Youth Activities Board Meeting

City Hall Conference Room 224
November 14, 2017
5:30 p.m.
Meeting Minutes

I. Roll Call – Present: Tom Rutecki, Bonita Nelson, Kathy Tran, Joyce Vick, Sarah Cannard, Pete Christensen
Absent: Edric Carrillo, Liz Brooks,

II. Approval of Agenda - Approved

III. Approval of Minutes – September 12, 2017 – **Approved**

IV. Contingency Requests- FY18 Available Balance- $8,725.00

NAME	AMOUNT REQUESTED	AMOUNT AWARDED
Bergen Davis- 2017 Speedo Winter Junior Championships	**400.00**	**400.00**

Miss. Tran suggests $400 to cover a good amount of airfare.
Mr. Pusich awarded $300 in Aug. 18. And in august
Mr. Christensen motions $400
Motion carries of $400

V. Discussion Items

A. CBJ Resolution 2761 Section 3 A, B and E. – Tom Rutecki

Both Mr. Rutecki and Ms. Nelson discussed that proposals need to be evaluated through the scoring method stated in the resolution. Items 1 through 13 allow scoring factors to be placed in order of importance.

B. Overview of Resolution 2761 section E and its' application in past years grant scoring – Bonita Nelson

Ms. Nelson presented changes that the subcommittee will be looking at for the next grant cycle with a power point presentation. She states that higher ranked groups should score higher and that there should be defined ranges for the evaluator and proposal writer(s). Scoring should also change to a lower point scoring which will allow scoring to be easier as well as having the 13 factors from the resolution on the score sheet. Overall Ms. Nelson would like the subcommittee to work on a scoring method that is consistent and user friendly. Ms. Cannard thinks that this will be helpful for future evaluations and give balance on being able to score correctly.

C. Juneau Community Foundation Recommendations for YAB grant Scoring – Tom Rutecki –

Mr. Rutecki received recommendations from the Juneau Community Foundation that the grant application should have a better clarification on how the grant is scored and make it clear to the grant writers on how to get a higher score.

D. Committee Size – Tom Rutecki & Dave Pusich

Park and Rec Department recommends that the grant scoring subcommittee will be made as Tom as chair and Bonita and Kathy as members of the scoring subcommittee for a three person subcommittee versus full nine person committee. The committee will welcome all board members to participate. Motion by Rutecki that subcommittee should consist of three members with two members making a quorum and all board members are welcome to participate but not as voting members. This would follow Parks and Recreation staff's recommendation. Any decisions made with the final scoring criteria decided upon by the subcommittee must be run through the full YAB for approval prior to moving forward with grant application. Mr. Rutecki asked if there were any objections towards the recommendation and there were no objections.

E. YAB Mission Statement/Philosophy –Tom Rutecki

Rutecki would like the board to have a mission statement regarding the board and the grant process. Tom said he would send the YAB ideas on what he was thinking in regards to a mission statement.

VI. Liaison Reports

- **A. JAHC –** Still looking for a representative.
- **B. JSA –** Traci Gilmore is trying to work on getting a representative for the board.
- **C. PRAC – No report**
- **D. Board Comments -**
- **E. Next Meeting –** December 12, 2017
- **F. Adjournment – 6:24**