

**SPECIAL ASSEMBLY MEETING
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Meeting Minutes - April 4, 2018

MEETING NO. 2018-09: The Special Meeting of the City and Borough of Juneau Assembly, held in the Assembly Chambers of the Municipal Building, was called to order at 5:30 p.m. by Deputy Mayor Jerry Nankervis.

I. CALL TO ORDER / ROLL CALL

Assemblymembers Present: Jerry Nankervis, Jesse Kiehl, Norton Gregory, Maria Gladziszewski, Rob Edwardson, Mary Becker (telephonic), Beth Weldon (telephonic), and Loren Jones(telephonic).

Members Absent: Mayor Ken Koelsch.

Staff Present: Rorie Watt, City Manager; Mila Cosgrove, Deputy City Manager; Bob Bartholomew, Finance Director; Roger Healy, Director, Engineering & Public Works; John Bohan, Chief CIP Engineer; Rob Steedle, CDD Director; Dallas Hargrave, Human Resources Director; Robert Barr Library Director; Ed Mercer, Chief of Police; David Campbell, Deputy Chief of Police; Jessica Paskowski, Administrative Officer, Police; Rich Etheridge, Fire Chief; Greg Chaney, Lands & Resources Manager; Dave Scanlan, Eaglecrest Manager; Scott Ciambor, Chief Housing Officer; Sam Muse, Controller; and Elisabeth Jensen, Budget Analyst.

Others Present: Dr. Mark Miller, Superintendent, Juneau School District; David Means, Administrative Services Director, Juneau School District; Brian Holst, President, Juneau School Board; Josh Keaton, Vice President, Juneau School Board; Emil Mackey, Juneau School Board Member; and Andi Story, Juneau School Board Member.

II. CONSENT AGENDA

MOTION by Mr. Kiehl to adopt the consent agenda and asked for unanimous consent. *Hearing no objection, the consent agenda was adopted.*

- A. Ordinance 2018-10 An Ordinance Establishing the Rate of Levy for Property Taxes for Calendar Year 2018 Based Upon the Proposed Budget for Fiscal Year 2019.

This ordinance establishes the mill rates for property taxes for 2018, which funds a significant portion of the City and Borough of Juneau's FY19 operating budget. The Charter requires the assembly to adopt, by ordinance, the tax levies necessary to fund the budget before June 15.

The mill levies presented in this ordinance support the Manager's FY19 Proposed Budget that will be reviewed by the Assembly Finance Committee. As part of the budget review process, the Assembly Finance Committee will review and recommend, to the Assembly, the final mill levies. The final mill levies must be adopted on or before June 15.

For FY19 both the operating and debt service mill rates remain unchanged.. This ordinance proposes a total mill levy of 10.66; the components of which are:

<u>Operation Mill Rate by Service Area</u>	Millage
Roaded Service Area	2.30
Fire Service Area	0.36
Areawide	6.70
Operating Total	9.36
Debt Service	1.30
Total	10.66

The City Manager recommends this ordinance be introduced, referred to the Assembly Finance Committee for further review, and set for public hearing at the special Assembly meeting scheduled for April 25, 2018.

B. Ordinance 2018-11 An Ordinance Appropriating Funds from the Treasury for FY19 City and Borough Operations.

This ordinance appropriates \$340,694,400 for the City and Borough of Juneau's FY19 operating budget, excluding the School District. It is necessary to appropriate all transfers between funds that support operations, debt service and capital projects as well as the associated expenditures within the funds themselves. These transfers account for \$95,402,600 of the FY19 operating budget. During the weekly Finance Committee meetings in April and May we will walk through the components of the budget and the explain changes from the prior year.

The Charter requires that a public hearing be held on the FY19 operating budget by May 1, 2018, and adoption by June 15, 2018.

The City Manager recommends this ordinance be introduced, referred to the Assembly Finance Committee for further review, and set for public hearing at the special Assembly meeting scheduled for April 25, 2018.

C. Ordinance 2018-12 An Ordinance Appropriating Funds from the Treasury for FY19 School District Operations.

This ordinance will appropriate to the School District an FY19 operating budget of \$85,799,900. This is an overall decrease in the budget of \$1.50 million from the FY18 Adopted Budget. The School District's operating budget is.

· General Operations	\$70,161,000
· Special Revenue (pupil transportation, food service, etc)	7,194,500
· Student Activities/Other	<u>8,444,400</u>
Total Budget	\$85,799,900

The FY19 school budget is supported with a combination of funding sources that includes local funding of \$27,789,100. This consists of: \$26,412,600 for general operations, and \$1,376,500 for programs and activities outside of the CAP. These programs and activities includes: \$1,181,500 for student activities, \$50,000 for pupil transportation, \$50,000 for food service and \$95,000 for Community Schools. The \$26.4 million in general operations support is an increase of \$0.6 million over FY18 Amended. The other program and activities funding is an increase of \$0.5M over FY18.

State Statute requires the Assembly to determine the total amount of local educational funding support to be provided and provide notification of the support to the School Board within 30 days of the School District's budget submission. The district's budget was submitted March 30, 2018. To meet this timing provision, it is necessary for the Assembly to determine the amount of funding and provide notice in the month of April. This amount cannot subsequently be reduced, unless the amount exceeds the State funding CAP, but it can be increased. If the Assembly does not set the amount and furnish the School Board with notice within 30 days, the amount requested by the School District is automatically approved. By Charter, the Assembly is required to appropriate the School District's budget no later than May 31, 2018.

On April 25th, a meeting is scheduled for the Assembly to state, by motion, the amount of local funding to be provided to the School District.

The City Manager recommends this ordinance be introduced, referred to the Assembly Finance Committee for further review, and set for public hearing at the special Assembly meeting scheduled for April 25, 2018.

D. Resolution 2819 A Resolution Adopting the City and Borough Capital

Improvement Program for Fiscal Years 2019 Through 2024, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2019.

This resolution would adopt the Capital Improvement Program (CIP) for Fiscal Years 2019 through 2024, as required by Charter Section 9.4, and lists the capital projects that will be initially appropriated by ordinance in FY 2019.

The Public Works and Facilities Committee (PWFC) reviewed the CIP at its meeting on February 26, 2018, and forwarded the plan to the Assembly.

The City Manager recommends this resolution be introduced, referred to the Assembly Finance Committee on April 4, 2018, for further review, and set for public hearing at the special Assembly meeting scheduled for April 25, 2018.

III. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

IV. ADJOURNMENT

There being no further business to come before the body, Deputy Mayor Nankervis adjourned the meeting at 5:33 p.m.

Signed: _____
Laurie Sica, Municipal Clerk

Signed: _____
Jerry Nankervis, Acting Mayor