SPECIAL ASSEMBLY MEETING
THE CITY AND BOROUGH OF JUNEAU, ALASKA

Meeting Minutes - April 4, 2016

MEETING NO. 2016-16: The Regular Meeting of the City and Borough of Juneau Assembly, held in the Assembly Chambers of the Municipal Building, was called to order at 6:00 p.m. by Mayor Ken Koelsch.

I. CALL TO ORDER / ROLL CALL

Assembly Present: Mary Becker, Jamie Bursell, Maria Gladziszewski, Loren Jones, Jesse Kiehl, Ken Koelsch, Jerry Nankervis, Kate Troll and Debbie White.

Assembly Absent: None.

Staff Present: Kim Kiefer, City Manager; Mila Cosgrove, Deputy City Manager; Amy Mead, Municipal Attorney; Laurie Sica, Municipal Clerk;

II. AGENDA TOPICS

Mayor Koelsch thanked Barbara Sheinberg for stepping forward and for serving on the Assembly in the District 1 Seat, and presented her with a card from the Assembly.

Mayor Koelsch thanked Mary Becker for her service as Mayor. He said Juneau was fortunate to have her steady hand and thanked her for always being available when needed. He presented her with a card from the Assembly.

A. Selection of Deputy Mayor

Mayor Koelsch called for nominations for Deputy Mayor.

Mayor Koelsch nominated Mary Becker.

Ms. Gladziszewski nominated Jesse Kiehl.

Roll call:
Becker: Becker, Nankervis, White, Koelsch
Kiehl: Bursell, Jones, Gladziszewski, Kiehl, Troll
Mr. Kiehl was elected Deputy Mayor.

B. Seating of Assembly Members

The Assemblymembers chose their seats in seniority order, as follows, starting with the Mayor's Chair: Ken Koelsch, Jesse Kiehl, Debbie White, Jerry Nankervis, Mary Becker, Maria Gladziszewski, Kate Troll, Jamie Bursell and Loren Jones.

C. Ordinance 2016-08 An Ordinance Establishing the Rate of Levy for Property Taxes

This ordinance establishes the mill rates for property taxes for 2016, which fund a significant portion of the City and Borough of Juneau's FY17 operating budget. The

Charter requires the assembly to adopt, by ordinance, the tax levies necessary to fund the budget before June 15.

The mill levies presented in this ordinance support the Manager's FY17 Proposed Budget that is currently being reviewed by the Assembly Finance Committee. As part of the budget review process, the Assembly Finance Committee will review and recommend, to the Assembly, the final mill levies. The final mill levies must be adopted on or before June 15.

For FY16 both the operating and debt service mill rates are being reduced. The operating mill rate is proposed to be 9.11 mills (decrease of .15 mills, (-1.6%)) and the debt service mill rate is proposed to be 1.40 mills (decrease of .10 mills, (-6.7%)). The total reduction in the mill rate is 0.25 mills (-2.3%). This ordinance proposes a total mill levy of 10.51, the components of which are:

Operation Mill Rate by Service Area	**Millage**
Roaded Service Area	2.30
Fire Service Area	0.36
Areawide	6.45
Operating Total	9.11
Debt Service	1.40
Total	**10.51**

The Manager recommends this ordinance be introduced, referred to the Assembly Finance Committee for further review, and set for public hearing at the special Assembly meeting scheduled for April 27, 2016.

MOTION, by Nankervis, to introduce Ordinance 2016-08, refer to the Finance Committee, and set a public hearing at a special Assembly meeting on April 27, 2016. Hearing no objection, it was so ordered.

D. Ordinance 2016-09 An Ordinance Appropriating Funds from the Treasury for FY17 City and Borough Operations

This ordinance appropriates $342,671,300 for the City and Borough of Juneau's FY17 operating budget, excluding the School District. It is necessary to appropriate all transfers between funds that support operations, debt service and capital projects as well as the associated expenditures within the funds themselves. These transfers account for $97,015,400 of the FY17 operating budget.

The Charter requires that a public hearing be held on the FY17 operating budget by May 1, 2016, and adoption by June 15, 2016.

The Manager recommends this ordinance be introduced, referred to the Assembly Finance Committee for further review, and set for public hearing at the special Assembly meeting scheduled for April 27, 2016.

MOTION, by Nankervis, to introduce Ordinance 2016-09, refer to the Finance Committee, and set a public hearing at a special Assembly meeting on April 27, 2016. Hearing no objection, it was so ordered.

E. Ordinance 2016-10 An Ordinance Appropriating Funds from the Treasury for FY17 School District Operations

This ordinance will appropriate to the School District an FY17 operating budget of $83,571,400. This is an overall decrease in the budget of $2,045,100. The School District's operating budget is.

· General Operations	$69,217,600
· Special Revenue (pupil transportation, food service, etc)	6,611,800
· Other Operations (student activities, grants, etc)	7,742,000
Total Budget	$83,571,400

The FY17 school budget is supported with a combination of funding sources that includes local funding of $25,833,600. This consists of $24,994,100 for general operations, and $839,500 for student activities funding outside the State CAP. This activities funding includes: $654,500 for high school activities, $50,000 for pupil transportation, $40,000 for food service and $95,000 for Community Schools. The $24,994,100 in general operations support is an increase of $68,100 over FY16. The $839,500 for student activities funding is an increase of $69,500 over FY16.

State Statute requires the Assembly to determine the total amount of local educational funding support to be provided and provide notification of the support to the School Board within 30 days of the School District's budget submission. The district's budget was submitted March 31, 2016. To meet this timing provision, it is necessary for the Assembly to determine the amount of funding and provide notice in the month of April. This amount cannot subsequently be reduced, unless the amount exceeds the State funding CAP, but it can be increased. If the Assembly does not set the amount and furnish the School Board with notice within 30 days, the amount requested by the School District is automatically approved. By Charter, the Assembly is required to appropriate the School District's budget no later than May 31, 2016.

On April 27th, a meeting is scheduled for the Assembly to state, by motion, the amount of local funding to be provided to the School District. This amount cannot be lower than the minimum required by State law, which is $13,390,900 but can be as high as the maximum allowed amount, which is $24,994,100.

The Manager recommends this ordinance be introduced, referred to the Assembly Finance Committee for further review, and set for public hearing at the special Assembly meeting scheduled for April 27, 2016.

MOTION, by Nankervis, to introduce Ordinance 2016-10, refer to the Finance Committee, and set a public hearing at a special Assembly meeting on April 27, 2016. Hearing no objection, it was so ordered.

F. Res. 2742 A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2017 Through 2022, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2017.

This resolution would adopt the Capital Improvement Program (CIP) for Fiscal Years 2017 through 2022, as required by Charter Section 9.4, and lists the capital projects that will be undertaken in FY 2017.

The Public Works and Facilities Committee (PWFC) reviewed the CIP at its meeting on February 22, 2016 and forwarded the plan to the Assembly.

The Manager recommends this resolution be introduced, referred to the Assembly Finance Committee for further review, and set for public hearing at the special Assembly meeting scheduled for April 27, 2016.

MOTION, by Nankervis, to introduce Resolution 2742, refer to the Finance Committee, and set a public hearing at a special Assembly meeting on April 27, 2016. Hearing no objection, it was so ordered.

III. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

IV. ADJOURNMENT

There being no further business to come before the Assembly, the meeting adjourned at 6:15 p.m.

Signed:_____ Signed:_____
Laurie Sica, Municipal Clerk Kendell D. Koelsch, Mayor