

SYSTEMIC RACISM REVIEW COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

July 27, 2021 12:00 PM

Zoom Webinar

<https://juneau.zoom.us/j/92303909454> or: 1-253-215-8782 Webinar ID: 923 0390 9454

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

A. 2021-06-22 SRRC Work Session Minutes-Draft

B. 2021-06-29 SRRC Work Session Minutes-Draft

C. 2021-07-13 SRRC Work Session Minutes-Draft

V. AGENDA TOPICS

A. Continued Work Outlining Legislation Review Criteria & Process

Included in the packet:

- Legislative Criteria Review Checklist Form v5
- Example Review Checklist Forms for Various Example Ordinances/Resolutions
- Examples of Type of CBJ Legislation that SRRC would be reviewing [Code/Non-Code Ordinances, Resolutions] from City Attorney Rob Palmer
 - Ord2019-06(E)
 - Resolution 2882
 - Resolution 2923

VI. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

VII. NEXT MEETING DATE

A. Tuesday, August 10, 2021 at 12:00pm

B. Tuesday, August 24, 2021 at 12:00pm

VIII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

SYSTEMIC RACISM REVIEW COMMITTEE

June 22, 2021 12:00 PM

Zoom Webinar

MINUTES

I. CALL TO ORDER

Chair Worl called the Systemic Racism Review Committee Work Session to order at 12:02 p.m.

II. ROLL CALL

Members Present: Chair Lisa Worl, Kelli Patterson, Dominic Branson, Grace Lee, Gail Dabaluz

Members Absent: David Russell-Jensen, Carla Casulucan

Assembly Members & Staff Present: SRRC Assembly Liaison Christine Woll, City Attorney Rob Palmer, Deputy City Manager Mila Cosgrove, Deputy City Clerk Di Cathcart

Others in Attendee Mode: Assemblymember Loren Jones, City Clerk Beth McEwen, City Attorney Sherri Layne

III. APPROVAL OF AGENDA

Agenda approved as presented

IV. AGENDA TOPICS

A. Continued Work Outlining Legislation Review Criteria & Process

Included in the packet:

- SRRC Review Checklist Form v3 from 6/19/2021
- Example Legislation - 2019-06(Q)
- Example Legislation for practice - 2019-06(Q) SRRC Review Checklist Form

Ms. Cosgrove walked the committee through 2019-06(Q) [the example ordinance in the packet] for the committee to review.

Chair Worl recommended removing the 2nd block in Step Four due to those questions already being addressed in other sections.

Chair Worl reported that one example of a question that arose when reviewing the example legislation and summary for 2019-06(Q) was: who were on the committees that created the JEDC/Juneau Economic Development Plan and Housing Action Plan; was there diversity within the committees?

Ms. Cosgrove let the committee know that staff will work on filling out Step Two sections e-h on the checklist so the committee has a rounded picture of what processes the legislation they are reviewing has been through.

Chair Worl requested including a link to minutes or public comment related to the legislation being reviewed would be helpful and asked the committee what other sections of the checklist members have questions or suggestions on.

Ms. Lee noted that as the committee moves through the example legislation they could email staff with any questions that may arise. Ms. Lee commented that as the committee works through legislation it will help the committee fine tune and format the checklist.

Ms. Patterson recommended that since this first example legislation was so complex the committee start with a simpler ordinance at the next work session and move towards the more difficult ordinances as the committee fine tunes the checklist.

V. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

Assemblymember Woll thanked the committee for its continued progress on finalizing the checklist and to not feel overwhelmed; this fall, new Assemblymembers will be learning the legislative flow and CBJ process right along with committee members.

VI. NEXT MEETING DATE

The committee agreed to meet on July 13 for another work session and added June 29 as an additional work session meeting date.

A. TENTATIVE/PLACEHOLDER: Tuesday, July 13, 2021 @ Noon

VII. ADJOURNMENT

There being no further business to come before the committee, meeting adjourned at 1:05 p.m.

SYSTEMIC RACISM REVIEW COMMITTEE

June 29, 2021 12:00 PM

Zoom Webinar

MINUTES

I. CALL TO ORDER

Chair Worl called the Systemic Racism Review Committee Work Session to order at 12:00 p.m.

II. ROLL CALL

Members Present: Chair Lisa Worl, Kelli Patterson, Dominic Branson (had to leave at 12:30pm), David Russell-Jensen, and Gail Dabaluz

Members Absent: Grace Lee, Carla Casulucan

Assembly Members & Staff Present: SRRC Assembly Liaison Christine Woll, City Attorney Rob Palmer, Deputy City Manager Mila Cosgrove, Deputy City Clerk Di Cathcart

Others in Attendee Mode: City Attorney Adam Gottschalk, Pablo Pena

III. APPROVAL OF AGENDA

Agenda approved as presented.

IV. APPROVAL OF MINUTES

None, minutes were not finalized in time for inclusion in the packet prior to the meeting.

A. PLACEHOLDER: Tuesday, June 15, 2021 SRRC Minutes

B. PLACEHOLDER: Tuesday, June 22, 2021 SRRC Minutes

V. AGENDA TOPICS

A. Continued Work Outlining Legislation Review Criteria & Process

Included in the packet:

- Legislative Criteria Review Checklist Form v3
- Example Review Checklist Form for Ordinance 2019-06(Q)
- Examples of Type of CBJ Legislation that SRRC would be reviewing [Code/Non-Code Ordinances, Resolutions] from City Attorney Rob Palmer
 - Ord2019-06(AD)
 - Ord2019-06(E)
 - Ord2019-06(N)
 - Ord2019-06(Q)
 - Ord2020-02(b)
 - Resolution 2882
 - Resolution 2898

◦ Resolution 2923

Chair Worl noted the Assembly seemed open to the committee still working on the checklist and her sense is the committee is still a few weeks to a month out before it will feel finalized. Chair Worl opened the meeting up to discussion on version 3 of the checklist.

Ms. Patterson asked if there is a way to figure out what is specific to an ordinance we are reviewing when looking at the checklist that accompanies the draft legislation. In the example in the packet, when you click on a link it takes you through a rabbit hole of several links which becomes confusing.

Ms. Cosgrove thanked Ms. Patterson for the great question and noted, the linked ordinances are a good place to start and the Manager's Report gives a summary with the link to the ordinance being reviewed along with supporting material. Staff is trying to give committee members a sense of process. Ms. Cosgrove let members know that we could look at putting the hard copy documents into your agenda packets if that would be helpful and that staff and the committee will find our way to what level of detail the committee will wish to see as we move forward.

Chair Worl requested that under Step Two it would be good to have listed who was notified of potential changes such as key stakeholders.

Mr. Russell-Jensen commented that as members sit in on the various committees they are monitoring, members will see what public input was received.

Ms. Cosgrove shared her screen and the committee walked through the checklist.

Chair Worl asked the committee if it is helpful to have the backup documents related to the legislation they are reviewing. Ms. Dabaluz found the documents helpful. Chair Worl, noted it would be good to have a resource library for knowing where to find documents.

Chair Worl, looking at Step One on the checklist, what does the committee think, how did our tool work.

Mr. Russell-Jensen stated it might be helpful to add a space for other questions that may arise when reviewing legislation; if it doesn't have a negative impact but if it doesn't have a positive impact what are the steps forward.

MOTION: by Mr. Russell-Jensen to add in under step 5 an open space for questions or comments that the SRRC can forward to the Assembly. ***Hearing no objections, motion passed.***

Mr. Branson commented that on Step One of the example [Ord 2019-06(Q)] although both questions were a 'no' answer he would still want to know who the housing was for.

Chair Worl stated that reaching out to stakeholders would be important for her to know to make sure we are getting input on stakeholders needs.

Mr. Russell-Jensen said it could be helpful to add at the end of step 5 where questions to the Assembly would go, any dissents of the committee – did something pass unanimously or were there dissenting opinions on the committee.

Chair Worl asked the committee if they had any questions or thoughts on Step Two within the example ordinance they were reviewing.

Ms. Patterson asked, what is the committee looking at with regards to the ordinance? Are we looking at just the spending \$2 million to build the building or are we looking at who would be running it as that would be two very different questions.

Mr. Russell-Jensen asked if they would be looking at the contractor piece – is it minority owned, do

they employ women; these are questions that could be attached at the end of the checklist when given to the Assembly so they are aware and would help end systemic racism.

Ms. Dabaluz stated that looking at who the contractor would be might be getting too in the weeds since the city has federal regulations they need to follow and would already be looking at those pieces.

Mr. Palmer, said the current charge of the body is to review the legislation in front of you. As the SRRC gets more comfortable we could look at amending the charge of the committee as needed when meeting again with the Assembly.

Ms. Cosgrove thought the committee raised important questions and as the committee is seated for a longer period of time members will get more comfortable at seeing things from the beginning vs. seeing legislation at the very end of its process.

Chair Worl closed the discussion recommending that as committee members sit in the various meetings they are monitoring members can bring any questions that arise back to the SRRC for discussion.

VI. NEXT MEETING DATE

A. TENTATIVE/PLACEHOLDER: Tuesday, July 13, 2021 @ Noon

The committee agreed to meet July 13, 2021 at 12:00 p.m. via zoom and added July 27, 2021 at 12:00 p.m. as an additional meeting date of the SRRC.

VII. SUPPLEMENTAL MATERIALS

VIII. ADJOURNMENT

There being no further business of the committee, meeting adjourned at 12:55 p.m.

SYSTEMIC RACISM REVIEW COMMITTEE

July 13, 2021 12:00 PM

Zoom Webinar

MINUTES

I. CALL TO ORDER

Chair Worl called the Systemic Racism Review Committee to order at 12:00 p.m.

II. ROLL CALL

Members Present: Chair Lisa Worl, Grace Lee, Kelli Patterson, David Russell-Jensen, Gail Dabaluz, Dominic Branson and Carla Casulucan

Members Absent: None

Staff/Liaisons: Mila Cosgrove, Robert Barr, Di Cathcart, Adam Gottschalk and Assembly Liaison Christine Woll

Other Attendees: Assemblymember Loren Jones, Sherri Layne, Jill Maclean, Lacey Davis

III. APPROVAL OF AGENDA

Agenda approved as presented.

IV. APPROVAL OF MINUTES

V. AGENDA TOPICS

A. Continued Work Outlining Legislation Review Criteria & Process

Included in the packet:

- Legislative Criteria Review Checklist Form v4
- Example Review Checklist Forms for Various Example Ordinances/Resolutions
- Examples of Type of CBJ Legislation that SRRC would be reviewing [Code/Non-Code Ordinances, Resolutions] from City Attorney Rob Palmer
 - Ord2019-06(E)
 - Ord2019-06(N)
 - Ord2020-02(b)
 - Resolution 2882
 - Resolution 2923

Chair Worl requested to hold the last 10 minutes of the meeting to set future meeting and additional training dates.

Incoming Deputy City Manager Robert Barr and new Assistant City Attorney Adam Gottschalk introduced themselves to the committee.

The committee recognized a few small edits that are needed on the criteria legislative review checklist.

Step 1 item a: typo [If yes, go on to the next two questions:] should be - go on to the next question:

Step 2 item b: typo, remove the (s) from results so it reads - b. What benefits may result?

Chair Worl shared a quote with the group from civil rights organizer, Kwame Ture “Is it not violent for a child to go to bed hungry in the richest country in the world? I think that is violent. But that type of violence is so institutionalized that it becomes a part of our way of life...”

The committee began reviewing ordinance 2019-06(N) as the first example and walked through the process. Chair Worl noted that some of the questions members are asking would have answers by following the legislation from the beginning vs. starting mid-stream as the committee is currently doing with the packet examples.

Ms. Lee asked how deep does the committee need to go to research an issue.

Ms. Cosgrove let the committee know staff is working on a parallel process that would follow along with any legislation the committee reviews and can flag an issue for follow-up.

Chair Worl noted that data will definitely be necessary and needed as the committee moves forward and reviews legislation. Chair Worl also shared that when reviewing the example legislation she reminds herself – what’s under the SRRC’s purview and what’s the role of our Juneau Human Rights Commission.

Chair Worl appreciated and found it helpful having the list of who was involved in reviewing and who was being notified of legislation.

Ms. Cosgrove advised the committee that even though a piece of legislation is noted as serving the city Areawide (such as with Capital Access/Capital Transit) staff could report out what areas they receiving the most calls for service from.

Chair Worl reminded members that the committee can use Step Five for adding any additional questions the committee may have that could be shared with staff and the Assembly.

The committee next reviewed Ordinance 2020-20(b). Ms. Patterson asked what brought this ordinance forward. Ms. Cosgrove stated the Manager’s Office brought Ordinance 2020-20(b) forward after having discussions with other communities that saw micro-mobility device businesses coming in overnight with no municipal process and wanted to be proactive about the concept.

Chair Worl asked committee members what information they need then applying the legislative tool and if the committee found systemic racism how do we address it.

Ms. Dabaluz asked how much advance notice will members have to review proposed CBJ legislation and when will staff provide background information for each piece of legislation.

Ms. Cosgrove thought the least amount of time would be three weeks; noting that normally there is three weeks between introduction and public hearing of legislation. A more complex topic will go through multiple committees before it goes to public hearing. Staff’s intent would be to give the committee as much time as possible. Ms. Cosgrove noted that at a previous SRRC work session the committee discussed meeting the Tuesday after an Assembly meeting to review the legislation that was introduced prior to public hearing at an upcoming Assembly meeting. Staff is developing a parallel tool to move with the legislation its background information.

Chair Worl thought for the types of legislation that have a shorter track the committee could create a working group to look at a fast track for some of the general legislation. Chair Worl agreed that it make sense to schedule SRRC meetings after an Assembly meeting and requested that if members are seeing legislation coming through the committees members are monitoring that they report back to the SRRC that the committee may need to take a deeper dive on a piece of legislation once it comes to the SRRC.

VI. NEXT MEETING DATE

A. Tuesday, July 27, 2021 at 12pm

Chair Worl brought forth the discussion of scheduling future meetings of the SRRC; she noted two thoughts, 1. we need some additional time to refine the legislative review checklist and 2. the committee will go live at some point soon.

Ms. Cosgrove stated that her understanding was the committee would bring its final tool back to the Assembly before going live. The next Assembly Committee of the Whole meetings are: August 9th, 30th and September 20th; due to municipal elections there will be a slight gap in Assembly meetings for October and November.

Chair Worl thanked Ms. Cosgrove for the helpful information and proposed scheduling out August 10th and 24th and look at meeting the 2nd and 4th Tuesday's of the month.

Ms. Lee is out the first 2 weeks of August and Mr. Russell-Jensen will not be available on August 10th.

Chair Worl would like to schedule some foundational meetings, such as department presentations from staff to help the committee understand CBJ organizational structure. Chair Worl will bring some informational training possibilities forward to the July 27th meeting.

MOTION: by Ms. Dabaluz to hold the next SRRC meetings on August 10th and 24th at 12:00 p.m. via zoom. ***Hearing no objections, motion passed.***

VII. SUPPLEMENTAL MATERIALS

VIII. ADJOURNMENT

There being no further business before the committee, meeting adjourned at 1:01 p.m.

Systemic Racism Review Committee

Legislative Review Summary

Draft Version 5 - 07/27/2021

Serial Number/Title:

Introduced: _____ Public Hearing Date: _____ SRRC Review Date: _____

Presented By: _____ Drafted By: _____

Department/Division: _____ Lead Staff Contact: _____

Purpose of Legislation (background/summary of intent):

Connection to existing legislation:

Connection to adopted planning documents:

Step One: What is the impact of the proposed legislation?

- a. Does the proposed legislation negatively impact or unduly advantage a particular racial/ethnic group or otherwise perpetuate systemic racism?

If No, review is completed. If yes, go on to the next question:

YES	NO

- b. Does the legislation work to mitigate and/or eliminate structural racism
If Yes, review is completed. If No, or Undetermined, continue through the remaining steps.

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Step Two: How does the legislation perpetuate systemic racism?

- What are potential unintended consequences?
- What benefits may **result**?
- What is the potential long term impact of the proposed legislation?

Details:

- d. What quantitative and qualitative evidence of inequality exists?

Details:

- e. What steps has the department or legislation sponsor taken to notify those impacted of the proposed changes?

- f. Have key stakeholders who could be potentially impacted by the proposed legislation been engaged?

Details:

- g. Has public input been received?
h. If public comment has been received, what is the substance of that comment?

Details:

Step Three: Who is affected by the Proposed Legislation?

- a. Who are the impacted group(s)?

☐ White ☐ Black or African American ☐ American Indian or Alaska Native
☐ Asian ☐ Native Hawaiian or Pacific Islander ☐ Two or more races ☐ Other

- b. Are there impacts on specific geographic areas?

Race Considerations - Total Community is 69.7% White Only - 30.3% Minority						Economic Considerations	
Census Tract/Block Groups	Minority Pop.	Census Tract/Block Groups	Minority Pop.	Census Tract/Block Groups	Minority Pop.	Elementary School Boundaries	
CT 1: Auke Bay/Out the Road		CT 3: Mendenhall Valley Airport/ East Valley		CT 5: Downtown		Gastineau	Title 1
BG1: Out the road	11.9%	BG1: N. of Jennifer	42.5%	BG 1: Highlands	20.6%	Harborview	Title 1
BG2: Lena area	15.5%	BG 2: Glacier Valley	39.8%	BG2: DT/Starr Hill	24.8%	Glacier Valley	Title 1
BG3: Montanna Creek	14.5%	BG 3: Airport	40.8%	BG 3: Flats/Village	30.8%	Mendenhall River	
BG4: Fritz Cove area	10.1%	BG 4: Radcliffe	24.6%			Riverbend	Title 1
						Auke Bay	
CT 2: Mendenhall Valley withn the Loop		CT 4: Salmon Creek/Lemon Creek		CT 5: Douglas Island		Lower Income Housing Areas	
BG1: Mendenhall Taki	27.8%	BG 1: DZ/Freds	60.9%	BG 1: North Douglas	15.9%	Chinook/Coho	
BG2: Upper Riverside	23.1%	BG 2: Davis	45.0%	BG 2: West Juneau	28.0%	Cedar Park Area	
BG 3: Portage/McGinn	33.7%	BG 3: Belardi Costco	63.8%	BG 3: Crow Hill/ DT D	27.6%	Gruening Park Area	
BG 4: Long Run	19.6%	BG 4: Twin Lakes	25.9%			Switzer Area	
BG 5: Glacierwood/Vir	41.2%					Kodzhoff Area	
						Douglas Hwy Corridor	

- c. Is there a benefit to a specific census block district/neighborhood/school zone?
If Yes, does it come at the detriment of another?

Details:

YES	NO

- d. Is there a benefit to an individual, group of individuals, or business/organization?
If yes, does that come at a detriment of others?

Details:

Step Four: What solutions could remedy the legislation's implications in perpetuating systemic racism? Check all that apply:

☐	Recommend additional public input be gathered (Neighborhood/census block meetings, assembly/ committee meetings)
☐	Recommend that the legislation move forward with accountability measures (sunset provisions, 6 mo./annual review of impacts/implications for system racism.) to monitor impact.

	Propose revised language to strengthen the legislation or the legislation or regulations cross-referenced within the proposed legislation.
	Recommend the proposed legislation not move forward.
	Other: (explain)

Step Five: Further Feedback to the Assembly on systemic racism implications

The SRRC will forward to the Assembly any additional questions that arose during the legislation review that the committee feels may be important for the Assembly to consider.

If a systemic racism implication is identified, the SRRC will provide a written report to the Assembly that includes consideration of the provisions below:

What are the indicators and progress benchmarks?

Program strategies?

Policy Strategies?

Partnership Strategies?

Systemic Racism Review Committee

Legislative Review Summary

Draft Version 4 - 06/22/2021

Serial Number/Title: [Ordinance 2019-06\(E\) An Ordinance Appropriating to the Manager the Sum of \\$25,402,903 as Funding for the Juneau International Airport Taxiways A, E, & D-1 Capital Improvement Project; Funding Provided by the Federal Aviation Administration Airport Improvement Program Grant.](#)

Introduced: 9/16/2019 Public Hearing Date: 10/14/2019 SRRC Review Date: _____

Presented By: The Manager Drafted By: Finance

Department/Division: Airport Lead Staff Contact: Patty Wahto, Airport Manager

Purpose of Legislation (background/summary of intent):

This funding is provided by a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grant and covers 93.75% of the project. Matching funds in the amount of \$1,693,277 (6.25%) will be provided by Passenger Facility Charge (PFC) collections; \$1,281,000 was appropriated at the August 13, 2018 meeting, and the remaining \$412,277 will be temporarily funded with a transfer of airport revolving funds at the next meeting and reimbursed later from an amendment to PFC9 collections.

The project will rehabilitate Taxiway A pavement, realign Taxiway E, and relocate Taxiway D-1, replace the remaining section of the Jordan Creek culvert as required by the EIS Record of Decision, as well as improve drainage and replace lighting.

The Public Works and Facilities Committee (PWFC) reviewed this action at its April 8, 2019 and September 23, 2019, meetings.

The Airport Board approved this action at its September 10, 2019, meeting,

Connection to existing legislation:

[Ordinance 2018-11\(E\) An Ordinance Appropriating to the Manager the Sum of \\$2,245,538 as Funding for various Capital Improvement Projects at the Juneau International Airport; Funding Provided by Passenger Facility Charge Fees.](#)

[Resolution 2791\(d\) A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2018 Through 2023, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2018.](#)

Connection to adopted planning documents:

Juneau International Airport Sustainability [Master Plan](#)
[CBJ CIP Plan](#)

Step One: What is the impact of the proposed legislation?

- a. Does the proposed legislation negatively impact or unduly advantage a particular racial/ethnic group or otherwise perpetuate systemic racism?

YES	NO

If No, review is completed. If yes, go on to the next two questions:

- b. Does the legislation work to mitigate and/or eliminate structural racism
If Yes, review is completed. If No, or Undetermined, continue through the remaining steps.

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Step Two: How does the legislation perpetuate systemic racism?

- a. What are potential unintended consequences?
- b. What benefits may results?
- c. What is the potential long term impact of the proposed legislation?

Details:

- d. What quantitative and qualitative evidence of inequality exists?

Details:

- e. What steps has the department or legislation sponsor taken to notify those impacted of the proposed changes?
- f. Have key stakeholders who could be potentially impacted by the proposed legislation been engaged?

Details: The Juneau International Airport engaged in public hearings as a part of their of Master Planning process. Public comment was gathered between March and May 2018. Subsequently, the Airport Board had meetings where the master plan was discussed and where public comment was taken. On 9/17/2018 the plan was adopted at the Assembly level by resolution. Throughout the planning process, there were multiple discussions at the Assembly Committee of the Whole level prior to final adoption.

The CIP plan went through the normal public process including opportunities for public comment at the Public Works & Facilities committee and at the Special Assembly meeting for the hearing of the budget. The taxiway projects have been presented in multiple fiscal years, most notably for this ordinance in FY 18 and FY 19.

The Airport Board also approved the expenditure of funds at their meetings which are open to the public and allow for public comment.

- g. Has public input been received?
- h. If public comment has been received, what is the substance of that comment?

Details: There were no public comments received that addressed the taxiway projects.

Step Three: Who is affected by the Proposed Legislation?

a. Who are the impacted group(s)?

- ☐ White ☐ Black or African American ☐ American Indian or Alaska Native
☐ Asian ☐ Native Hawaiian or Pacific Islander ☐ Two or more races ☐ Other

b. Are there impacts on specific geographic areas?

Race Considerations - Total Community is 69.7% White Only - 30.3% Minority						Economic Considerations	
Census Tract/Block Groups	Minority Pop.		Census Tract/Block Groups	Minority Pop.		Census Tract/Block Groups	Minority Pop.
CT 1: Auke Bay/Out the Road			CT 3: Mendenhall Valley Airport/ East Valley			CT 5: Downtown	
BG1: Out the road	11.9%		BG1: N. of Jennifer	42.5%		BG 1: Highlands	20.6%
BG2: Lena area	15.5%		BG 2: Glacier Valley	39.8%		BG2: DT/Starr Hill	24.8%
BG3: Montanna Creek	14.5%	✓	BG 3: Airport	40.8%		BG 3: Flats/Village	30.8%
BG4: Fritz Cove area	10.1%		BG 4: Radcliffe	24.6%			
CT 2: Mendenhall Valley withn the Loop			CT 4: Salmon Creek/Lemon Creek			CT 5: Douglas Island	
BG1: Mendenhall Taki	27.8%		BG 1: DZ/Freds	60.9%		BG 1: North Douglas	15.9%
BG2: Upper Riverside	23.1%		BG 2: Davis	45.0%		BG 2: West Juneau	28.0%
BG 3: Portage/McGinn	33.7%		BG 3: Belardi Costco	63.8%		BG 3: Crow Hill/ DT D	27.6%
BG 4: Long Run	19.6%		BG 4: Twin Lakes	25.9%			
BG 5: Glacierwood/Vir	41.2%						
						Elementary School Boundaries	
						Gastineau	Title 1
						Harborview	Title 1
						Glacier Valley	Title 1
						Mendenhall River	
						Riverbend	Title 1
						Auke Bay	
						Lower Income Housing Areas	
						Chinook/Coho	
						Cedar Park Area	
						Gruening Park Area	
						Switzer Area	
						Kodzhoff Area	
						Douglas Hwy Corridor	

c. Is there a benefit to a specific census block district/neighborhood/school zone?
 If Yes, does it come at the detriment of another?

Details:

YES	NO

d. Is there a benefit to an individual, group of individuals, or business/organization?
 If yes, does that come at a detriment of others?

Details:

Step Four: What solutions could remedy the legislation's implications in perpetuating systemic racism? Check all that apply:

☐	Recommend additional public input be gathered (Neighborhood/census block meetings, assembly/ committee meetings)
☐	Recommend that the legislation move forward with accountability measures (sunset provisions, 6 mo./annual review of impacts/implications for system racism.) to monitor impact.
☐	Propose revised language to strengthen the legislation or the legislation or regulations cross-referenced within the proposed legislation.
☐	Recommend the proposed legislation not move forward.
☐	Other: (explain)

Step Five: Further Feedback to the Assembly on systemic racism implications

If a systemic racism implication is identified, the SRRC will provide a written report to the Assembly that includes consideration of the provisions below:

What are the indicators and progress benchmarks?

Program strategies?

Policy Strategies?

Partnership Strategies?

Presented by: The Manager
Introduced: Sept. 16, 2019
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-06(E)

An Ordinance Appropriating to the Manager the Sum of \$25,402,903 as Funding for the Juneau International Airport Taxiways A, E, & D-1 Capital Improvement Project; Funding Provided by the Federal Aviation Administration Airport Improvement Program Grant.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$25,402,903 as Funding for the Juneau International Airport Taxiways A, E & D-1 Capital Improvement Project.

Section 3. Source of Funds

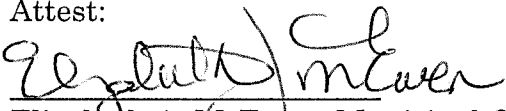
Federal Aviation Administration AIP Grant: \$ 25,402,903

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this 14th day of Oct., 2019.


Beth A. Weldon, Mayor

Attest:


Elizabeth A. McEwen, Municipal Clerk

Systemic Racism Review Committee

Legislative Review Summary

Draft Version 4 - 06/22/2021

Serial Number/Title: [Resolution 2882 A Resolution Authorizing the Manager to Convey an Access and Drainage Easement for the Twilight Cafe at 324 Willoughby Avenue.](#)

Introduced: 3/16/2020 Public Hearing Date: same SRRC Review Date: _____

Presented By: The Manager Drafted By: R. Palmer III

Department/Division: Admin/Lands Lead Staff Contact: Greg Chaney, Lands Manager

Purpose of Legislation (background/summary of intent):

The owners of Twilight Café applied to purchase a five foot wide easement across City property that would provide better access to Willoughby Avenue. The applicants would be responsible for all expenses associated with improving the easement. On [January 6, 2020](#), the Lands Committee passed a motion of support to grant this easement for fair market value.

Connection to existing legislation:

Title 49 would be relevant to any zoning or land use issue, but is not specifically linked to this issue.

Connection to adopted planning documents:

The Comprehensive plan as it relates to zoning districts would be applicable, but is not specifically linked to this issue.

Step One: What is the impact of the proposed legislation?

- a. Does the proposed legislation negatively impact or unduly advantage a particular racial/ethnic group or otherwise perpetuate systemic racism?

If No, review is completed. If yes, go on to the next two questions:

YES	NO
☐	☐

- b. Does the legislation work to mitigate and/or eliminate structural racism
If Yes, review is completed. If No, or Undetermined, continue through the remaining steps.

☐	☐
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Step Two: How does the legislation perpetuate systemic racism?

- What are potential unintended consequences?
- What benefits may results?
- What is the potential long term impact of the proposed legislation?

Details:

- d. What quantitative and qualitative evidence of inequality exists?

Details:

- e. What steps has the department or legislation sponsor taken to notify those impacted of the proposed changes?
- f. Have key stakeholders who could be potentially impacted by the proposed legislation been engaged?

Details: No specific public process outside of the normal Assembly process.

- g. Has public input been received?
- h. If public comment has been received, what is the substance of that comment?

Details: No specific public process outside of the normal Assembly process

Step Three: Who is affected by the Proposed Legislation?

- a. Who are the impacted group(s)?

- ☐ White ☐ Black or African American ☐ American Indian or Alaska Native
- ☐ Asian ☐ Native Hawaiian or Pacific Islander ☐ Two or more races ☐ Other

- b. Are there impacts on specific geographic areas?

Race Considerations - Total Community is 69.7% White Only - 30.3% Minority						Economic Considerations	
Census Tract/Block Groups	Minority Pop.	Census Tract/Block Groups	Minority Pop.	Census Tract/Block Groups	Minority Pop.	Elementary School Boundaries	
CT 1: Auke Bay/Out the Road		CT 3: Mendenhall Valley Airport/ East Valley		CT 5: Downtown		Gastineau	Title 1
BG1: Out the road	11.9%	BG1: N. of Jennifer	42.5%	BG 1: Highlands	20.6%	Harborview	Title 1
BG2: Lena area	15.5%	BG 2: Glacier Valley	39.8%	BG2: DT/Starr Hill	24.8%	Glacier Valley	Title 1
BG3: Montanna Creek	14.5%	BG 3: Airport	40.8%	BG 3: Flats/Village	30.8%	Mendenhall River	
BG4: Fritz Cove area	10.1%	BG 4: Radcliffe	24.6%			Riverbend	Title 1
						Auke Bay	
CT 2: Mendenhall Valley withn the Loop		CT 4: Salmon Creek/Lemon Creek		CT 5: Douglas Island		Lower Income Housing Areas	
BG1: Mendenhall Takl	27.8%	BG 1: DZ/Freds	60.9%	BG 1: North Douglas	15.9%	Chinook/Coho	
BG2: Upper Riverside	23.1%	BG 2: Davis	45.0%	BG 2: West Juneau	28.0%	Cedar Park Area	
BG 3: Portage/McGinn	33.7%	BG 3: Belardi Costco	63.8%	BG 3: Crow Hill/ DT D	27.6%	Gruening Park Area	
BG 4: Long Run	19.6%	BG 4: Twin Lakes	25.9%			Switzer Area	
BG 5:Glacierwood/Vir	41.2%					Kodzhoff Area	
						Douglas Hwy Corridor	

- c. Is there a benefit to a specific census block district/neighborhood/school zone?
If Yes, does it come at the detriment of another?

Details:

YES	NO

- d. Is there a benefit to an individual, group of individuals, or business/organization?
If yes, does that come at a detriment of others?

Details:

Step Four: What solutions could remedy the legislation's implications in perpetuating systemic racism? Check all that apply:

	Recommend additional public input be gathered (Neighborhood/census block meetings, assembly/ committee meetings)
	Recommend that the legislation move forward with accountability measures (sunset provisions, 6 mo./annual review of impacts/implications for system racism.) to monitor impact.
	Propose revised language to strengthen the legislation or the legislation or regulations cross-referenced within the proposed legislation.
	Recommend the proposed legislation not move forward.
	Other: (explain)

Step Five: Further Feedback to the Assembly on systemic racism implications

If a systemic racism implication is identified, the SRRC will provide a written report to the Assembly that includes consideration of the provisions below:

- What are the indicators and progress benchmarks?
- Program strategies?
- Policy Strategies?
- Partnership Strategies?

Presented by: The Manager
Presented: 03/16/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2882

A Resolution Authorizing the Manager to Convey an Access and Drainage Easement to 324 Willoughby Avenue and Twilight Café.

WHEREAS, Catherine Hill-Cristobal and Ariel C. Cristobal are the owners of certain property located on Tidelands Addition Block 68, Fraction of Lot 8, according to Plat 82-18, Juneau Recording District, First Judicial District, State of Alaska (the "Property"); and

WHEREAS, the CBJ received an application from the Cristobals requesting a five foot wide easement on CBJ's property that would provide better access to Willoughby Avenue from the back property line of their Property; and

WHEREAS, on January 6, 2020, the Lands Committee passed a motion of support to grant this easement for fair market value; and

WHEREAS, an appraisal was complete on October 14, 2019, which calculated the fair market value of the acquisitions to be \$11,352.00.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Authorization to Convey. The Manager is authorized to negotiate and execute an easement across a fraction of Lot 12A, Block 68, A.T.S. 3 in Juneau, Alaska, as shown in Exhibit A.

Section 3. Easement Authorization. The Manager is authorized to negotiate and execute this access and drainage easement. The easement shall be subject to the essential terms and conditions outlined in Section 4 below.

Section 4. Terms and Conditions.

- 1) The easement is non-exclusive. The CBJ may grant other overlapping easements.

- 2) Only access and drainage improvements, including awnings projecting from adjacent structures, are allowed in the easement. The Grantee is responsible for construction and maintenance of any improvements in the easement area.
- 3) The CBJ reserves the right of public access along the easement.
- 4) The Grantee shall provide an as-built survey of the easement for any improvements located within the easement.
- 5) The Grantee shall obtain all authorizations and permits necessary for construction of any improvements.
- 6) The Grantee shall pay the CBJ fair market value for the easement which has been determined to be \$11,352.00.
- 7) The Manager may include such other terms and conditions as may be in the public interest.

Section 5. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this 6th day of April, 2020.



Beth A. Weldon, Mayor

Attest:

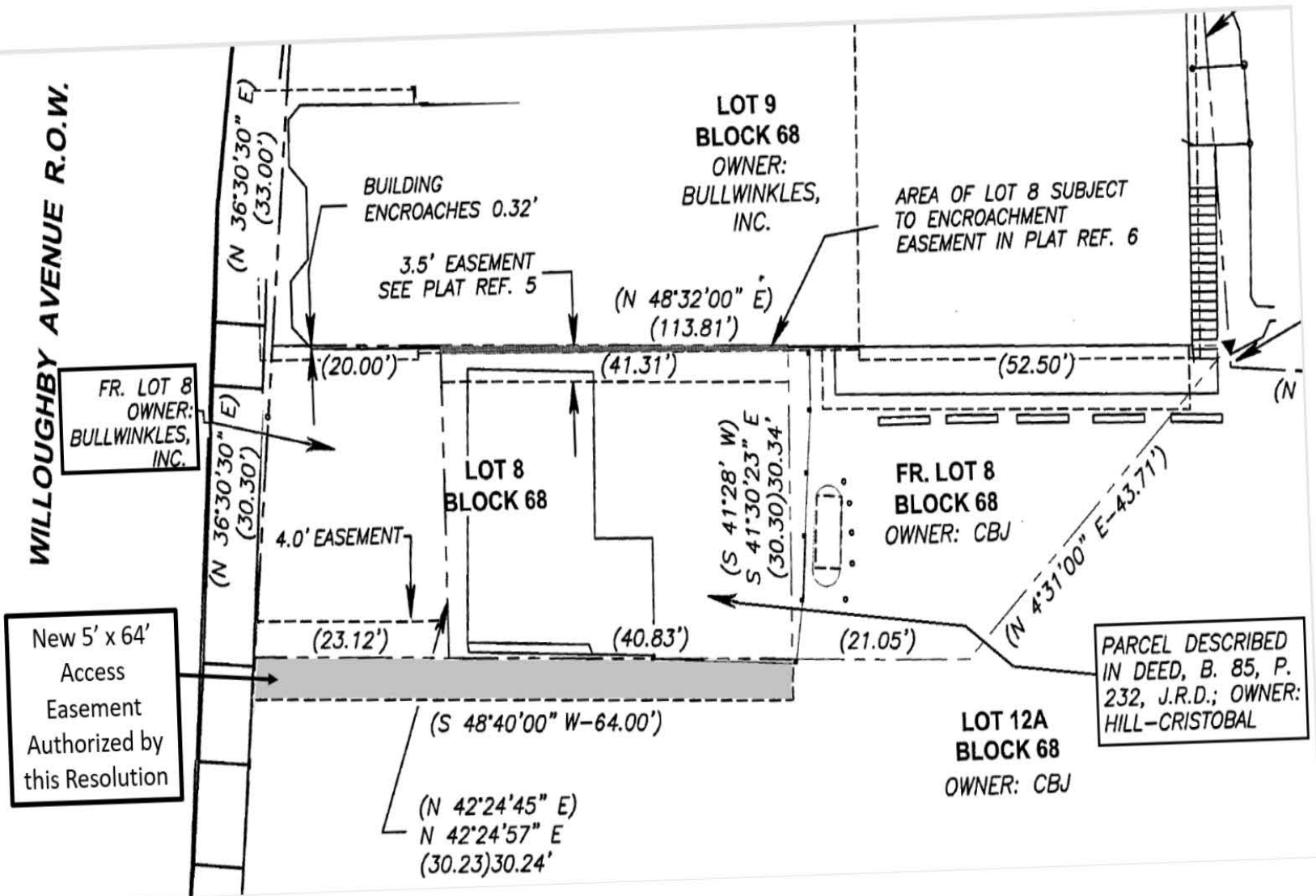


Elizabeth J. McEwen, Municipal Clerk

Exhibit A

Proposed Easement Location

WILLOUGHBY AVENUE R.O.W.



Systemic Racism Review Committee

Legislative Review Summary

Draft Version 4 - 06/22/2021

Serial Number/Title: [Resolution 2923 A Resolution Supporting Full Funding \(\\$14,049,988\) of the State of Alaska Municipal Harbor Facility Grant Program in the FY2022 State Capital Budget.](#)

Introduced: 11/23/2020 Public Hearing Date: 11/23/2020 SRRC Review Date: _____

Presented By: The Manager Drafted By: R. Palmer III

Department/Division: Docks & Harbors Lead Staff Contact: Carl Uchytel, Port Director

Purpose of Legislation (background/summary of intent):

This resolution was requested to demonstrate CBJ Assembly Support for the Alaska Municipal Harbor Facility Grant Program. CBJ may ultimately benefit from the FY22 program, but funding decisions happen at the state level and, at the time of this resolution, had not yet been identified.

This resolution recommends full funding for the State of Alaska Department of Transportation's Harbor Facility Grant Program. In the past, CBJ has been a beneficiary of approximately \$11 million in harbor grant funding since the program's inception. Most recently, CBJ has received a \$125K grant for zinc anode installation at Harris Harbor, which is planned for construction this winter.

Docks & Harbors has submitted an application this year for \$2M for the next phase of Aurora Harbor. The City & Borough of Juneau along with the municipalities of the City and Borough of Sitka, the City of Cordova, the City of Seward and the City of Sand Point are poised to contribute \$14,049,988 in local match funding for FY2022 towards five harbor projects of significant importance for Alaska. The Docks & Harbors Board reviewed this resolution at its regular board meeting on October 29, and has recommended forwarding it to the full Assembly for approval.

Connection to existing legislation:

None.

Connection to adopted planning documents:

None

Step One: What is the impact of the proposed legislation?

- a. Does the proposed legislation negatively impact or unduly advantage a particular racial/ethnic group or otherwise perpetuate systemic racism?

If No, review is completed. If yes, go on to the next two questions:

YES	NO

- b. Does the legislation work to mitigate and/or eliminate structural racism
If Yes, review is completed. If No, or Undetermined, continue through the remaining steps.

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Step Two: How does the legislation perpetuate systemic racism?

- a. What are potential unintended consequences?
- b. What benefits may results?
- c. What is the potential long term impact of the proposed legislation?

Details:

- d. What quantitative and qualitative evidence of inequality exists?

Details:

- e. What steps has the department or legislation sponsor taken to notify those impacted of the proposed changes?
- f. Have key stakeholders who could be potentially impacted by the proposed legislation been engaged?

Details: No specific public process.

- g. Has public input been received?
- h. If public comment has been received, what is the substance of that comment?

Details: Normal public process for an Assembly resolution.

Step Three: Who is affected by the Proposed Legislation?

- a. Who are the impacted group(s)?

☐ White ☐ Black or African American ☐ American Indian or Alaska Native
☐ Asian ☐ Native Hawaiian or Pacific Islander ☐ Two or more races ☐ Other

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CT 2: Mendenhall Valley withn the Loop			CT 4: Salmon Creek/Lemon Creek				
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BG2: Upper Riverside	23.1%		BG 2: Davis	45.0%		BG 1: North Douglas	15.9%
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BG 4: Long Run	19.6%		BG 4: Twin Lakes	25.9%		BG 3: Crow Hill/ DT D	27.6%
BG 5:Glacierwood/Vir	41.2%						
						Elementary School Boundaries	
						Gastineau	Title 1
						Harborview	Title 1
						Glacier Valley	Title 1
						Mendenhall River	
						Riverbend	Title 1
						Auke Bay	
						Lower Income Housing Areas	
						Chinook/Coho	
						Cedar Park Area	
						Gruening Park Area	
						Switzer Area	
						Kodzhoff Area	
						Douglas Hwy Corridor	

- c. Is there a benefit to a specific census block district/neighborhood/school zone?

YES	NO

If Yes, does it come at the detriment of another?

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Details:

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Details:

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☐	Recommend additional public input be gathered (Neighborhood/census block meetings, assembly/ committee meetings)
☐	Recommend that the legislation move forward with accountability measures (sunset provisions, 6 mo./annual review of impacts/implications for system racism.) to monitor impact.
☐	Propose revised language to strengthen the legislation or the legislation or regulations cross-referenced within the proposed legislation.
☐	Recommend the proposed legislation not move forward.
☐	Other: (explain)

Step Five: Further Feedback to the Assembly on systemic racism implications

If a systemic racism implication is identified, the SRRC will provide a written report to the Assembly that includes consideration of the provisions below:

What are the indicators and progress benchmarks?

Program strategies?

Policy Strategies?

Partnership Strategies?

Presented by: The Manager
Presented: 11/23/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2923

A Resolution Supporting Full Funding (\$14,049,988) of the State of Alaska Municipal Harbor Facility Grant Program in the FY2022 State Capital Budget.

WHEREAS, the Alaska Association of Harbormasters and Port Administrators recognizes the majority of the public boat harbors in Alaska were constructed by the State of Alaska during the 1960s and 1970s; and

WHEREAS, these harbor facilities represent critical transportation links and are the transportation hubs for waterfront commerce and economic development in Alaskan coastal communities; and

WHEREAS, these harbor facilities are ports of refuge and areas for protection for ocean-going vessels and people fishing throughout the State of Alaska, especially in coastal Alaskan communities; and

WHEREAS, the State of Alaska over the past nearly 30 years has transferred ownership of most of these state-owned harbors, many of which were at or near the end of their service life at the time of transfer, to local municipalities; and

WHEREAS, the municipalities took over this important responsibility even though they knew that these same harbor facilities were in poor condition at the time of transfer due to the State's failure to keep up with deferred maintenance; and

WHEREAS, consequently, the State's failure to adequately maintain the harbor facilities has become a major financial burden that municipal governments cannot afford; and

WHEREAS, in response to this financial burden, the Governor and the Alaska Legislature passed legislation in 2006, supported by the Alaska Association of Harbormasters and Port Administrators, to create the Municipal Harbor Facility Grant program, AS 29.60.800; and

WHEREAS, the Alaska Association of Harbormasters and Port Administrators, is pleased with the Department of Transportation and Public Facilities administrative process to review, score, and rank applicants to the Municipal Harbor Facility Grant Program, since state funds may be limited; and

WHEREAS, for each harbor facility grant application, these municipalities have committed to invest 100% of the design and permitting costs and 50% of the construction cost; and

WHEREAS, the municipalities of the City of Cordova, City and Borough of Sitka, City and Borough of Juneau, City of Seward, and City of Sand Point are poised to contribute \$14,049,988 in local match funding for FY2022 towards five harbor projects of significant importance locally as required in the Harbor Facility Grant Program; and

WHEREAS, completion of these harbor facility projects is all dependent on the 50% match from the State of Alaska's Municipal Harbor Facility Grant Program; and

WHEREAS, during the last ten years the Municipal Harbor Facility Grant Program has only been fully funded twice; and

WHEREAS, a survey done by the Alaska Municipal League of Alaska's ports and harbors found that from the respondents, the backlog of projects necessary to repair and replace former state-owned harbors has increased to at least \$500,000,000; and

WHEREAS, over the past five years, municipal harbors have submitted \$58 million in capital project match requests, representing over \$116 million in shovel-ready capital projects that have received only \$16.6 million in funding through the Municipal Harbor Facility Grant Program with zero funding in FY2021.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. That the City and Borough of Juneau Assembly urges full funding in the amount of \$14,049,988 by the Governor and the Alaska Legislature for the State of Alaska's Municipal Harbor Facility Grant Program in the FY 2022 State Capital Budget in order to ensure enhanced safety and economic prosperity among Alaskan coastal communities.

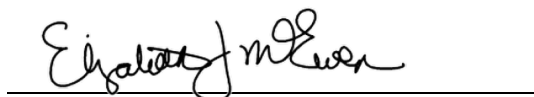
Section 2. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this 23rd day of November, 2020.



Beth A. Weldon, Mayor

Attest:



Elizabeth J. McEwen, Municipal Clerk