



ASSEMBLY HUMAN RESOURCES

COMMITTEE MINUTES

June 9, 2025 at 6:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

155 Heritage Way - Assembly Chambers

A. CALL TO ORDER

Chair Adkison called the Assembly Human Resources Committee meeting to order in the Assembly Chambers and via Zoom at 6:01 p.m.

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

Read by Assemblymember Steininger

C. ROLL CALL

Present: Chair Ella Adkison, Wade Bryson, Neil Steininger, and Maureen Hall

Absent: None

Staff/Others Present: Deputy City Clerk Di Cathcart, City Attorney Emily Wright, City Clerk Beth McEwen, Deputy City Attorney Robert Barr, and Meeting Tech Kevin Allen

D. APPROVAL OF AGENDA

Agenda approved as presented.

E. APPROVAL OF MINUTES

Minutes approved as presented.

1. **May 19, 2025 Assembly HRC Meeting Minutes - Draft**

F. AGENDA TOPICS

1. **Parks & Recreation Advisory Committee (PRAC) Appointment**

Per [Ordinance 2022-64\(b\)\(am\)](#) members shall be appointed by the Assembly. Members shall be appointed to staggered three-year terms. A new member shall be seated upon appointment and serve until their term ends or until their successor is

appointed. The PRAC shall advise the Assembly regarding all Parks and Recreation Department managed lands, facilities, and services including, but not limited to, the Treadwell Arena, the Aquatics Facilities, and the Jensen-Olson Arboretum.

Current PRAC [Roster](#)

There is one vacant seat for an unexpired term beginning immediately and ending April 30, 2026 and one applicant for that seat.

Suggested Motion: I move the Assembly Human Resources Committee forward to the full Assembly for approval, the appointment of _____ to an unexpired term beginning immediately and ending April 30, 2026 to the Parks and Recreation Advisory Committee and ask for unanimous consent.

MOTION: by Mr. Steininger that the Assembly Human Resources Committee forward to the full Assembly for approval the appointment of **Susan Crandall** to the Parks and Recreation Advisory Committee for an unexpired term beginning immediately and ending April 30, 2026, and asked for unanimous consent. *Hearing no objection, motion passed.*

2. Ordinance 2025-17 Building Code Advisory Committee & Building Code Board of Appeals Dissolution

MOTION: by Ms. Hall to forward Ordinance 2025-17 Building Code Advisory Committee & Building Code Board of Appeals Dissolution to the full Assembly for action and asked for unanimous consent. *Hearing no objection, motion passed.*

G. STAFF REPORTS

Deputy Clerk Cathcart updated HRC members on the number of applicants for the Empowered Boards with terms coming due as of June 30, 2025. There are enough Docks & Harbors Board and Planning Commission applicants to move forward with the full Assembly sitting as the Assembly Human Resources Committee on Monday, June 23 to interview those applicants. HRC members decided to extend the application period for the Airport and Eaglecrest Boards. Currently, the Airport Board has 5 board seats that require action and only 3 applicants. The Eaglecrest Board has 3 board seats up for action and only 2 applicants. The committee will look at late July to hold interviews for the Airport and Eaglecrest Boards.

H. STANDING COMMITTEE TOPICS-FOR DISCUSSION AS MEETING TIME ALLOWS

- 1. Review of Boards/Committees: current board legislation, membership numbers/terms, recruitment, and creating diversified boards/committees to better reflect Juneau's population.**
2025 Assembly Goal 4a: Adopt a naming policy that acknowledges Juneau's history and indigenous culture.

I. COMMITTEE MEMBER COMMENTS

J. NEXT MEETING DATE July 28, 2025

June 23, 2025, at 5:30pm via Zoom - Full Assembly as HRC for Empowered Board Interviews.

K. SUPPLEMENTAL MATERIALS

L. ADJOURNMENT

There being no further business to come before the HRC, meeting adjourned at 6:21 p.m.