

SYSTEMIC RACISM REVIEW COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

August 24, 2021 12:00 PM

Zoom Webinar

Zoom Webinar <https://juneau.zoom.us/j/92303909454> or call 1-253-215-8782 Webinar

ID: 923 0390 9454

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

A. 2021-08-10 SRRC Training Session Minutes-Draft

V. AGENDA TOPICS

A. Continued Foundational Training on the CBJ Organization & CBJ Master Plans

VI. NEXT MEETING DATE

A. August 30, 2021 at 6:00pm Joint Meeting of SRRC & Assembly COW

VII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

SYSTEMIC RACISM REVIEW COMMITTEE

August 10, 2021 12:00 PM

Zoom Webinar

MINUTES

I. CALL TO ORDER

II. ROLL CALL

Present: Chair Lisa Worl, Dominic Branson, Gail Dabaluz, David Russell-Jensen, Kelli Patterson

Absent: Grace Lee, Carla Casulucan

Staff/Other: Robert Palmer, Robert Barr, Di Cathcart

Others in attendee mode: Lacey Davis, Adam Gottschalk, Sherri Layne, Ibn Bailey

III. APPROVAL OF AGENDA

Agenda approved as presented.

IV. APPROVAL OF MINUTES

Minutes approved as presented.

A. 2021-07-27 SRRC Work Session Minutes-Draft

V. AGENDA TOPICS

A. Foundational Training on CBJ Legislative Process & the CBJ Organization

Mr. Palmer gave an overview of the material he would be presenting and then walked the committee through his PowerPoint presentation - *CBJ Legislation Overview* and took questions from committee members.

Ms. Dabaluz asked what percentage of the CBJ budget comes from State and Federal funding sources. Mr. Barr directed committee members to the finance webpage specific to the CBJ budget which breaks down funding sources. Mr. Palmer outlined the budget process for CBJ and the School District as well as the Capital Improvement Plan (CIP) process and resolution that is created each budget cycle.

Mr. Palmer outlined the following with regards to the Revenue Generation side process.
Sales Tax/General & Special - goes to an Assembly Standing Committee, Assembly process and ballot.

Property Tax/Mill Levy - goes to Assembly Finance Committee, Assembly process, Adoption.

Bond Debt (General Obligation) - Assembly Standing Committee, Assembly process and ballot.

Bond Debt (Revenue) - Assembly Standing Committee, Assembly process, adoption.

Ms. Dabaluz asked if the CBJ gets graded on their funds and Mr. Palmer noted that CBJ does receive financial ratings.

Mr. Palmer reviewed sales tax; currently CBJ has a 5% sales tax, only 1% of that tax is permanent the other 4% is voted on by the public every 5 years (3% general operations & 1% for special projects). CBJ also has specialty sales tax for hotel/motel bed tax, alcohol, marijuana and tobacco taxes. Sales tax exemptions can be determined by Assembly action such as Senior sales tax exemptions.

For Appropriating Ordinances – CIP's go for review to the enterprise boards, Planning Commission, Public Works & Facilities Committee and then Assembly process. Grant Acceptance goes to enterprise board pertaining to the grant then Assembly process. Appropriating ordinances are used for– Land Acquisition, heard first at the Lands Housing & Economic Development (LHED) Committee and or the Committee of the Whole (COW) then Assembly process. Grant Awards are heard first at the Committee of the Whole or Assembly Finance Committee (AFC) then Assembly process.

For General Code Amendments - Mr. Palmer stated there are multiple types of general code amendments – animal control, Title 19 building code, criminal ordinances, equal rights ordinance, land use ordinances, fireworks, and micro-mobility devices. If there are substantive changes relating to code amendments they generally go to COW or HRC before or after introduction of an ordinance. If the code amendments are general housekeeping changes or light changes they generally are not referred to committee prior to introduction but the assembly can always choose to send it to committee after introduction.

Chair Worl noted that housekeeping ordinances may be the type of item the SRRC ask staff to flag those for members to help streamline our committee process as well.

Ms. Dabaluz asked what the latest Fireworks Ordinance would have been considered. Mr. Palmer noted that the fireworks ordinance had several public comment opportunities and would be considered substantive change and would see lots of public comment.

Mr. Palmer then walked committee members through Substantive Code Changes.

Land use regulations; the Planning Commission works on those topics as the Title 49 Committee and any changes go through the Planning Commission, an Assembly Standing Committee and then the assembly process.

For Land Management; CBJ as a land owner is overseen by the Lands Division and what CBJ does with property (disposal, lease, and foreclosures) go to the LHED committee and possibly the COW before or after introduction. For Land Use: the CBJ Comprehensive Plan is the governing document that oversees CBJ land use.

Ms. Dabaluz asked how CBJ interfaces with native allotments. Mr. Palmer, thanked Ms. Dabaluz for the great question and noted this subject is evolving within law; generally all CBJ land owners are treated the same and this topic came up during the fireworks decision and opens up a public policy discussion opportunity for public discussion around the native allotment properties along the Eaglecrest area and Willoughby district.

Governance relating to assembly rules or board management is reviewed by the HRC and COW then assembly process. Charter amendments go to the COW, Assembly process, ballot.

Resolutions that go through committees first are ones relating to: land easements, planning documents, approving place names, requests to another government entity, fees for city services, and complex issues with high community interest. Resolutions that go directly to the Assembly are ratification of bargaining contracts, resolutions of support, emergency funding, simple issues that are of lower general interest.

Ms. Dabaluz, thanked Mr. Palmer for the presentation and asked what would be an example of de-

appropriating funds and would CBJ ever re-appropriate funds? Mr. Palmer noted that during the pandemic we did have a few de-appropriating, re-appropriating ordinances. Mr. Barr stated that occasionally CBJ doesn't fully use grant funds so that money may get de-appropriated. Mr. Palmer explained that for re-appropriating funds, appropriation is the authority to spend and CBJ can transfer money around to different projects that would still go through public process and typically all funds get spent.

VI. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

Chair Worl asked Mr. Barr if the next training would focus on CBJ department overview. Mr. Barr stated that the next meeting would either focus on CBJ department overview or a deeper dive into CBJ area plans.

VII. NEXT MEETING DATE

A. August 24, 2021 at 12:00pm

B. August 30, 2021 at 6:00pm Joint Meeting of SRRC & Assembly COW

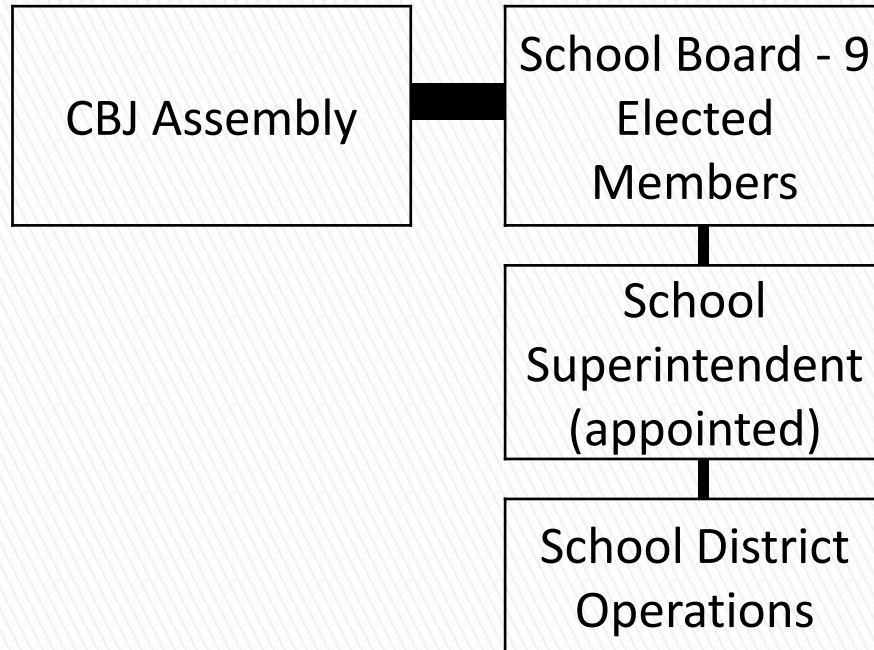
VIII. ADJOURNMENT

There being no further business to come before the committee, meeting adjourned at 1:01 p.m.

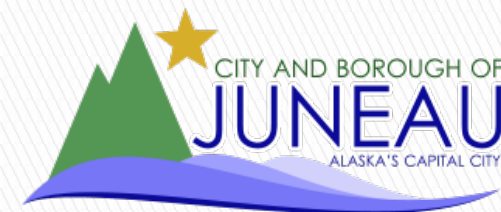


Local Government Organization, Funding, FTE

K – 12 Education – Juneau School District



- ▶ Public Elects the School Board
- ▶ Assembly does not have policy or operational oversight of JSD.
- ▶ Assembly fiscal authority limited to full or partial funding of JSD budget request.



Juneau School District

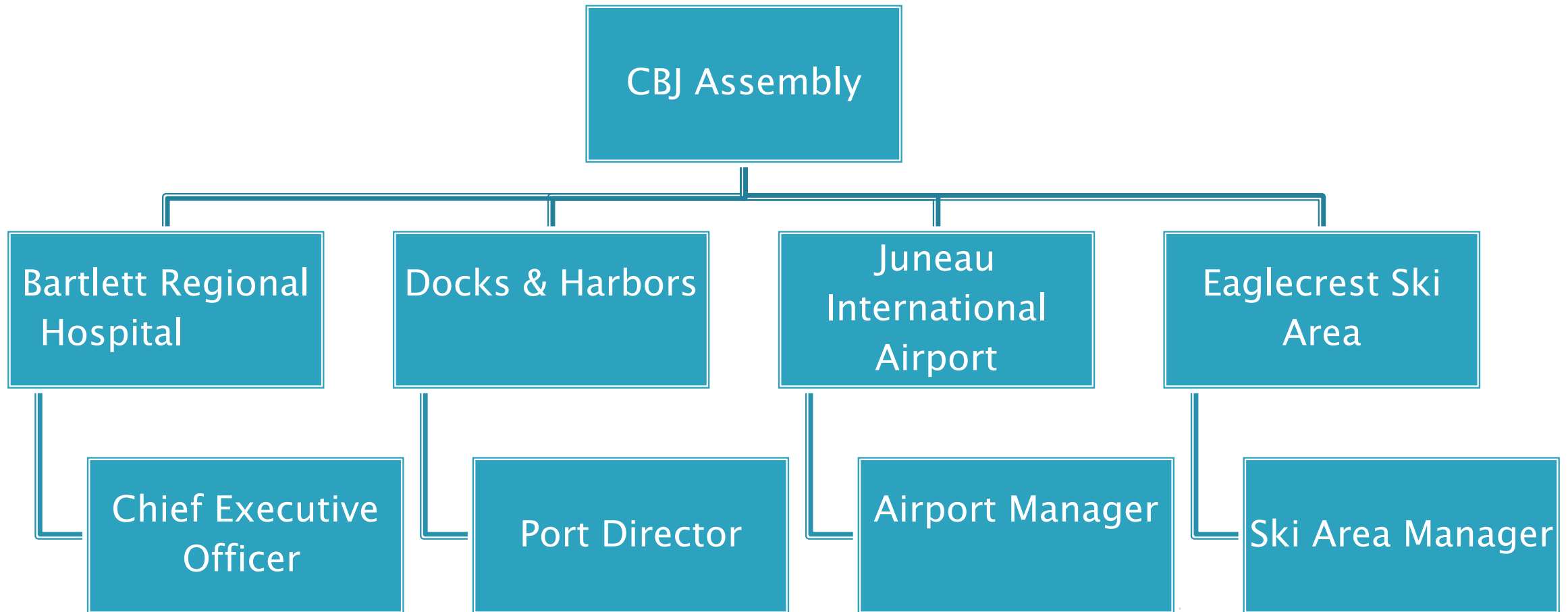
- ▶ K–12 Education
 - 6 Elementary (+ Charter, Montessori)
 - 2 Middle School (+Charter, Montessori)
 - 3 High School
- ▶ Preschool Services
 - Kinder Ready
 - Integrated Preschool
- ▶ RALLY
- ▶ Homebridge
- ▶ Community Schools



\$92,396,600

670.70

Community Services – Board Managed



Bartlett Regional Hospital

Surgical Services
Diagnostic Imaging
Inpatient Care
Labor & Delivery
Rehabilitation Services
Mental Health Services – in patient
& out patient
Substance Abuse Recovery
Specialty Clinics

Food Service
Community Outreach & Education
Case Management
Emergency Room Services



\$131,078,400

566 FTE



Docks & Harbors

Docks

- ▶ 2 city owned cruise ship berths
- ▶ Downtown water front – vendors, security, seawalk

Harbors

- ▶ Manage harbors for commercial & recreational boaters – Aurora, Harris, Statter, & Douglas,
- ▶ Launch ramps – North Douglas, Amalga, & Echo Cove

- ▶ Two Commercial Loading Facilities
- ▶ Two Boat Yards
- ▶ Tideland Leases



\$5,663,600

30.07 FTE



Juneau International Airport

Airport Management

- ▶ Commercial Services & Tennant Leases
- ▶ Recreational Aviators

Field Maintenance & Operations

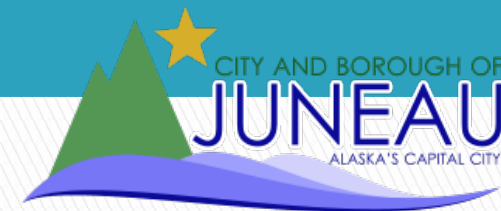
Facility Maintenance & Operations

Airport Security



\$11,326,500

36.97 FTE



Eaglecrest

Operate Ski Area

- ▶ Sales and Rentals of snow sports equipment
- ▶ Food Service
- ▶ Snow Sports School
- ▶ Mountain Operations
- ▶ Mountain Safety
- ▶ Books to Boards program
- ▶ 5th grade passport program

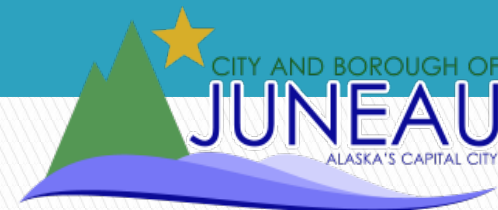


Juneau's Winter Playground

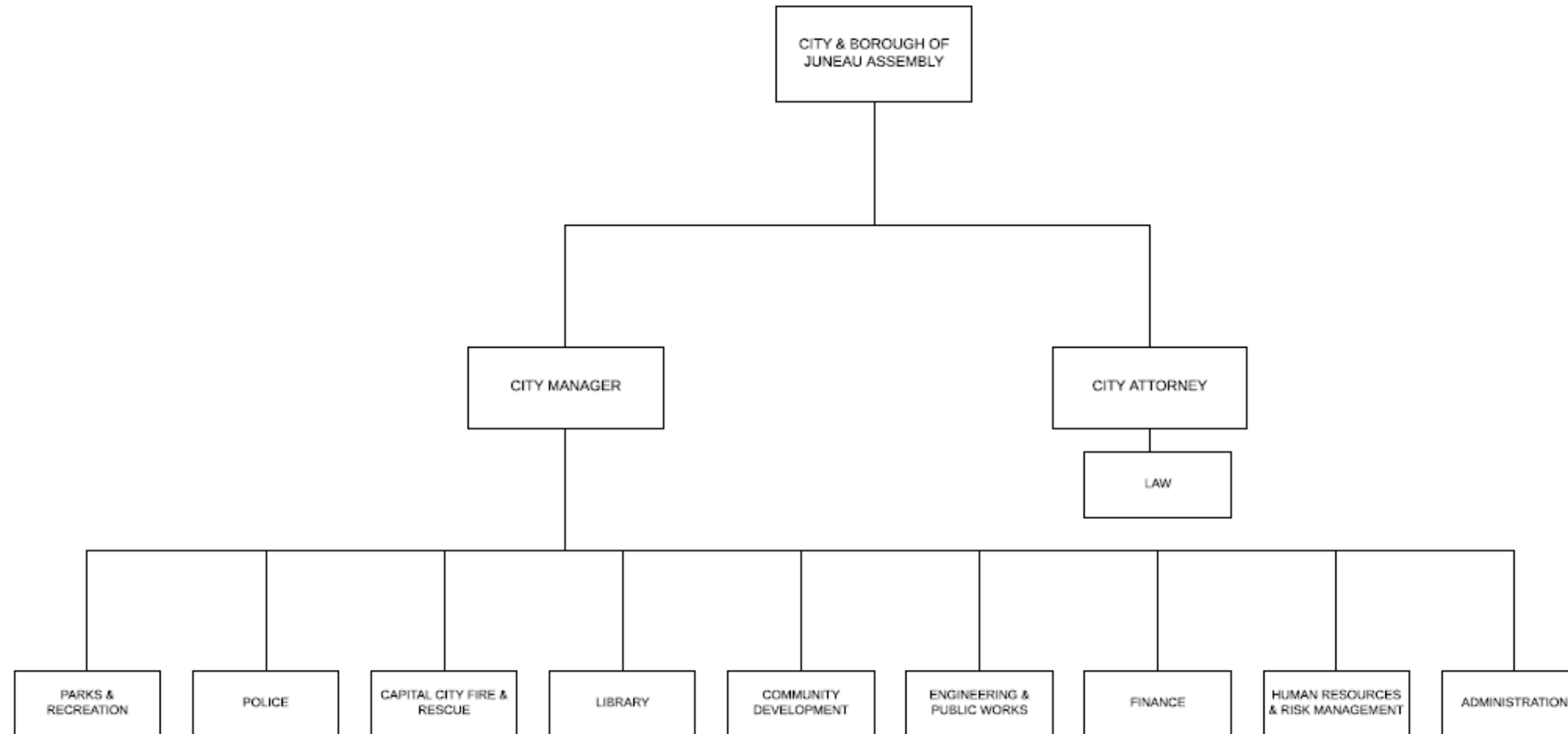


\$2,908,900

32.40 FTE



CBJ General Government Services



Juneau Police Department

Patrol Services

- ▶ Seasonal Downtown
- ▶ Airport
- ▶ Regular Patrol

**Detective & Drug Enforcement
Dispatch**

Community Service Officers

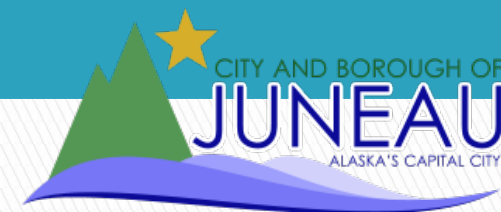
Records & Evidence

Admin & Support Services

\$18,443,400



97.84 FTE



Capital City Fire and Rescue

**Fire Suppression
Emergency Medical
Fire Prevention &
Investigation
Airport Rescue & Fire
Fighting
CARES Program
Special Teams
Career & Volunteer Force**

\$11,926,500



65.80 FTE, 70 volunteers



Engineering and Public Works

- ▶ General Engineering
- ▶ Capital Improvement Project Management
- ▶ Utility Billing & Meters
- ▶ Water
- ▶ Wastewater
- ▶ Waste Management
- ▶ Capital Transit
- ▶ Streets & Fleet



\$45,108,500

139.23 FTE



Parks and Recreation

Recreation Facilities – Pools, Ice Arena,
Jumbo Gym, Dimond Field House
Adult & Youth Sports
Zach Gordon Youth Center
Shéiyi X̱aat Hít Youth Shelter
Eagle Valley Center
Parks Maintenance
Park Rangers
Landscaping
Building Maintenance
Centennial Hall
Jensen Olsen Arboretum



\$13,861,500

95.44 FTE



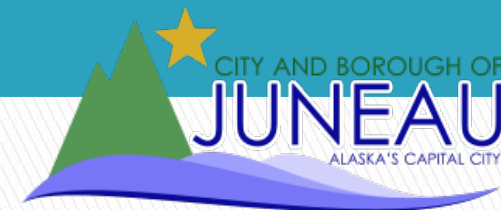
Community Development

Long Range Planning
Short Range Planning
Building Permits
Building Inspection
Code Enforcement
Parcel Management
Planning Commission
Support



\$3,113,600

23.0 FTE



Library

Operate three Library Facilities

- ▶ Downtown
- ▶ Valley
- ▶ Douglas

Library Mail Services

City Museum

Electronic Services

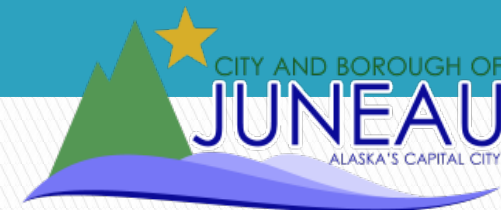
Special Programs

Website Administration for CBJ

\$3,731,300



27.21 FTE



Mayor & Assembly

Community Grants & Projects:

- ▶ Juneau Economic Development Council
- ▶ Juneau Arts & Humanities Council
- ▶ Social Service Advisory Grants
- ▶ Travel Juneau
- ▶ Juneau Alliance for the Mentally Ill
- ▶ Better Capital City

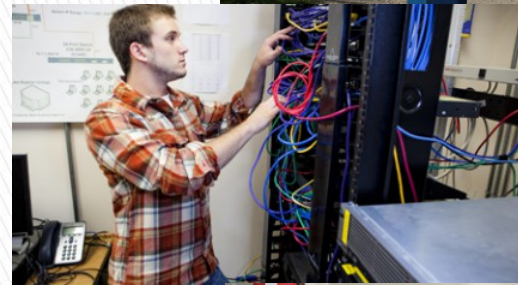


\$5,196,500

0 employed staff, 9 elected

Administration

Manager's Office
Housing & Homeless Program
Public Defenders Program
Teen Health Center
City Clerks Office
Emergency Programs
Management Information Systems
Lands & Resources



\$8,314,300

32.44 FTE



Finance

Citywide Budgeting
Controllers & Accounting
Payroll
Treasury & Investments
Property Assessment
Sales Tax Collection
Accounts Payable
Procurement
Collections



\$6,013,100

44.10 FTE



Law

Civil (CBJ, JSD, BRH)

- ▶ Legislation
- ▶ Legal Advice
- ▶ Law Suits

Criminal Prosecution for misdemeanors

- ▶ Domestic Violence
- ▶ DUIs
- ▶ Other



\$2,152,900

11.5 FTE

Human Resources & Risk Management

Human Resources (CBJ, BRH)

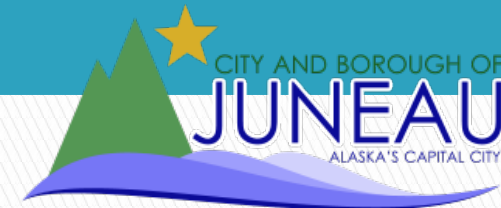
- ▶ Employee & Labor Relations
- ▶ Recruitment
- ▶ Training
- ▶ Compensation

Risk Management (CBJ, JSD, BRH)

- ▶ Property & Liability Claims
- ▶ Employee Benefits
- ▶ Safety

\$29,935,700

10.1 FTE



Citizen Engagement – Assembly Appointed Boards

40 Boards & Commissions

- ▶ Advisory
- ▶ Appeal
- ▶ Enterprise
- ▶ Adhoc Committees & Task forces



No stand alone budget

200+ citizen volunteers



An Overview of Local Government Services

Community Services

- Library
- Museum
- Parks & Recreation
- Youth Services
- Transit
- Harbors
- Eaglecrest
- Bartlett Regional Hospital
- Planning
- Teen Health
- Homelessness Coordination

Public Safety

- Police
- Fire
- Emergency Medical
- Criminal Prosecution
- Public Defenders
- Code Enforcement

Community Infrastructure & Transportation

- Engineering
- Building Permits & Inspection
- Streets
- Water & Wastewater Utility
- Airport
- Port
- Land & Resource Management
- Housing

Internal Support

- Human Resources
- Risk Management
- Finance
- Law – Civil
- Information Services
- Building Maintenance
- Emergency Programs

Community Services

- ▶ CBJ does not currently collect race or socio economic data on most of our community facing programs.
 - ▶ Libraries, Parks & Recreation, Transit, and BRH have the broadest touch across the community.
 - ▶ CBJ does not focus services based on racial demographics, but there are many programs that are designed to provide support to disadvantaged populations.
- 

Youth Activities Programs

- ▶ Scholarships provided to youth for P&R sports, camps, and swim passes. Cost offset is based on qualifications for the free and reduced lunch program.
 - ▶ All students in Grade 4 participate in a learn to swim program, and Grade 5 have access to a free ski pass at Eaglecrest.
 - ▶ In addition Eaglecrest has a learn to ski program for grades 3–5 and a Books to Boards program: For 6–8th grade. Students receive free lift tickets, lessons, rental gear, and access to warm clothing.
 - ▶ Mt. Jumbo Gym and Dimond Park Field House provide Toddler time for day care.
- 

Youth Support Programs

- ▶ Zach Gordon Youth Center supports a wide range of youth including a special focus on preteens, teens and young adults experiencing food insecurity or homelessness.
 - ▶ Zach also provides special programming for LGBTQ+ youth.
 - ▶ ZGYC runs the BAM (Body & Mind) after school program at the Middle Schools.
 - ▶ Shéiyi X̱aat Hít Youth Shelter provides housing to run away youth and transitional housing to young adults (18–22) experiencing homelessness.
 - ▶ CBJ Operates the Teen Health Center in partnership with JSD and other agencies to provide free sports physicals, reproductive health and counseling.
- 

Library & Museum

- ▶ Access to books, music, videos and digital media at no cost. Late fees have been eliminated for youth.
 - ▶ Pop up services at senior centers (Pioneer home, Mt. View, The Bridge, etc.) Housing First, and Johnson Youth Center.
 - ▶ Free admission to the Juneau Douglas City Museum 7 months of the year.
 - ▶ The museum has learning kits that can be checked out at no cost by families or facilities.
- 

Transit Services

- ▶ Diverse ridership
- ▶ VIP passes available to those individuals who have a disability but are still able to ride the bus.
- ▶ Capital Access provides services to seniors and disabled individuals who are not able to ride the bus.

Homelessness Coordination

- ▶ In partnership with shelter providers, help manage coordinated entry.
 - ▶ Provide street outreach programs.
 - ▶ Manage summer camp ground.
 - ▶ Provide funding for, and contract for the management of, a winter warming shelter.
 - ▶ Assembly has provided significant financial support to Housing First and the Glory Hall for infrastructure development.
 - ▶ Youth housing
- 

Bartlett Regional Hospital

Case Management/Quality

- Work with high utilizers and economically vulnerable populations to provide support and connect individuals with services.

Behavioral health (BH)

- Provide mental health services to economically vulnerable populations including connecting patients with navigator services to help build support.

Patient Financial Services

- Connect low income patients with assistance programs, including insurance, Medicaid, and Charity Care applications. Can be referred to any other program by the advisor as needs in other areas are identified.
- 

Public Safety programs

- ▶ CCFR runs the CARES program that:
 - Provides sleepoff services for inebriated individuals.
 - Identifies high utilizers of EMS services and connects those individuals with a support network.
- ▶ Public Defenders program represents lower income individuals who have received a misdemeanor charge being prosecuted by CBJ Law Department

Infrastructure

- ▶ Lands & Resources Management and the Housing program work together to increase the amount of low income and workforce housing available in the community.
 - ▶ Assembly provided grant funding and tax abatement offsets for senior assisted living housing.
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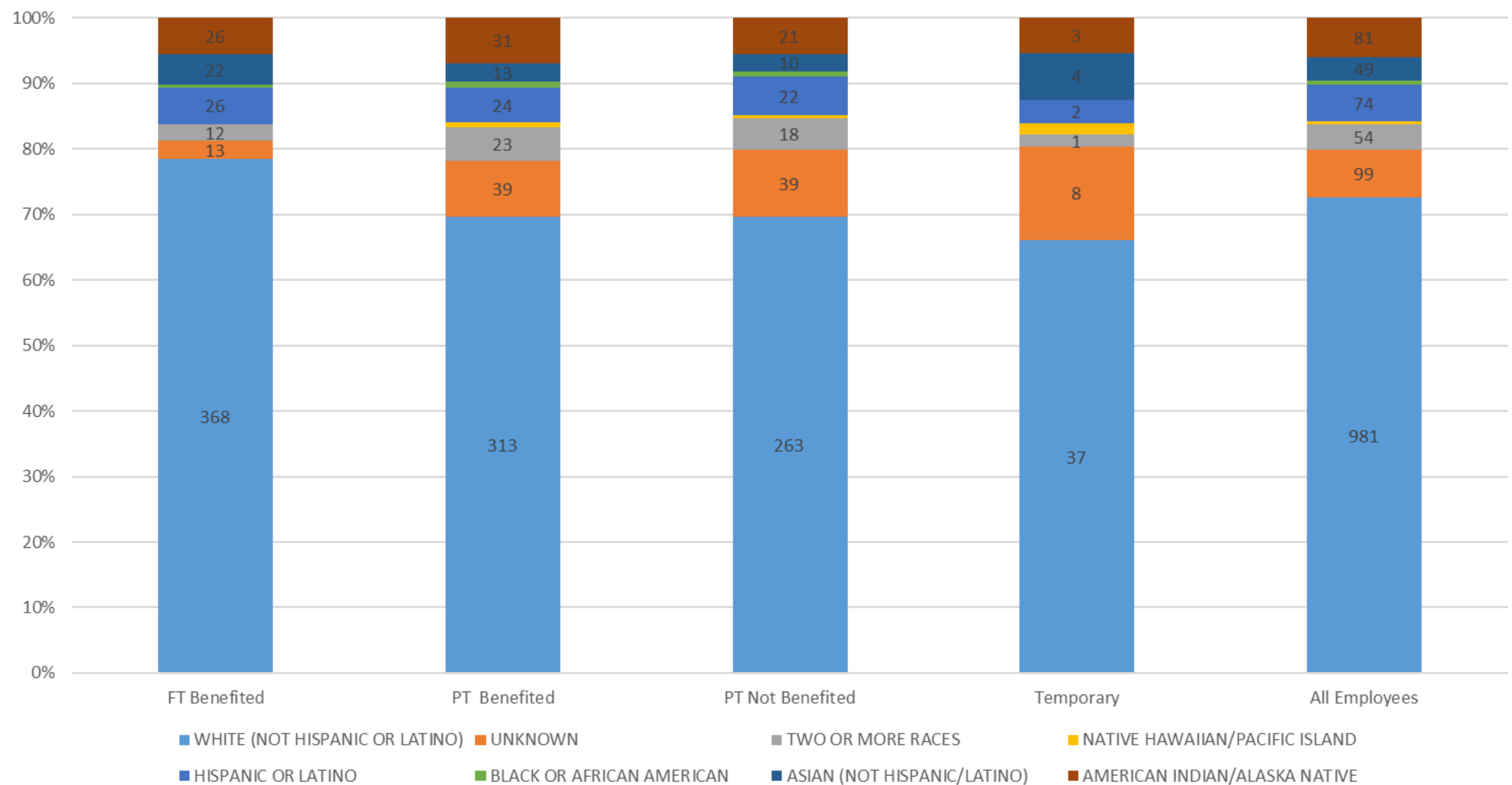
Assembly Grants

- ▶ Provides grant funding to the Juneau Community Foundation that is distributed to nonprofits providing social services.
 - ▶ The Assembly provides additional funding to JAMHI Health & Wellness and Juneau Youth Services.
 - ▶ Provides financial offsets to childcare providers that including additional funding for low income children.
 - ▶ Funding to Sealaska Heritage Institute to help support Celebration.
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Internal Resources

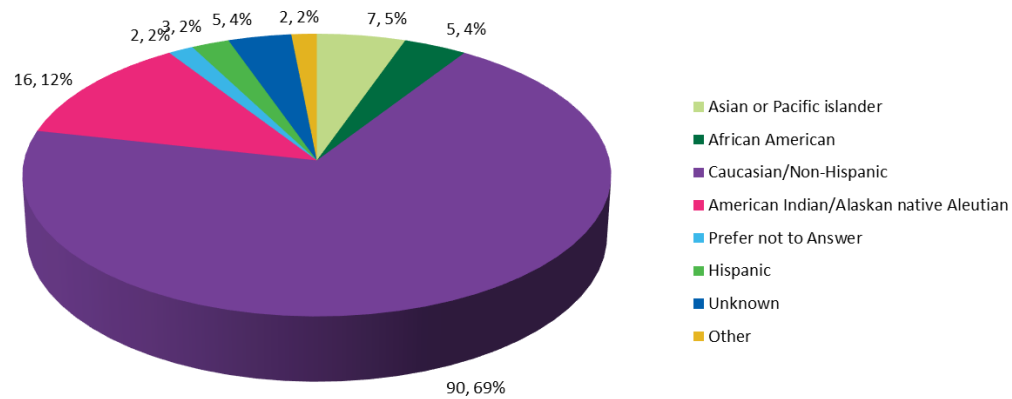
- ▶ CBJ as an employer
- ▶ Boards & Commissions
- ▶ Goal is to have workforce and appointed boards and commissions mirror community demographics

CBJ Employee Population by Reported Race and Status Type



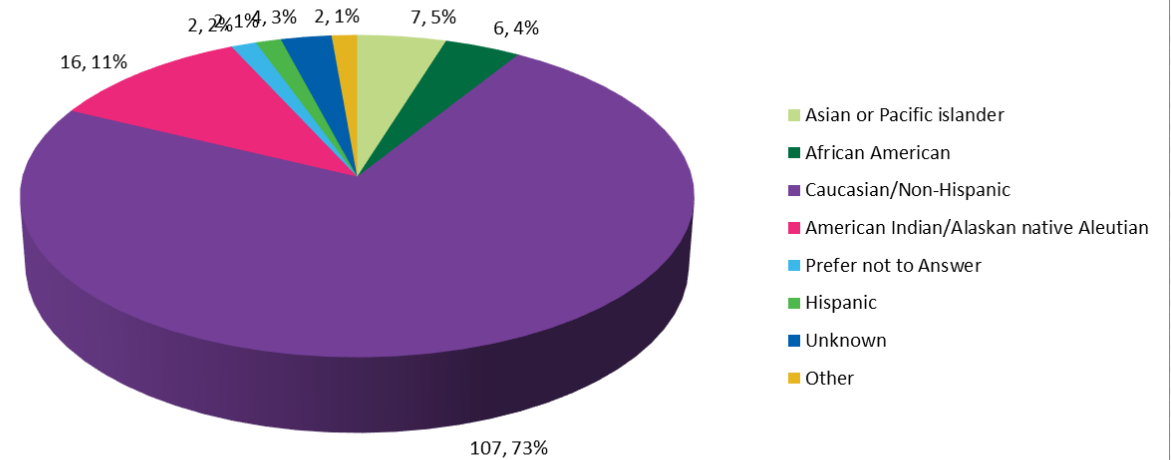
Assembly Appointed Boards & Commissions

Applicants by Race/Ethnicity



Applications

Appointments by Race/Ethnicity



Appointments