Youth Activities Board Meeting
City Hall Conference Room 224
January 12, 2016
5:30 p.m.

Meeting Minutes

I. **Roll Call:** 5:30pm
Members Present: John White, Joyce Vick, Tom Rutecki, Sean Boily, Kathy Tran, Liz Brooks
Members Absent: Pete Christensen, Elizabeth Lange, Jeff Sloss
Staff Present: Dave Pusich; Recreation Manager, Chris Day; Administrative Assistant 1

II. **Approval of Agenda-** Mr. White approves agenda as presented

III. **Approval of Minutes** – November 17, 2016-
Mr. Boily says one change from minutes is from the liaison reports section: in JAHC report add in the beginning "members of JAHC spend a lot of effort facilitating other programs in delivery of services to youth."

IV. **Contingency Requests-** Available Balance- $15,425.00

NAME	AMOUNT REQUESTED	AMOUNT AWARDED
	$	
	$	

V. **Discussion Items**
A. Standardized Scoring
The board discusses the confidentiality of the grant applications until the board has their public meeting. Internal discussion on the grants is welcomed but only internal. Discuss helpful ways to go about scoring the grants which include being fair across the board on all grants. It is also recommended to give plenty of time to review and read the grants. It is addressed that it is helpful to go through all grants before scoring and to revisit the first grants since the perspective on the evaluation may have changed. It is mentioned that a good reference is to look at previous years to see what the requested amount was and how it has changed. Board members can also look at examples of previous score sheets to get an idea on scoring the grants. Board Members are always welcome to ask senior lead board members on any questions that new board members might have.

The board decides that it would be beneficial to review the scoring and decrease the number of points in each category. The current scoring amount in each category is 10-30 points each and it is mentioned that the score range might be too big. The board tends to look at points and categories on scoring sheet for some sections and possibly change or rebalance some of the categories

VI. Liaison Reports

A. JSA

Mr. Christensen is absent from the meeting and no report was given.

B. PRAC

Mr. Rutecki says the Parks and Recreation Advisory Committee talked about the ORCA program and the proposal for running commercial tours using bicycles that have an electric motor. This program would be mostly for people coming off cruise ships but it will also be open to the community. The commercial tour would be on the trail from Brotherhood Bridge to River Road and it is a fundraiser.

C. JAHC

Mr. Boily says that he does not have a report for the meeting.

D. Board Comments

The board decides to include the Youth Activity Grant scoring criteria as a future action item. The current scoring criteria are up to 30 points which is agreed to be too large of a range.

E. Next Meeting – February 9, 2016

F. Adjournment- 6:30pm