

**SPECIAL ASSEMBLY MEETING
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

November 3, 2018 12:00 PM

Juneau Douglas High School Room 206
Special Assembly Meeting 2018-32; Joint Meeting with Board of Education

I. CALL TO ORDER / ROLL CALL

II. AGENDA TOPICS

- A. Introductions and Welcome
- B. School Facility Maintenance
- C. Timeline School Funding Decisions

III. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

IV. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

ASSEMBLY AGENDA/MANAGER'S REPORT THE CITY AND BOROUGH OF JUNEAU, ALASKA

Introductions and Welcome

ATTACHMENTS:

	Description	Upload Date	Type
▣	2018-2019 Assembly Membership Contact List	11/1/2018	Exhibit
▣	2018-2019 School Board Membership List	11/1/2018	Exhibit

2018-2019
MAYOR AND ASSEMBLY
CITY AND BOROUGH OF JUNEAU, ALASKA
155 South Seward Street
Juneau, Alaska 99801

Packet Page 3 of 21

	TELEPHONE	SPOUSE	TERM
<u>MAYOR</u>			
Beth Weldon 155 S. Seward Street Juneau, AK 99801	586-5240 (office) Mayor@juneau.org	Greg Weldon (1 st term as Mayor) (Assemblymember 2016-2018)	10/2021

AREAWIDE ASSEMBLYMEMBERS

Maria Gladziszewski 155 S. Seward Street Juneau, AK 99801	586-3510(hm)/465-4114(wk) Maria.Gladziszewski@juneau.org	Eric Kueffner	10/2020 (2 nd term)
Carole Triem 155 S. Seward Street Juneau, AK 99801	723-5359(cell) Carole.Triem@juneau.org		10/2019 [filling an unexpired term]

DISTRICT #1 ASSEMBLYMEMBERS

Mary Becker 155 S. Seward St. Juneau, AK 99801	586-1900 (hm) Mary.Becker@juneau.org	Jim Becker	10/2019 (3 rd Term)
Loren Jones 155 S. Seward Street Juneau, AK 99801	586-1112 (hm) Loren.Jones@juneau.org	LaRae Jones	10/2021 (3 rd Term)
Jesse Kiehl 155 S. Seward Street Juneau, AK 99801	463-1557 (hm) Jesse.Kiehl@juneau.org	Karen M. Allen	10/2020 (3 rd term)

DISTRICT #2 ASSEMBLYMEMBERS

Rob Edwardson 155 S. Seward Street Juneau, AK 99801	209-8743(cell) Rob.Edwardson@juneau.org	Sandy Edwardson	10/2020 (1 st term)
Michelle Bonnet Hale 155 S. Seward Street Juneau, AK 99801	723-4990 (cell) Michelle.Hale@juneau.org	Jim Hale	10/2021 (1st Term)
Wade Bryson 155 S. Seward Street Juneau, AK 99801	723-4109(cell) Wade.Bryson@juneau.org	Christine Bryson [filling an unexpired term]	10/2019

If you wish to contact the Assembly, correspondence can be sent c/o CBJ Clerk's Office, 155 S. Seward Street, Juneau, AK 99801 or via email to BoroughAssembly@juneau.org. Please note, CBJ Code 01.50 prevents the Assembly from communicating on matters that they consider in their role as a quasi-judicial body such as appeals.

2018-2019**BOARD OF EDUCATION**

CITY AND BOROUGH OF JUNEAU, ALASKA

All mail should be sent to: 10014 Crazy Horse Drive, Juneau, Alaska 99801

In communicating with all of the members of the Board of Education,
you may email: schoolboard@juneauschools.org

MEMBER	TELEPHONE	E-MAIL	TERM
BRIAN HOLST	907-209-9400	brian.holst@juneauschools.org	2017-2020
DAN DEBARTOLO	907-723-8578	dan.debartolo@juneauschools.org	2016-2019
JEFF SHORT	907-209-3321	jeff.short@juneauschools.org	2017-2020
STEVE WHITNEY	907-500-5685	steve.whitney@juneauschools.org	2016-2019
ELIZABETH SIDDON	907-523-1702	elizabeth.siddon@juneauschools.org	2018-2021
PAUL KELLY	907-240-3447	paul.kelly@juneauschools.org	2018-2021
KEVIN ALLEN	907-500-8475	kevin.allen@juneauschools.org	2018-2021

STUDENT REPRESENTATIVES 2018-2019

KATIE MCKENNA	Juneau-Douglas High School
ANNA FRAZIER	Thunder Mountain High School
N/A	Yaakoosge Daakahidi High School

JSD SUPERINTENDENT & STAFF CONTACTS

Bridget Weiss, JSD Superintendent	907-523-1702	bridget.weiss@juneauschools.org
Jessica Richmond, Admin. Assistant	907-523-1702	jessica.richmond@juneauschools.org
Kristin Bartlett, JSD Chief of Staff	907-523-1707	kristin.bartlett@juneauschools.org

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

School Facility Maintenance

ATTACHMENTS:

	Description	Upload Date	Type
▣	CBJ Charter Excerpt Article XIII - Public Schools	11/1/2018	Exhibit
▣	R. Watt: Update School Facility Funding	11/1/2018	Presentation

CITY AND BOROUGH OF JUNEAU CHARTER EXCERPT

ARTICLE XIII. - PUBLIC SCHOOLS^[9]

State Law reference— Public schools, AS 14.03.010 et seq.; qualifications of school board, AS 14.12.080.

Section 13.1. - Public school system.

The system of public schools for the municipality shall be operated by a board of education, pursuant to law, except as otherwise provided by the Charter.

Section 13.2. - Board of education.

- (a) The board of education shall be composed of seven members or such number required of home rule municipalities by law.
- (b) Board members shall be elected at large by the qualified voters of the municipality at regular municipal elections.
- (c) The term of office of board members shall begin immediately following certification of the election.

Section 13.3. - Vacancies.

The office of a board member shall become vacant upon the member's death, resignation, removal from office for cause by a vote of two-thirds of the members of the board, or upon forfeiture of office.

- (a) "Cause" means:
 - (1) Incompetency which is the unintentional or intentional failure to perform the duties of a board member; or
 - (2) Conviction of a felony involving moral turpitude, and the board determines that the crime or circumstances of its commission are of sufficient magnitude for the board member to have been shown to be unfit to hold office.
- (b) A board member shall forfeit office if the board member:
 - (1) Lacks any qualification prescribed by law; or
 - (2) Fails to attend three consecutive regular meetings of the board without being excused by the board.
- (c) The board shall conduct hearings and appeals under this section in the same manner as provided for the assembly in Sections 3.7(b) through (e) of this Charter.

(Serial No. 90-30, § 11, 1990/10-2-1990)

Section 13.4. - Powers.

The board shall have all powers and duties provided by Title XIV, Alaska Statutes, consistent with this Charter, including but not limited to the following:

- (a) Set the broad, general policy for the operation of public schools in the municipality;
- (b) Establish the educational policy including but not limited to approval of curriculum study guides, curriculum materials and textbooks;

- (c) Serve as a board of appeals for certificated education personnel appealing decisions of the superintendent;
- (d) Be responsible for the appointment, promotion, demotion, suspension, removal, compensation, and control of all school employees and administrators and hear and determine grievances related thereto. For these purposes, the board shall be controlled by and derive its powers, duties and guidelines from the following sources, which are listed in direct order of priorities should any inconsistencies arise in the provisions thereof:
 - (1) The provisions of this Charter.
 - (2) Title XIV, Alaska Statutes.
 - (3) The provisions of the municipality's comprehensive personnel system plan, enacted pursuant to Section 3.14 of this Charter.
- (e) Meet at least once a month with meetings open to the public.

Section 13.5. - Public meetings.

All meetings shall be conducted as provided for the assembly in Section 3.12(d) of this Charter.

State Law reference— Public meetings, AS 29.20.020.

Section 13.6. - Budget.

- (a) Upon submission to the board by the superintendent, the school budget shall be a public record available for public inspection and for distribution at such reasonable price as the board may direct. The board shall hold a public hearing on the school board budget before approval and submission to the assembly for final action.
- (b) The board shall submit the annual budget for the following school year to the assembly by April 5 of the current year for approval of the total amount. Within 30 days after receipt of the budget, the assembly shall determine the amount to be made available from local sources for school purposes, and shall furnish the board with a statement of the sum to be made available. If the assembly does not, within 30 days, furnish the board with a statement of the sum to be made available, the amount requested in the budget is automatically approved. By May 31, the assembly shall appropriate the amount to be made available from local sources from money available for the purpose.

(Serial No. 93-22am, § 5, 1993/10-5-1993)

Section 13.7. - Administration of budget.

No payment may be made and no obligation incurred except in accordance with appropriations duly made. No payment may be made and no obligation incurred against any appropriation unless the superintendent ascertains that there is a sufficient unencumbered balance in the appropriation and that sufficient funds are or will be available to cover the obligation. After adoption of the school budget by the assembly, the board shall not exceed the total budget without assembly approval.

Section 13.8. - Capital improvements.

- (a) The board shall make recommendations to the assembly concerning the necessity for school construction and other capital improvements, site selection, employment of architects, and building plans. The board shall submit preliminary plans to the assembly for suggestions before recommending final plans.
- (b) Decisions by the assembly shall be final in all matters concerning school construction and other capital improvements, site selection, employment of architects, and building plans.

- (c) The assembly shall appoint a four-man committee from its membership which shall deliberate with the board in formulating all plans to be recommended under Section 13.8(a) of this Charter.

Section 13.9. - School maintenance.

The board, unless specifically transferring such responsibilities to the assembly, shall provide custodial services and routine maintenance for school buildings and shall provide employees for these purposes. The assembly shall provide major maintenance and all rehabilitation, repair and construction of school buildings.

Section 13.10. - Joint conference.

The assembly and board shall meet jointly at least twice a year at public meetings to deliberate upon matters of mutual interest. Minutes of the board shall reflect the business carried on at such meetings.



Update: Funding School Facilities

Rorie Watt, City Manager

School District Facilities	Year Built	Size (SF)	Grades Served	Facility Value	FY2025 Deferred Maintenance Value
ELEMENTARY SCHOOLS					
Auke Bay	1968	49,478	PK-5	\$15,189,746	\$0
Gastineau	1953	45,433	PK-5	\$13,947,931	\$940,838
Glacier Valley	1966	52,500	PK-5	\$16,117,500	\$2,868,459
Harborview	1952	66,290	PK-5	\$20,351,030	\$2,248,580
Mendenhall River	1983	58,000	PK-5	\$17,806,000	\$17,053,884
Riverbend	1997	57,493	PK-5	\$17,650,351	\$6,504,195
MIDDLE SCHOOLS					
Dzantik'i Heeni	1994	105,000	6-8	\$32,235,000	\$22,955,600
Floyd Dryden	1972	75,486	6-8	\$23,174,202	\$3,417,863
HIGH SCHOOLS					
Juneau Douglas	1956	216,700	9-12	\$66,526,900	\$15,310,590
Thunder Mountain	2008	168,842	9-12	\$51,834,494	\$6,104,854
OTHER					
Marie Drake	1968	72,135	K-12	\$22,145,445	\$20,175,528
Old Dairy	1936	8,600	na	\$2,640,200	\$1,297,967
Maintenance 1	1984	5,600	na	\$1,719,200	\$1,427,676
Maintenance 2	1982	5,600	na	\$1,719,200	\$1,427,676
Total Facility SF				987,157 SF	
Total Facility Value				\$303,057,199	
Total FY 2025 Deferred Maintenance Value				\$101,733,711	

State Aid for School Capital Projects

- The State of Alaska - Department of Education and Early Development (DEED) administers state aid for school capital projects under two basic funding mechanisms, grants and debt reimbursement. (AS 14.11)
- Both funding mechanisms may be used to fund projects in two categories, school construction and major maintenance.
- School construction – construction of new facilities, rehabilitation of facilities to improve instructional programs, or for adding square-footage to existing school facilities.
- Major maintenance – maintenance, repair, and rehabilitation of existing school facilities. The minimum project amount for a grant is \$25,000, and for debt under the current program, the minimum project amount is \$200,000. (AS 14.11.100(a)) (4 AAC 31.900(21))

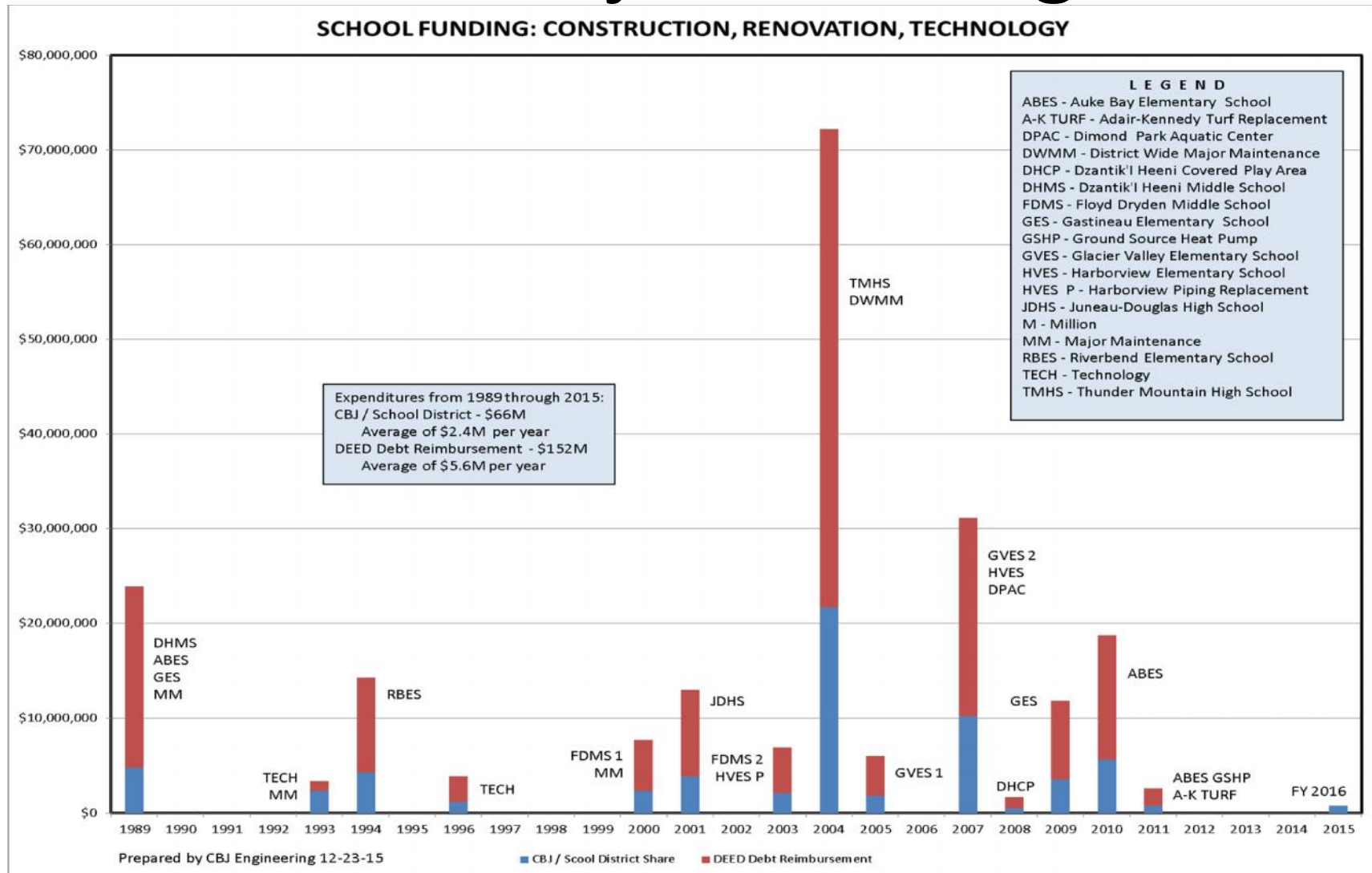
Moratorium Enacted – Senate Bill 64

- In 2015, the legislature placed a retroactive moratorium on new voter-approved bonds participating in the debt reimbursement program until July 1, 2020.
- If the state reopens the program effective July 1, 2020, and CBJ wants to participate in the program, then we may want to have priority projects in-hand for voter approval at the regular election in October, 2020.
- School construction debt authorized by the qualified voters on or after July 1, 2020, will be eligible for the State match of 50/50 instead of 70/30.

Debt Reimbursement

- (Was) Available to districts in municipalities or boroughs with the ability to sell bonds to finance local public works projects.
- Debt reimbursement funding is reliant on a variety of factors including legislative allocations and local election cycles.
- Shared funding structure – The debt reimbursement mechanism establishes a percentage for each debt project at which the municipality's scheduled debt service payment will be reimbursed. The percentage offered by the state has varied over time from 90% to 60%, and could decline further if reinstated after 2020.
- There have been periods of time where allocations of debt for school projects were unrestricted, periods when limits on the allocations were made based on timeframes and district size, and periods, such as from 2015 – 2020 when the debt program was closed at the state level.

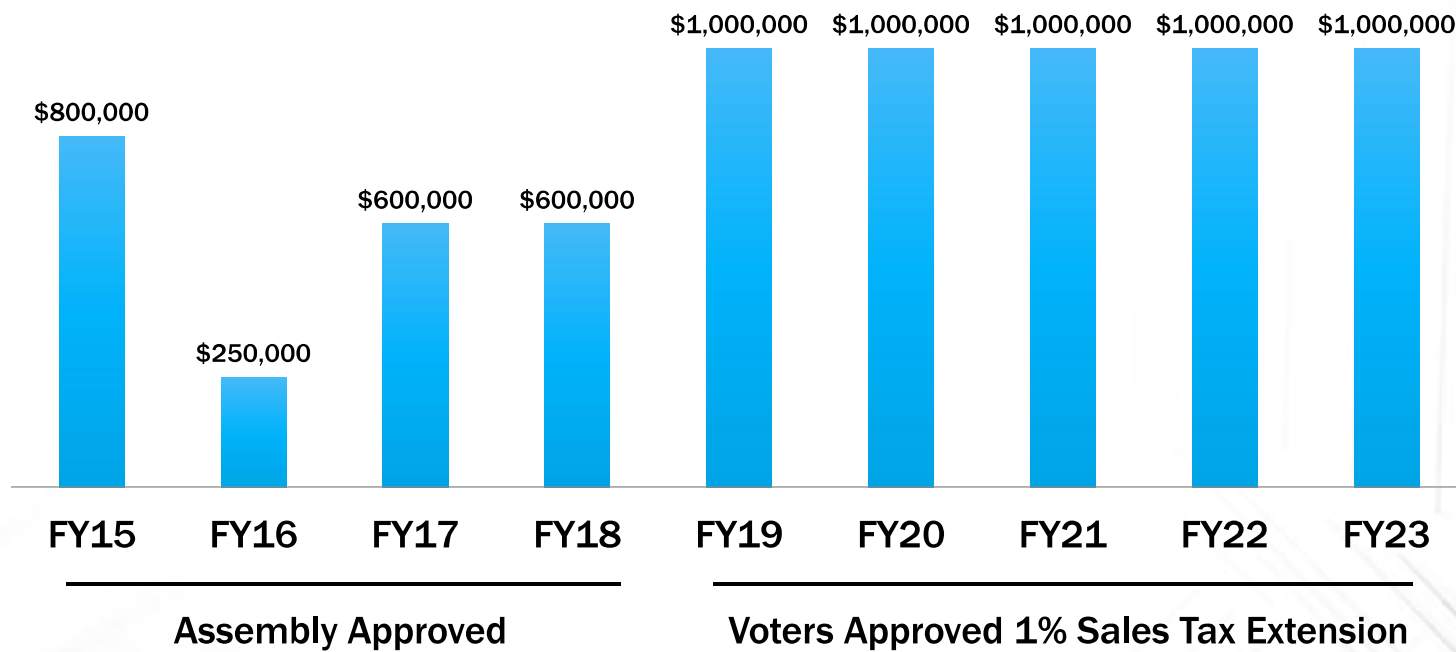
Past Project Funding



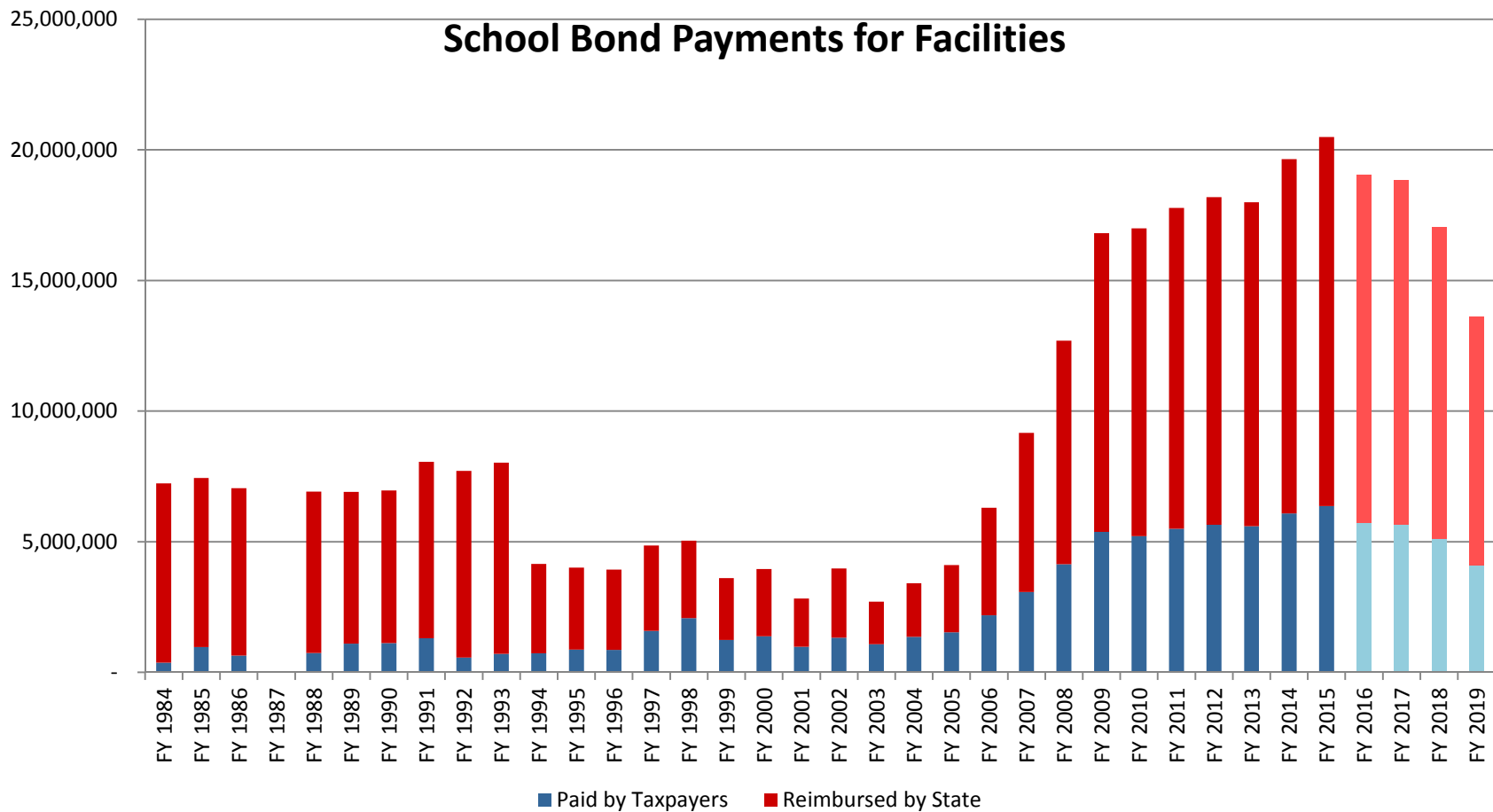
Slide

1

CBJ – School Funding Local Funding Efforts during Moratorium



CBJ School Project Debt



Summary of Key Points

- JSD has ~980,000 SF of facilities
- JSD will have ~\$67 million in deferred maintenance by FY2020
- Funding of 2-3% of replacement value per year is an industry standard used to budget for facility renewal & replacement projects. 2% = \$6 million; 3% = \$9 million
- Excluding new construction CBJ has provided ~\$1.3 million per year(~\$4.4 million including state share) to upgrade school facilities since 1990

CIP SUBMITTAL JSD TO STATE DEPT. OF EDUCATION

Minimum project cost for consideration in the DEED CIP grant process is \$25,000.

If submitting for AS 14.11 funding, mail completed and signed form by September 1; submit two (2) copies with the application packet, regardless of the number of applications submitted.

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
1	C	Sayéik: Gastineau Community School Partial Roof Replacement Replace roof at ~39,000 SF of original school built in 1956 and 1965 classroom addition. Roof is at the end of its useful life and work required to protect structure and finishes within the building envelope. Work will also improve building energy efficiency by adding insulation to the roof and bring roof structure up to current seismic and wind code.	*	\$1,500,000
2	C	Dzantiki Heeni Middle School Roof Replacement Replace 71,200 SF asphalt shingle and membrane roof systems at entire facility built in 1993. Roof is at the end of its useful life and work required to protect structure and finishes within the building envelope.	*	\$1,750,000
FY 2020 TOTAL:				\$ 3,250,000.00

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
3	C	Riverbend Elementary School Roof Replacement Replace entire roof system at the 57,493 GSF Riverbend Elementary School built in 1997. Roof is at the end of its useful life and work required to protect structure and finishes within the building envelope.	*	\$2,000,000
FY 2021 TOTAL:				\$2,000,000.00

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
4	C	Juneau-Douglas High School Roof Repair Replace a portion of the roof system at the 190,738 GSF Juneau-Douglas High School built in 1960. Roof is at the end of its useful life and work required to protect structure and finishes within the building envelope.	*	\$500,000
FY 2022 TOTAL:				\$ 500,000.00

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
5	C	Marie Drake Renovation Marie Drake houses Yaakoosge Daakahidi High School and Montessori Alternative School. It is a 72,135 sqft two story structure built in 1965. Educational specifications were prepared and approved by the Board of Education. Many of its major systems need replacing because they have reached the end of their life cycle. The building needs remodeling and renovating to the schools' curriculum needs and teaching styles.	*	\$20,000,000
6	C	Mendenhall River Community School Renovation Mendenhall River Community School is a 58,000 sqft structure built in 1983. A facility survey needs study noted the need to address many of its end of life cycle issues, including electrical, plumbing, exterior envelop and sidewalks. One critical issue is the school does not have a dining space; instead it uses the gym which limits physical activity classes causing difficulty in complying with the recent physical activity legislation. Board approved elementary school education specifications call for a separate dining space.	*	\$20,000,000
FY 2023 TOTAL:				\$40,000,000.00

District Priority	Primary Purpose	Project Title & Description	SOA Aid	Estimated Project Cost
-------------------	-----------------	-----------------------------	---------	------------------------

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Timeline School Funding Decisions

ATTACHMENTS:

Description	Upload Date	Type
▣ R. Watt Memo re: Timeline of School Funding Decisions	11/1/2018	Cover Memo



City and Borough of Juneau
City & Borough Manager's Office
155 South Seward Street
Juneau, Alaska 99801

Telephone: 586-5240 | Facsimile: 586-5385

DATE: November 3, 2018

TO: Board of Education, Assembly

FROM: Rorie Watt, City Manager 

RE: Timeline of School Funding Decisions

The annual timing of decisions by the Board of Education, the Borough Assembly and the State of Alaska makes management of the school system challenging. Key dates are below:

August – Start of Academic School Year.

October - JSD Determines Average Daily Membership, reports to DOE (may require budget/staffing adjustment)

December - Assembly gives preliminary budget instructions (possibly at retreat)

December – Governor submits budget to legislature.

January to April (or longer) – Legislature deliberates.

January to March – Budget preparation by both JSD and CBJ staff.

Winter – JSD estimates enrollment for the following year.

March/April – Assessor determines aggregate valuation for property in the Borough, this value informs the amount of property tax available for expenditure, depending on Assembly decision on mil levy.

April - Per CBJ Charter, Schools must submit budget by April 5 to Assembly. By mid-April JSD presents budget to Assembly Finance Committee.

Early May – Per CBJ Charter, Assembly must tell the Schools within 30 days after receipt of budget minimum amount that will be made available from local sources. Assembly directs staff to prepare appropriating Ordinance which functionally communicates decision.

Mid May – State law (AS 14.20.130) requires JSD to notify tenured teachers of non-retention or layoff by May 15th.

Late May – By May 31, the assembly shall “appropriate” the amount to be available from local sources.

June – Assembly typically completes the budget, outside of cap funding determined. Assembly determines the property tax mil levy for the fiscal year.

May to June – Governor signs the State of Alaska budget.

June 15– Deadline for the Assembly to adopt municipal budget.

Find time to hire teachers, repeat.