 Premium Size SUV	7	790.51	
			<u>2,371.53</u>

Air Transportation:

Airfare from Juneau to Arizona		848.90	
Players	11		
Coaches	3		
			<u>11,885</u>

Total Requested: 20,313.09

From: domadmin@juneau.org
To: [Youth Activity board](#)
Subject: New submission from ZGYS - Youth Activities Board Contingency Fund Application
Date: Monday, July 28, 2025 9:08:05 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Amount Requested
10,000.00
Agency or Individual Name
Gastineau Channel Little League
Address
PO Box 33694 Juneau, Ak 99803 Juneau, Ak 99801 Map It
Type of Agency
Other
Name of Event Requesting Funds For
Junior League Baseball Western Region Tournament
Please explain your need for contingency funds and what makes this an unanticipated event.
These funds would be used for the payment of housing for the team. This team of 13-14 year old Juneau All-Stars participated in a 5 game series for the Alaska State title hosted in Ketchikan where they swept the series in three games against Ketchikan. Juneau will be advancing to Western Regionals Championship games in Bend Oregon. Bend is a popular Summer tourist town where prices are high for transportation and housing despite negotiation efforts to accommodate smaller, non-profit leagues.
Please attach proof of qualification for event. Attach a flyer/brochure or web address
Web Address
Event Website
https://www.littleleague.org/world-series/2025/jlbws/tournaments/west-region/
Groups Only: How many will it serve?
12
Dates of travel, event, etc.
07/21/2027
Name of contact person
Caroline Walker
Email
leagueadmin@juneaulittleleague.com

Phone

9073210968

Address

PO Box 33694 Juneau Ak 99803
juneau, Ak 99801
[Map It](#)

Name and Title of person authorized to sign contingency contract

Alexandra Razor

Additional Documents

- [GCLL-BB-Jr-Contingency-Budget-2025.pdf](#)

2025 GCLL Juniors Baseball Travel to Bend Oregon
Regional Tournament
All Prices are estimates

Housing:

Country Inn & Suites	7/22/2025		
	7/31/2025		
	Per Night	255.00	
	# Rooms needed	11	
		<u>2,805.00</u>	
	Total Nights	5	
			<u>14,025.00</u>
			<u>14,025.00</u>
	Total Housing Costs:		<u>14,025.00</u>

Airfare:

Alaska Airlines 12 players 5,500.00

Ground Transportation:

1 Premium Size SUV	7	1,048.00	
1 Premium Size SUV	7	1,048.00	
			<u>2,096.00</u>
			<u>21,621.00</u>
	Total Requested:		<u>21,621.00</u>

YAG needs to specifically talk about the ARTS program and establish funding guideline for the programs that have ask only for funds for instructors who travel to Juneau. These may seem like a "special event" however they are the entire program for the organization. They usually chare NO FEE and are brought into the school distrct reaching several or all grades. The Resolution indicates that an intent is to reach as many youth as possible and these organization accomplish that.

1) **Adult Personal Services**

Juneau based adults who are part of the organization as leaders (teachers/coaches) of the event- Not Funded
 Juneau based "guest artists" who are part of the organization, or run a specific class for the duration of the season - usually NOT Funded
 Non-Juneau based "guest artists" who deliver the entire program or season- can be partially funded
 For programs that come to the JSDistrict to provide free instruction, YAB allows for a percentage of the personal services (salaries) and/or travel for guest artists.
 PG A-4 We do not consider salaries, unless for a special event guest artist delivering a one time program for which the youth receiving the program is CHARGED NO FEE

2) **Adult Travel**

Non-Juneau based adults to deliver a special event are considered maybe funded however Youth travel is given priority.
 Frequently Adult Travel is partnered with a request for Adult Personal Services (salaries)
 Frequently, the Adult traveling to Juneau in the Arts program is delivering the entire program, not a special event
 Occasionally, there is a rental car and/or lodging tied to the request for adult travel. YAG does not provide Adult in town transportation or lodging.
 YAG does not provide Adult out of town travel for championship events
Youth Travel
 YAB funds youth travel to competitions not in Juneau. This happens primarily in the sports categories. We pay for transportation, lodging and food.
 We do not allow travel hours be counted in the hours of active participation category.
 Many groups (primarily Arts & Academics) have activities that occur only in Juneau yet involve participant transportation costs.
 The YAB considers these costs but will not fund administrative costs associated with vechiles used (insurance other repairs).
 Other types of transportation costs will be reviewed. (see Transportataion Costs below # 5)

3) **Office/Operational Costs**

Advertising for the program, regardless how it is named (marketing, poster printing...) is not an eligible cost
 Office Supplies are a cost of operating an organization, and are not eligible unless materials are directly used by participants
 Some programs (typically Arts & Academics) the "office supplies" category must be differentiated from "student supplies" which can include copying for activites or supplies for student use
 Questionalbe - T-Shirts, lanyards, badges. When used to mark youth s as part of a participant group (uniforms) they may be allowable.
 Participation T-shirts are not considered eligible. Adult uniform T-shirts are not eligible

4) **Active Participation vs Observation Participation**

Discussed multiple times by the board. Active participation includes actively participating the full length of the event.
 Arts performances by adults, where youth are in the audience listening, is not considered active participation.
 Small group arts perfomances, where youth may learn a skill or experience how to do an activity, is active participation.
 Adults coming into the classroom to interact with students is allowable participating hours

5) **Transportation Costs**

Many groups (primarily Arts & Academics) have activities that occur only in Juneau yet involve participant transportation costs.
 The YAB considers these cost but will not fund administrative costs associated with vechiles used.
 Other types of transportation costs will be reviewed.
 Generally, inside CBJ area transportation costs are considered to only include special services transport needs .
 Some costs for organizational vehicles are not eligibile.
 Rental vehicles inside CBJ boundaries must include justification for special youth transportation needs.
 Groups that do not have permanent meeting locations may receive funds for transportation costs.
 Other types of in town transportation needs will be considered for partial funding.
 Full transoportation for all participants who do not need special accomdation is not allowed
 These guideline will be reviewed by the board for Arts and Academics groups to insure that participation barriers do not exist.

6) **The Youth Activity boards wants to insure that all of the qualified organizations receive funding.**

The overall goal for the YAB is to ensure that all groups who meet funding requirements receive funding. The goal is to enhance functioning programs.
 The resolution establishing the YAB and YAG sets the priorities, guidance, and limitations for awarding funds. These are found in part A of the RFP.
 THE YAB has limited power of interpretation for use of the guidelines.
 YAB takes into account the following info when awarding funds

1) Point Value of Score Sheet

The 13 mandates set by the guiding Resolution is biased against smaller and newer groups.

The average scores (from members of scoring committee) are ranked.

This ranking is the starting point for evaluating funding requests.

2) YAB determines items that are not fundable (described in Section A of the RFP)

and subtracts those amounts from total request.

3) Takes into account the amount of the requests and awards given to the organization of past 5+ years

4) Reviews how much of a requested item is paid for by "in kind", "other sources" or by YAB

5) Insures that each project receives an allocation.

THE YAB does not increase with inflation. Groups that continually raise their requests are not guaranteed that the amounts they receive will significantly increase each year because of the obligation to fund all projects no matter how high of a point score they receive.

User's Manual fy26 Draft				
Season Length	Special Events	Pd Instructors	Fall 2025	Use CBJ facilities
	Involve Parents		Accomodate disadvantaged/marginalized youth	
Sports Model				
	Runs the course of a specific season of plan			
	Has opportunities to bring in special coaches who bring meaningful training to the organization for a short (few days- week) period			
	Relies on adult volunteers to deliver the program, after work hours and on weekends. Utilizes other youth (highschool)			
	May have a championship season providing a travel opportunity for youth			as assistance to deliver programs
	May have a season schedule that includes travel for youth			
	Younger youth leagues run at times when adults are not at work or on weekends			
	Frequently organized at CBJ Parks facilities at no rental cost			
	Frequently depend on parental involvement for support of teams			
	Some programs have special accommodations for disadvantaged or marginalized youth			
Arts Model				
	Does not run on a seasonal plan, fills a summer or school year program			
	Does not have a championship or show season that includes travel			
	Frequently relies on expert artists or musicians to deliver or enhance the program for the duration of the program, this is their day job.			
	Does not require parent involvement, and has a single performance to display skills learned (or no performance)			
	Requires rental of a large facility to accommodate multiple youth for the duration of a workday			
	Programs run 6-8 weeks, with little to no parental involvement			
	Some programs have special accommodations for disadvantaged or marginalized youth			
	Some programs are non-fee or mostly non-fee adult delivered programs to deliver youth outreach to the arts			
Education Model				
	Not as familiar with			
	Generally runs similarly to Arts, with a 1/2 day or full day, 1-4 week program			
	No championships or out of town travel for youth			
	Some programs have special accommodations for disadvantaged or marginalized youth			
	Generally little to no parental involvement to deliver program			
	May rely on outside experts to deliver educational experience, these experts are not volunteers, this is their day job.			